

# BOARD OF DIRECTORS

August 19<sup>th</sup>, 2025

**BEDFORD REGIONAL WATER AUTHORITY**

Providing quality service to everyone.



1723 Falling Creek Road, Bedford, VA 24523-3137



540.586.7679



540.586.5805



[www.brwa.com](http://www.brwa.com)

# MEETING NOTES

**To:** BRWA Board of Directors  
**From:** Brian M. Key, Executive Director  
**Date:** August 14, 2025  
**Re:** Notes for the August 19, 2025, Board of Directors Meeting

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Below are a few notes corresponding to the agenda numbers:

4. Since the board meeting in July was cancelled, the minutes in the packet are from the last meeting that took place on June 17, 2025.
6. The time that has been spent working on the Montvale Water system can be found in the Task Report.
8. Rhonda will be on leave the week of the board meeting; thus, I will report on the projects at the board meeting. Additionally, the FY 25-26 Capital Improvement Plan report has been uploaded to our website; rather than including the large file as an attachment in the board packets, the link to the website is the following: <https://www.brwa.com/wp-content/uploads/2025/08/2025-010-CIP-Program-Plan-03-FY26-FY28.pdf>
- 9.a **Resolution 2025-08.01:** We have two policies that have minor revisions being recommended to the board; the policies are 1.40 Governing Principles and 20.11 Leave, and the markup of the policies is included in the packets.
- 9.b. **Resolution 2025-08.02:** This resolution, being presented for the board's consideration, is to authorize proceeding with the ownership transfer of the Montvale Water system. The resolution includes the Letter of Intent which details the work that we are currently performing in the Montvale System; also included is the grant funding letter, which shows how the interim work is being paid for.
- 9.c. Over the years, many discussions have taken place regarding the various meeting times that other water and sewer providers have for their board meetings. The other organizations have talked about the advantages of having the meetings during the day, and it seemed like a good discussion to have with our board. We performed a survey of the other water and sewer providers in Virginia, and the results of that survey are included in the board packets. If the board is interested in changing the meeting time to be earlier in the day, we would prepare a resolution for the September board meeting and would recommend making the changes effective at the beginning of the calendar year.

If you have any questions about any of the information contained in your board packets, or if you are not going to be able to attend the meeting, please contact me prior to the board meeting.

# AGENDA

# NOTICE AND AGENDA

**To:** Board of Directors  
**From:** Brian M. Key – Executive Director  
**Date:** August 12, 2025  
**Re:** Notice of Board Meeting and Agenda

A regular meeting of the Board of Directors of the Bedford Regional Water Authority (“Authority”) will be held on **Tuesday, August 19, 2025, at 7:00 p.m.** in the **Board Meeting Room** of the Authority located in the **Annex** building at **1723 Falling Creek Road in Bedford County**. The public can provide input and/or join the meeting in person or remotely as follows:

- Join the meeting remotely with **audio/video** by using the following link:  
<https://us02web.zoom.us/j/85964496122?pwd=XuFW8YbKS8uEkAlErhn9PF68uQq3kH.1>
  - Meeting ID: 859 6449 6122
  - Passcode: KkhN0i
- Click on the link to the online meeting on the Authority’s website:
  - [www.brwa.com](http://www.brwa.com) (Navigate to “Get In Touch/Calendar” and find the date of the meeting)

The following Agenda is proposed for discussion:

1. Call to Order
  - a. Pledge of Allegiance
  - b. Moment of Silence
2. Review of Agenda
3. Public Comments
4. Approval of Minutes: June 17, 2025 – Regular Board Meeting
5. Financial Report: Presented by Jill Underwood
6. Operations Report: Presented by Thomas Cherro
7. Administration Report: Presented by Megan Pittman
8. Projects Report: Presented by Brian Key
9. Executive Report: Presented by Brian Key
  - a. Resolution 2025-08.01: Policies
  - b. Resolution 2025-08.02: Montvale Water
  - c. Board meeting schedule
10. Other business not covered on the above agenda
11. Motion to Adjourn



## MINUTES

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## Bedford Regional Water Authority – Board of Directors Regular Board Meeting – Minutes June 17, 2025

A regular meeting of the Board of Directors of the Bedford Regional Water Authority (“Bedford Water”) was held on Tuesday, June 17, 2025, in the Board Meeting Room in Bedford Water’s Annex building located at 1723 Falling Creek Road in Bedford County.

Members Present:..... Bob Flynn, Chair  
Jay Gray, Vice Chair  
Donald Barger, Jr.  
Kevin Mele  
Steve Rush  
John Sharp

Members Absent:..... Michael Moldenhauer

Staff & Counsel Present: . Brian Key – Executive Director  
Rhonda English – Deputy Director  
Jill Underwood – Director of Finance  
Thomas Cherro – Director of Operations  
Megan Pittman – Director of Administration (virtually)

### 1. Call to Order

The meeting was called to order by the Chair at approximately 7:00 p.m. The Pledge of Allegiance and a moment of silence were conducted.

### 2. Review of Agenda

The following agenda was reviewed as shown. Revisions are shown in ***bold italics***.

1. Call to Order
  - a. Pledge of Allegiance
  - b. Moment of Silence
2. Review of Agenda
3. Public Comments
4. Approval of Minutes: May 20, 2025 – Regular Board Meeting
5. Financial Report: Presented by Jill Underwood
6. Projects Report: Presented by Rhonda English
7. Operations Report: Presented by Thomas Cherro
8. Administration Report: Presented by Megan Pittman
9. Executive Report: Presented by Brian Key
  - a. ***Reservoir Update***
10. Other business not covered on the above agenda
11. Motion to Adjourn

### 3. Public Comments

There were no public comments.

**4. Approval of Minutes:** May 20, 2025 – Regular Board Meeting

The regular Board Meeting Minutes from May 20, 2025, were reviewed.

Member Gray made a motion to approve the minutes.

Member Mele seconded the motion.

- Board member votes:   6   Aye;   0   Nay;   0   Abstain. The motion carried.

**5. Financial Report: Presented by Jill Underwood**

The Customer Service statistical report was included in the packet. The tower readings are not available for May, due to a software issue. The budget goal was 92% for May, with operating revenues at 97% and operating expenses for the month totaling 82%. Capital Recovery fees received this FY are 83% of the total budgeted amount; water is at 89%, and sewer is at 71%. The annual audit communication letter from Brown, Edwards is included in the packet. If the board members have any concerns or inquiries, please reach out to the auditors.

**6. Projects Report: Presented by Rhonda English**

The Ivy Creek Project is continuing; this week, the auger for the Cottontown Road bore was lowered. A meeting was held with the EPA and other organizations to find possible free assistance with the Lead Service Line project. The BRWA is receiving limited responses from the community about their lines. The majority of the unknown service lines are in the Town. The board discussed the challenges with the project. Ms. English also updated the board on some possible zoning changes related to lot sizes that may impact the BRWA in the future.

**7. Operations Report: Presented by Thomas Cherro**

Mr. Cherro stated that a contractor has been chosen for the GAC building project and will begin soon. Turkey Mountain's high-service pumps are under repair; electrical upgrades are planned for this facility, too, which will help the efficiency of this plant. He is still looking for a contractor to install the motor for the raw water pump at the SML intake. Mr. Cherro said that the BRWA received a \$21,000 tariff charge for the membranes for the Smith Mountain Lake Water Treatment Facility, which is 10% of the cost.

**8. Administration Report: Presented by Megan Pittman**

Ms. Pittman reviewed the information included in the board packet. She also mentioned that there will be a ribbon cutting for the Helm Street Tank on July 16<sup>th</sup>. Attendees will be able to walk or look inside the tank. The team is also planning ahead to participate in the County Fair at the Carnival portion and Centerfest for the first time in many years. Training continues with the Safety and Human Resources departments.

**9. Executive Report: Presented by Brian Key**

Mr. Key included information about his correspondence with the Town about the land surrounding the Reservoir and the reason for the lack of clarity on who was supposed to own the land. Mr. Key displayed a map to the board for clarity. The board discussed the conditions that were requested from the Town, whether they agreed with them, and whether there was a benefit to consider purchasing the land that wasn't originally included in any of the reversion documentation. The board gave direction to Mr. Key to discuss with the Town

**10. Other Business not covered on the above agenda**

Mr. Key said that usually the July board meeting has a light agenda with routine items and no action items and the Chair is on vacation, and Mr. Key recommended canceling the meeting for the month. The board agreed to cancel the July board meeting.

**11. Motion to Adjourn:**

There being no further business to discuss, Mr. Rush made a motion to adjourn, and Mr. Barger seconded the motion.

Board Member Votes:   6   Aye,   0   Nay,   0   Abstain. The motion carried.

The meeting adjourned at approximately 8:12 pm.

Prepared by Megan Pittman – Director of Administration

Approved: \_\_\_\_\_ 2025

# FINANCIAL REPORT



# MEMORANDUM

**To: BRWA Board of Directors**  
**From: Jill W. Underwood, Director of Finance**  
**Date: August 12, 2025**  
**Re: Financial Highlights for July 2025**

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## **Customer Service Statistical Report:**

The report for July is included.

## **Balance Sheet:**

- 1) The report for June is included. The July report will not be available until the year is closed out and balances brought forward.

## **Summary of Revenues & Expenses:**

- 1) Budget goal is 100% for June, operating revenues are at 107% and operating expenses at 92%. These are not final numbers, as there are adjusting entries that will be posted as part of the audit.
- 2) Capital Recovery fees received this FY are 92% of the total budgeted amount, water is at 98% and sewer is 79%.
- 3) Budget goal is 8.33% for July, operating revenues are at 9% and operating expenses at 6%.
- 4) Capital Recovery fees received this FY are 8% of the total budgeted amount, water is at 7% and sewer is 10%.

## **Cash Flow Summary:**

The summary is included in your packets.

## **FY 2025 Audit:**

Brown, Edwards will be onsite the weeks of August 18<sup>th</sup> and 25<sup>th</sup> for the fieldwork portion of the audit.

### Tracking Data for Customer Service Department

	Description	August '24	September '24	October '24	November '24	December '24	January '25	February '25	March '25	April '25	May '25	June '25	July '25	Running 12 Month Totals
1	Statements Generated	14,750	14,777	14,783	14,791	14,795	14,756	14,776	14,810	14,866	14,903	14,925	14,923	177,855
2	Total \$ Amount of Statements Generated	\$1,604,396.01	\$1,994,110.41	\$1,444,695.36	\$1,389,347.57	\$1,566,549.56	\$1,499,035.80	\$1,604,729.05	\$1,392,631.50	\$1,464,867.47	\$1,615,150.83	\$1,983,201.22	\$1,655,389.88	\$19,214,104.66
3	Total \$ Payments Received	\$1,650,318.02	\$1,812,773.76	\$1,680,971.83	\$1,568,014.88	\$1,652,340.46	\$1,558,112.31	\$1,495,171.84	\$1,597,506.18	\$1,440,198.22	\$1,567,555.02	\$1,634,476.51	\$1,557,454.76	\$19,214,893.79
4	Account Transfers	248	243	157	252	172	182	190	214	194	264	279	352	2,747
5	New Customers - Forest	1	39	16	17	4	4	7	6	5	6	10	1	116
6	New Customers - SML	3	12	-	1	2	2	2	4	4	1	9	2	42
7	Res Disconnected Customers/Still Off	31	47	86	62 / 13	-	59 / 9	30 / 5	53 / 5	52 / 14	53 / 15	36 / 6	57 / 13	N/A
8	Residential Disconnected Customers (\$)	\$7,487.10	\$9,533.53	\$17,523.77	\$11,742.56	\$0.00	\$18,164.09	\$15,244.47	\$16,530.57	\$11,027.63	\$8,412.35	\$7,479.65	\$19,901.14	N/A
9	Normal Readings	15,225	15,149	15,270	15,293	15,149	15,271	15,331	15,327	15,369	15,388	15,398	15,406	183,576
10	Tower Read Meters	1,651	1,492	2,372	2,598	1,583	-	-	1,151	4,090	-	-	2,300	17,237
11	New Meter Installs	20	10	21	12	5	9	5	28	10	12	8	18	158
12	Meters Changed - Program	13	33	52	27	55	39	67	75	73	48	47	34	563
13	Meters Changed - Montvale												23	23
14	Remaining Developer's Credits	\$940,678.25	\$635,478.25	\$636,053.25	\$548,790.36	\$543,712.83	\$534,778.34	\$534,778.34	\$534,778.34	\$534,753.25	\$534,753.25	\$534,753.25	\$534,753.25	N/A
15	Bulk Water Sales - New London (Gallons)	14,010	212,280	41,870	12,585	9,795	31,284	25,815	22,015	19,803	84,196	224,064	117,128	814,845
16	Bulk Water Sales - Moneta (Gallons)	9,025	11,985	12,525	7,900	4,885	1,580	10,005	7,305	34,680	62,820	98,543	74,965	336,218
17	Bulk Water Sales - Central Distr (Gallons)	73,144	9,908	57,805	22,000	25,100	8,100	5,300	400	66,700	124,520	118,800	226,200	737,977
18	Total Bulk Water Sales	\$1,154.15	\$2,810.08	\$1,346.40	\$509.82	\$477.36	\$491.57	\$493.44	\$356.64	\$1,454.20	\$3,258.43	\$5,296.88	\$5,019.52	\$7,282.81

Bedford Regional Water Auth.  
Balance Sheet  
For the Twelve Months Ending Monday, **June 30, 2025**

		<u><b>7/1/2024</b></u> <u><b>Beginning</b></u>	<u><b>Jun 2025</b></u> <u><b>Actual</b></u>
	ASSETS		
1000:1000	Cash	\$15,078,337.74	\$12,899,385.70
1001	Restricted Investments	9,941,237.25	11,776,685.97
1002:1002	Prepaid Expenses	696,562.31	672,541.20
1101:1101	Accounts Receivable	4,624,946.08	4,718,523.12
1102	Accounts Receivable Other	157,338.91	39,037.39
1200	Inventory	672,574.06	1,139,542.59
1202	Loan Related Assets	3,934.66	3,934.66
1250	Construction In Progress	9,768,416.32	18,678,363.35
1301	Tangible Assets- Office	5,840,594.41	5,850,786.50
1302	Tangible Assets - Vehicles	4,924,284.86	5,404,971.44
1400:1500	Tangible Assets - Water	107,646,202.08	107,674,009.32
1700	Tangible Assets - Sewer	74,558,369.32	74,568,393.68
1800	Intangible Assets	743,601.00	743,601.00
1801	Fixed Asset Clearing Account		315,089.26
1900	Depreciation	<u>(83,813,966.88)</u>	<u>(87,571,967.23)</u>
	Total assets	150,842,432.12	156,912,897.95
	LIABILITIES		
2000	Accounts Payable	(1,167,111.96)	(2,112,506.77)
2001	Customer Liabilities	(440,475.52)	(408,978.62)
2100	Employee Liabilities	(1,377,439.34)	(1,141,476.89)
2200	Notes Payable	(47,791,297.20)	(45,885,567.64)
2300	Developer Revenues and Inflows	(3,592,951.63)	(2,974,115.04)
2999	Retained Earnings	<u>(96,473,156.47)</u>	<u>(96,473,156.47)</u>
	Total liabilities	(150,842,432.12)	(148,995,801.43)
	Operating Surplus/ (Loss)		7,917,096.52

Bedford Regional Water Auth.  
Balance Sheet  
For the Twelve Months Ending Monday, June 30, 2025

		<u>7/1/2024</u> <u>Beginning</u>	<u>Jun 2025</u> <u>Actual</u>
<b>ASSETS</b>			
Cash:			
1000-0000	Change Box for CS	350.00	350.00
1000-0001	Petty Cash	16.57	16.57
1000-0002	Truist Checking Account	3,344,322.10	4,776,517.33
1000-0004	Cash Drawer	225.00	225.00
1000-0011	LGIP Operating Reserves Fund	357,815.90	376,421.82
1000-0012	Due from VRA- DEQ Ivy Creek Construction Fund	8,119,108.34	4,117,499.51
1000-0013	Due from VDH- Grant Proceeds	201,400.00	170,375.00
1000-1000	VA Investment Pool-Capital Projects Reserve	1,912,225.92	2,317,532.45
1000-2000	VA Investment Pool- Operating Reserves	1,142,873.91	1,198,833.02
1000-0005	Cash Suspense Account (for F.A.)		(58,385.00)
	<b>Total Cash</b>	<b>15,078,337.74</b>	<b>12,899,385.70</b>
Restricted Investments:			
1001-0001	Deposit Refund Program Fund	359,661.65	359,661.65
1001-0010	Debt Service Accumulation Fund	1,279,851.06	1,305,170.48
1001-0020	Reserve for future capital projects	764,993.96	881,467.79
1001-0021	County Funds for New Projects	199,508.97	250,506.21
1001-0022	SML WTF Depreciation Fund WVWA	945,456.77	1,202,944.25
1001-0023	BRWA Cell Tower Funds	335,913.55	335,913.55
1001-0024	SML WTF Depreciation Fund- BRWA portion	945,456.76	1,202,944.25
1001-0025	Vehicle and Equipment Replacement Fund	518,016.61	353,914.23
1001-0030	Information Systems Replacement Fund	298,771.82	328,771.82
1001-0035	Meter Replacement Fund	212,334.80	375,617.58
1001-0040	Sewerline Replacement Fund	947,765.20	1,283,765.20
1001-0045	Waterline Replacement Fund	283,796.06	643,796.06
1001-0050	Tank Rehab	486,999.76	567,003.76
1001-0060	Water Facilities Set Aside Fund	50,004.00	170,004.00
1001-0065	Sewer Facilities Set Asides	50,004.00	170,004.00
1001-1010	VA Investment Pool- Reserve Fund	455,577.68	480,590.61
1001-1020	LGIP Repairs & Maintenance Reserve	24,085.63	24,085.63
1001-1025	VRA Debt Service Reserve Fund	1,747,697.25	1,805,183.18
1001-1100	Escrow Account	35,341.72	35,341.72
	<b>Total Restricted Investments</b>	<b>9,941,237.25</b>	<b>11,776,685.97</b>
Prepaid Expenses:			
1002-1000	Prepaid Insurance	120,627.89	126,709.77
1002-1001	Prepaid Dues/Service Contracts	50,037.42	19,934.43
1002-1002	Deferred Outflows of Resources (Pensions)	544,941.00	544,941.00
1002-1003	VRS OPEB Deferred Outflow	74,705.00	74,705.00
1002-1004	VRS OPEB Deferred Outflow	(38,266.00)	(38,266.00)
1002-1005	Local OPEB Deferred Outflows	8,083.00	8,083.00
1002-1006	Local OPEB Deferred Inflows	(63,566.00)	(63,566.00)
	<b>Total Prepaid Expenses</b>	<b>696,562.31</b>	<b>672,541.20</b>
Accounts Receivable:			
1101-1000	Billings Receivable Water	1,728,854.68	1,368,304.52
1101-2000	Budget Billing Accounts Rec.	6.52	6.52
1101-2001	Monthly Statement A/R	(20.00)	(20.00)
1101-2002	Monthly Deferred A/R- holding account	553.47	553.47
1101-2003	AR Credits	(50.00)	(50.00)
1101-3000	Billings Receivable Sewer	1,111,861.33	1,561,616.31
1101-3210	Credit Card Convenience Fee AR	735.34	735.34
1101-4000	Allowance for Doubtful Accounts	(252,468.34)	(252,468.34)
1101-4001	Water Penalties- A/R	(347,717.48)	(335,533.95)
1101-4002	Payment Arrangement AR- Water	(154.96)	(154.96)
1101-4003	Sewer Penalties A/R	25,956.18	35,240.56
1101-4004	Payment Arrangement AR- Sewer	268.43	268.43

Bedford Regional Water Auth.  
Balance Sheet  
For the Twelve Months Ending Monday, June 30, 2025

		<u>7/1/2024</u> <u>Beginning</u>	<u>Jun 2025</u> <u>Actual</u>
1101-4005	Payment Arrangement AR- Sewer Penalties	94.60	94.60
1101-4006	Payment Arrangement AR- Water Penalties	174.14	174.14
1101-5001	Water Capital Recovery Fees A/R	146,500.00	173,635.01
1101-5002	Returned Check A/R	(4,331.11)	(3,859.71)
1101-5003	Sewer Capital Recovery Fees A/R	85,690.00	125,391.75
1101-5005	Reconnect Fee A/R	20,060.27	24,161.41
1101-6000	Water Account Charge A/R	10,994.52	13,429.74
1101-6003	Sewer Account Charges A/R	31,281.34	50,406.34
1101-7001	Water Deposits A/R	(181,412.11)	(356,190.28)
1101-7003	Sewer Deposits A/R	20,948.25	20,948.25
1101-7500	Meter Base Installation Fee A/R	151,433.60	151,393.43
1101-7502	A/R- Sewer Clean-Out Installation Fee	79,700.00	119,900.00
1101-7504	Sewer Pump Maintenance A/R	13,954.99	12,159.69
1101-7505	Service Repairs & Rents A/R	(709.88)	(709.88)
1101-7506	A/R- Septage Dumping Fees	8,335.00	8,335.00
1101-7507	Meter Fee A/R	76,944.63	89,015.46
1101-7508	A/R- Industrial Pretreatment	(6,779.01)	(7,007.26)
1101-7510	SGP Review and Inspections A/R	(6,110.94)	(2,334.58)
1101-8000	Misc. Charges Receivable	(1.00)	(1.00)
1101-8002	NSF holding/clearing account	7,643.34	7,643.34
1101-8003	Consolidation holding account	(3,761.63)	(3,761.63)
1101-8006	Unauthorized Service A/R	5,000.00	6,000.00
1101-8008	Cellular Rental AR	1,933,764.25	1,948,211.63
1101-8009	Pending Electronic Payments	(32,292.34)	(45,200.23)
1101-7503	Sewer Extensions A/R		8,190.00
	Total Accounts Receivable	<u>4,624,946.08</u>	<u>4,718,523.12</u>
Accounts Receivable Other:			
1102-0001	Miscellaneous Accounts Receivable	157,338.91	39,037.39
	Total Accounts Receivable Other	<u>157,338.91</u>	<u>39,037.39</u>
Inventory:			
1200-0001	Maintenance Inventory	121,548.17	438,647.62
1200-0002	Meter Inventory	551,025.89	700,894.97
	Total Inventory	<u>672,574.06</u>	<u>1,139,542.59</u>
Loan Related Assets:			
1202-0009	VRA 2014 Cash Account (per docs)	3,934.66	3,934.66
	Total Loan Related Assets	<u>3,934.66</u>	<u>3,934.66</u>
Construction In Progress:			
1250-0001	CIP Inventory	45,538.41	54,658.81
1250-0300	CIP- Western Hills Sewer Replacement	54,750.00	54,750.00
1250-0301	CIP- Central PS Pump Replacements	3,250.00	6,500.00
1250-0302	CIP- Western Hills Water Replacement	40,200.00	40,200.00
1250-0303	CIP- Shady Knoll Sewer Replacement	7,320.00	137,978.98
1250-0310	CIP- Lead Service Line Inventory Project	91,000.00	177,905.00
1250-0316	CIP- Peakview St Water	196,772.31	203,722.42
1250-0318	Town & Country WATER Replacement	41,900.00	41,900.00
1250-0332	Stoney Creek Reservoir Drain Analysis	69,200.96	142,747.67
1250-0337	FY24-25 CIP Projects	8,741.31	53,644.05
1250-0378	Helm Street Tank Project (ARPA)	309,809.56	3,531,176.26
1250-0382	CIP- Galax St Sewer Project	61,894.65	187,646.45
1250-0383	CIP- Ivy Creek Sewer	8,707,340.07	12,180,287.39
1250-0391	CIP- Turkey Mtn Booster Station	130,699.05	543,873.46
1250-0304	CIP- Central PS 1&2 Replacements		636,853.21
1250-0305	CIP- Winoa Pump Station Repairs		30,081.46
1250-0306	CIP- SML Facility Capital Projects		563,201.26
1250-0307	CIP- Baltimore WATER project		13,272.54



Bedford Regional Water Auth.  
Balance Sheet  
For the Twelve Months Ending Monday, June 30, 2025

		<u>7/1/2024</u> <u>Beginning</u>	<u>Jun 2025</u> <u>Actual</u>
1250-0315	CIP- Central Water Electrical Study		1,005.00
1250-0317	CIP- Moneta Sewer Upgrades		1,500.00
1250-0319	Montvale WWTP Biowheel		54,826.51
1250-0355	CIP- Route 43 Sewer Replacement Project		153.75
1250-0390	CIP- 460 Booster Station		6,250.00
1250-0399	CIP- Galax St. WATER		14,229.13
	Total Construction In Progress	9,768,416.32	18,678,363.35
Tangible Assets- Office:			
1301-0001	Office Facilities	3,818,136.02	3,818,136.02
1301-0002	Information Systems	2,022,458.39	2,032,650.48
	Total Tangible Assets- Office	5,840,594.41	5,850,786.50
Tangible Assets - Vehicles:			
1302-0001	Vehicles and Equipment	4,924,284.86	5,404,971.44
	Total Tangible Assets - Vehicles	4,924,284.86	5,404,971.44
Tangible Assets - Water:			
1400-1000	SML Water Treatment Facility	16,694,001.18	16,694,001.18
1400-2000	Smith Mountain Lake Central	22,746,661.98	22,746,661.98
1400-3000	Stewartsville Water	2,735,076.84	2,735,076.84
1500-1000	Forest Water	38,202,114.48	38,211,936.72
1500-2000	Lakes Water	1,761,491.47	1,779,476.47
1500-3000	Central Water	25,506,856.13	25,506,856.13
	Total Tangible Assets - Water	107,646,202.08	107,674,009.32
Tangible Assets - Sewer:			
1700-0014	Central Sewer	31,174,955.31	31,174,955.31
1700-0015	Moneta Sewer	12,903,096.92	12,903,096.92
1700-0016	Forest Sewer	21,235,215.16	21,235,215.16
1700-0020	Mariners Landing Sewer	1,504,273.34	1,514,297.70
1700-1016	BRWA Share Lynchburg Sewer Upgrade	5,670,949.37	5,670,949.37
1700-8000	Montvale Sewer	2,069,879.22	2,069,879.22
	Total Tangible Assets - Sewer	74,558,369.32	74,568,393.68
Intangible Assets:			
1800-0000	Studies & Permits (Feasibility, master studies)	687,190.55	687,190.55
1800-0090	Capitalized Interest (Various projects)	56,410.45	56,410.45
	Total Intangible Assets	743,601.00	743,601.00
Fixed Asset Clearing Account:			
1801-0000	Fixed Asset Clearing Account		315,089.26
	Total Fixed Asset Clearing Account		315,089.26
Depreciation:			
1900-0000	Accumulated Depreciation	(83,813,966.88)	(87,571,967.23)
	Total Depreciation	(83,813,966.88)	(87,571,967.23)
	Total assets	150,842,432.12	156,912,897.95
LIABILITIES			
Accounts Payable:			
2000-1000	Accounts Payable	(859,305.66)	(1,434,876.01)
2000-1005	Retainage Payable	(307,806.30)	(677,630.76)

Bedford Regional Water Auth.  
Balance Sheet  
For the Twelve Months Ending Monday, June 30, 2025

		<u>7/1/2024</u> <u>Beginning</u>	<u>Jun 2025</u> <u>Actual</u>
	Total Accounts Payable	(1,167,111.96)	(2,112,506.77)
Customer Liabilities:			
2001-0000	Customer Credit- Budget Billing accounts	3,009.22	3,009.22
2001-0001	Customer Credits	(356,158.10)	(356,158.10)
2001-0002	Misc. Misposting	713.57	713.57
2001-0003	Customer Refunds Payable	163,766.55	203,117.45
2001-0004	Liabilty for Sureties Held	(2,100.00)	(2,100.00)
2001-0005	Liability for Easement Condemnations	(4,394.72)	(4,394.72)
2001-1000	Water Deposits	(166,942.63)	(175,296.63)
2001-1555	Fireline Assembly Deposits	(16,308.86)	(16,308.86)
2001-2000	Interest on Deposits (Town accounts)	1,256.93	1,256.93
2001-3000	Sewer Deposits	(62,817.48)	(62,817.48)
2001-4000	Liability for SML Meeting Room Deposits	(500.00)	
	Total Customer Liabilities	(440,475.52)	(408,978.62)
Employee Liabilities:			
2100-0050	Compensated Absences Liability	(155,162.89)	(155,162.89)
2100-0060	Accrued Payroll	(233,973.09)	(0.01)
2100-0250	VRS Employee Contribution Payable	846.88	962.68
2100-0400	Net Pension Liability	(558,396.00)	(558,396.00)
2100-0500	VRS OPEB Liability	(214,317.00)	(214,317.00)
2100-0510	Local OPEB Liability	(217,773.00)	(217,773.00)
2100-0550	Health Insurance Payable- Employee Share	(1,000.17)	870.71
2100-0600	VRS Mandatory Cash Match- Hybrid	1.25	1.34
2100-0750	Optional Life Insurance Payable	693.46	767.81
2100-0800	AFLAC Withholding Payable	1,745.05	1,741.82
2100-0900	Outstanding Payables Checks	(49.83)	(49.83)
2100-0950	Employee Gym Memberships	(54.00)	(141.74)
2100-0450	Flexible Spending Account Payable		19.23
2100-0625	Hybrid Voluntary Contributions		(0.01)
	Total Employee Liabilities	(1,377,439.34)	(1,141,476.89)
Notes Payable:			
2200-0115	Current Maturities Long-Term Debt	0.40	0.40
2200-2001	Accrued Interest Payable	(300,213.26)	(292,775.21)
2200-2020	VRA 2015 Loan	(26,455,000.00)	(25,655,000.00)
2200-2021	VRA 2015 Premium	(231,422.14)	(220,531.69)
2200-2026	VRA Series 2005 Premium	(421.40)	
2200-2233	VRA Series 2014 Loan (2005 refunding)	(1,745,000.00)	(890,000.00)
2200-2234	VRA Series 2014 Premium (2005)	(30,882.72)	
2200-2235	VRA 2014 Deferred Amt on Refunding	10,135.60	20,271.20
2200-2240	VRA 2020 Loan (ESCO)	(3,175,000.00)	(2,970,000.00)
2200-2241	VRA 2020 Premium	(430,473.62)	(391,339.65)
2200-2250	2022 VA Water Facilities Revolving Fund	(13,338,457.00)	(14,051,975.00)
2200-2500	Assumed Debt from Town	(1,217,000.76)	(617,000.76)
2200-3000	Lynchburg Sewer System Loan Payable	(877,562.30)	(817,216.93)
	Total Notes Payable	(47,791,297.20)	(45,885,567.64)
Developer Revenues and Inflows:			
2300-0000	Deferred Revenue Liability	(941,253.25)	(636,053.25)
2300-0001	Deferred Revenue- Principal Forgiveness	(340,036.78)	(122,125.19)
2300-0003	Deferred Revenue- Lynchburg- Ivy Creek	(200,000.00)	(200,000.00)
2300-0004	Deferred Revenue- VDH	(160,600.00)	(160,600.00)
2300-1000	Deferred Inflows of Resources	(96,926.00)	(96,926.00)
2300-1001	Deferred Inflow of Resources- Leases	(1,854,135.60)	(1,854,135.60)
2300-0002	Prepayments Transfer Clearing account		95,725.00
	Total Developer Revenues and Inflows	(3,592,951.63)	(2,974,115.04)

Bedford Regional Water Auth.  
Balance Sheet  
For the Twelve Months Ending Monday, June 30, 2025

		<u><i>7/1/2024 Beginning</i></u>	<u><i>Jun 2025 Actual</i></u>
Retained Earnings: 2999-0000	Retained Earnings	(96,473,156.47)	(96,473,156.47)
	Total Retained Earnings	<u>(96,473,156.47)</u>	<u>(96,473,156.47)</u>
	Total liabilities	<u>(150,842,432.12)</u>	<u>(148,995,801.43)</u>
	Operating Surplus/ (Loss)		7,917,096.52

Bedford Regional Water Auth.  
Summary of Revenue & Expenditures  
For the Twelve Months Ending Monday, June 30, 2025

	<u>Month</u>	<u>FY 24-25 YTD</u>	<u>FY 24-25 Budget</u>	<u>Remaining On Budget</u>	<u>Goal: 100%</u>
<b>OPERATING REVENUE</b>					
3000-3000	Water Sales	(\$861,082.48)	(\$11,172,216.78)	(\$11,493,200.00)	(\$320,983.22) 97%
3100-	Sewer Sales	(496,901.91)	(6,376,534.46)	(5,578,387.00)	798,147.46 114%
3902	Penalties	(14,742.61)	(168,977.89)	(90,000.00)	78,977.89 188%
3903-	Account Charges	(5,375.00)	(55,425.00)	(55,000.00)	425.00 101%
3903-	Review Fees	(1,300.00)	(121,787.99)	(55,500.00)	66,287.99 219%
3900-	Interest Earned	(131,392.79)	(431,301.03)	(75,000.00)	356,301.03 575%
3903-	Sewer Clean Outs			(7,000.00)	(7,000.00) 0%
3903-3250	Meter Installation Revenues	(22,550.00)	(209,850.00)	(115,000.00)	94,850.00 182%
3903-3255	Industrial Pretreatment Revenue	(1,302.13)	(16,267.26)	(18,000.00)	(1,732.74) 90%
3903-3261	Rent/Meter Charges		(23,570.27)	(10,000.00)	13,570.27 236%
3903-	Misc	(24,595.32)	(258,252.55)	(172,822.00)	85,430.55 149%
3903-	Fixed Asset Disposals		(3,835.00)		3,835.00 0%
3901-	Account Default Fees	(2,050.00)	(40,215.00)	(30,500.00)	9,715.00 132%
3201-3275	Contract Reimbursements	607.54	(89,994.21)	(107,000.00)	(17,005.79) 84%
	Revenue from BRWA Operations	<u>(1,560,684.70)</u>	<u>(18,968,227.44)</u>	<u>(17,807,409.00)</u>	<u>1,160,818.44 107%</u>
3000-3220	Capital Recovery Fees	(110,400.00)	(1,103,800.00)	(1,200,000.00)	(96,200.00) 92%
3903-3265	Cellular Antenna Site Rental-County portion	(5,910.12)	(63,298.77)	(55,452.00)	7,846.77 114%
3904-3310	BOS Capital Contributions		(1,000,000.00)	(1,000,000.00)	
3904-3315	Developer Line Contributions			(200,000.00)	(200,000.00) 0%
3904-3316	Contributions from WVWA		(210,000.00)		210,000.00 0%
3904-3904-	ARPA Funding	(787,404.42)	(2,720,953.29)		2,720,953.29 0%
3904-3311	Contributions from Schools		(1,537.40)		1,537.40 0%
3904-3335	Contributions from Outside agencies	(40,891.09)	(961,866.97)		961,866.97 0%
3903-3330	SML WTF Revenue	(8,687.79)	(94,974.97)	(10,000.00)	84,974.97 950%
3904-3317	Developer Prepayments Redemption Revenue		(392,400.00)	(20,000.00)	372,400.00 1,962%
3904-3320	Customer Line Contributions		(3,500.00)		3,500.00 0%
3903-3266	Cell Tower Inspection Revenue		(1,790.60)		1,790.60 0%
3903-3290	Insurance Proceeds		(17,244.73)		17,244.73 0%
	Revenue from Other Sources	<u>(953,293.42)</u>	<u>(6,571,366.73)</u>	<u>(2,485,452.00)</u>	<u>4,085,914.73 264%</u>
	Total Revenue	(2,513,978.12)	(25,539,594.17)	(20,292,861.00)	5,246,733.17 126%
<b>OPERATING EXPENSES</b>					
4000 + 4002	Salaries	417,840.61	5,217,710.03	5,849,126.71	631,416.68 89%
4010	General Office Expenses	28,776.46	280,773.33	320,898.00	40,124.67 87%
4100	Employee Benefit & Related Expenses	107,411.87	1,912,475.51	2,367,134.00	454,658.49 81%
4110	Billing Expenses	18,696.27	244,096.67	274,690.00	30,593.33 89%
4120	Information Systems Expenses	32,719.23	344,750.70	348,946.00	4,195.30 99%
4130	Administration Supplies	39.97	1,037.31	2,160.00	1,122.69 48%
4140	Customer Service Supplies		3,047.67	4,396.00	1,348.33 69%
4210	Engineering Expenses	30,268.72	105,923.13	147,419.00	41,495.87 72%
4220 + 4223	Operations Expenses		11,525.29	11,600.00	74.71 99%
4221	Compliance Program Supplies		2,669.82	8,850.00	6,180.18 30%
4222	Pretreatment Expenses	(4,747.16)	30,089.05	40,400.00	10,310.95 74%
4225-0100	Lab Supplies	2,499.18	18,119.81	18,000.00	(119.81) 101%
4230	Maintenance Expenses	2,506.96	69,831.73	62,146.00	(7,685.73) 112%
4240	Vehicles & Equipment Expenses	77,588.84	409,493.21	386,097.00	(23,396.21) 106%
4250	Forest Water Expenses	146,231.35	848,010.59	923,169.00	75,158.41 92%
4260	Well Systems Expenses	4,537.62	50,846.52	40,677.00	(10,169.52) 125%
4265	SML Central Distribution Water System Expenses	4,724.02	43,582.97	45,832.00	2,249.03 95%
4270	Highpoint Facility Expenses	3,770.31	79,461.67	41,564.00	(37,897.67) 191%
4330	SMLWTF Water Treatment Expenses	75,839.71	710,769.39	604,554.00	(106,215.39) 118%
4275	Central Water Distribution Expenses	25,262.02	207,123.19	205,699.00	(1,424.19) 101%
4276	Central Water Treatment Expenses	11,209.87	193,768.34	189,577.00	(4,191.34) 102%
4280	Stewartsville Water Expenses	3,025.77	27,613.84	51,501.00	23,887.16 54%
4290	Forest Sewer Expenses	164,754.69	717,275.49	657,193.00	(60,082.49) 109%
4291	Central Sewer Collection System Expenses	64,621.44	297,421.74	202,800.00	(94,621.74) 147%
4293	Central Sewer Treatment Expenses	74,901.68	500,357.60	513,403.00	13,045.40 97%
4292	Moneta Sewer Collection System Expenses	7,445.74	58,181.31	89,900.00	31,718.69 65%
4294	Moneta Sewer Treatment Expenses	25,681.80	166,734.75	164,401.00	(2,333.75) 101%
4295	Montvale Sewer Expenses	10,293.40	78,658.85	34,051.00	(44,607.85) 231%
4296	Montvale Sewer Collection System Expenses	200.00	1,550.00	6,500.00	4,950.00 24%

Bedford Regional Water Auth.  
Summary of Revenue & Expenditures  
For the Twelve Months Ending Monday, June 30, 2025

		<u>Month</u>	<u>FY 24-25 YTD</u>	<u>FY 24-25 Budget</u>	<u>Remaining On Budget</u>	<u>Goal: 100%</u>
4340	Mariners Landing Sewer Expenses	9,434.79	63,655.77	110,800.00	47,144.23	57%
4350	Cedar Rock Sewer Expenses	4,672.55	37,674.43	37,000.00	(674.43)	102%
4360	Paradise Point Water Expenses	1,256.36	22,842.24	26,525.00	3,682.76	86%
4300 + 4310	Schools Sewer Expenses	1,912.87	17,673.13	43,500.00	25,826.87	41%
4315	Mariners Landing Water Expenses		284.00		(284.00)	0%
4320	Franklin County Operations		(1,180.12)	13,500.00	14,680.12	(9%)
	Total Operating Expenditures	<u>1,353,376.94</u>	<u>12,773,848.96</u>	<u>13,844,008.71</u>	<u>1,070,159.75</u>	<u>92%</u>
4400	Depreciation	(91,464.14)	3,666,536.21	4,587,600.00	921,063.79	80%
4500-0640	Lynchburg Debt Service Paid	(7.53)	1,566.10	1,574.00	7.90	99%
4500-0660	2014 VRA Interest	(9,467.19)	48,879.69	58,347.00	9,467.31	84%
4500-0665	2015 VRA Interest	(6,250.00)	925,056.26	931,306.00	6,249.74	99%
4500-0650	Assumed Debt from City		35,901.50	35,902.00	0.50	100%
4500-0675	VRA 2020 Interest (ESCO project)	(2,626.57)	111,495.32	114,122.00	2,626.68	98%
4500-0680	VA Water Facilities Revolving Loan Interest	10,913.24	59,213.61		(59,213.61)	0%
	Total Interest and Debt Service	<u>(7,438.05)</u>	<u>1,182,112.48</u>	<u>1,141,251.00</u>	<u>(40,861.48)</u>	<u>104%</u>
	Total Exp., Depr. and Debt Service	<u>1,254,474.75</u>	<u>17,622,497.65</u>	<u>19,572,859.71</u>	<u>1,950,362.06</u>	<u>90%</u>
	Total Revenues Less Oper Expense	(1,259,503.37)	(7,917,096.52)	(720,001.29)	7,197,095.23	1,100%
	Gross Cash Before Capital Exp	<u>(1,259,503.37)</u>	<u>(7,917,096.52)</u>	<u>(720,001.29)</u>	<u>7,197,095.23</u>	<u>1,100%</u>
	Less non-debt Capital Contributions	<u>(836,983.30)</u>	<u>(4,385,232.63)</u>	<u>(230,000.00)</u>	<u>4,155,232.63</u>	<u>1,907%</u>
	(Earnings)/loss before BRWA Capital Outlays	<u>(422,520.07)</u>	<u>(3,531,863.89)</u>	<u>(490,001.29)</u>	<u>3,041,862.60</u>	<u>721%</u>



Bedford Regional Water Auth.  
Summary of Revenue & Expenditures  
For the Twelve Months Ending Monday, June 30, 2025

		<u>Month</u>	<u>FY 24-25 YTD</u>	<u>FY 24-25 Budget</u>	<u>Remaining On Budget</u>	<u>Goal: 100%</u>
OPERATING REVENUE						
Water Sales:						
3000-3000	Water Sales	(846,165.70)	(11,010,914.82)	(11,209,533.00)	(198,618.18)	98%
3000-3050	Contract Water Sales	(13,515.32)	(146,147.55)	(269,567.00)	(123,419.45)	54%
3000-3100	Paradise Point Water	(1,401.46)	(15,154.41)	(14,100.00)	1,054.41	107%
	Total Water Sales	(861,082.48)	(11,172,216.78)	(11,493,200.00)	(320,983.22)	97%
Sewer Sales:						
3100-3000	Sewer Sales	(480,944.20)	(6,186,790.04)	(5,403,187.00)	783,603.04	115%
3100-3025	Mariners Landing Sewer	(12,294.48)	(146,321.52)	(135,600.00)	10,721.52	108%
3100-3050	Cedar Rock Revenue	(3,663.23)	(43,422.90)	(39,600.00)	3,822.90	110%
	Total Sewer Sales	(496,901.91)	(6,376,534.46)	(5,578,387.00)	798,147.46	114%
Penalties:						
3902-3211	Water Penalty Revenue	(9,072.81)	(104,665.14)	(55,000.00)	49,665.14	190%
3902-3213	Sewer Penalty Revenue	(5,669.80)	(64,312.75)	(35,000.00)	29,312.75	184%
	Total Penalties	(14,742.61)	(168,977.89)	(90,000.00)	78,977.89	188%
Account Charges:						
3903-3231	Water Account Charge Revenue	(3,650.00)	(36,300.00)	(35,000.00)	1,300.00	104%
3903-3233	Sewer Account Charge Revenue	(1,725.00)	(19,125.00)	(20,000.00)	(875.00)	96%
	Total Account Charges	(5,375.00)	(55,425.00)	(55,000.00)	425.00	101%
Review Fees:						
3903-3240	Engineering Review Fees	(800.00)	(106,113.27)	(50,000.00)	56,113.27	212%
3903-3242	Engineering Fire Flow Testing		(2,574.72)	(1,500.00)	1,074.72	172%
3903-3243	SGP Review and Inspections	(500.00)	(13,100.00)	(4,000.00)	9,100.00	328%
	Total Review Fees	(1,300.00)	(121,787.99)	(55,500.00)	66,287.99	219%
Interest Earned:						
3900-3250	Bank Interest Earned	(131,392.79)	(431,301.03)	(75,000.00)	356,301.03	575%
	Total Interest Earned	(131,392.79)	(431,301.03)	(75,000.00)	356,301.03	575%
Sewer Clean Outs:						
3903-3245	Sewer Clean-Out Installation Fee			(7,000.00)	(7,000.00)	0%
	Total Sewer Clean Outs			(7,000.00)	(7,000.00)	0%
Meter Installation Revenues:						
3903-3250	Meter Fee Revenue	(4,950.00)	(80,550.00)	(45,000.00)	35,550.00	179%
3903-3260	Meter Base Installation Revenue	(17,600.00)	(129,300.00)	(70,000.00)	59,300.00	185%
	Total Meter Installation Revenues	(22,550.00)	(209,850.00)	(115,000.00)	94,850.00	182%
Industrial Pretreatment Revenue:						
3903-3255	Industrial Pretreatment Revenue	(1,302.13)	(16,267.26)	(18,000.00)	(1,732.74)	90%
	Total Industrial Pretreatment Revenue	(1,302.13)	(16,267.26)	(18,000.00)	(1,732.74)	90%
Rent/Meter Charges:						
3903-3261	Service Repairs & Equipment Rentals		(23,570.27)	(10,000.00)	13,570.27	236%
	Total Rent/Meter Charges		(23,570.27)	(10,000.00)	13,570.27	236%
Misc:						
3903-3262	Cellular Antenna Rental- BRWA portion	(8,865.18)	(78,684.56)	(73,998.00)	4,686.56	106%
3903-3263	Sewer Extension Revenue	(5,000.00)	(53,100.00)		53,100.00	0%
3903-3264	Sewer Pump Maintenance Revenue	(8,890.00)	(99,365.00)	(80,000.00)	19,365.00	124%
3903-3270	Miscellaneous Revenue		(15,214.24)	(8,000.00)	7,214.24	190%
3903-3275	Revenue from Communication Towers	(1,840.14)	(11,888.75)	(10,824.00)	1,064.75	110%
	Total Misc	(24,595.32)	(258,252.55)	(172,822.00)	85,430.55	149%

Bedford Regional Water Auth.  
Summary of Revenue & Expenditures  
For the Twelve Months Ending Monday, June 30, 2025

		<u>Month</u>	<u>FY 24-25 YTD</u>	<u>FY 24-25 Budget</u>	<u>Remaining On Budget</u>	<u>Goal: 100%</u>
<b>Fixed Asset Disposals:</b>						
3903-3280	Sales and Disposals		(3,835.00)		3,835.00	0%
	Total Fixed Asset Disposals		(3,835.00)		3,835.00	0%
<b>Account Default Fees:</b>						
3901-3211	Reconnect Fee Revenue	(1,700.00)	(26,630.00)	(25,000.00)	1,630.00	107%
3901-3212	Return Check Revenue	(350.00)	(4,585.00)	(2,500.00)	2,085.00	183%
3901-3213	Unauthorized Service Revenue		(9,000.00)	(3,000.00)	6,000.00	300%
	Total Account Default Fees	(2,050.00)	(40,215.00)	(30,500.00)	9,715.00	132%
<b>Contract Reimbursements:</b>						
3201-3275	School System Operations	607.54	(55,612.94)	(51,000.00)	4,612.94	109%
3904-3318	Franklin County Contract Operations		(34,381.27)	(56,000.00)	(21,618.73)	61%
	Total Contract Reimbursements	607.54	(89,994.21)	(107,000.00)	(17,005.79)	84%
	Revenue from BRWA Operations	(1,560,684.70)	(18,968,227.44)	(17,807,409.00)	1,160,818.44	107%
<b>Capital Recovery Fees:</b>						
3000-3220	Water Capital Recovery Fees	(75,000.00)	(786,000.00)	(800,000.00)	(14,000.00)	98%
3100-3220	Sewer Capital Recovery Fees	(35,400.00)	(317,800.00)	(400,000.00)	(82,200.00)	79%
	Total Capital Recovery Fees	(110,400.00)	(1,103,800.00)	(1,200,000.00)	(96,200.00)	92%
<b>Cellular Antenna Site Rental-County portion:</b>						
3903-3265	Cellular Antenna Revenue- Co. portion	(5,910.12)	(53,772.82)	(49,332.00)	4,440.82	109%
3903-3285	Bedford County Broadband Revenue		(9,525.95)	(6,120.00)	3,405.95	156%
	Total Cellular Antenna Site Rental-County portion	(5,910.12)	(63,298.77)	(55,452.00)	7,846.77	114%
<b>BOS Capital Contributions:</b>						
3904-3310	Bedford County Debt Support		(1,000,000.00)	(1,000,000.00)		100%
	Total BOS Capital Contributions		(1,000,000.00)	(1,000,000.00)		100%
<b>Developer Line Contributions:</b>						
3904-3315	Developer Contributions			(200,000.00)	(200,000.00)	0%
	Total Developer Line Contributions			(200,000.00)	(200,000.00)	0%
<b>Contributions from WVWA:</b>						
3904-3316	Contributions from WVWA		(210,000.00)		210,000.00	0%
	Total Contributions from WVWA		(210,000.00)		210,000.00	0%
<b>ARPA Funding:</b>						
3904-3325	Bedford ARPA Projects	(787,404.42)	(2,720,953.29)		2,720,953.29	0%
	Total ARPA Funding	(787,404.42)	(2,720,953.29)		2,720,953.29	0%
<b>Contributions from Schools:</b>						
3904-3311	Schools Utility Locating Revenue		(1,537.40)		1,537.40	0%
	Total Contributions from Schools		(1,537.40)		1,537.40	0%
<b>Contributions from Outside agencies:</b>						
3904-3335	Contributions from Outside Agencies		(743,955.38)		743,955.38	0%
3904-3350	VA Revolving Loan- Principal Forgiveness	(40,891.09)	(217,911.59)		217,911.59	0%
	Total Contributions from Outside agencies	(40,891.09)	(961,866.97)		961,866.97	0%
<b>SML WTF Revenue:</b>						
3903-3330	SML WTF Revenue	(8,687.79)	(94,974.97)	(10,000.00)	84,974.97	950%
	Total SML WTF Revenue	(8,687.79)	(94,974.97)	(10,000.00)	84,974.97	950%

Bedford Regional Water Auth.  
Summary of Revenue & Expenditures  
For the Twelve Months Ending Monday, June 30, 2025

	<u>Month</u>	<u>FY 24-25 YTD</u>	<u>FY 24-25 Budget</u>	<u>Remaining On Budget</u>	<u>Goal: 100%</u>
Developer Prepayments Redemption Revenue:					
3904-3317 Developer Capital Recovery Fee Redemption Revenue		(392,400.00)	(20,000.00)	372,400.00	1,962%
Total Developer Prepayments Redemption Revenue		(392,400.00)	(20,000.00)	372,400.00	1,962%
Customer Line Contributions:					
3904-3320 Customer contributions for Line Extensions		(3,500.00)		3,500.00	0%
Total Customer Line Contributions		(3,500.00)		3,500.00	0%
Cell Tower Inspection Revenue:					
3903-3266 Cell Tower Inspection Revenue		(1,790.60)		1,790.60	0%
Total Cell Tower Inspection Revenue		(1,790.60)		1,790.60	0%
Insurance Proceeds:					
3903-3290 Insurance Proceeds		(17,244.73)		17,244.73	0%
Total Insurance Proceeds		(17,244.73)		17,244.73	0%
Revenue from Other Sources	(953,293.42)	(6,571,366.73)	(2,485,452.00)	4,085,914.73	264%
Total Revenue	(2,513,978.12)	(25,539,594.17)	(20,292,861.00)	5,246,733.17	126%

OPERATING EXPENSES

Salaries:					
4000-0010 Administration Salaries	88,699.57	1,058,507.80	1,372,075.40	313,567.60	77%
4000-0019 IT Oncall Stipend	400.00	7,927.05	10,400.00	2,472.95	76%
4000-0020 Administration Overtime	64.30	3,706.44	9,231.96	5,525.52	40%
4002-0010 Customer Service Salaries	31,642.31	391,452.21	405,989.60	14,537.39	96%
4002-0020 Customer Service Overtime	120.07	3,828.50	6,494.38	2,665.88	59%
4003-0010 Engineering Department Salaries	70,321.03	880,734.81	832,128.60	(48,606.21)	106%
4003-0019 Engineering OnCall Stipend	800.00	8,777.05	10,400.00	1,622.95	84%
4003-0020 Engineering Department Overtime	4,966.04	64,556.86	58,274.01	(6,282.85)	111%
4004-0010 Maintenance Department Salaries	113,143.65	1,330,367.39	1,424,617.20	94,249.81	93%
4004-0019 Maintenance Oncall Stipend Expense	2,600.00	26,069.67	35,100.00	9,030.33	74%
4004-0020 Maintenance Department Overtime	9,142.54	130,926.54	209,159.93	78,233.39	63%
4005-0010 Operations Department Salaries	95,941.10	1,247,464.84	1,367,088.60	119,623.76	91%
4005-0019 Operations Oncall Stipend		3,027.05	10,400.00	7,372.95	29%
4005-0020 Operations Department Overtime		60,363.82	97,767.03	37,403.21	62%
Total Salaries	417,840.61	5,217,710.03	5,849,126.71	631,416.68	89%

General Office Expenses:					
4010-0075 Board & Committee Meetings		545.16	1,000.00	454.84	55%
4010-0100 Office Supplies	126.90	4,786.60	8,000.00	3,213.40	60%
4010-0103 Public Outreach Expenses	420.00	10,089.28	18,525.00	8,435.72	54%
4010-0110 Building Maintenance Expense	9,459.69	71,942.88	42,500.00	(29,442.88)	169%
4010-0130 Postage and Shipping Expense	145.72	7,071.87	8,000.00	928.13	88%
4010-0140 Commercial Phone Charges	975.93	13,420.69	14,400.00	979.31	93%
4010-0142 Cellular Phone Service	4,790.96	25,999.95	20,480.00	(5,519.95)	127%
4010-0150 Building Power and Utilities	3,335.33	23,955.38	24,000.00	44.62	100%
4010-0155 Building Fuel Costs		6,497.80	6,000.00	(497.80)	108%
4010-0160 Employee Bond	42.33	507.96	680.00	172.04	75%
4010-0161 Building Insurance	358.33	4,299.96	3,025.00	(1,274.96)	142%
4010-0170 Advertising	1,806.97	16,651.06	18,000.00	1,348.94	93%
4010-0175 Bank Service charges		4,474.32	16,800.00	12,325.68	27%
4010-0200 Accounting Services	2,000.00	34,529.56	50,000.00	15,470.44	69%
4010-0220 Legal Expenses	2,772.00	26,852.96	18,000.00	(8,852.96)	149%
4010-0400 Board of Directors Fees	2,375.00	28,500.00	28,500.00		100%
4010-0401 Board Mileage Reimbursements	167.30	647.90	588.00	(59.90)	110%
4010-0085 Long Range Planning			42,400.00	42,400.00	0%
Total General Office Expenses	28,776.46	280,773.33	320,898.00	40,124.67	87%

Employee Benefit & Related Expenses:

Bedford Regional Water Auth.  
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		<u>Month</u>	<u>FY 24-25 YTD</u>	<u>FY 24-25 Budget</u>	<u>Remaining On Budget</u>	<u>Goal: 100%</u>
4100-0030	Payroll Taxes	30,315.61	398,680.70	442,386.00	43,705.30	90%
4100-0040	VRS Retirement and Group Life	29,401.07	345,557.76	476,387.00	130,829.24	73%
4100-0041	VRS Hybrid Disability Program	1,234.52	13,317.18	14,439.00	1,121.82	92%
4100-0045	Unemployment Payments		413.36		(413.36)	0%
4100-0050	Health Insurance		859,504.69	990,731.00	131,226.31	87%
4100-0055	Flexible Spending Account		2,021.04	2,500.00	478.96	81%
4100-0060	Worker's Compensation	3,085.92	37,031.04	69,714.00	32,682.96	53%
4100-0065	Employee Testing	1,091.50	7,233.60	8,606.00	1,372.40	84%
4100-0075	Meetings	316.15	4,181.15	14,860.00	10,678.85	28%
4100-0080	Professional Dues	1,876.76	9,156.23	17,410.00	8,253.77	53%
4100-0085	Training and Education	12,022.06	58,960.98	116,026.00	57,065.02	51%
4100-0086	Continuing Education	3,235.00	23,954.96	36,285.00	12,330.04	66%
4100-0090	Whistle Blower Hotline		661.39	500.00	(161.39)	132%
4100-0101	Admin Clothing and Uniforms	3,656.44	37,502.24	62,380.00	24,877.76	60%
4100-0102	Employee & Incentive Fund	1,552.15	36,611.49	34,350.00	(2,261.49)	107%
4100-0103	Safety	19,624.69	77,687.70	80,060.00	2,372.30	97%
4100-0095	Employee Referral Program			500.00	500.00	0%
	Total Employee Benefit & Related Expenses	107,411.87	1,912,475.51	2,367,134.00	454,658.49	81%
Billing Expenses:						
4110-0097	Collection Agency Expense		57.40	3,000.00	2,942.60	2%
4110-0110	Bill Processing Services	3,242.88	105,797.70	117,064.00	11,266.30	90%
4110-0112	Customer Notification Expenses	337.72	2,890.00	5,000.00	2,110.00	58%
4110-0120	Customer Service Software Maintenance	8,560.00	81,642.83	65,736.00	(15,906.83)	124%
4110-0125	Credit Card Processing Fees	5,721.90	47,557.95	52,000.00	4,442.05	91%
4110-0175	Courier Service	833.77	6,150.79	6,840.00	689.21	90%
4110-0091	Bad Debt Expense Water			10,000.00	10,000.00	0%
4110-0093	Bad Debt Expense Sewer			12,500.00	12,500.00	0%
4110-0094	Bad Debt Expense Penalties/Misc.			2,500.00	2,500.00	0%
4110-0115	Meter Testing			50.00	50.00	0%
	Total Billing Expenses	18,696.27	244,096.67	274,690.00	30,593.33	89%
Information Systems Expenses:						
4120-0100	Information Systems Supplies	717.47	8,996.71	14,000.00	5,003.29	64%
4120-0110	Contracted Services (Network)	18,030.70	97,740.91	64,160.00	(33,580.91)	152%
4120-0115	Continuing Support (Software)	11,900.74	220,694.53	259,436.00	38,741.47	85%
4120-0145	Internet and WAN Communications	2,070.32	17,318.55	11,350.00	(5,968.55)	153%
	Total Information Systems Expenses	32,719.23	344,750.70	348,946.00	4,195.30	99%
Adminstration Supplies:						
4130-0100	Administration Supplies	39.97	1,037.31	2,160.00	1,122.69	48%
	Total Adminstration Supplies	39.97	1,037.31	2,160.00	1,122.69	48%
Customer Service Supplies:						
4140-0100	Customer Service Supplies		3,047.67	4,396.00	1,348.33	69%
	Total Customer Service Supplies		3,047.67	4,396.00	1,348.33	69%
Engineering Expenses:						
4210-0100	Engineering Supplies	5,898.21	29,235.22	32,973.00	3,737.78	89%
4210-0110	Engineering Reviews	22,603.96	63,306.36	96,000.00	32,693.64	66%
4210-0141	Locating Notification Tickets	1,054.55	11,726.55	13,242.00	1,515.45	89%
4210-0240	Construction testing	712.00	1,655.00	5,204.00	3,549.00	32%
	Total Engineering Expenses	30,268.72	105,923.13	147,419.00	41,495.87	72%
Operations Expenses:						
4220-0100	Wastewater Operations Supplies		1,427.71	1,600.00	172.29	89%
4223-0100	Water Operations Supplies		10,097.58	10,000.00	(97.58)	101%
	Total Operations Expenses		11,525.29	11,600.00	74.71	99%
Compliance Program Supplies:						
4221-0100	FROG Program Supplies		2,669.82	8,850.00	6,180.18	30%

Bedford Regional Water Auth.  
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	<u>Month</u>	<u>FY 24-25 YTD</u>	<u>FY 24-25 Budget</u>	<u>Remaining On Budget</u>	<u>Goal: 100%</u>
Total Compliance Program Supplies		2,669.82	8,850.00	6,180.18	30%
Pretreatment Expenses:					
4222-0100 Pretreatment Supplies/Expenses	(4,747.16)	23,576.35	26,900.00	3,323.65	88%
4222-0200 Backflow Supplies		6,512.70	13,500.00	6,987.30	48%
Total Pretreatment Expenses	(4,747.16)	30,089.05	40,400.00	10,310.95	74%
Lab Supplies:					
4225-0100 Lab Supplies	2,499.18	18,119.81	18,000.00	(119.81)	101%
Total Lab Supplies	2,499.18	18,119.81	18,000.00	(119.81)	101%
Maintenance Expenses:					
4230-0100 Maintenance Supplies	2,506.96	69,831.73	62,146.00	(7,685.73)	112%
Total Maintenance Expenses	2,506.96	69,831.73	62,146.00	(7,685.73)	112%
Vehicles & Equipment Expenses:					
4240-0100 Vehicles and Equipment Supplies	4,447.98	61,087.30	46,350.00	(14,737.30)	132%
4240-0110 Vehicles and Equipment Contracted Services	51,243.50	187,009.48	148,150.00	(38,859.48)	126%
4240-0155 Vehicles & Equipment Fuel Costs	18,462.94	120,183.39	150,000.00	29,816.61	80%
4240-0162 Vehicles and Equipment Insurance	3,434.42	41,213.04	41,597.00	383.96	99%
Total Vehicles & Equipment Expenses	77,588.84	409,493.21	386,097.00	(23,396.21)	106%
Forest Water Expenses:					
4250-0100 Forest Water Supplies	1,394.34	18,848.73	35,000.00	16,151.27	54%
4250-0110 Forest Water Contracted Services	4,900.00	28,737.60	40,000.00	11,262.40	72%
4250-0150 Forest Water Power	530.00	3,655.53	6,000.00	2,344.47	61%
4250-0161 Forest Water Insurance	1,933.39	23,200.68	22,098.00	(1,102.68)	105%
4250-0240 Forest Water Sampling and Testing	996.00	10,026.49	10,000.00	(26.49)	100%
4250-0300 Forest Water Purchased	136,477.62	736,508.56	721,266.00	(15,242.56)	102%
4250-0410 Forest Water VDH Fees		27,033.00	27,985.00	952.00	97%
4250-0101 Forest Water Meter Installations			56,000.00	56,000.00	0%
4250-0115 Forest Water System Repairs & Improvements			3,500.00	3,500.00	0%
4250-0140 Forest Water Communications			1,320.00	1,320.00	0%
Total Forest Water Expenses	146,231.35	848,010.59	923,169.00	75,158.41	92%
Well Systems Expenses:					
4260-0100 Well Systems Supplies	1,208.88	11,341.25	7,500.00	(3,841.25)	151%
4260-0105 Well Systems Chemicals		6,208.73	6,500.00	291.27	96%
4260-0110 Well Systems Contracted Services	1,582.00	22,825.82	12,000.00	(10,825.82)	190%
4260-0115 Well Systems Repairs & Improvements	392.70	392.70	1,000.00	607.30	39%
4260-0140 Wells Systems Communications	69.80	416.49	500.00	83.51	83%
4260-0150 Well Systems Power	1,050.23	6,588.56	6,000.00	(588.56)	110%
4260-0161 Well Systems Insurance	93.01	1,116.12	952.00	(164.12)	117%
4260-0240 Well Systems Sampling and Testing	141.00	1,233.85	5,000.00	3,766.15	25%
4260-0410 Well Systems VDH Fees		723.00	725.00	2.00	100%
4260-0101 Well Systems Meter Installations			500.00	500.00	0%
Total Well Systems Expenses	4,537.62	50,846.52	40,677.00	(10,169.52)	125%
SML Central Distribution Water System Expenses:					
4265-0100 SML Central Water Distribution Supplies	724.07	10,674.95	16,500.00	5,825.05	65%
4265-0110 SML Central Water Distribution Contracted Services	3,467.00	22,910.80	6,200.00	(16,710.80)	370%
4265-0150 SML Central Electric	184.95	1,066.64	840.00	(226.64)	127%
4265-0240 SML Central Water Distribution Sampling & Testing	348.00	4,022.58	8,000.00	3,977.42	50%
4265-0410 SML Central Water Distribution VDH Fees		4,908.00	5,002.00	94.00	98%
4265-0101 SML Central Water Distribution Meter Installations			6,500.00	6,500.00	0%
4265-0115 SML Central Water Distrib. Repairs & Improvements			2,200.00	2,200.00	0%
4265-0140 SML Communications			590.00	590.00	0%
Total SML Central Distribution Water System Expenses	4,724.02	43,582.97	45,832.00	2,249.03	95%
Highpoint Facility Expenses:					
4270-0100 Highpoint Facility Supplies		2,980.74	3,500.00	519.26	85%
4270-0105 Highpoint Facility Chemicals		7,598.08	5,000.00	(2,598.08)	152%



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		<u>Month</u>	<u>FY 24-25 YTD</u>	<u>FY 24-25 Budget</u>	<u>Remaining On Budget</u>	<u>Goal: 100%</u>
4270-0110	Highpoint Facility Contracted Services	1,140.00	41,896.18	8,200.00	(33,696.18)	511%
4270-0150	Highpoint Facility Power	1,272.99	14,063.07	14,500.00	436.93	97%
4270-0155	Highpoint Facility Fuel Costs	703.13	3,654.32	2,000.00	(1,654.32)	183%
4270-0161	Highpoint Facility Insurance	654.19	7,850.28	6,945.00	(905.28)	113%
4270-0371	Highpoint Facility Road Maintenance Fees		1,419.00	1,419.00		100%
	Total Highpoint Facility Expenses	3,770.31	79,461.67	41,564.00	(37,897.67)	191%
SMLWTF Water Treatment Expenses:						
4330-0100	SMLWTF Water Treatment Supplies	5,072.82	75,653.06	75,300.00	(353.06)	100%
4330-0105	SMLWTF Water Treatment Chemicals	23,634.00	117,684.92	100,000.00	(17,684.92)	118%
4330-0110	SMLWTF Water Treatment Contracted Services	22,903.38	210,648.13	150,000.00	(60,648.13)	140%
4330-0140	SMLWTF Water Treatment Communications	62.15	676.84	1,640.00	963.16	41%
4330-0150	SMLWTF Water Treatment Power	22,732.91	274,857.29	240,000.00	(34,857.29)	115%
4330-0155	SMLWTF Water Treatment Fuel Costs		4,081.50	1,000.00	(3,081.50)	408%
4330-0161	SMLWTF Water Treatment Property Insurance	1,371.75	16,461.00	10,314.00	(6,147.00)	160%
4330-0240	SMLWTF Water Treatment Sampling & Testing	62.70	3,206.65	10,000.00	6,793.35	32%
4330-0300	SML Water Quality Monitoring		7,500.00	7,500.00		100%
4330-0370	SMLWTF Water Treatment Raw Water Fee			8,800.00	8,800.00	0%
	Total SMLWTF Water Treatment Expenses	75,839.71	710,769.39	604,554.00	(106,215.39)	118%
Central Water Distribution Expenses:						
4275-0100	Central Water Supplies	15,594.45	54,022.15	37,500.00	(16,522.15)	144%
4275-0110	Central Water Contracted Services	4,260.00	115,426.89	99,500.00	(15,926.89)	116%
4275-0115	Central Water Repairs & Improvements	5,061.05	20,609.35	40,000.00	19,390.65	52%
4275-0150	Central Water Power	37.52	306.05		(306.05)	0%
4275-0155	Central Water Fuel Purchases		11.47	500.00	488.53	2%
4275-0240	Central Water Sampling & Testing	309.00	5,329.28	12,750.00	7,420.72	42%
4275-0410	Central Water VDH Fees		11,418.00	11,699.00	281.00	98%
4275-0101	Central Water Meter Installations			3,750.00	3,750.00	0%
	Total Central Water Distribution Expenses	25,262.02	207,123.19	205,699.00	(1,424.19)	101%
Central Water Treatment Expenses:						
4276-0100	Central Water Treatment Supplies	2,590.65	22,034.71	48,700.00	26,665.29	45%
4276-0105	Central Water Treatment Chemicals	6,174.04	35,237.22	55,000.00	19,762.78	64%
4276-0110	Central Water Treatment Contracted Services	3,400.00	67,312.39	20,000.00	(47,312.39)	337%
4276-0140	Central Water Treatment Communications	142.50	1,134.45	1,020.00	(114.45)	111%
4276-0150	Central Water Treatment Power	(2,681.83)	47,374.91	38,000.00	(9,374.91)	125%
4276-0155	Central Water Treatment Fuel		299.90	1,800.00	1,500.10	17%
4276-0161	Central Water Treatment Property Insurance	1,482.51	17,790.12	23,557.00	5,766.88	76%
4276-0240	Central Water Treatment Sampling & Testing	102.00	2,584.64	1,500.00	(1,084.64)	172%
	Total Central Water Treatment Expenses	11,209.87	193,768.34	189,577.00	(4,191.34)	102%
Stewartsville Water Expenses:						
4280-0100	Stewartsville Water Supplies	16.40	899.59	3,000.00	2,100.41	30%
4280-0110	Stewartsville Water Contracted Services	1,520.00	3,790.00	2,700.00	(1,090.00)	140%
4280-0140	Stewartsville Water Communications	120.30	692.55	600.00	(92.55)	115%
4280-0150	Stewartsville Water Power	30.40	274.06	400.00	125.94	69%
4280-0161	Stewartsville Water Insurance	59.80	717.60	872.00	154.40	82%
4280-0240	Stewartsville Water Sampling and Testing	24.00	971.40	2,000.00	1,028.60	49%
4280-0300	Stewartsville Water Purchased	1,254.87	19,839.64	38,500.00	18,660.36	52%
4280-0410	Stewartsville Water VDH Fees		429.00	429.00		100%
4280-0101	Stewartsville Meter Installations			500.00	500.00	0%
4280-0115	Stewartsville Water Repairs & Improvements			2,500.00	2,500.00	0%
	Total Stewartsville Water Expenses	3,025.77	27,613.84	51,501.00	23,887.16	54%
Forest Sewer Expenses:						
4290-0100	Forest Sewer Supplies	36,278.25	84,728.74	65,400.00	(19,328.74)	130%
4290-0105	Forest Sewer Chemicals	9,173.80	82,146.85	64,000.00	(18,146.85)	128%
4290-0110	Forest Sewer Contracted Services	36,109.12	66,680.31	84,000.00	17,319.69	79%
4290-0140	Forest Sewer Communications	111.08	1,098.44	3,600.00	2,501.56	31%
4290-0150	Forest Sewer Power	6,735.64	63,535.04	37,200.00	(26,335.04)	171%
4290-0155	Forest Sewer Fuel Expense	11,172.17	13,510.55	3,000.00	(10,510.55)	450%
4290-0161	Forest Sewer Insurance	1,174.63	14,095.56	6,293.00	(7,802.56)	224%
4290-0350	Forest Sewer Treatment Costs	64,000.00	391,480.00	384,000.00	(7,480.00)	102%
4290-0115	Forest Sewer Repairs & Improvements			9,200.00	9,200.00	0%

Bedford Regional Water Auth.  
Summary of Revenue & Expenditures  
For the Twelve Months Ending Monday, June 30, 2025

		<u>Month</u>	<u>FY 24-25 YTD</u>	<u>FY 24-25 Budget</u>	<u>Remaining On Budget</u>	<u>Goal: 100%</u>
4290-0240	Forest Sewer Testing			500.00	500.00	0%
	Total Forest Sewer Expenses	164,754.69	717,275.49	657,193.00	(60,082.49)	109%
Central Sewer Collection System Expenses:						
4291-0100	Central Sewer Supplies	5,309.51	83,413.61	65,000.00	(18,413.61)	128%
4291-0110	Central Sewer Coll System Contracted Services	36,521.90	124,020.79	74,500.00	(49,520.79)	166%
4291-0115	Central Sewer Repairs & Improvements		1,912.60	10,000.00	8,087.40	19%
4291-0150	Central Sewer Power	18,288.24	74,794.47	50,000.00	(24,794.47)	150%
4291-0155	Central Sewer Fuel Costs	4,501.79	13,239.27	3,000.00	(10,239.27)	441%
4291-0240	Central Sewer Sampling & Testing		41.00	300.00	259.00	14%
	Total Central Sewer Collection System Expenses	64,621.44	297,421.74	202,800.00	(94,621.74)	147%
Central Sewer Treatment Expenses:						
4293-0100	Center Sewer Treatment Supplies	1,299.82	69,092.72	65,000.00	(4,092.72)	106%
4293-0105	Center Sewer Treatment Chemicals	19,835.49	144,428.61	125,000.00	(19,428.61)	116%
4293-0110	Center Sewer Treatment Contracted Services	26,033.79	61,245.98	80,000.00	18,754.02	77%
4293-0115	Center Sewer Sludge Tipping Fees	2,364.00	32,187.00	33,000.00	813.00	98%
4293-0140	Center Sewer Treatment Communications	748.93	7,087.02	12,000.00	4,912.98	59%
4293-0150	Center Sewer Treatment Power	14,608.02	113,941.84	120,000.00	6,058.16	95%
4293-0155	Central Sewer Fuel		1,937.92	1,500.00	(437.92)	129%
4293-0161	Center Sewer Treatment Property Insurance	1,411.48	16,937.76	19,903.00	2,965.24	85%
4293-0240	Center Sewer Treatment Sampling & Testing	8,600.15	42,612.75	46,000.00	3,387.25	93%
4293-0411	Center Sewer DEQ Charges		10,886.00	11,000.00	114.00	99%
	Total Central Sewer Treatment Expenses	74,901.68	500,357.60	513,403.00	13,045.40	97%
Moneta Sewer Collection System Expenses:						
4292-0100	Moneta Sewer Supplies	102.68	16,880.10	15,000.00	(1,880.10)	113%
4292-0105	Moneta Sewer Chemicals		352.00		(352.00)	0%
4292-0110	Moneta Sewer Contracted Services	3,557.00	15,072.46	44,000.00	28,927.54	34%
4292-0140	Moneta Communications	69.80	416.49	400.00	(16.49)	104%
4292-0150	Moneta Sewer Power	3,716.26	25,264.74	18,500.00	(6,764.74)	137%
4292-0155	Moneta Sewer Fuel Costs		39.22	10,000.00	9,960.78	0%
4292-0240	Moneta Sewer Sampling & Testing		156.30	2,000.00	1,843.70	8%
	Total Moneta Sewer Collection System Expenses	7,445.74	58,181.31	89,900.00	31,718.69	65%
Moneta Sewer Treatment Expenses:						
4294-0100	Moneta Sewer Treatment Supplies	5,982.97	25,105.05	20,000.00	(5,105.05)	126%
4294-0105	Moneta Sewer Treatment Chemicals	477.90	5,852.16	13,000.00	7,147.84	45%
4294-0110	Moneta Sewer Contracted Services	6,832.44	29,877.53	28,000.00	(1,877.53)	107%
4294-0115	Moneta Sewer Sludge Tipping Fees	40.00	8,245.00	9,500.00	1,255.00	87%
4294-0140	Moneta Sewer Treatment Communications	(25.00)	1,687.00	1,800.00	113.00	94%
4294-0150	Moneta Sewer Treatment Power	9,941.19	67,074.83	60,000.00	(7,074.83)	112%
4294-0155	Moneta Sewer Fuel		739.24	1,000.00	260.76	74%
4294-0240	Moneta Sewer Treatment Sampling & Testing	2,432.30	24,745.94	20,000.00	(4,745.94)	124%
4294-0411	Moneta Sewer DEQ Charges		3,408.00	3,300.00	(108.00)	103%
4294-0161	Moneta Sewer Treatment Property Insurance			7,801.00	7,801.00	0%
	Total Moneta Sewer Treatment Expenses	25,681.80	166,734.75	164,401.00	(2,333.75)	101%
Montvale Sewer Expenses:						
4295-0100	Montvale Sewer Supplies	39.97	5,656.05	10,000.00	4,343.95	57%
4295-0105	Montvale Sewer Chemicals	238.95	909.55	1,400.00	490.45	65%
4295-0110	Montvale Sewer Contracted Services	6,110.00	47,679.12	8,000.00	(39,679.12)	596%
4295-0140	Montvale Communications	50.50	276.06	300.00	23.94	92%
4295-0150	Montvale Sewer Power	2,439.85	13,600.73	500.00	(13,100.73)	2,720%
4295-0155	Montvale Sewer Fuel Costs		73.35	250.00	176.65	29%
4295-0161	Montvale Sewer Insurance	68.33	819.96	1,101.00	281.04	74%
4295-0240	Montvale Sewer Sampling & Testing	1,345.80	6,917.03	10,000.00	3,082.97	69%
4295-0411	Montvale Sewer DEQ charges		2,727.00	2,500.00	(227.00)	109%
	Total Montvale Sewer Expenses	10,293.40	78,658.85	34,051.00	(44,607.85)	231%
Montvale Sewer Collection System Expenses:						
4296-0110	Montvale Sewer Collection Contracted Services	200.00	1,550.00	2,500.00	950.00	62%
4296-0100	Montvale Sewer Collection Supplies			4,000.00	4,000.00	0%

Bedford Regional Water Auth.  
Summary of Revenue & Expenditures  
For the Twelve Months Ending Monday, June 30, 2025

	<u>Month</u>	<u>FY 24-25 YTD</u>	<u>FY 24-25 Budget</u>	<u>Remaining On Budget</u>	<u>Goal: 100%</u>
Total Montvale Sewer Collection System Expenses	200.00	1,550.00	6,500.00	4,950.00	24%
Mariners Landing Sewer Expenses:					
4340-0100 Mariners Landing Sewer Supplies	6.99	5,110.11	37,000.00	31,889.89	14%
4340-0110 Mariners Landing Sewer Contracted Services	3,900.00	25,248.18	34,000.00	8,751.82	74%
4340-0140 Mariners Landing Sewer Communication	157.12	943.28	2,400.00	1,456.72	39%
4340-0150 Mariners Landing Sewer Power	5,053.28	29,072.00	28,000.00	(1,072.00)	104%
4340-0240 Mariners Landing Sewer Sampling & Testing	317.40	3,282.20	3,500.00	217.80	94%
4340-0105 Mariners Landing Sewer Chemicals			1,500.00	1,500.00	0%
4340-0155 Mariners Landing Sewer Fuel Costs			2,000.00	2,000.00	0%
4340-0161 Mariners Landing Sewer Property Insurance			2,400.00	2,400.00	0%
Total Mariners Landing Sewer Expenses	9,434.79	63,655.77	110,800.00	47,144.23	57%
Cedar Rock Sewer Expenses:					
4350-0100 Cedar Rock Sewer Supplies	141.15	3,943.06	10,000.00	6,056.94	39%
4350-0105 Cedar Rock Sewer Chemicals	238.95	909.55	1,000.00	90.45	91%
4350-0110 Cedar Rock Sewer Contracted Services	1,695.00	14,117.61	12,000.00	(2,117.61)	118%
4350-0140 Cedar Rock Sewer Communication	69.80	416.49	400.00	(16.49)	104%
4350-0150 Cedar Rock Sewer Power	1,713.90	12,466.72	9,500.00	(2,966.72)	131%
4350-0161 Cedar Rock Sewer Property Insurance	14.75	177.00	100.00	(77.00)	177%
4350-0240 Cedar Rock Sewer Sampling & Testing	799.00	2,917.00	900.00	(2,017.00)	324%
4350-0411 Cedar Rock Sewer DEQ Permit Fees		2,727.00	2,600.00	(127.00)	105%
4350-0155 Cedar Rock Sewer Fuel Costs			500.00	500.00	0%
Total Cedar Rock Sewer Expenses	4,672.55	37,674.43	37,000.00	(674.43)	102%
Paradise Point Water Expenses:					
4360-0100 Paradise Point Supplies	589.86	5,955.83	5,000.00	(955.83)	119%
4360-0105 Paradise Point Chemicals		2,507.16	5,000.00	2,492.84	50%
4360-0110 Paradise Point Contracted Services	500.00	12,324.00	10,000.00	(2,324.00)	123%
4360-0150 Paradise Point electric	115.50	1,155.75	5,000.00	3,844.25	23%
4360-0161 Paradise Point Property Insurance	3.00	36.00		(36.00)	0%
4360-0240 Paradise Point Sampling and Testing	48.00	791.50	1,000.00	208.50	79%
4360-0410 Paradise Point VDH Fees		72.00	75.00	3.00	96%
4360-0140 Paradise Point Communications			350.00	350.00	0%
4360-0155 Paradise Point Fuel Costs			100.00	100.00	0%
Total Paradise Point Water Expenses	1,256.36	22,842.24	26,525.00	3,682.76	86%
Schools Sewer Expenses:					
4300-0100 Schools Operations Supplies	68.43	5,837.04	10,000.00	4,162.96	58%
4300-0105 Schools Chemicals	477.90	7,819.71	10,000.00	2,180.29	78%
4300-0110 Schools Contracted Services	1,088.64	1,696.18	15,000.00	13,303.82	11%
4300-0240 Schools Sampling and Testing	277.90	2,320.20	8,500.00	6,179.80	27%
Total Schools Sewer Expenses	1,912.87	17,673.13	43,500.00	25,826.87	41%
Mariners Landing Water Expenses:					
4315-0240 Mariners Landing Sampling Expenses		284.00		(284.00)	0%
Total Mariners Landing Water Expenses		284.00		(284.00)	0%
Franklin County Operations:					
4320-0100 Franklin County Supplies		(1,534.00)	6,000.00	7,534.00	(26%)
4320-0110 Franklin County Contracted		353.88		(353.88)	0%
4320-0105 Franklin County Chemicals			7,000.00	7,000.00	0%
4320-0240 Franklin County Sampling & Testing			500.00	500.00	0%
Total Franklin County Operations		(1,180.12)	13,500.00	14,680.12	(9%)
Total Operating Expenditures	1,353,376.94	12,773,848.96	13,844,008.71	1,070,159.75	92%
Depreciation:					
4400-0810 Office Depreciation		151,912.67	13,000.00	(138,912.67)	1,169%
4400-0811 Information Systems Depreciation		50,967.43	51,000.00	32.57	100%
4400-0812 Vehicles and Equipment Depreciation		336,194.51	300,000.00	(36,194.51)	112%
4400-0813 Forest Water Depreciation		516,572.03	760,000.00	243,427.97	68%

Bedford Regional Water Auth.  
Summary of Revenue & Expenditures  
For the Twelve Months Ending Monday, June 30, 2025

		<u>Month</u>	<u>FY 24-25 YTD</u>	<u>FY 24-25 Budget</u>	<u>Remaining On Budget</u>	<u>Goal: 100%</u>
4400-0814	Lakes Water Depreciation		14,390.36	35,000.00	20,609.64	41%
4400-0815	SML Central Depreciation		257,457.68	410,000.00	152,542.32	63%
4400-0816	Stewartsville Water Depreciation		32,596.80	50,000.00	17,403.20	65%
4400-0817	Forest Sewer Depreciation		411,845.20	575,000.00	163,154.80	72%
4400-0818	Montvale Sewer Depreciation		53,428.96	83,000.00	29,571.04	64%
4400-0819	Amortization Expense	(91,464.14)	(91,123.74)	600.00	91,723.74	(15,187...
4400-0820	Studies Depreciation Expense		5,884.56	27,000.00	21,115.44	22%
4400-0821	Moneta Sewer Depreciation		302,173.60	451,000.00	148,826.40	67%
4400-0822	Central Sewer Depreciation		629,742.02	510,000.00	(119,742.02)	123%
4400-0823	Center Water Depreciation		384,118.71	440,000.00	55,881.29	87%
4400-0824	SML Water Treatment Facility Depreciation		550,149.52	820,000.00	269,850.48	67%
4400-0825	Mariners Landing Sewer Depreciation		60,225.90	62,000.00	1,774.10	97%
	Total Depreciation	(91,464.14)	3,666,536.21	4,587,600.00	921,063.79	80%
Lynchburg Debt Service Paid:						
4500-0640	Lynchburg Sewer Interest	(7.53)	1,566.10	1,574.00	7.90	99%
	Total Lynchburg Debt Service Paid	(7.53)	1,566.10	1,574.00	7.90	99%
2014 VRA Interest:						
4500-0660	VRA 2014 Interest (2005 Refunding)	(9,467.19)	48,879.69	58,347.00	9,467.31	84%
	Total 2014 VRA Interest	(9,467.19)	48,879.69	58,347.00	9,467.31	84%
2015 VRA Interest:						
4500-0665	VRA 2015 Interest	(6,250.00)	925,056.26	931,306.00	6,249.74	99%
	Total 2015 VRA Interest	(6,250.00)	925,056.26	931,306.00	6,249.74	99%
Assumed Debt from City:						
4500-0650	Assumed Debt from Town- Interest		35,901.50	35,902.00	0.50	100%
	Total Assumed Debt from City		35,901.50	35,902.00	0.50	100%
VRA 2020 Interest (ESCO project):						
4500-0675	VRA 2020 Interest (ESCO)	(2,626.57)	111,495.32	114,122.00	2,626.68	98%
	Total VRA 2020 Interest (ESCO project)	(2,626.57)	111,495.32	114,122.00	2,626.68	98%
VA Water Facilities Revolving Loan Interest:						
4500-0680	VA Water Facilities Revolving Fund Interest	10,913.24	59,213.61		(59,213.61)	0%
	Total VA Water Facilities Revolving Loan Interest	10,913.24	59,213.61		(59,213.61)	0%
	Total Interest and Debt Service	(7,438.05)	1,182,112.48	1,141,251.00	(40,861.48)	104%
	Total Exp., Depr. and Debt Service	1,254,474.75	17,622,497.65	19,572,859.71	1,950,362.06	90%
	Total Revenues Less Oper Expense	(1,259,503.37)	(7,917,096.52)	(720,001.29)	7,197,095.23	1,100%
	Gross Cash Before Capital Exp	(1,259,503.37)	(7,917,096.52)	(720,001.29)	7,197,095.23	1,100%
	Less non-debt Capital Contributions	(836,983.30)	(4,385,232.63)	(230,000.00)	4,155,232.63	1,907%
	(Earnings)/loss before BRWA Capital Outlays	(422,520.07)	(3,531,863.89)	(490,001.29)	3,041,862.60	721%

Bedford Regional Water Auth.  
Summary of Revenue & Expenditures  
For the One Month Ending Thursday, July 31, 2025

		<u>Month</u>	<u>FY 25-26 YTD</u>	<u>FY 25-26 Budget</u>	<u>Remaining On Budget</u>	<u>Goal: 8%</u>
<b>OPERATING REVENUE</b>						
3000-3000	Water Sales	(\$918,702.14)	(\$918,702.14)	(\$11,415,256.00)	(\$10,496,553.86)	8%
3100-	Sewer Sales	(712,902.56)	(712,902.56)	(6,629,948.00)	(5,917,045.44)	11%
3902	Penalties	(15,578.55)	(15,578.55)	(100,000.00)	(84,421.45)	16%
3903-	Account Charges	(5,525.00)	(5,525.00)	(55,000.00)	(49,475.00)	10%
3903-	Review Fees	(1,100.00)	(1,100.00)	(55,500.00)	(54,400.00)	2%
3900-	Interest Earned			(100,000.00)	(100,000.00)	0%
3903-	Sewer Clean Outs			(7,000.00)	(7,000.00)	0%
3903-3250	Meter Installation Revenues	(10,370.00)	(10,370.00)	(120,000.00)	(109,630.00)	9%
3903-3255	Industrial Pretreatment Revenue	(1,302.13)	(1,302.13)	(20,000.00)	(18,697.87)	7%
3903-3261	Rent/Meter Charges	(12,253.30)	(12,253.30)	(15,000.00)	(2,746.70)	82%
3903-	Misc	(11,127.00)	(11,127.00)	(206,338.00)	(195,211.00)	5%
3901-	Account Default Fees	(3,310.00)	(3,310.00)	(31,000.00)	(27,690.00)	11%
3201-3275	Contract Reimbursements	(8,588.04)	(8,588.04)	(100,000.00)	(91,411.96)	9%
	Revenue from BRWA Operations	(1,700,758.72)	(1,700,758.72)	(18,855,042.00)	(17,154,283.28)	9%
3000-3220	Capital Recovery Fees	(90,000.00)	(90,000.00)	(1,200,000.00)	(1,110,000.00)	8%
3903-3265	Cellular Antenna Site Rental-County portion	(2,993.00)	(2,993.00)	(64,692.00)	(61,699.00)	5%
3904-3310	BOS Capital Contributions			(1,000,000.00)	(1,000,000.00)	0%
3904-3315	Developer Line Contributions			(200,000.00)	(200,000.00)	0%
3904:3904-	ARPA Funding	(392,204.10)	(392,204.10)		392,204.10	0%
3903-3330	SML WTF Revenue			(20,000.00)	(20,000.00)	0%
3904-3317	Developer Prepayments Redemption Revenue			(20,000.00)	(20,000.00)	0%
	Revenue from Other Sources	(485,197.10)	(485,197.10)	(2,504,692.00)	(2,019,494.90)	19%
	<b>Total Revenue</b>	<b>(2,185,955.82)</b>	<b>(2,185,955.82)</b>	<b>(21,359,734.00)</b>	<b>(19,173,778.18)</b>	<b>10%</b>
<b>OPERATING EXPENSES</b>						
4000 + 4002	Salaries	464,882.07	464,882.07	6,392,949.97	5,928,067.90	7%
4010	General Office Expenses	6,784.42	6,784.42	323,844.00	317,059.58	2%
4100	Employee Benefit & Related Expenses	119,990.59	119,990.59	2,336,453.16	2,216,462.57	5%
4110	Billing Expenses	85,063.44	85,063.44	277,354.00	192,290.56	31%
4120	Information Systems Expenses	3,579.22	3,579.22	303,475.00	299,895.78	1%
4130	Administration Supplies			2,160.00	2,160.00	0%
4140	Customer Service Supplies			5,396.00	5,396.00	0%
4210	Engineering Expenses	2,025.86	2,025.86	115,551.00	113,525.14	2%
4220 + 4223	Operations Expenses			13,600.00	13,600.00	0%
4221	Compliance Program Supplies			6,000.00	6,000.00	0%
4222	Pretreatment Expenses			41,000.00	41,000.00	0%
4225-0100	Lab Supplies	121.11	121.11	18,000.00	17,878.89	1%
4230	Maintenance Expenses	79.00	79.00	69,612.00	69,533.00	0%
4240	Vehicles & Equipment Expenses	4,853.90	4,853.90	342,107.00	337,253.10	1%
4250	Forest Water Expenses	29,035.35	29,035.35	930,779.00	901,743.65	3%
4260	Well Systems Expenses	3,693.20	3,693.20	51,284.00	47,590.80	7%
4265	SML Central Distribution Water System Expenses	5,247.00	5,247.00	49,583.00	44,336.00	11%
4270	Highpoint Facility Expenses	1,202.31	1,202.31	51,059.00	49,856.69	2%
4330	SMLWTF Water Treatment Expenses	31,459.27	31,459.27	626,785.00	595,325.73	5%
4275	Central Water Distribution Expenses	14,175.57	14,175.57	203,761.00	189,585.43	7%
4276	Central Water Treatment Expenses	8,077.85	8,077.85	173,433.00	165,355.15	5%
4280	Stewartsville Water Expenses	489.00	489.00	55,088.00	54,599.00	1%
4285	Montvale Water Expenses	1,736.11	1,736.11		(1,736.11)	0%
4290	Forest Sewer Expenses	3,170.37	3,170.37	643,222.00	640,051.63	0%
4291	Central Sewer Collection System Expenses	11,350.46	11,350.46	203,300.00	191,949.54	6%
4293	Central Sewer Treatment Expenses	5,904.59	5,904.59	556,893.00	550,988.41	1%
4292	Moneta Sewer Collection System Expenses	583.63	583.63	85,900.00	85,316.37	1%
4294	Moneta Sewer Treatment Expenses	12,672.35	12,672.35	158,581.00	145,908.65	8%
4295	Montvale Sewer Expenses	475.40	475.40	29,261.00	28,785.60	2%
4296	Montvale Sewer Collection System Expenses			2,000.00	2,000.00	0%
4340	Mariners Landing Sewer Expenses	293.08	293.08	103,300.00	103,006.92	0%
4350	Cedar Rock Sewer Expenses	224.00	224.00	43,900.00	43,676.00	1%
4360	Paradise Point Water Expenses	96.00	96.00	27,025.00	26,929.00	0%
4300 + 4310	Schools Sewer Expenses			48,000.00	48,000.00	0%
	<b>Total Operating Expenditures</b>	<b>817,265.15</b>	<b>817,265.15</b>	<b>14,290,656.13</b>	<b>13,473,390.98</b>	<b>6%</b>

Bedford Regional Water Auth.  
Summary of Revenue & Expenditures  
For the One Month Ending Thursday, July 31, 2025

		<u>Month</u>	<u>FY 25-26 YTD</u>	<u>FY 25-26 Budget</u>	<u>Remaining On Budget</u>	<u>Goal: 8%</u>
4400	Depreciation			4,587,600.00	4,587,600.00	0%
4500-0640	Lynchburg Debt Service Paid			1,482.00	1,482.00	0%
4500-0660	2014 VRA Interest			19,706.00	19,706.00	0%
4500-0665	2015 VRA Interest			897,281.00	897,281.00	0%
4500-0650	Assumed Debt from City			18,202.00	18,202.00	0%
4500-0675	VRA 2020 Interest (ESCO project)			103,359.00	103,359.00	0%
4500-0680	VA Water Facilities Revolving Loan Interest	21,826.49	21,826.49	69,585.00	47,758.51	31%
	Total Interest and Debt Service	21,826.49	21,826.49	1,109,615.00	1,087,788.51	2%
	Total Exp., Depr. and Debt Service	839,091.64	839,091.64	19,987,871.13	19,148,779.49	4%
	Total Revenues Less Oper Expense	(1,346,864.18)	(1,346,864.18)	(1,371,862.87)	(24,998.69)	98%
	Gross Cash Before Capital Exp	(1,346,864.18)	(1,346,864.18)	(1,371,862.87)	(24,998.69)	98%
	Less non-debt Capital Contributions	(392,204.10)	(392,204.10)	(240,000.00)	152,204.10	163%
	(Earnings)/loss before BRWA Capital Outlays	(954,660.08)	(954,660.08)	(1,131,862.87)	(177,202.79)	84%



Bedford Regional Water Auth.  
Summary of Revenue & Expenditures  
For the One Month Ending Thursday, July 31, 2025

		<u>Month</u>	<u>FY 25-26 YTD</u>	<u>FY 25-26 Budget</u>	<u>Remaining On Budget</u>	<u>Goal: 8%</u>
OPERATING REVENUE						
Water Sales:						
3000-3000	Water Sales	(900,189.46)	(900,189.46)	(11,270,218.00)	(10,370,028.54)	8%
3000-3050	Contract Water Sales	(17,005.74)	(17,005.74)	(130,638.00)	(113,632.26)	13%
3000-3100	Paradise Point Water	(1,506.94)	(1,506.94)	(14,400.00)	(12,893.06)	10%
	Total Water Sales	(918,702.14)	(918,702.14)	(11,415,256.00)	(10,496,553.86)	8%
Sewer Sales:						
3100-3000	Sewer Sales	(696,096.07)	(696,096.07)	(6,451,248.00)	(5,755,151.93)	11%
3100-3025	Mariners Landing Sewer	(12,909.70)	(12,909.70)	(138,310.00)	(125,400.30)	9%
3100-3050	Cedar Rock Revenue	(3,896.79)	(3,896.79)	(40,390.00)	(36,493.21)	10%
	Total Sewer Sales	(712,902.56)	(712,902.56)	(6,629,948.00)	(5,917,045.44)	11%
Penalties:						
3902-3211	Water Penalty Revenue	(9,362.68)	(9,362.68)	(60,000.00)	(50,637.32)	16%
3902-3213	Sewer Penalty Revenue	(6,215.87)	(6,215.87)	(40,000.00)	(33,784.13)	16%
	Total Penalties	(15,578.55)	(15,578.55)	(100,000.00)	(84,421.45)	16%
Account Charges:						
3903-3231	Water Account Charge Revenue	(3,650.00)	(3,650.00)	(35,000.00)	(31,350.00)	10%
3903-3233	Sewer Account Charge Revenue	(1,875.00)	(1,875.00)	(20,000.00)	(18,125.00)	9%
	Total Account Charges	(5,525.00)	(5,525.00)	(55,000.00)	(49,475.00)	10%
Review Fees:						
3903-3240	Engineering Review Fees	(800.00)	(800.00)	(50,000.00)	(49,200.00)	2%
3903-3243	SGP Review and Inspections	(300.00)	(300.00)	(4,000.00)	(3,700.00)	8%
3903-3242	Engineering Fire Flow Testing			(1,500.00)	(1,500.00)	0%
	Total Review Fees	(1,100.00)	(1,100.00)	(55,500.00)	(54,400.00)	2%
Interest Earned:						
3900-3250	Bank Interest Earned			(100,000.00)	(100,000.00)	0%
	Total Interest Earned			(100,000.00)	(100,000.00)	0%
Sewer Clean Outs:						
3903-3245	Sewer Clean-Out Installation Fee			(7,000.00)	(7,000.00)	0%
	Total Sewer Clean Outs			(7,000.00)	(7,000.00)	0%
Meter Installation Revenues:						
3903-3250	Meter Fee Revenue	(2,370.00)	(2,370.00)	(50,000.00)	(47,630.00)	5%
3903-3260	Meter Base Installation Revenue	(8,000.00)	(8,000.00)	(70,000.00)	(62,000.00)	11%
	Total Meter Installation Revenues	(10,370.00)	(10,370.00)	(120,000.00)	(109,630.00)	9%
Industrial Pretreatment Revenue:						
3903-3255	Industrial Pretreatment Revenue	(1,302.13)	(1,302.13)	(20,000.00)	(18,697.87)	7%
	Total Industrial Pretreatment Revenue	(1,302.13)	(1,302.13)	(20,000.00)	(18,697.87)	7%
Rent/Meter Charges:						
3903-3261	Service Repairs & Equipment Rentals	(12,253.30)	(12,253.30)	(15,000.00)	(2,746.70)	82%
	Total Rent/Meter Charges	(12,253.30)	(12,253.30)	(15,000.00)	(2,746.70)	82%
Misc:						
3903-3262	Cellular Antenna Rental- BRWA portion	(2,727.00)	(2,727.00)	(80,298.00)	(77,571.00)	3%
3903-3264	Sewer Pump Maintenance Revenue	(8,400.00)	(8,400.00)	(105,000.00)	(96,600.00)	8%
3903-3270	Miscellaneous Revenue			(10,000.00)	(10,000.00)	0%
3903-3275	Revenue from Communication Towers			(11,040.00)	(11,040.00)	0%
	Total Misc	(11,127.00)	(11,127.00)	(206,338.00)	(195,211.00)	5%

Bedford Regional Water Auth.  
Summary of Revenue & Expenditures  
For the One Month Ending Thursday, July 31, 2025

		<u>Month</u>	<u>FY 25-26 YTD</u>	<u>FY 25-26 Budget</u>	<u>Remaining On Budget</u>	<u>Goal: 8%</u>
Account Default Fees:						
3901-3211	Reconnect Fee Revenue	(2,400.00)	(2,400.00)	(25,000.00)	(22,600.00)	10%
3901-3212	Return Check Revenue	(910.00)	(910.00)	(3,000.00)	(2,090.00)	30%
3901-3213	Unauthorized Service Revenue			(3,000.00)	(3,000.00)	0%
	Total Account Default Fees	(3,310.00)	(3,310.00)	(31,000.00)	(27,690.00)	11%
Contract Reimbursements:						
3201-3275	School System Operations	(8,588.04)	(8,588.04)	(100,000.00)	(91,411.96)	9%
	Total Contract Reimbursements	(8,588.04)	(8,588.04)	(100,000.00)	(91,411.96)	9%
	Revenue from BRWA Operations	(1,700,758.72)	(1,700,758.72)	(18,855,042.00)	(17,154,283.28)	9%
Capital Recovery Fees:						
3000-3220	Water Capital Recovery Fees	(52,000.00)	(52,000.00)	(800,000.00)	(748,000.00)	7%
3100-3220	Sewer Capital Recovery Fees	(38,000.00)	(38,000.00)	(400,000.00)	(362,000.00)	10%
	Total Capital Recovery Fees	(90,000.00)	(90,000.00)	(1,200,000.00)	(1,110,000.00)	8%
Cellular Antenna Site Rental-County portion:						
3903-3265	Cellular Antenna Revenue- Co. portion	(1,818.00)	(1,818.00)	(53,532.00)	(51,714.00)	3%
3903-3285	Bedford County Broadband Revenue	(1,175.00)	(1,175.00)	(11,160.00)	(9,985.00)	11%
	Total Cellular Antenna Site Rental-County portion	(2,993.00)	(2,993.00)	(64,692.00)	(61,699.00)	5%
BOS Capital Contributions:						
3904-3310	Bedford County Debt Support			(1,000,000.00)	(1,000,000.00)	0%
	Total BOS Capital Contributions			(1,000,000.00)	(1,000,000.00)	0%
Developer Line Contributions:						
3904-3315	Developer Contributions			(200,000.00)	(200,000.00)	0%
	Total Developer Line Contributions			(200,000.00)	(200,000.00)	0%
ARPA Funding:						
3904-3325	Bedford ARPA Projects	(392,204.10)	(392,204.10)		392,204.10	0%
	Total ARPA Funding	(392,204.10)	(392,204.10)		392,204.10	0%
SML WTF Revenue:						
3903-3330	SML WTF Revenue			(20,000.00)	(20,000.00)	0%
	Total SML WTF Revenue			(20,000.00)	(20,000.00)	0%
Developer Prepayments Redemption Revenue:						
3904-3317	Developer Capital Recovery Fee Redemption Revenue			(20,000.00)	(20,000.00)	0%
	Total Developer Prepayments Redemption Revenue			(20,000.00)	(20,000.00)	0%
	Revenue from Other Sources	(485,197.10)	(485,197.10)	(2,504,692.00)	(2,019,494.90)	19%
	Total Revenue	(2,185,955.82)	(2,185,955.82)	(21,359,734.00)	(19,173,778.18)	10%

OPERATING EXPENSES

Salaries:						
4000-0010	Administration Salaries	102,362.87	102,362.87	1,493,397.84	1,391,034.97	7%
4000-0019	IT Oncall Stipend	800.00	800.00	10,400.00	9,600.00	8%
4002-0010	Customer Service Salaries	32,846.79	32,846.79	427,180.60	394,333.81	8%
4002-0020	Customer Service Overtime	54.49	54.49	5,377.99	5,323.50	1%
4003-0010	Engineering Department Salaries	76,095.64	76,095.64	922,947.28	846,851.64	8%
4003-0019	Engineering OnCall Stipend	800.00	800.00	10,400.00	9,600.00	8%
4003-0020	Engineering Department Overtime	6,120.37	6,120.37	64,312.81	58,192.44	10%
4004-0010	Maintenance Department Salaries	117,166.48	117,166.48	1,544,985.40	1,427,818.92	8%
4004-0019	Maintenance Oncall Stipend Expense	2,600.00	2,600.00	49,400.00	46,800.00	5%



Bedford Regional Water Auth.  
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		<u>Month</u>	<u>FY 25-26 YTD</u>	<u>FY 25-26 Budget</u>	<u>Remaining On Budget</u>	<u>Goal: 8%</u>
4004-0020	Maintenance Department Overtime	19,060.72	19,060.72	224,044.43	204,983.71	9%
4005-0010	Operations Department Salaries	106,974.71	106,974.71	1,462,071.60	1,355,096.89	7%
4000-0020	Administration Overtime			15,342.63	15,342.63	0%
4005-0019	Operations Oncall Stipend			10,400.00	10,400.00	0%
4005-0020	Operations Department Overtime			152,689.39	152,689.39	0%
	<b>Total Salaries</b>	<b>464,882.07</b>	<b>464,882.07</b>	<b>6,392,949.97</b>	<b>5,928,067.90</b>	<b>7%</b>
General Office Expenses:						
4010-0110	Building Maintenance Expense	1,150.00	1,150.00	52,000.00	50,850.00	2%
4010-0140	Commercial Phone Charges	1,001.21	1,001.21	14,400.00	13,398.79	7%
4010-0150	Building Power and Utilities	2,202.91	2,202.91	24,000.00	21,797.09	9%
4010-0400	Board of Directors Fees	2,375.00	2,375.00	28,500.00	26,125.00	8%
4010-0401	Board Mileage Reimbursements	55.30	55.30	588.00	532.70	9%
4010-0075	Board & Committee Meetings			1,000.00	1,000.00	0%
4010-0085	Long Range Planning			37,500.00	37,500.00	0%
4010-0100	Office Supplies			8,000.00	8,000.00	0%
4010-0103	Public Outreach Expenses			14,000.00	14,000.00	0%
4010-0130	Postage and Shipping Expense			8,500.00	8,500.00	0%
4010-0142	Cellular Phone Service			20,480.00	20,480.00	0%
4010-0155	Building Fuel Costs			6,000.00	6,000.00	0%
4010-0160	Employee Bond			748.00	748.00	0%
4010-0161	Building Insurance			3,328.00	3,328.00	0%
4010-0170	Advertising			20,000.00	20,000.00	0%
4010-0175	Bank Service charges			16,800.00	16,800.00	0%
4010-0200	Accounting Services			50,000.00	50,000.00	0%
4010-0220	Legal Expenses			18,000.00	18,000.00	0%
	<b>Total General Office Expenses</b>	<b>6,784.42</b>	<b>6,784.42</b>	<b>323,844.00</b>	<b>317,059.58</b>	<b>2%</b>
Employee Benefit & Related Expenses:						
4100-0030	Payroll Taxes	33,794.37	33,794.37	482,895.00	449,100.63	7%
4100-0040	VRS Retirement and Group Life	4,018.97	4,018.97	360,518.00	356,499.03	1%
4100-0050	Health Insurance	79,533.48	79,533.48	1,088,505.00	1,008,971.52	7%
4100-0080	Professional Dues	610.00	610.00	14,111.00	13,501.00	4%
4100-0103	Safety	1,962.93	1,962.93	68,507.00	66,544.07	3%
4100-0106	Wastewater Clothing & Uniforms	70.84	70.84	12,149.56	12,078.72	1%
4100-0041	VRS Hybrid Disability Program			16,273.00	16,273.00	0%
4100-0055	Flexible Spending Account			2,500.00	2,500.00	0%
4100-0060	Worker's Compensation			55,178.00	55,178.00	0%
4100-0065	Employee Testing			8,605.00	8,605.00	0%
4100-0075	Meetings			23,820.00	23,820.00	0%
4100-0085	Training and Education			102,493.00	102,493.00	0%
4100-0090	Whistle Blower Hotline			500.00	500.00	0%
4100-0095	Employee Referral Program			500.00	500.00	0%
4100-0101	Admin Clothing and Uniforms			1,450.00	1,450.00	0%
4100-0102	Employee & Incentive Fund			34,750.00	34,750.00	0%
4100-0104	Customer Service Clothing & Uniforms			2,175.00	2,175.00	0%
4100-0105	Engineering Clothing & Uniforms			7,095.00	7,095.00	0%
4100-0107	Water Clothing & Uniforms			12,838.60	12,838.60	0%
4100-0108	Maintenance Clothing & Uniforms			41,590.00	41,590.00	0%
	<b>Total Employee Benefit &amp; Related Expenses</b>	<b>119,990.59</b>	<b>119,990.59</b>	<b>2,336,453.16</b>	<b>2,216,462.57</b>	<b>5%</b>
Billing Expenses:						
4110-0110	Bill Processing Services	33,686.38	33,686.38	101,726.00	68,039.62	33%
4110-0120	Customer Service Software Maintenance	51,377.06	51,377.06	74,540.00	23,162.94	69%
4110-0091	Bad Debt Expense Water			10,000.00	10,000.00	0%
4110-0093	Bad Debt Expense Sewer			12,500.00	12,500.00	0%
4110-0094	Bad Debt Expense Penalties/Misc.			2,500.00	2,500.00	0%
4110-0097	Collection Agency Expense			3,000.00	3,000.00	0%
4110-0112	Customer Notification Expenses			5,000.00	5,000.00	0%
4110-0115	Meter Testing			150.00	150.00	0%
4110-0125	Credit Card Processing Fees			56,550.00	56,550.00	0%
4110-0175	Courier Service			11,388.00	11,388.00	0%
	<b>Total Billing Expenses</b>	<b>85,063.44</b>	<b>85,063.44</b>	<b>277,354.00</b>	<b>192,290.56</b>	<b>31%</b>
Information Systems Expenses:						
4120-0115	Continuing Support (Software)	2,139.06	2,139.06	205,245.00	203,105.94	1%

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		<u>Month</u>	<u>FY 25-26 YTD</u>	<u>FY 25-26 Budget</u>	<u>Remaining On Budget</u>	<u>Goal: 8%</u>
4120-0145	Internet and WAN Communications	1,440.16	1,440.16	18,570.00	17,129.84	8%
4120-0100	Information Systems Supplies			8,000.00	8,000.00	0%
4120-0110	Contracted Services (Network)			71,660.00	71,660.00	0%
	Total Information Systems Expenses	3,579.22	3,579.22	303,475.00	299,895.78	1%
Administration Supplies:						
4130-0100	Administration Supplies			2,160.00	2,160.00	0%
	Total Administration Supplies			2,160.00	2,160.00	0%
Customer Service Supplies:						
4140-0100	Customer Service Supplies			5,396.00	5,396.00	0%
	Total Customer Service Supplies			5,396.00	5,396.00	0%
Engineering Expenses:						
4210-0100	Engineering Supplies	2,025.86	2,025.86	35,111.00	33,085.14	6%
4210-0110	Engineering Reviews			61,800.00	61,800.00	0%
4210-0141	Locating Notification Tickets			14,400.00	14,400.00	0%
4210-0240	Construction testing			4,240.00	4,240.00	0%
	Total Engineering Expenses	2,025.86	2,025.86	115,551.00	113,525.14	2%
Operations Expenses:						
4220-0100	Wastewater Operations Supplies			1,600.00	1,600.00	0%
4223-0100	Water Operations Supplies			12,000.00	12,000.00	0%
	Total Operations Expenses			13,600.00	13,600.00	0%
Compliance Program Supplies:						
4221-0100	FROG Program Supplies			6,000.00	6,000.00	0%
	Total Compliance Program Supplies			6,000.00	6,000.00	0%
Pretreatment Expenses:						
4222-0100	Pretreatment Supplies/Expenses			31,000.00	31,000.00	0%
4222-0200	Backflow Supplies			10,000.00	10,000.00	0%
	Total Pretreatment Expenses			41,000.00	41,000.00	0%
Lab Supplies:						
4225-0100	Lab Supplies	121.11	121.11	18,000.00	17,878.89	1%
	Total Lab Supplies	121.11	121.11	18,000.00	17,878.89	1%
Maintenance Expenses:						
4230-0100	Maintenance Supplies	79.00	79.00	69,612.00	69,533.00	0%
	Total Maintenance Expenses	79.00	79.00	69,612.00	69,533.00	0%
Vehicles & Equipment Expenses:						
4240-0100	Vehicles and Equipment Supplies	446.50	446.50	46,350.00	45,903.50	1%
4240-0110	Vehicles and Equipment Contracted Services	315.70	315.70	125,000.00	124,684.30	0%
4240-0155	Vehicles & Equipment Fuel Costs	4,091.70	4,091.70	125,000.00	120,908.30	3%
4240-0162	Vehicles and Equipment Insurance			45,757.00	45,757.00	0%
	Total Vehicles & Equipment Expenses	4,853.90	4,853.90	342,107.00	337,253.10	1%
Forest Water Expenses:						
4250-0100	Forest Water Supplies	1,462.00	1,462.00	45,000.00	43,538.00	3%
4250-0150	Forest Water Power	54.35	54.35	6,000.00	5,945.65	1%
4250-0240	Forest Water Sampling and Testing	216.00	216.00	10,000.00	9,784.00	2%
4250-0410	Forest Water VDH Fees	27,303.00	27,303.00	28,385.00	1,082.00	96%
4250-0101	Forest Water Meter Installations			56,000.00	56,000.00	0%
4250-0110	Forest Water Contracted Services			35,000.00	35,000.00	0%
4250-0115	Forest Water System Repairs & Improvements			3,500.00	3,500.00	0%
4250-0140	Forest Water Communications			1,320.00	1,320.00	0%
4250-0161	Forest Water Insurance			24,308.00	24,308.00	0%

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		<u>Month</u>	<u>FY 25-26 YTD</u>	<u>FY 25-26 Budget</u>	<u>Remaining On Budget</u>	<u>Goal: 8%</u>
4250-0300	Forest Water Purchased			721,266.00	721,266.00	0%
	Total Forest Water Expenses	29,035.35	29,035.35	930,779.00	901,743.65	3%
Well Systems Expenses:						
4260-0100	Well Systems Supplies	2,763.20	2,763.20	9,000.00	6,236.80	31%
4260-0240	Well Systems Sampling and Testing	204.00	204.00	7,500.00	7,296.00	3%
4260-0410	Well Systems VDH Fees	726.00	726.00	737.00	11.00	99%
4260-0101	Well Systems Meter Installations			500.00	500.00	0%
4260-0105	Well Systems Chemicals			9,000.00	9,000.00	0%
4260-0110	Well Systems Contracted Services			15,000.00	15,000.00	0%
4260-0115	Well Systems Repairs & Improvements			1,000.00	1,000.00	0%
4260-0140	Wells Systems Communications			500.00	500.00	0%
4260-0150	Well Systems Power			7,000.00	7,000.00	0%
4260-0161	Well Systems Insurance			1,047.00	1,047.00	0%
	Total Well Systems Expenses	3,693.20	3,693.20	51,284.00	47,590.80	7%
SML Central Distribution Water System Expenses:						
4265-0240	SML Central Water Distribution Sampling & Testing	198.00	198.00	5,000.00	4,802.00	4%
4265-0410	SML Central Water Distribution VDH Fees	5,049.00	5,049.00	5,153.00	104.00	98%
4265-0100	SML Central Water Distribution Supplies			13,000.00	13,000.00	0%
4265-0101	SML Central Water Distribution Meter Installations			12,000.00	12,000.00	0%
4265-0110	SML Central Water Distribution Contracted Services			12,000.00	12,000.00	0%
4265-0115	SML Central Water Distrib. Repairs & Improvements			1,000.00	1,000.00	0%
4265-0140	SML Communications			590.00	590.00	0%
4265-0150	SML Central Electric			840.00	840.00	0%
	Total SML Central Distribution Water System Expenses	5,247.00	5,247.00	49,583.00	44,336.00	11%
Highpoint Facility Expenses:						
4270-0150	Highpoint Facility Power	1,202.31	1,202.31	14,500.00	13,297.69	8%
4270-0100	Highpoint Facility Supplies			4,000.00	4,000.00	0%
4270-0105	Highpoint Facility Chemicals			7,500.00	7,500.00	0%
4270-0110	Highpoint Facility Contracted Services			14,000.00	14,000.00	0%
4270-0155	Highpoint Facility Fuel Costs			2,000.00	2,000.00	0%
4270-0161	Highpoint Facility Insurance			7,640.00	7,640.00	0%
4270-0371	Highpoint Facility Road Maintenance Fees			1,419.00	1,419.00	0%
	Total Highpoint Facility Expenses	1,202.31	1,202.31	51,059.00	49,856.69	2%
SMLWTF Water Treatment Expenses:						
4330-0100	SMLWTF Water Treatment Supplies	59.97	59.97	70,000.00	69,940.03	0%
4330-0105	SMLWTF Water Treatment Chemicals	2,057.49	2,057.49	115,000.00	112,942.51	2%
4330-0140	SMLWTF Water Treatment Communications	62.15	62.15	1,640.00	1,577.85	4%
4330-0150	SMLWTF Water Treatment Power	21,757.16	21,757.16	240,000.00	218,242.84	9%
4330-0240	SMLWTF Water Treatment Sampling & Testing	22.50	22.50	10,000.00	9,977.50	0%
4330-0300	SML Water Quality Monitoring	7,500.00	7,500.00	7,500.00		100%
4330-0110	SMLWTF Water Treatment Contracted Services			160,000.00	160,000.00	0%
4330-0155	SMLWTF Water Treatment Fuel Costs			2,500.00	2,500.00	0%
4330-0161	SMLWTF Water Treatment Property Insurance			11,345.00	11,345.00	0%
4330-0370	SMLWTF Water Treatment Raw Water Fee			8,800.00	8,800.00	0%
	Total SMLWTF Water Treatment Expenses	31,459.27	31,459.27	626,785.00	595,325.73	5%
Central Water Distribution Expenses:						
4275-0100	Central Water Supplies	2,332.94	2,332.94	45,000.00	42,667.06	5%
4275-0150	Central Water Power	37.63	37.63		(37.63)	0%
4275-0240	Central Water Sampling & Testing	312.00	312.00	12,750.00	12,438.00	2%
4275-0410	Central Water VDH Fees	11,493.00	11,493.00	11,761.00	268.00	98%
4275-0101	Central Water Meter Installations			3,750.00	3,750.00	0%
4275-0110	Central Water Contracted Services			100,000.00	100,000.00	0%
4275-0115	Central Water Repairs & Improvements			30,000.00	30,000.00	0%
4275-0155	Central Water Fuel Purchases			500.00	500.00	0%
	Total Central Water Distribution Expenses	14,175.57	14,175.57	203,761.00	189,585.43	7%
Central Water Treatment Expenses:						
4276-0105	Central Water Treatment Chemicals	2,596.00	2,596.00	45,000.00	42,404.00	6%

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		<u>Month</u>	<u>FY 25-26 YTD</u>	<u>FY 25-26 Budget</u>	<u>Remaining On Budget</u>	<u>Goal: 8%</u>
4276-0110	Central Water Treatment Contracted Services	118.00	118.00	20,000.00	19,882.00	1%
4276-0140	Central Water Treatment Communications	22.20	22.20	1,020.00	997.80	2%
4276-0150	Central Water Treatment Power	4,086.65	4,086.65	38,000.00	33,913.35	11%
4276-0240	Central Water Treatment Sampling & Testing	1,255.00	1,255.00	1,500.00	245.00	84%
4276-0100	Central Water Treatment Supplies			40,000.00	40,000.00	0%
4276-0155	Central Water Treatment Fuel			2,000.00	2,000.00	0%
4276-0161	Central Water Treatment Property Insurance			25,913.00	25,913.00	0%
	Total Central Water Treatment Expenses	8,077.85	8,077.85	173,433.00	165,355.15	5%
Stewartsville Water Expenses:						
4280-0240	Stewartsville Water Sampling and Testing	60.00	60.00	5,500.00	5,440.00	1%
4280-0410	Stewartsville Water VDH Fees	429.00	429.00	429.00		100%
4280-0100	Stewartsville Water Supplies			3,000.00	3,000.00	0%
4280-0101	Stewartsville Meter Installations			500.00	500.00	0%
4280-0110	Stewartsville Water Contracted Services			2,700.00	2,700.00	0%
4280-0115	Stewartsville Water Repairs & Improvements			2,500.00	2,500.00	0%
4280-0140	Stewartsville Water Communications			600.00	600.00	0%
4280-0150	Stewartsville Water Power			400.00	400.00	0%
4280-0161	Stewartsville Water Insurance			959.00	959.00	0%
4280-0300	Stewartsville Water Purchased			38,500.00	38,500.00	0%
	Total Stewartsville Water Expenses	489.00	489.00	55,088.00	54,599.00	1%
Montvale Water Expenses:						
4285-0100	Montvale Water Supplies	1,472.11	1,472.11		(1,472.11)	0%
4285-0240	Montvale Water Sampling & Testing	264.00	264.00		(264.00)	0%
	Total Montvale Water Expenses	1,736.11	1,736.11		(1,736.11)	0%
Forest Sewer Expenses:						
4290-0140	Forest Sewer Communications	60.58	60.58	3,600.00	3,539.42	2%
4290-0150	Forest Sewer Power	145.53	145.53	37,200.00	37,054.47	0%
4290-0155	Forest Sewer Fuel Expense	2,964.26	2,964.26	3,000.00	35.74	99%
4290-0100	Forest Sewer Supplies			65,000.00	65,000.00	0%
4290-0105	Forest Sewer Chemicals			64,000.00	64,000.00	0%
4290-0110	Forest Sewer Contracted Services			64,000.00	64,000.00	0%
4290-0115	Forest Sewer Repairs & Improvements			15,000.00	15,000.00	0%
4290-0161	Forest Sewer Insurance			6,922.00	6,922.00	0%
4290-0240	Forest Sewer Testing			500.00	500.00	0%
4290-0350	Forest Sewer Treatment Costs			384,000.00	384,000.00	0%
	Total Forest Sewer Expenses	3,170.37	3,170.37	643,222.00	640,051.63	0%
Central Sewer Collection System Expenses:						
4291-0100	Central Sewer Supplies	5,983.25	5,983.25	50,000.00	44,016.75	12%
4291-0110	Central Sewer Coll System Contracted Services	4,775.24	4,775.24	75,000.00	70,224.76	6%
4291-0150	Central Sewer Power	591.97	591.97	50,000.00	49,408.03	1%
4291-0115	Central Sewer Repairs & Improvements			25,000.00	25,000.00	0%
4291-0155	Central Sewer Fuel Costs			3,000.00	3,000.00	0%
4291-0240	Central Sewer Sampling & Testing			300.00	300.00	0%
	Total Central Sewer Collection System Expenses	11,350.46	11,350.46	203,300.00	191,949.54	6%
Central Sewer Treatment Expenses:						
4293-0110	Center Sewer Treatment Contracted Services	3,933.77	3,933.77	80,000.00	76,066.23	5%
4293-0140	Center Sewer Treatment Communications	556.34	556.34	12,000.00	11,443.66	5%
4293-0150	Center Sewer Treatment Power	61.98	61.98	120,000.00	119,938.02	0%
4293-0240	Center Sewer Treatment Sampling & Testing	1,352.50	1,352.50	60,000.00	58,647.50	2%
4293-0100	Center Sewer Treatment Supplies			85,000.00	85,000.00	0%
4293-0105	Center Sewer Treatment Chemicals			130,000.00	130,000.00	0%
4293-0115	Center Sewer Sludge Tipping Fees			35,000.00	35,000.00	0%
4293-0155	Central Sewer Fuel			2,000.00	2,000.00	0%
4293-0161	Center Sewer Treatment Property Insurance			21,893.00	21,893.00	0%
4293-0411	Center Sewer DEQ Charges			11,000.00	11,000.00	0%
	Total Central Sewer Treatment Expenses	5,904.59	5,904.59	556,893.00	550,988.41	1%

Moneta Sewer Collection System Expenses:

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		<u>Month</u>	<u>FY 25-26 YTD</u>	<u>FY 25-26 Budget</u>	<u>Remaining On Budget</u>	<u>Goal: 8%</u>
4292-0150	Moneta Sewer Power	583.63	583.63	18,500.00	17,916.37	3%
4292-0100	Moneta Sewer Supplies			15,000.00	15,000.00	0%
4292-0110	Moneta Sewer Contracted Services			35,000.00	35,000.00	0%
4292-0115	Moneta Sewer Repairs & Improvements			5,000.00	5,000.00	0%
4292-0140	Moneta Communications			400.00	400.00	0%
4292-0155	Moneta Sewer Fuel Costs			10,000.00	10,000.00	0%
4292-0240	Moneta Sewer Sampling & Testing			2,000.00	2,000.00	0%
	<b>Total Moneta Sewer Collection System Expenses</b>	<b>583.63</b>	<b>583.63</b>	<b>85,900.00</b>	<b>85,316.37</b>	<b>1%</b>
<b>Moneta Sewer Treatment Expenses:</b>						
4294-0110	Moneta Sewer Contracted Services	11,623.65	11,623.65	25,000.00	13,376.35	46%
4294-0140	Moneta Sewer Treatment Communications	82.00	82.00	1,800.00	1,718.00	5%
4294-0240	Moneta Sewer Treatment Sampling & Testing	966.70	966.70	27,000.00	26,033.30	4%
4294-0100	Moneta Sewer Treatment Supplies			15,000.00	15,000.00	0%
4294-0105	Moneta Sewer Treatment Chemicals			10,000.00	10,000.00	0%
4294-0115	Moneta Sewer Sludge Tipping Fees			6,500.00	6,500.00	0%
4294-0150	Moneta Sewer Treatment Power			60,000.00	60,000.00	0%
4294-0155	Moneta Sewer Fuel			1,200.00	1,200.00	0%
4294-0161	Moneta Sewer Treatment Property Insurance			8,581.00	8,581.00	0%
4294-0411	Moneta Sewer DEQ Charges			3,500.00	3,500.00	0%
	<b>Total Moneta Sewer Treatment Expenses</b>	<b>12,672.35</b>	<b>12,672.35</b>	<b>158,581.00</b>	<b>145,908.65</b>	<b>8%</b>
<b>Montvale Sewer Expenses:</b>						
4295-0240	Montvale Sewer Sampling & Testing	475.40	475.40	7,000.00	6,524.60	7%
4295-0100	Montvale Sewer Supplies			7,000.00	7,000.00	0%
4295-0105	Montvale Sewer Chemicals			2,000.00	2,000.00	0%
4295-0110	Montvale Sewer Contracted Services			8,000.00	8,000.00	0%
4295-0140	Montvale Communications			300.00	300.00	0%
4295-0150	Montvale Sewer Power			500.00	500.00	0%
4295-0155	Montvale Sewer Fuel Costs			250.00	250.00	0%
4295-0161	Montvale Sewer Insurance			1,211.00	1,211.00	0%
4295-0411	Montvale Sewer DEQ charges			3,000.00	3,000.00	0%
	<b>Total Montvale Sewer Expenses</b>	<b>475.40</b>	<b>475.40</b>	<b>29,261.00</b>	<b>28,785.60</b>	<b>2%</b>
<b>Montvale Sewer Collection System Expenses:</b>						
4296-0100	Montvale Sewer Collection Supplies			1,000.00	1,000.00	0%
4296-0110	Montvale Sewer Collection Contracted Services			1,000.00	1,000.00	0%
	<b>Total Montvale Sewer Collection System Expenses</b>			<b>2,000.00</b>	<b>2,000.00</b>	<b>0%</b>
<b>Mariners Landing Sewer Expenses:</b>						
4340-0100	Mariners Landing Sewer Supplies	293.08	293.08	22,000.00	21,706.92	1%
4340-0105	Mariners Landing Sewer Chemicals			1,500.00	1,500.00	0%
4340-0110	Mariners Landing Sewer Contracted Services			40,000.00	40,000.00	0%
4340-0140	Mariners Landing Sewer Communication			2,400.00	2,400.00	0%
4340-0150	Mariners Landing Sewer Power			28,000.00	28,000.00	0%
4340-0155	Mariners Landing Sewer Fuel Costs			2,000.00	2,000.00	0%
4340-0161	Mariners Landing Sewer Property Insurance			2,400.00	2,400.00	0%
4340-0240	Mariners Landing Sewer Sampling & Testing			5,000.00	5,000.00	0%
	<b>Total Mariners Landing Sewer Expenses</b>	<b>293.08</b>	<b>293.08</b>	<b>103,300.00</b>	<b>103,006.92</b>	<b>0%</b>
<b>Cedar Rock Sewer Expenses:</b>						
4350-0240	Cedar Rock Sewer Sampling & Testing	224.00	224.00	4,500.00	4,276.00	5%
4350-0100	Cedar Rock Sewer Supplies			10,000.00	10,000.00	0%
4350-0105	Cedar Rock Sewer Chemicals			1,000.00	1,000.00	0%
4350-0110	Cedar Rock Sewer Contracted Services			15,000.00	15,000.00	0%
4350-0140	Cedar Rock Sewer Communication			400.00	400.00	0%
4350-0150	Cedar Rock Sewer Power			9,500.00	9,500.00	0%
4350-0155	Cedar Rock Sewer Fuel Costs			500.00	500.00	0%
4350-0161	Cedar Rock Sewer Property Insurance			100.00	100.00	0%
4350-0411	Cedar Rock Sewer DEQ Permit Fees			2,900.00	2,900.00	0%
	<b>Total Cedar Rock Sewer Expenses</b>	<b>224.00</b>	<b>224.00</b>	<b>43,900.00</b>	<b>43,676.00</b>	<b>1%</b>

Paradise Point Water Expenses:

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		<u>Month</u>	<u>FY 25-26 YTD</u>	<u>FY 25-26 Budget</u>	<u>Remaining On Budget</u>	<u>Goal: 8%</u>
4360-0240	Paradise Point Sampling and Testing	24.00	24.00	1,000.00	976.00	2%
4360-0410	Paradise Point VDH Fees	72.00	72.00	75.00	3.00	96%
4360-0100	Paradise Point Supplies			5,000.00	5,000.00	0%
4360-0105	Paradise Point Chemicals			3,500.00	3,500.00	0%
4360-0110	Paradise Point Contracted Services			12,000.00	12,000.00	0%
4360-0140	Paradise Point Communications			350.00	350.00	0%
4360-0150	Paradise Point electric			5,000.00	5,000.00	0%
4360-0155	Paradise Point Fuel Costs			100.00	100.00	0%
	<b>Total Paradise Point Water Expenses</b>	<b>96.00</b>	<b>96.00</b>	<b>27,025.00</b>	<b>26,929.00</b>	<b>0%</b>
Schools Sewer Expenses:						
4300-0100	Schools Operations Supplies			12,000.00	12,000.00	0%
4300-0105	Schools Chemicals			12,000.00	12,000.00	0%
4300-0110	Schools Contracted Services			15,000.00	15,000.00	0%
4300-0240	Schools Sampling and Testing			9,000.00	9,000.00	0%
	<b>Total Schools Sewer Expenses</b>			<b>48,000.00</b>	<b>48,000.00</b>	<b>0%</b>
	<b>Total Operating Expenditures</b>	<b>817,265.15</b>	<b>817,265.15</b>	<b>14,290,656.13</b>	<b>13,473,390.98</b>	<b>6%</b>
Depreciation:						
4400-0810	Office Depreciation			13,000.00	13,000.00	0%
4400-0811	Information Systems Depreciation			51,000.00	51,000.00	0%
4400-0812	Vehicles and Equipment Depreciation			300,000.00	300,000.00	0%
4400-0813	Forest Water Depreciation			760,000.00	760,000.00	0%
4400-0814	Lakes Water Depreciation			35,000.00	35,000.00	0%
4400-0815	SML Central Depreciation			410,000.00	410,000.00	0%
4400-0816	Stewartsville Water Depreciation			50,000.00	50,000.00	0%
4400-0817	Forest Sewer Depreciation			575,000.00	575,000.00	0%
4400-0818	Montvale Sewer Depreciation			83,000.00	83,000.00	0%
4400-0819	Amortization Expense			600.00	600.00	0%
4400-0820	Studies Depreciation Expense			27,000.00	27,000.00	0%
4400-0821	Moneta Sewer Depreciation			451,000.00	451,000.00	0%
4400-0822	Central Sewer Depreciation			510,000.00	510,000.00	0%
4400-0823	Center Water Depreciation			440,000.00	440,000.00	0%
4400-0824	SML Water Treatment Facility Depreciation			820,000.00	820,000.00	0%
4400-0825	Mariners Landing Sewer Depreciation			62,000.00	62,000.00	0%
	<b>Total Depreciation</b>			<b>4,587,600.00</b>	<b>4,587,600.00</b>	<b>0%</b>
Lynchburg Debt Service Paid:						
4500-0640	Lynchburg Sewer Interest			1,482.00	1,482.00	0%
	<b>Total Lynchburg Debt Service Paid</b>			<b>1,482.00</b>	<b>1,482.00</b>	<b>0%</b>
2014 VRA Interest:						
4500-0660	VRA 2014 Interest (2005 Refunding)			19,706.00	19,706.00	0%
	<b>Total 2014 VRA Interest</b>			<b>19,706.00</b>	<b>19,706.00</b>	<b>0%</b>
2015 VRA Interest:						
4500-0665	VRA 2015 Interest			897,281.00	897,281.00	0%
	<b>Total 2015 VRA Interest</b>			<b>897,281.00</b>	<b>897,281.00</b>	<b>0%</b>
Assumed Debt from City:						
4500-0650	Assumed Debt from Town- Interest			18,202.00	18,202.00	0%
	<b>Total Assumed Debt from City</b>			<b>18,202.00</b>	<b>18,202.00</b>	<b>0%</b>
VRA 2020 Interest (ESCO project):						
4500-0675	VRA 2020 Interest (ESCO)			103,359.00	103,359.00	0%
	<b>Total VRA 2020 Interest (ESCO project)</b>			<b>103,359.00</b>	<b>103,359.00</b>	<b>0%</b>
VA Water Facilities Revolving Loan Interest:						
4500-0680	VA Water Facilities Revolving Fund Interest	21,826.49	21,826.49	69,585.00	47,758.51	31%

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	<u>Month</u>	<u>FY 25-26 YTD</u>	<u>FY 25-26 Budget</u>	<u>Remaining On Budget</u>	<u>Goal: 8%</u>
Total VA Water Facilities Revolving Loan Interest	21,826.49	21,826.49	69,585.00	47,758.51	31%
Total Interest and Debt Service	21,826.49	21,826.49	1,109,615.00	1,087,788.51	2%
Total Exp., Depr. and Debt Service	839,091.64	839,091.64	19,987,871.13	19,148,779.49	4%
Total Revenues Less Oper Expense	(1,346,864.18)	(1,346,864.18)	(1,371,862.87)	(24,998.69)	98%
Gross Cash Before Capital Exp	(1,346,864.18)	(1,346,864.18)	(1,371,862.87)	(24,998.69)	98%
Less non-debt Capital Contributions	(392,204.10)	(392,204.10)	(240,000.00)	152,204.10	163%
(Earnings)/loss before BRWA Capital Outlays	(954,660.08)	(954,660.08)	(1,131,862.87)	(177,202.79)	84%



## BRWA Cash Flow Analysis- Truist Checking Account

Description	July-24	August-24	September-24	October-24	November-24	December-24	January-25	February-25	March-25	April-25	May-25	June-25	YTD Total
<b>Starting Balance</b>	\$ 3,344,322.10	\$ 4,629,254.78	\$ 4,907,723.68	\$ 3,774,253.79	\$ 4,553,084.72	\$ 4,301,685.29	\$ 2,642,877.81	\$ 2,381,440.18	\$ 1,659,788.78	\$ 1,346,100.44	\$ 4,505,305.52	\$ 3,268,979.52	
<b>DEBITS</b>													
<b>Debits from Operations</b>													
Capital Contributions/Asset Sales and Dispos:	\$ 4,900.00	\$ 870,893.00	\$ -	\$ 23,700.00	\$ 435.00	\$ 3,600.00	\$ 1,685.00	\$ 3,350.00	\$ -	\$ 935,045.35	\$ 454,550.00	\$ -	\$ 2,298,158.35
Cash From Operations	\$ 1,961,647.96	\$ 1,664,050.73	\$ 1,754,820.74	\$ 1,595,129.04	\$ 1,390,390.14	\$ 1,569,024.72	\$ 2,056,295.50	\$ 1,155,478.84	\$ 1,198,869.96	\$ 1,376,118.11	\$ 1,624,979.90	\$ 1,538,233.76	\$ 18,885,039.40
<b>Total Cash from Operations:</b>	\$ 1,966,547.96	\$ 2,534,943.73	\$ 1,754,820.74	\$ 1,618,829.04	\$ 1,390,825.14	\$ 1,572,624.72	\$ 2,057,980.50	\$ 1,158,828.84	\$ 1,198,869.96	\$ 2,311,163.46	\$ 2,079,529.90	\$ 1,538,233.76	\$ 21,183,197.75
<b>Debits from Non-Operating Sources</b>													
County CIP & Debt Service	\$ -	\$ -	\$ 893,640.63	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 106,359.37	\$ -	\$ -	\$ 787,404.42	\$ 1,787,404.42
Transfers from Reserve Accounts	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers from VRA Project Fund & Other ag	\$ 1,112,385.94	\$ -	\$ -	\$ 1,141,585.76	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,630,148.99	\$ -	\$ 949,155.29	\$ 4,833,275.98
Transfers from Escrow Account	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers from Capital & Replacement Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 668,652.38	\$ -	\$ 0.00	\$ 668,652.38
Transfers in Deposit Refund Program Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers from Economic Dev. Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers In Debt Service Fund	\$ -	\$ -	\$ 1,071,903.13	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 513,837.51	\$ -	\$ -	\$ -	\$ 1,585,740.64
<b>Total Cash from Non Operating:</b>	\$ 1,112,385.94	\$ -	\$ 1,965,543.76	\$ 1,141,585.76	\$ -	\$ -	\$ -	\$ -	\$ 620,196.88	\$ 2,298,801.37	\$ -	\$ 1,736,559.71	\$ 8,875,073.42
<b>Total Debits (Oper. and Non-Oper.)</b>	\$ 3,078,933.90	\$ 2,534,943.73	\$ 3,720,364.50	\$ 2,760,414.80	\$ 1,390,825.14	\$ 1,572,624.72	\$ 2,057,980.50	\$ 1,158,828.84	\$ 1,819,066.84	\$ 4,609,964.83	\$ 2,079,529.90	\$ 3,274,793.47	\$ 30,058,271.17
<b>CREDITS</b>													
<b>Credits for Operating Expenditures</b>	\$ 1,096,031.82	\$ 1,252,717.86	\$ 938,796.80	\$ 1,130,424.92	\$ 1,102,785.77	\$ 1,014,003.33	\$ 1,085,606.27	\$ 786,727.08	\$ 866,729.24	\$ 933,080.85	\$ 1,293,626.55	\$ 908,879.05	\$ 12,409,409.54
<b>Credits for Non-Operating Expenditures</b>													
Payments on Capital Projects	\$ 541,691.41	\$ 647,478.98	\$ 1,032,639.32	\$ 494,880.96	\$ 535,327.81	\$ 1,513,094.87	\$ 877,533.87	\$ 471,691.42	\$ 424,037.19	\$ 297,418.13	\$ 1,158,999.65	\$ 501,615.97	\$ 8,496,409.58
Payments on Debt Service	\$ -	\$ -	\$ 2,430,231.27	\$ -	\$ -	\$ -	\$ -	\$ 617,950.75	\$ 533,543.76	\$ -	\$ 61,919.00	\$ -	\$ 3,643,644.78
Transfers to Debt Service Account	\$ -	\$ 200,000.00	\$ -	\$ 200,000.00	\$ -	\$ 400,000.00	\$ 200,000.00	\$ -	\$ -	\$ 200,000.00	\$ 200,000.00	\$ 200,000.00	\$ 1,600,000.00
Transfers to Capital Account	\$ -	\$ -	\$ -	\$ 152,167.00	\$ -	\$ -	\$ 152,167.00	\$ -	\$ -	\$ 15,449.78	\$ -	\$ 152,167.00	\$ 471,950.78
Transfers to Replacement Fund	\$ 152,167.00	\$ 152,167.00	\$ 152,167.00	\$ -	\$ -	\$ 304,334.00	\$ -	\$ -	\$ 304,334.00	\$ -	\$ 176,717.00	\$ -	\$ 1,241,886.00
Transfers to Deposit Refund Program	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers to Investment Account	\$ -	\$ -	\$ 300,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 420,000.00	\$ -	\$ 720,000.00
Transfers to Escrow Account	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers to SML WTF Depreciation Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Payments/Transfers to Economic Development Fund	\$ 4,110.99	\$ 4,110.99	\$ -	\$ 4,110.99	\$ 4,110.99	\$ -	\$ 4,110.99	\$ 4,110.99	\$ 4,110.99	\$ 4,810.99	\$ 4,593.70	\$ 4,593.64	\$ 42,775.26
<b>Total Non-Operating Expenditures:</b>	\$ 697,969.40	\$ 1,003,756.97	\$ 3,915,037.59	\$ 851,158.95	\$ 539,438.80	\$ 2,217,428.87	\$ 1,233,811.86	\$ 1,093,753.16	\$ 1,266,025.94	\$ 517,678.90	\$ 2,022,229.35	\$ 858,376.61	\$ 16,216,666.40
<b>Total Credits (Oper. and Non-Oper.)</b>	\$ 1,794,001.22	\$ 2,256,474.83	\$ 4,853,834.39	\$ 1,981,583.87	\$ 1,642,224.57	\$ 3,231,432.20	\$ 2,319,418.13	\$ 1,880,480.24	\$ 2,132,755.18	\$ 1,450,759.75	\$ 3,315,855.90	\$ 1,767,255.66	\$ 28,626,075.94
<b>Ending Cash Balance</b>	\$ 4,629,254.78	\$ 4,907,723.68	\$ 3,774,253.79	\$ 4,553,084.72	\$ 4,301,685.29	\$ 2,642,877.81	\$ 2,381,440.18	\$ 1,659,788.78	\$ 1,346,100.44	\$ 4,505,305.52	\$ 3,268,979.52	\$ 4,776,517.33	



## BRWA Cash Flow Analysis- Truist Checking Account

Description	July-25	August-25	September-25	October-25	November-25	December-25	January-26	February-26	March-26	April-26	May-26	June-26	YTD Total
<b>Starting Balance</b>	\$ 4,776,517.33												
<b>DEBITS</b>													
<b>Debits from Operations</b>													
Capital Contributions/Asset Sales and Dispos:	\$ 21,200.00												\$ 21,200.00
Cash From Operations	\$ 1,826,718.44												\$ 1,826,718.44
<b>Total Cash from Operations:</b>	\$ 1,847,918.44	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,847,918.44
<b>Debits from Non-Operating Sources</b>													
County CIP & Debt Service	\$ -												\$ -
Transfers from Reserve Accounts	\$ -												\$ -
Transfers from VRA Project Fund & Other age	\$ -												\$ -
Transfers from Escrow Account	\$ -												\$ -
Transfers from Capital & Replacement Fund	\$ -												\$ -
Transfers in Deposit Refund Program Fund	\$ -												\$ -
Transfers from Economic Dev. Fund	\$ -												\$ -
Transfers In Debt Service Fund	\$ -												\$ -
<b>Total Cash from Non Operating:</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Debits (Oper. and Non-Oper.)</b>	\$ 1,847,918.44	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,847,918.44
<b>CREDITS</b>													
<b>Credits for Operating Expenditures</b>	\$ 1,053,448.03												\$ 1,053,448.03
<b>Credits for Non-Operating Expenditures</b>													
Payments on Capital Projects	\$ 824,474.39												\$ 824,474.39
Payments on Debt Service	\$ -												\$ -
Transfers to Debt Service Account	\$ -												\$ -
Transfers to Capital Account	\$ -												\$ -
Transfers to Replacement Fund	\$ -												\$ -
Transfers to Deposit Refund Program	\$ -												\$ -
Transfers to Investment Account	\$ -												\$ -
Transfers to Escrow Account	\$ -												\$ -
Transfers to SML WTF Depreciation Fund	\$ -												\$ -
Payments/Transfers to Economic Development Fund	\$ 4,593.64												\$ 4,593.64
<b>Total Non-Operating Expenditures:</b>	\$ 829,068.03	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 829,068.03
<b>Total Credits (Oper. and Non-Oper.)</b>	\$ 1,882,516.06	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,882,516.06
<b>Ending Cash Balance</b>	\$ 4,741,919.71	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

# OPERATIONS REPORT

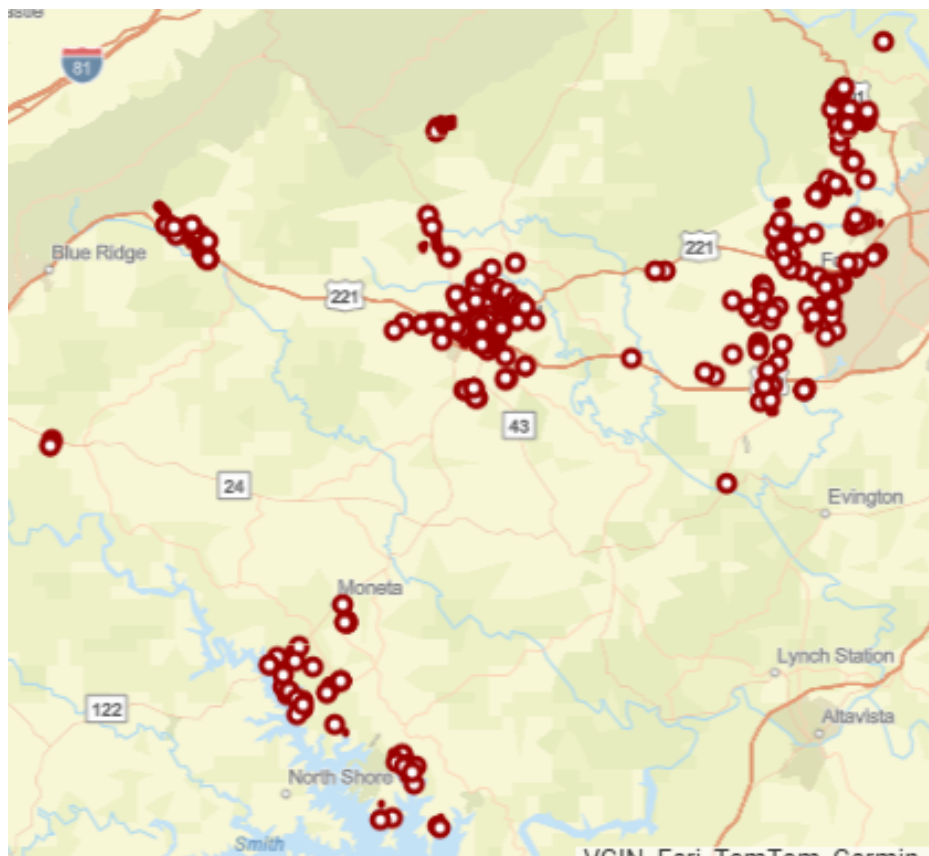
# MEMORANDUM

**To:** BRWA Board of Directors  
**From:** Anthony Browning, Asset Management Specialist  
**CC:** Brian Key, Executive Director, Rhonda English, Deputy Director,  
Thomas Cherro, Director of Operations  
**Date:** August 8, 2025  
**Re:** July 2025 OpenGov Tasks Report

---

## Completed Tasks Summary

Below is a map showing the distribution of the OpenGov tasks worked on across our Service Areas during the month of July.



*Figure 1: Map Showing Distribution of July Tasks*

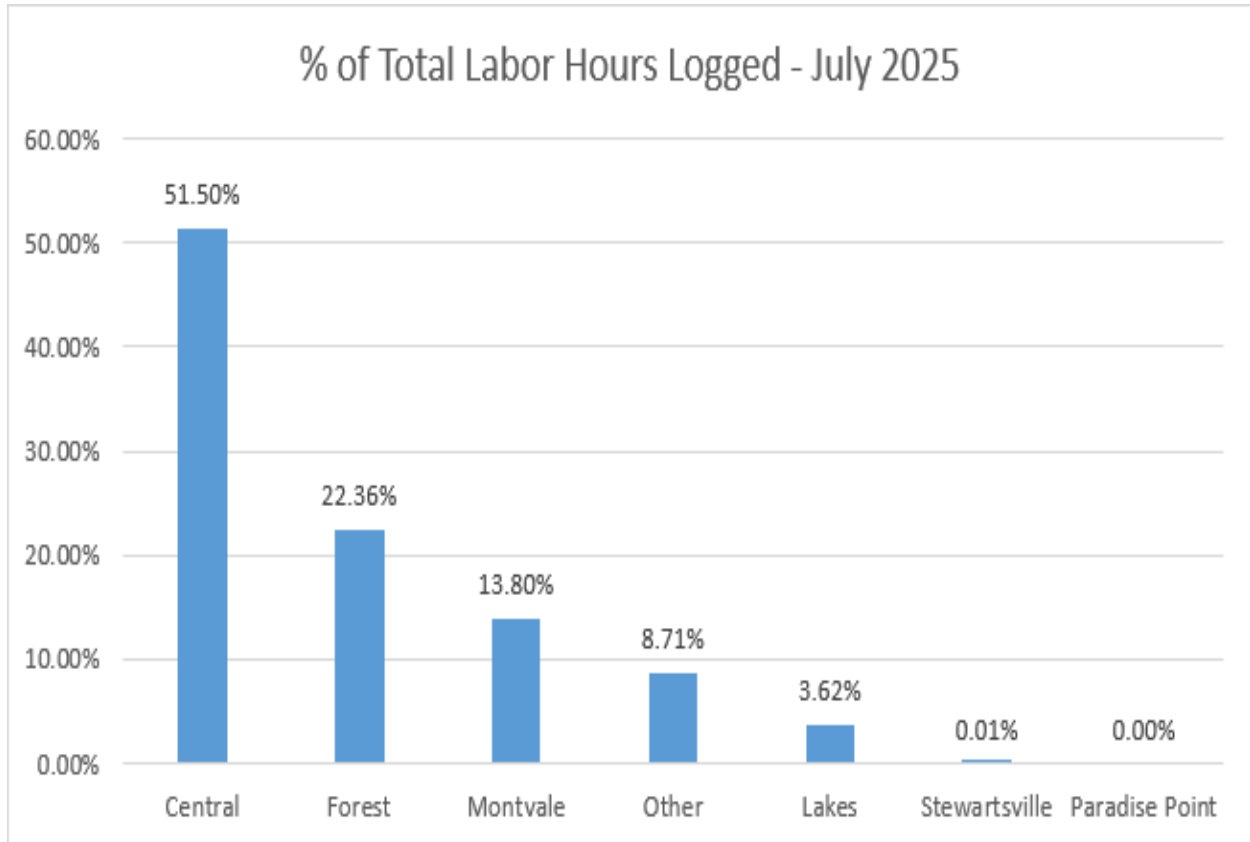
### Labor Hours Invested by General Service Area

Below is a chart containing the percentage of labor hours logged by General Service Area. The “General Service Area” groupings of the actual Service Areas are described below.

The non-specific service area noted as “Other” led the way in July with our Engineering Development projects, equipment maintenance and other tasks at our office complex.

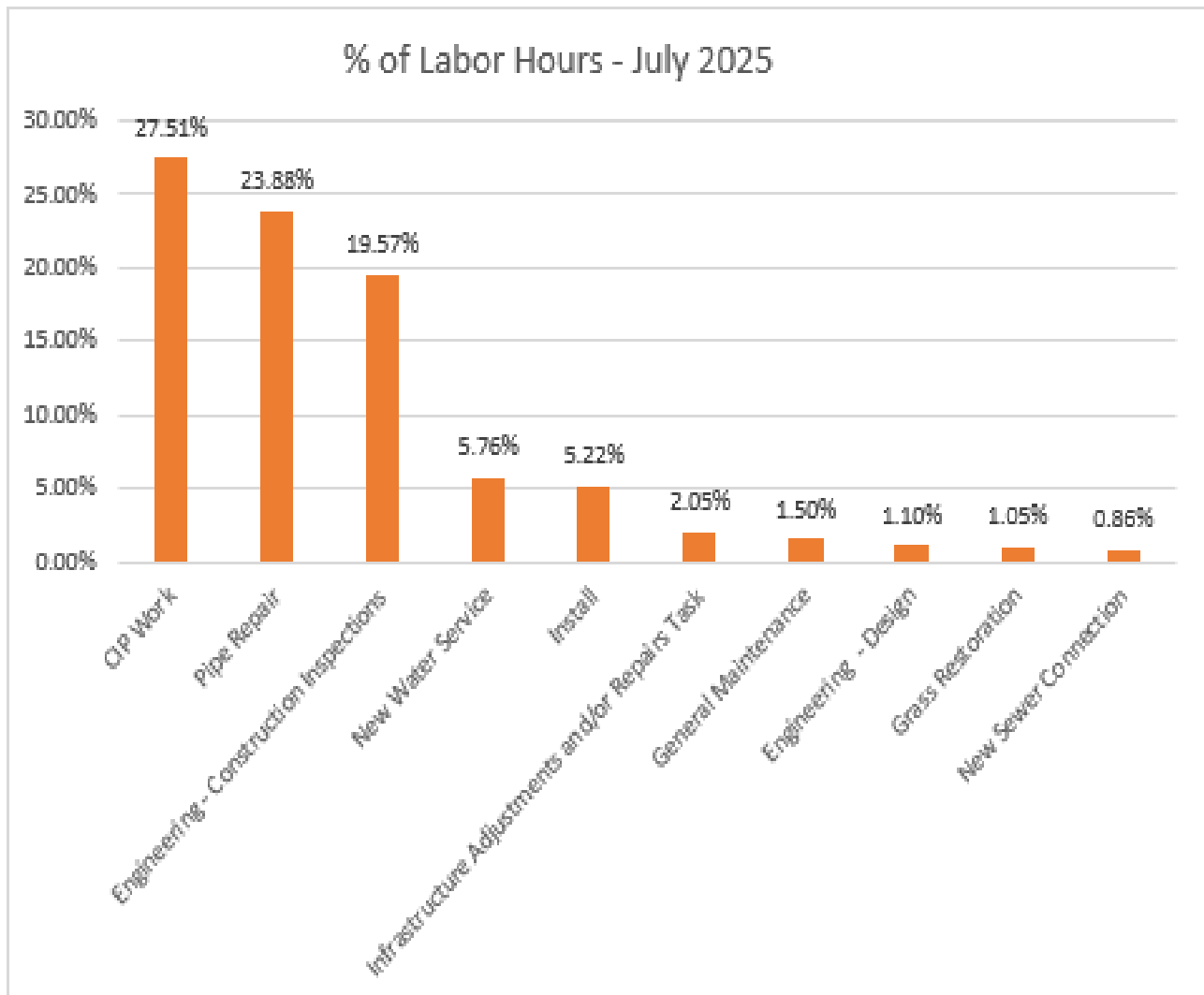
#### **General Service Areas:**

- **Central:** Central Water and Sewer, including Treatment, Distribution, and Collection systems
- **Forest:** Forest Water, Forest Sewer, Cedar Rock Sewer
- **Lakes:** Well Systems, SML Treatment and Water Distribution, SMLWTF, Moneta Sewer Treatment and Collection, Mariner’s Landing Water and Sewer
- **Montvale:** Montvale Sewer Treatment and Collection and Montvale Water
- **Paradise Point:** **Paradise Point Water Treatment Facility**
- **Stewartsville:** Stewartsville Water
- **Other:** Labor not assigned to a particular service area such as meetings, Engineering Development, vehicle maintenance and BRWA Offices



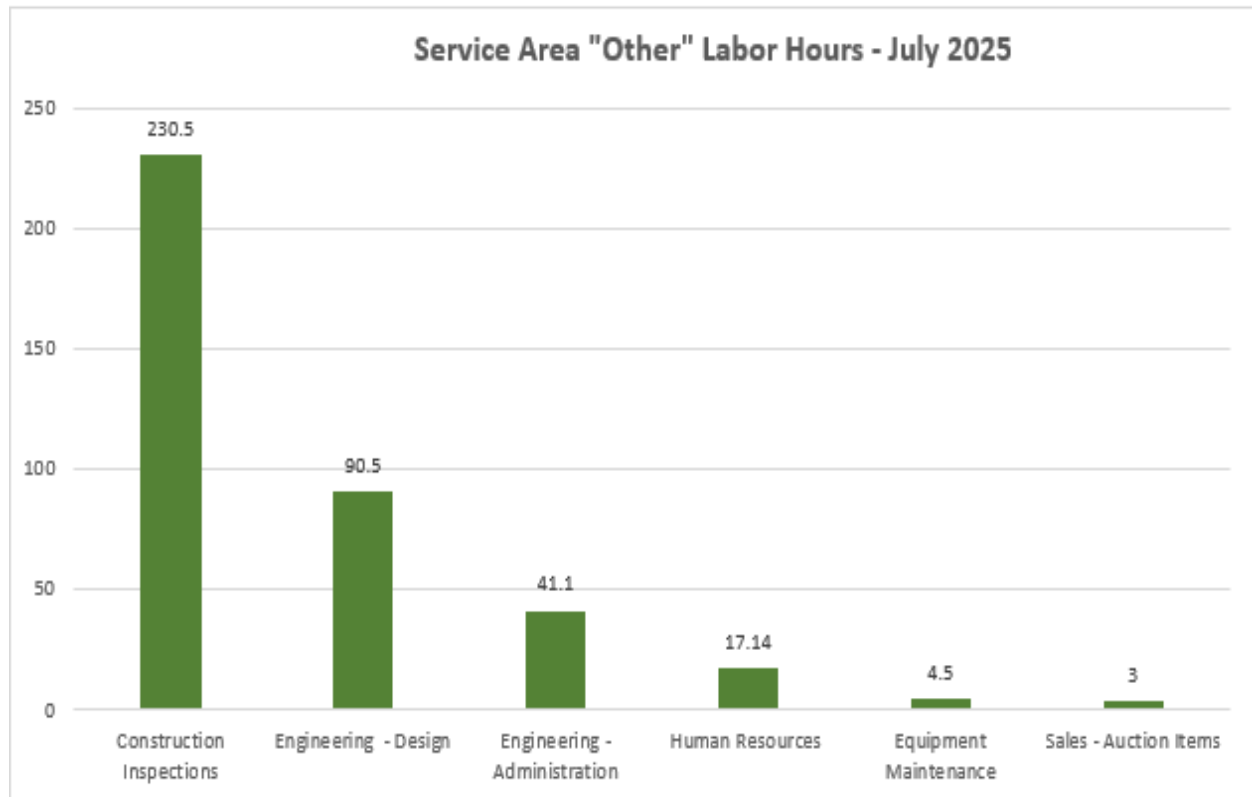
### Labor Hours by Task Type

Just over 88.5% of the total labor hours logged in July are represented in the chart below of the top ten types of tasks performed.



### Labor Hours in “Other” Service Area

Labor hours not assigned to a particular service area such as meetings, Engineering Administration, Equipment Maintenance and BRWA Offices. This chart is a breakdown of the hours that was defined in the Other service area for July 2025.



# ADMINISTRATION REPORT



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City Source

Posted on: June 9, 2025

**June News from the Department of Water Resources**

Rain Barrel Workshop, Thursday, July 17, 6:00 p.m., Miller Center: Attend this free workshop to learn about rain barrel construction, maintenance and the impact installing a rain barrel has on our environment. If you would like to construct and take a rain barrel home, the cost is \$40. Register here. (<https://valynchburgweb.myvscloud.com/webtrac/web/iteminfo.html?Module=AR&FMID=748864>)

Third Annual Model Water Tower Showdown, Saturday, July 26, 9:30 a.m. to 12 p.m., Green Ridge Recreation Center, Roanoke: Add STEAM to your summer planning list! Compete in the regional Model Water Tower Showdown hosted by Lynchburg Water Resources, Bedford Regional Water Authority, Western Virginia Water Authority and Salem Water Department for a chance to win a cash prize! Teams of up to four students in rising 6th-8th grade from any school, group or organization are invited to build a model water tower with as little cost as possible which will be judged by experts in the field. Registration and the competition are FREE! Click here for more information. Reach out to [lyhwaterresources@gmail.com](mailto:lyhwaterresources@gmail.com) for more details about the competition, guidance and support.

Waterbugs Camp, Monday-Friday, August 4-8, 9:00 a.m. to 12 p.m., Ivy Creek Park and Hollins Mill Park: Calling all girls ages 9-13 interested in a hands-on, minds-on watershed experience that combines STEAM (science, technology, engineering, art and math) with recreation (fishing)! Join us for an exciting adventure where you will learn to fish (and hopefully catch something!), learn about ecosystems, run science experiments, and explore the habitat and organisms that supports recreational fishing. Register here.

Watch for upcoming LWR Events on our website at [www.lynchburgva.gov/944/upcoming-events](http://www.lynchburgva.gov/944/upcoming-events)

**WATERSOURCE**

LWR's quarterly email newsletter, "WaterSource" is designed to keep customers and the community informed about major projects, environmental initiatives, outreach events, customer tips and more. Sign up for WaterSource here. [www.lynchburgva.gov/WaterSource](http://www.lynchburgva.gov/WaterSource)





**Bedford Area Chamber of Commerce**

June 25 · 🌐



Congratulations again to our 2025 Excellence in Business Awards nominees!

For 86 years, these awards have served as a way to honor, celebrate, and publicly appreciate outstanding organizations and individuals in our community. Award winners in each of the seven categories will be announced during our Annual Gala on Thursday, September 25 at Cedar Oaks Farm of Bedford. Get your tickets now at <https://www.bedfordareachamber.com/2025gala/>.

Small Business of the Year:

Emerson Creek Pottery

Media Squatch

Southern Flavoring

Large Business of the Year

Bedford Regional Water Authority

Fortress Foundation Solutions

Piedmont Eye Center

Shentel

Nonprofit Business of the Year

Anxious for Nothing

Bedford Domestic Violence Coalition

Bedford Community Health Center

Bower Center For The Arts

Center in the Square

Agricultural Award

Layman Family Farms

Gross Orchard

Wipledale Farm Greenhouse, Inc

Rising Star Award

Confident Equipment Roanoke

The Artisan Leader

The Peaks Retreat & Adventure Center

**Employee of the Year**

Jeff Martin, **Bedford Regional Water Authority**

Kristen Eanes, Bedford County Public Schools

**Michelle Crumpacker**, Bedford County Dept. of Tourism

**Boss of the Year**

Brian Key, **Bedford Regional Water Authority**

Clif Coleman, **Coleman-Adams Construction Inc.**

Cori Davis, Bedford Domestic Violence Services

Nicole Johnson, Bedford County Dept. of Tourism

**Woody Graham Watts**, Media Squatch

# 2025

CONGRATULATIONS, NOMINEES!

## EXCELLENCE IN BUSINESS

CHAMBER AWARDS  
BEDFORD, VA

### SMALL BUSINESS OF THE YEAR

EMERSON CREEK POTTERY

MEDIA SQUATCH

SOUTHERN FLAVORING COMPANY

### LARGE BUSINESS OF THE YEAR

BEDFORD REGIONAL WATER AUTHORITY

FORTRESS FOUNDATION SOLUTIONS

PIEDMONT EYE CENTER

SHENTEL

VIRGINIA FURNITURE MARKET

### NONPROFIT OF THE YEAR

ANXIOUS FOR NOTHING

BEDFORD DOMESTIC VIOLENCE COALITION

BEDFORD COMMUNITY HEALTH CENTER (JHC)

BOWER CENTER FOR THE ARTS

CENTER IN THE SQUARE

### AGRICULTURAL AWARD

### EMPLOYEE OF THE YEAR

JEFF MARTIN

BEDFORD REGIONAL WATER AUTHORITY

KRISTEN EANES

BEDFORD COUNTY PUBLIC SCHOOLS

MICHELLE CRUMPACKER

BEDFORD COUNTY DEPT. OF TOURISM

### BOSS OF THE YEAR

BRIAN KEY

BEDFORD REGIONAL WATER AUTHORITY

CLIF COLEMAN

COLEMAN-ADAMS CONSTRUCTION

CORI DAVIS

BEDFORD DOMESTIC VIOLENCE SERVICES

NICOLE JOHNSON

BEDFORD COUNTY DEPT. OF TOURISM

LAYMAN FAMILY FARMS

WOODY WATTS  
MEDIA SQUATCH

GROSS' ORCHARD

WIPLEDALE FARM GREENHOUSE

## RISING STAR AWARD

CONFIDENT EQUIPMENT

THE ARTISAN LEADER

THE PEAKS RETREAT & ADVENTURE CENTER



**Western Virginia Water Authority**

July 1 · 🌐

...

💧 There's still time to register for the Water Tower Showdown! Registration closes this Thursday, July 3! Middle schoolers put their creativity and engineering skills to the test in this competition.

💰 Cash prizes for 1st, 2nd, and 3rd place finishers! Learn more and register at <https://bit.ly/3HXbTVY>

Virginia Section AWWA Lynchburg Water Resources Bedford Regional Water Authority City of Salem - City Hall



VAAWWA.ORG

### 3rd Annual Roanoke/Lynchburg/Bedford Water Tower Showdown

The challenge is to build a structurally efficient model water tower that holds one gallon of wa...

Lynchburg Water Resources

4 shares

Like


Comment

Share



# TIME FOR YOUR SOCIAL HOUR?

## Bedford Regional Water Authority continues search for leak, urges residents to conserve water




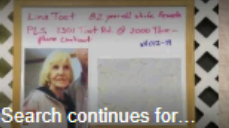

Crews in Bedford searching for water leak  
 45 

### WATER CONSERVATION TIPS

TOWN OF BEDFORD

- Take shorter showers
- Run full loads in dishwasher
- Run full loads in washing machine
- Turn off water while brushing teeth or shaving
- Delay washing vehicles until leak is fixed

**NOW PLAYING**

**BEDFORD, Va.** – **Bedford Regional Water Authority** crews are still searching for an active water leak in and around the Town of Bedford. Despite ongoing efforts, the leak has not yet been found.

Residents are asked to keep an eye out for signs of a leak, such as water shooting up from the ground like

residents are asked to keep an eye out for signs of a leak, such as water shooting up from the ground like a geyser or large bubbling puddles. If you notice anything unusual, call the water authority at 540-586-7679, option 9, to report what you see.

Recent rainfall may make spotting these signs more difficult, so vigilance is important.

Meanwhile, the water authority urges customers to continue conserving water. Recommended steps include:

- Taking shorter showers
- Adjusting laundry water levels to match load size
- Running dishwashers and washing machines only with full loads
- Avoiding washing dishes by hand
- Turning off water while brushing teeth, washing hands, shaving, and rinsing dishes
- Delaying car washes until the leak is repaired

Updates will be provided as new information becomes available. The authority thanks residents for their patience and cooperation during this time.

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50% OFF



### 357 Super 7-Wood | Distance Of 3-Wood, Accuracy Of 7-Wood | First-Ever Fairway Hybrid

The 357 Fairway Hybrid is the first and only club that combines 3-wood carry distance with 7-wood accuracy... making a simple iron swing. It's perfect for golfers who struggle with approach shots from 150+ yards, because it...

**IANI**

First Ever Senior Super 7 Wood  
 Performance Golf

## Bedford Regional Water Authority celebrates Drinking Water and Wastewater Professionals Appreciation Day

BRWA Jul 7, 2025 0



Drinking Water and Wastewater Professionals Appreciation Day is more than just a day of recognition; it is a moment to highlight the essential work these professionals do, often in challenging conditions, to protect public health and the environment.

BRWA



On Monday, June 30th, the Bedford Regional Water Authority (BRWA) joined communities nationwide in celebrating Drinking Water and Wastewater Professionals Appreciation Day. This day is a special occasion dedicated to honoring the hardworking individuals who ensure our water remains clean, safe, and reliable. These unsung heroes work tirelessly behind the scenes, maintaining and upgrading critical infrastructure that millions of people depend on every day.

Drinking Water and Wastewater Professionals Appreciation Day is more than just a day of recognition; it is a moment to highlight the essential work these professionals do, often in challenging conditions, to protect public health and the environment. From treating and distributing clean drinking water to managing wastewater systems, their work is crucial in sustaining the quality

**SMITH MOUNTAIN EAGLE**  
*Be a part of*  
**CELEBRATING**  
**40 YEARS**  
*Special Edition!*  
**August 27, 2025**

Smith Mountain Eagle debuted on June 10, 1985, and in celebration of achieving more and stories about the lake for more than 40 years, we are publishing a special special edition on August 27th that will include:

- Highlights of some stories from yesterday and where people and places are today
- Features on area people and businesses that have and continue to make a positive impact on the community
- A timeline of some of the lake's stories that document measured growth through the years
- Testimonials from people about what Smith Mountain Eagle means to them, stories that have shaped lives, and more

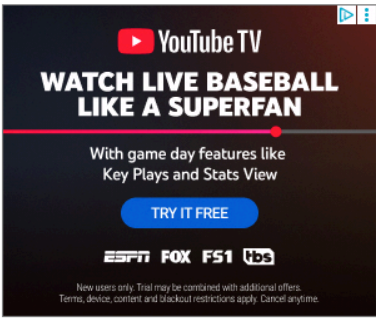
Special advertising and promotional opportunities are available!  
 TO ADVERTISE, CONTACT  
 Rachel Manney, Regional Director of Sales/Production Editor • 434-203-1058 • manney@thumstartribune.com

**HELP WANTED**

**FREELANCE CORRESPONDENT**

Smith Mountain Eagle, a weekly newspaper serving Smith Mountain Lake and neighboring communities, is seeking freelance correspondents to cover local government meetings, local events, local news, feature stories and profiles, as well as photography for galleries. Must have writing experience and be able to take photos to accompany articles. Support and training is available. Selected correspondents will be paid as independent contractors on a per-story basis for stories submitted and published. If you enjoy writing, and attending local events and meetings, this opportunity may be for you!





Please email interest to:  
smcclintic@womackpublishing.com



## FREELANCE CORRESPONDENT

The [Chatham] Star-Tribune, a weekly newspaper serving Pittsylvania County and the City of Danville, is seeking freelance correspondents to cover Danville, and contribute to Discover Southside magazine. Areas of opportunity include coverage of feature stories and profiles, local government meetings, local events, and local news, as well as photography for galleries. Must have writing experience, and be able to take photos to accompany articles. Support and training is available. Selected correspondents will be paid as independent contractors on a per-story basis for stories submitted and published. If you enjoy writing, and attending

“Our water and wastewater professionals work hard every day to keep things running smoothly,” said Brian Key, Executive Director of the Bedford Regional Water Authority. “Their dedication means our communities can count on safe, clean water without a second thought. Today is a great opportunity to say thank you and let them know how much we appreciate what they do.”

The Bedford Regional Water Authority encourages everyone to take a moment to appreciate the critical work of these professionals. Whether it's through a simple thank you, participating in community events, or learning more about the water systems that serve us, every gesture counts in showing our support and appreciation.



Search...

[Home](#) > News Flash

City Source

Posted on: July 9, 2025

### Lynchburg Water Resources Upcoming Outreach Events

Learn how to make a rain barrel, register for Waterbugs Camp, or take part in a backyard stormwater management workshop.

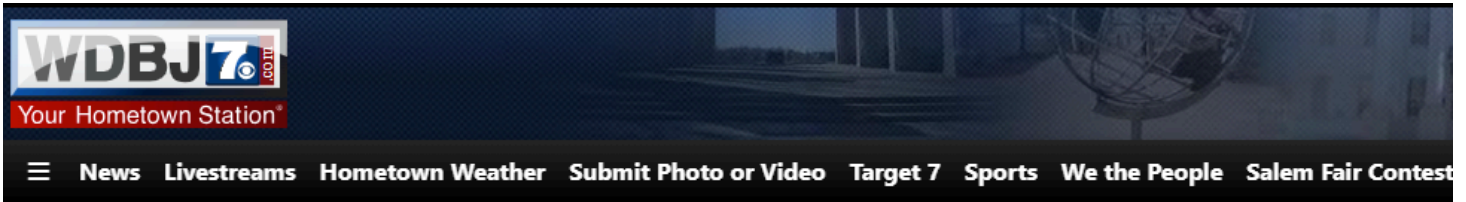
**Rain Barrel Workshop, Thursday, July 17, 6:00 p.m., Miller Center:** Attend this free workshop to learn about rain barrel construction, maintenance and the impact installing a rain barrel has on our environment. If you would like to construct and take a rain barrel home, they cost \$40. [Register here.](https://valynchburgweb.myvscloud.com/webtrac/web/iteminfo.html?Module=AR&FMID=748864) (<https://valynchburgweb.myvscloud.com/webtrac/web/iteminfo.html?Module=AR&FMID=748864>)

**Third Annual Model Water Tower Showdown, Saturday, July 26, 9:30 a.m. to 12 p.m., Green Ridge Recreation Center, Roanoke:** Add STEAM to your summer planning list! Compete in the regional Model Water Tower Showdown hosted by Lynchburg Water Resources, Bedford Regional Water Authority, Western Virginia Water Authority, and Salem Water Department for a chance to win a cash prize! Teams of up to four students in rising sixth to eighth grade from any school, group or organization are invited to build a model water tower with as little cost as possible, which will be judged by experts in the field. Registration and the competition are FREE! [Click here](#) for more information. Reach out to [lyhwaterresources@gmail.com](mailto:lyhwaterresources@gmail.com) for more details about the competition, guidance and support.

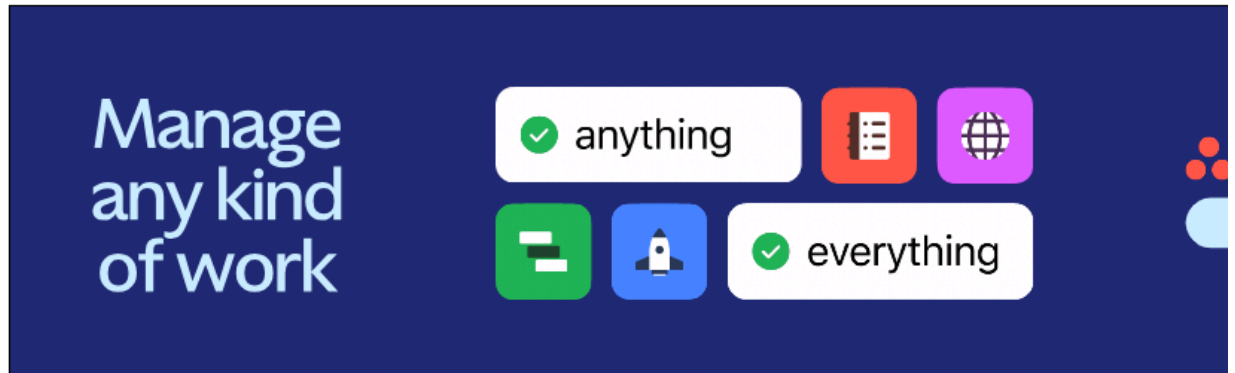
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Watch for upcoming LWR Events on our website at [www.lynchburgva.gov/944/upcoming-events](http://www.lynchburgva.gov/944/upcoming-events).





ADVERTISEMENT



## Bedford unveils new water storage tank



By [Colby Johnson](#)

Published: Jul. 16, 2025 at 5:02 PM EDT



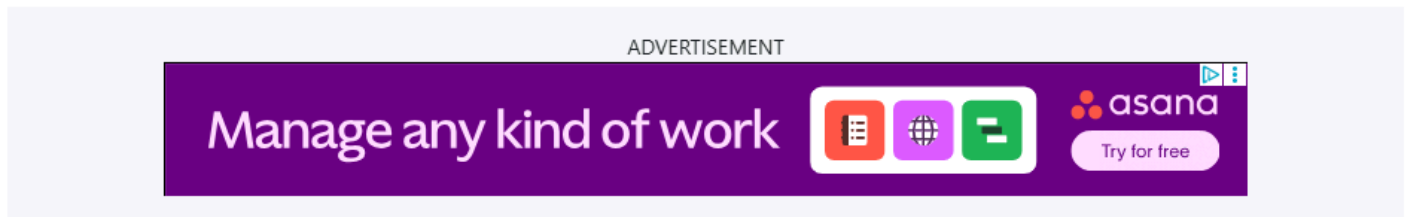
BEDFORD, Va. (WDBJ) - Wednesday, the Town of Bedford held a ribbon-cutting to celebrate the completion of its new water storage tank on Helm Street. The tank will more than double the town's water storage capacity, and it's just the latest piece of water infrastructure improvements in Bedford.

"In a nutshell, this makes sure that we have the water that we need to provide in case of a fire, but also in case of an outage. If we have one plant or two plants that are out, this can store the water while we bring that plant back online," said Brian Key, Executive Director of the Bedford Regional Water Authority.



The Bedford Regional Water Authority partnered with the Town of Bedford on the project that took a little over a year to complete. The project cost \$3.5 million, nearly all of which was funded by the town's American Rescue Plan Act funds.

"We thought this was a great investment. I don't recall anyone opposing it on the council. When we discussed it, we thought we knew what's there now, and when we saw the design and implementation of what it could look like, we thought this is kind of a way to move forward," said Bedford Mayor C.G. Stanley.

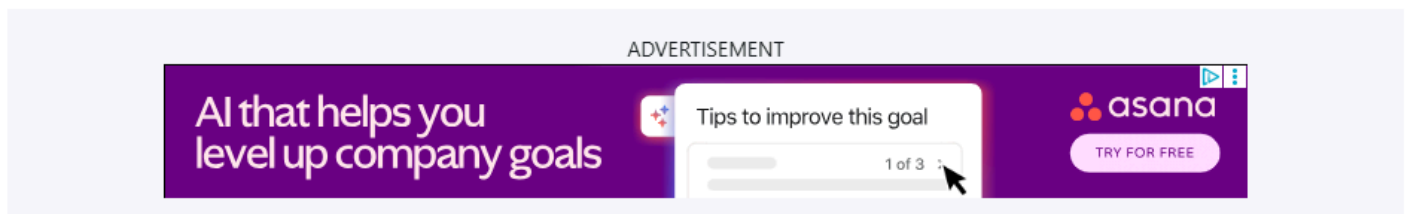


Mayor Stanley said the new tank was much needed.

"I remember what the old tank looked like. It had basically been decommissioned. It was rusted out, and we knew we needed more water suppression and more storage facilities," said Stanley. "There has been a problem in the past with some of the old infrastructure failing, and this will help that. The more capacity you have, the better it's going to be for all the citizens and areas that it serves."

In addition to the major increase in water storage, the new tank will enhance fire suppression and enable water to be distributed more efficiently throughout the Bedford system.

"If we're bringing water from Smith Mountain Lake, it can go into this tank, be stored here, and then we can distribute it out to the town or to Forest. We can also bring water from the Forest system that we buy from the City of Lynchburg, pump it into the tank here, and then store it and distribute it to town or down to Smith Mountain Lake. It's a critical piece of infrastructure," said Key.



The tank is just the latest improvement to the Bedford water system. Earlier this year, the Water Authority completed [upgrades to its wastewater treatment plant](#) that make it more efficient and discharge cleaner water.

"Our goal is always to provide amazing service to our customers. Our tagline is quality service to everyone, and some of the assets in town are a little bit older than some of those in the county. The system started in the 1800s," said Key. "Because of the age of the system, there is just more repair and replacement that is necessary. We've targeted the areas around town because that is where we have the greatest need right now."

Key said another key piece of water infrastructure improvements is the ongoing work to replace old water lines underground over time.

"We have a lot of aging infrastructure. We've estimated that we have about \$600 million worth of pipe that needs to be replaced that has all reached the end of its useful life," said Key. "When you've got \$600 million worth of assets that need to be replaced and your annual total budget is in the \$15 million range, it's going to take a long time to get those all done. But if we don't, then our customers will be impacted, and that's not an acceptable answer. So we're proactively looking at a lot of pipe replacements every day."

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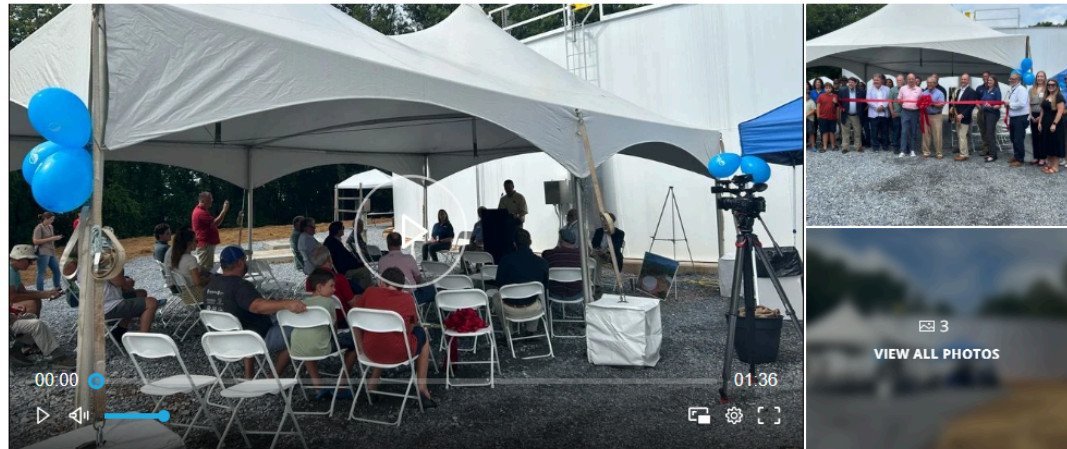
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## Bedford Regional Water Authority celebrates \$3.5 million water tank project

by Allison Mullet | Wed, July 16th 2025 at 6:14 PM



The Bedford Regional Water Authority celebrates new \$3.5 million water storage tank. (Allison Mullet/WSET)



**TOPICS:** [WATER TANK](#) [BEDFORD REGIONAL WATER AUTHORITY](#) [WATER STORAGE](#) [EMERGENCY RESOURCES](#) [\\$3.5 MILLION](#) [COM](#) >

BEDFORD, Va. (WSET) — Wednesday marked the completion of a 1 million gallon water storage tank on Helm Street in Bedford County.

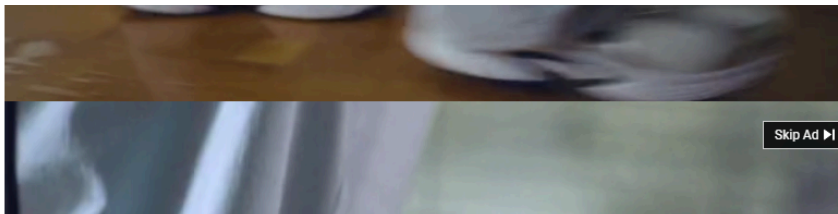
This new storage tank will double the town's water storage capacity at no cost to customers.

The massive tank serves two important functions: storage and ensuring adequate resources in case of emergencies.

**SEE ALSO:** [Horses help veterans find peace and healing at the National Center for Healthy Veterans](#)

"In a nutshell, this makes sure that we have the resources that we need to provide in case of a fire but also in case of an outage," Brian Key, the executive director of Bedford Regional Water Authority (BRWA), said. "If we have one plant or two plants that are out, this can store the water while we bring that plant back online. It's an equalization process that makes sure we always have the water that's necessary for our citizens."

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Bedford Mayor, C.G. Stanley, said that the \$3.5 million project was worth every penny in order to better the community.

"The more capacity you have, the better it's going to be for all the citizens and area that it serves," Stanley said.

The American Rescue Plan Act provided Bedford with \$6 million, half of which was allocated to this project. BRWA covered the rest of the cost. This new tank is the ninth water tank in Bedford.

BRWA says it's just one part of their ongoing efforts to update local water infrastructure.





Bedford Area Chamber of Commerce

July 21 at 12:13 PM · 🌐

Congratulations to the Bedford Regional Water Authority on the ribbon cutting ceremony for their new Helm Street water tank! 🎉



CODE	WMA 2000-21
YEAR COMPLETED	2020
CONTACT NUMBER	10291
NOMINAL CAPACITY, GAL	105500 GALLONS
NOMINAL DIAMETER, FT	111'-0"
TOP CAPACITY LEVEL, FT	15'-0"
DESIGN METAL TEMPERATURE	100 °F



## Third Annual Water Tower Showdown to be held in Roanoke



*Class participating in the Water Tower Showdown. (Copyright 2025 by Virginia Section of the American Water Works Association - All rights reserved.)*

**ROANOKE, Va.** – The third annual Water Tower Showdown is set to be held in Roanoke on Saturday, July 26!

The event will bring in middle school students from Bedford, Lynchburg, Roanoke, and Salem to build a model water tower. The best towers could win cash prizes, and the event is encouraging participants to create creative and structurally sound models.





The event is being hosted by the Virginia Section of the American Water Works Association, the Bedford Regional Water Authority, Lynchburg Water Resources, Salem Water Department, and the Western Virginia Water Authority.

“The Water Tower Showdown, now in its third year, is a great example of utilities breaking down barriers with the public and trying to make education fun and engaging. Western VA Water Authority, Bedford Regional Water Authority, Lynchburg Water Resources, and Salem Water Department are working together to challenge local schools with a STEM competition while pulling back the curtain on the water infrastructure that surrounds and supports their communities.”

— Mark Titcomb, judge with VA AWWA

The event will be held on Saturday, July 26, from 9:30 a.m. to 12 p.m. at the Green Ridge Recreation Center in Roanoke.

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FEATURED

# More than a century of public utilities

By John Barnhart Staff Writer Jul 23, 2025



Brian Key, director of the Bedford Regional Water Authority, prepares to cut the ribbon to dedicate the new water tank on Hull Street.



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The Bedford Regional Water Authority (BRWA) called it a step forward with a nod to the past. Last week the Authority cut a ribbon to formally dedicate a 1 million gallon storage tank on Helm Street. This joins another 1 million gallon tank on the site, doubling the towns potable water storage..

It began with a catastrophic fire in 1881 . Most of the town burned to the ground. In the wake of the fire, town leaders drew two conclusions. One was that it would be a good idea to have a fire department. The town didn't have one back then. That resulted in the Bedford Volunteer Fire Department.

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The other conclusions was that it would be a good idea to have a municipal water system. Bedford didn't have one back then either.

According to Rhonda English, deputy director of the BRWA, the town bought the property on Hull Street in 1889. The town built its first water storage tank there. There have been many upgrades over the following 136 years but that is where the town's water tanks still are.

The work was paid for through the federal American Rescue Plan Act (ARPA). Bedford got its share of the money and built this badly needed storage tank. The tank is a welded seam above ground tank. Everything was designed to improve longevity of the tank.

There were challenges for WGK Construction, the firm that built the tank. Andy Gregson, the president of the company that built the tank said they had to bring construction equipment up a very narrow road. They also had to work at a very cramped site.



1 of 2

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The project took 7,500 man-hours to build. Brian Key, executive director of the BRWA noted that this was done with no accidents.

“This is what we do,” commented Gregson, concerning the challenges.

According to Mayor C. G. Stanley, the project cost \$3 million. Because it was paid for entirely with an ARPA grant, it had no impact on water rates.

The BRWA is very happy with the project. Jay Gray, vice chairman of the BRWA noted that people don’t necessarily get exited about infrastructure.


“Infrastructure is not glamorous until you don’t have it,” he noted. He noted that these tanks hold two full days of storage for the town’s water system

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## Western Virginia Water Authority and Virginia Section AWWA

July 28 at 10:36 AM · 🌐

💧 Water Tower Showdown 2025 was one for the books (or should we say...water towers?) Middle Schoolers from the Roanoke, Salem, Lynchburg and Bedford area competed in a STEAM challenge to build a aesthetically pleasing, functional water tower. After presenting their model water towers to real water industry professionals for judging, participants toured Western Virginia Water Authority's Green Ridge water tower and explored [Lynchburg Water Resources](#) educational Water Wagon! 💧

💙 We're inspired by the next generation of water stewards and engineers rising to the challenge. The future of water is in great hands!

🙌 A special thank you to [Virginia Section AWWA](#) for hosting the competition along with local utility partners Western Virginia Water Authority, [Bedford Regional Water Authority](#), [City of Salem](#) Water Department, and [Lynchburg Water Resources](#)!— with [City of Salem - City Hall](#) and 3 others.





## Lynchburg Water Resources

July 28 at 12:01 PM · 🌐

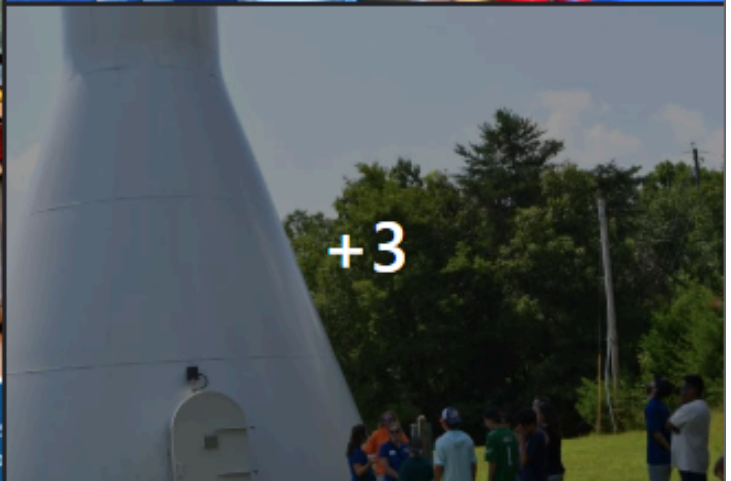
Looking forward to next year's Water Tower Showdown with **Bedford Regional Water Authority**, **Western Virginia Water Authority**, **City of Salem**, **Virginia Section AWWA**... See more



**1st**  
Andrew Lewis  
Middle School

**2nd**  
Hidden Valley  
Middle School

**3rd**  
Andrew Lewis  
Middle School



## Western Virginia Water Authority and Virginia Section AWWA

July 28 at 10:36 AM · 🌐

💧 Water Tower Showdown 2025 was one for the books (or should we say...water towers?) Middle Schoolers from the Roanoke, Salem, Lynchburg and Bedford area competed in a S... See



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## Middle schoolers dazzle with design and innovation at 3rd Annual Water Tower Showdown

Jul 31, 2025 0



1 of 3

Future engineers and creative thinkers made a splash at the third annual Water Tower Showdown held Saturday, July 26, 2025, held at the Green Ridge Recreation Center.

Submitted



Future engineers and creative thinkers made a splash at the third annual Water Tower Showdown held Saturday, July 26, 2025, held at the Green Ridge Recreation Center.

Hosted by the Virginia Section of the American Water Works Association (VA AWWA), along with the Bedford Regional Water Authority, Lynchburg Water Resources, Salem Water Department, and the Western Virginia Water Authority, this hands-on STEM competition brought together middle school students from across the Bedford, Lynchburg, Roanoke, and Salem areas.

### (1) Earth 3D Map



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Smith Mountain Eagle, a weekly newspaper serving Smith Mountain Lake and neighboring communities, is seeking freelance correspondents to cover local government meetings, local events, local news, feature stories and profiles, as well as photography for galleries. Must have writing experience and be able to take photos to accompany articles. Support and training is available. Selected correspondents will be paid as independent contractors on a per-story basis for stories submitted and published. If you enjoy writing, and attending local events and meetings, this opportunity may be for you!

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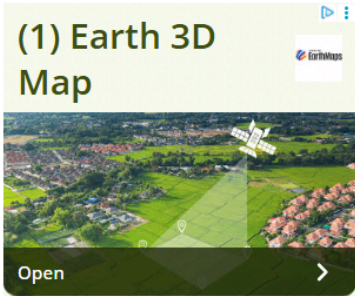
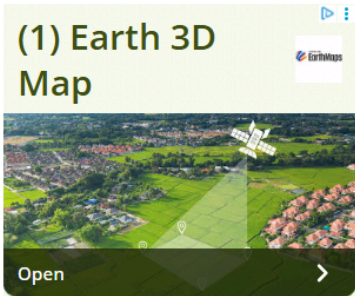
Teams of students showcased their ingenuity by designing and building model water towers that combined structural strength, functionality, and artistic flair. The contest rewarded both engineering precision and imaginative design, with judges evaluating the towers on performance, aesthetics, and creativity.

“We tested several hypotheses—trying to find one that would work,” said Jeffrey Guy, a member of the winning TeamAqua. His teammate, Amber Dodd, added, “we spent so much time in design, that it felt like we had to throw the tower together at the last minute,” when referring to the actual construction.

Cash prizes were awarded to the top three teams:

- First Place: Team Aqua — Amber Dodd and Jeffrey Guy
- Second Place: Water-Dillos— Remington Arthur, Jameson, and Elliston
- Third Place: Tower Power— Chase Borloz

The Water Tower Showdown continues to inspire students to explore the world of science, technology, engineering, and math in a way that’s both educational and exciting. Organizers hope the event not only nurtures future water professionals, but also sparks a lifelong curiosity about how essential infrastructure systems serve our communities.



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# FREELANCE CORRESPONDENT

The [Chatham] Star-Tribune, a weekly newspaper serving Pittsylvania County and the City of Danville, is seeking freelance correspondents to cover Danville, and contribute to Discover Southside magazine. Areas of opportunity include coverage of feature stories and profiles, local government meetings, local events, and local news, as well as photography for galleries. Must have writing experience, and be able to take photos to accompany articles. Support and training is available. Selected correspondents will be paid as independent contractors on a per-story basis for stories submitted and published. If you enjoy writing, and attending local events and meetings, this opportunity may be for you!

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# PROJECTS REPORT



CAPITAL IMPROVEMENT PROGRAM

Projects Listing

Line ID	Project Map / JN	Service Area	Water or Sewer	Project	Funding Year / Source	Project Costs	Project Costs (Committed / Expected)	Spent to Date	Remaining to Spend	Department	Responsible Manager	Current Status	Current Status Date	Status Notes	Start Date	Completion Date
1	2020-043.4	Central	Water	Forest to Lakes Booster Station & SCADA	SML Residual	\$2,300,000	\$2,217,403	\$ 2,217,403	\$ 82,597	Water	William	In Progress	8/8/25	Shelby has been working with Ron Davis of Dorsett for totalization of existing flow meters, and is exploring options for flow meters for Big Ben Bypass and inside the pump station.	12/18/20	2/28/23
2	2020-043.3	Forest	Sewer	Ivy Creek 5 & 6 Design, Construction & Capacity	Debt Service / County	\$16,184,610	\$16,184,610	\$ 11,727,330	\$ 4,457,280	Engineering	Rhonda	In Progress	8/8/25	Cottontown Road crossing complete through open cut. Work continues through FOF and EDA properties. Revised Johnston easement remains outstanding.	12/18/20	12/26/25
3	2021-111	Central	Water	Helm Street Tank Replacement	ARPA / Escrow/ Cash Reserves	\$3,850,000	\$3,678,214	\$ 3,372,878	\$ 477,122	Engineering	Rhonda	In Progress	8/8/25	Substantial Completion inspection being scheduled with WRA. WGK addressing minor leaks on site. PLC installed.	3/2/22	9/1/25
4	2024-087	Central	Sewer	Winoa Lift Station Replacement	Town/EDA/ Winoa/ Ascent	\$300,000	\$179,622	\$ 29,316	\$ 270,684	Wastewater	Jennifer	In Progress	7/23/25	New transformer installed. Working with A&H on the project bidding documents. Pump Station Unit scheduled for September/October delivery.	6/5/24	12/31/25
5	2023-022	Central	Sewer	Central Pump Stations 1 & 2 Upgrades	2024 CIP / Town / County	\$690,000	\$689,580	\$ 635,953	\$ 54,047	Wastewater	Jennifer	In Progress	6/9/25	Rebuilt pumps have been delivered to PS #2. WGK installed 2 of the pumps due to failure of existing pumps. They will be back to install the third and install surge valve at PS #1. Fairwinds still needs to finish wiring generator controls into new panel.	12/10/24	9/30/25
6		Cedar Rock WWTP	Sewer	Cedar Rock WWTP - Restructure influent valve	2026	\$10,000			\$10,000	Wastewater	Jennifer	Not Started		The influent valve needs to be restructured for safer access.	1/1/26	5/30/26
7		Central	Sewer	Pump Stations 1, 2, 3 - Security Cameras	2022	\$5,000			\$ 5,000	Information Systems	Therron	In Progress	8/15/24	Will be getting quotes from different vendor. No response from Security Lock& Key.		
8	2023-106	Central	Sewer	Sewer Flow Meter - Bedford Weaving	2024	\$25,000	\$6,728	\$ 6,728	\$ 18,272	Engineering	Phil	In Progress	8/8/25	Meter from Homestead Drive removed 6/10/2025 and being sent off for refurb costs to use as option. Obtaining proposal to connect private meter to SCADA for monitoring. Testing certifications received for private meter.	12/2/24	10/1/25
9		Central WTP	Water	Central WTP - Basin Valves replacement Phase 1	2026	\$75,000			\$75,000	Water	William	Not Started	8/8/25	Project discussed with Eric Croft with Anderson Construction. Scheduling time for him to come to Central WTP to evaluate project and provide bid quote.	8/1/25	3/31/26
10	2020-008	Central WTP	Water	Central WTP - Booster station for customers directly served (Construction)	2025	\$473,353	\$473,353	\$388,308	\$ 85,045	Engineering	Rhonda	In Progress	8/8/25	Building and doors complete. SCADA equipment delayed with delivery anticipated 8/8. Flushing and sampling of lines scheduled week of 8/11 in coordination with station startup and testing.	7/1/24	9/30/25
11		Central WTP	Water	Central WTP - Inside filter system valves replacement Phase 1	2025	\$170,000			\$ 170,000	Water	William	In Progress	8/8/25	Project discussed with Eric Croft with Anderson Construction. Scheduling a time for him to come to Central WTP to evaluate project and provide bid quote.	10/4/24	12/31/25
12	2023-025	Central WTP	Water	Central WTP - Phase 1 Electrical Upgrades	2025	\$375,000	\$140,760	\$1,005	\$ 373,995	Water	William	In Progress	6/5/25	Recieved docking station for generator. Awaiting generator and automatic transfer switch before bidding out the project.	9/14/25	12/27/25
13		Central WTP	Water	Central WTP - Relocation of Hypochlorite Design	2025	\$75,000			\$ 75,000	Water	William	In Progress	7/29/25	Working with Wiley Wilson to design relocation for chlorine, in addition to feasibility and design of GAC to address taste and odor concerns in summer.	3/31/25	12/31/25
14		Central WTP	Water	Central WTP - Upgrade Chemical Feeders (PaCl)	2022	\$17,000			\$ 17,000	Water	William	In Progress	8/8/25	Bid Quote Form and accompanying paperwork has been submitted. A consensus decision still needs to be made as to which option/route the BRWA wants to pursue.	3/17/25	9/30/25
15		Central WTP	Water	Central WTP - Re-piping Domestic Pump to Hydropneumatic Tank	2024	\$60,000			\$ 60,000	Water	William	In Progress	7/29/25	One bid received from WGK.	3/21/25	9/30/25
16		Central WWTP	Sewer	Central WWTP - Electric Pallet Lift	2026	\$10,000			\$10,000	Wastewater	Jennifer	In Progress	8/6/25	Supervisor has been researching different types and found one that we may purchase, but it hasn't been purchased yet.	8/1/25	10/31/25
17		Central WWTP	Sewer	Central WWTP - Filter feed pump	2026	\$15,000			\$15,000	Wastewater	Jennifer	Not Started		We have 3 of these pumps. Two have been replaced. Under normal operating circumstances, one is all that is needed. During high flow events, two is needed to keep flow moving. If one of the current pumps go out, we have to turn back the flow through the plant which could lead to overflowing when we shouldn't have, or overflowing longer than needed.	11/1/25	4/30/26
18		Central WWTP	Sewer	Central WWTP - Install new raw grinder	2026	\$15,000	\$10,484		\$15,000	Wastewater	Jennifer	In Progress	8/8/25	Bids received from WGK and Mid-Atlantic, with WGK low-bidder. Quote approved 7/30/25.	7/15/25	12/31/25
19		Central WWTP	Sewer	Central WWTP - Repair Primary Clarifier #2	2026	\$50,000			\$50,000	Wastewater	Jennifer	In Progress	8/8/25	Rails and chains need to be replaced. Flights have broken, rendering basin out of service. Repair quotes received were higher than previously budgeted for 2024-2025 CIP.	12/1/25	4/30/26
20		Central WWTP	Sewer	Central WWTP - Replace grit collector #1	2026	\$130,000			\$130,000	Wastewater	Jennifer	In Progress	8/8/25	Critical part of preliminary process in order to prevent damage downstream. Only 1 bid received, pending approval.	7/15/25	12/31/25
21		Central WWTP	Sewer	Central WWTP - Replace grit collector #2	2025	\$147,000			\$ 147,000	Wastewater	Jennifer	In Progress	5/6/25	Received quotes from WGK to replace both grit collectors. Waiting approval.		2/28/26
22		Central WWTP	Sewer	Central WWTP - Replace Monster Auger	2025	\$151,000			\$ 151,000	Wastewater	Jennifer	In Progress	5/6/25	Received quotes from WGK to trouble shoot motor and install brushes. Waiting on revised quote with grinder installation removed from total.		12/31/25
23		Central WWTP	Sewer	Central WWTP - Secondary clarifier 1 repair.	2026	\$60,000			\$60,000	Wastewater	Jennifer	Not Started	8/8/25	Met with Motion Industries to review parts needed.	8/1/25	2/28/26
24		Mariners WWTP	Sewer	Mariners WWTP - Replace chains and sprockets on both Bio-wheels	2026	\$40,000			\$40,000	Wastewater	Jennifer	In Progress	8/8/25	Waiting on quotes.	8/1/25	3/31/26
25		Moneta	Sewer	Moneta LS #1 - Wet Well Wizard / Blower System	2026	\$40,000			\$40,000	Wastewater	Jennifer	Not Started	7/1/25	Improvements needed to significantly reduce the gasses in the system. Previously funded requests, but quotes far exceeded funding.	10/1/25	2/28/26
26		Moneta WWTP	Sewer	Moneta WWTP - Replace chains and sprockets on Train A Biowheels	2026	\$60,000			\$60,000	Wastewater	Jennifer	In Progress	8/8/25	Received quotes for chains, waiting on sprocket quote.	8/1/25	1/31/26
27	2025-024	Montvale WWTP	Sewer	Montvale WWTP Biowheel & plant repairs	2025	\$187,000		\$10,922	\$ 176,078	Wastewater	Jennifer	In Progress	6/5/25	Contractor waiting on all parts to arrive.	3/18/25	10/31/25
28		MVS	Water	Generators for Mountain View Shores	2026	\$75,000			\$75,000	Water	William	Not Started	8/11/25	Starting the process of seeking bids for project.	8/1/25	1/31/26
29		MVS	Water	Mountain View Shores Filter Replacement Ph. 1	2022	\$100,000		\$ 31,222	\$ 68,778	Water	William	In Progress	7/29/25	Will be reviewing internal redesign of filters and headworks with Wiley Wilson to more readily accommodate future filter replacements.	6/27/25	12/31/25

CAPITAL IMPROVEMENT PROGRAM																
Projects Listing																
Line ID	Project Map / JN	Service Area	Water or Sewer	Project	Funding Year / Source	Project Costs	Project Costs (Committed / Expected)	Spent to Date	Remaining to Spend	Department	Responsible Manager	Current Status	Current Status Date	Status Notes	Start Date	Completion Date
30		Paradise Point	Water	Generator for Paradise Point	2026	\$15,000			\$15,000	Water	William	Not Started	8/11/25	Starting the process of seeking bids for project.	8/1/25	1/31/26
31		Paradise Point	Water	Paradise Point - Pipe and pump replacements	2026	\$22,000			\$22,000	Water	William	Not Started	8/11/25	Starting the process of seeking bids for project.	8/1/25	1/31/26
32		Purchases	Other	I/I sewer flow meters	2025	\$30,000	\$30,000		\$ 30,000	Maintenance	Phil	In Progress	6/15/25	Pricing received from Delta for 3 flow meters. May use credit for meter purchased for Bedford Weaving.	10/4/24	6/30/25
33	2023-015	Purchases	Other	Phase 1 of Data Visualization	2025	\$60,000	\$60,000	\$23,000	\$ 37,000	Administration	Brian	In Progress	8/4/25	Draft report is under review, comments being sent to consultant. Need to review the status of accountability dashboard.	8/1/24	8/31/25
34		SML (w/ WVWA)	Water	GAC Heated Building	2024	\$200,000		\$ 42,800	\$ 157,200	Water	Thomas	In Progress	6/16/25	Bid documents approved. Sent signed paper work to US Patriot Steel and submitted invociue to get design phase started.	1/15/24	3/27/26
35		SML (w/ WVWA)	Water	Moneta Pump Station 4 Upgrades Ph 1 (EQ)	2023	\$20,000		\$ 9,548	\$ 10,452	Wastewater	Jennifer	In Progress	8/8/25	Bill received from BRECS for their review of the station. Per BRECS recommendation, will replace manhole and pipe next to station, and send underperforming pump for testing and rebuild.	3/20/23	10/30/25
36		SML (w/ WVWA)	Water	Raw Water intake valves	2025	\$14,000	\$13,516		\$ 14,000	Water	William	In Progress	8/8/25	Still awaiting parts and battery back-up system to prevent actuators from faulting out during power flickers/events. Another delay is waiting for new Raw Pumps to be installed so that this work does not interfere with that project.	10/4/24	9/30/25
37		SML (w/ WVWA)	Water	Sodium hypochlorite day tank & pipe wall	2025	\$25,000			\$ 25,000	Water	William	In Progress	8/8/25	Aaron Tice (Wiley Wilson) sent over preliminary project notes. Need to schedule a date and time to discuss project options.	3/28/25	12/31/25
38		Valley Mills	Water	Generator for Valley Mills	2026	\$15,000			\$15,000	Water	William	Not Started	8/11/25	Starting the process of seeking bids for project.	8/1/25	1/31/26
39		Valley Mills	Water	Valley Mills - SCADA	2026	\$30,000			\$30,000	Water	William	In Progress	8/8/25	Met with Dorsett on 7/22/25 to evaluate SCADA needs.	7/22/25	2/28/26
Total						\$26,120,963	\$23,684,270	\$18,496,413	\$7,624,550							

# Current Capital and Internal Projects Report

# Bedford Regional Water Authority

<b>Job #:</b> 2013037.2	<b>Job Type:</b> Internal	<b>Service Area:</b> Town	<b>Last Updated:</b>
<b>Job Name:</b> Route 43 Sewer Phase 2		<b>Funding/Budget:</b>	5/9/2025
<b>Engineer:</b>		<b>Funding Source:</b>	<b>Department Contact:</b>
<b>Contractor:</b>		<b>Design Contract Amt:</b>	J Dean
<b>Description:</b> Sewer line replacement from Nichols Road to Forestview Circle.		<b>Construction Contract Amt:</b>	
<b>Status:</b> Construction anticipated to begin in 2026 by CIP crew.			
<b>Job #:</b> 2019098	<b>Job Type:</b> Water	<b>Service Area:</b> Town of Bedford	<b>Last Updated:</b>
<b>Job Name:</b> Baltimore Ave. & Walnut St. Waterline Replacement		<b>Funding/Budget:</b>	4/29/2025
<b>Engineer:</b> BRWA		<b>Funding Source:</b>	<b>Department Contact:</b>
<b>Contractor:</b>		<b>Design Contract Amt:</b>	T Hale
<b>Description:</b> Waterline replacment for Baltimore Ave from Park to Walnut St and waterline replacement for Walnut St from Longwood Ave to Baltimore.		<b>Construction Contract Amt:</b>	
<b>Status:</b> Research and design 10/2/2019. Design put on hold for higher priority internal projects. Project will resume after design approval of 2020-086 & 2020-048 projects 4/6/2020. Shop Dwg 01 rec'd 4/29/25. CIP Crew to move to this project around 10/2025.			
<b>Job #:</b> 2020008	<b>Job Type:</b> Water	<b>Service Area:</b> Bedford Central	<b>Last Updated:</b>
<b>Job Name:</b> Turkey Mountain Booster Station - Design		<b>Funding/Budget:</b> \$460,000.00	8/8/2025
<b>Engineer:</b> Hurt & Proffitt		<b>Funding Source:</b> CIP	<b>Department Contact:</b>
<b>Contractor:</b> F&B		<b>Design Contract Amt:</b> \$68,545.00	English / Ward / Cherro / Cox
<b>Description:</b> Booster station and distribution lines to serve customers currently directly connected to WTP and dependent upon the plant being in operation. Part of FY 19-20 CIP		<b>Construction Contract Amt:</b> \$465,040.54	
<b>Status:</b> Site reviewed with H&P on 1/21/20; proposal received 2/6. VDH to require full review and approval. Survey to begin week of 3/9/20. In design with H&P. WR&A provided min/max pressures utilizing water model - sent to H&P on 4/21. First draft of Design Report rec'd from H&P on 6/3 and was distributed internally for review/comments. Comments were provided to H&P on 6/10. H&P submitted the second submittal of the design report on 6/29 and 30% drawings on 6/30. BRWA comments were sent to H&P on 7/7. Public Hearing for Special Review Project on 9/15/2020. SRP approved. Reviewing third plan submittal. Plans finalized and sent to VDH for review as of 12/2020. Approval letter from VDH received on 4/30/2021. Funding not available for construction by Annual Contractor. CIP Shop Drawings rec'd 4/23/24. The CIP Crew is preparing for installation of the 4-inch distribution system beginning in September 2024. A construction cost proposal has been requested from F&B Contractors and work may begin as early as July 1, 2024 pending funding approval. CIP began laying pipe 8/9/24. F&B began construction 8/28/24 Shop Dwg 01 rec'd 9/20/24. Applied for RLD and foundation permits on 11/7/24. Dsng 05 rec'd from County routed to other agencies 11/14/24. BRWA comments sent to Planning 11/15/2024. LDP approval received 1/10/25. Foundation inspections completed and approved 1/28/25. Foundation poured and finished 1/29/25. Building set. JB Moore working on electrical installation. Doors installed 7/15, with adjustments at end of July. SCADA panel to be delivered 8/8 for installation. Flushing and sampling week of 8/11.			

<b>Job #:</b> 2020043.3	<b>Job Type:</b> Sewer	<b>Service Area:</b> Forest	<b>Last Updated:</b>
<b>Job Name:</b> Ivy Creek Divisions 5 & 6 Interceptors		<b>Funding/Budget:</b> \$16,184,609.71	8/8/2025
		<b>Funding Source:</b> DEQ - VCWRLF	<b>Department Contact:</b>
<b>Engineer:</b> CHA / E.C. Pace		<b>Design Contract Amt:</b> \$1,042,711.99	English \ Dade \ Cox
<b>Contractor:</b> E.C. Pace		<b>Construction Contract Amt:</b> \$14,635,659.42	
<b>Description:</b> Design and construction of Ivy Creek sewer extension from Lake Vista to Lynchburg; includes temporary capacity measures at Lake Vista Pump Station until project completion.			
<b>Status:</b> Meeting held 1/11/21 at LVPS to review station for temporary capacity measures needed. SRP application submitted in May for 6/15/21 Planning Commission meeting. DB Team working on plans for temporary capacity increase at LVPS. Comments returned on 30% drawings on 5/24 and reviewed with DB on 5/27. Reviewed temporary LVPS solutions with DB on 8/11/21. Esmts #210012980 & 210012981 recorded 9/8/21. 10/5: Pipe materials difficult to find, significant cost increase. Esmts #210015229, #210015230, #210015231 & #210015232 recorded 10/26/21. 60% drawings rec'd 11/4/21 - Review completed by SWF 11/16/21, with final review by RBE and comments returned on 12/2/21. Esmt #210016351 recorded 11/17/21. Esmt #210016549, #210016550 & 210016569 recorded 11/22/21. Esmt #210018045 recorded 12/22/21. Public hearing to be scheduled to review Environmental Assessment per DEQ. ESMT's #220000674 & 220000675 recorded 1/14/22. #220000834 & #220000835 recorded 1/20/22. Working with Lynchburg on special requirements needed for easements providing benefit to Lynchburg; Lynchburg requiring deed with title search and plats. Continued discussions with 2 property owners for sewer line easements (Green, Johnston). VMRC permit advertised. Dsgn 03 rec'd 2/10/22. Reviewed to Sheet C-316. Stopped review & issued comments thus far on 2/24/22. Outstanding sewer line easements presented to the Board in March; sewer meter access easements to be addressed at a later date if needed. ESMT's #220002973 & 220002974 recorded 3/14/22. ESMT's #220003144 & 220003145 recorded 3/17/22. ESMT #220003779 recorded 3/31/22. All linework easements obtained; access easements pending. 2 line easements to be corrected with Lynchburg as Grantee. Updated construction cost estimate received 5/3/22 reflecting significant price escalations; Dsgn 04 rec'd 6/10/22. Draft construction contract amendment rec'd 7/6/22 and reviewed by legal counsel; presented for approval at August Board meeting. Design plans being finalized. Access easements being obtained, as well as updated and/or widened easements where applicable. Construction Amendment signed 8/19/22. Dsgn 05 rec'd 8/23/22. Dsgn 05 review completed 9/8/22. Awaiting review comments from Lynchburg for final plan updates. 10/20: approximately 4000 LF of pipe is on site; due to environmental restrictions for endangered bat species, tree removal not permitted until 11/15. Due to delay in Lynchburg approvals, clearing to begin around week of 12/12 on Bedford County side. Lynchburg not permitting work until plans have final approvals. 1/6: Clearing underway and several temporary stream crossings installed on Bedford County side. Pay App 1 with stored materials rec'd 1/6/23. ESMT #230000186; 230000187; & 230000188 recorded 1/10/23. ESMT 23000546 recorded 1/26/23. Preconstruction meeting with DEQ on 2/3/23. Surface blasting for easement clearing began late January. Agreement executed 2/8 to allow use of City easements. Meter access easements mailed to Lynchburg for execution on 2/17/23. Preconstruction with Lynchburg held on 2/23/23. RLD permits received from both County and City. Blasting underway. Shop Dwg 01 rec'd 3/21/23. ESMT #230002218 recorded 3/21/23. Shop Dwg 02 rec'd 3/23/23. ESMT #230000188 recorded 4/10/23. Bypass Pumping tested 5/22/23 Blasting caused damage to COL Chemical Storage building. Contractor to repair roof. H2S was found in bedrock; considering smaller blasts with relief holes (5/26/2023). 7/7: City line to be replaced to existing alignment, costs shared between EC Pace, BRWA, and COL. New alignment in design for interceptor. Change Order 1 executed 7/28/2023 for time and reallocation of Ph 1 funds related to delayed DEQ closing and Lynchburg sewer replacement. Sewer replacement to begin 8/14. Sanitary sewer installation began at manhole 121. 30-inch sewer installation has been completed to manhole 128. Manhole 129 (metering manhole) is still being fabricated and due to arrive onsite the middle to end of January 2024. The crew set manhole 130 11/9/2023. ESMT #230010277 recorded 12/12/23. ESMT #240000817 & #240000820 recorded 2/5/24. ESMT #240001400 recorded 2/28/24. Dsgn 10 rec'd 5/6/24. Dsgn 10 Review Completed by JD 5/16/2024. Change Order 2 executed to shift funding to lower portion of project; Change Order 3 for \$713k pending Board approval for funding. DEQ finalizing loan terms for additional funding, which will include \$3500 closing costs. Esmt #24000013537 recorded 8/6/24. Esmt #240004884 recorded 8/13/24. Change Order 3 approved at 9/2024 Board meeting and executed 9/23/24 for \$713k; additional funding approved through DEQ; Board approved DEQ funding at 10/2024 Board meeting. Sanitary sewer installation is completed from manhole 121 - 155. DEQ completed an onsite inspection 1/8/25, no major issues cited. ESMT #250000561 recorded 1/24/25. ESMT #250000878 recorded 2/4/25. Completion date to be extended to 11/2025 due to delays caused by rock, H2S, and extreme winter temperatures affecting creek crossings. 5/9/25: Connection to City line complete with cleanup of City property underway. Cottontown Road bore to begin late May / June. Easement complaints being addressed for Judy (rocks), Warner (seeding), Green (pump fumes), Boling (meter access, manhole vent), and Wade (stormwater runoff). FOIA request responded to 7/29 for Johnston property. Revised Johnston easement remains outstanding.			

<b>Job #:</b> 2021093	<b>Job Type:</b> Sewer	<b>Service Area:</b> Forest Central	<b>Last Updated:</b>
<b>Job Name:</b> Lake Vista Sewer Line Rehabilitation Study		<b>Funding/Budget:</b>	6/6/2025
		<b>Funding Source:</b> Operating	<b>Department Contact:</b>
<b>Engineer:</b> BRWA Preventative Maintenance		<b>Design Contract Amt:</b>	P Alexander
<b>Contractor:</b>		<b>Construction Contract Amt:</b>	
<b>Description:</b> Analysis of 24" and 18" sewer line flowing into LVPS to identify any large sources of I&I and plan for rehabilitation as appropriate to limit peak flows into LVPS.			
<b>Status:</b> PM Crew to perform condition assessment, CCTV survey, and easement clearing. All manholes and cleanouts have been located. PM will work on clearing easements beginning February 2025 upon bat restrictions being lifted. 1/13/25: PM purchased new camera and will check 18" and 24" lines and manholes prior to May 2025. 6/6/25: PM working with contractor for select manhole rehab; delays due to contractor availability.			

<b>Job #:</b> 2021111	<b>Job Type:</b> Water	<b>Service Area:</b> Bedford Central	<b>Last Updated:</b>
<b>Job Name:</b> Helm Street Tank Replacement		<b>Funding/Budget:</b> \$3,850,000.00	8/8/2025
<b>Engineer:</b> Whitman, Requardt & Associates (WRA)		<b>Funding Source:</b> ARPA-Town, Escrow, Ca	<b>Department Contact:</b>
<b>Contractor:</b> WGK		<b>Design Contract Amt:</b> \$218,203	English / Dade / Cox
		<b>Construction Contract Amt:</b> \$3,360,000	

**Description:** Replacement of existing deteriorated round tank at Helm Street with a new tank to serve the system.

**Status:** Scoping meeting held with WRA and BRWA on 11/9 to review design options prior to design proposal. On-site meeting held 12/9 with WRA to review field conditions prior to preparing proposal. Proposal received 12/20 and under review to reduce scope where feasible. Scope revisions requested to reduce level of analysis. Revised proposal received 2/14/22 and executed 3/2/2022. Preliminary budget estimate from WRA indicates total project cost of approx. \$3.5M. Kickoff meeting held 4/12. Survey began 5/4; and is complete; soil borings completed 5/9. Meeting held 6/22 to review waterline functions and connectivity on site. Preliminary Design Report and geotech report rec'd 7/26, 2 weeks behind schedule. Comments returned 8/17; revisions rec'd 9/20. Preliminary engineering conference held with VDH and PER approved on 11/1. 60% plans and estimate rec'd 12/21/22 and submitted to VDH (12/21/22) and Town (12/22/22). Current cost estimate of \$3.6M including \$573k contingency. 60% plan comments sent on 2/9/23. BRWA verified pipe depths at 3 locations. ARPA funding redistributed between Town & Country and Helm Street tank. 90% plans & specs received 5/22/23. Design reviewed with Water Ops on 7/13/23. Comments returned 7/20. Final documents to be submitted for permitting at end of August. Working with Schools to relocate communication equipment. 100% drawings rec'd 8/22; reviewed with Town TRC on 9/6 and submitted to County E&S for LDP review. VDH Waterworks Construction Permit rec'd 10/4; awaiting SWM and building permit approvals prior to bidding. IFB was advertised on 11/5. Bid Opening date is December 19, 2023. Pre-Bid meeting was held on site on 11/29. Addendum #1 was issued on 12/8. No bids were received. Project will be advertised again in January 2024. Second bid opening will be held on March 5th, 2024. One bid was received totaling \$3.885M submitted by WGK Construction. Contractor provided value engineered proposal for \$3.36M; contract awarded 3/20/24. Water Ops and Maintenance testing impact of 10" line being temporarily down during construction; bypass materials ordered to limit impact. Demolition began 7/26/2024. WGK beginning foundation construction 10/7/24. Tank walls complete. as of the week of 1/6/25; the roof to the tank is being constructed. Fisher Tank has demobilized 2/8/25. Tank painting complete with inspection scheduled 5/14/25. Vaults delivered 5/12. Ribbon cutting ceremony held July 16.

<b>Job #:</b> 2022018	<b>Job Type:</b> Internal	<b>Service Area:</b> Countywide	<b>Last Updated:</b>
<b>Job Name:</b> Lead Compliance Planning & Implementation		<b>Funding/Budget:</b> \$250,000.00	8/8/2025
<b>Engineer:</b> CHA (120 Water as subconsultant)		<b>Funding Source:</b> VDH Grant	<b>Department Contact:</b>
<b>Contractor:</b>		<b>Design Contract Amt:</b>	R English \ S Taylor \ K Draper
		<b>Construction Contract Amt:</b>	

**Description:** Lead Compliance Regulations (LCR) requires Lead Service Line (LSL) inventory, replacement, and other details for a compliance plan.

**Status:** Requested information from consultants on scope of assistance they could provide along with anticipated budget. Preliminary information and budgets received from various consultants ranging from \$50k to \$265k for consultant assistance. \$50k proposed in FY22-23 CIP. CHA assisting with grant funding application through DWSRF, LEAP funding application was submitted to VDH on 5/5 for \$60k assistance towards Town LSL Inventory. BRWA listed as a grant recipient; DEQ offer letter received 11/9/22. Preliminary proposal rec'd and scoping meeting held with CHA and 120Water on 12/21/22. Revised proposal rec'd 1/11; comments returned 1/24 & request sent to VDH to use grant toward both County & Town. Awaiting final grant award from VDH. BRWA requested additional funding through existing grant per VDH communication to CHA regarding additional 2022 funding available; awaiting response. VDH initial meeting on 4/11/23 with all funding recipients. Kickoff meeting with CHA held on 4/27/23. GIS data provided to consultant. 7/7. Notice of revised grant award of \$250k rec'd 8/14/23. Inventory methods and schedule submitted to VDH on 10/3; VDH approval received 10/25 and funding agreement executed with VRS on 10/31. Amended proposal approved 12/4/23. 1/12: 57% identified as non-lead; still reviewing asbuilt records. Progress meeting scheduled 2/22/24. Inventory is 75% complete. Accounts were created for employees to access 120water's GIS platform to view inventory updates. Public outreach is underway. 9/6/24: 9220 public services verified as non-lead and 10,480 private services verified as non-lead; physical verification to be performed on 1% representative sample from select building timeframes. Mailings were sent to all customers with unknown or lead lines on 11/15/24 to meet EPA requirements. 120Water no longer working with CHA as of October 2024. BRWA Communications sent out electronic LSL e-mail to unknown customers in March 2025 upon email program issues being addressed. VDH approved statistical methods for determining lead/non-lead for Stewartsville, MVS, Lakes, and Forest service areas. BRWA Maintenance to perform potholing for Stewartsville, MVS, Lakes, and Paradise Point. Applications submitted for additional VDH LEAP funding and EPA GLO (Get the Lead Out) assistance. EPA GLO consultant contacted BRWA and will assist with written communication planning and coordinated meeting with SERCAP. Feedback and outreach examples received from EPA consultant 8/7. Email blast sent to 1200 customers 8/5. Approval received for statistical method in Central with exception of downtown.

<b>Job #:</b> 2023015	<b>Job Type:</b> Internal	<b>Service Area:</b> Countywide	<b>Last Updated:</b> 5/7/2025
<b>Job Name:</b> Integrated Billing and Asset Dashboard		<b>Funding/Budget:</b>	
		<b>Funding Source:</b>	<b>Department Contact:</b> Brian Key
<b>Engineer:</b> Phase 1: Burns & McDonnell		<b>Design Contract Amt:</b> \$60,000	
<b>Contractor:</b>		<b>Construction Contract Amt:</b>	
<b>Description:</b> Integration of billing data, asset management data, operational spreadsheets and other data to streamline access to information.			
<b>Status:</b> Proposal received from Streams Tech 1/2022. Directors met with Burns-McDonnell for presentation on 2/1/23. Project proposed for future CIP; unable to fund in 2023-2024. Met with Burns-McDonnell 5/30/23 to review more specific dashboard needs. 7/7: Instructions prepared for Accountability report with references of data sources needed; data sources will be reviewed for possible consolidation. 12/7: Working on an initial phase to utilize Customer Service information. 2/9: identified as a goal in Strategic Planning. Added to CIP list in 4 phases. Phase 1 agreement with BurnsMac executed on 5/31/24. Met with B&M on 10/29/24 to review the project status, and to start developing the scope for phase 2. Developing master plan scope for current and future budgeting. 5/5/25: Two dashboards complete; CIP and Customer Service. Draft report received for review.			
<b>Job #:</b> 2023021	<b>Job Type:</b> Sewer	<b>Service Area:</b> Central Sewer	<b>Last Updated:</b> 8/11/2025
<b>Job Name:</b> Galax Sewer		<b>Funding/Budget:</b>	
		<b>Funding Source:</b> Setasides - Sewer	<b>Department Contact:</b> C Ward / S Dade
<b>Engineer:</b>		<b>Design Contract Amt:</b>	
<b>Contractor:</b> CIP Crew		<b>Construction Contract Amt:</b>	
<b>Description:</b> Replace sanitary sewer along Galax Drive.			
<b>Status:</b> Dsgn 01 rec'd 4/10/23. Comments 01 sent to CLW 5/3/23. Dsgn 02 rec'd 5/2/23. Comments 02 sent to CLW 5/9/23. Approved plans sent out 5/30/2023 Shop Dwg 01 rec'd 1/25/24. Manhole was received to complete project 8/9/24. Construction for paper street anticipated to begin in November, Construction on paper street began 12/16/24. Pipe installation is complete. Outstanding paving.			
<b>Job #:</b> 2023022	<b>Job Type:</b> Internal	<b>Service Area:</b> Central Sewer	<b>Last Updated:</b> 8/8/2025
<b>Job Name:</b> Central Pump Station 1 & 2		<b>Funding/Budget:</b> \$660,000.00	
		<b>Funding Source:</b> CIP	<b>Department Contact:</b> English/Cherro/Mitchell/Taylor
<b>Engineer:</b> Blue Ridge Engineering (C Fewster)		<b>Design Contract Amt:</b> \$16,000	
<b>Contractor:</b> WGK, Fairwinds		<b>Construction Contract Amt:</b> \$229,918	
<b>Description:</b> Replacement of pumps, installation of VFD's, and installation of magmeters at Central Pump Stations 1& 2.			
Reference: 2023-022.1 & 2023-022.2			
<b>Status:</b> A design proposal has been requested from WRA 4/3/23. A Teams meeting was held with WRA on 4/14/2023 to review and discuss the scope of the project. WRA met with Wastewater Operators on site to review standard operating procedures and equipment on 5/9/2023. Upon receiving WRA's proposal for \$170k, a proposal was received from Blue Ridge Engineering Services for \$11k. 4/5/24: Pump pricing rec'd from 3 vendors; piping modifications will be required for pump connections. Will request contractor pricing for installation of pumps and control panels. Pricing received for most materials and installation; WGK low bid at \$184,375, and Fairwinds low bid for SCADA at \$15k. Portable pump has been ordered and delivered. WGK to begin work in early December. 1/13/25: WGK work complete pending troubleshooting issues with 2 pumps. Old pumps being rebuilt for placement and spares in PS #2. 6/6: PS #1 work complete; awaiting rebuilt pumps for PS #2. 8/8: Rebuilt pumps installed in PS #2 with issues; working with contractor and supplier to address. WGK replacing surge valve at PS #1.			
<b>Job #:</b> 2023051	<b>Job Type:</b> Internal	<b>Service Area:</b>	<b>Last Updated:</b> 8/6/2025
<b>Job Name:</b> Shady Knoll Sewer Replacement		<b>Funding/Budget:</b>	
		<b>Funding Source:</b> Setasides - Sewer	<b>Department Contact:</b> S Taylor / J Dean
<b>Engineer:</b>		<b>Design Contract Amt:</b>	
<b>Contractor:</b>		<b>Construction Contract Amt:</b>	
<b>Description:</b>			
<b>Status:</b> Dsgn 01 rec'd 8/5/24. Design comments routed 08/12/2024. Dsgn 02 rec'd 9/19/24. Design 02 approved for CIP use 09/23/2024. ESMT #240008353 10/21/24. Construction Notification Letters mailed 1/17/25. Construction has started. 6 manholes and 900' ft of pipe installed 6/9/25. Waiting for bypass pump from PS 1 & 2.			

<b>Job #:</b> 2023106	<b>Job Type:</b> Internal	<b>Service Area:</b> Central	<b>Last Updated:</b> 8/11/2025
<b>Job Name:</b> Bedford Weaving Mill Sewer Flow Meter		<b>Funding/Budget:</b> \$25,000.00	
		<b>Funding Source:</b> CIP	<b>Department Contact:</b> Alexander \ T Hale
<b>Engineer:</b>		<b>Design Contract Amt:</b>	
<b>Contractor:</b>		<b>Construction Contract Amt:</b>	
<b>Description:</b> Sewer Flow Meter Installation			
<b>Status:</b> A quote was received from the vendor to purchase the flow meter. Maintenance is coordinating rehab of the existing manhole and installation of the flume prior to installing the flow meter. Flow metering equipment was purchased. Manhole rehab and flume installation scheduled for May. Installation of meter anticipated July 2024. Easement to be prepared 9/3/2024. Esmt sent to property owner 12/30/24. Continued work with property owners to obtain easement for flow meter. Requested quote from Dorsett for metering manhole.			
<b>Job #:</b> 2024087	<b>Job Type:</b> Internal	<b>Service Area:</b> Bedford Central	<b>Last Updated:</b> 8/8/2025
<b>Job Name:</b> Winoa Lift Station Replacement		<b>Funding/Budget:</b> \$300,000.00	
		<b>Funding Source:</b>	<b>Department Contact:</b> R English \ T Cherro
<b>Engineer:</b> AH Environmental Consultants, Inc.		<b>Design Contract Amt:</b> \$20,529	
<b>Contractor:</b>		<b>Construction Contract Amt:</b>	
<b>Description:</b>			
<b>Status:</b> Proposal with AH Environmental accepted 6/27/24. Design meeting held 8/15/24 to review station options. Pump specification package received and will be used for procuring the pump station equipment. Equipment ordered 10/22/24 with 7-9 months lead time. Will wait until 2 months out from delivery prior to procuring installation quotes. Material submittals received in 1/2025; AH approved submittals ~1/17/25 and creating bid package for installation. Lead time for manufacture began at time of submittal approval. CIP crew installed bypass system in March. S&L updated pump lead time to late September 2025. 6/6: Draft installation specs received with comments noted; submitted to Dorsett for any additional comments before returning to AH. 8/8: Comments returned to AH at end of July. Preparing for procurement.			
<b>Job #:</b> 2024121	<b>Job Type:</b> Internal	<b>Service Area:</b>	<b>Last Updated:</b> 4/4/2025
<b>Job Name:</b> BRWA Solar Farm at SMLWTF		<b>Funding/Budget:</b>	
		<b>Funding Source:</b>	<b>Department Contact:</b> Brian Key
<b>Engineer:</b> Schnieder Electric		<b>Design Contract Amt:</b>	
<b>Contractor:</b>		<b>Construction Contract Amt:</b>	
<b>Description:</b>			
<b>Status:</b> Discussed with Schneider Electric during a meeting on 10/29/2024. Requested a proposal to evaluate this as an ESCO project. Grant funding is being requested through FEMA related to power loss during Helene storm.			
<b>Job #:</b> 2025010	<b>Job Type:</b> Internal	<b>Service Area:</b> Countywide	<b>Last Updated:</b> 8/8/2025
<b>Job Name:</b> Capital Improvement Plan FY25-26		<b>Funding/Budget:</b>	
		<b>Funding Source:</b>	<b>Department Contact:</b> R English
<b>Engineer:</b>		<b>Design Contract Amt:</b>	
<b>Contractor:</b>		<b>Construction Contract Amt:</b>	
<b>Description:</b> Annual review and update for fiscal year CIP funding requests.			
<b>Status:</b> Information sent to management on 2/4 with requests due 3/5 to coincide with operating budget deadlines. New requests to be reviewed with existing requests and prioritized based upon available funding. Initial FY 25-26 list reviewed with Finance Committee 4/2, with requested updates reviewed at April Board meeting. List from April Board meeting to Board in May for CIP budget approval. 8/8: Final report complete pending Communications editing, to be posted on web by 8/12. CIP list posted for internal updates on 7/29.			
<b>Job #:</b> 2025018	<b>Job Type:</b> Internal	<b>Service Area:</b> Town	<b>Last Updated:</b> 8/6/2025
<b>Job Name:</b> Bedford Area Fire Training Center - FFMV		<b>Funding/Budget:</b>	
		<b>Funding Source:</b>	<b>Department Contact:</b>
<b>Engineer:</b>		<b>Design Contract Amt:</b>	
<b>Contractor:</b>		<b>Construction Contract Amt:</b>	
<b>Description:</b> Proposed FFMV for the training facility.			
<b>Status:</b> Engineering to work with CIP crew to establish easement needed for proposed meter vault. Performing futher field research. Requested. vault quotes.			

<b>Job #:</b> 2025024	<b>Job Type:</b> Sewer	<b>Service Area:</b> Montvale	<b>Last Updated:</b>
<b>Job Name:</b> Montvale WWTP Improvements		<b>Funding/Budget:</b> \$187,000.00	6/6/2025
		<b>Funding Source:</b> CIP	<b>Department Contact:</b>
<b>Engineer:</b> Blue Ridge Engineering and Construction Services (BRECS) - Chr	<b>Design Contract Amt:</b> \$3,250		J Mitchell / English / Dean
<b>Contractor:</b> Falwell	<b>Construction Contract Amt:</b> \$183,437.01		
<b>Description:</b> Emergency replacement of failed Biowheel.			
<b>Status:</b> Sole source of Biowheel equipment approved at March 2025 Board meeting. Falwell and Biowheel representative performed full inspection week of 4/14/25 to verify parts for ordering. Maintenance cleared the site of broken items to be discarded. Falwell completed Phase 1 work. Biowheel materials on order.			



## Current Engineering Projects

## Bedford Regional Water Authority

<b>Job #:</b> 2012015	<b>Job Type:</b> Fire Flow Meter	<b>Service Area:</b> Forest	<b>Last updated on:</b> 6/9/2025
<b>Job Name:</b> Jefferson Commons Commercial Lot 1			<b>Department Contact:</b> S Dade & L Cox
<b>Description:</b> Rezoning entrance for Gables of Jefferson Commons - Lot 1.			
<b>Status:</b> TRC 5/24/12. Site Plan 01 rec'd 9/19/12. Site Plan 02 rec'd 11/27/12. Fees & Agmnt rec'd 12/7/12. Site Plan 03 rec'd 1/10/13. Site Plan 03 rec'd 1/15/13 for our records only. FF Test Fee rec'd 1/28/13. Site Plan 04 rec'd 3/26/13. Site Plan 05 rec'd 4/18/13. Rec'd Revised Site Plan from Planning "For Your Records" 8/13/13. Shop Drawings 01 rec'd 3/21/19. Site Plan 06 (slip sheet) rec'd 4/1/24. Comments emailed to Planning & uploaded to Bluebeam 4/2/24. Site/Dsgn 07 rec'd 6/3/2024. Base Review Fee needed 6/3/24. Base Fee rec'd 6/4/24. Comments sent to Consultant 6/7/2024. Site/Dsgn Plan 08 rec'd 8/2/24. Comments sent to Planning 8/8/2024. Site/Dsgn 09 rec'd 8/19/24. Site Plan Approved 8/21/2024. Awaiting Developer Items for C2C. Signed Developer Agmt rec'd 8/23/24. Shop Dwg 01 rec'd 9/5/24. Shop Dwg 02 9/13/24. Bond #B3283867 rec'd 9/13/24. Shop Dwg approved 10/10/24. Awaiting hard copies of shop drawings in order to issue C2C 12/9/24. C2C issued 12/12/24. FFT fee rec'd 12/17/24. Manhole Core completed 2/25/25. FFMV set 3/27/24. FFMV installtion complete with testing to follow 6/9/25.			
<b>Job #:</b> 2019050	<b>Job Type:</b> Water	<b>Service Area:</b> Forest	<b>Last updated on:</b> 6/9/2025
<b>Job Name:</b> Country Club Meadows Phase 1 Waterline Extension - Design			<b>Department Contact:</b> J Dean
<b>Description:</b> Waterline extension along Everett Road to serve future Country Club Meadows.			
<b>Status:</b> Dsgn 01 rec'd 4/2/19. Awaiting \$400.00 Base Review Fee 4/2/19. Base Review Fee red' 4/4/19. Comments emailed to engineer 5/6/2019 Developer package issued 5/6/2019. Dsgn 02 rec'd 6/5/19. Review completed 7/2/19 and comments will be released upon receipt of Agreement & Fees. Met w/ Engineer to discuss Dsgn 02 comments 7/3/19. Review & Inspection Fees rec'd 9/16/19. Dsgn 03 rec'd 10/3/19. Comments issued 10/21/19. Signed Dev Agmt rec'd 11/22/19. Dsgn 04 & Re-review fee rec'd 11/25/19. Plans are ok (12/10) - Requested 2 additional copies rec'd 12/20/19. Pre-payment has been requested. Per 6/8/20 e-mail - awaiting contractor's cost estimates from Developeer before processing pre-payment request and resolution to the BRWA Board. Dsgn 05 rec'd 2/3/25 9. Extended Review Fee rec'd 3/21/25. Comments sent to Consultant 3/21/2025. Signed Dev Agmt rec'd 4/9/25. VDOT approved plans; awaiting developer document items.			
<b>Job #:</b> 2019069	<b>Job Type:</b> Water & Sewer	<b>Service Area:</b> Forest	<b>Last updated on:</b> 7/30/2025
<b>Job Name:</b> Impact Church Rezoning - Site/Design			<b>Department Contact:</b> S Dade
<b>Description:</b> Rezoning Applization #RZ190003 for Impact Church site layout master plan. Proposed church, sports fields and recreational facilities.			
<b>Status:</b> TRC 6/25/19. Concept 01 rec'd 6/19/19. Site Plan 01 rec'd 2/17/22. Comments sent to planning on 3/10/22. Signed Developer Agreement, Review & Inspection Fees rec'd 4/19/22. Site Plan 02 rec'd 5/31/22. Comments issued 6/21. Site Plan 03 rec'd 8/17/22. Comments sent 8/31/2022 Punchlist Issued 9/16/24. Developer Items remaining for C2C. Site Plan 04 rec'd 11/22/22 (needs Extended Review Fee). Slip sheet rec'd 9/20/23 in relation to submittal #4. Extended Plan Review fee rec'd 10/23/23 for future revised slip sheet review. Slip sheet rec'd 9/20/23 in relation to submittal #5. Slip sheet rec'd & Extended Plan Review fee 11/2/23 in relation to submittal #6. ESMT #230009194 & 230009195 recorded 11/3/23. Site Plan Approved 11/3/2023. Surety #380 rec'd 11/29/23. Shop Dwg 01 rec'd 2/1/24. Shop Dwg 02 rec'd 2/2/24. Shop Dwg 03 rec'd 2/6/24. C2C Issued 2/14/24. Sanitary sewer installed 5/13/24. 1 1/2" service remains. Wateline will not be installed at this time. Punchlist issued 9/16/24. Revised punchlist issued 1/10/25. awaiting outstanding punchlist items & close out documents. As-Built 01 rec'd 7/28/25. Comment Issued 7/30/25.			
<b>Job #:</b> 2020020	<b>Job Type:</b> Water	<b>Service Area:</b> Forest	<b>Last updated on:</b> 7/17/2025
<b>Job Name:</b> Cambridge Manor Phase 1 - Site/Design			<b>Department Contact:</b> J Dean
<b>Description:</b> Road & waterline plan & profile for Country Club Meadows Phase 1 (59 lot single family development). Previously known as "Country Club Meadows Phase 1 - Design".			
<b>Status:</b> Dsgn 01 rec'd 2/03/20. (Need \$400.00 base review fee). Dsgn 01 Comments & Dev Pkg issued 2/28/20. Dsgn 02 rec'd 6/30/20. Fees & Agment have not yet been rec'd. 2nd Review Comments issued and due to Project name change & design changes a revised Dev Pkg was issued 7/31/20. Please do not accept 3rd submittal w/o Agmnt, Base Fee, Review Fees & Re-Review Fee. Dsgn 03 rec'd 11/30/20 ( need Signed Agmnt, Base Fee, Review Fees & Re-Review Fee before review completed/comments released). Review complete & Developer notified 12/31/20 via e-mail of outstandign tems needed prior to release of comments. Base fee, Review fees & Re-review fee rec'd 2/2/21; Agmnt rec'd via e-mail 2/17/21 & Review 03 comments issued 2/19/21. Dsgn 04 rec'd 3/16/21 (need Re-review fee) 3/16/21. Dsgn 04 review complete (4/19) and notified Developer need Orignal signed Agmnt & re-review fees prior to release of comments. Water Calcs 01 comments issued 4/28/21. Re-review fee rec'd 5/4/21. Signed Dev Agmt rec'd 5/6/21, DSGN 04 Comments released 5/17/21. Approval recinded due to length of time. Dsgn 06 rec'd 7/3/25 Comments sent to Planning (Planning to withhold until fee is rec'd) 7/15/2025. Extended Review Fee rec'd 7/17/25 & Comments Issued,.			

<b>Job #:</b> 2020107	<b>Job Type:</b> Water & Sewer	<b>Service Area:</b> Forest	<b>Last updated on:</b> 5/16/2025
<b>Job Name:</b> Boonsboro Meadows Section 5 Roadway & Water - Design			<b>Department Contact:</b> T Hale
<b>Description:</b> Proposed Section 5 (Proposed 16 Lots). Consisting of Water and LPFM. Wild Doe Drive			
<b>Status:</b> Design 01 rec'd 9/28/20. Comments & Dev Pkg issued 10/26/20. Need \$400 Base Fee, Review Fees and Agmt w/ 2nd submittal. Base Review fee rec'd 11/5/20. Design 02 rec'd 10/6/21. Review fee & Signed Developer Agmt rec'd 10/7/21. Dsgn 02 and Water Calcs 02 Review Comments issued 10/15/21. Sewer FM Calcs 01 Comments issued 10/20/21. Re-review fee rec'd 11/22/21 (forthcoming 3rd submittal). Dsgn 03 rec'd 12/15/21. Plan review comments issued to Planning and Engineer notified 12/30/21. Water Calcs Submittal 03 Reviewed and comments issued 1/3/22. Sewer FM Calcs Submittal 02 review complete & comments issued. Dsgn 04 (need \$200.00 re-review fee & Water Calcs 04 rec'd 5/24/22. Re-review Fee rec'd 6/29/22.). Dsgn 05 rec'd 12/22/22. Comments sent 1/22/2023 Dsgn 06 rec'd 10/23/2023 (Need Extended Plan Review Fee). Extended Plan Review Fee rec'd 10/25/23. Comments sent to planning on 11/06/2023. Revised developer package sent to Earl Dickerson on 12/7/2023. Dsgn 07 rec'd 3/25/24. Extended Plan Review Fee rec'd 3/27/24. Comments 07 sent to planning 4/5/2024. Dsgn 08 rec'd 5/5/25. Extended Review Fee rec'd 5/12/25. Comments 08 sent to planning 5/16/2025.			
<b>Job #:</b> 2021018	<b>Job Type:</b> Site Plan w/ Existing Utilities	<b>Service Area:</b> Smith Mountain Lake	<b>Last updated on:</b> 7/31/2024
<b>Job Name:</b> Eastlake Community Church Sport - Site Plan			<b>Department Contact:</b> J Dean
<b>Description:</b> Proposed construction of 2 baseball fields and one track and field with associated grading, utilities, landscaping & stormwater management.			
<b>Status:</b> TRC 2/23/21. Concept 01 rec'd 2/17/21. Comments 01 emailed to Planning & Surveyor 2/22/21. Site Plan 01 rec'd 6/21/21. Comments 01 emailed to Planning 6/25/21. Site Plan 02 rec'd 9/14/21. Comments 02 emailed to Planning 9/21/21. Site Plan 03 rec'd 12/29/22. Comments 03 emailed to Planning 3/21/23. Site Plan 04 rec'd 5/22/23 (need \$200.00 re-review fee). Approval emailed to Planning 6/14/23. Extended re-review fee rec'd 6/14/23. Approval rec'd Site Plan 05 rec'd (Need Extended Review Fee) 7/22/24. Comments Completed, waiting on fees 7/31/2024.			
<b>Job #:</b> 2021024	<b>Job Type:</b> Internal	<b>Service Area:</b> Central	<b>Last updated on:</b> 5/9/2025
<b>Job Name:</b> Big Otter Well Abandonments			<b>Department Contact:</b> J Dean \ R English
<b>Description:</b> Abandonment of wells formerly used as part of the Central water system, located behind sewer pump station 6 and within the property boundaries of 4920 Peaks Road.			
<b>Status:</b> Bob met with property owner of 4920 Peaks Rd, Rita Ragland, who requested consideration be made to abandon or maintain the well sites within her property. Information gathered on existing easements for the wells and raw waterlines. 5/9/25: Per Consolidation Agreement, unused property is to be returned to the Town of Bedford for their use or disposal.			
<b>Job #:</b> 2021114	<b>Job Type:</b> Internal	<b>Service Area:</b> Countywide	<b>Last updated on:</b>
<b>Job Name:</b> Program for Low Water Pressure Customers			<b>Department Contact:</b> R English
<b>Description:</b> Establishing program or policy for addressing customers with pressures at the water meter that are regularly or intermittently less than 20 psi.			
<b>Status:</b>			
<b>Job #:</b> 2022095	<b>Job Type:</b> Water & Sewer	<b>Service Area:</b> Forset	<b>Last updated on:</b> 8/4/2025
<b>Job Name:</b> Corporate Park Drive Townhomes - Design			<b>Department Contact:</b> J Dean
<b>Description:</b> Proposed 40 unit townhome development.			
<b>Status:</b> TRC 11/9/22. Concept 01 rec'd 11/2/22. Comments issued 11/9/22. Dsgn 01 rec'd 11/3/23 (Need Base Review Fee), Base Review Fee rec'd 11/6/23. Comments sent to Planning 11/17/2023. Dsgn 02, Water & Sewer Calculations 01 rec'd 3/19/24. Comments sent to Planning 4/2/2024. Dsgn 03 rec'd 4/8/25. Extended Review fee rec'd 4/8/2025. Comments sent to Planning 4/21/2025. Dsgn 04 rec'd 8/1/25. Extended Review Fee rec'd 8/4/25.			
<b>Job #:</b> 2023102	<b>Job Type:</b> Water & Sewer	<b>Service Area:</b> Forest	<b>Last updated on:</b> 7/23/2025
<b>Job Name:</b> 17605 Forest Road Multi-Family - Site/Design			<b>Department Contact:</b> T Hale
<b>Description:</b> Proposed Townhomes (54 Units).			
<b>Status:</b> TRC 12/5/23. Concept 01 rec'd 12/1/23. Comments to sent to planning and addressed at TRC. Site/Dsgn 01 & Base Fee rec'd 7/23/25.			
<b>Job #:</b> 2024016.1	<b>Job Type:</b> Water & Sewer	<b>Service Area:</b> Town	<b>Last updated on:</b> 8/5/2025
<b>Job Name:</b> Eastyn Crossing Phase 1 - Design			<b>Department Contact:</b> J Dean
<b>Description:</b> Project has been phased. Reference 2024-016.			
<b>Status:</b> Dsgn 01 rec'd 3/19/25. Base Fee rec'd 3/24/25. Dsgn 02 rec'd 4/24/25. Comment sent to Developer 4/24/2025. Signed Developer Agmt rec'd 4/25/25. Bond Rider for amended bond rec'd 5/12/25. C2C issued 5/15/25. As-Built 01 rec'd 7/3/25. BOSQC rec'd 8/5/25.			

<b>Job #:</b> 2024016.2	<b>Job Type:</b> Water & Sewer	<b>Service Area:</b> Town	<b>Last updated on:</b> 7/29/2025
<b>Job Name:</b> Eastyn Crossing Phase 2 - Design			<b>Department Contact:</b> S Dade & L Cox
<b>Description:</b> Proposed 124 lot subdivision.			
Project is phased - referecned 2024-016.1 for Phase 1 and 2024-016.2 for Phase 2.			
<b>Status:</b> Review & inspection Fees rec'd 9/3/24. Dsgn 01 rec'd 6/17/25 . Base fee rec'd 6/20/25. Signed Dev Agmt rec'd 6/24/25. Comments sent to Dev 6/27/2025. Bond #41K237862 rec'd & C2C Issued 7/29/25.			
<b>Job #:</b> 2024027	<b>Job Type:</b> Water & Sewer	<b>Service Area:</b> Town of Bedford	<b>Last updated on:</b> 8/4/2025
<b>Job Name:</b> Harmony Mixed Use Residential - Design			<b>Department Contact:</b> T Hale
<b>Description:</b> Proposed mixed residential development; single family homes, townhomes & patio homes.			
<b>Status:</b> Dsgn 01 rec'd 2/20/24 (Need Base Review Fee). Base Review Fee rec'd 2/21/24.Comments sent to engineering and planning on 2/28/2024. Dsgn 02 rec'd 6/13/24.Comments sent to planning and engineer 6/26/2024. Extended Review Fee rec'd for forthcoming 3rd submittel (recinded). Dsgn 03 rec'd 11/6/24. Dsgn 03 rec'd 12/17/24.Comments sent to Enginner 12/31/2024. Dsgn 04 rec'd 1/28/25 Extended Review Fee 1/30/25.Comments 04 sent to Norm and planning on 2/1/2025. Meeting held with developer and engineer on the projects design 4/9/25. Dsng 05 rec;d 7/30/25, .Extended Review Fee rec'd 8/4/25.			
<b>Job #:</b> 2024045	<b>Job Type:</b> Site Plan w/ Existing Utilties	<b>Service Area:</b> Forest	<b>Last updated on:</b> 6/30/2025
<b>Job Name:</b> Parkland Direct Rear Expansion - Site Plan			<b>Department Contact:</b> J Dean
<b>Description:</b> Proposed 36,750 sqft building addition.			
<b>Status:</b> Site Plan 01 rec'd 4/9/24. Comments sent 4/10/24. Site Plan 02 rec'd 6/4/24.Comments sent to Planning 6/5/2024. Site Plan 03 & Extended Review Fee rec'd 6/20/2024. Comments sent to Planning 6/26/2024. Extended Review Fee rec'd for forthcoming 4th submittal 8/14/24. Site Plan 04 rec'd 8/20/24. Approval Comment sent to Planning 8/23/2024. FFT fee rec'd 9/25/24. Site Plan 05 (Need Extended Review Fee) 11/1/2024. Extended Review Fee rec'd 11/4/24.Comments sent to Planning 11/12/2024. Site Plan 06 rec'd 12/2/24 (Extended Review Fee Needed). Extended Review Fee rec'd 12/6/24. Slip Sheet rec'd 12/17/24.Site Plan Approved 12/19/2024. Approval recended, Site Plan 07 rec'd 5/7/25 (Need Extended Review Fee) Still awaiting Extended Review Fee 6/30/25.			
<b>Job #:</b> 2024058	<b>Job Type:</b> Fire Flow Meter	<b>Service Area:</b> Central	<b>Last updated on:</b> 7/31/2025
<b>Job Name:</b> D-Day Hotel - Design			<b>Department Contact:</b> T Hale
<b>Description:</b> Proposed Hampton Inn Hotel.			
<b>Status:</b> FFT fee rec'd 4/29/24. Town TRC 5/9/24. Concept 01 rec'd 5/2/24.Delivered and discussed comments at TRC on 5/9/2024. FFT Fee rec'd 5/14/24. Dsgn 01 rec'd 6/13/24; Need Base Fee. Base Fee & Partial Review/Inspection fee rec'd 6/25/24.Comments and Developer Packet sent to Engineer and Developer 6/25/2024. Dsgn 02 rec'd 7/31/24.Comments sent to Engineer and Planning 8/2/2024. Dsgn 03 rec'd. Slip sheet received 8/20/24.Plan is ready for approval, waiting on signed developer agreement and project review fee to release approval. Review & Inspection Fees rec'd 9/16/24. Signed Developer Agmt rec'd 9/26/24. Hard copies of approved plans received 2/6/24. Awaiting revised design plans for changed vault location. Dsgn 05 rec'd 5/20/25. Extended Review Fee rec'd 5/21/25.Comments 05 sent to planning and engineer 5/28/2025. Dsgn 06 rec'd 7/21/25.Comments sent to Engineer 7/23/2025 . Dsgn 07 rec'd 7/23/25. Extended Review Fee rec'd 7/29/25. ESMT #250006319 recorded 7/30/25.Comments 07 sent to engineer and developer 2025/07/31.			
<b>Job #:</b> 2024071	<b>Job Type:</b> Sewer	<b>Service Area:</b> Forest	<b>Last updated on:</b> 8/4/2025
<b>Job Name:</b> BRAAC Sewer Extension - Design			<b>Department Contact:</b> S Dade
<b>Description:</b> Proposed public sanitary sewer extension.			
<b>Status:</b> Dsgn 01 rec'd 6/21/24 Base Fee Needed. Base Fee rec'd 7/9/24.Comments sent to planning,CTC form and developer packet sent to Engineer 7/10/2024. Dsgn 02 rec'd 8/12/24. Dsgn 03 rec'd 9/24/24.Approval comment sent to Kyle Mitchell on 9/26/2024.Easement Agreement and DEQ application sent to Kyle Mitchell on 10/1/2024. Shop Dwg 01 rec'd 1/31/25. Developer Agmt, Review & Inspection Fees rec'd 1/31/25. ESMT #250000809 recorded 2/3/25. Shop Dwg 02 rec'd 2/20/25. Shop Dwg 03 rec'd 2/25/25. Shop Dwg Approved 2/26/25. Awaiting surety prior to issuance of the C2C. Bond #800193286 rec'd 5/28/25.C2C issued 5/29/2025. As-Built 01 rec'd 8/4/25.			
<b>Job #:</b> 2024092	<b>Job Type:</b> Water & Sewer	<b>Service Area:</b> New London	<b>Last updated on:</b> 7/30/2025
<b>Job Name:</b> The Links at New London Phase 1 - Site/Design			<b>Department Contact:</b> S Dade & L Cox
<b>Description:</b> Proposed 58 townhome developperment.			
<b>Status:</b> Site/Dsgn 01 rec'd 8/27/24 (Need Base Fee), Base Fee rec'd 9/26/24.Comments sent to Planning 9/27/2024. Site/Dsgn 02 rec'd 1/23/25.Comments sent to Planning 2/6/2025. Dsgn 03 rec'd 4/24/25. Extended Review Fee rec'd 4/28/25. Dsgn 04 comments routed to CP 05/01/2025. Review & Inspection Fees rec'd 5/9/25. Shop Dwg 01 rec'd 6/18/25. Signed Dev Agmt rec'd 6/24/25. Dsgn 04 rec'd 6/26/25. Extended Review Fee & Bond #CIC1963513 rec'd 6/27/25. Dsgn 04 comments routed to CP 07/08/2025. Shop Dwg 03 rec'd 7/15/25. Dsgn 05 rec'd 7/25/25. C2C Issued (sewer only) 7/30/25.			

<b>Job #:</b> 2024098	<b>Job Type:</b> Site Plan w/Proposed Utilities	<b>Service Area:</b> Forest	<b>Last updated on:</b> 7/29/2025
<b>Job Name:</b> Terry Volkswagen Dealership - Site/Design			<b>Department Contact:</b> S Dade & L Cox
<b>Description:</b> Proposed Terry VW Dealership.			
<b>Status:</b> TRC 9/10/24. Concept 01 rec'd 9/6/24. Met with county planning, routed comments to appropriate channels 09/10/2024. Site/Dsgn 01 rec'd 11/14/14 . Base Fee rec;d 11/15/24. Review Comments routed 12/2/24. Dev Packet Issued 1/23/25. Developer Agreement, Review & Inspection Fees rec'd 1/29/25. Site/Dsgn 02 rec'd 2/14/25. Site/design comments 02 routed to CP 02/27/2025. Site/Dsgn 03 rec'd and approved 4/8/25. Signed DEQ CTC rec'd 4/10/25. Bond #S342780 rec'd 4/14/25. VDOT LUP #216-128179 rec'd 4/25/25. Awaiting shop drawings and hard copy plans 05/05/2025. Shop Dwg 01 rec'd 5/6/25. Shop Dwg 02 rec'd 6/24/25. Shop Dwg 03 rec'd 7/15/25. Shop Dwg Approved 7/23/25. C2C Issued 7/29/25.			
<b>Job #:</b> 2024104	<b>Job Type:</b> Water	<b>Service Area:</b> Forest	<b>Last updated on:</b> 6/25/2025
<b>Job Name:</b> Talbots Crossing Phase 1 - Design			<b>Department Contact:</b> S Dade & L Cox
<b>Description:</b> Proposed waterline extension.			
<b>Status:</b> Dsgn 01& Base Review Fee rec'd 9/19/24.Comments sent to Engineer on 10/26/2024. Dsgn 02 rec'd 12/2/24.Comments routed to base engineer 12/10/2024. Dsgn 03 rec'd 12/20/24. Extended Review Fee rec'd 1/2/25. Calculations reviewed and approved, design plan comments 03 sent to CP 01/02/2025. Dev Packet Issued 01/09/2025. Dsgn 04 rec'd 1/14/25. Waterline design submittal 04 comments routed to engineers & CP 01/16/2024. Dsgn 05 rec;d 2/20/25. Extended Review Fee rec'd 2/26/25. Review 05 approved, waiting for plat. Review comments routed to consultant 02/26/2025. Shop Dwg 01 rec'd 4/8/25. Shop Dwg rec'd 4/17/25. Shop Dwg approved 4/18/25. Review & Inspection Fees, Developer Agmt & Bond #101447453 rec'd 5/28/25. C2C Issued 6/25/25.			
<b>Job #:</b> 2024110	<b>Job Type:</b> Site Plan w/Proposed Utilities	<b>Service Area:</b> Huddleston	<b>Last updated on:</b> 8/4/2025
<b>Job Name:</b> Mariners Landing Residential Development - Design			<b>Department Contact:</b> S Taylor
<b>Description:</b> Proposed 19 lot residential subdivision.			
<b>Status:</b> TRC 10/8/24. Concept 01 rec'd 10/2/24. Review completed, meeting notes routed to County CP 10/08/2024.Site/Dsgn 01 Rec'd 04/10/2025. Base Fee Req'd 04/10/2025. Base Fee rec'd 4/21/25. Comments 01 routed to CP. Site/Dsng 02 , Water & Sewer Calcs ec'd 8/4/25.			
<b>Job #:</b> 2024129	<b>Job Type:</b> Internal	<b>Service Area:</b> Bedford Central	<b>Last updated on:</b> 3/7/2025
<b>Job Name:</b> Town of Bedford Performance Bond Policy			<b>Department Contact:</b> R English
<b>Description:</b> Bonding policy for the Town of Bedford related to developments.			
<b>Status:</b> Bonding policy received through legal counsel on 12/3/24 that incorporates the Authority and County into the Town's development bonding process and agreements. Process provides greater restrictions on developers than BRWA's current processes. Meeting held with Mary Zirkle & Jordan Mitchell to discuss. BRWA does not have surety authority under subdivision infrastructure bonding, but does have authority for the developer agreement surety processes in place. 1/13/25: Per legal counsel discussion, Town will designate BRWA as an agent for bonds in their bonding policy. Awaiting final policy.			
<b>Job #:</b> 2025007	<b>Job Type:</b> Water & Sewer	<b>Service Area:</b> Forest	<b>Last updated on:</b> 7/8/2025
<b>Job Name:</b> Readmore Landing Development - Design			<b>Department Contact:</b> J Dean
<b>Description:</b> Proposed water and sewer extension to serve 86 lot subdivision,			
<b>Status:</b> Dsgn 01 rec'd 1/15/24. Base Fee rec'd 1/21/25.Comments sent to Planning 2/13/2025. Dsgn 02 rec'd 6/25/25. Comments sent to Planning 7/8/2025.			
<b>Job #:</b> 2025023	<b>Job Type:</b> Internal	<b>Service Area:</b> Forest	<b>Last updated on:</b> 4/4/2025
<b>Job Name:</b> Forest Flow Testing			<b>Department Contact:</b> Ward / Dade
<b>Description:</b> Flow testing to verify improvements from air release valve replacements.			
<b>Status:</b> Initial baseline testing completed prior to and during initial air release valve (ARV) replacements. Will retest areas after more replacements are completed.			
<b>Job #:</b> 2025027	<b>Job Type:</b> Site Plan w/ Existing Utilities	<b>Service Area:</b> Forest	<b>Last updated on:</b> 8/5/2025
<b>Job Name:</b> Forest Baptist Building Addition - Site Plan			<b>Department Contact:</b> S Taylor
<b>Description:</b> Proposed parking lot.			
<b>Status:</b> TRC 3/24/25. Concept 01 rec'd 3/20/25.Comments presented at TRC on 3/25/2025. Comments routed to planning after TRC. Site Plan 01 rec'd 8/1/25. SP comments 01 routed to CP 08/05/2025			

<b>Job #:</b> 2025042	<b>Job Type:</b> Site Plan w/ Existing Utilities	<b>Service Area:</b> Forest	<b>Last updated on:</b> 5/8/2025
<b>Job Name:</b> Farmington Pool House - Site Plan			<b>Department Contact:</b> J Dean
<b>Description:</b> Proposed 605 sf pool house.			
<b>Status:</b> Site Plan 01 rec'd 5/6/25. Comments sent to Planning 5/8/2025.			
<b>Job #:</b> 2025047	<b>Job Type:</b> Water & Sewer	<b>Service Area:</b> Moneta	<b>Last updated on:</b> 6/13/2025
<b>Job Name:</b> Bridgewater Bay Villas Roadway Improvements - Design			<b>Department Contact:</b> S Taylor
<b>Description:</b> Proposed roadway improvements for forthcoming Villas at Bridgewater Bay.			
<b>Status:</b> Dsgn 01 rec'd 6/4/25. Dsgn 01 Comments routed to CP 06/13/2025			
<b>Job #:</b> 2025053	<b>Job Type:</b> Site Plan w/ Existing Utilities	<b>Service Area:</b> Bedford	<b>Last updated on:</b> 7/3/2025
<b>Job Name:</b> Stoney Creek Campground - Site Plan			<b>Department Contact:</b> T Hale
<b>Description:</b> Proposed campground.			
<b>Status:</b> Site Plan 01 rec'd 6/26/25. Comments 01 and connection quotes sent to planning 07/03/2025.			
<b>Job #:</b> 2025054	<b>Job Type:</b> Water	<b>Service Area:</b> Montvale	<b>Last updated on:</b> 8/8/2025
<b>Job Name:</b> Montvale Water Company Transfer			<b>Department Contact:</b> B Key
<b>Description:</b> Ownership transfer from the Montvale Water Company to the BRWA			
<b>Status:</b> Bob Karnes and Betty visited the BRWA's office on 6/26/25 to start the process of ownership transfer. Letter of Intent to transfer executed on 7/3/25. VDH funding approval received 7/23 for up to \$200k reimbursement for work during the transition. Repairs, well operation, and locating services being performed and isolation valves added to reduce outage areas during repairs. Materials of poor quality, with some non-pressure materials found (Sch 30). Information sent to USDA 7/29 regarding transfer of debt service.			
<b>Job #:</b> 2025056	<b>Job Type:</b> Concept	<b>Service Area:</b> Moneta	<b>Last updated on:</b> 7/15/2025
<b>Job Name:</b> SML Multi-family Site Plan - Concept			<b>Department Contact:</b> Sam Taylor
<b>Description:</b> Proposed 100 unit condo/apartment complex at Halesford Bridge with lakefront access.			
<b>Status:</b> Concept Plan rec'd 07/10/2025. TRC to be held 07/15/2025. TRC attended, comments routed 07/15/2025			
<b>Job #:</b> 2025059	<b>Job Type:</b> Site Plan w/ Existing Utilities	<b>Service Area:</b> Forest	<b>Last updated on:</b> 7/28/2025
<b>Job Name:</b> River Technologies Addition - Site Plan			<b>Department Contact:</b> S Taylor
<b>Description:</b> Proposed 30x40 commercial accessory structure.			
<b>Status:</b> Site Plan 01 rec'd 7/25/25. Comments 01 routed to CP 07/28/2025			
<b>Job #:</b> 2025060	<b>Job Type:</b> Site Plan w/ Existing Utilities	<b>Service Area:</b> Moneta	<b>Last updated on:</b> 8/6/2025
<b>Job Name:</b> 14807 Moneta Road Suite J&K COU - Site Plan			<b>Department Contact:</b> T Hale
<b>Description:</b> Proposed change of use from coffee shop to doctors office.			
<b>Status:</b> Site Plan 01 rec'd 7/25/25. Comments 01 sent to planning on 8/6/2025.			
<b>Job #:</b> 2025067	<b>Job Type:</b> Concept	<b>Service Area:</b> Goode	<b>Last updated on:</b> 8/11/2025
<b>Job Name:</b> Design Center Commercial Building - Concept			<b>Department Contact:</b> T Hale
<b>Description:</b> Proposed new commercial building and parking lot improvements,			
<b>Status:</b> TRC 8/12/25. Concept 01 rec'd 8/11/25.			

# Developer Dedications Fiscal Year 2024-2025

Project	Project Type	Developer	Water		Sewer		Date Put Into Service
			Project Cost Ledger Acct 1500-1000	PipeLength	Project Cost Ledger Acct 1700-0016	Pipe Length	
2023091 Virginia Department of Corrections - FFMV	Fire Flow Meter	Worth, Inc. Attn: Scott Reid 2110 Winston Avenue S.W. Roanoke, VA 24014	\$33,000.00	0 lf	\$0.00	0 lf	11/13/2024
2023083 Bellevue Acres Subdivision - Design	Water	Gillispie Properties, LLC 4449 S Amherst Hwy Madison Heights, VA 24572	\$174,756.87	1332 lf	\$0.00	0 lf	10/21/2024
2022075 Hardees at Harmony Town Center - Site/Design	Water	Boodie-Noell Enterprises, Inc. P.O. Box 1908 Rocky Mount, NC 27802	\$20,600.00	0 lf	\$0.00	0 lf	10/23/2024
2022053 Blue Ridge Professional Park - Site/Design Plan	Fire Flow Meter	ZMJ, LLC 1298 Vista Centre Drive Forest, VA 24551	\$101,500.00	131 lf	\$5,650.00	0 lf	12/17/2024
2021043.1 Jefferson Village Drive Townhomes Phase 1	Water & Sewer	Lilly Construction Inc. P.O. 2460 Forest, VA 24551	\$136,552.00	536 lf	\$163,909.00	1645 lf	3/12/2025
2020073 West Crossing Section 4 - Design	Water	Lake Anna Investments, LLC P.O.Box P-7000 Lynchburg, VA 24505 Phone: (434) 455-3192	\$170,000.00	2843 lf	\$0.00	0 lf	5/21/2025
2020066.3 Westyn Village Forest Middle School Pump Station Upgrades - Design	Sewer	Thomas Builders of Virginia, Inc. PO Box 148 Forest, VA 24551	\$5,000.00	0 lf	\$836,364.98	55 lf	9/17/2024
2019117 Westyn Village Condotels Phase 2 - Site/Design	Water & Sewer	Westyn Village, LLC P.O. Box 148 Forest, VA 24551 Phone: 434-660-9054	\$110,499.50	1319 lf	\$11,724.80	160 lf	9/26/2024

Project	Project Type	Developer	Water		Sewer		Date Put Into Service
			Project Cost	PipeLength	Project Cost	Pipe Length	
			Ledger Acct 1500-1000		Ledger Acct 1700-0016		
			Total Value Waterline Dedications:		\$751,908.37		
			Total Length Water Pipe:		6161 lf		
			Total ValueSewer Line Dedications:		\$1,017,648.78		
			Total Length Sewer Pipe:		1860 lf		
			Total Value of Dedications:		\$1,769,557.15		



# **EXECUTIVE DIRECTOR'S REPORT**



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# RESOLUTION MEMORANDUM

**To:** BRWA Board of Directors  
**From:** Brian Key; Executive Director  
**Date:** August 14, 2025  
**Re:** Resolution 2025-08.01 –Policies

---

Attached is the above stated resolution for your consideration.

There are two policies that staff are recommending for approval with this resolution:

- 1) Policy 1.40 Governing Principles: We would like to add the word "Safety" to the list of values. The values are about how we do our work, and they are an expression of what is most important to us as we perform our work; adding this word to the values list is to emphasize the importance of working safely.
- 2) Policy 20.11 Leave: As can be seen in the attached markup of the policy, it is being recommended that Section 8 is added to policy to clarify the accrual of leave during extended leave.

## GOVERNING PRINCIPLES

**Section 1. PURPOSE**

The guiding principles of Bedford Regional Water Authority (“Authority”) define the basic function and essence of the organization. The MISSION STATEMENT defines what the Authority is, what it does, and who it serves; the VISION STATEMENT is a guiding image of the Authority’s desired future; the VALUES describe what is important to the Authority and describes its culture.

**Section 2. MISSION STATEMENT**

To provide high quality water and wastewater services to the community.

**Section 3. VISION**

Clean Water. Healthy Environment. Thriving Community.

**Section 4. VALUES**

Collaboration

Adaptability

Results

Enthusiasm

[Safety](#)

**Section 5. CORE VALUE**

Providing Quality Service to Everyone

**Section 6. REVISIONS**

- A. This policy was approved and adopted by the Authority’s Board of Directors on December 18, 2012, effective July 1, 2013.
- B. This policy was modified as follows:
  - 1. Approved February 20, 2024, effective February 21, 2024:
    - a. [The mission, vision, and values were changed as part of the 2024-2028 strategic planning process.](#)
    - 2. [Approved August 19, 2025, effective August 20, 2025:](#)
      - a. [Added Safety to the list of Values to reflect an emphasis on a culture of working safely.](#)

## LEAVE

### Section 1. PURPOSE

The Bedford Regional Water Authority (“Authority”) believes that its employees are the key to what allows the Authority to achieve its Governing Principles. While work makes up a large portion of an employee's life, a balance between work and personal time off is essential in maintaining quality performance and a positive work atmosphere. This policy documents how leave is accumulated and how leave can be used; this policy applies to all full-time and part-time employees, but this benefit is not provided for temporary employees.

### Section 2. PAID LEAVE

- A. Paid Leave includes Paid Time Off (“PTO”) and compensatory time.
- B. Explanations and Limitations of PTO:
  - 1. Employees taking leave when PTO is not available, except where otherwise specified in this policy, may be subject to discipline, up to and including termination.
  - 2. PTO provides full-time or part-time employees with the privilege of time off from work with pay.
  - 3. PTO days may be used for vacation, illness, off-job injury, doctor’s appointments, personal business, dependent care, emergencies, bereavement, or any other pre-approved absence by management.
  - 4. PTO does not include scheduled holidays; please see the Holiday Leave section of this policy for more information on holidays.
  - 5. PTO can only be used to supplement up to the number of hours needed to cover the employee’s regularly scheduled hours. PTO will not be paid for any hours over forty (40) hours per week unless approved by the Manager or due to mandatory overtime requirements.
  - 6. Part-time employees must use PTO to supplement the number of hours needed to get a twenty (20) hour week if they have elected to participate in health insurance.
  - 7. PTO must be scheduled in advance and approved by the employee’s Manager, except in cases of illness or emergency
  - 8. PTO balances should remain at or above zero (0) at all times.
    - a. Unearned PTO cannot be used.
    - b. Having a negative PTO balance is not allowed.
  - 9. Exempt employees under the Fair Labor Standards Act (“FLSA”):
    - a. Exempt employees should plan their schedule such that they take leave in half day (4 hours) or full day (8 hours) increments.
    - b. Exempt employees who request and are granted time off on a partial day holiday will need to use PTO to cover the work hours being missed when the office is open. If the office is open for 4 hours on the partial day holiday, but the exempt employee does not work during that time, then 4 hours of PTO must be used.
    - c. Deductions from pay may be made to the first or last week of employment, FMLA leave, leave due to disciplinary action, to offset jury or witness fees, and for military pay.
  - 10. Questions about PTO earned and used should be referred to Management or Human Resources.

## LEAVE

### C. Earning PTO:

1. PTO begins accruing at hire. PTO may be utilized as soon as it is accrued; there is no waiting period.
2. PTO is accrued biweekly and is based on the employee's years of service and original hire date.
3. If a full-time employee, as defined in the Work Hours and Compensation policy, is hired as part-time, the employee will retain their leave balance and their length of service towards part-time accrual rates.
4. A part-time employee, as defined in the Work Hours and Compensation policy, accrues paid leave at one-half (1/2) of an active full-time employee. If the part-time employee is hired as full-time, the employee will retain their leave balance and their length of service towards full-time accrual rates.
4. ~~New employees with more than 15 years of service the Virginia Retirement System ("VRS") prior to their employment with the Authority will begin PTO accrual based upon one half of their certified years of service VRS.~~
5. Full-time employees earn PTO at a rate based on the following schedule:

<b>Years of Service at the Authority</b>	<b>PTO Hours Earned / Year</b>	<b>* Equivalent PTO Days Earned / Year</b>
0-2	192	24
2-5	216	27
5-10	240	30
10-15	264	33
15-20	276	34.5
20-25	288	36
25-30	300	37.5
30+	312	39

This paragraph is not in the existing policy. Need to discuss with the board.

6. Part-time employees earn PTO at a rate based on the following schedule:

<b>Years of Service at the Authority</b>	<b>PTO Hours Earned / Year</b>	<b>* Equivalent PTO Days Earned / Year</b>
0-2	96	12
2-5	108	13.5
5-10	120	15
10-15	132	16.5
15-20	138	17.25
20-25	144	18
25-30	150	18.75

## LEAVE

30+	156	19.5
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\* Calculation based on eight (8) hour work days. The actual number of days depends on the work schedule of the employee.

D. Compensatory time is defined in the Work Hours and Compensation policy.

### E. Scheduled Use of Paid Leave:

1. Scheduled use of leave must be pre-approved by the employee's Manager for any event that can be reasonably scheduled in advance of taking the leave. Examples of this time include vacation time, planned medical appointments, funerals, planned care of dependents, etc.
2. Scheduled leave requires the employee to give notice to their Manager or Supervisor via calendar request located in Microsoft Outlook, or other method approved by their Manager or Supervisor, as follows:
  - a. For up to, and including, one (1) full day off, the request must be made during the standard employee workday, as defined in the Work Hours and Compensation policy, at least four (4) working hours in advance of the leave.
  - b. For more than one (1) full day off and up to five (5) days off, the request must be made at least two (2) full working days in advance of the leave.
  - c. For at least six (6) days off and up to ten (10) days off, the request must be made at least two (2) weeks in advance of the leave.
  - d. For leave equal to eleven (11) days or more, the request must be made at least one (1) month in advance of the leave.
3. Scheduled paid leave may be taken only at such times as the appropriate Manager may approve and the final decision for approval will be based on the staffing required to meet the work schedules of that facility or department.
  - a. Scheduled paid leave is subject to cancellation due to unforeseen emergencies, natural disasters, or the lack of staff to maintain proper operation of an Authority facility or department.
  - b. If scheduled paid leave is canceled, the employee should reschedule their leave with the appropriate Manager as soon as possible.
  - c. The employee is encouraged to schedule pre-approved leave as far in advance as possible with their Manager to avoid scheduling conflicts during and at the end of the fiscal year.

### F. Unscheduled Use of Paid Leave:

1. The employee is required to make every possible attempt to schedule events or appointments in accordance with the Scheduled Use of Paid Leave section of this policy.
2. Unscheduled paid leave that could not be reasonably foreseen will not be denied. Documentation of the situation must be provided to Human Resources. Except with established patterns of absences, the employee will not receive corrective action for any of the following uses of unscheduled paid leave:
  - a. Employee personal illness:
    - i. An employee absent in excess of three (3) working days due to a medical condition will need to provide a note from a doctor verifying that they were ill and may safely return to work.

## LEAVE

- ii. An absence due to illness extending beyond (5) days may qualify the employee for FMLA Leave.
- b. Care of others and family illness.
- c. Emergencies including infrequent occurrences of physical injury or illness, accidents, or unsuspected death/illness of family members. Examples of the required documentation for emergencies include the police report, hospital records, or any documentation to support the emergency.
- d. Legal situations such as personal court hearings or assistance with law enforcement.
- e. Bereavement.
- f. Severe weather, school closings, and delays.
- 3. If the employee is placed on leave under the Family Medical Leave Act, they will follow the requirements of the Family Medical Leave Act policy.
- 4. Management reserves the right to require the employee to make up the work missed due to the unscheduled use of PTO.

### G. Unused PTO:

- 1. The maximum amount of paid leave (pre-approved and unscheduled) that can be carried over as of the last pay period of each fiscal year are:
  - a. 640 hours Full-time employees that are Plan 1 or Plan 2 Virginia Retirement System (“VRS”) participants.
  - b. 352 hours for Full-time employees that are Hybrid Plan VRS Participants.
  - c. 352 hours for Part-time employees.
- 2. Please see the Termination policy for information about the payout of unused PTO.

## Section 3. LEAVE OF ABSENCE

- A. At the discretion of the Executive Director, short-term unpaid leaves of absence may be granted where warranted by extenuating circumstances that do not impose an undue burden on the Authority.
- B. The employee must exhaust their existing accumulated PTO and compensatory time if applicable prior to beginning a leave of absence; additional PTO will not be accrued, and accrual will not resume until the employee returns to work.
- C. By default, all benefits will be frozen or terminated while the employee is out on a leave of absence. If the employee would like to continue the benefits, completely at their expense, they should contact Human Resources to see what arrangements can be made.
- D. Upon return from the approved leave of absence, the Authority will make an effort to reinstate the employee to the same position they previously occupied, or to a similar position.
  - 1. The Authority cannot guarantee that the same position, or a similar position, will be immediately available when the employee desires to return.
  - 2. In such instances, the leave may be extended by the Authority until such time as a suitable position is available.



**OPERATING  
POLICY  
MANUAL**

Chapter: Employee Handbook  
Document Number: 20.11  
Page 5 of 8

Issue (Effective) Date: ~~October 19, 2022~~August 20, 2025  
Approval Date: ~~October 18, 2022~~August 19, 2025  
Approved By: Board of Directors

LEAVE



## LEAVE

### Section 5. HOLIDAY LEAVE

The Authority follows the state holiday schedule as published each year by the “Virginia Department of Human Resource Management” on <https://www.dhrm.virginia.gov/payandholidaycalendar>.

### Section 6. CIVIL AND MILITARY LEAVE

- A. Civil Leave: Legally required leave due to circumstances beyond the control of the employee, such as Jury Duty, will be approved and the employee will be fully compensated by the Authority for this time off as required by law. This also includes an employee being subpoenaed or summoned to court due to an instance that is of no fault of their own; a copy of the documentation showing the court order must be submitted to the Human Resources Department. The employee must notate their time accordingly on their timesheet.
- B. Military Leave: Active Duty in the Armed Services of the United States Military calls for required training, state or federal active military service, and responses to natural or man-made disasters as requested by the Governor. The Authority follows [§ 44-93 of the Code of Virginia](#) for “Leaves of absence for employees of Commonwealth or political subdivisions”.
  1. Paid Military Leave: Military Leave with full pay during the period of such activity will be provided by the Authority for up to 120 hours per federal fiscal year (October 1<sup>st</sup> – September 30<sup>th</sup>).
  2. Unpaid Military Leave: For employees in the reserve, or called to join the United States during the time of war or other declared national emergency or requested by the Governor to respond to natural or man-made disasters unpaid leave time will be granted to report to duty as required by their service.
    - a. Following the use of 120 hours of paid military leave, the unpaid leave will be available to the employee.
    - b. The employee is responsible to notify their manager, along with notifying Human Resources.
    - c. The employee can use PTO or compensatory time during the period that would be unpaid military leave.
    - d. If the employee and their manager are in mutual agreement, the manager will try to work around the military schedule to allow the staff member to work their full hours without needing to use leave.
    - e. The time employee is on military leave counts towards their eligibility for Family Medical Leave Act. Refer to policy 20.23 for details on the Family Medical Leave Act.
    - f. Reemployment rights extend to the employee who has been absent from a position of employment because of performing duty in the uniformed services. Job restoration is further conditioned on the position still existing and the employee is physically and mentally capable of performing the work of the vacated position.
      - i. For military leave of 30 consecutive calendar days or less, the employee is required to report back to work at the beginning of the next regularly scheduled work day after the release date of service.
      - ii. For military leave 31-180 consecutive calendar days, the employee must submit a request for reemployment within 14 days of release from service.

## LEAVE

- iii. For military leave greater than 180 consecutive calendar days, the employee must submit a request for reemployment within 90 days of release from service.

### Section 7. NOTIFICATION

- A. If unable to report to work for any reason, when expected to be on duty, an employee shall personally communicate this fact to their Supervisor or Manager prior to the scheduled shift; if the immediate Supervisor or Manager is not available or can otherwise not be reached, the employee must contact a Director.
  1. Notifying other employees or Managers of other departments is not acceptable, unless pre-arranged with their Manager or Supervisor.
  2. Leaving voice messages, emails, texts, or instant messages are not considered appropriate contact unless pre-arranged and/or approved by their Manager or Supervisor.
  3. If the employee is medically unable to notify the Authority, every reasonable effort should be made by the employee to have someone else contact the Authority to inform them of the situation.
- B. Failure to call in or to report to work for two (2) consecutive workdays will be considered a voluntary resignation or abandonment of the employee's job.

### Section 8. LEAVE ACCRUAL DURING EXTENDED LEAVE

- A. Employees who are on extended leave following the exhaustion of Family and Medical Leave Act (FMLA) entitlements will not accrue Paid Time Off (PTO), compensatory time, or other leave benefits, regardless of whether the leave is paid (e.g., short-term disability, PTO use) or unpaid.
- B. Accrual of PTO and other leave benefits will resume upon the employee's return to active work status.

### ~~Section 8.~~Section 9. EXCEPTIONS

Any exceptions to this policy must be approved by the Executive Director. The Executive Director may consult with the Personnel Committee of the Board of Directors as needed.

### ~~Section 9.~~Section 10. REVISIONS

- A. This policy was approved and adopted by the Authority's Board of Directors on January 22, 2013, effective July 1, 2013.
- B. This policy was modified as follows:
  1. Approved March 18, 2014, effective March 19, 2014:
    - a. Section 2.G clarified Unused PTO in regards to VRS.
  2. Approved April 21, 2015 effective April 22, 2015:
    - a. Section 2.B. 6 clarified when a part-time employee is required to use PTO.

## LEAVE

- b. Section 2.B. 9 added another exception to the use of a full-day of PTO by an exempt employee.
  - c. Section 2.E. shortened the amount of time necessary to schedule PTO.
  - d. Section 2.C. 3 clarified the accrual of PTO from a full-time employee transitioning to a part-time employee.
  - e. Section 2.C. 4 clarified the accrual of PTO from a part-time employee transitioning to a full-time employee.
  - f. Section 2.G. 1 clarified the roll-over of PTO for a part-time employee.
- 3. Approved May 17, 2016 effective May 18, 2016:
    - a. Section 2.B. 9 clarified how long an exempt employee is to plan on working before leaving.
  - 4. Approved February 21, 2017 effective March 6, 2017:
    - a. Section 2.B. 9 modified to allow exempt employees the ability to take partial day leave using the PTO bank.
  - 5. Approved October 18, 2022 effective October 19, 2022:
    - a. Section 2 had minor corrections made throughout the section.
    - b. Section 5 was modified to further detail the use of Civil and Military Leave.
    - c. Section 6 was created for Notification Requirements.
  - 6. Approved August 19, 2025, effective August 20, 2025
    - ~~e-a. Section 8 was added~~ to define leave accrual during extended absences



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**RESOLUTION**  
2025-08.01  
**Policy Revisions**

At a regular meeting of the Bedford Regional Water Authority ("Authority") Board of Directors, held in the Board Meeting Room at the Authority's Administrative Annex Building on the 19<sup>th</sup> day of August 2025, beginning at 7:00 p.m.:

**WHEREAS**, the Bedford Regional Water Authority (the "Authority") is a public service authority formed and existing in accordance with the provisions of Chapter 51 of Title 15.2 of the Code of Virginia, 1950, as amended, the Virginia Water and Waste Authorities Act §§ 15.2-5100-15.2-5159 (the "Act"); and,

**WHEREAS**, the Authority desires to have a comprehensive set of policies governing the manner in which the Authority conducts its regular business, and the Authority directs that these policies be grouped together into an operating policy manual; and,

**WHEREAS**, staff are recommending minor changes to the Governing Principles Policy 1.40 and to the Leave Policy 20.11; and,

**WHEREAS**, the Board of Directors of the Authority has reviewed the proposed changes to the policies stated above, and concur with the recommendation to make the changes; now,

**THEREFORE, BE IT RESOLVED**, that the Board of Directors of the Bedford Regional Water Authority does hereby approve of the changes presented to the Board for the policies listed above.

Member \_\_\_\_\_ made a motion to approve this Resolution.

Member \_\_\_\_\_ made a Second to approve.

Board Member Votes: \_\_\_\_ Aye \_\_\_\_ Nay \_\_\_\_ Abstain

**CERTIFICATION**

The undersigned secretary of the Bedford Regional Water Authority does hereby certify that the foregoing is a true, complete, and correct Resolution adopted by a vote of a majority of the Directors of the Bedford Regional Water Authority, present at a regular meeting of the Board of Directors of the Bedford Regional Water Authority duly called and held **August 19, 2025** at which a quorum was present and acting throughout, and that the same has not been amended or rescinded and is in full force and effect as of the date of the above mentioned meeting.

(SEAL)

---

Brian M. Key, Secretary,  
Bedford Regional Water Authority



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## RESOLUTION MEMORANDUM

**To:** BRWA Board of Directors  
**From:** Brian M. Key – Executive Director  
**Date:** August 14, 2025  
**Re:** Resolution 2025-08.02 – Montvale Water Ownership Transfer

---

Enclosed, for your consideration, is the above referenced resolution.

Attached to this memorandum is the letter of intent that was signed on July 3, 2025 to begin the process of evaluating the Montvale Water System and operating the system during an interim period while agreements are drafted and approvals are pursued.

Also attached to this memorandum is the grant approval from the Virginia Department of Health; the grant is to providing funding to make the ownership transfer less of a financial burden and to improve service to the Montvale community.



July 3, 2025

Montvale Water Company  
Bob Karnes and Betty Carter  
P.O. Box 155  
11421 W. Lynchburg Salem Turnpike  
Montvale, VA 24122

Re: Confidential Letter of Intent ("Intent")  
Acquisition of Operating Assets and Water system of Montvale Water Incorporated

Dear Mr. Karnes and Ms. Carter:

The Bedford Regional Water Authority is interested in acquiring the water system and associated operating assets of Montvale Water Incorporated on the following terms:

- 1) **RECEIVING WATERWORKS:** Bedford Regional Water Authority ("Authority"), a public body politic and corporate of the Commonwealth of Virginia.
- 2) **CONSOLIDATING WATERWORKS:** Montvale Water Incorporated ("Company"), a Virginia corporation.
- 3) **SYSTEM:** Operating assets of Company including all easements and improvements associated with or used in conjunction with the water system operated by the same (the "System").
- 4) **PURCHASE PRICE:** The parties agree that there will be no cash consideration paid for the System, and that the consideration will be Authority's continued care and maintenance for the System and the benefits to the users of the System associated therewith.
- 5) **CLOSING COSTS:** The Authority shall pay any and all recordation and filing costs related to the acquisition of the System
- 6) **AGREEMENT:** The Authority and the Company will work diligently together to develop a legally binding final agreement ("Agreement") for the complete transfer of the System from the Company to the Authority.

- 7) **STUDY PERIOD:** The study period shall be one hundred and eighty (180) days commencing on the date of this Intent and concluding upon the execution of the Agreement (the "Study Period"). During the Study Period, the Authority and/or its representatives shall have the right to undertake surveys, tests (including environmental testing), and such other studies as Authority desires (the "Due Diligence"). If the Authority is not satisfied with the results of the Due Diligence, in its sole and absolute discretion, it shall have the right to terminate the terms of the Intent and cease the development of the Agreement in its entirety. The Company, within thirty (30) calendar days following the execution of this Intent by both parties shall deliver to Authority all due diligence materials in Company's possession or reasonably available to Authority pertaining to the System including, but not limited to, the following:
- a) Summary of any known outstanding code violations or issues with the local jurisdiction (if any).
  - b) Documentation of all waivers or special exceptions received from the local jurisdiction (if any).
  - c) Most recent environmental reports, if available, and copies of all related actions or associated (remediation) work.
  - d) Copies of any current or threatened legal actions involving the System.
  - e) All available information on any outstanding debt from the issuing party for the debt.
- 8) **INTERIM WORK:** During the Study Period the Company agrees:
- a) The Authority is authorized to serve as the Company's agent for receiving Virginia Utility Protection Service ("VUPS") locating tickets, communications, and notices during the Study Period while the waterworks are being consolidated and the Agreement is being prepared for review and approval. After the execution of this Intent, the Authority will take responsibility for locating the water facilities on Monday July 7, 2025.
  - b) The Authority is authorized by the Company to obtain detailed information on any outstanding debt from the issuing party for the debt; this includes, but is not limited to, the USDA Rural Development program.
  - c) The Authority will assist with providing repair services for waterline leaks and breaks; a priority will be placed on the restoration of water service when customer service disruptions occur due to a waterline breaks in the System.
  - d) The Authority will apply for grant funding from the Virginia Department of Health ("VDH") under the Equitable Access to Drinking Water Fund to assist with the expenditures incurred by the Authority during the consolidation of the waterworks owned by the Company.
  - e) The Company will continue to provide billing services and be responsible for all customer communications until the Agreement is executed, unless agreed to in writing by both parties prior to the execution of the Agreement.
  - f) The Company and the Authority will work with their respective Board of Directors with the intent to obtain the authorizations necessary to execute the Agreement.
- 9) **CLOSING DATE:** The closing date of the Agreement shall be as soon as is practicable after the conclusion of the Study Period.



- 10) **TITLE:** Good and marketable title to all personal property with any real property being conveyed by General Warranty Deed, insurable at standard rates and shall be free of liens and encumbrances ("Title Defects") subject to standard exceptions and matters of record. The Authority shall examine title during the Study Period and report to Company any known Title Defects and the Company will be required to fix said Title Defects.
- 11) **REPRESENTATIONS:** The Company shall make such representations as are commonplace in similar water system acquisition transactions. The Authority will not assume any liabilities or obligations of Company, except as specifically stated in the Agreement. With the exception of debt service acquired prior to the signing of this Intent, the Company shall be responsible for the timely payment of all outstanding obligations arising prior to Closing.
- 12) **BROKERAGE:** Neither party shall be responsible for payment of any commission, finder's fee or other compensation based on this transaction.
- 13) **EXCLUSIVITY:** The parties agree that so long as they are actively pursuing discussions and preceding toward closing of a transaction, the Authority shall have the exclusive right to negotiate with the Company for the acquisition of the System, any related assets, and real property. During such exclusivity period, the Company agrees not to directly or through intermediaries solicit, entertain, or otherwise discuss with any person any offers to acquire all or any portion of the System or other assets or real property of Company. In the event Company receives an offer for the System, any related assets or real property, Company shall promptly notify Authority of the same. Such offer shall not be effective until such time as Authority terminates the transaction contemplated herein.
- 14) **NON-BINDING:** Except for the Exclusivity section and the commitments contained within the Interim Period section, which are valid and binding obligations of the parties hereto, this Letter of Intent does not constitute a legally binding offer to transfer the system. No additional legal obligations shall exist between the parties until such time as the Agreement has been tendered, negotiated, executed and delivered with consideration by all parties. Otherwise, this proposal merely represents the basic business terms under which the parties endeavor to negotiate a final, binding agreement. Notwithstanding the foregoing, once agreed upon by all parties, this Letter of Intent shall signify the good will intent of the parties to immediately enter into contract negotiations.

15) **SIGNATURES:** If you are interested in pursuing a transaction consistent with these general terms, please so indicate by signing below and returning a copy of this Letter of Intent. The definitive Agreement shall be prepared by the Authority and made available for review by the Company within one hundred and twenty (120) calendar days following the mutual agreement by all parties with the terms outlined in this Letter of Intent.

Sincerely,



Brian M. Key, PE  
Executive Director

BMK/bmk

**ACCEPTED AND AGREED TO**

This 3rd day of July, 2025

MONTVALE WATER INCORPORATED

By Bob Karnes  
Robert Karnes

Betty J. Carter  
Betty Carter

Its President

Secretary



## COMMONWEALTH of VIRGINIA

Karen Shelton, MD  
State Health Commissioner

Department of Health  
P O BOX 2448  
RICHMOND, VA 23218

TTY 7-1-1 OR  
1-800-828-1120

July 23, 2025

Subject: Bedford County  
PWSID: 5019675  
Water: Montvale Water, Inc.

Mr. Brian Key, Executive Director  
Bedford Regional Water Authority  
1723 Falling Creek Road  
Bedford, VA 24523

Re: Equitable Access to Drinking Water Application – Montvale Consolidation Project.

Dear Mr. Key:

Following our panel review of your application for Equitable Access to Drinking Water, we have conditionally approved the estimated/incurred costs in the application (Attachment 1) that you submitted to ODW on July 9, 2025. Please note that this fund is fulfilled through reimbursement of approved costs that you have already incurred. As discussed in our call on 7/22/25, the maximum total disbursement for this project is **\$200,000**. You discussed forgoing the PER outlined in your application as there is not a VDH requirement for completion of a PER for this consolidation. The attached requisition letter (Attachment 2) and template (Attachment 3) are required for all reimbursements. Make sure to include documentation for each line item in the requisition form.

If you have any questions or need further clarification regarding this letter, please feel free to contact me at (804) 317-0140, or [Jarrett.talley@vdh.virginia.gov](mailto:Jarrett.talley@vdh.virginia.gov). Thank you for showing interest in our program.

Sincerely,

  
box SIGN 17YYP8VY-4QR9662Z

Jul 23, 2025

Jarrett Talley  
Capacity Development Supervisor

Attachments: 1. Montvale – BRWA Consolidation Application  
2. Requisition Cover Letter  
3. Requisition Request  
cc: Sarah Rowe, VDH - ODW Sustainability Coordinator  
Matt Frame, VDH – ODW Sustainability Coordinator



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## RESOLUTION

2025-08.02

### Montvale Water Ownership Transfer

At a regular meeting of the Bedford Regional Water Authority ("Authority") Board of Directors, held in the Board Meeting Room at the Authority's Administrative Annex Building on the 19<sup>th</sup> day of August 2025, beginning at 7:00pm:

**WHEREAS**, the Authority has been requested by Montvale Water Incorporated ("MWI") for the Authority to take ownership of the Montvale Water Company private water system ("System") serving the Montvale community; and,

**WHEREAS**, due to the emergency situation where the community was suffering significant prolonged water outages due to the damages to the System occurring from a contractor installing fiber optic internet service throughout the Montvale service area, the Authority signed an Agreement of Intent dated July 3, 2025 to begin the process of evaluating and operating the system and to work towards and ownership transfer; and,

**WHEREAS**, the Virginia Department of Health has provided grant funding to reimburse the Authority for the work involved in repairing the System and work related to preparing System to make it ready for an ownership transfer; now,

**THEREFORE, BE IT RESOLVED**, that the Executive Director of the Authority is hereby authorized to execute an Agreement with MWI and/or their successors and/or trustees, as prepared and approved by the Authority's legal counsel, and the Executive Director is authorized to sign any and all documents to assume ownership and operational maintenance responsibility for the water system serving the Montvale community.

Member \_\_\_\_\_ made a motion to approve this Resolution.

Member \_\_\_\_\_ made a Second to approve.

Board Member Votes: \_\_\_\_ Aye \_\_\_\_ Nay \_\_\_\_ Abstain

## CERTIFICATION

The undersigned secretary of the Bedford Regional Water Authority does hereby certify that the foregoing is a true, complete, and correct Resolution adopted by a vote of a majority of the Directors of the Bedford Regional Water Authority, present at a regular meeting of the Board of Directors of the Bedford Regional Water Authority duly called and held **August 19, 2025** at which a quorum was present and acting throughout, and that the same has not been amended or rescinded and is in full force and effect as of the date of the above mentioned meeting.

(SEAL)

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Brian M. Key, Secretary,  
Bedford Regional Water Authority

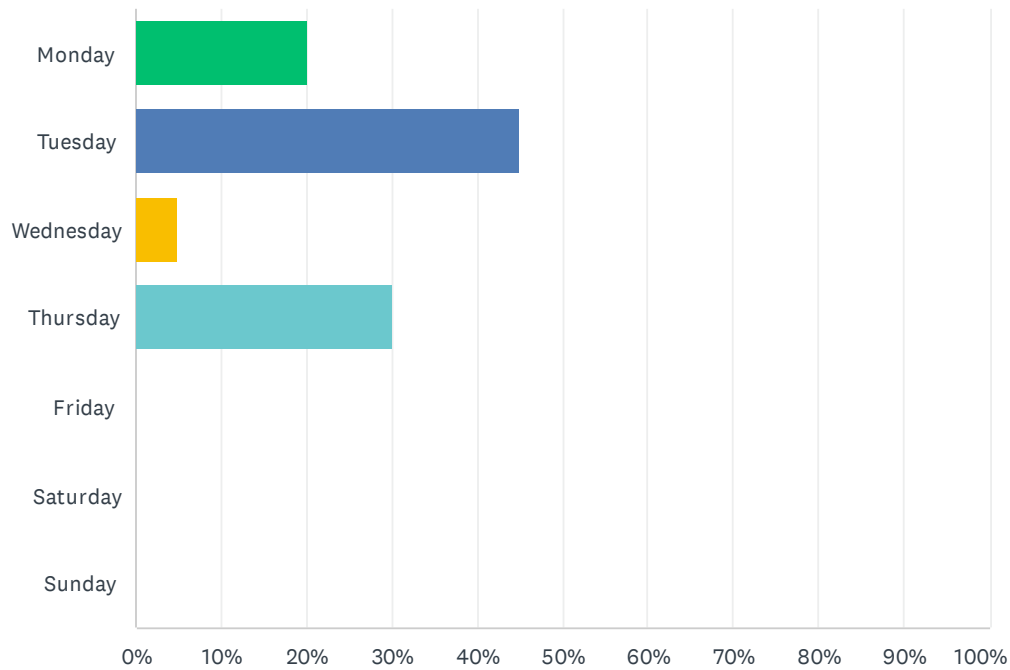
## Q1 Name of Organization

Answered: 20 Skipped: 0

#	RESPONSES	DATE
1	Henry County Public Service Authority	6/27/2025 9:13 AM
2	Harrisonburg- Rockingham Regional Sewer Authority	6/27/2025 8:50 AM
3	Dinwiddie County Water Authority	6/26/2025 4:24 PM
4	Rockbridge County Public Service Authority	6/26/2025 1:02 PM
5	Campbell County Utilities and Service Authority	6/25/2025 11:07 AM
6	Prince William Water	6/25/2025 11:06 AM
7	Fauquier County Water and Sanitation Authority	6/25/2025 11:04 AM
8	Loudoun Water	6/25/2025 11:02 AM
9	Pepper's Ferry Regional Wastewater Treatment Authority	6/25/2025 10:34 AM
10	Rivanna Water & Sewer Authority	6/25/2025 8:04 AM
11	Albemarle County Service Authority	6/25/2025 7:44 AM
12	Amherst County Service Authority	6/24/2025 3:13 PM
13	Louisa County Water Authority	6/24/2025 3:09 PM
14	Augusta Water	6/24/2025 2:23 PM
15	Washington County Service Authority	6/24/2025 2:14 PM
16	Frederick Water	6/24/2025 2:05 PM
17	AlexRenew	6/24/2025 2:04 PM
18	Appomattox River Water Authority/South Central Wastewater Authority	6/24/2025 1:59 PM
19	Pulaski County Public Service Authority	6/24/2025 1:55 PM
20	Maury Service Authority	6/24/2025 1:48 PM

## Q2 Day of the Week Board Meeting is Held

Answered: 20   Skipped: 0



ANSWER CHOICES	RESPONSES	
Monday	20.00%	4
Tuesday	45.00%	9
Wednesday	5.00%	1
Thursday	30.00%	6
Friday	0.00%	0
Saturday	0.00%	0
Sunday	0.00%	0
TOTAL		20



## Q3 Time Board Meeting is Held

Answered: 20   Skipped: 0

#	RESPONSES	DATE
1	6:00 PM on the 3rd Monday of each month	6/27/2025 9:13 AM
2	3:00 PM	6/27/2025 8:50 AM
3	2:00 PM - Monthly	6/26/2025 4:24 PM
4	5pm	6/26/2025 1:02 PM
5	5 pm	6/25/2025 11:07 AM
6	4:00 PM	6/25/2025 11:06 AM
7	2:00PM Work Session and 4:00PM Regular Meeting (public would attend after 4:00)	6/25/2025 11:04 AM
8	3:30 pm	6/25/2025 11:02 AM
9	12:00	6/25/2025 10:34 AM
10	2:15pm	6/25/2025 8:04 AM
11	9 a.m.	6/25/2025 7:44 AM
12	1:30pm prior to Board of Supervisors Regular Meeting @ 3:00pm on the first Tuesday of each month.	6/24/2025 3:13 PM
13	6:00 pm	6/24/2025 3:09 PM
14	1:30 PM	6/24/2025 2:23 PM
15	5:00 PM	6/24/2025 2:14 PM
16	4PM	6/24/2025 2:05 PM
17	6:00 pm ET	6/24/2025 2:04 PM
18	2:00 pm	6/24/2025 1:59 PM
19	9:00 am	6/24/2025 1:55 PM
20	5:00PM	6/24/2025 1:48 PM

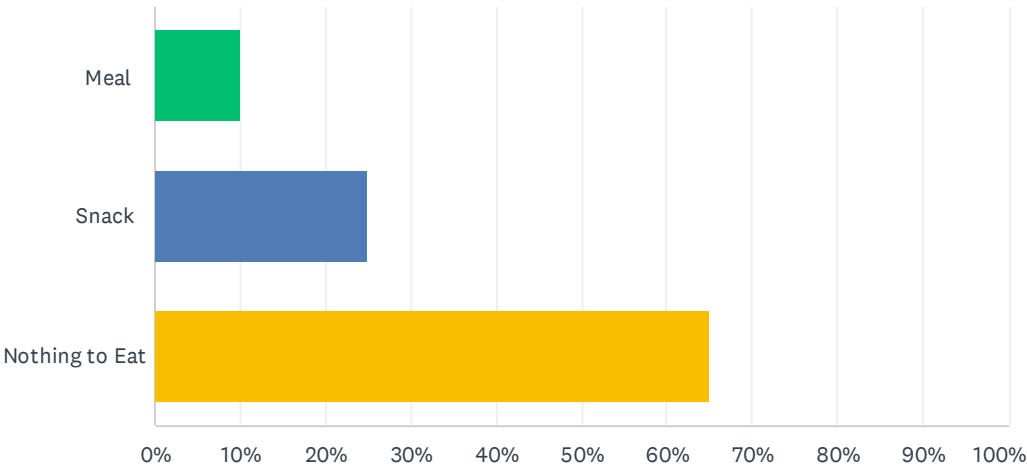
## Q4 How many people from the public usually attend?

Answered: 20   Skipped: 0

#	RESPONSES	DATE
1	0-2	6/27/2025 9:13 AM
2	0	6/27/2025 8:50 AM
3	0 - 1	6/26/2025 4:24 PM
4	3	6/26/2025 1:02 PM
5	none	6/25/2025 11:07 AM
6	Two to three (usually contractors)	6/25/2025 11:06 AM
7	We rarely have public attendance	6/25/2025 11:04 AM
8	0	6/25/2025 11:02 AM
9	0	6/25/2025 10:34 AM
10	1-5	6/25/2025 8:04 AM
11	1-3	6/25/2025 7:44 AM
12	< 5, however meeting is recorded and shown on YouTube That generates public awareness/participation	6/24/2025 3:13 PM
13	0	6/24/2025 3:09 PM
14	0	6/24/2025 2:23 PM
15	0 to 5	6/24/2025 2:14 PM
16	1	6/24/2025 2:05 PM
17	0	6/24/2025 2:04 PM
18	0	6/24/2025 1:59 PM
19	2-3	6/24/2025 1:55 PM
20	Typically between 2-10	6/24/2025 1:48 PM

Q5 Do you offer a meal or snack during the meeting?

Answered: 20    Skipped: 0



ANSWER CHOICES	RESPONSES	
Meal	10.00%	2
Snack	25.00%	5
Nothing to Eat	65.00%	13
TOTAL		20

## Q6 Is there anything else you would like to share that make your board meetings successful?

Answered: 12 Skipped: 8

#	RESPONSES	DATE
1	We generally issue a media release after each meeting to ensure the public is getting accurate information about projects, rates, etc. As a result, the media rarely attends our meetings now.	6/27/2025 9:13 AM
2	All Board members are committed to the Authority and personalities do not get in the way of doing our best for the community we serve!	6/26/2025 4:24 PM
3	Our Board meetings used to be at 6:30 pm. The change in time was better for us and our Board and has not affected public participation. We take turns bringing a dessert. It used to be just staff bringing cakes or whatever dessert, but now Board members have started contributing. Since the meeting has been moved earlier, sometimes we have a savory snack, but the Board prefers desserts. And we have coffee.	6/25/2025 11:07 AM
4	We do offer our Board Members and Senior Staff snacks in another room prior to the Board Meeting.	6/25/2025 11:06 AM
5	We have been doing our meetings last Tuesday of the month with 2PM Work Session followed by regular agenda items at 4PM, and just after 4PM is where our slot of public comment usually falls on the agenda. However, we almost never have public attendance. Other than dishes of candy we don't have food. The work session idea was started many years ago by previous Board Members for other reasons, but current Board won't give it up, even though they occasionally complain about length of meeting. We take the 2-hour work session time to update on projects, events, show interesting technology, etc. and fill the two hours with whatever we can to keep meetings interesting. 5 Board Members	6/25/2025 11:04 AM
6	Our GM and General Counsel hold a "pre-Board" meeting with the Chair and Vice Chair the hour before the Board meeting, which is a helpful check-in. We use BoardDocs with a standard agenda that allows the Board and public to access at the same time. We also provide a MicroSoft Teams link to the meetings which allows the public to observe the meeting. (I can provide a link to our July mtg if interested in seeing how it works?)	6/25/2025 11:02 AM
7	Our board meetings start at 11:30 am with lunch being served to Board members and alternates. The meeting is called to order at 12:00 pm and follows the advertised agenda at that point in time. While it is rare that any public attends our meetings, they are welcome and able to attend starting a 11:30 am.	6/25/2025 10:34 AM
8	Our Chair has stated he wants meetings to be productive, harmonious and short. We try to address anything that may be controversial with the appropriate Committee before bringing it to the full Board. We have seven members on our Board, so with a Committee (two members) recommendation, we are already half way to passage. We also do small rate increases annually. In the eight years I have been here, we have never had anyone attend a Public Rate Hearing to oppose the increase.	6/24/2025 2:23 PM
9	Meetings used to be at 5PM, but with little if any public attending, the Board elected to start earlier as it worked better for the members' schedules.	6/24/2025 2:05 PM
10	Appropriate agenda topics; room layout; effective Board onboarding; presentations from key staff, not just the GM; Board retreats; chartering; continuing education; tours of work/key initiatives; guest speakers	6/24/2025 2:04 PM
11	Board package emailed to members one week in advance. On any items you think the Board is split or could be controversial, meet with individual members in advance. Communicate, Communicate, Communicate.	6/24/2025 1:59 PM
12	We purchased a meeting Owl that supports remote participation. We do provide candy for Board Members.	6/24/2025 1:48 PM

## Board Meeting Survey Overview

- **Total responses:** 20 organizations
- 

### Q2. Day of the Week Board Meeting is Held

Day	Number	Percentage
Monday	4	20%
Tuesday	9	45%
Wednesday	1	5%
Thursday	6	30%
Friday–Sunday	0	0%

#### Insight:

- Nearly half (45%) hold meetings on Tuesday.
  - Combined, Tuesday and Thursday cover 75% of all board meetings.
- 

### Q3. Time Board Meeting is Held

- Wide range: earliest at 9:00 AM, latest at 6:00 PM.
- Most common start times cluster:
  - Early afternoon (12:00–3:00 PM): 10 meetings
  - Late afternoon/evening (4:00–6:00 PM): 10 meetings

#### Insight:

- Boards are split equally between early afternoon and late afternoon/evening start times.
  - Several note “work sessions” or staggered start times (e.g., 2PM work session followed by 4PM meeting).
- 

### Q4. Public Attendance

- Reported attendance is generally very low:
  - Most (≈70%) report 0–2 attendees.
  - A few report 2–10 on occasion.
- One organization notes that meeting recordings on YouTube boost public awareness.

**Insight:**

- Live public attendance is minimal despite meetings being open.
  - Online streaming or recording is increasingly used to reach the public.
- 

**Q5. Meal or Snack Offered****Option   Number   Percentage**

Meal     2            10%

Snack    5            25%

Nothing   13           65%

**Insight:**

- The majority do not provide food.
  - Of those who do, snacks are more common than meals.
- 

**Q6. Success Practices Summarized**

- **Advance preparation & communication:**
    - Email board packages early; pre-meetings with Chair/Vice Chair.
    - Use BoardDocs and tools like Microsoft Teams for transparency.
  - **Meeting management:**
    - Move meetings to earlier times for board convenience.
    - Use committees to resolve controversial items before full board discussion.
  - **Engagement & education:**
    - Work sessions, guest speakers, project updates to keep meetings interesting.
    - Board retreats and continuing education.
  - **Atmosphere & culture:**
    - Focus on harmony and productivity.
    - Dessert sharing and small gestures (candy, snacks) help morale.
  - **Technology:**
    - Use tools like Meeting Owl to support remote participation.
-



**Key Takeaways**

- Board meetings in this sector are most often on Tuesday or Thursday.
- Public attendance is very low, often close to zero.
- Most boards do not serve food, but some provide light snacks or desserts.
- Success is driven by good preparation, strong board relationships, technology, and balanced meeting design.