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## RESOLUTION MEMORANDUM

**To:** BRWA Board of Directors  
**From:** Jill Underwood, Director of Finance  
**Date:** May 7, 2026  
**Re:** Resolution 2026-05.01 – Rate Policy 2.00

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Attached is the above stated resolution for your consideration.

This resolution is necessary to adopt the rates and support the FY 2027 operating budget, which was presented earlier in the agenda.

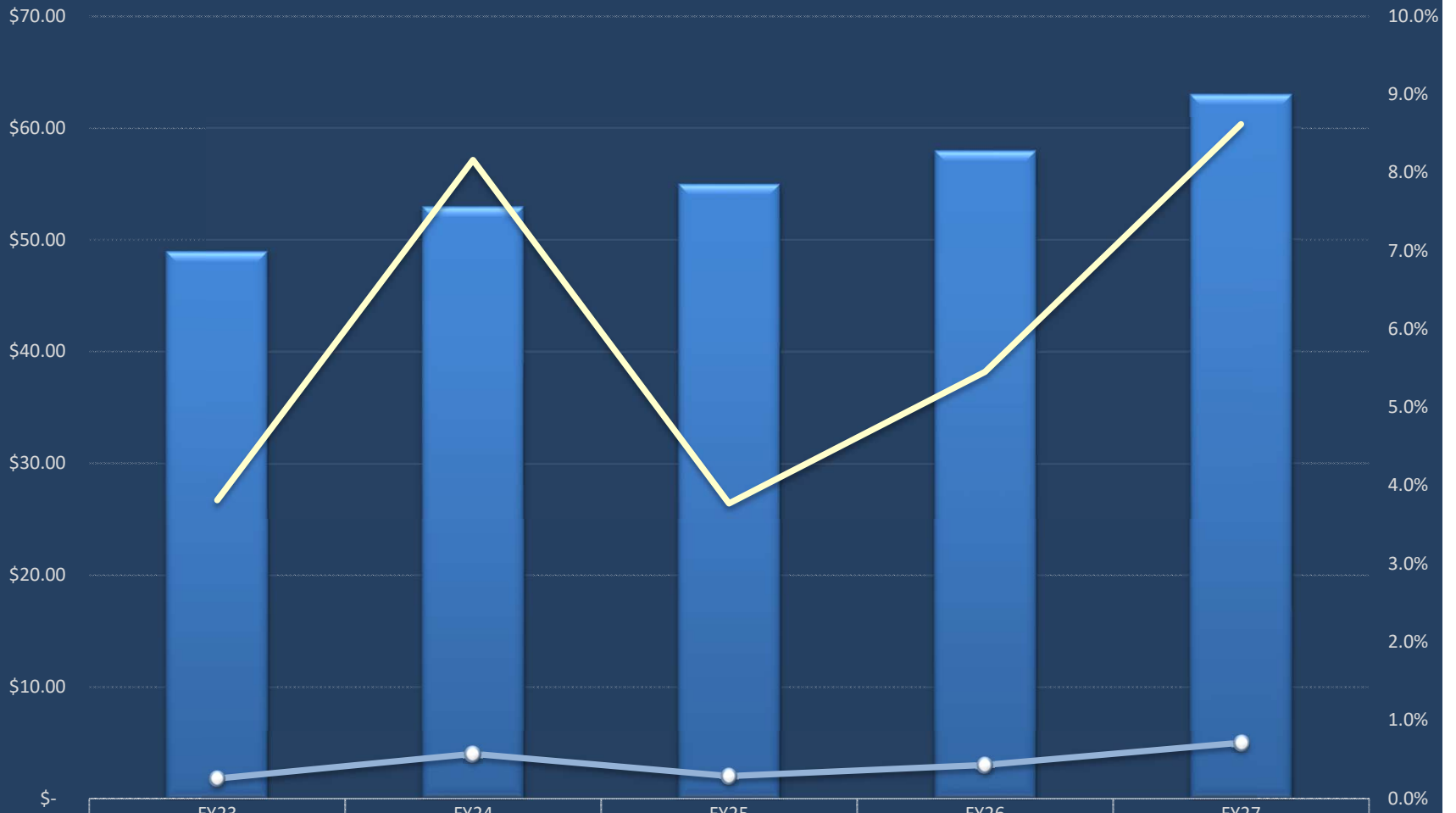
The rate change schedule was presented during the rate hearing portion of the meeting, including the required rate advertisements. The Finance Committee met on April 29, 2026 where they discussed the rates including lowering the base and commodity rates from what was advertised. Documentation is included in the packets, showing the advertised rates and the recommendation from the Finance Committee.

	As Presented at 4/15/26 Board meeting		Based on Advertised Rates		New option- presented at 4/29 Finance Comm. Meeting	
	Coverage Amounts based on charges	\$ Difference between scenarios	Coverage Amounts based on charges	\$ Difference between scenarios	Coverage Amounts based on charges	\$ Difference between scenarios
Beginning	\$ 185,070.00	\$ -	\$ 214,229.00	\$ -	\$ 199,113.00	\$ -
Water Base Rate Changes	\$ 384,932.00	\$ 199,862.00	\$ 814,429.00	\$ 600,200.00	\$ 598,153.00	\$ 399,040.00
Sewer Base Rate Changes	\$ 301,163.00	\$ 116,093.00	\$ 554,945.00	\$ 340,716.00	\$ 426,958.00	\$ 227,845.00
Water Commodity Changes	\$ 599,876.00	\$ 414,806.00	\$ 1,238,629.00	\$ 1,024,400.00	\$ 813,752.00	\$ 614,639.00
Sewer Commodity Changes	\$ 383,752.00	\$ 198,682.00	\$ 698,308.00	\$ 484,079.00	\$ 489,560.00	\$ 290,447.00
Water Capital Recovery Changes	\$ 910,070.00	\$ 725,000.00	\$ 359,229.00	\$ 145,000.00	\$ 344,113.00	\$ 145,000.00
Sewer Capital Recovery Changes	\$ 514,470.00	\$ 329,400.00	\$ 273,629.00	\$ 59,400.00	\$ 258,513.00	\$ 59,400.00
Total increase for all scenarios		\$ 1,983,843.00		\$ 2,653,795.00		\$ 1,736,371.00
Total amount available for CIP		\$ 2,168,913.00		\$ 2,868,024.00		\$ 1,935,484.00

**Amount of the Potential Increases to the Rates**

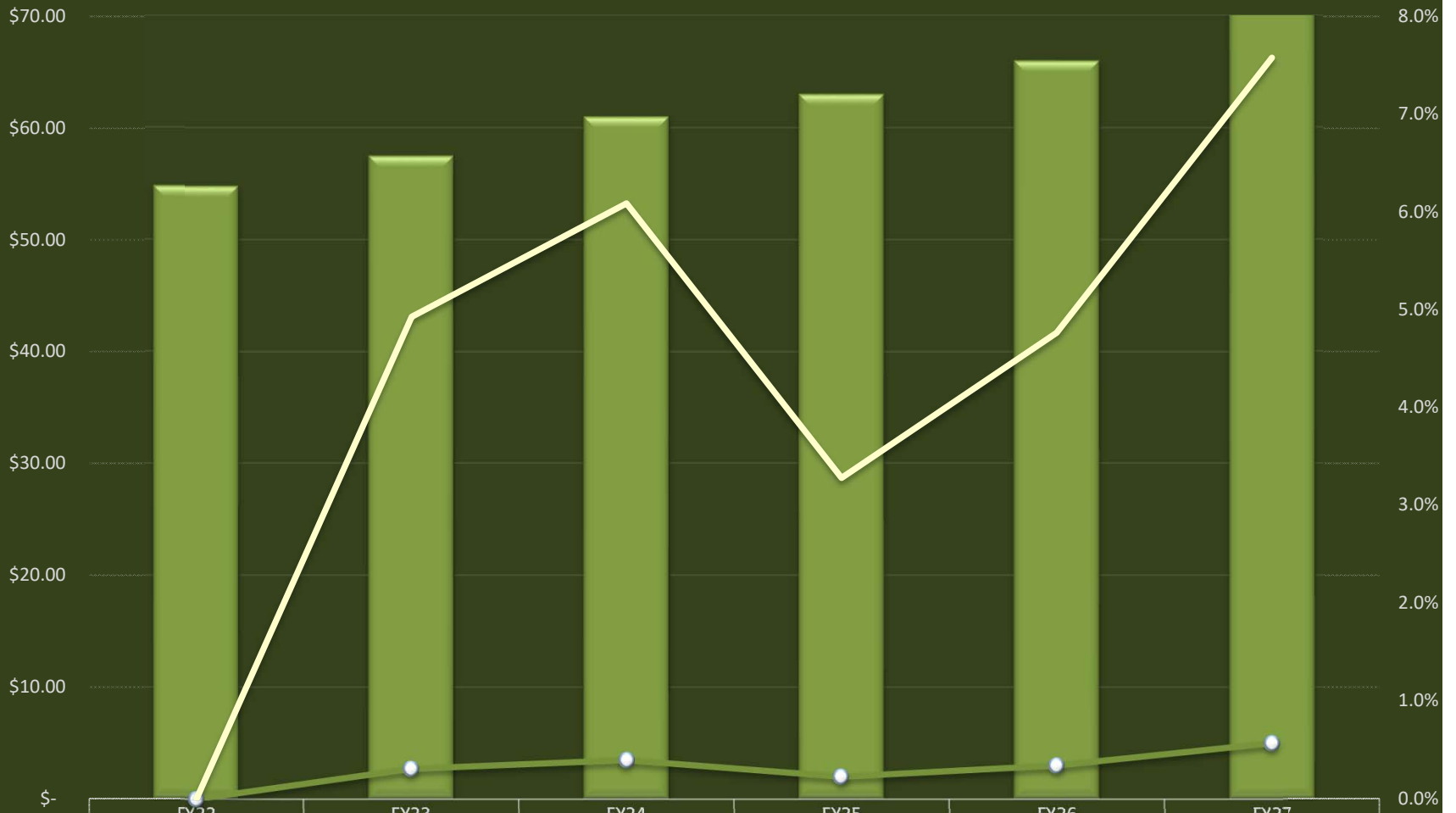
<i>Rate scenarios:</i>	<i>Rate scenarios:</i>	<i>Rate scenarios:</i>
<i>\$1/Water Base</i>	<i>\$3/Water Base</i>	<i>\$2/Water Base</i>
<i>\$1/ Sewer Base</i>	<i>\$3/ Sewer Base</i>	<i>\$2/ Sewer Base</i>
<i>\$0.50 commodity-water</i>	<i>\$1.25 commodity-water</i>	<i>\$0.75 commodity-water</i>
<i>\$0.50 commodity- sewer</i>	<i>\$1.25 commodity- sewer</i>	<i>\$0.75 commodity- sewer</i>
<i>\$5000 Water Cap Rec</i>	<i>\$1000 Water Cap Rec</i>	<i>\$1000 Water Cap Rec</i>
<i>\$6100 Sewer Cap Rec</i>	<i>\$1100 Sewer Cap Rec</i>	<i>\$1100 Sewer Cap Rec</i>

## Monthly WATER Bills for Average Residential Customer (based on 4,000 gallons per month)



	FY23	FY24	FY25	FY26	FY27
Average Bill	\$49.00	\$53.00	\$55.00	\$58.00	\$63.00
Increase (\$)	\$1.80	\$4.00	\$2.00	\$3.00	\$5.00
Increase (%)	3.8%	8.2%	3.8%	5.5%	8.6%

## Monthly SEWER Bills for Average Residential Customer (based on 4,000 gallons per month)



	FY22	FY23	FY24	FY25	FY26	FY27
Average Bill	\$54.80	\$57.50	\$61.00	\$63.00	\$66.00	\$71.00
Increase (\$)	\$-	\$2.70	\$3.50	\$2.00	\$3.00	\$5.00
Increase (%)	0.0%	4.9%	6.1%	3.3%	4.8%	7.6%

## RATES

### Section 1. PURPOSE

**A complete description of the rates can be found in the Rate Information Policy 2.01.**

The policy is to document the current rates of the Bedford Regional Water Authority (“Bedford Water”). Customers in the Town of Bedford and the County of Bedford have the same Volume Charge rates, and the Base Charge rates are as shown herein.

**Section 2. FIXED CHARGES AND COMMODITY CHARGES:** These charges are for existing customers.

#### Volume Charges:

Volume Charges are rates per 1,000 gallons.

Customer Type	Water	Sewer
Residential & Commercial	\$7.50	\$9.50
Industrial	\$7.00	\$9.00
Bulk Filling	\$12.00	n/a

#### Base Charges:

Base Charges are per month.

Meter Size	Water	Sewer
5/8"	\$33.00	\$33.00
3/4"	\$47.00	\$47.00
1"	\$76.00	\$76.00
1-1/2"	\$132.00	\$132.00
2"	\$212.00	\$212.00
3"	\$396.00	\$396.00
4"	\$660.00	\$660.00
6"	\$1,320.00	\$1,320.00
8"	\$2,145.00	\$2,145.00
10"	\$3,630.00	\$3,630.00
Cedar Rock 5/8"	\$33.00	\$78.00
Paradise Point 5/8"	\$47.00	n/a
Mariners 5/8"	\$33.00	\$41.00
Mariners 1"	\$76.00	\$95.00

## RATES

**Section 3. NEW CUSTOMER FEES:**

These charges are primarily for new customers. For meter sizes large than 2-inch, please contact the Authority.

Customer Type or Meter Size	All Service Areas	
	Water	Sewer
<b>Deposits – See Deposit Policy</b>		
Residential	\$125	\$125
Non-Residential	\$425	\$425
<b>Capital Recovery Fees – See Rate Information Policy</b>		
5/8"	\$6,000	\$7,000
3/4"	\$9,000	\$10,000
1"	\$14,000	\$16,000
1-1/2"	\$24,000	\$28,000
2"	\$39,000	\$45,000
3"	\$72,000	\$84,000
4"	\$120,000	\$140,000
6"	\$240,000	\$280,000
8"	\$390,000	\$455,000
<b>Tap Fees – See Rate Information Policy</b>		
5/8" w & 4" s	\$1,600	\$2,500
3/4" w & 4" s	\$1,800	\$2,500
1" w & 6" s	\$2,000	\$2,700
<b>Meter Fees – See Rate Information Policy</b>		
5/8"	\$275	
3/4"	\$425	
1"	\$450	

## RATES

### Section 4. OTHER RATES AND CHARGES

Please see the Rate Information Policy 2.01 for a complete description of the following rates and charges.

Credit Card Payment Convenience Fee (per transaction)	\$3
Fire Suppression Service Fee (per month)	\$100
Application Fee	\$25
Late Payment Charges (Penalties based on balance)	10%
Septage Treatment (per 1000 gallons)	\$60
Leachate Treatment (per 1000 gallons)	\$17
Wastewater Pretreatment Permit	\$100
Unauthorized Connection and Tampering Fee – First Occurrence	\$1,000
Unauthorized Connection and Tampering Fee – Second Occurrence	\$2,000
Unauthorized Connection and Tampering Fee – Third Occurrence	\$3,000
Processing Fee	\$50
Repeat Service Fee (Meter re-read, multiple trips for meter install)	\$20
Meter Test Fee (no charge if defective meter is found)	\$50
Returned Check Fee (insufficient funds)	\$35
Small Grinder Pump - Maintenance Fee (per month)	\$35
Project Fee – Tier 1 (Neighborhood Line Extensions)	\$3,500
Project Fee – Tier 2 (Neighborhood Line Extensions)	\$5,000
Project Fee – Tier 3 (Neighborhood Line Extensions)	\$6,500
Cross Connection Control Program (CCCP) Fee	\$25.00

**RATES****Section 5. ENGINEERING SERVICE CHARGES:**

These charges are primarily for developers, engineers, and contractors. Please see the Rate Information Policy 2.01 for a complete description of the following rates and charges.

Base Project Review Fee (per submittal)	\$400.00
Plan Review Fee – Water (per linear foot)	\$2.60
Plan Review Fee – Sewer (per linear foot)	\$3.20
Extended Plan Review Fee (per submittal)	\$200.00
Project Phasing Fee (fee per project)	\$1,000
Inspection Fee – Water (per linear foot)	\$1.85
Inspection Fee – Sewer (per linear foot)	\$2.90
After Hours and Weekend Inspections (per event)	\$250.00
Small Grinder Pump Station Review and Inspection (per unit)	\$500.00
Small Grinder Pump Station Reinstatement Fee (per unit)	\$300.00
Large Pump Station Review and Inspection (per unit)	\$2,000.00
Fire flow vault review & inspection (per vault)	\$1,000.00
Fire flow test (per test)	\$75.00

**Section 6. APPROVAL**

- A. This policy was approved by the Board on May 19, 2026, effective for usage beginning on June 1, 2026.
- B. The Board approval came after advertising for a rate hearing in the Bedford Bulletin newspaper on April 29, 2026 and May 6, 2026.
- C. The Board approval came after conducting a public rate hearing on May 19, 2026.



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**RESOLUTION**

2026-05.01

**Rate Policy 2.00**

At a regular meeting of the Bedford Regional Water Authority (“Bedford Water”) Board of Directors, held in the Board Meeting Room at Bedford Water’s Administrative Annex Building on the 19<sup>th</sup> day of May 2026, beginning at 7:00 p.m.:

**WHEREAS**, the Bedford Regional Water Authority (“Bedford Water”) is a public service authority formed and existing in accordance with the provisions of Chapter 51 of Title 15.2 of the Code of Virginia, 1950, as amended, the Virginia Water and Waste Authorities Act §§ 15.2-5100-15.2-5159 (the “Act”); and,

**WHEREAS**, Bedford Water desires to have a comprehensive set of policies governing the manner in which Bedford Water conducts its regular business, and Bedford Water directs that these policies be grouped together into an operating policy manual; and,

**WHEREAS**, to provide sufficient revenue to cover all of the expenditures that are included in the proposed FY 2026-2027 operating budget, certain changes have been proposed to the schedule of rates and charges; and,

**WHEREAS**, Bedford Water has provided sufficient notice in the Bedford Bulletin on April 29, 2026 and May 6, 2026 and conducted a public hearing on Tuesday, May 19, 2026 to solicit public comments on the proposed changes to the schedule of rates; and,

**WHEREAS**, the Board of Directors of Bedford Water has reviewed the proposed changes to the schedule of rates and rate information and desires to implement these changes; now,

**THEREFORE, BE IT RESOLVED**, that the Board of Directors of the Bedford Regional Water Authority does hereby adopt the revised Rate Policy 2.00 as presented and further authorizes the Executive Director to proceed with implementing the rates as properly advertised. The new rates will be effective on June 1, 2026 as will be billed in the statements sent after June 30, 2026.

Member \_\_\_\_\_ made a motion to approve this Resolution.

Member \_\_\_\_\_ made a Second to approve.

Board Member Votes: \_\_\_ Aye \_\_\_ Nay \_\_\_ Abstain

**CERTIFICATION**

The undersigned secretary of the Bedford Regional Water Authority does hereby certify that the foregoing is a true, complete, and correct Resolution adopted by a vote of a majority of the Directors of the Bedford Regional Water Authority, present at a regular meeting of the Board of Directors of the Bedford Regional Water Authority duly called and held **May 19, 2026** at which a quorum was present and acting throughout, and that the same has not been amended or rescinded and is in full force and effect as of the date of the above mentioned meeting.

(SEAL)

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Brian M. Key, Secretary,  
Bedford Regional Water Authority