

# NOTICE AND AGENDA

**To:** Board of Directors  
**From:** Brian M. Key – Executive Director  
**Date:** December 09, 2025  
**Re:** Notice of Board Meeting and Agenda

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A regular meeting of the Board of Directors of the Bedford Regional Water Authority (“Authority”) will be held on **Tuesday, December 16, 2025, at 7:00 p.m.** in the **Board Meeting Room** of the Authority located in the **Annex** building at **1723 Falling Creek Road in Bedford County**. The public can provide input and/or join the meeting in person or by Zoom as follows:

- Join the Zoom meeting with **audio/video** by electronic device (computer, phone, tablet):  
<https://us02web.zoom.us/j/83718038171?pwd=Fk13qabTnytW1ct1GT8l7mYoydwF8f.1>
  - Meeting ID: 837 1803 8171
  - Passcode: GLA7ZN

The following Agenda is proposed for discussion:

1. Call to Order
  - a. Pledge of Allegiance
  - b. Moment of Silence
2. Review of Agenda
3. Public Comments
4. Approval of Minutes: November 18, 2025 – Regular Board Meeting
5. Financial Report: Presented by Jill Underwood
  - a. Financial Statements through month end November 2025
  - b. FY 2024-2025 Audit Presentation
6. Administration Report: Presented by Megan Pittman
  - a. Public Relations Report
  - b. **Resolution 2025-12.01** – Whistleblower Policy
7. Projects Report: Presented by Roger Blankenship
8. Operations Report: Presented by Rhonda English
9. Executive Report: Presented by Brian Key
  - a. Montvale Water Update
  - b. **Resolution 2025-12.02** - Elections of Officers
10. Other business not covered on the above agenda
11. Motion to Adjourn