



SITE PLAN CHECKLIST

This policy is a design checklist for properties that will be served by public water and/or sewer by the Bedford Regional Water Authority (“Authority”).

Project Name: _____

Location: _____

Consulting Engineering Firm: _____

Date Plans Received:

<p><u>Project Status (Circle One)</u></p> <p>Initial Review</p> <p>Revised Submittal (Submittal No. _____)</p>

Date on Plans:

Minimum Requirements

Details

	<u>YES</u>	<u>NO</u>	<u>N/A</u>
1. Horizontal scale of the Vicinity map is shown.	_____	_____	_____
2. A note on the plans states if the property is being served by public sewer from the Authority.	_____	_____	_____
3. A note on the plans states if the property is being served by public water from the Authority.	_____	_____	_____
4. Plan layout matches water and/or sewer design plans.	_____	_____	_____
5. The location of the existing water and/or sewer lines are shown and labeled.	_____	_____	_____
6. The location of the existing and proposed drain fields are shown and labeled.	_____	_____	_____
7. The location of the proposed water and/or sewer lines is shown.	_____	_____	_____
8. Topography contours at 2-foot intervals is shown.	_____	_____	_____
9. Easements are shown for water and/or sewer lines (min. 10-feet).	_____	_____	_____
10. Permanent utility easements are located at property lines when possible.	_____	_____	_____
11. Fire and domestic flow demands and calculations are provided on the site plan.	_____	_____	_____
12. Meter size is called out on the plans.	_____	_____	_____
13. Grease Traps and/or Oil Separators are shown on the plans where applicable for the sewer.	_____	_____	_____
14. Sampling facilities shown on appropriate commercial / industrial sites.	_____	_____	_____
15. Water and/or sewer design plans have been submitted.	_____	_____	_____
16. If new infrastructure or FFMV is proposed as part of site plan, Developer Packet has been sent to the developer.	_____	_____	_____
17. Developer Agreement and fees have been received.	_____	_____	_____

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Section 1. REVISIONS

- A. This policy was approved and adopted by the Authority's Executive Director on June 27, 2013, effective July 1, 2013.