



BOARD OF DIRECTORS

May 20th, 2025

BEDFORD REGIONAL WATER AUTHORITY

Providing quality service to everyone.



1723 Falling Creek Road, Bedford, VA 24523-3137



540.586.7679



540.586.5805



www.brwa.com

MEETING NOTES

To: BRWA Board of Directors
From: Brian M. Key, Executive Director
Date: May 13, 2025
Re: Notes for the May 20, 2025, Board of Directors Meeting

In addition to the public hearing on the rate changes, there are a few action items being recommended to the Board at this meeting; these action items are shown as bold on the agenda. Below are a few notes corresponding to the agenda numbers:

3. Rate Hearing: The hearing is at the beginning of the agenda, in order to allow anyone who may attend for the rate hearing to speak early in the meeting should they wish to depart after the hearing.
- 4.a. **Resolution 2025-05.01:** This resolution is for the board to consider if changes to the rates are to be made. The rates shown on the revised policy match up to the advertised notice for rate changes. The budget was prepared based on the advertised rates.
- 4.b. **Resolution 2025-05.02:** Because there is a new rate being proposed for Phasing Projects, the rate information policy will need to be changed if the board approves the rates.
- 7.b. **Resolution 2025-05.03:** The operating budget has been reviewed by the board at the regular April meeting, and it is being recommended for approval by the Finance Committee.
- 7.c. **Resolution 2025-05.04:** The capital improvement projects budget has been reviewed by the board at the regular April meeting and it is being recommended for approval by the Finance Committee.
- 8.b. **Resolution 2025-05.05:** The consulting engineer agreements for services have expired, and staff is recommending renewing the agreements for one more year; there are no commitments of costs involved in these agreement, rather they are in place so that services can be quickly obtained in the future when needed.

If you have any questions about any of the information contained in your board packets, or if you are not going to be able to attend the meeting, please contact me as soon as possible prior to the board meeting.

AGENDA

NOTICE AND AGENDA

To: Board of Directors
From: Brian M. Key – Executive Director
Date: May 13, 2025
Re: Notice of Board Meeting and Agenda

A regular meeting of the Board of Directors of the Bedford Regional Water Authority (“Authority”) will be held on **Tuesday, May 20, 2025, at 7:00 p.m.** in the **Board Meeting Room** of the Authority located in the **Annex** building at **1723 Falling Creek Road in Bedford County**. The public can provide input and/or join the meeting in person or in the following ways:

- Join the Zoom meeting with **audio/video** by electronic device (computer, phone, tablet):
<https://us02web.zoom.us/j/87490416184?pwd=cpA0po6e29tqI3KQ0mlU9TAxIhIOQG.1>
 - Meeting ID: 874 9041 6184
 - Passcode: 1tPRC5
- Join the Zoom meeting with **audio only** by phone:
786.635.1003 or 267.831.0333 or 301.715.8592
 - Meeting ID: 874 9041 6184
 - Passcode: 043716
- Click on the link to the online meeting on our website
 - www.brwa.com (Navigate to “Get In Touch/Calendar” and find the date of the meeting)

The following Agenda is proposed for discussion:

1. Call to Order
 - a. Pledge of Allegiance
 - b. Moment of Silence
2. Review of Agenda
3. Public Hearing for Rate Adjustments
 - a. Open Public Hearing
 - b. Presentation about Rates: Presented by Jill Underwood
 - c. Public Comments about Rates
 - d. Close Public Hearing
4. Action Item Following Rate Hearing
 - a. **Resolution 2025-05.01:** Rate Policy 2.00
 - b. **Resolution 2025-05.02:** Rate Information Policy 2.01
5. Public Comments for all issues other than the public hearing
6. Approval of Minutes: April 15, 2025 – Regular Board Meeting
7. Financial Report: Presented by Jill Underwood
 - a. Financial Statements through month end April 2025
 - b. **Resolution 2025-05.03:** FY 2025-2026 Operating Budget
 - c. **Resolution 2025-05.04:** FY 2025-2026 Capital Improvement Projects

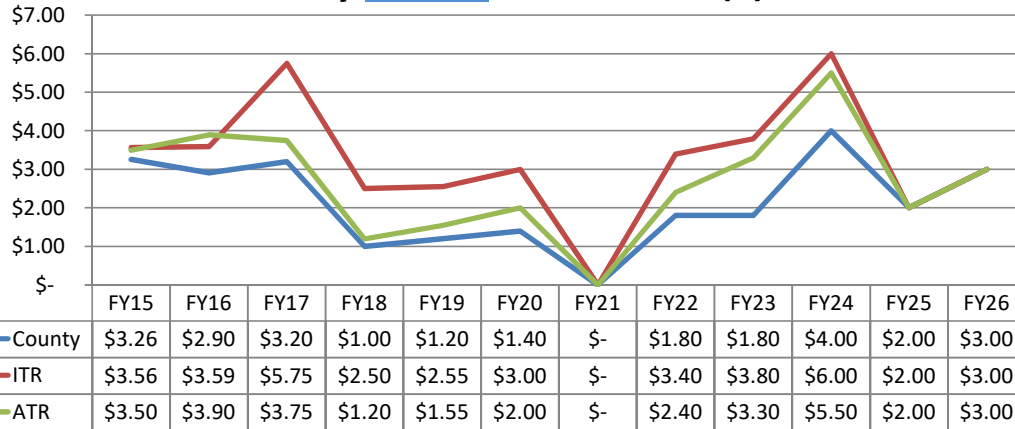
To: Board of Directors
From: Brian M. Key – Executive Director
Date: May 13, 2025
Re: Notice of Board Meeting and Agenda

8. Operations Report: Presented by Thomas Cherro
9. Administration Report: Presented by Megan Pittman
10. Engineering Report: Presented by Rhonda English
 - a. Project reports
 - b. **Resolution 2025-05.05:** Engineering Term Contract Extension Agreements
11. Executive Report: Presented by Brian Key
12. Other business not covered on the above agenda
13. Motion to Adjourn

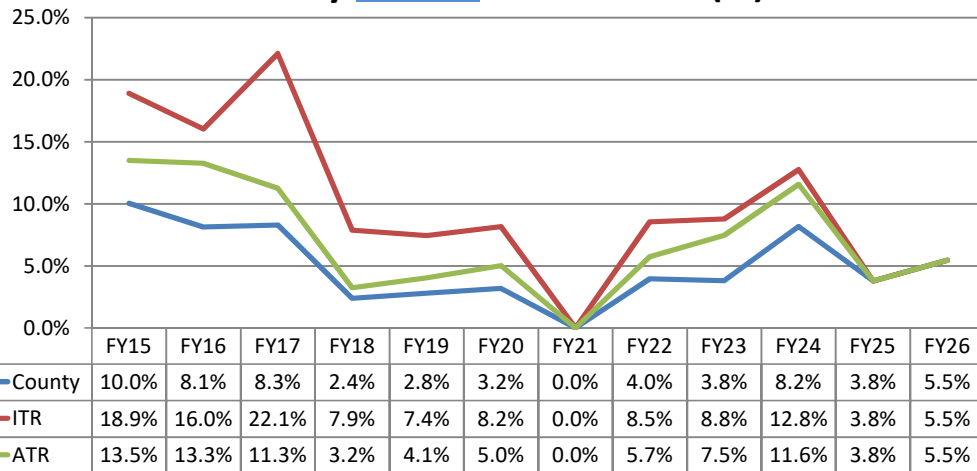
PUBLIC HEARING

FY26		Old Rate	New Rate
Possible Rate Change- Fixed (Base)	\$ 2.00	\$ 29.00	\$ 31.00
Possible Rate Change- Commodity	\$ 0.25	\$ 6.50	\$ 6.75
Possible Rate Change- Paradise Point	\$ 2.00	\$ 41.00	\$ 43.00

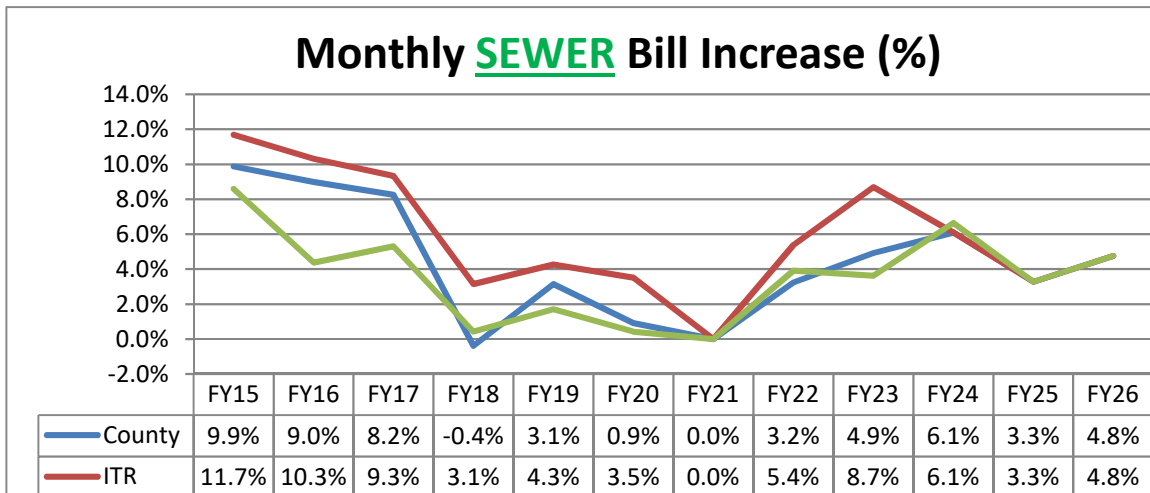
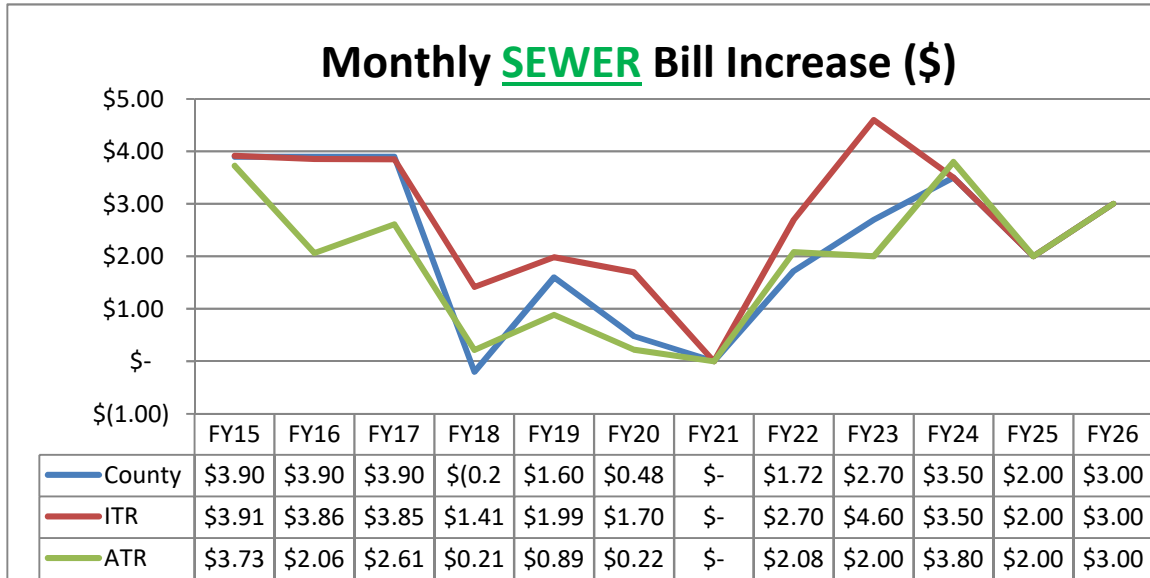
Monthly WATER Bill Increase (\$)



Monthly WATER Bill Increase (%)



FY26		Old Rate	New Rate
Possible Rate Change - Fixed (Base)	\$ 2.00	\$ 29.00	\$ 31.00
Possible Rate Change - Cedar Rock	\$ 2.00	\$ 72.00	\$ 74.00
Possible Rate Change - Mariner's	\$ 2.00	\$ 37.00	\$ 39.00
Possible Rate Change - Commodity	\$ 0.25	\$ 8.50	\$ 8.75



RATE HEARING ACTION ITEMS



1723 Falling Creek Road
Bedford, VA 24523-3137
(540) 586-7679 (phone)
(540) 586-5805 (fax)
www.brwa.com

RESOLUTION MEMORANDUM

To: BRWA Board of Directors
From: Jill Underwood, Director of Finance
Date: May 13, 2025
Re: Resolution 2025-05.01 – Rate Policy 2.00

Attached is the above stated resolution for your consideration.

This resolution is necessary to adopt the rates and support the FY 2026 operating budget, which will be presented and approved later in the agenda.

A copy of the advertisement showing the proposed rate changes was presented during the rate hearing portion of the meeting.

RATES

Section 1. PURPOSE

A complete description of the rates can be found in the Rate Information Policy 2.01.

The policy is to document the current rates of the Bedford Regional Water Authority (“Authority”). Customers in the Town of Bedford and the County of Bedford have the same Volume Charge rates, and the Base Charge rates are as shown herein.

Section 2. FIXED CHARGES AND COMMODITY CHARGES: These charges are for existing customers.

Volume Charges:

Volume Charges are rates per 1,000 gallons.

Customer Type	Water	Sewer
Residential & Commercial	\$6.75	\$8.75
Industrial	\$6.00	\$8.00
Bulk Filling	\$12.00	n/a

Base Charges:

Base Charges are per month.

Meter Size	Water	Sewer
5/8"	\$31.00	\$31.00
3/4"	\$44.00	\$44.00
1"	\$72.00	\$72.00
1-1/2"	\$124.00	\$124.00
2"	\$199.00	\$199.00
3"	\$372.00	\$372.00
4"	\$620.00	\$620.00
6"	\$1,240.00	\$1,240.00
8"	\$2,015.00	\$2,015.00
10"	\$3,410.00	\$3,410.00
Cedar Rock 5/8"	\$31.00	\$74.00
Paradise Point 5/8"	\$43.00	n/a
Mariners 5/8"	\$31.00	\$39.00
Mariners 1"	\$72.00	\$90.00

RATES

Section 3. NEW CUSTOMER FEES:

These charges are primarily for new customers. For meter sizes large than 2-inch, please contact the Authority.

Customer Type or Meter Size	All Service Areas	
	Water	Sewer
Deposits – See Deposit Policy		
Residential	\$125	\$125
Non-Residential	\$425	\$425
Capital Recovery Fees – See Rate Information Policy		
5/8"	\$5,000	\$5,900
3/4"	\$7,000	\$9,000
1"	\$12,000	\$14,000
1-1/2"	\$20,000	\$24,000
2"	\$32,000	\$38,000
3"	\$60,000	\$71,000
4"	\$100,000	\$118,000
6"	\$200,000	\$236,000
8"	\$346,000	\$384,000
Tap Fees – See Rate Information Policy		
5/8" w & 4" s	\$1,600	\$2,500
3/4" w & 4" s	\$1,800	\$2,500
1" w & 6" s	\$2,000	\$2,700
Meter Fees – See Rate Information Policy		
5/8"	\$275	
3/4"	\$425	
1"	\$450	

RATES

Section 4. OTHER RATES AND CHARGES

Please see the Rate Information Policy 2.01 for a complete description of the following rates and charges.

Credit Card Payment Convenience Fee (per transaction)	\$3
Fire Suppression Service Fee (per month)	\$100
Application Fee	\$25
Late Payment Charges (Penalties based on balance)	10%
Septage Treatment (per 1000 gallons)	\$60
Leachate Treatment (per 1000 gallons)	\$17
Wastewater Pretreatment Permit	\$100
Unauthorized Connection and Tampering Fee – First Occurrence	\$1,000
Unauthorized Connection and Tampering Fee – Second Occurrence	\$1,500
Unauthorized Connection and Tampering Fee – Third Occurrence	\$2,500
Processing Fee	\$50
Repeat Service Fee (Meter re-read, multiple trips for meter install)	\$20
Meter Test Fee (no charge if defective meter is found)	\$50
Returned Check Fee (insufficient funds)	\$35
Small Grinder Pump - Maintenance Fee (per month)	\$35
Project Fee – Tier 1 (Neighborhood Line Extensions)	\$3,500
Project Fee – Tier 2 (Neighborhood Line Extensions)	\$5,000
Project Fee – Tier 3 (Neighborhood Line Extensions)	\$6,500

RATES

Section 5. ENGINEERING SERVICE CHARGES:

These charges are primarily for developers, engineers, and contractors. Please see the Rate Information Policy 2.01 for a complete description of the following rates and charges.

Base Project Review Fee (per submittal)	\$400.00
Plan Review Fee – Water (per linear foot)	\$2.60
Plan Review Fee – Sewer (per linear foot)	\$3.20
Extended Plan Review Fee (per submittal)	\$200.00
Project Phasing Fee (fee per project)	\$1,000
Inspection Fee – Water (per linear foot)	\$1.85
Inspection Fee – Sewer (per linear foot)	\$2.90
After Hours and Weekend Inspections (per event)	\$250.00
Small Grinder Pump Station Review and Inspection (per unit)	\$500.00
Small Grinder Pump Station Reinstatement Fee (per unit)	\$300.00
Large Pump Station Review and Inspection (per unit)	\$2,000.00
Fire flow vault review & inspection (per vault)	\$1,000.00
Fire flow test (per test)	\$75.00

Section 6. APPROVAL

- A. This policy was approved by the Board on May 20, 2025, effective for usage beginning on June 1, 2025.
- B. The board approval came after advertising for a rate hearing in the Bedford Bulletin newspaper on April 23, 2025 and May 7, 2025,
- C. The board approval came after conducting a public rate hearing on May 20, 2025



RESOLUTION

2025-05.01

Rate Policy 2.00

At a regular meeting of the Bedford Regional Water Authority ("Authority") Board of Directors, held in the Board Meeting Room at the Authority's Administrative Annex Building on the 20th day of May 2025, beginning at 7:00 p.m.:

WHEREAS, the Bedford Regional Water Authority (the "Authority") is a public service authority formed and existing in accordance with the provisions of Chapter 51 of Title 15.2 of the Code of Virginia, 1950, as amended, the Virginia Water and Waste Authorities Act §§ 15.2-5100-15.2-5159 (the "Act"); and,

WHEREAS, the Authority desires to have a comprehensive set of policies governing the manner in which the Authority conducts its regular business, and the Authority directs that these policies be grouped together into an operating policy manual; and,

WHEREAS, to provide sufficient revenue to cover all of the expenditures that are included in the proposed FY 2025-2026 operating budget, certain changes have been proposed to the Authority schedule of rates and charges; and,

WHEREAS, the Authority has provided sufficient notice in the Bedford Bulletin on April 23, 2025 and May 7, 2025 and conducted a public hearing on Tuesday, May 20, 2025 to solicit public comments on the proposed changes to the schedule of rates; and,

WHEREAS, the Board of Directors of the Authority has reviewed the proposed changes to the schedule of rates and rate information and desires to implement these changes; now,

THEREFORE, BE IT RESOLVED, that the Board of Directors of the Bedford Regional Water Authority does hereby adopt the revised Rate Policy 2.00 and further authorizes the Executive Director to proceed with implementing the rates as properly advertised. The new rates will be effective for all usage beginning on June 1, 2025 and for all bills sent out after June 30, 2025.

Member _____ made a motion to approve this Resolution.

Member _____ made a Second to approve.

Board Member Votes: ____ Aye ____ Nay ____ Abstain

CERTIFICATION

The undersigned secretary of the Bedford Regional Water Authority does hereby certify that the foregoing is a true, complete, and correct Resolution adopted by a vote of a majority of the Directors of the Bedford Regional Water Authority, present at a regular meeting of the Board of Directors of the Bedford Regional Water Authority duly called and held **May 20, 2025** at which a quorum was present and acting throughout, and that the same has not been amended or rescinded and is in full force and effect as of the date of the above mentioned meeting.

(SEAL)

Brian M. Key, Secretary,
Bedford Regional Water Authority

RESOLUTION MEMORANDUM

To: BRWA Board of Directors
From: Jill W. Underwood, Director of Finance
Date: May 13, 2025
Re: Resolution 2025-05.02 – Rate Information Policy 2.01

With the approval of Resolution 2025-05.01 for the rates, modifications are required to the 2.01 Rate Information policy; some of the changes proposed include the following:

- Addition of a Project Phasing Fee

RATE INFORMATION

Section 1. PURPOSE

The purpose of this policy to explain how the Bedford Regional Water Authority (“Authority”) implements the adopted Rates policy and to provide explanation for each of the items contained in the Rates policy 2.00.

Section 2. GENERAL

- A. The rates adopted by the Authority will be in accordance with [§ 15.2-5136](#) of the Code of Virginia, as amended.
- B. Per the consolidation agreement that formed the Authority, it is intended that the rates will be equalized between all of the service areas by July 1, 2023 (“equalization period”).
- A. Rates may be adopted at any time during the year, upon the conclusion of the requisite advertisement period and upon the conclusion of a rate hearing. The rate changes may be implemented on any billing statement after the rate hearing, including usage that takes place prior to the date of the billing statement.

Section 3. EXISTING CUSTOMER FEES

- A. Volume Charge: Customers are charged for their water and/or sewer flow volume depending upon the classification of each user and based upon each gallon of their metered water flow. The classification definitions are as follows:
 - 1. Residential & Commercial: This rate is used for all customers using less than four hundred thousand (400,000) gallons per month. This designation applies to, but is not limited to, single family homes, apartments, townhomes, condominiums, businesses, motels, hotels, or other temporary housing facilities.
 - 2. Industrial: Non-Residential customers with the annual average monthly flow volume per parcel being greater than four hundred thousand (400,000) gallons per month are billed at this rate.
 - 3. Bulk fill: When water is sold to customers through water filling stations, where waterlines are not adjacent to or nearby the customer’s property, this rate applies. Additional information is available in Policy 2.71 - Filling Station
- B. Base Charge: All active accounts are charged a base charge for each service (water, sewer, and irrigation) provided. This charge is to cover the routine administrative and overhead costs associated with providing water and/or sewer service and is not related to the volume of water or sewer service provided. The Base Charge applies to each meter that provides service to a customer; multiple meters will have multiple Base Charges. When service is initiated for a new account, or when service is terminated, the Base Charge is prorated for partial month’s service; the proration is based on the number of days in which the account was active by the customer being billed.
 - 1. Standard Meters: the amount of the Base Charge is based on the size of the meter.
 - 2. Compound Meters: the amount of the Base Charge is based on the largest side of the compound meter.

RATE INFORMATION

3. Large Compound Meter Assembly (“LCMA”): The methodology for Base Charges for Large Compound Meter Assemblies can be found in Section 5 of this policy.
4. Fire Flow Meters (“FFM”): the amount of the water Base Charge is based on the size of the meter. No sewer base charge will be charged for FFM’s due to the fact that none of the water that flows through the FFM should be able to make it to the Authority’s public sewer system.

Section 4. CONNECTION CHARGES

- A. Deposit: Each new customer shall maintain a security deposit for each service provided by the Authority and a signed deposit form must be on file. Deposits are maintained as stated in the Deposits policy.
- B. Capital Recovery Fees: Capital Recovery Fees are charged by the Authority to help offset the capital costs and debt service incurred by the Authority to build and maintain capacity in the entire water and/or sewer systems such that it is possible to serve the customer’s actual and/or potential future demands. Capital Recovery Fees are charged based on the size of the water meter.
 1. New Connections: All new connections to the Authority’s water and/or sewer systems will require the payment of Capital Recovery Fees before obtaining a building permit from Bedford County or the Town of Bedford.
 2. Upgrade of Existing Connections: When existing customers have increased flow demands that require an existing meter be removed and replaced with a larger meter, or expanded with an additional meter, the Capital Recovery Fee will be charged based on the difference between the current Capital Recovery Fee for the existing meter size and the current Capital Recovery Fee for the new meter size that is being installed.
 3. Large Compound Meter Assemblies: The methodology for Capital Recovery Fees for Large Compound Meter Assemblies can be found in Section 5 of this policy.
 4. Fire Flow Connections: When fire suppression is needed, and solid state ultrasonic meters are able to provide the flow needed to meet the fire flow demands, the following methodology will be used:
 - a. A dedicated Fire Flow Meter (FFM) must be used for the fire flow demand.
 - i. The FFM should not have any domestic demand flow through it, and the meter should be used for the sole purpose of providing fire suppression flow.
 - ii. The FFM may be regularly used no more than once per year, and this use is only to test the fire suppression system.
 - iii. No capital recovery fee will be charged for this dedicated FFM.
 - b. A standard meter must be installed separately from the fire flow meter to provide all other water flow to the customer.
 - i. All water flows, other than fire related flows that pass through the FFM, must pass through the standard meter.
 - ii. The minimum size for the standard meter serving a facility with an FFM shall be 1 inch in size.
 - iii. The capital recovery fee(s) will be based on the size of the standard meter.

RATE INFORMATION

- C. Tap Fee: This fee is to make the physical connection to the Authority's system(s); it includes the installation of the water service line or sewer lateral to the customer's property line, the meter box or cleanout, and all related appurtenances to make service available for use by the customer.
2. The Tap Fees charged are based on the following:
- Fixed cost: The fixed cost Tap Fees are for standard small water meters and/or small gravity sewer laterals, either of which are 100-feet in pipe length or less; they are based on the meter size for water connection and lateral size for gravity sewer connections according to the current Rates policy. The fixed cost fee includes all costs associated with making the connections, and will be charged to the customer for the following connections:
 - New water services for water meters sized 1-inch and smaller; or,
 - Relocation of an existing meter setting requested by customer. The relocation may be due to an unrepairable leak, a change of grade, or any other request made by the customer to move the meter to a different location; or,
 - New gravity sewer services that are 6-inch and smaller on the same side of the road as the sewer main.
 - Installations of sewer clean-outs on existing sewer services at the request of the customer.
 - Actual cost: The actual cost incurred by the Authority for making a connection to the public system will be charged to the customer at the current billing rates for labor and equipment, and the actual cost of the materials, supplies, and any contracted services used for the installation (not at a fixed cost). The actual costs are charged in the following situations:
 - Any water meter larger than 1-inch; or,
 - Any gravity sewer lateral that is larger than 6-inches; or,
 - Any gravity sewer lateral connection that requires crossing a road; or,
 - Any connection that involves connecting the service line to a water line or sewer line that is under a paved road, thus requiring paving repairs; or,
 - Any other situation that is not specifically listed under fixed cost as stated herein.
3. Tap Fees are not charged if the water meter base assemblies and/or sewer lateral connections are installed to the property line by the developer as part of a new development.
4. Water meter base assemblies that are two-inches and smaller may be installed by the Authority. Larger installations may be designed and installed by the customer and their qualified contractor as approved by the Authority and under the direct supervision of the Authority.

Section 5. LARGE COMPOUND METER ASSEMBLIES ("LCMA")

- A. Base Charge: The Base Charges for LCMA will be charged as follows:
- Routine use of Large Side of LCMA:
 - Large Base Water and Large Base Sewer: The amount of the Base Charge for both water and sewer will be based on the larger side of the LCMA if water flows through the large side of the meter for any purposes other than fire suppression events or Authority approved testing of the fire protection system.
 - Infrequent use of Large Side of LCMA:

RATE INFORMATION

- a. Large Base Water, Small Base Sewer: The amount of the Base Charge for water will be on the larger side of the LCMA and sewer will be smaller side of the LCMA when:
 - i. water only flows through the large side of the LCMA during fire suppression events or Authority approved testing of the fire protection system; and,
 - ii. A Fire Suppression Service Charge is NOT billed to the account.
 - b. Small Base Water, Small Base Sewer: The amount of the Base Charge for both water and sewer will be based on the smaller side of the LCMA when:
 - i. the Capital Recovery Fee for water was paid based on the large side of the LCMA; and,
 - ii. water only flows through the large side of the LCMA during fire suppression events or Authority approved testing of the fire protection system; and,
 - iii. a Fire Suppression Service Charge is billed to the account.
 - c. Small Base Water: The amount of the Base Charge for water will be based on the smaller side of the LCMA when:
 - i. No sewer service can be provided from water that flows through the LCMA; and,
 - ii. A grandfathered unmetered straight-pipe fire line or detector check meter is upgraded to have a LCMA installed on the fire line for fire suppression only; and,
 - iii. water only flows through the large side of the LCMA during fire suppression events or Authority approved testing of the fire protection system; and,
 - iv. a Fire Suppression Service Charge is billed to the account.
- B. Capital Recovery Fees:**
- 1. New service: A new LCMA will be required to be installed and paid for by the customer when a building permit is issued for the construction of a new building requiring fire suppression. The Capital Recovery Fees for the new LCMA will be determined as follows:
 - a. Large Water, Large Sewer: The Capital Recovery Fee for water and sewer will be based on the largest meter side of the LMCA if the calculations provided to the Authority indicate that build-out of the development will cause water to routinely flow through the larger side of the meter.
 - b. Small Water, Small Sewer: The Capital Recovery Fee for water and sewer will be based on the smaller meter side of the LMCA when the purpose of the larger side of the LCMA is only to provide fire protection to the facility and regular usage will only flow through the small portion of the meter assembly. A Fire Suppression Service Charge, as explained in this policy, will be charged to the account in this situation. If the Capital Recovery Fee is paid based on the small meter side of the LCMA, and then it is found later that the larger meter side of the LCMA is being used for anything other than the documented testing of the fire protection system, then the difference between the Capital Recovery Fee charge for the small meter and the large meter may be charged to the customer.
 - 2. Existing fire lines: A new LCMA will be required to be installed and paid for by the customer when a building permit is issued for the expansion and/or renovation an existing building. The Capital Recovery Fees for the new LCMA will be determined as follows:
 - a. Unmetered: When the existing building was previously served with an unmetered straight-pipe fire line, no Capital Recovery Fee will be charged for this new meter being installed.
 - b. Upgrade of Existing Connections:

RATE INFORMATION

- i. Under-metered: When the existing building was previously served with a double check, detector check, or other type of under-metered fire line and the new LCMA will serve both domestic usage and fire protection, the Capital Recovery Fee will be charged based on the difference between the current Capital Recovery Fee for the existing domestic meter size and the current Capital Recovery Fee for the small meter side of the new LCMA that is being installed.
 - ii. Increased Demand: When existing customers have increased flow demands that require an existing meter be removed and replaced with a larger meter, or expanded with an additional meter, the Capital Recovery Fee will be charged based on the difference between the current Capital Recovery Fee for the small side of the existing fire flow meter and the current Capital Recovery Fee for the small side of the new fire assembly meter size that is being installed.
- C. Sunset of Base Charges: The Authority has determined that it takes approximately twenty-five (25) years to collect the same amount of payments from the Base Charges based on the large meter side of the Large Compound Meter Assembly ("LCMA") as would have been collected up-front by charging the Capital Recovery Fee on the large meter side of the LCMA. When the Capital Recovery Fee is charged on the smaller side of the meter and base charge(s) for the LCMA is/are charged on the larger side of the meter assembly, the base charge may be reduced to being charged on the smaller side of the meter as follows:
 1. Routine use of Large Side of LCMA: Customer accounts having routine usage on the large meter for at least two billing periods per year will not be eligible for this sunset provision.
 2. Infrequent use of Large Side of LCMA: The base charge may be modified to be based on the small side of the meter:
 - a. After three hundred (300) months of the Authority collecting the base charges based on the rate for the large meter side of the LCMA; and,
 - b. After the customer notifies the Authority that a reduction of the base charge is requested;
 - i. The Authority will not contact the customer to notify of the eligibility coming due on this sunset provision.
 - ii. The customer must provide the Authority with proof that the base charge has been paid at the larger meter size rate for the period stated above.
 - c. The change in the future base charges will be made only after the conditions above have been met. The change in the base charge will not be retroactive; the Base Charge change will only be made for future billing statements.

Section 6. OTHER CHARGES AND FEES

- A. Credit Card Convenience Fee: This fee will be charged to customers by the third-party vendor for each transaction that is paid by debit or credit card, and checking.
- B. Fire Suppression Service Charge: This fee is charged to customers that have the capability to directly receive large volumes of water from the Authority for fire suppression capability. No more than one Fire Suppression Service Charge will apply to any given account. The Charge is assessed as follows:
 1. Metered:

RATE INFORMATION

- a. If the Base Charge is billed for a meter 4-inches or larger in the fire meter assembly, then no Fire Suppression Service Charge will be billed.
 - b. If the Base Charge is billed on the smaller meter in a fire meter assembly, then a Fire Suppression Service Charge will be billed to the account.
2. Unmetered: When fire suppression service is provided through an unmetered fire line connection, a Fire Suppression Service Charge will be billed. This may apply to grandfathered connections that are no longer approved for new construction, such as detector checks or direct connections. The fee will be assessed in this situation as follows:
 - a. Single Customer: If the water connection providing the fire suppression service to the same space that is served by one or more domestic service water meter(s) that are all billed to the same customer, then the customer will be charged a single Fire Suppression Service Charge.
 - b. If the water connection providing the fire suppression capability provides service to multiple water customers, then the Fire Suppression Service Charge will be divided equally between each of the customers that benefit from the fire suppression service.
- C. Application Fee: All new accounts are charged an Application Fee at the time the account is opened. The fee is charged for each service (water/sewer) provided.
- D. Meter Fee:
 1. All new connections are charged a Meter Fee. This fee covers the costs of the water meter that is installed inside the meter box. All meters are to be provided by, or approved by, the Authority.
 - a. For meters 1-inch and less, the charge will be the current Meter Fee, according to the Rates policy.
 - b. For meters larger than 1-inch, the charge will be based on the actual cost of the meter at the time the account is opened.
- E. Late Payment Charges: The Authority will assess a Late Payment Charge on all accounts when the payment is not received within 30 days of the billing date noted. Late Payment Charges are assessed and reflected on the next billing statement. If payment is not received 30 days after the original due date, water service will be discontinued.
- F. Septage Treatment: The Authority may provide treatment for the waste from septic tanks that have been pumped out by reputable sewage haulers; this treatment will be provided at the Septage Treatment Rate. Septage haulers must have an account setup with the Authority and follow the current procedures that are documented in the Septage policy.
- G. Leachate Treatment: The Authority may provide treatment for the leachate waste transferred to the Authority from landfill operations; the transfer can take place from direct piping or from truck hauled waste, and it will be billed at the Leachate Treatment rate. An account will be setup by the Authority, and billing will take place as stated in this policy.
- H. Wastewater Pretreatment Permit Fee: This fee will be charged for the issuance of new wastewater pretreatment permits in accordance with the Authority's Fats, Oils, and Grease policy and

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program. The permit shall be valid for a period of 3 years. The permit fee also applies to the renewal of expiring permits.

I. Unauthorized Connection and Tampering Fee:

1. This fee will be charged, at the discretion of the Authority, where an Unauthorized Connection has been made as follows:
 - a. A customer has turned on a water meter to restore water service after the service was disconnected by the Authority.
 - b. A customer, or any entity other than the Authority, has obtained access to water and/or sewer service prior to all applicable fees and/or charges being paid and without written authorization from the Authority.
 - c. A connection is in violation of the Cross Connections Regulations and/or policies.
 - d. A connection is in violation of the Pretreatment Regulations and/or policies.
2. This fee will be charged, at the discretion of the Authority, where tampering has been found as follows:
 - a. The addition, removal, or modification of any water or sewer facilities owned by the Authority without prior written consent by the Authority.
 - b. The modification of the grade in an easement owned or maintained by the Authority without prior written consent of the Authority.
 - c. The installation of prohibited items inside Authority easements such as structures, trees, or other prohibited items without prior written consent of the Authority.
3. This fee will be charged in a tiered manner, with the fee increasing with each subsequent occurrence taking place in the Authority's service area. The occurrence is not based per parcel or location, but rather for the numbers of times that the occurrence happens system-wide. If there are no occurrences assessed within a five year period, the fee will start at a first occurrence. This fee is charged as follows:
 - a. First Occurrence: The first time that the Authority assesses the Unauthorized Connection and/or Tampering, within a five (5) year period of time, the first tier of this fee will be charged.
 - b. Second Occurrence: The second time that the Authority assesses the Unauthorized Connection and/or Tampering, the second tier will be charged.
 - c. Third and Subsequent Occurrence(s): For the third and subsequent occurrences that the Authority assesses the Unauthorized Connection and/or Tampering, the third tier will be charged. After five (5) years of not having any of these fees assessed, the tier will drop back down to the first occurrence tier.

J. Processing Fee: This fee is charged in the following cases:

1. If a customer has not paid the outstanding balance on an account by the disconnect date, nor have they contacted the Authority to make arrangements to have the balance paid, the water service will be disconnected and this fee will be applied to the account. Before service is restored, all account charges must be received by the Authority; this includes the outstanding balance due, all Late Payment Charges, and the Processing Fee. Authority personnel will not collect unpaid funds from customers at the service location.
2. If a meter is removed due to an account being inactive. Accounts may be determined inactive if any of the following conditions apply:
 - a. No usage on the meter for more than 12 consecutive months.

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- b. The structure being served by the meter having been demolished and/or removed.
 - c. The premise served by the meter having been condemned or determined inhabitable.
- K. **Repeat Service Fee:** A Repeat Service Fee is assessed when the Authority's staff must make additional trips to install a new meter and turn on the water service because the connections to the Authority meter base have not been made or have been improperly installed or for multiple trips to a customer's premise to re-read a water meter per the customer's request.
- L. **Meter Test Fee:** When a customer requests the Authority to test a meter and the meter accuracy is within $\pm 5\%$ accuracy, a Meter Test Fee will be charged.
- M. **Insufficient Payment Fee:** There will be a charge assessed for each check returned, credit card that is charged back, or other returned payment by the financial institution. If the financial institution should charge the Authority more than this Insufficient Payment Fee, according to the Rates policy, then the amount assessed will be the actual charge to the Authority by the financial institution.
- N. **Small Grinder Pump Maintenance Fee:** In accordance with the Small Grinder Pump Agreement, customers that use a small grinder pump to connect to the Authority's sewer system have the option of contracting with the Authority to maintain their pumps. All users that accept the agreement will be responsible for paying this fee.
- O. **Project Fee:** As defined in the Authority's Neighborhood Line Extension policy, there will be a charge per lot assessed for each lot if the requisite terms and conditions of the policy are met for a water line or low pressure sewer system extension. The fees are tiered, based on the length of property that fronts the water or low pressure sewer line. If the frontage is 100 feet or less the fees is a tier 1 fee, if the frontage is more than 100 feet but less than 200 feet the project fee would be a tier 2 fee, and if the frontage is 200 feet or more the fee would be a tier 3 fee. The length of the frontage will be determined by the recorded plat or deed for the property in question. If more than one side of the property adjoins the proposed pipeline, the greater of the sides will be used to determine the frontage. The fee for a gravity sewer line extension shall be determined at the time of neighborhood interest.

Section 7. ENGINEERING SERVICE CHARGES

- A. **Base Project Review Fee:** This fee is charged for the initial submittal of any design plans or site plans requiring the Authority's review and approval, for site plans involving multifamily development or the development of three or more parcels within the Authority's service area, and for initial project phasing plans received after construction has begun.
- B. **Plan Review Fee - Water:** This fee is charged for reviewing proposed water design plans. The fee is charged per foot, based on the horizontal length shown on the design plans, for waterlines 3-inches in diameter and greater. This fee is to cover the administrative expenses related to development projects.

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- C. Plan Review Fee - Sewer: This fee is charged for reviewing proposed sewer design plans. The fee is charged per foot, based on the horizontal length shown on the design plans; service laterals are excluded. This fee is to cover the administrative expenses related to development projects.
- D. Extended Plan Review: If more than two (2) submittal reviews are necessary for a project, this fee is assessed on the third (3rd) submittal and for each subsequent submittal thereafter. This applies to preliminary plans, master plans, site plans, plats, design plans, shop drawing submittals, as-built drawings, or any other item submitted for Authority approval. This fee is to cover the administrative expenses related to development projects, above and beyond the regular plan review fee(s).
- E. Inspection Fee - Water: This fee is charged for inspecting the construction of the water related facilities of a project. The fee is charged per foot, based on the horizontal length shown on the design plans, for waterline 3-inches in diameter and greater.
- F. Inspection Fee - Sewer: This fee is charged for inspecting the construction of the sewer (gravity and pressure) related facilities of a project. The fee is charged per foot, based on the horizontal length shown on the design plans.
- G. After Hours and Weekend Inspections: This fee is charged if project inspection is needed after the Authority's normal business working hours or on weekends. Agreement by the Authority is required prior to scheduling or approving any after-hours inspection work.
- H. Small Grinder Pump Station Review and Inspection: This fee is charged for the review of submittals for small grinder pumps and appurtenances, the inspection of the installation of the pump station and appurtenances, and/or the startup of the pump station when the user executes the agreement in accordance with the Authority's Small Grinder Pump Agreement policy.
- I. Small Grinder Pump Station Reinstatement Fee: This fee is charged for the inspection of existing small grinder pump stations to verify applicability for Small Grinder Pump Maintenance per the Authority's Small Grinder Pump Agreement policy.
- J. Large Pump Station Review and Inspection: This fee is charged for the review of design plans submitted for pump stations that must meet the requirements shown in the Wastewater Lift Station Requirements policy.
- K. Fire Flow Vault Review and Inspections: This fee is charged for reviewing proposed construction plans for a Fire Flow Meter Vault and for the inspection related to the installation. This fee is to cover the administrative expenses related to development projects. This charge may be waived for Fire Flow Meter Vaults that are installed on unmetered fire service water lines.
- L. Fire Flow Test: When a Fire Flow Test is requested to obtain fire flow availability for a specific area or from a specific hydrant, this fee is charged. This fee includes all labor, part, materials, and the cost of the water used to perform the test.

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M. Project Phasing Fee: This fee is charged for the administrative costs associated with separating a project into phases for acceptance after the project is in construction, and will be assessed per additional phase created. This fee will not be assessed for projects when phasing is established prior to plan approval.

Section 8. REVISIONS

- A. This policy was originally approved and adopted by the Authority's Board of Directors on March 26, 2013, effective July 1, 2013.
- B. Changes to the policy were made as follows:
 - 1. Approved June 19, 2018, effective July 1, 2018:
 - a. Changes were made throughout the policy to reflect the change from Facility Fee to Capital Recovery Fee; from Commodity Charge to Volume Charge; from Connection Fee to Tap Fee.
 - b. Section 4.C. was modified to include long road crossing services as fixed cost Tap Fees.
 - c. Section 5. was modified for clarity, for changes to the fire suppression charges, and to reflect the monthly billing change.
 - 2. Approved September 18, 2018, effective September 19, 2018:
 - a. Changes were made to Section 3.B.3 to clarify how the Base Charges are calculated for fire flow meter assemblies.
 - 3. Approved May 18, 2021, effective June 1, 2021:
 - a. Section 4.C.2 was added to include tap fees for relocating a meter service.
 - b. Section 3.A.4 was added for bulk filling.
 - 4. Approved October 18, 2022, effective October 19, 2022:
 - a. Information related to Fire Meter Assemblies was clarified and moved to create a new Section 5.
 - 5. Approved May 16, 2023, effective June 1, 2023:
 - a. Fire Meter Assemblies renamed as Large Compound Meter Assemblies throughout.
 - b. Section 4.C.1 was revised to include cleanouts on existing lines.
 - c. Section 5.C was added to provide a sunset of base charges on large compound meter assemblies.
 - d. Section 6.G.3 was added for tiered fee structure of Unauthorized Connection and Tampering Fees.
 - e. Section 7 was modified to include Small Grinder Pump Reinstatement Fee.
 - 6. Approved May 21, 2024, effective June 1, 2024:
 - a. Section 3 and Section 4 were modified to provide the governance for the use of solid state ultrasonic meters for fire flow meters.
 - b. Section 6 was modified to include septage treatment and leachate treatment.
 - 7. Approved May 20, 2025, effective June 1, 2025:
 - a. Section 7.M was added to provide information on the Project Phasing Fee.



RESOLUTION

2025-05.02

Rate Information Policy 2.01

At a regular meeting of the Bedford Regional Water Authority ("Authority") Board of Directors, held in the Board Meeting Room at the Authority's Administrative Annex Building on the 20th day of May 2025, beginning at 7:00 p.m.:

WHEREAS, the Bedford Regional Water Authority (the "Authority") is a public service authority formed and existing in accordance with the provisions of Chapter 51 of Title 15.2 of the Code of Virginia, 1950, as amended, the Virginia Water and Waste Authorities Act §§ 15.2-5100-15.2-5159 (the "Act"); and,

WHEREAS, the Authority desires to have a comprehensive set of policies governing the manner in which the Authority conducts its regular business, and the Authority directs that these policies be grouped together into an operating policy manual; and,

WHEREAS, with the approval of the Rates Policy 2.00 with Resolution 2025-05.01, changes are needed to the Rate Information Policy 2.01; and,

WHEREAS, there is considerable extra work that is performed by the Engineering team when a project is split into phases after the original approvals; therefore, a Project Phasing Fee has been added; now,

THEREFORE, BE IT RESOLVED by the Board of Directors of the Bedford Regional Water Authority that the changes to the above noted policy be hereby adopted by the Authority.

This resolution shall take effect immediately.

Member _____ made a motion to approve this Resolution.

Member _____ made a Second to approve.

Board Member Votes: ____ Aye ____ Nay ____ Abstain

CERTIFICATION

The undersigned secretary of the Bedford Regional Water Authority does hereby certify that the foregoing is a true, complete, and correct Resolution adopted by a vote of a majority of the Directors of the Bedford Regional Water Authority, present at a regular meeting of the Board of Directors of the Bedford Regional Water Authority duly called and held **May 20, 2025** at which a quorum was present and acting throughout, and that the same has not been amended or rescinded and is in full force and effect as of the date of the above mentioned meeting.

(SEAL)

Brian M. Key, Secretary,
Bedford Regional Water Authority

MINUTES

Bedford Regional Water Authority – Board of Directors

Regular Board Meeting – Minutes

April 15, 2025

A regular meeting of the Board of Directors of the Bedford Regional Water Authority (“Bedford Water”) was held on Tuesday, April 15, 2025, in the Board Meeting Room in Bedford Water's Annex building located at 1723 Falling Creek Road in Bedford County.

Members Present:..... Bob Flynn, Chair
Jay Gray, Vice Chair
Donald Barger, Jr.
Michael Moldenhauer
John Sharp

Members Absent:..... Kevin Mele
Steve Rush

Staff & Counsel Present: . Brian Key – Executive Director
Rhonda English – Deputy Director
Jill Underwood – Director of Finance
Thomas Cherro – Director of Operations
Megan Pittman – Director of Administration (virtually)

1. Call to Order

The meeting was called to order by the Chair at approximately 7:00 p.m. The Pledge of Allegiance and a moment of silence were conducted.

2. Review of Agenda

The following agenda was reviewed as shown. Revisions are shown in ***bold italics***.

1. Call to Order
 - a. Pledge of Allegiance
 - b. Moment of Silence
2. Review of Agenda
3. Public Comments
4. Approval of Minutes: March 18, 2025 – Regular Board Meeting
5. Financial Report:
 - a. Financial Statements through month end March 2025 - Presented by Jill Underwood
 - b. Finance Committee meeting summaries – 3/26 & 4/2 – Presented by Jill Underwood
 - c. DRAFT FY 2025-2026 Operating Budget Presentation - Presented by Jill Underwood
 - d. DRAFT FY 2025-2026 Capital Budget Presentation – Presented by Rhonda English
 - e. Resolution 2025-04.01 – Advertise Rates - Presented by Jill Underwood
6. Projects Report: Presented by Rhonda English
7. Operations Report: Presented by Thomas Cherro
8. Administration Report: Presented by Megan Pittman
9. Executive Report: Presented by Brian Key
10. Other business not covered on the above agenda

11. Closed Session Pursuant to Section 2.2-3711 A. 1 of the Code of Virginia, specifically for discussions related to personnel.

12. Motion to Adjourn

3. Public Comments

There were no public comments.

4. Approval of Minutes: March 18, 2025 – Regular Board Meeting

The regular Board Meeting Minutes from March 18, 2025, were reviewed.

Member Gray made a motion to approve the minutes, with one revision to correct the date.

Member Moldenhauer seconded the motion.

- Board member votes: 5 Aye; 0 Nay; 0 Abstain. The motion carried.

5. Financial Report: Presented by Jill Underwood

a. Financial Statements through month end March 2025 - Presented by Jill Underwood

The Customer Service statistical report was included in the packet. The budget goal was 75% for March, with operating revenues at 78% and operating expenses for the month totaling 66%. Capital Recovery fees received this FY are 64% of the total budgeted amount; water is at 70%, and sewer is at 52%.

b. Finance Committee meeting summaries – 3/26 & 4/2 – Presented by Jill Underwood

At the March 26th meeting Mrs. Underwood summarized the 2025-2026 fiscal year budget at the meeting, stating that the original draft from managers placed the budget in a \$1.3M deficit. The Directors reviewed the draft and revised the requests, took out new position requests, and only vacancies are being filled. Rates were reviewed and adjusted to balance the budget and provide at least \$340k in CIP funding.

There was discussion about the rate model and lower revenue projections for the upcoming year than the current year. It has been several years since the model was calibrated with actual customer counts and revenue amounts; the model forecasts revenue based on a percentage of growth. Staff reviewed and recalibrated the model prior to the Committee meeting on April 2nd.

c. DRAFT FY 2025-2026 Operating Budget Presentation - Presented by Jill Underwood

The focus of the budget changes was to continue funding the replacement funds. Based on customer counts and miles of water and sewer lines, the BRWA has a lower population density per foot of pipe, thus the need for higher rates. The geographical area for BRWA is inefficient and makes it more expensive to service than its local counterparts. The committee discussed various scenarios for rate increases, including increases to base and commodity rates and a combination of both. After discussing the future capital needs, it was decided to present the following budget changes:

- \$2.00 per month increase to both water and sewer base rates for 5/8" meters
- \$0.25 per 1,000 gallons increase to both water and sewer commodity rate

This combination of a rate increase provides capital funding in the amount of \$664,498. This is a 5.5% increase for water rates and a 4.8% increase in sewer rates. Ms. Underwood reviewed the priorities for both water and sewer and the main cost increases from fiscal year 2025 to the proposed budget for fiscal year 2026. The board discussed various factors that have caused an increase in the budget.

Operating revenues are at a 5.9% increase over the current fiscal year, and operating expenses are at a 3% increase. The assumed debt from the Town and the 2005 VRA debt issuance will be paid off during FY 2026. Principal payments will also begin for Ivy Creek.

d. DRAFT FY 2025-2026 Capital Budget Presentation – Presented by Rhonda English

Ms. English reviewed the critical projects that need funding, in addition to other important projects included in the draft capital budget. These projects are replacing or fixing items that are already broken and must be replaced or projects that are essential.

She also mentioned that the Helm Street project is still underway. The team is waiting on the valve vault, which may extend the contract. The hope is that the project will be done in June or July.

e. Resolution 2025-04.01 – Advertise Rates - Presented by Jill Underwood

The board packet included the resolution and the proposed rates. There is one new fee being proposed as a project phasing fee; this is to address the considerable extra work that is performed by the Engineering team when a project is split into phases after the original approvals. Below is the language that is proposed for this fee:

Project Phasing Fee: This fee is charged for the administrative costs associated with separating a project into phases for acceptance after the project is in construction, and will be assessed per additional phase created. This fee will not be assessed for projects when phasing is established prior to plan approval.

In order for the new rates to be effective on June 1, 2025, as will be seen on all bills sent out after June 30, 2025, a public hearing will be held in May of this year.

There is an advertising period that is required before the hearing, and this resolution authorizes the public notice which initiates this process.

At a regular meeting of the Bedford Regional Water Authority ("Authority") Board of Directors, held in the Board Meeting Room at the Authority's Annex Building on the 15th day of April 2025, beginning at 7:00pm:

WHEREAS, the Authority is required to advertise and hold a public hearing prior to the approval of any rate changes; and,

WHEREAS, the Authority is in the process of preparing a draft budget for the Fiscal Year 2025-2026, and the rates necessary for the proposed revenues to exceed the proposed expenditures are included in the rates being proposed for advertisement; and,

WHEREAS, the Authority intends to post notice of the proposed rates on April 23, 2025 and May 7, 2025 in a newspaper of general circulation, to send copy of the notice to the governing bodies of Bedford County and the Town of Bedford, and to hold a public hearing on the new rates on May 20, 2025; now,

THEREFORE, BE IT RESOLVED, that the Board of Directors of the Authority does hereby authorize the Director of Finance to post notice of the changes to the rates as shown on the attached document.

On behalf of the Finance Committee, Member Gray made a motion to approve this resolution. Being a motion from a committee, a second motion was not needed.

- Board Member Votes: 5 Aye, 0 Nay, 0 Abstain. The motion carried.

6. Projects Report: Presented by Rhonda English

Ms. English stated that the Turkey Mountain booster station building was set today. Ivy Creek is working on the bore pit at Cottontown Road.

7. Operations Report: Presented by Thomas Cherro

The tasks report was included in the packet. The Montvale Biowheel Phase 1 project is set to begin on Wednesday. The motor for pump one at the Smith Mountain Lake raw water intake has been delivered by the Authority to a repair shop. The rebuilt pump/motor unit is expected back to the Authority by the end of May. Manhole rehab is ongoing in Forest to help control inflow and infiltration. Central Pump Station 1 has a new automatic transfer switch that will be installed soon to get a running generator at that site.

8. Administration Report: Presented by Megan Pittman

Ms. Pittman reviewed the items included in the board packet, which included an invitation to the Earth Day event at Central Wastewater Treatment Plant on April 22nd. The Communications and HR team have also been very active in the public the past month, attending various business expos, career days, and educational days. In the first quarter of the year, the Safety team completed 140 hours of safety training; last year, during the first quarter, there were 98 hours of safety training. Ms. Pittman reported that there have been fewer injuries and vehicle incidents since increasing training over the past year.

9. Executive Report: Presented by Brian Key

Mr. Key said that he recently met with the Town Manager and they discussed the transfer of the reservoir property. The Town is going through a process to evaluate all assets and surplus property; the plan is to include the piece of land by the reservoir in this evaluation.

10. Other Business not covered on the above agenda

There was no other business discussed.

11. Closed Session Pursuant to Section 2.2-3711 A. 1 of the Code of Virginia, specifically for discussions related to personnel.

Member Sharp moved that the Board of Directors go into Closed Meeting pursuant to Section 2.2-3711 A.1 of the Code of Virginia (1950), as amended. Moldenhauer seconded the motion.

- Board Member Votes: 5 Aye; 0 Nay; 0 Abstain. The motion carried.

- The board entered into closed session at approximately 8:33 pm.

At approximately 8:59pm Member Moldenhauer moved that the board exit closed session and return to open session. Member Gray seconded the motion.

- Board Member Votes: 5 Aye; 0 Nay; 0 Abstain. The motion carried.

- Member Gray moved that the Board of Directors take a roll call vote certifying that to the best of the member's knowledge only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the meeting by the public body.

- Board member votes:

- Aye: Bob Flynn, Jay Gray, Donald Barger, Michael Moldenhauer, John Sharp
- Nay: None
- The motion passed.

12. Motion to Adjourn:

No information was presented on the closed session discussions, and no further business was discussed; Member Gray made a motion to adjourn and Member Sharp seconded the motion.

Board Member Votes: 5 Aye, 0 Nay, 0 Abstain. The motion carried.

The meeting adjourned at approximately 9:01pm.

Prepared by Megan Pittman – Director of Administration

Approved: _____ 2025

DRAFT

FINANCIAL REPORT

MEMORANDUM

To: BRWA Board of Directors
From: Jill W. Underwood, Director of Finance
Date: May 12, 2025
Re: Financial Highlights for April 2025

Customer Service Statistical Report:

The report for April is included.

Summary of Revenues & Expenses:

- 1) Budget goal is 83% for April, operating revenues are at 87% and operating expenses at 75%.
- 2) Capital Recovery fees received this FY are 71% of the total budgeted amount, water is at 78% and sewer is 58%.
- 3) We have received the Town's contribution towards the upgrades to Pump Stations 1 and 2. The County's contribution was billed, but has not yet been paid.

Cash Flow Summary:

The summary is included in your packets.

Tracking Data for Customer Service Department

	Description	May '24	June '24	July '24	August '24	September '24	October '24	November '24	December '24	January '25	February '25	March '25	April '25	Running 12 Month Totals
1	Statements Generated	14,542	14,571	14,705	14,750	14,777	14,783	14,791	14,795	14,756	14,776	14,810	14,866	176,922
2	Total \$ Amount of Statements Generated	\$1,403,863.76	\$1,592,071.91	\$1,682,209.00	\$1,604,396.01	\$1,994,110.41	\$1,444,695.36	\$1,389,347.57	\$1,566,549.56	\$1,499,035.80	\$1,604,729.05	\$1,392,631.50	\$1,464,867.47	\$18,638,507.40
3	Total \$ Payments Received	\$1,573,619.01	\$1,590,934.92	\$1,785,747.01	\$1,650,318.02	\$1,812,773.76	\$1,680,971.83	\$1,568,014.88	\$1,652,340.46	\$1,558,112.31	\$1,495,171.84	\$1,597,506.18	\$1,440,198.22	\$19,405,708.44
4	Account Transfers	221	224	284	248	243	157	252	172	182	190	214	194	2,581
5	New Customers - Forest	9	13	3	1	39	16	17	4	4	7	6	5	124
6	New Customers - SML	4	10	3	3	12	-	1	2	2	2	4	4	47
7	Res Disconnected Customers/Still Off	39	50	56	31	47	86	62 / 13	-	59 / 9	30 / 5	53 / 5	52 / 14	N/A
8	Residential Disconnected Customers (\$)	\$7,985.53	\$8,653.63	\$10,573.01	\$7,487.10	\$9,533.53	\$17,523.77	\$11,742.56	\$0.00	\$18,164.09	\$15,244.47	\$16,530.57	\$11,027.63	N/A
9	Normal Readings	15,090	14,889	15,161	15,225	15,149	15,270	15,293	15,149	15,271	15,331	15,327	15,369	182,524
10	Tower Read Meters	3,228	1,670	734	1,651	1,492	2,372	2,598	1,583	-	-	1,151	4,090	20,569
11	New Meter Installs	13	23	25	20	10	21	12	5	9	5	28	10	181
12	Meters Changed - Program	32	14	14	13	33	52	27	55	39	67	75	73	494
13	Remaining Developer's Credits	\$946,253.25	\$946,253.25	\$946,253.25	\$940,678.25	\$635,478.25	\$636,053.25	\$548,790.36	\$543,712.83	\$534,778.34	\$534,778.34	\$534,778.34	\$534,753.25	N/A
14	Bulk Water Sales - New London (Gallons)	27,195	112,710	110,849	14,010	212,280	41,870	12,585	9,795	31,284	25,815	22,015	19,803	640,211
15	Bulk Water Sales - Moneta (Gallons)	20,140	46,587	35,302	9,025	11,985	12,525	7,900	4,885	1,580	10,005	7,305	34,680	201,919
16	Bulk Water Sales - Central Distr (Gallons)	71,400	215,000	200,800	73,144	9,908	57,805	22,000	25,100	8,100	5,300	400	66,700	755,657
17	Total Bulk Water Sales	\$1,424.82	\$4,491.56	\$4,163.41	\$1,154.15	\$2,810.08	\$1,346.40	\$509.82	\$477.36	\$491.57	\$493.44	\$356.64	\$1,454.20	\$17,362.61

Bedford Regional Water Auth.
Balance Sheet
For the Ten Months Ending Wednesday, April 30, 2025

		<u>7/1/2024</u> <u>Beginning</u>	<u>Apr 2025</u> <u>Actual</u>
	ASSETS		
1000:1000	Cash	\$15,078,337.74	\$13,485,953.47
1001	Restricted Investments	9,941,237.25	10,405,690.05
1002:1002	Prepaid Expenses	696,562.31	571,620.03
1101:1101	Accounts Receivable	4,624,946.08	4,576,718.71
1102	Accounts Receivable Other	157,338.91	474,148.12
1200	Inventory	672,574.06	1,058,810.48
1202	Loan Related Assets	3,934.66	3,934.66
1250	Construction In Progress	9,768,416.32	16,164,959.25
1301	Tangible Assets- Office	5,840,594.41	5,840,594.41
1302	Tangible Assets - Vehicles	4,924,284.86	4,924,284.86
1400:1500	Tangible Assets - Water	107,646,202.08	107,646,202.08
1700	Tangible Assets - Sewer	74,558,369.32	74,558,369.32
1800	Intangible Assets	743,601.00	743,601.00
1801	Fixed Asset Clearing Account		648,036.14
1900	Depreciation	<u>(83,813,966.88)</u>	<u>(83,813,966.88)</u>
	Total assets	150,842,432.12	157,288,955.70
	LIABILITIES		
2000	Accounts Payable	(1,167,111.96)	(841,717.52)
2001	Customer Liabilities	(440,475.52)	(417,724.17)
2100	Employee Liabilities	(1,377,439.34)	(1,164,204.62)
2200	Notes Payable	(47,791,297.20)	(45,984,469.83)
2300	Developer Revenues and Inflows	(3,592,951.63)	(3,015,006.13)
2999	Retained Earnings	<u>(96,473,156.47)</u>	<u>(96,473,156.47)</u>
	Total liabilities	(150,842,432.12)	(147,896,278.74)
	Operating Surplus/ (Loss)		9,392,676.96

Bedford Regional Water Auth.
Balance Sheet
For the Ten Months Ending Wednesday, April 30, 2025

		<u>7/1/2024</u> <u>Beginning</u>	<u>Apr 2025</u> <u>Actual</u>
ASSETS			
Cash:			
1000-0000	Change Box for CS	350.00	350.00
1000-0001	Petty Cash	16.57	16.57
1000-0002	Truist Checking Account	3,344,322.10	4,499,269.84
1000-0004	Cash Drawer	225.00	225.00
1000-0011	LGIP Operating Reserves Fund	357,815.90	370,563.90
1000-0012	Due from VRA- DEQ Ivy Creek Construction Fund	8,119,108.34	5,066,654.80
1000-0013	Due from VDH- Grant Proceeds	201,400.00	170,375.00
1000-1000	VA Investment Pool-Capital Projects Reserve	1,912,225.92	2,248,967.92
1000-2000	VA Investment Pool- Operating Reserves	1,142,873.91	1,163,365.44
1000-0005	Cash Suspense Account (for F.A.)		(33,835.00)
	Total Cash	15,078,337.74	13,485,953.47
Restricted Investments:			
1001-0001	Deposit Refund Program Fund	359,661.65	359,661.65
1001-0010	Debt Service Accumulation Fund	1,279,851.06	903,117.81
1001-0020	Reserve for future capital projects	764,993.96	838,004.78
1001-0021	County Funds for New Projects	199,508.97	241,318.87
1001-0022	SML WTF Depreciation Fund WVWA	945,456.77	962,408.64
1001-0023	BRWA Cell Tower Funds	335,913.55	335,913.55
1001-0024	SML WTF Depreciation Fund- BRWA portion	945,456.76	962,408.62
1001-0025	Vehicle and Equipment Replacement Fund	518,016.61	249,364.23
1001-0030	Information Systems Replacement Fund	298,771.82	323,771.82
1001-0035	Meter Replacement Fund	212,334.80	333,277.58
1001-0040	Sewerline Replacement Fund	947,765.20	1,227,765.20
1001-0045	Waterline Replacement Fund	283,796.06	583,796.06
1001-0050	Tank Rehab	486,999.76	553,669.76
1001-0060	Water Facilities Set Aside Fund	50,004.00	150,004.00
1001-0065	Sewer Facilities Set Asides	50,004.00	150,004.00
1001-1010	VA Investment Pool- Reserve Fund	455,577.68	465,475.60
1001-1020	LGIP Repairs & Maintenance Reserve	24,085.63	24,085.63
1001-1025	VRA Debt Service Reserve Fund	1,747,697.25	1,706,300.53
1001-1100	Escrow Account	35,341.72	35,341.72
	Total Restricted Investments	9,941,237.25	10,405,690.05
Prepaid Expenses:			
1002-1000	Prepaid Insurance	120,627.89	28,788.60
1002-1001	Prepaid Dues/Service Contracts	50,037.42	16,934.43
1002-1002	Deferred Outflows of Resources (Pensions)	544,941.00	544,941.00
1002-1003	VRS OPEB Deferred Outflow	74,705.00	74,705.00
1002-1004	VRS OPEB Deferred Outflow	(38,266.00)	(38,266.00)
1002-1005	Local OPEB Deferred Outflows	8,083.00	8,083.00
1002-1006	Local OPEB Deferred Inflows	(63,566.00)	(63,566.00)
	Total Prepaid Expenses	696,562.31	571,620.03
Accounts Receivable:			
1101-1000	Billings Receivable Water	1,728,854.68	1,376,736.83
1101-2000	Budget Billing Accounts Rec.	6.52	6.52
1101-2001	Monthly Statement A/R	(20.00)	(20.00)
1101-2002	Monthly Deferred A/R- holding account	553.47	553.47
1101-2003	AR Credits	(50.00)	(50.00)
1101-3000	Billings Receivable Sewer	1,111,861.33	1,417,519.12
1101-3210	Credit Card Convenience Fee AR	735.34	735.34
1101-4000	Allowance for Doubtful Accounts	(252,468.34)	(252,468.34)
1101-4001	Water Penalties- A/R	(347,717.48)	(339,549.52)
1101-4002	Payment Arrangement AR- Water	(154.96)	(154.96)
1101-4003	Sewer Penalties A/R	25,956.18	31,634.36
1101-4004	Payment Arrangement AR- Sewer	268.43	268.43

Bedford Regional Water Auth.
Balance Sheet
For the Ten Months Ending Wednesday, April 30, 2025

		<u>7/1/2024</u> <u>Beginning</u>	<u>Apr 2025</u> <u>Actual</u>
1101-4005	Payment Arrangement AR- Sewer Penalties	94.60	94.60
1101-4006	Payment Arrangement AR- Water Penalties	174.14	174.14
1101-5001	Water Capital Recovery Fees A/R	146,500.00	158,635.01
1101-5002	Returned Check A/R	(4,331.11)	(3,850.02)
1101-5003	Sewer Capital Recovery Fees A/R	85,690.00	101,791.75
1101-5005	Reconnect Fee A/R	20,060.27	23,804.15
1101-6000	Water Account Charge A/R	10,994.52	12,904.74
1101-6003	Sewer Account Charges A/R	31,281.34	46,706.34
1101-7001	Water Deposits A/R	(181,412.11)	(325,113.68)
1101-7003	Sewer Deposits A/R	20,948.25	20,948.25
1101-7500	Meter Base Installation Fee A/R	151,433.60	154,593.43
1101-7502	A/R- Sewer Clean-Out Installation Fee	79,700.00	117,400.00
1101-7504	Sewer Pump Maintenance A/R	13,954.99	10,686.30
1101-7505	Service Repairs & Rents A/R	(709.88)	(709.88)
1101-7506	A/R- Septage Dumping Fees	8,335.00	8,335.00
1101-7507	Meter Fee A/R	76,944.63	87,640.46
1101-7508	A/R- Industrial Pretreatment	(6,779.01)	(7,069.82)
1101-7510	SGP Review and Inspections A/R	(6,110.94)	(4,334.58)
1101-8000	Misc. Charges Receivable	(1.00)	(1.00)
1101-8002	NSF holding/clearing account	7,643.34	7,643.34
1101-8003	Consolidation holding account	(3,761.63)	(3,761.63)
1101-8006	Unauthorized Service A/R	5,000.00	6,000.00
1101-8008	Cellular Rental AR	1,933,764.25	1,948,211.63
1101-8009	Pending Electronic Payments	(32,292.34)	(27,611.07)
1101-7503	Sewer Extensions A/R		8,390.00
	Total Accounts Receivable	<u>4,624,946.08</u>	<u>4,576,718.71</u>
Accounts Receivable Other:			
1102-0001	Miscellaneous Accounts Receivable	157,338.91	474,148.12
	Total Accounts Receivable Other	<u>157,338.91</u>	<u>474,148.12</u>
Inventory:			
1200-0001	Maintenance Inventory	121,548.17	366,167.37
1200-0002	Meter Inventory	551,025.89	692,643.11
	Total Inventory	<u>672,574.06</u>	<u>1,058,810.48</u>
Loan Related Assets:			
1202-0009	VRA 2014 Cash Account (per docs)	3,934.66	3,934.66
	Total Loan Related Assets	<u>3,934.66</u>	<u>3,934.66</u>
Construction In Progress:			
1250-0001	CIP Inventory	45,538.41	54,658.81
1250-0300	CIP- Western Hills Sewer Replacement	54,750.00	54,750.00
1250-0301	CIP- Central PS Pump Replacements	3,250.00	6,500.00
1250-0302	CIP- Western Hills Water Replacement	40,200.00	40,200.00
1250-0303	CIP- Shady Knoll Sewer Replacement	7,320.00	101,005.66
1250-0310	CIP- Lead Service Line Inventory Project	91,000.00	168,455.00
1250-0316	CIP- Peakview St Water	196,772.31	203,722.42
1250-0318	Town & Country WATER Replacement	41,900.00	41,900.00
1250-0332	Stoney Creek Reservoir Drain Analysis	69,200.96	142,747.67
1250-0337	FY24 CIP Projects	8,741.31	31,741.31
1250-0378	Helm Street Tank Project (ARPA)	309,809.56	2,488,229.23
1250-0382	CIP- Galax St Sewer Project	61,894.65	187,219.36
1250-0383	CIP- Ivy Creek Sewer	8,707,340.07	11,241,905.91
1250-0391	CIP- Turkey Mtn Booster Station	130,699.05	362,249.82
1250-0304	CIP- Central PS 1&2 Replacements		636,353.21
1250-0305	CIP- Winoa Pump Station Repairs		29,081.46
1250-0306	CIP- SML Facility Capital Projects		353,760.26
1250-0390	CIP- 460 Booster Station		6,250.00

Bedford Regional Water Auth.
Balance Sheet
For the Ten Months Ending Wednesday, April 30, 2025

		<u>7/1/2024</u> <u>Beginning</u>	<u>Apr 2025</u> <u>Actual</u>
1250-0399	CIP- Galax St. WATER		14,229.13
	Total Construction In Progress	9,768,416.32	16,164,959.25
Tangible Assets- Office:			
1301-0001	Office Facilities	3,818,136.02	3,818,136.02
1301-0002	Information Systems	2,022,458.39	2,022,458.39
	Total Tangible Assets- Office	5,840,594.41	5,840,594.41
Tangible Assets - Vehicles:			
1302-0001	Vehicles and Equipment	4,924,284.86	4,924,284.86
	Total Tangible Assets - Vehicles	4,924,284.86	4,924,284.86
Tangible Assets - Water:			
1400-1000	SML Water Treatment Facility	16,694,001.18	16,694,001.18
1400-2000	Smith Mountain Lake Central	22,746,661.98	22,746,661.98
1400-3000	Stewartsville Water	2,735,076.84	2,735,076.84
1500-1000	Forest Water	38,202,114.48	38,202,114.48
1500-2000	Lakes Water	1,761,491.47	1,761,491.47
1500-3000	Central Water	25,506,856.13	25,506,856.13
	Total Tangible Assets - Water	107,646,202.08	107,646,202.08
Tangible Assets - Sewer:			
1700-0014	Central Sewer	31,174,955.31	31,174,955.31
1700-0015	Moneta Sewer	12,903,096.92	12,903,096.92
1700-0016	Forest Sewer	21,235,215.16	21,235,215.16
1700-0020	Mariners Landing Sewer	1,504,273.34	1,504,273.34
1700-1016	BRWA Share Lynchburg Sewer Upgrade	5,670,949.37	5,670,949.37
1700-8000	Montvale Sewer	2,069,879.22	2,069,879.22
	Total Tangible Assets - Sewer	74,558,369.32	74,558,369.32
Intangible Assets:			
1800-0000	Studies & Permits (Feasibility, master studies)	687,190.55	687,190.55
1800-0090	Capitalized Interest (Various projects)	56,410.45	56,410.45
	Total Intangible Assets	743,601.00	743,601.00
Fixed Asset Clearing Account:			
1801-0000	Fixed Asset Clearing Account		648,036.14
	Total Fixed Asset Clearing Account		648,036.14
Depreciation:			
1900-0000	Accumulated Depreciation	(83,813,966.88)	(83,813,966.88)
	Total Depreciation	(83,813,966.88)	(83,813,966.88)
	Total assets	150,842,432.12	157,288,955.70
LIABILITIES			
Accounts Payable:			
2000-1000	Accounts Payable	(859,305.66)	(278,658.99)
2000-1005	Retainage Payable	(307,806.30)	(563,058.53)
	Total Accounts Payable	(1,167,111.96)	(841,717.52)
Customer Liabilities:			

Bedford Regional Water Auth.
Balance Sheet
For the Ten Months Ending Wednesday, April 30, 2025

		<u>7/1/2024</u> <u>Beginning</u>	<u>Apr 2025</u> <u>Actual</u>
2001-0000	Customer Credit- Budget Billing accounts	3,009.22	3,009.22
2001-0001	Customer Credits	(356,158.10)	(356,158.10)
2001-0002	Misc. Misposting	713.57	713.57
2001-0003	Customer Refunds Payable	163,766.55	189,810.90
2001-0004	Liability for Sureties Held	(2,100.00)	(2,100.00)
2001-0005	Liability for Easement Condemnations	(4,394.72)	(4,394.72)
2001-1000	Water Deposits	(166,942.63)	(170,235.63)
2001-1555	Fireline Assembly Deposits	(16,308.86)	(16,308.86)
2001-2000	Interest on Deposits (Town accounts)	1,256.93	1,256.93
2001-3000	Sewer Deposits	(62,817.48)	(62,817.48)
2001-4000	Liability for SML Meeting Room Deposits	(500.00)	(500.00)
	Total Customer Liabilities	<u>(440,475.52)</u>	<u>(417,724.17)</u>
Employee Liabilities:			
2100-0050	Compensated Absences Liability	(155,162.89)	(155,162.89)
2100-0060	Accrued Payroll	(233,973.09)	(0.01)
2100-0250	VRS Employee Contribution Payable	846.88	(17,616.17)
2100-0400	Net Pension Liability	(558,396.00)	(558,396.00)
2100-0500	VRS OPEB Liability	(214,317.00)	(214,317.00)
2100-0510	Local OPEB Liability	(217,773.00)	(217,773.00)
2100-0550	Health Insurance Payable- Employee Share	(1,000.17)	(3,179.25)
2100-0600	VRS Mandatory Cash Match- Hybrid	1.25	1.34
2100-0750	Optional Life Insurance Payable	693.46	668.57
2100-0800	AFLAC Withholding Payable	1,745.05	1,742.14
2100-0900	Outstanding Payables Checks	(49.83)	(49.83)
2100-0950	Employee Gym Memberships	(54.00)	(141.74)
2100-0450	Flexible Spending Account Payable		19.23
2100-0625	Hybrid Voluntary Contributions		(0.01)
	Total Employee Liabilities	<u>(1,377,439.34)</u>	<u>(1,164,204.62)</u>
Notes Payable:			
2200-0115	Current Maturities Long-Term Debt	0.40	2,520,345.77
2200-2001	Accrued Interest Payable	(300,213.26)	(300,213.26)
2200-2020	VRA 2015 Loan	(26,455,000.00)	(26,455,000.00)
2200-2021	VRA 2015 Premium	(231,422.14)	(231,422.14)
2200-2026	VRA Series 2005 Premium	(421.40)	(421.40)
2200-2233	VRA Series 2014 Loan (2005 refunding)	(1,745,000.00)	(1,745,000.00)
2200-2234	VRA Series 2014 Premium (2005)	(30,882.72)	(30,882.72)
2200-2235	VRA 2014 Deferred Amt on Refunding	10,135.60	10,135.60
2200-2240	VRA 2020 Loan (ESCO)	(3,175,000.00)	(3,175,000.00)
2200-2241	VRA 2020 Premium	(430,473.62)	(430,473.62)
2200-2250	2022 VA Water Facilities Revolving Fund	(13,338,457.00)	(14,051,975.00)
2200-2500	Assumed Debt from Town	(1,217,000.76)	(1,217,000.76)
2200-3000	Lynchburg Sewer System Loan Payable	(877,562.30)	(877,562.30)
	Total Notes Payable	<u>(47,791,297.20)</u>	<u>(45,984,469.83)</u>
Developer Revenues and Inflows:			
2300-0000	Deferred Revenue Liability	(941,253.25)	(636,053.25)
2300-0001	Deferred Revenue- Principal Forgiveness	(340,036.78)	(163,016.28)
2300-0003	Deferred Revenue- Lynchburg- Ivy Creek	(200,000.00)	(200,000.00)
2300-0004	Deferred Revenue- VDH	(160,600.00)	(160,600.00)
2300-1000	Deferred Inflows of Resources	(96,926.00)	(96,926.00)
2300-1001	Deferred Inflow of Resources- Leases	(1,854,135.60)	(1,854,135.60)
2300-0002	Prepayments Transfer Clearing account		95,725.00
	Total Developer Revenues and Inflows	<u>(3,592,951.63)</u>	<u>(3,015,006.13)</u>
Retained Earnings:			
2999-0000	Retained Earnings	(96,473,156.47)	(96,473,156.47)

Bedford Regional Water Auth.
Balance Sheet
For the Ten Months Ending Wednesday, April 30, 2025

	<u><i>7/1/2024 Beginning</i></u>	<u><i>Apr 2025 Actual</i></u>
Total Retained Earnings	(96,473,156.47)	(96,473,156.47)
Total liabilities	(150,842,432.12)	(147,896,278.74)
Operating Surplus/ (Loss)		9,392,676.96

Bedford Regional Water Auth.
Summary of Revenue & Expenditures
For the Ten Months Ending Wednesday, April 30, 2025

		<u>Month</u>	<u>FY 24-25 YTD</u>	<u>FY 24-25 Budget</u>	<u>Remaining On Budget</u>	<u>Goal: 83%</u>
OPERATING REVENUE						
3000-3000	Water Sales	(\$945,447.36)	(\$9,290,257.63)	(\$11,493,200.00)	(\$2,202,942.37)	81%
3100-	Sewer Sales	(494,039.34)	(5,310,115.19)	(5,578,387.00)	(268,271.81)	95%
3902	Penalties	(14,109.18)	(138,796.51)	(90,000.00)	48,796.51	154%
3903-	Account Charges	(4,525.00)	(44,475.00)	(55,000.00)	(10,525.00)	81%
3903-	Review Fees	(3,000.00)	(78,060.91)	(55,500.00)	22,560.91	141%
3900-	Interest Earned		(161,897.66)	(75,000.00)	86,897.66	216%
3903-	Sewer Clean Outs			(7,000.00)	(7,000.00)	0%
3903-3250	Meter Installation Revenues	(17,200.00)	(166,550.00)	(115,000.00)	51,550.00	145%
3903-3255	Industrial Pretreatment Revenue	(1,302.13)	(13,663.00)	(18,000.00)	(4,337.00)	76%
3903-3261	Rent/Meter Charges	(2,669.82)	(20,674.42)	(10,000.00)	10,674.42	207%
3903-	Misc	(21,899.53)	(219,781.49)	(172,822.00)	46,959.49	127%
3903-	Fixed Asset Disposals		(3,835.00)		3,835.00	0%
3901-	Account Default Fees	(4,510.00)	(35,275.00)	(30,500.00)	4,775.00	116%
3201-3275	Contract Reimbursements	<u>(15,408.09)</u>	<u>(70,360.96)</u>	<u>(107,000.00)</u>	<u>(36,639.04)</u>	<u>66%</u>
	Revenue from BRWA Operations	(1,524,110.45)	(15,553,742.77)	(17,807,409.00)	(2,253,666.23)	87%
3000-3220	Capital Recovery Fees	(89,600.00)	(857,000.00)	(1,200,000.00)	(343,000.00)	71%
3903-3265	Cellular Antenna Site Rental-County portion	(4,593.64)	(54,111.49)	(55,452.00)	(1,340.51)	98%
3904-3310	BOS Capital Contributions		(1,000,000.00)	(1,000,000.00)		100%
3904-3315	Developer Line Contributions			(200,000.00)	(200,000.00)	0%
3904-3316	Contributions from WVWA	(210,000.00)	(210,000.00)		210,000.00	0%
3904-3904-	ARPA Funding		(1,933,548.87)		1,933,548.87	0%
3904-3311	Contributions from Schools		(1,537.40)		1,537.40	0%
3904-3335	Contributions from Outside agencies	(510,229.37)	(920,975.88)		920,975.88	0%
3903-3330	SML WTF Revenue		(33,903.73)	(10,000.00)	23,903.73	339%
3904-3317	Developer Prepayments Redemption Revenue		(392,400.00)	(20,000.00)	372,400.00	1,962%
3904-3320	Customer Line Contributions		(3,500.00)		3,500.00	0%
3903-3266	Cell Tower Inspection Revenue	(1,790.60)	(1,790.60)		1,790.60	0%
3903-3290	Insurance Proceeds		(6,786.60)		6,786.60	0%
	Revenue from Other Sources	<u>(816,213.61)</u>	<u>(5,415,554.57)</u>	<u>(2,485,452.00)</u>	<u>2,930,102.57</u>	<u>218%</u>
	Total Revenue	(2,340,324.06)	(20,969,297.34)	(20,292,861.00)	676,436.34	103%
OPERATING EXPENSES						
4000 + 4002	Salaries	420,725.04	4,383,983.41	5,849,126.71	1,465,143.30	75%
4010	General Office Expenses	22,435.22	237,369.57	320,898.00	83,528.43	74%
4100	Employee Benefit & Related Expenses	151,539.56	1,619,909.97	2,367,134.00	747,224.03	68%
4110	Billing Expenses	8,578.35	213,822.37	274,690.00	60,867.63	78%
4120	Information Systems Expenses	15,349.81	299,175.51	348,946.00	49,770.49	86%
4130	Adminstration Supplies	218.99	793.51	2,160.00	1,366.49	37%
4140	Customer Service Supplies	565.47	3,047.67	4,396.00	1,348.33	69%
4210	Engineering Expenses	9,234.50	71,770.27	147,419.00	75,648.73	49%
4220 + 4223	Operations Expenses	147.15	11,242.56	11,600.00	357.44	97%
4221	Compliance Program Supplies		2,669.82	8,850.00	6,180.18	30%
4222	Pretreatment Expenses	1,387.62	31,966.04	40,400.00	8,433.96	79%
4225-0100	Lab Supplies		15,620.63	18,000.00	2,379.37	87%
4230	Maintenance Expenses	6,541.99	62,215.10	62,146.00	(69.10)	100%
4240	Vehicles & Equipment Expenses	37,303.98	309,236.32	386,097.00	76,860.68	80%
4250	Forest Water Expenses	137,793.98	617,115.01	923,169.00	306,053.99	67%
4260	Well Systems Expenses	3,571.24	44,586.26	40,677.00	(3,909.26)	110%
4265	SML Central Distribution Water System Expenses	4,239.93	34,931.06	45,832.00	10,900.94	76%
4270	Highpoint Facility Expenses	5,736.67	62,420.42	41,564.00	(20,856.42)	150%
4330	SMLWTF Water Treatment Expenses	49,655.85	528,297.42	604,554.00	76,256.58	87%
4275	Central Water Distribution Expenses	19,662.48	161,808.31	205,699.00	43,890.69	79%
4276	Central Water Treatment Expenses	14,963.84	170,596.17	189,577.00	18,980.83	90%
4280	Stewartsville Water Expenses	353.95	23,806.91	51,501.00	27,694.09	46%
4290	Forest Sewer Expenses	58,890.91	511,450.69	657,193.00	145,742.31	78%
4291	Central Sewer Collection System Expenses	16,333.70	200,990.69	202,800.00	1,809.31	99%
4293	Central Sewer Treatment Expenses	51,540.42	405,298.35	513,403.00	108,104.65	79%
4292	Moneta Sewer Collection System Expenses	6,985.92	47,051.10	89,900.00	42,848.90	52%
4294	Moneta Sewer Treatment Expenses	17,669.54	127,671.88	164,401.00	36,729.12	78%
4295	Montvale Sewer Expenses	3,944.06	66,319.64	34,051.00	(32,268.64)	195%
4296	Montvale Sewer Collection System Expenses	720.00	1,200.00	6,500.00	5,300.00	18%

Bedford Regional Water Auth.
Summary of Revenue & Expenditures
For the Ten Months Ending Wednesday, April 30, 2025

		<u>Month</u>	<u>FY 24-25 YTD</u>	<u>FY 24-25 Budget</u>	<u>Remaining On Budget</u>	<u>Goal: 83%</u>
4340	Mariners Landing Sewer Expenses	5,066.42	53,561.87	110,800.00	57,238.13	48%
4350	Cedar Rock Sewer Expenses	10,227.03	31,610.14	37,000.00	5,389.86	85%
4360	Paradise Point Water Expenses	2,817.18	21,420.26	26,525.00	5,104.74	81%
4300 + 4310	Schools Sewer Expenses	2,244.07	15,007.04	43,500.00	28,492.96	34%
4315	Mariners Landing Water Expenses		284.00		(284.00)	0%
4320	Franklin County Operations		(1,180.12)	13,500.00	14,680.12	(9%)
	Total Operating Expenditures	<u>1,086,444.87</u>	<u>10,387,069.85</u>	<u>13,844,008.71</u>	<u>3,456,938.86</u>	<u>75%</u>
4400	Depreciation			4,587,600.00	4,587,600.00	0%
4500-0640	Lynchburg Debt Service Paid	1,573.63	1,573.63	1,574.00	0.37	100%
4500-0660	2014 VRA Interest		58,346.88	58,347.00	0.12	100%
4500-0665	2015 VRA Interest		931,306.26	931,306.00	(0.26)	100%
4500-0650	Assumed Debt from City		35,901.50	35,902.00	0.50	100%
4500-0675	VRA 2020 Interest (ESCO project)		114,121.89	114,122.00	0.11	100%
4500-0680	VA Water Facilities Revolving Loan Interest		48,300.37		(48,300.37)	0%
	Total Interest and Debt Service	<u>1,573.63</u>	<u>1,189,550.53</u>	<u>1,141,251.00</u>	<u>(48,299.53)</u>	<u>104%</u>
	Total Exp., Depr. and Debt Service	<u>1,088,018.50</u>	<u>11,576,620.38</u>	<u>19,572,859.71</u>	<u>7,996,239.33</u>	<u>59%</u>
	Total Revenues Less Oper Expense	<u>(1,252,305.56)</u>	<u>(9,392,676.96)</u>	<u>(720,001.29)</u>	<u>8,672,675.67</u>	<u>1,305%</u>
	Gross Cash Before Capital Exp	<u>(1,252,305.56)</u>	<u>(9,392,676.96)</u>	<u>(720,001.29)</u>	<u>8,672,675.67</u>	<u>1,305%</u>
	Less non-debt Capital Contributions	<u>(720,229.37)</u>	<u>(3,495,865.88)</u>	<u>(230,000.00)</u>	<u>3,265,865.88</u>	<u>1,520%</u>
	(Earnings)/loss before BRWA Capital Outlays	<u>(532,076.19)</u>	<u>(5,896,811.08)</u>	<u>(490,001.29)</u>	<u>5,406,809.79</u>	<u>1,203%</u>

Bedford Regional Water Auth.
Summary of Revenue & Expenditures
For the Ten Months Ending Wednesday, April 30, 2025

		<u>Month</u>	<u>FY 24-25 YTD</u>	<u>FY 24-25 Budget</u>	<u>Remaining On Budget</u>	<u>Goal: 83%</u>
OPERATING REVENUE						
Water Sales:						
3000-3000	Water Sales	(933,980.75)	(9,157,240.70)	(11,209,533.00)	(2,052,292.30)	82%
3000-3050	Contract Water Sales	(10,275.35)	(120,501.03)	(269,567.00)	(149,065.97)	45%
3000-3100	Paradise Point Water	(1,191.26)	(12,515.90)	(14,100.00)	(1,584.10)	89%
	Total Water Sales	(945,447.36)	(9,290,257.63)	(11,493,200.00)	(2,202,942.37)	81%
Sewer Sales:						
3100-3000	Sewer Sales	(478,317.24)	(5,152,354.03)	(5,403,187.00)	(250,832.97)	95%
3100-3025	Mariners Landing Sewer	(12,189.10)	(121,773.81)	(135,600.00)	(13,826.19)	90%
3100-3050	Cedar Rock Revenue	(3,533.00)	(35,987.35)	(39,600.00)	(3,612.65)	91%
	Total Sewer Sales	(494,039.34)	(5,310,115.19)	(5,578,387.00)	(268,271.81)	95%
Penalties:						
3902-3211	Water Penalty Revenue	(8,603.70)	(86,272.45)	(55,000.00)	31,272.45	157%
3902-3213	Sewer Penalty Revenue	(5,505.48)	(52,524.06)	(35,000.00)	17,524.06	150%
	Total Penalties	(14,109.18)	(138,796.51)	(90,000.00)	48,796.51	154%
Account Charges:						
3903-3231	Water Account Charge Revenue	(3,000.00)	(29,050.00)	(35,000.00)	(5,950.00)	83%
3903-3233	Sewer Account Charge Revenue	(1,525.00)	(15,425.00)	(20,000.00)	(4,575.00)	77%
	Total Account Charges	(4,525.00)	(44,475.00)	(55,000.00)	(10,525.00)	81%
Review Fees:						
3903-3240	Engineering Review Fees	(1,000.00)	(65,886.19)	(50,000.00)	15,886.19	132%
3903-3242	Engineering Fire Flow Testing		(2,574.72)	(1,500.00)	1,074.72	172%
3903-3243	SGP Review and Inspections	(2,000.00)	(9,600.00)	(4,000.00)	5,600.00	240%
	Total Review Fees	(3,000.00)	(78,060.91)	(55,500.00)	22,560.91	141%
Interest Earned:						
3900-3250	Bank Interest Earned		(161,897.66)	(75,000.00)	86,897.66	216%
	Total Interest Earned		(161,897.66)	(75,000.00)	86,897.66	216%
Sewer Clean Outs:						
3903-3245	Sewer Clean-Out Installation Fee			(7,000.00)	(7,000.00)	0%
	Total Sewer Clean Outs			(7,000.00)	(7,000.00)	0%
Meter Installation Revenues:						
3903-3250	Meter Fee Revenue	(4,300.00)	(69,650.00)	(45,000.00)	24,650.00	155%
3903-3260	Meter Base Installation Revenue	(12,900.00)	(96,900.00)	(70,000.00)	26,900.00	138%
	Total Meter Installation Revenues	(17,200.00)	(166,550.00)	(115,000.00)	51,550.00	145%
Industrial Pretreatment Revenue:						
3903-3255	Industrial Pretreatment Revenue	(1,302.13)	(13,663.00)	(18,000.00)	(4,337.00)	76%
	Total Industrial Pretreatment Revenue	(1,302.13)	(13,663.00)	(18,000.00)	(4,337.00)	76%
Rent/Meter Charges:						
3903-3261	Service Repairs & Equipment Rentals	(2,669.82)	(20,674.42)	(10,000.00)	10,674.42	207%
	Total Rent/Meter Charges	(2,669.82)	(20,674.42)	(10,000.00)	10,674.42	207%
Misc:						
3903-3262	Cellular Antenna Rental- BRWA portion	(6,890.46)	(64,903.64)	(73,998.00)	(9,094.36)	88%
3903-3263	Sewer Extension Revenue	(5,000.00)	(48,100.00)		48,100.00	0%
3903-3264	Sewer Pump Maintenance Revenue	(8,715.00)	(81,515.00)	(80,000.00)	1,515.00	102%
3903-3270	Miscellaneous Revenue	(374.00)	(15,214.24)	(8,000.00)	7,214.24	190%
3903-3275	Revenue from Communication Towers	(920.07)	(10,048.61)	(10,824.00)	(775.39)	93%
	Total Misc	(21,899.53)	(219,781.49)	(172,822.00)	46,959.49	127%

Bedford Regional Water Auth.
Summary of Revenue & Expenditures
For the Ten Months Ending Wednesday, April 30, 2025

	<u>Month</u>	<u>FY 24-25 YTD</u>	<u>FY 24-25 Budget</u>	<u>Remaining On Budget</u>	<u>Goal: 83%</u>
Fixed Asset Disposals:					
3903-3280 Sales and Disposals		(3,835.00)		3,835.00	0%
Total Fixed Asset Disposals		(3,835.00)		3,835.00	0%
Account Default Fees:					
3901-3211 Reconnect Fee Revenue	(2,300.00)	(22,530.00)	(25,000.00)	(2,470.00)	90%
3901-3212 Return Check Revenue	(210.00)	(3,745.00)	(2,500.00)	1,245.00	150%
3901-3213 Unauthorized Service Revenue	(2,000.00)	(9,000.00)	(3,000.00)	6,000.00	300%
Total Account Default Fees	(4,510.00)	(35,275.00)	(30,500.00)	4,775.00	116%
Contract Reimbursements:					
3201-3275 School System Operations	(15,408.09)	(35,979.69)	(51,000.00)	(15,020.31)	71%
3904-3318 Franklin County Contract Operations		(34,381.27)	(56,000.00)	(21,618.73)	61%
Total Contract Reimbursements	(15,408.09)	(70,360.96)	(107,000.00)	(36,639.04)	66%
Revenue from BRWA Operations	(1,524,110.45)	(15,553,742.77)	(17,807,409.00)	(2,253,666.23)	87%
Capital Recovery Fees:					
3000-3220 Water Capital Recovery Fees	(66,000.00)	(624,000.00)	(800,000.00)	(176,000.00)	78%
3100-3220 Sewer Capital Recovery Fees	(23,600.00)	(233,000.00)	(400,000.00)	(167,000.00)	58%
Total Capital Recovery Fees	(89,600.00)	(857,000.00)	(1,200,000.00)	(343,000.00)	71%
Cellular Antenna Site Rental-County portion:					
3903-3265 Cellular Antenna Revenue- Co. portion	(4,593.64)	(44,585.54)	(49,332.00)	(4,746.46)	90%
3903-3285 Bedford County Broadband Revenue		(9,525.95)	(6,120.00)	3,405.95	156%
Total Cellular Antenna Site Rental-County portion	(4,593.64)	(54,111.49)	(55,452.00)	(1,340.51)	98%
BOS Capital Contributions:					
3904-3310 Bedford County Debt Support		(1,000,000.00)	(1,000,000.00)		100%
Total BOS Capital Contributions		(1,000,000.00)	(1,000,000.00)		100%
Developer Line Contributions:					
3904-3315 Developer Contributions			(200,000.00)	(200,000.00)	0%
Total Developer Line Contributions			(200,000.00)	(200,000.00)	0%
Contributions from WVWA:					
3904-3316 Contributions from WVWA	(210,000.00)	(210,000.00)		210,000.00	0%
Total Contributions from WVWA	(210,000.00)	(210,000.00)		210,000.00	0%
ARPA Funding:					
3904-3325 Bedford ARPA Projects		(1,933,548.87)		1,933,548.87	0%
Total ARPA Funding		(1,933,548.87)		1,933,548.87	0%
Contributions from Schools:					
3904-3311 Schools Utility Locating Revenue		(1,537.40)		1,537.40	0%
Total Contributions from Schools		(1,537.40)		1,537.40	0%
Contributions from Outside agencies:					
3904-3335 Contributions from Outside Agencies	(440,000.00)	(743,955.38)		743,955.38	0%
3904-3350 VA Revolving Loan- Principal Forgiveness	(70,229.37)	(177,020.50)		177,020.50	0%
Total Contributions from Outside agencies	(510,229.37)	(920,975.88)		920,975.88	0%
SML WTF Revenue:					
3903-3330 SML WTF Revenue		(33,903.73)	(10,000.00)	23,903.73	339%
Total SML WTF Revenue		(33,903.73)	(10,000.00)	23,903.73	339%

Bedford Regional Water Auth.
Summary of Revenue & Expenditures
For the Ten Months Ending Wednesday, April 30, 2025

	<u>Month</u>	<u>FY 24-25 YTD</u>	<u>FY 24-25 Budget</u>	<u>Remaining On Budget</u>	<u>Goal: 83%</u>
Developer Prepayments Redemption Revenue:					
3904-3317 Developer Capital Recovery Fee Redemption Revenue		(392,400.00)	(20,000.00)	372,400.00	1,962%
Total Developer Prepayments Redemption Revenue		(392,400.00)	(20,000.00)	372,400.00	1,962%
Customer Line Contributions:					
3904-3320 Customer contributions for Line Extensions		(3,500.00)		3,500.00	0%
Total Customer Line Contributions		(3,500.00)		3,500.00	0%
Cell Tower Inspection Revenue:					
3903-3266 Cell Tower Inspection Revenue	(1,790.60)	(1,790.60)		1,790.60	0%
Total Cell Tower Inspection Revenue	(1,790.60)	(1,790.60)		1,790.60	0%
Insurance Proceeds:					
3903-3290 Insurance Proceeds		(6,786.60)		6,786.60	0%
Total Insurance Proceeds		(6,786.60)		6,786.60	0%
Revenue from Other Sources	(816,213.61)	(5,415,554.57)	(2,485,452.00)	2,930,102.57	218%
Total Revenue	(2,340,324.06)	(20,969,297.34)	(20,292,861.00)	676,436.34	103%

OPERATING EXPENSES

Salaries:					
4000-0010 Administration Salaries	87,979.36	881,587.87	1,372,075.40	490,487.53	64%
4000-0019 IT Oncall Stipend	800.00	6,727.05	10,400.00	3,672.95	65%
4000-0020 Administration Overtime	312.87	3,591.29	9,231.96	5,640.67	39%
4002-0010 Customer Service Salaries	31,642.29	328,167.60	405,989.60	77,822.00	81%
4002-0020 Customer Service Overtime	289.90	3,537.04	6,494.38	2,957.34	54%
4003-0010 Engineering Department Salaries	72,129.60	742,286.04	832,128.60	89,842.56	89%
4003-0019 Engineering OnCall Stipend	800.00	7,177.05	10,400.00	3,222.95	69%
4003-0020 Engineering Department Overtime	4,333.64	54,854.44	58,274.01	3,419.57	94%
4004-0010 Maintenance Department Salaries	113,581.87	1,104,415.47	1,424,617.20	320,201.73	78%
4004-0019 Maintenance Oncall Stipend Expense	2,800.00	20,869.67	35,100.00	14,230.33	59%
4004-0020 Maintenance Department Overtime	11,385.83	110,625.03	209,159.93	98,534.90	53%
4005-0010 Operations Department Salaries	94,669.68	1,056,753.99	1,367,088.60	310,334.61	77%
4005-0019 Operations Oncall Stipend		3,027.05	10,400.00	7,372.95	29%
4005-0020 Operations Department Overtime		60,363.82	97,767.03	37,403.21	62%
Total Salaries	420,725.04	4,383,983.41	5,849,126.71	1,465,143.30	75%

General Office Expenses:					
4010-0075 Board & Committee Meetings		545.16	1,000.00	454.84	55%
4010-0100 Office Supplies	727.10	4,138.91	8,000.00	3,861.09	52%
4010-0103 Public Outreach Expenses	1,515.98	8,699.15	18,525.00	9,825.85	47%
4010-0110 Building Maintenance Expense	4,001.29	58,114.99	42,500.00	(15,614.99)	137%
4010-0130 Postage and Shipping Expense	1,328.86	6,846.01	8,000.00	1,153.99	86%
4010-0140 Commercial Phone Charges	2,018.18	12,435.70	14,400.00	1,964.30	86%
4010-0142 Cellular Phone Service	5,196.83	21,208.99	20,480.00	(728.99)	104%
4010-0150 Building Power and Utilities	3,753.24	20,620.05	24,000.00	3,379.95	86%
4010-0155 Building Fuel Costs	162.84	6,497.80	6,000.00	(497.80)	108%
4010-0160 Employee Bond	42.33	423.30	680.00	256.70	62%
4010-0161 Building Insurance	358.33	3,583.30	3,025.00	(558.30)	118%
4010-0170 Advertising	922.34	12,607.76	18,000.00	5,392.24	70%
4010-0175 Bank Service charges		807.33	16,800.00	15,992.67	5%
4010-0200 Accounting Services		32,529.56	50,000.00	17,470.44	65%
4010-0220 Legal Expenses		24,080.96	18,000.00	(6,080.96)	134%
4010-0400 Board of Directors Fees	2,375.00	23,750.00	28,500.00	4,750.00	83%
4010-0401 Board Mileage Reimbursements	32.90	480.60	588.00	107.40	82%
4010-0085 Long Range Planning			42,400.00	42,400.00	0%
Total General Office Expenses	22,435.22	237,369.57	320,898.00	83,528.43	74%

Employee Benefit & Related Expenses:

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		<u>Month</u>	<u>FY 24-25 YTD</u>	<u>FY 24-25 Budget</u>	<u>Remaining On Budget</u>	<u>Goal: 83%</u>
4100-0030	Payroll Taxes	30,542.84	338,116.41	442,386.00	104,269.59	76%
4100-0040	VRS Retirement and Group Life	29,238.40	261,229.63	476,387.00	215,157.37	55%
4100-0041	VRS Hybrid Disability Program	2,338.97	10,841.09	14,439.00	3,597.91	75%
4100-0045	Unemployment Payments	413.36	413.36		(413.36)	0%
4100-0050	Health Insurance	66,117.21	785,561.48	990,731.00	205,169.52	79%
4100-0055	Flexible Spending Account		2,021.04	2,500.00	478.96	81%
4100-0060	Worker's Compensation	3,085.92	30,859.20	69,714.00	38,854.80	44%
4100-0065	Employee Testing	545.50	5,941.10	8,606.00	2,664.90	69%
4100-0075	Meetings	411.96	3,440.17	14,860.00	11,419.83	23%
4100-0080	Professional Dues	758.00	6,870.47	17,410.00	10,539.53	39%
4100-0085	Training and Education	3,060.03	44,191.80	116,026.00	71,834.20	38%
4100-0086	Continuing Education		13,700.96	36,285.00	22,584.04	38%
4100-0090	Whistle Blower Hotline		661.39	500.00	(161.39)	132%
4100-0101	Clothing and Uniforms	3,132.57	32,290.28	62,380.00	30,089.72	52%
4100-0102	Employee & Incentive Fund	3,362.05	31,730.32	34,350.00	2,619.68	92%
4100-0103	Safety	8,532.75	52,041.27	80,060.00	28,018.73	65%
4100-0095	Employee Referral Program			500.00	500.00	0%
	Total Employee Benefit & Related Expenses	151,539.56	1,619,909.97	2,367,134.00	747,224.03	68%
Billing Expenses:						
4110-0097	Collection Agency Expense		57.40	3,000.00	2,942.60	2%
4110-0110	Bill Processing Services	3,237.92	99,309.62	117,064.00	17,754.38	85%
4110-0112	Customer Notification Expenses		2,552.28	5,000.00	2,447.72	51%
4110-0120	Customer Service Software Maintenance	464.00	69,348.10	65,736.00	(3,612.10)	105%
4110-0125	Credit Card Processing Fees	4,355.55	37,307.95	52,000.00	14,692.05	72%
4110-0175	Courier Service	520.88	5,247.02	6,840.00	1,592.98	77%
4110-0091	Bad Debt Expense Water			10,000.00	10,000.00	0%
4110-0093	Bad Debt Expense Sewer			12,500.00	12,500.00	0%
4110-0094	Bad Debt Expense Penalties/Misc.			2,500.00	2,500.00	0%
4110-0115	Meter Testing			50.00	50.00	0%
	Total Billing Expenses	8,578.35	213,822.37	274,690.00	60,867.63	78%
Information Systems Expenses:						
4120-0100	Information Systems Supplies	591.56	6,696.24	14,000.00	7,303.76	48%
4120-0110	Contracted Services (Network)	9,106.17	71,109.10	64,160.00	(6,949.10)	111%
4120-0115	Continuing Support (Software)	4,211.92	206,931.94	259,436.00	52,504.06	80%
4120-0145	Internet and WAN Communications	1,440.16	14,438.23	11,350.00	(3,088.23)	127%
	Total Information Systems Expenses	15,349.81	299,175.51	348,946.00	49,770.49	86%
Adminstration Supplies:						
4130-0100	Administration Supplies	218.99	793.51	2,160.00	1,366.49	37%
	Total Adminstration Supplies	218.99	793.51	2,160.00	1,366.49	37%
Customer Service Supplies:						
4140-0100	Customer Service Supplies	565.47	3,047.67	4,396.00	1,348.33	69%
	Total Customer Service Supplies	565.47	3,047.67	4,396.00	1,348.33	69%
Engineering Expenses:						
4210-0100	Engineering Supplies	1,022.25	23,346.42	32,973.00	9,626.58	71%
4210-0110	Engineering Reviews	6,901.25	37,998.65	96,000.00	58,001.35	40%
4210-0141	Locating Notification Tickets	1,311.00	9,646.20	13,242.00	3,595.80	73%
4210-0240	Construction testing		779.00	5,204.00	4,425.00	15%
	Total Engineering Expenses	9,234.50	71,770.27	147,419.00	75,648.73	49%
Operations Expenses:						
4220-0100	Wastewater Operations Supplies		1,427.71	1,600.00	172.29	89%
4223-0100	Water Operations Supplies	147.15	9,814.85	10,000.00	185.15	98%
	Total Operations Expenses	147.15	11,242.56	11,600.00	357.44	97%
Compliance Program Supplies:						
4221-0100	FROG Program Supplies		2,669.82	8,850.00	6,180.18	30%

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	<u>Month</u>	<u>FY 24-25 YTD</u>	<u>FY 24-25 Budget</u>	<u>Remaining On Budget</u>	<u>Goal: 83%</u>
Total Compliance Program Supplies		2,669.82	8,850.00	6,180.18	30%
Pretreatment Expenses:					
4222-0100 Pretreatment Supplies/Expenses	1,387.62	25,453.34	26,900.00	1,446.66	95%
4222-0200 Backflow Supplies		6,512.70	13,500.00	6,987.30	48%
Total Pretreatment Expenses	1,387.62	31,966.04	40,400.00	8,433.96	79%
Lab Supplies:					
4225-0100 Lab Supplies		15,620.63	18,000.00	2,379.37	87%
Total Lab Supplies		15,620.63	18,000.00	2,379.37	87%
Maintenance Expenses:					
4230-0100 Maintenance Supplies	6,541.99	62,215.10	62,146.00	(69.10)	100%
Total Maintenance Expenses	6,541.99	62,215.10	62,146.00	(69.10)	100%
Vehicles & Equipment Expenses:					
4240-0100 Vehicles and Equipment Supplies	4,843.95	52,363.86	46,350.00	(6,013.86)	113%
4240-0110 Vehicles and Equipment Contracted Services	16,682.03	126,568.11	148,150.00	21,581.89	85%
4240-0155 Vehicles & Equipment Fuel Costs	12,343.58	95,960.15	150,000.00	54,039.85	64%
4240-0162 Vehicles and Equipment Insurance	3,434.42	34,344.20	41,597.00	7,252.80	83%
Total Vehicles & Equipment Expenses	37,303.98	309,236.32	386,097.00	76,860.68	80%
Forest Water Expenses:					
4250-0100 Forest Water Supplies	1,222.98	14,429.99	35,000.00	20,570.01	41%
4250-0110 Forest Water Contracted Services	720.00	22,412.60	40,000.00	17,587.40	56%
4250-0150 Forest Water Power	589.57	2,786.80	6,000.00	3,213.20	46%
4250-0161 Forest Water Insurance	1,933.39	19,333.90	22,098.00	2,764.10	87%
4250-0240 Forest Water Sampling and Testing	612.00	8,192.36	10,000.00	1,807.64	82%
4250-0300 Forest Water Purchased	132,716.04	522,926.36	721,266.00	198,339.64	73%
4250-0410 Forest Water VDH Fees		27,033.00	27,985.00	952.00	97%
4250-0101 Forest Water Meter Installations			56,000.00	56,000.00	0%
4250-0115 Forest Water System Repairs & Improvements			3,500.00	3,500.00	0%
4250-0140 Forest Water Communications			1,320.00	1,320.00	0%
Total Forest Water Expenses	137,793.98	617,115.01	923,169.00	306,053.99	67%
Well Systems Expenses:					
4260-0100 Well Systems Supplies	1,072.22	9,350.66	7,500.00	(1,850.66)	125%
4260-0105 Well Systems Chemicals	1,041.35	6,208.73	6,500.00	291.27	96%
4260-0110 Well Systems Contracted Services	182.60	20,395.90	12,000.00	(8,395.90)	170%
4260-0140 Wells Systems Communications	69.47	346.69	500.00	153.31	69%
4260-0150 Well Systems Power	1,016.59	5,538.33	6,000.00	461.67	92%
4260-0161 Well Systems Insurance	93.01	930.10	952.00	21.90	98%
4260-0240 Well Systems Sampling and Testing	96.00	1,092.85	5,000.00	3,907.15	22%
4260-0410 Well Systems VDH Fees		723.00	725.00	2.00	100%
4260-0101 Well Systems Meter Installations			500.00	500.00	0%
4260-0115 Well Systems Repairs & Improvements			1,000.00	1,000.00	0%
Total Well Systems Expenses	3,571.24	44,586.26	40,677.00	(3,909.26)	110%
SML Central Distribution Water System Expenses:					
4265-0100 SML Central Water Distribution Supplies	494.07	8,939.86	16,500.00	7,560.14	54%
4265-0110 SML Central Water Distribution Contracted Services	3,387.00	17,673.80	6,200.00	(11,473.80)	285%
4265-0150 SML Central Electric	160.86	881.69	840.00	(41.69)	105%
4265-0240 SML Central Water Distribution Sampling & Testing	198.00	2,527.71	8,000.00	5,472.29	32%
4265-0410 SML Central Water Distribution VDH Fees		4,908.00	5,002.00	94.00	98%
4265-0101 SML Central Water Distribution Meter Installations			6,500.00	6,500.00	0%
4265-0115 SML Central Water Distrib. Repairs & Improvements			2,200.00	2,200.00	0%
4265-0140 SML Communications			590.00	590.00	0%
Total SML Central Distribution Water System Expenses	4,239.93	34,931.06	45,832.00	10,900.94	76%
Highpoint Facility Expenses:					
4270-0100 Highpoint Facility Supplies		2,841.98	3,500.00	658.02	81%
4270-0105 Highpoint Facility Chemicals	3,799.04	7,598.08	5,000.00	(2,598.08)	152%

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		<u>Month</u>	<u>FY 24-25 YTD</u>	<u>FY 24-25 Budget</u>	<u>Remaining On Budget</u>	<u>Goal: 83%</u>
4270-0110	Highpoint Facility Contracted Services	127.91	29,315.13	8,200.00	(21,115.13)	358%
4270-0150	Highpoint Facility Power	1,155.53	11,753.14	14,500.00	2,746.86	81%
4270-0155	Highpoint Facility Fuel Costs		2,951.19	2,000.00	(951.19)	148%
4270-0161	Highpoint Facility Insurance	654.19	6,541.90	6,945.00	403.10	94%
4270-0371	Highpoint Facility Road Maintenance Fees		1,419.00	1,419.00		100%
	Total Highpoint Facility Expenses	5,736.67	62,420.42	41,564.00	(20,856.42)	150%
SMLWTF Water Treatment Expenses:						
4330-0100	SMLWTF Water Treatment Supplies	4,993.58	68,981.47	75,300.00	6,318.53	92%
4330-0105	SMLWTF Water Treatment Chemicals	18,788.15	94,050.92	100,000.00	5,949.08	94%
4330-0110	SMLWTF Water Treatment Contracted Services	3,515.24	104,493.50	150,000.00	45,506.50	70%
4330-0140	SMLWTF Water Treatment Communications	62.13	552.54	1,640.00	1,087.46	34%
4330-0150	SMLWTF Water Treatment Power	20,832.45	232,753.29	240,000.00	7,246.71	97%
4330-0155	SMLWTF Water Treatment Fuel Costs		4,056.75	1,000.00	(3,056.75)	406%
4330-0161	SMLWTF Water Treatment Property Insurance	1,371.75	13,717.50	10,314.00	(3,403.50)	133%
4330-0240	SMLWTF Water Treatment Sampling & Testing	92.55	2,191.45	10,000.00	7,808.55	22%
4330-0300	SML Water Quality Monitoring		7,500.00	7,500.00		100%
4330-0370	SMLWTF Water Treatment Raw Water Fee			8,800.00	8,800.00	0%
	Total SMLWTF Water Treatment Expenses	49,655.85	528,297.42	604,554.00	76,256.58	87%
Central Water Distribution Expenses:						
4275-0100	Central Water Supplies	2,273.35	35,507.80	37,500.00	1,992.20	95%
4275-0110	Central Water Contracted Services	9,952.77	94,133.19	99,500.00	5,366.81	95%
4275-0115	Central Water Repairs & Improvements	7,114.26	15,548.30	40,000.00	24,451.70	39%
4275-0150	Central Water Power	37.10	193.27		(193.27)	0%
4275-0155	Central Water Fuel Purchases		11.47	500.00	488.53	2%
4275-0240	Central Water Sampling & Testing	285.00	4,996.28	12,750.00	7,753.72	39%
4275-0410	Central Water VDH Fees		11,418.00	11,699.00	281.00	98%
4275-0101	Central Water Meter Installations			3,750.00	3,750.00	0%
	Total Central Water Distribution Expenses	19,662.48	161,808.31	205,699.00	43,890.69	79%
Central Water Treatment Expenses:						
4276-0100	Central Water Treatment Supplies	2,195.28	17,431.81	48,700.00	31,268.19	36%
4276-0105	Central Water Treatment Chemicals	2,931.16	25,783.24	55,000.00	29,216.76	47%
4276-0110	Central Water Treatment Contracted Services		62,861.15	20,000.00	(42,861.15)	314%
4276-0140	Central Water Treatment Communications	164.37	991.95	1,020.00	28.05	97%
4276-0150	Central Water Treatment Power	6,829.68	46,022.38	38,000.00	(8,022.38)	121%
4276-0155	Central Water Treatment Fuel		299.90	1,800.00	1,500.10	17%
4276-0161	Central Water Treatment Property Insurance	1,482.51	14,825.10	23,557.00	8,731.90	63%
4276-0240	Central Water Treatment Sampling & Testing	1,360.84	2,380.64	1,500.00	(880.64)	159%
	Total Central Water Treatment Expenses	14,963.84	170,596.17	189,577.00	18,980.83	90%
Stewartsville Water Expenses:						
4280-0100	Stewartsville Water Supplies		883.19	3,000.00	2,116.81	29%
4280-0110	Stewartsville Water Contracted Services		1,880.00	2,700.00	820.00	70%
4280-0140	Stewartsville Water Communications	119.97	572.25	600.00	27.75	95%
4280-0150	Stewartsville Water Power	26.29	226.75	400.00	173.25	57%
4280-0161	Stewartsville Water Insurance	59.80	598.00	872.00	274.00	69%
4280-0240	Stewartsville Water Sampling and Testing	48.00	715.40	2,000.00	1,284.60	36%
4280-0300	Stewartsville Water Purchased	99.89	18,502.32	38,500.00	19,997.68	48%
4280-0410	Stewartsville Water VDH Fees		429.00	429.00		100%
4280-0101	Stewartsville Meter Installations			500.00	500.00	0%
4280-0115	Stewartsville Water Repairs & Improvements			2,500.00	2,500.00	0%
	Total Stewartsville Water Expenses	353.95	23,806.91	51,501.00	27,694.09	46%
Forest Sewer Expenses:						
4290-0100	Forest Sewer Supplies	757.96	48,107.14	65,400.00	17,292.86	74%
4290-0105	Forest Sewer Chemicals	7,170.80	71,057.05	64,000.00	(7,057.05)	111%
4290-0110	Forest Sewer Contracted Services	720.00	29,135.13	84,000.00	54,864.87	35%
4290-0140	Forest Sewer Communications	171.66	987.36	3,600.00	2,612.64	27%
4290-0150	Forest Sewer Power	9,415.86	54,937.71	37,200.00	(17,737.71)	148%
4290-0161	Forest Sewer Insurance	1,174.63	11,746.30	6,293.00	(5,453.30)	187%
4290-0350	Forest Sewer Treatment Costs	39,480.00	295,480.00	384,000.00	88,520.00	77%
4290-0115	Forest Sewer Repairs & Improvements			9,200.00	9,200.00	0%
4290-0155	Forest Sewer Fuel Expense			3,000.00	3,000.00	0%

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		<u>Month</u>	<u>FY 24-25 YTD</u>	<u>FY 24-25 Budget</u>	<u>Remaining On Budget</u>	<u>Goal: 83%</u>
4290-0240	Forest Sewer Testing			500.00	500.00	0%
	Total Forest Sewer Expenses	58,890.91	511,450.69	657,193.00	145,742.31	78%
Central Sewer Collection System Expenses:						
4291-0100	Central Sewer Supplies	1,311.63	65,044.95	65,000.00	(44.95)	100%
4291-0110	Central Sewer Coll System Contracted Services	8,105.33	77,325.89	74,500.00	(2,825.89)	104%
4291-0115	Central Sewer Repairs & Improvements		1,912.60	10,000.00	8,087.40	19%
4291-0150	Central Sewer Power	6,773.22	51,088.49	50,000.00	(1,088.49)	102%
4291-0155	Central Sewer Fuel Costs	143.52	5,577.76	3,000.00	(2,577.76)	186%
4291-0240	Central Sewer Sampling & Testing		41.00	300.00	259.00	14%
	Total Central Sewer Collection System Expenses	16,333.70	200,990.69	202,800.00	1,809.31	99%
Central Sewer Treatment Expenses:						
4293-0100	Center Sewer Treatment Supplies	2,091.67	63,274.18	65,000.00	1,725.82	97%
4293-0105	Center Sewer Treatment Chemicals	19,407.52	124,593.12	125,000.00	406.88	100%
4293-0110	Center Sewer Treatment Contracted Services	7,227.15	34,068.35	80,000.00	45,931.65	43%
4293-0115	Center Sewer Sludge Tipping Fees	3,655.00	29,111.00	33,000.00	3,889.00	88%
4293-0140	Center Sewer Treatment Communications	776.03	6,001.40	12,000.00	5,998.60	50%
4293-0150	Center Sewer Treatment Power	13,364.46	90,327.38	120,000.00	29,672.62	75%
4293-0155	Central Sewer Fuel	152.41	1,058.62	1,500.00	441.38	71%
4293-0161	Center Sewer Treatment Property Insurance	1,411.48	14,114.80	19,903.00	5,788.20	71%
4293-0240	Center Sewer Treatment Sampling & Testing	3,454.70	31,863.50	46,000.00	14,136.50	69%
4293-0411	Center Sewer DEQ Charges		10,886.00	11,000.00	114.00	99%
	Total Central Sewer Treatment Expenses	51,540.42	405,298.35	513,403.00	108,104.65	79%
Moneta Sewer Collection System Expenses:						
4292-0100	Moneta Sewer Supplies	165.03	15,677.42	15,000.00	(677.42)	105%
4292-0105	Moneta Sewer Chemicals		352.00		(352.00)	0%
4292-0110	Moneta Sewer Contracted Services	4,554.00	10,945.46	44,000.00	33,054.54	25%
4292-0140	Moneta Communications	69.47	346.69	400.00	53.31	87%
4292-0150	Moneta Sewer Power	2,197.42	19,534.01	18,500.00	(1,034.01)	106%
4292-0155	Moneta Sewer Fuel Costs		39.22	10,000.00	9,960.78	0%
4292-0240	Moneta Sewer Sampling & Testing		156.30	2,000.00	1,843.70	8%
	Total Moneta Sewer Collection System Expenses	6,985.92	47,051.10	89,900.00	42,848.90	52%
Moneta Sewer Treatment Expenses:						
4294-0100	Moneta Sewer Treatment Supplies	1,436.50	18,840.03	20,000.00	1,159.97	94%
4294-0105	Moneta Sewer Treatment Chemicals	3,416.49	5,374.26	13,000.00	7,625.74	41%
4294-0110	Moneta Sewer Contracted Services	3,585.15	20,440.31	28,000.00	7,559.69	73%
4294-0115	Moneta Sewer Sludge Tipping Fees	408.00	4,469.00	9,500.00	5,031.00	47%
4294-0140	Moneta Sewer Treatment Communications	272.00	1,712.00	1,800.00	88.00	95%
4294-0150	Moneta Sewer Treatment Power	5,489.60	52,057.30	60,000.00	7,942.70	87%
4294-0155	Moneta Sewer Fuel		739.24	1,000.00	260.76	74%
4294-0240	Moneta Sewer Treatment Sampling & Testing	3,061.80	20,631.74	20,000.00	(631.74)	103%
4294-0411	Moneta Sewer DEQ Charges		3,408.00	3,300.00	(108.00)	103%
4294-0161	Moneta Sewer Treatment Property Insurance			7,801.00	7,801.00	0%
	Total Moneta Sewer Treatment Expenses	17,669.54	127,671.88	164,401.00	36,729.12	78%
Montvale Sewer Expenses:						
4295-0100	Montvale Sewer Supplies	244.58	5,569.44	10,000.00	4,430.56	56%
4295-0105	Montvale Sewer Chemicals		670.60	1,400.00	729.40	48%
4295-0110	Montvale Sewer Contracted Services	1,467.21	41,224.12	8,000.00	(33,224.12)	515%
4295-0140	Montvale Communications	50.50	225.56	300.00	74.44	75%
4295-0150	Montvale Sewer Power	1,288.34	10,050.44	500.00	(9,550.44)	2,010%
4295-0155	Montvale Sewer Fuel Costs		73.35	250.00	176.65	29%
4295-0161	Montvale Sewer Insurance	68.33	683.30	1,101.00	417.70	62%
4295-0240	Montvale Sewer Sampling & Testing	825.10	5,095.83	10,000.00	4,904.17	51%
4295-0411	Montvale Sewer DEQ charges		2,727.00	2,500.00	(227.00)	109%
	Total Montvale Sewer Expenses	3,944.06	66,319.64	34,051.00	(32,268.64)	195%
Montvale Sewer Collection System Expenses:						
4296-0110	Montvale Sewer Collection Contracted Services	720.00	1,200.00	2,500.00	1,300.00	48%
4296-0100	Montvale Sewer Collection Supplies			4,000.00	4,000.00	0%

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	<u>Month</u>	<u>FY 24-25 YTD</u>	<u>FY 24-25 Budget</u>	<u>Remaining On Budget</u>	<u>Goal: 83%</u>
Total Montvale Sewer Collection System Expenses	720.00	1,200.00	6,500.00	5,300.00	18%
Mariners Landing Sewer Expenses:					
4340-0100 Mariners Landing Sewer Supplies	39.99	5,047.59	37,000.00	31,952.41	14%
4340-0110 Mariners Landing Sewer Contracted Services		20,823.18	34,000.00	13,176.82	61%
4340-0140 Mariners Landing Sewer Communication	78.66	707.58	2,400.00	1,692.42	29%
4340-0150 Mariners Landing Sewer Power	4,630.37	24,018.72	28,000.00	3,981.28	86%
4340-0240 Mariners Landing Sewer Sampling & Testing	317.40	2,964.80	3,500.00	535.20	85%
4340-0105 Mariners Landing Sewer Chemicals			1,500.00	1,500.00	0%
4340-0155 Mariners Landing Sewer Fuel Costs			2,000.00	2,000.00	0%
4340-0161 Mariners Landing Sewer Property Insurance			2,400.00	2,400.00	0%
Total Mariners Landing Sewer Expenses	5,066.42	53,561.87	110,800.00	57,238.13	48%
Cedar Rock Sewer Expenses:					
4350-0100 Cedar Rock Sewer Supplies		3,801.91	10,000.00	6,198.09	38%
4350-0105 Cedar Rock Sewer Chemicals		670.60	1,000.00	329.40	67%
4350-0110 Cedar Rock Sewer Contracted Services	8,772.00	12,182.61	12,000.00	(182.61)	102%
4350-0140 Cedar Rock Sewer Communication	69.47	346.69	400.00	53.31	87%
4350-0150 Cedar Rock Sewer Power	880.11	9,882.53	9,500.00	(382.53)	104%
4350-0161 Cedar Rock Sewer Property Insurance	14.75	147.50	100.00	(47.50)	148%
4350-0240 Cedar Rock Sewer Sampling & Testing	490.70	1,851.30	900.00	(951.30)	206%
4350-0411 Cedar Rock Sewer DEQ Permit Fees		2,727.00	2,600.00	(127.00)	105%
4350-0155 Cedar Rock Sewer Fuel Costs			500.00	500.00	0%
Total Cedar Rock Sewer Expenses	10,227.03	31,610.14	37,000.00	5,389.86	85%
Paradise Point Water Expenses:					
4360-0100 Paradise Point Supplies	1,509.84	5,320.18	5,000.00	(320.18)	106%
4360-0105 Paradise Point Chemicals	716.85	2,507.16	5,000.00	2,492.84	50%
4360-0110 Paradise Point Contracted Services	355.68	11,824.00	10,000.00	(1,824.00)	118%
4360-0150 Paradise Point electric	93.81	995.42	5,000.00	4,004.58	20%
4360-0161 Paradise Point Property Insurance	3.00	30.00		(30.00)	0%
4360-0240 Paradise Point Sampling and Testing	138.00	743.50	1,000.00	256.50	74%
4360-0140 Paradise Point Communications			350.00	350.00	0%
4360-0155 Paradise Point Fuel Costs			100.00	100.00	0%
4360-0410 Paradise Point VDH Fees			75.00	75.00	0%
Total Paradise Point Water Expenses	2,817.18	21,420.26	26,525.00	5,104.74	81%
Schools Sewer Expenses:					
4300-0100 Schools Operations Supplies	68.47	5,485.59	10,000.00	4,514.41	55%
4300-0105 Schools Chemicals	1,679.10	7,341.81	10,000.00	2,658.19	73%
4300-0110 Schools Contracted Services		607.54	15,000.00	14,392.46	4%
4300-0240 Schools Sampling and Testing	496.50	1,572.10	8,500.00	6,927.90	18%
Total Schools Sewer Expenses	2,244.07	15,007.04	43,500.00	28,492.96	34%
Mariners Landing Water Expenses:					
4315-0240 Mariners Landing Sampling Expenses		284.00		(284.00)	0%
Total Mariners Landing Water Expenses		284.00		(284.00)	0%
Franklin County Operations:					
4320-0100 Franklin County Supplies		(1,534.00)	6,000.00	7,534.00	(26%)
4320-0110 Franklin County Contracted		353.88		(353.88)	0%
4320-0105 Franklin County Chemicals			7,000.00	7,000.00	0%
4320-0240 Franklin County Sampling & Testing			500.00	500.00	0%
Total Franklin County Operations		(1,180.12)	13,500.00	14,680.12	(9%)
Total Operating Expenditures	1,086,444.87	10,387,069.85	13,844,008.71	3,456,938.86	75%
Depreciation:					
4400-0810 Office Depreciation			13,000.00	13,000.00	0%
4400-0811 Information Systems Depreciation			51,000.00	51,000.00	0%
4400-0812 Vehicles and Equipment Depreciation			300,000.00	300,000.00	0%
4400-0813 Forest Water Depreciation			760,000.00	760,000.00	0%

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	<u>Month</u>	<u>FY 24-25 YTD</u>	<u>FY 24-25 Budget</u>	<u>Remaining On Budget</u>	<u>Goal: 83%</u>
4400-0814 Lakes Water Depreciation			35,000.00	35,000.00	0%
4400-0815 SML Central Depreciation			410,000.00	410,000.00	0%
4400-0816 Stewartsville Water Depreciation			50,000.00	50,000.00	0%
4400-0817 Forest Sewer Depreciation			575,000.00	575,000.00	0%
4400-0818 Montvale Sewer Depreciation			83,000.00	83,000.00	0%
4400-0819 Amortization Expense			600.00	600.00	0%
4400-0820 Studies Depreciation Expense			27,000.00	27,000.00	0%
4400-0821 Moneta Sewer Depreciation			451,000.00	451,000.00	0%
4400-0822 Central Sewer Depreciation			510,000.00	510,000.00	0%
4400-0823 Center Water Depreciation			440,000.00	440,000.00	0%
4400-0824 SML Water Treatment Facility Depreciation			820,000.00	820,000.00	0%
4400-0825 Mariners Landing Sewer Depreciation			62,000.00	62,000.00	0%
Total Depreciation			4,587,600.00	4,587,600.00	0%
Lynchburg Debt Service Paid:					
4500-0640 Lynchburg Sewer Interest	1,573.63	1,573.63	1,574.00	0.37	100%
Total Lynchburg Debt Service Paid	1,573.63	1,573.63	1,574.00	0.37	100%
2014 VRA Interest:					
4500-0660 VRA 2014 Interest (2005 Refunding)		58,346.88	58,347.00	0.12	100%
Total 2014 VRA Interest		58,346.88	58,347.00	0.12	100%
2015 VRA Interest:					
4500-0665 VRA 2015 Interest		931,306.26	931,306.00	(0.26)	100%
Total 2015 VRA Interest		931,306.26	931,306.00	(0.26)	100%
Assumed Debt from City:					
4500-0650 Assumed Debt from Town- Interest		35,901.50	35,902.00	0.50	100%
Total Assumed Debt from City		35,901.50	35,902.00	0.50	100%
VRA 2020 Interest (ESCO project):					
4500-0675 VRA 2020 Interest (ESCO)		114,121.89	114,122.00	0.11	100%
Total VRA 2020 Interest (ESCO project)		114,121.89	114,122.00	0.11	100%
VA Water Facilities Revolving Loan Interest:					
4500-0680 VA Water Facilities Revolving Fund Interest		48,300.37		(48,300.37)	0%
Total VA Water Facilities Revolving Loan Interest		48,300.37		(48,300.37)	0%
Total Interest and Debt Service	1,573.63	1,189,550.53	1,141,251.00	(48,299.53)	104%
Total Exp., Depr. and Debt Service	1,088,018.50	11,576,620.38	19,572,859.71	7,996,239.33	59%
Total Revenues Less Oper Expense	(1,252,305.56)	(9,392,676.96)	(720,001.29)	8,672,675.67	1,305%
Gross Cash Before Capital Exp	(1,252,305.56)	(9,392,676.96)	(720,001.29)	8,672,675.67	1,305%
Less non-debt Capital Contributions	(720,229.37)	(3,495,865.88)	(230,000.00)	3,265,865.88	1,520%
(Earnings)/loss before BRWA Capital Outlays	(532,076.19)	(5,896,811.08)	(490,001.29)	5,406,809.79	1,203%

BRWA Cash Flow Analysis- Truist Checking Account

Description	July-24	August-24	September-24	October-24	November-24	December-24	January-25	February-25	March-25	April-25	May-25	June-25	YTD Total
Starting Balance	\$ 3,344,322.10	\$ 4,629,254.78	\$ 4,907,723.68	\$ 3,774,253.79	\$ 4,553,084.72	\$ 4,301,685.29	\$ 2,642,877.81	\$ 2,381,440.18	\$ 1,659,788.78	\$ 1,360,160.50			
DEBITS													
Debits from Operations													
Capital Contributions/Asset Sales and Dispos:	\$ 4,900.00	\$ 870,893.00	\$ -	\$ 23,700.00	\$ 435.00	\$ 3,600.00	\$ 1,685.00	\$ 3,350.00	\$ -	\$ 935,045.35			\$ 1,843,608.35
Cash From Operations	\$ 1,961,647.96	\$ 1,664,050.73	\$ 1,754,820.74	\$ 1,595,129.04	\$ 1,390,390.14	\$ 1,569,024.72	\$ 2,056,295.50	\$ 1,155,478.84	\$ 1,198,869.96	\$ 1,376,118.11			\$ 15,721,825.74
Total Cash from Operations:	\$ 1,966,547.96	\$ 2,534,943.73	\$ 1,754,820.74	\$ 1,618,829.04	\$ 1,390,825.14	\$ 1,572,624.72	\$ 2,057,980.50	\$ 1,158,828.84	\$ 1,198,869.96	\$ 2,311,163.46	\$ -	\$ -	\$ 17,565,434.09
Debits from Non-Operating Sources													
County CIP & Debt Service	\$ -	\$ -	\$ 893,640.63	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 106,359.37	\$ -			\$ 1,000,000.00
Transfers from Reserve Accounts	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			\$ -
Transfers from VRA Project Fund & Other ag	\$ 1,112,385.94	\$ -	\$ -	\$ 1,141,585.76	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,630,148.99			\$ 3,884,120.69
Transfers from Escrow Account	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			\$ -
Transfers from Capital & Replacement Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 668,652.38			\$ 668,652.38
Transfers in Deposit Refund Program Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			\$ -
Transfers from Economic Dev. Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			\$ -
Transfers In Debt Service Fund	\$ -	\$ -	\$ 1,071,903.13	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 513,837.51	\$ -			\$ 1,585,740.64
Total Cash from Non Operating:	\$ 1,112,385.94	\$ -	\$ 1,965,543.76	\$ 1,141,585.76	\$ -	\$ -	\$ -	\$ -	\$ 620,196.88	\$ 2,298,801.37	\$ -	\$ -	\$ 7,138,513.71
Total Debits (Oper. and Non-Oper.)	\$ 3,078,933.90	\$ 2,534,943.73	\$ 3,720,364.50	\$ 2,760,414.80	\$ 1,390,825.14	\$ 1,572,624.72	\$ 2,057,980.50	\$ 1,158,828.84	\$ 1,819,066.84	\$ 4,609,964.83	\$ -	\$ -	\$ 24,703,947.80
CREDITS													
Credits for Operating Expenditures	\$ 1,096,031.82	\$ 1,252,717.86	\$ 938,796.80	\$ 1,130,424.92	\$ 1,102,785.77	\$ 1,014,003.33	\$ 1,085,606.27	\$ 786,727.08	\$ 852,669.18	\$ 953,176.59			\$ 10,212,939.62
Credits for Non-Operating Expenditures													
Payments on Capital Projects	\$ 541,691.41	\$ 647,478.98	\$ 1,032,639.32	\$ 494,880.96	\$ 535,327.81	\$ 1,513,094.87	\$ 877,533.87	\$ 471,691.42	\$ 424,037.19	\$ 297,418.13			\$ 6,835,793.96
Payments on Debt Service	\$ -	\$ -	\$ 2,430,231.27	\$ -	\$ -	\$ -	\$ -	\$ 617,950.75	\$ 533,543.76	\$ -			\$ 3,581,725.78
Transfers to Debt Service Account	\$ -	\$ 200,000.00	\$ -	\$ 200,000.00	\$ -	\$ 400,000.00	\$ 200,000.00	\$ -	\$ -	\$ 200,000.00			\$ 1,200,000.00
Transfers to Capital Account	\$ -	\$ -	\$ -	\$ 152,167.00	\$ -	\$ -	\$ 152,167.00	\$ -	\$ -	\$ 15,449.78			\$ 319,783.78
Transfers to Replacement Fund	\$ 152,167.00	\$ 152,167.00	\$ 152,167.00	\$ -	\$ -	\$ 304,334.00	\$ -	\$ -	\$ 304,334.00	\$ -			\$ 1,065,169.00
Transfers to Deposit Refund Program	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			\$ -
Transfers to Investment Account	\$ -	\$ -	\$ 300,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			\$ 300,000.00
Transfers to Escrow Account	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			\$ -
Transfers to SML WTF Depreciation Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			\$ -
Payments/Transfers to Economic Development Fund	\$ 4,110.99	\$ 4,110.99	\$ -	\$ 4,110.99	\$ 4,110.99	\$ -	\$ 4,110.99	\$ 4,110.99	\$ 4,110.99	\$ 4,810.99			\$ 33,587.92
Total Non-Operating Expenditures:	\$ 697,969.40	\$ 1,003,756.97	\$ 3,915,037.59	\$ 851,158.95	\$ 539,438.80	\$ 2,217,428.87	\$ 1,233,811.86	\$ 1,093,753.16	\$ 1,266,025.94	\$ 517,678.90	\$ -	\$ -	\$ 13,336,060.44
Total Credits (Oper. and Non-Oper.)	\$ 1,794,001.22	\$ 2,256,474.83	\$ 4,853,834.39	\$ 1,981,583.87	\$ 1,642,224.57	\$ 3,231,432.20	\$ 2,319,418.13	\$ 1,880,480.24	\$ 2,118,695.12	\$ 1,470,855.49	\$ -	\$ -	\$ 23,549,000.06
Ending Cash Balance	\$ 4,629,254.78	\$ 4,907,723.68	\$ 3,774,253.79	\$ 4,553,084.72	\$ 4,301,685.29	\$ 2,642,877.81	\$ 2,381,440.18	\$ 1,659,788.78	\$ 1,360,160.50	\$ 4,499,269.84	\$ -	\$ -	



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RESOLUTION MEMORANDUM

To: BRWA Board of Directors
From: Jill Underwood, Director of Finance
Date: May 13, 2025
Re: Resolution 2025-05.03: FY 2025-2026 Operating Budget

Enclosed, for your consideration, is the above referenced resolution.

The Finance Committee reviewed the operating budget at their meetings on March 26, 2025, and April 2, 2025. The draft budget was presented to the Board at the April 15, 2025 regular board meeting.

The proposed budget for FY 2025-2026 is included in the packet, following this memorandum and before the associated resolution.

Bedford Regional Water Authority
Fiscal Year 2025-2026 Budget Summary

	Current Fiscal Year 2024-2025			2025-2026
Description	FY 24-25 Budget	Recent Balance	Projected to June 2025	PROPOSED Budget
a. Operating Revenues	\$ 17,823,529	\$ 11,181,823	\$ 19,279,005	\$ 18,855,041
b. Projected Capital Recovery Fee Revenue	\$ 1,200,000	\$ 638,800	\$ 1,101,379	\$ 1,200,000
c. Other Revenues & Support for Operations	\$ 1,269,332	\$ 932,332	\$ 1,066,710	\$ 1,304,692
d. Total Revenues for Operations & Debt	\$ 20,292,861	\$ 12,752,955	\$ 21,447,093	\$ 21,359,733
e. Operating Expenditures	\$ 13,844,018	\$ 7,083,306	\$ 12,252,631	\$ 14,290,657
f. Debt Service & Fees	\$ 3,961,596	\$ 588,182	\$ 3,961,596	\$ 4,272,579
g. Total Expenditures & Debt Service	\$ 17,805,614	\$ 7,671,488	\$ 16,214,227	\$ 18,563,235
h. Operating Revenue for Coverage (d. - g.)				\$ 2,796,498

Comparisons	
Difference 24-25 budget 25-26 proposed	Difference 24-25 budget 25-26 proposed
\$ 1,455,476	\$ 1,031,512
\$ (98,621)	\$ -
\$ (202,622)	\$ 35,360
\$ 1,154,232	\$ 1,066,872
\$ (1,591,387)	\$ 446,639
\$ -	\$ 310,983
\$ (1,591,387)	\$ 757,621

Capital Projects and Reserve Setasides		Per Month	Annual
i. Vehicle and Equipment Replacements	\$	40,000	\$ 480,000
j. Computer and SCADA Equipment Replacements	\$	2,500	\$ 30,000
k. Meter Replacement (should be 10 year plan, per meter replacement policy)	\$	25,000	\$ 300,000
l. Waterline Replacement (needed for older leaking systems)	\$	33,000	\$ 396,000
m. Water Facility Set asides Plants and Pump Stations	\$	12,500	\$ 150,000
n. Sewerline Replacement (required by consent order, needed in Center District)	\$	28,000	\$ 336,000
o. Sewer Facility Set asides Plants and Pump Stations	\$	12,500	\$ 150,000
p. Tank Rehabilitation	\$	6,667	\$ 80,000
q. SML Facility Depreciation Reserve	\$	17,500	\$ 210,000
r. Cell Tower Funds for Economic Development	\$	-	
s. Total Replacement Reserved Capital	\$		2,132,000

Comparisons	
Prior FY 2024-2025	Future FY 2026-2027
\$ 480,000	\$ 600,000
\$ 30,000	\$ 80,000
\$ 300,000	\$ 375,000
\$ 360,000	\$ 450,000
\$ 120,000	\$ 210,000
\$ 336,000	\$ 450,000
\$ 120,000	\$ 210,000
\$ 80,000	\$ 100,000
\$ 210,000	\$ 250,000
\$ -	
\$ 2,036,000	\$ 2,725,000

t. **Operating Coverage minus Replacement Capital (h.-r.)** **\$ 664,498**

Operating Revenue

Account #	Description	Current Fiscal Year 2024-2025				Fiscal Year 2025-2026			
		Existing Budget	Balance as of 1/31/2025	Percent Collected (Goal 58%)	Projected to June 2025	FY 25-26 PROPOSED Budget	% Difference from FY 24-25 Budget	\$ Difference from FY 24-25 Budget	Difference from Projected June 2025
3000-3000	Water Sales - Direct	\$ 11,209,533	\$ 6,579,894	59%	\$ 11,344,645	\$ 11,270,218	1%	\$ 60,685	-1%
3000-3050	Water Sales - Contract	\$ 269,567	\$ 90,869	34%	\$ 156,670	\$ 130,638	-52%	\$ (138,929)	-17%
3000-3100	Paradise Point Water	\$ 14,100	\$ 7,885	56%	\$ 13,595	\$ 14,400	2%	\$ 300	6%
3100-3000	Sewer Sales - Direct	\$ 5,403,187	\$ 3,655,301	68%	\$ 6,302,244	\$ 6,451,248	19%	\$ 1,048,061	2%
3100-3025	Mariners Landing Sewer Revenue	\$ 135,600	\$ 85,240	63%	\$ 146,965	\$ 138,310	2%	\$ 2,710	-6%
3100-3050	Cedar Rock Sewer Revenue	\$ 39,600	\$ 25,648	65%	\$ 44,221	\$ 40,390	2%	\$ 790	-9%
3902-3211	Water Penalty Revenue	\$ 55,000	\$ 64,243	117%	\$ 110,764	\$ 60,000	9%	\$ 5,000	-46%
3902-3213	Sewer Penalty Revenue	\$ 35,000	\$ 38,359	110%	\$ 66,137	\$ 40,000	14%	\$ 5,000	-40%
3903-3231	Water Account Charges	\$ 35,000	\$ 20,750	59%	\$ 35,776	\$ 35,000	0%	\$ -	-2%
3903-3233	Sewer Account Charges	\$ 20,000	\$ 11,100	56%	\$ 19,138	\$ 20,000	0%	\$ -	5%
3903-3240	Engineering Review Fees	\$ 50,000	\$ 62,588	125%	\$ 107,910	\$ 50,000	0%	\$ -	-54%
3903-3242	Engineering Fire Flow Testing	\$ 1,500	\$ 2,275	152%	\$ 3,922	\$ 1,500	0%	\$ -	-62%
3903-3243	SGP review & inspections	\$ 4,000	\$ 5,000	125%	\$ 8,621	\$ 4,000	0%	\$ -	-54%
3900-3250	Bank Interest Earned	\$ 75,000	\$ 102,436	137%	\$ 176,614	\$ 100,000	33%	\$ 25,000	-43%
3900-3251	VRA Interest Earned	\$ -	\$ -	#DIV/0!	\$ -	\$ -	#DIV/0!	\$ -	#DIV/0!
3903-3245	Sewer Clean-out Installation Fee	\$ 7,000	\$ -	0%	\$ -	\$ 7,000	0%	\$ -	#DIV/0!
3903-3250	New Meter Fee Revenue	\$ 45,000	\$ 58,200	129%	\$ 100,345	\$ 50,000	11%	\$ 5,000	-50%
3903-3255	Industrial Pretreatment Revenue	\$ 18,000	\$ 9,734	54%	\$ 16,782	\$ 20,000	11%	\$ 2,000	19%
3903-3260	Meter Setting Fee Revenue	\$ 70,000	\$ 63,200	90%	\$ 108,966	\$ 70,000	0%	\$ -	-36%
3903-3261	Service Repair and Equipment Rentals	\$ 10,000	\$ 13,496	135%	\$ 23,268	\$ 15,000	50%	\$ 5,000	-36%
3903-3262	Cellular Antenna Site Rental	\$ 73,998	\$ 45,155	61%	\$ 77,854	\$ 80,298	9%	\$ 6,300	3%
3903-3263	Sewer Extension Revenue	\$ -	\$ 38,100	#DIV/0!	\$ 65,690				
3903-3264	Sewer Pump Maintenance Revenue	\$ 80,000	\$ 56,350	70%	\$ 97,155	\$ 105,000	31%	\$ 25,000	8%
3903-3270	Miscellaneous Revenue	\$ 8,000	\$ 13,764	172%	\$ 23,731	\$ 10,000	25%	\$ 2,000	-58%
3903-3275	Revenue from Communication Towers (no rev. sh	\$ 10,824	\$ 7,288	67%	\$ 12,566	\$ 11,040	2%	\$ 216	-12%
3901-3211	Reconnect Fee Revenue	\$ 25,000	\$ 16,450	66%	\$ 28,362	\$ 25,000	0%	\$ -	-12%
3901-3213	Unauthorized Service Revenue	\$ 3,000	\$ 7,000	233%	\$ 12,069	\$ 3,000	0%	\$ -	
3901-3212	Return Check Revenue	\$ 2,500	\$ 3,115	125%	\$ 5,371	\$ 3,000	20%	\$ 500	-44%
3201-3275	School WWTP reimbursements	\$ 51,000	\$ 20,572	40%	\$ 35,468	\$ 100,000	96%	\$ 49,000	182%
3202-3276	Mariners Landing Contract Operations	\$ -	\$ -	#DIV/0!	\$ -	\$ -	#DIV/0!	\$ -	
3904-3318	Franklin County Contract Operations	\$ 56,000	\$ 34,381	61%	\$ 59,278	\$ -	-100%	\$ (56,000)	-100%

Operating Revenue

Current Fiscal Year 2024-2025				Fiscal Year 2025-2026			
Existing Budget	Balance as of 1/31/2025	Percent Collected (Goal 58%)	Projected to June 2025	FY 25-26 PROPOSED Budget	% Difference from FY 24-25 Budget	\$ Difference from FY 24-25 Budget	Difference from Projected June 2025

Account #	Description	Existing Budget	1/31/2025	58%)	June 2025	PROPOSED Budget	Budget	Budget	June 2025
	Operating Revenue	\$ 17,807,409	\$ 11,138,393		\$ 19,204,126	\$ 18,855,041	5.9%	\$ 1,047,632	-2%

Operating Revenue

Account #	Description	Current Fiscal Year 2024-2025				Fiscal Year 2025-2026			
		Existing Budget	Balance as of 1/31/2025	Percent Collected (Goal 58%)	Projected to June 2025	FY 25-26 PROPOSED Budget	% Difference from FY 24-25 Budget	\$ Difference from FY 24-25 Budget	Difference from Projected June 2025
3000-3200	Water Capital Recovery Fees	\$ 800,000	\$ 453,000	57%	\$ 781,034	\$ 800,000	0%	\$ -	2%
3100-3220	Sewer Capital Recovery Fees	\$ 400,000	\$ 185,800	46%	\$ 320,345	\$ 400,000	0%	\$ -	25%
3900-3240	Engineering Plan Sales	\$ -		#DIV/0!	\$ -	\$ -	#DIV/0!	\$ -	#DIV/0!
3903-3265	Cellular Antenna Site Rental- County portion	\$ 49,332	\$ 31,420	64%	\$ 54,172	\$ 53,532	9%	\$ 4,200	-1%
3903-3280	Sales & Disposals	\$ -	\$ 485	#DIV/0!	\$ 836	\$ -	#DIV/0!	\$ -	-100%
3903-3281	Gain/Loss on Fixed Assets			#DIV/0!	\$ -	\$ -	#DIV/0!	\$ -	#DIV/0!
3903-3285	Bedford Co Broadband Revenue	\$ 6,120	\$ 9,526	156%	\$ 16,424	\$ 11,160	82%		-32%
3903-3330	SML WTF Revenue (monthly bank interest)	\$ 10,000	\$ 33,904	339%	\$ 58,455	\$ 20,000	100%		-66%
3903-3290	Insurance proceeds (from prior FY)	\$ -	\$ 6,787	#DIV/0!	\$ 11,701		#DIV/0!		-100%
3904-3305	Bedford Co Support- Forest Sewer	\$ -		#DIV/0!	\$ -	\$ -	#DIV/0!		#DIV/0!
3904-3310	BOS Capital Contributions	\$ 1,000,000	\$ 893,641	89%	\$ 1,000,000	\$ 1,000,000	0%	\$ -	0%
3904-3311	Schools Utility Locating Revenue		\$ 1,537	#DIV/0!	\$ 2,651		#DIV/0!		-100%
3904-3312	Donated Assets	\$ -		#DIV/0!	\$ -	\$ -	#DIV/0!	\$ -	#DIV/0!
3904-3315	Developer Line Contributions	\$ 200,000	\$ -	0%	\$ -	\$ 200,000	0%	\$ -	#DIV/0!
3904-3316	Contributions from WVWA (SML WTP)	\$ -		#DIV/0!	\$ -	\$ -	#DIV/0!	\$ -	#DIV/0!
3904-3317	Developer Capital Recovery Fee Redemptions	\$ 20,000	\$ 392,400	1962%	\$ 676,552	\$ 20,000	0%	\$ -	-97%
3904-3325	Town of Bedford ARPA Projects		\$ 1,218,504		\$ 2,100,868				
3904-3335	Contributions from Outside Agencies	\$ -	\$ 303,955	#DIV/0!	\$ 524,061		#DIV/0!		-100%
3904-3340	Bedford County Projects (Moneta Park)	\$ -			\$ -		#DIV/0!		#DIV/0!
3904-3320	Customer Line Contributions		\$ 3,500	#DIV/0!	\$ 6,034		#DIV/0!	\$ -	-100%
Other Revenue and Contributions		\$ 2,485,452	\$ 3,534,458		\$ 5,553,134	\$ 2,504,692	0.8%	\$ 19,240	0%
								\$ -	
Total Revenue		\$ 20,292,861	\$ 14,672,851		\$ 24,757,260	\$ 21,359,733	5.3%	\$ 1,066,872	0%

Operating Expenses

		Current Fiscal Year 2024-2025			Fiscal Year 2025-2026			
		Existing Budget	Balance as of 1/31/2025	Projected to June 2025	FY 25-26 PROPOSED Budget	% Difference from FY 24-25 Budget	\$ Difference from FY 24-25 Budget	Difference from Projected June 2025
Account #	Description							
Salaries								
4000-0010	Salaries	\$ 5,401,899	\$ 2,901,943	\$ 5,003,350	\$ 5,850,583	8.3%	\$ 448,684	17%
4000-0019	On call Stipend	\$ 66,300	\$ 25,801	\$ 44,484	\$ 80,600	22%	\$ 14,300	81%
4000-0020	Overtime	\$ 380,927	\$ 181,497	\$ 312,926	\$ 461,767	21%	\$ 80,840	48%
4006-0010	Contracted & Intern Salaries		\$ -				\$ -	#DIV/0!
4000-4006	Salaries Total	\$ 5,849,126	\$ 3,109,241	\$ 5,360,760	\$ 6,392,950	9.3%	\$ 543,824	19.3%
General Office Expenses								
4010-0075	Board & Committee Meetings	\$ 1,000	\$ 410	\$ 707	\$ 1,000	0%	\$ -	41%
4010-0085	Long Range Planning	\$ 42,400	\$ -	\$ -	\$ 37,500		\$ (4,900)	#DIV/0!
4010-0100	Supplies	\$ 8,000	\$ 2,660	\$ 4,587	\$ 8,000	0%	\$ -	74%
4010-0103	Public Outreach Expenses	\$ 18,525	\$ 5,079	\$ 8,757	\$ 14,000	-24%	\$ (4,525)	60%
4010-0110	Building Maintenance Expense	\$ 42,500	\$ 38,347	\$ 66,115	\$ 52,000	22%	\$ 9,500	-21%
4010-0130	Postage & Shipping Expense	\$ 8,000	\$ 4,083	\$ 7,040	\$ 8,500	6%	\$ 500	21%
4010-0140	Commercial Phone Charges	\$ 14,400	\$ 8,245	\$ 14,216	\$ 14,400	0%	\$ -	1%
4010-0142	Cellular Phone Service	\$ 20,480	\$ 11,118	\$ 19,169	\$ 20,480	0%	\$ -	7%
4010-0150	Building Power & Utilities	\$ 24,000	\$ 11,244	\$ 19,386	\$ 24,000	0%	\$ -	24%
4010-0155	Building Fuel Costs	\$ 6,000	\$ 2,028	\$ 3,496	\$ 6,000	0%	\$ -	72%
4010-0160	Employee Bond	\$ 680	\$ 296	\$ 511	\$ 748	10%	\$ 68	46%
4010-0161	Building Insurance	\$ 3,025	\$ 2,508	\$ 4,325	\$ 3,328	10%	\$ 303	-23%
4010-0170	Advertising	\$ 18,000	\$ 8,687	\$ 14,978	\$ 20,000	11%	\$ 2,000	34%
4010-0175	Bank Service Charges	\$ 16,800	\$ 477	\$ 822	\$ 16,800	0%	\$ -	1943%
4010-0200	Accounting Services	\$ 50,000	\$ 31,720	\$ 54,690	\$ 50,000	0%	\$ -	-9%
4010-0220	Legal Expenses	\$ 18,000	\$ 24,081	\$ 41,519	\$ 18,000	0%	\$ -	-57%
4010-0400	Board of Directors Fees	\$ 28,500	\$ 16,625	\$ 28,664	\$ 28,500	0%	\$ -	-1%
4010-0401	Board of Directors Mileage	\$ 588	\$ 382	\$ 658	\$ 588	0%	\$ -	-11%
4010	General Office	\$ 320,898	\$ 167,991	\$ 289,639	\$ 323,844	1%	\$ 2,946	12%

Operating Expenses

		Current Fiscal Year 2024-2025			Fiscal Year 2025-2026			
		Existing Budget	Balance as of 1/31/2025	Projected to June 2025	FY 25-26 PROPOSED Budget	% Difference from FY 24-25 Budget	\$ Difference from FY 24-25 Budget	Difference from Projected June 2025
Account #	Description							
Employee Benefits & Related Expenses								
4100-0030	Payroll Taxes	\$ 442,386	\$ 245,281	\$ 422,898	\$ 482,895	9%	\$ 40,509	14%
4100-0040	VRS Retirement & Life	\$ 476,387	\$ 172,918	\$ 298,135	\$ 360,518	-24%	\$ (115,869)	21%
4100-0041	VRS Hybrid Disability	\$ 14,439	\$ 6,282	\$ 10,832	\$ 16,273	13%	\$ 1,834	50%
4100-0045	Unemployment Payments	\$ -	\$ -	\$ -			\$ -	
4100-0050	Health Insurance	\$ 990,731	\$ 501,113	\$ 863,989	\$ 1,088,505	10%	\$ 97,774	26%
4100-0055	Flexible Benefits Account	\$ 2,500	\$ 1,530	\$ 2,638	\$ 2,500	0%	\$ -	-5%
4100-0060	Workers Compensation Ins.	\$ 69,714	\$ 21,601	\$ 37,244	\$ 55,178	-21%	\$ (14,536)	48%
4100-0065	Employee Testing & Background Checks	\$ 8,606	\$ 3,633	\$ 6,264	\$ 8,605	0%	\$ (1)	37%
4100-0070	Mileage Reimbursements	\$ -	\$ -	\$ -	\$ -		\$ -	0%
4100-0075	Meetings	\$ 14,860	\$ 2,205	\$ 3,802	\$ 23,820	60%	\$ 8,960	526%
4100-0080	Professional Dues	\$ 17,410	\$ 4,509	\$ 7,775	\$ 14,111	-19%	\$ (3,299)	81%
4100-0085	Training & Education	\$ 116,026	\$ 24,441	\$ 42,139	\$ 102,493	-12%	\$ (13,534)	143%
4100-0086	Continuing education	\$ 36,285	\$ 16,936	\$ 29,200	\$ -	-100%	\$ (36,285)	-100%
4100-0090	Whistle Blower Hotline	\$ 500	\$ -	\$ -	\$ 500	0%	\$ -	#DIV/0!
4100-0095	Employee Referral Program	\$ 500	\$ -	\$ -	\$ 500	0%	\$ -	#DIV/0!
4100-0101	Clothing & Uniforms	\$ 62,380	\$ 22,749	\$ 39,223	\$ 77,298	24%	\$ 14,918	97%
4100-0102	Employee & Incentive Fund	\$ 34,350	\$ 26,614	\$ 45,886	\$ 34,750	1%	\$ 400	-24%
4100-0103	Safety	\$ 80,060	\$ 30,868	\$ 53,220	\$ 68,507	-14%	\$ (11,553)	29%
4100	Employee Benefits	\$ 2,367,134	\$ 1,080,681	\$ 1,863,244	\$ 2,336,454	-1%	\$ (30,680)	25%
Billing Costs								
4110-0091	Bad Debt Water	\$ 10,000	\$ -	\$ -	\$ 10,000	0%	\$ -	
4110-0093	Bad Debt Sewer	\$ 12,500	\$ -	\$ -	\$ 12,500	0%	\$ -	
4110-0094	Bad Debt Penalty & Misc Charges	\$ 2,500	\$ -	\$ -	\$ 2,500	0%	\$ -	
4110-0097	Collection Agency Expense	\$ 3,000		\$ -	\$ 3,000	0%	\$ -	
4110-0110	Bill Processing Services	\$ 117,064	\$ 55,661	\$ 95,968	\$ 101,726	-13%	\$ (15,338)	6%
4110-0112	Customer Notification Expenses	\$ 5,000	\$ 2,442	\$ 4,211	\$ 5,000	0%	\$ -	
4110-0115	Large Meter Testing and Rebuilds	\$ 50	\$ -	\$ -	\$ 150		\$ 100	
4110-0120	Software Maintenance	\$ 65,736	\$ 68,884	\$ 118,766	\$ 74,540	13%	\$ 8,804	-37%
4110-0125	Credit Card Processing Fees	\$ 52,000	\$ 20,499	\$ 35,342	\$ 56,550	9%	\$ 4,550	
4110-0175	Courier and Shredding Service	\$ 6,840	\$ 3,652	\$ 6,296	\$ 11,388	66%	\$ 4,548	
4110	Billing Costs	\$ 274,690	\$ 151,138	\$ 260,583	\$ 277,354	76%	\$ 2,664	\$ (0)

Operating Expenses

		Current Fiscal Year 2024-2025			Fiscal Year 2025-2026			
		Existing Budget	Balance as of 1/31/2025	Projected to June 2025	FY 25-26 PROPOSED Budget	% Difference from FY 24-25 Budget	\$ Difference from FY 24-25 Budget	Difference from Projected June 2025
Account #	Description							
Network Costs								
4120-0100	Information Systems Supplies	\$ 14,000	\$ 1,618	\$ 2,790	\$ 8,000	-43%	\$ (6,000)	187%
4120-0110	Network Contracted Services	\$ 64,160	\$ 45,067	\$ 77,702	\$ 71,660	12%	\$ 7,500	-8%
4120-0115	Continuing Software Support	\$ 259,436	\$ 139,904	\$ 241,214	\$ 205,245	-21%	\$ (54,191)	-15%
4120-0145	Internet & WAN Communications	\$ 11,350	\$ 9,488	\$ 16,358	\$ 18,570	64%	\$ 7,220	14%
4120	Network Costs	\$ 348,946	\$ 196,077	\$ 338,064	\$ 303,475	-13%	\$ (45,471)	-10%
Team Supplies and Vehicles								
4130-0100	Administration Supplies	\$ 2,160	\$ 339	\$ 585	\$ 2,160	0%	\$ -	269%
4140-0100	Customer Service Supplies	\$ 4,396	\$ 1,848	\$ 3,186	\$ 5,396	23%	\$ 1,000	69%
4210-0100	Engineering Supplies	\$ 32,973	\$ 17,033	\$ 29,367	\$ 35,111	6%	\$ 2,138	20%
4210-0110	Engineering Reviews-Contracted	\$ 96,000	\$ 31,097	\$ 53,616	\$ 61,800	-36%	\$ (34,200)	15%
4210-0141	Locating Notification Tickets	\$ 13,242	\$ 6,515	\$ 11,232	\$ 14,400	9%	\$ 1,158	28%
4210-0240	Construction Testing	\$ 5,204	\$ 697	\$ 1,202	\$ 4,240	-19%	\$ (964)	253%
4210	Office	\$ 153,975	\$ 57,529	\$ 99,188	\$ 123,107	-20%	\$ (30,868)	24%
4220-0100	Wastewater Operations Supplies	\$ 1,600	\$ 1,278	\$ 2,203	\$ 1,600	0%	\$ -	-27%
4223-0100	Water Operations Supplies	\$ 10,000	\$ 8,922	\$ 15,383	\$ 12,000	20%	\$ 2,000	
4221-0100	FROG Program Supplies	\$ 8,850	\$ 2,670	\$ 4,603	\$ 6,000	-32%	\$ (2,850)	30%
4222-0100	Pretreatment Supplies/Expenses	\$ 26,900	\$ 20,922	\$ 36,072	\$ 31,000	15%	\$ 4,100	-14%
4222-0200	Backflow Supplies	\$ 13,500	\$ 6,513	\$ 11,229	\$ 10,000	-26%	\$ (3,500)	
4225-0100	Lab Supplies	\$ 18,000	\$ 14,521	\$ 25,036	\$ 18,000		\$ -	-28%
4220-4225	Operations	\$ 78,850	\$ 54,825	\$ 94,526	\$ 78,600	0%	\$ (250)	-28%
4230-0100	Maintenance Supplies	\$ 62,146	\$ 40,379	\$ 69,620	\$ 69,612	12%	\$ 7,466	0%
4230-0110	Preventative Maintenance		\$ -	\$ -				
4240-0100	Vehicle & Equipment Supplies	\$ 46,360	\$ 40,831	\$ 70,398	\$ 46,350	0%	\$ (10)	-34%
4240-0110	Vehicle & Equipment Contracted Services	\$ 148,150	\$ 82,923	\$ 142,971	\$ 125,000	-16%	\$ (23,150)	-13%
4240-0155	Vehicle & Equipment Fuel	\$ 150,000	\$ 62,155	\$ 107,163	\$ 125,000	-17%	\$ (25,000)	17%
4240-0162	Vehicle & Equipment Insurance	\$ 41,597	\$ 24,041	\$ 41,450	\$ 45,757	10%	\$ 4,160	10%
4240	Vehicle & Equipment Costs	\$ 448,253	\$ 250,329	\$ 431,602	\$ 411,719	-8%	\$ (36,534)	-5%
System Expenses								
4250-0100	Forest Water Supplies	\$ 35,000	\$ 7,265	\$ 12,527	\$ 45,000	29%	\$ 10,000	259%
4250-0101	Forest Water Meter Installations	\$ 56,000		\$ -	\$ 56,000	0%	\$ -	#DIV/0!

Operating Expenses

		Current Fiscal Year 2024-2025			Fiscal Year 2025-2026			
Account #	Description	Existing Budget	Balance as of 1/31/2025	Projected to June 2025	FY 25-26 PROPOSED Budget	% Difference from FY 24-25 Budget	\$ Difference from FY 24-25 Budget	Difference from Projected June 2025
4250-0105	Forest Water Chemicals	\$ -		\$ -	\$ -		\$ -	#DIV/0!
4250-0110	Forest Water Contracted Services	\$ 40,000	\$ 19,153	\$ 33,022	\$ 35,000	-13%	\$ (5,000)	6%
4250-0115	Forest Water Repairs & Improvements	\$ 3,500		\$ -	\$ 3,500	0%	\$ -	#DIV/0!
4250-0140	Forest Water Communications	\$ 1,320		\$ -	\$ 1,320	0%	\$ -	#DIV/0!
4250-0150	Forest Water Power	\$ 6,000	\$ 351	\$ 605	\$ 6,000	0%	\$ -	892%
4250-0161	Forest Water Property Insurance	\$ 22,098	\$ 13,534	\$ 23,334	\$ 24,308	10%	\$ 2,210	4%
4250-0240	Forest Water Sampling & Testing	\$ 10,000	\$ 5,078	\$ 8,755	\$ 10,000	0%	\$ -	14%
4250-0300	Forest Water Purchased	\$ 721,266	\$ 270,746	\$ 466,803	\$ 721,266	0%	\$ -	55%
4250-0410	Forest Water VDH Fees	\$ 27,985	\$ 27,033	\$ 46,609	\$ 28,385	1%	\$ 400	-39%
4250	Forest Water Costs	\$ 923,169	\$ 343,159	\$ 591,653	\$ 930,778	1%	\$ 7,609	57%
4260-0100	Well System Supplies	\$ 7,500	\$ 4,840	\$ 8,344	\$ 9,000	20%	\$ 1,500	8%
4260-0105	Well systems Chemicals	\$ 6,500	\$ 4,544	\$ 7,834	\$ 9,000	38%	\$ 2,500	15%
4260-0101	Well Systems Meter Installations	\$ 500		\$ -	\$ 500	0%	\$ -	#DIV/0!
4260-0110	Well Systems Contracted Services	\$ 12,000	\$ 10,419	\$ 17,963	\$ 15,000	25%	\$ 3,000	-16%
4260-0115	Well Systems Repairs & Improvements	\$ 1,000	\$ -	\$ -	\$ 1,000	0%	\$ -	#DIV/0!
4260-0140	Well Systems Communication	\$ 500	\$ 207	\$ 358	\$ 500		\$ -	40%
4260-0150	Well Systems Power	\$ 6,000	\$ 3,349	\$ 5,774	\$ 7,000	17%	\$ 1,000	21%
4260-0161	Well Systems Property Insurance	\$ 952	\$ 651	\$ 1,123	\$ 1,047	10%	\$ 95	-7%
4260-0240	Well Systems Sampling & Testing	\$ 5,000	\$ 501	\$ 864	\$ 7,500	50%	\$ 2,500	768%
4260-0410	Well Systems VDH Fees	\$ 725	\$ 723	\$ 1,247	\$ 737	2%	\$ 12	-41%
4260	Well Systems Costs	\$ 40,677	\$ 25,233	\$ 43,505	\$ 51,285	26%	\$ 10,608	18%

Operating Expenses

		Current Fiscal Year 2024-2025			Fiscal Year 2025-2026			
Account #	Description	Existing Budget	Balance as of 1/31/2025	Projected to June 2025	FY 25-26 PROPOSED Budget	% Difference from FY 24-25 Budget	\$ Difference from FY 24-25 Budget	Difference from Projected June 2025
4265-0100	SML Water Distribution System Supplies	\$ 16,500	\$ 6,785	\$ 11,698	\$ 13,000	-21%	\$ (3,500)	11%
4265-0101	SML Water Distribution System Meter Ins	\$ 6,500	\$ -	\$ -	\$ 12,000	85%	\$ 5,500	#DIV/0!
4265-0110	SML Water Distribution System Contracte	\$ 6,200	\$ 12,253	\$ 21,126	\$ 12,000	94%	\$ 5,800	-43%
4265-0115	SML Water Distribution Repairs & Improv	\$ 2,200	\$ -	\$ -	\$ 1,000	-55%	\$ (1,200)	#DIV/0!
4265-0140	SML Water Distribution Communications	\$ 590	\$ -	\$ -	\$ 590	0%	\$ -	#DIV/0!
4265-0150	SML Water Distribution Power	\$ 840	\$ 551	\$ 951	\$ 840	0%	\$ -	-12%
4265-0155	SML Water Fuel Costs			\$ -				
4265-0240	SML Water Distribution System Sampling	\$ 8,000	\$ 2,218	\$ 3,823	\$ 5,000	-38%	\$ (3,000)	31%
4265-0410	SML Water Distribution System VDH Fee	\$ 5,002	\$ 4,908	\$ 8,462	\$ 5,153	3%	\$ 151	-39%
4265	SML Central Distribution System Co	\$ 45,832	\$ 26,715	\$ 46,060	\$ 49,583	8%	\$ 3,751	8%
4270-0100	Highpoint Facility Supplies	\$ 3,500	\$ 2,416	\$ 4,166	\$ 4,000	14%	\$ 500	-4%
4270-0105	Highpoint Facility Chemicals	\$ 5,000	\$ -	\$ -	\$ 7,500	50%	\$ 2,500	#DIV/0!
4270-0110	Highpoint Facility Contracted Services	\$ 8,200	\$ 28,452	\$ 49,055	\$ 14,000	71%	\$ 5,800	-71%
4270-0150	Highpoint Facility Power	\$ 14,500	\$ 6,990	\$ 12,052	\$ 14,500	0%	\$ -	20%
4270-0155	Highpoint Facility Propane	\$ 2,000	\$ 1,786	\$ 3,080	\$ 2,000	0%	\$ -	-35%
4270-0161	Highpoint Facility Property Insurance	\$ 6,945	\$ 4,579	\$ 7,895	\$ 7,640	10%	\$ 695	-3%
4270-0240	Highpoint Facility Sampling & testing	\$ -		\$ -	\$ -		\$ -	#DIV/0!
4270-0370	Highpoint Facility Raw Water Fee	\$ -		\$ -	\$ -		\$ -	
4270-0371	Highpoint Facility Road Maintenance Fee	\$ 1,419		\$ -	\$ 1,419	0%	\$ -	
4270	Highpoint Facility Costs	\$ 41,564	\$ 44,224	\$ 76,248	\$ 51,059	23%	\$ 9,495	-33%
4330-0100	SMLWTF Supplies	\$ 75,300	\$ 44,028	\$ 75,910	\$ 70,000	-7%	\$ (5,300)	-8%
4330-0105	SMLWTF Chemicals	\$ 100,000	\$ 76,365	\$ 131,663	\$ 115,000	15%	\$ 15,000	-13%
4330-0110	SMLWTF Contracted Services	\$ 150,000	\$ 76,168	\$ 131,325	\$ 160,000	7%	\$ 10,000	22%
4330-0140	SMLWTF Communications	\$ 1,640	\$ 1,002	\$ 1,728	\$ 1,640	0%	\$ -	-5%
4330-0150	SMLWTF Facility Power	\$ 240,000	\$ 145,661	\$ 251,140	\$ 240,000	0%	\$ -	-4%
4330-0155	SMLWTF Fuel Costs	\$ 1,000	\$ 2,805	\$ 4,837	\$ 2,500	150%	\$ 1,500	-48%
4330-0161	SMLWTF Property Insurance	\$ 10,314	\$ 9,602	\$ 16,556	\$ 11,345	10%	\$ 1,031	-31%
4330-0240	SMLWTF Sampling & Testing	\$ 10,000	\$ 650	\$ 1,121	\$ 10,000	0%	\$ -	792%
4330-0300	SMLWTF Water Quality Monitoring	\$ 7,500	\$ 7,500	\$ 12,931	\$ 7,500	0%	\$ -	-42%
4330-0370	SMLWTF Raw Water Fee	\$ 8,800		\$ -	\$ 8,800	0%	\$ -	#DIV/0!
4330	SMLWTF Expenses	\$ 604,554	\$ 363,782	\$ 614,279	\$ 626,785	4%	\$ 22,231	2%

Operating Expenses

Account #	Description	Current Fiscal Year 2024-2025			Fiscal Year 2025-2026			
		Existing Budget	Balance as of 1/31/2025	Projected to June 2025	FY 25-26 PROPOSED Budget	% Difference from FY 24-25 Budget	\$ Difference from FY 24-25 Budget	Difference from Projected June 2025
4275-0100	Central Water Distribution Supplies	\$ 37,500	\$ 33,970	\$ 58,568	\$ 45,000	20%	\$ 7,500	-23%
4275-0101	Central Water Distribution Meter Installation	\$ 3,750	\$ -	\$ -	\$ 3,750	0%	\$ -	0%
4275-0110	Central Water Distribution Contracted Services	\$ 99,500	\$ 81,640	\$ 140,758	\$ 100,000	1%	\$ 500	-29%
4275-0115	Central Water Distribution Repairs & Maintenance	\$ 40,000	\$ 100	\$ 172	\$ 30,000	-25%	\$ (10,000)	
4275-0120	Central Water Distribution Dam Inspection	\$ -	\$ -	\$ -	\$ -		\$ -	
4275-0140	Central Water Distribution Communication	\$ -	\$ -	\$ -			\$ -	
4275-0150	Central Water Power		\$ 76	\$ 131			\$ -	
4275-0155	Central Water Distribution Fuel	\$ 500		\$ -	\$ 500		\$ -	#DIV/0!
4275-0240	Central Water Distribution Sampling & Testing	\$ 12,750	\$ 3,579	\$ 6,171	\$ 12,750	0%	\$ -	107%
4275-0410	Central Water Distribution VDH fees	\$ 11,699	\$ 11,418	\$ 19,686	\$ 11,761	1%	\$ 62	-40%
4275	Central Water Distribution Costs	\$ 205,699	\$ 130,782	\$ 225,486	\$ 203,761	-1%	\$ (1,938)	-10%
4276-0100	Central Water Treatment Supplies	\$ 48,700	\$ 12,457	\$ 21,478	\$ 40,000	-18%	\$ (8,700)	86%
4276-0105	Central Water Treatment Chemicals	\$ 55,000	\$ 19,621	\$ 33,829	\$ 45,000	-18%	\$ (10,000)	33%
4276-0110	Central Water Treatment Contracted Services	\$ 20,000	\$ 43,836	\$ 75,579	\$ 20,000	0%	\$ -	-74%
4276-0140	Central Water Treatment Communication	\$ 1,020	\$ 624	\$ 1,076	\$ 1,020	0%	\$ -	-5%
4276-0150	Central Water Treatment Power	\$ 38,000	\$ 27,455	\$ 47,337	\$ 38,000	0%	\$ -	-20%
4276-0155	Central Water Treatment Fuel	\$ 1,800		\$ -	\$ 2,000	11%	\$ 200	#DIV/0!
4276-0161	Central Water Treatment Property Insurance	\$ 23,557	\$ 10,378	\$ 17,892	\$ 25,913	10%	\$ 2,356	45%
4276-0161	Central Water Treatment Sampling & Testing	\$ 1,500	\$ 920	\$ 1,586	\$ 1,500	0%	\$ -	-5%
4276	Central Water Treatment Costs	\$ 189,577	\$ 115,291	\$ 198,777	\$ 173,433	-9%	\$ (16,144)	-13%
4280-0100	Stewartsville Water Supplies	\$ 3,000	\$ 487	\$ 839	\$ 3,000	0%	\$ -	258%
4280-0101	Stewartsville Water Meter Installations	\$ 500		\$ -	\$ 500	0%	\$ -	#DIV/0!
4280-0110	Stewartsville Water Contracted Services	\$ 2,700	\$ 1,560	\$ 2,690	\$ 2,700	0%	\$ -	0%
4280-0115	Stewartsville Water Repairs & Maintenance	\$ 2,500		\$ -	\$ 2,500	0%	\$ -	#DIV/0!
4280-0140	Stewartsville Water Communications	\$ 600	\$ 332	\$ 572	\$ 600		\$ -	5%
4280-0150	Stewartsville Water Power	\$ 400	\$ 98	\$ 168	\$ 400	0%	\$ -	138%
4280-0161	Stewartsville Water Property Insurance	\$ 872	\$ 419	\$ 722	\$ 959	10%	\$ 87	33%
4280-0240	Stewartsville Water Sampling & testing	\$ 2,000	\$ 361	\$ 622	\$ 5,500	175%	\$ 3,500	785%
4280-0300	Stewartsville Water Purchased	\$ 38,500	\$ 18,182	\$ 31,348	\$ 38,500	0%	\$ -	23%
4280-0410	Stewartsville Water VDH Fees	\$ 429	\$ 429	\$ 740	\$ 429	0%	\$ -	-42%
4280	Stewartsville Water Costs	\$ 51,501	\$ 21,866	\$ 37,700	\$ 55,088	7%	\$ 3,587	46%
4290-0100	Forest Sewer Supplies	\$ 65,400	\$ 22,988	\$ 39,634	\$ 65,000	-1%	\$ (400)	64%

Operating Expenses

Account #	Description	Current Fiscal Year 2024-2025			Fiscal Year 2025-2026			
		Existing Budget	Balance as of 1/31/2025	Projected to June 2025	FY 25-26 PROPOSED Budget	% Difference from FY 24-25 Budget	\$ Difference from FY 24-25 Budget	Difference from Projected June 2025
4290-0105	Forest Sewer Chemicals	\$ 64,000	\$ 47,713	\$ 82,264	\$ 64,000	0%	\$ -	-22%
4290-0110	Forest Sewer Contracted Services	\$ 84,000	\$ 23,485	\$ 40,491	\$ 64,000	-24%	\$ (20,000)	58%
4290-0115	Forest Sewer Repairs & Improvements	\$ 9,200	\$ -	\$ -	\$ 15,000	63%	\$ 5,800	#DIV/0!
4290-0140	Forest Sewer Communications	\$ 3,600	\$ 605	\$ 1,043	\$ 3,600	0%	\$ -	245%
4290-0150	Forest Sewer Power	\$ 37,200	\$ 28,971	\$ 49,949	\$ 37,200	0%	\$ -	-26%
4290-0155	Forest Sewer Fuel Costs	\$ 3,000	\$ -	\$ -	\$ 3,000	0%	\$ -	#DIV/0!
4290-0161	Forest Sewer Property Insurance	\$ 6,293	\$ 8,222	\$ 14,177	\$ 6,922	10%	\$ 629	-51%
4290-0240	Forest Sewer Sampling & Testing	\$ 500	\$ -	\$ -	\$ 500	0%	\$ -	#DIV/0!
4290-0350	Forest Sewer Treatment Costs	\$ 384,000	\$ 192,000	\$ 384,000	\$ 384,000	0%	\$ -	0%
4290	Forest Sewer Costs	\$ 657,193	\$ 323,983	\$ 611,558	\$ 643,222	-2%	\$ (13,971)	5%
4291-0100	Center Sewer Collection Supplies	\$ 65,000	\$ 18,718	\$ 32,273	\$ 50,000	-23%	\$ (15,000)	55%
4291-0110	Center Sewer Collection Contracted Serv	\$ 74,500	\$ 53,861	\$ 92,864	\$ 75,000	1%	\$ 500	-19%
4291-0115	Center Sewer Collection Repairs & Impro	\$ 10,000	\$ 1,913	\$ 3,298	\$ 25,000	150%	\$ 15,000	658%
4291-0150	Center Sewer Collection Power	\$ 50,000	\$ 29,931	\$ 51,606	\$ 50,000	0%	\$ -	-3%
4291-0155	Center Sewer Collection Fuel Costs	\$ 3,000	\$ 3,810	\$ 6,569	\$ 3,000	0%	\$ -	-54%
4291-0240	Center Sewer Collection Sampling & Tes	\$ 300	\$ 41	\$ 71	\$ 300		\$ -	324%
4291	Center Sewer Collection System Cos	\$ 202,800	\$ 108,275	\$ 186,680	\$ 203,300	0%	\$ 500	9%
4293-0100	Center Sewer Treatment Supplies	\$ 65,000	\$ 54,031	\$ 93,156	\$ 85,000	31%	\$ 20,000	-9%
4293-0105	Center Sewer Treatment Chemicals	\$ 125,000	\$ 75,808	\$ 130,703	\$ 130,000	4%	\$ 5,000	-1%
4293-0110	Center Sewer Treatment Contracted Serv	\$ 80,000	\$ 23,034	\$ 39,714	\$ 80,000	0%	\$ -	101%
4293-0115	Center Sewer Treatment Sludge Tipping	\$ 33,000	\$ 18,775	\$ 32,371	\$ 35,000	6%	\$ 2,000	8%
4293-0140	Center Sewer Treatment Communication	\$ 12,000	\$ 3,822	\$ 6,589	\$ 12,000	0%	\$ -	82%
4293-0150	Center Sewer Treatment Power	\$ 120,000	\$ 55,463	\$ 95,625	\$ 120,000	0%	\$ -	25%
4293-0155	Center Sewer Treatment Fuel	\$ 1,500	\$ 534	\$ 921	\$ 2,000	33%	\$ 500	117%
4293-0161	Center Sewer Treatment Property Insuran	\$ 19,903	\$ 9,880	\$ 17,035	\$ 21,893	10%	\$ 1,990	29%
4293-0240	Center Sewer Treatment Sampling & Tes	\$ 46,000	\$ 32,470	\$ 55,983	\$ 60,000	30%	\$ 14,000	7%
4293-0411	Center Sewer Treatment DEQ charges	\$ 11,000	\$ 10,886	\$ 18,769	\$ 11,000	0%	\$ -	-41%
4293	Center Sewer Treatment Costs	\$ 513,403	\$ 284,703	\$ 490,867	\$ 556,893	8%	\$ 43,490	13%

Operating Expenses

Account #	Description	Current Fiscal Year 2024-2025			Fiscal Year 2025-2026			
		Existing Budget	Balance as of 1/31/2025	Projected to June 2025	FY 25-26 PROPOSED Budget	% Difference from FY 24-25 Budget	\$ Difference from FY 24-25 Budget	Difference from Projected June 2025
4292-0100	Moneta Sewer Collection Supplies	\$ 15,000	\$ 13,957	\$ 24,065	\$ 15,000	0%	\$ -	-38%
4292-0105	Moneta Sewer Collection Chemicals		\$ 352	\$ 607	\$ -		\$ -	-100%
4292-0110	Moneta Sewer Collection Contracted Ser	\$ 44,000	\$ 5,363	\$ 9,247	\$ 35,000	-20%	\$ (9,000)	278%
4292-0115	Moneta Sewer Collection Repairs & Improvements		\$ -	\$ -	\$ 5,000		\$ 5,000	#DIV/0!
4292-0140	Moneta Sewer Collection System Commu	400	\$ 207	\$ 358	400		\$ -	12%
4292-0150	Moneta Sewer Collection Power	\$ 18,500	\$ 9,705	\$ 16,732	\$ 18,500	0%	\$ -	11%
4292-0155	Moneta Sewer Collection Fuel Costs	\$ 10,000	\$ -	\$ -	\$ 10,000	0%	\$ -	#DIV/0!
4292-0240	Moneta Sewer Collection Sampling & tes	\$ 2,000	\$ 156	\$ 269	\$ 2,000		\$ -	642%
4292	Moneta Sewer Collection System Co	\$ 89,900	\$ 29,741	\$ 51,278	\$ 85,900	-4%	\$ (4,000)	68%
4294-0100	Moneta Sewer Treatment Supplies	\$ 20,000	\$ 6,927	\$ 11,943	\$ 15,000	-25%	\$ (5,000)	26%
4294-0105	Moneta Sewer Treatment Chemicals	\$ 13,000	\$ 1,639	\$ 2,826	\$ 10,000	-23%	\$ (3,000)	254%
4294-0110	Moneta Sewer Contracted Services	\$ 28,000	\$ 9,386	\$ 16,182	\$ 25,000	-11%	\$ (3,000)	54%
4294-0115	Moneta Sewer Sludge Tipping Fees	\$ 9,500	\$ 3,278	\$ 5,652	\$ 6,500	-32%	\$ (3,000)	15%
4294-0140	Moneta Sewer Treatment Communication	\$ 1,800	\$ 1,120	\$ 1,931	\$ 1,800	0%	\$ -	-7%
4294-0150	Moneta Sewer Treatment Power	\$ 60,000	\$ 29,411	\$ 50,709	\$ 60,000	0%	\$ -	18%
4294-0155	Moneta Sewer Fuel	\$ 1,000	\$ 342	\$ 590	\$ 1,200		\$ 200	103%
4294-0161	Moneta Sewer Treatment Property Insura	\$ 7,801	\$ -	\$ -	\$ 8,581	10%	\$ 780	#DIV/0!
4294-0240	Moneta Sewer Treatment Sampling & Tes	\$ 20,000	\$ 13,255	\$ 22,853	\$ 27,000	35%	\$ 7,000	18%
4294-0411	Moneta Sewer DEQ charges	\$ 3,300	\$ 3,408	\$ 5,876	\$ 3,500	6%	\$ 200	-40%
4294	Moneta Sewer Treatment Costs	\$ 164,401	\$ 68,766	\$ 118,562	\$ 158,581	-4%	\$ (5,820)	34%
4295-0100	Montvale Sewer Supplies	\$ 10,000	\$ 3,028	\$ 5,221	\$ 7,000	-30%	\$ (3,000)	34%
4295-0105	Montvale Sewer Chemicals	\$ 1,400	\$ 352	\$ 607	\$ 2,000	43%	\$ 600	230%
4295-0110	Montvale Sewer Contracted Services	\$ 8,000	\$ 36,906	\$ 63,631	\$ 8,000	0%	\$ -	-87%
4295-0115	Montvale Sewer Repairs & Improvements	\$ -	\$ -	\$ -	\$ -		\$ -	#DIV/0!
4295-0140	Montvale Sewer Communication	\$ 300	\$ 125	\$ 215	\$ 300	0%		
4295-0150	Montvale Sewer Power	\$ 500	\$ 6,410	\$ 11,052	\$ 500	0%	\$ -	-95%
4295-0155	Montvale WWTP Fuel Costs	\$ 250	\$ 73	\$ 126	\$ 250	0%	\$ -	98%
4295-0161	Montvale Sewer Property Insurance	\$ 1,101	\$ 478	\$ 825	\$ 1,211	10%	\$ 110	47%
4295-0240	Montvale Sewer Sampling & testing	\$ 10,000	\$ 2,706	\$ 4,665	\$ 7,000	-30%	\$ (3,000)	50%
4295-0411	Montvale Sewer DEQ Charges	\$ 2,500	\$ 2,727	\$ 4,702	\$ 3,000	20%	\$ 500	-36%
4295	Montvale Sewer Treatment Costs	\$ 34,051	\$ 52,805	\$ 91,044	\$ 29,261	-14%	\$ (4,790)	-68%
4296-0100	Montvale Sewer Collection Supplies	\$ 4,000		\$ -	\$ 1,000	-75%	\$ -	40%
4296-0110	Montvale Sewer Collection Contracted Se	\$ 2,500	\$ 480	\$ 828	\$ 1,000	-60%	\$ -	-95%
4296-0115	Montvale Sewer Collection Repairs & Improvements			\$ -	\$ -		\$ -	98%

Operating Expenses

Account #	Description	Current Fiscal Year 2024-2025			Fiscal Year 2025-2026			
		Existing Budget	Balance as of 1/31/2025	Projected to June 2025	FY 25-26 PROPOSED Budget	% Difference from FY 24-25 Budget	\$ Difference from FY 24-25 Budget	Difference from Projected June 2025
4296-0150	Montvale Sewer Collection Power			\$ -	\$ -		\$ 110	47%
4296-0155	Montvale Sewer Collection Fuel Costs			\$ -	\$ -		\$ (3,000)	50%
4296-0240	Montvale Sewer Collection Sampling & Testing			\$ -	\$ -		\$ 500	-36%
4291	Montvale Sewer Collection System Costs	\$ 6,500	\$ 480	\$ 828	\$ 2,000			
4340-0100	Mariners Landing Sewer Supplies	\$ 37,000	\$ 4,837	\$ 8,340	\$ 22,000	-41%	\$ (15,000)	164%
4340-0105	Mariners Landing Sewer Chemicals	\$ 1,500	\$ -	\$ -	\$ 1,500	0%	\$ -	#DIV/0!
4340-0140	Mariners Landing Sewer Contracted Serv	\$ 34,000	\$ 19,518	\$ 33,652	\$ 40,000	18%	\$ 6,000	19%
4340-0115	Mariners Landing Sewer Sludge Tipping Fees	\$ -	\$ -	\$ -	\$ -	#DIV/0!	\$ -	#DIV/0!
4340-0140	Mariners Landing Sewer Communication	\$ 2,400	\$ 393	\$ 678	\$ 2,400	0%	\$ -	254%
4340-0150	Mariners Landing Sewer Power	\$ 28,000	\$ 14,557	\$ 25,099	\$ 28,000	0%	\$ -	12%
4340-0155	Mariners Landing Sewer Fuel Costs	\$ 2,000	\$ -	\$ -	\$ 2,000	0%	\$ -	#DIV/0!
4340-0161	Mariners Landing Sewer Insurance	\$ 2,400	\$ -	\$ -	\$ 2,400	0%	\$ -	#DIV/0!
4340-0240	Mariners Landing Sewer Sampling & Tes	\$ 3,500	\$ 1,719	\$ 2,964	\$ 5,000	43%	\$ 1,500	69%
4340-0411	Mariners Landing Sewer DEQ Permit Fees	\$ -	\$ -	\$ -	\$ -	#DIV/0!	\$ -	#DIV/0!
	Mariners Landing Sewer Costs	\$ 110,800	\$ 41,025	\$ 70,732	\$ 103,300	-7%	\$ (7,500)	46%
4350-0100	Cedar Rock Sewer Supplies	\$ 10,000	\$ 3,994	\$ 6,886	\$ 10,000	0%	\$ -	45%
4350-0105	Cedar Rock Sewer Chemicals	\$ 1,000	\$ 352	\$ 607	\$ 1,000	0%	\$ -	65%
4350-0110	Cedar Rock Sewer Contracted Services	\$ 12,000	\$ 3,091	\$ 5,329	\$ 15,000	25%	\$ 3,000	181%
4350-0115	Cedar Rock Sewer Sludge Tipping Fees	\$ -	\$ -	\$ -	\$ -	#DIV/0!	\$ -	#DIV/0!
4350-0140	Cedar Rock Sewer Communication	\$ 400	\$ 207	\$ 358	\$ 400	0%	\$ -	12%
4350-0150	Cedar Rock Sewer Power	\$ 9,500	\$ 5,425	\$ 9,354	\$ 9,500	0%	\$ -	2%
4350-0155	Cedar Rock Sewer Fuel Costs	\$ 500	\$ -	\$ -	\$ 500	0%	\$ -	#DIV/0!
4350-0161	Cedar Rock Sewer Property Insurance	\$ 100	\$ 103	\$ 178	\$ 100	0%	\$ -	-44%
4350-0240	Cedar Rock Sewer Sampling & Testing	\$ 900	\$ 867	\$ 1,495	\$ 4,500	400%	\$ 3,600	201%
4350-0411	Cedar Rock Sewer DEQ Permit Fees	\$ 2,600	\$ 2,727	\$ 4,702	\$ 2,900	12%	\$ 300	-38%
	Cedar Rock Sewer Costs	\$ 37,000	\$ 16,767	\$ 28,908	\$ 43,900	19%	\$ 6,900	52%
4360-0100	Paradise Point Water Supplies	\$ 5,000	\$ 1,170	\$ 2,018	\$ 5,000	0%	\$ -	148%
4360-0105	Paradise Point Water Chemicals	\$ 5,000	\$ 1,167	\$ 2,011	\$ 3,500	-30%	\$ (1,500)	74%
4360-0140	Paradise Point Water Contracted Service	\$ 10,000	\$ 7,686	\$ 13,252	\$ 12,000	20%	\$ 2,000	-9%
4360-0140	Paradise Point Water Communication	\$ 350	\$ -	\$ -	\$ 350	0%	\$ -	#DIV/0!
4360-0150	Paradise Point Water Power	\$ 5,000	\$ 276	\$ 475	\$ 5,000	0%	\$ -	952%
4360-0155	Paradise Point Water Fuel Costs	\$ 100	\$ -	\$ -	\$ 100	0%	\$ -	#DIV/0!

Operating Expenses

		Current Fiscal Year 2024-2025			Fiscal Year 2025-2026			
Account #	Description	Existing Budget	Balance as of 1/31/2025	Projected to June 2025	FY 25-26 PROPOSED Budget	% Difference from FY 24-25 Budget	\$ Difference from FY 24-25 Budget	Difference from Projected June 2025
4360-0161	Paradise Point Water Insurance		\$ 21	\$ 36	\$ -	#DIV/0!	\$ -	-100%
4360-0240	Paradise Point Water Sampling & Testing	\$ 1,000	\$ 429	\$ 740	\$ 1,000	0%	\$ -	35%
4360-0410	Paradise Point Water VDH fees	\$ 75	\$ -	\$ -	\$ 75	0%	\$ -	#DIV/0!
	Paradise Point Water Expenses	\$ 26,525	\$ 10,749	\$ 18,533	\$ 27,025	2%	\$ 500	46%
4300-0100	Schools WWTP Supplies	\$ 10,000	\$ 2,603	\$ 4,489	\$ 12,000	20%	\$ 2,000	167%
4300-0105	Schools WWTP Chemicals	\$ 10,000	\$ 4,919	\$ 8,481	\$ 12,000	20%	\$ 2,000	41%
4300-0110	Schools WWTP Contracted Services	\$ 15,000	\$ -	\$ -	\$ 15,000	0%	\$ -	#DIV/0!
4300-0240	Schools Testing	\$ 8,500	\$ 808	\$ 1,393	\$ 9,000	6%	\$ 500	546%
4310-0110	Closed Schools Contracted Services			\$ -	\$ -	#DIV/0!	\$ -	
4320-0100	Franklin County Supplies	\$ 6,000	\$ (1,535)	\$ (2,647)		-100%	\$ (6,000)	-100%
4320-0105	Franklin County Chemicals	\$ 7,000	\$ 354	\$ 610		-100%	\$ (7,000)	
4320-0240	Franklin County Sampling & Testing	\$ 500		\$ -		-100%	\$ (500)	#DIV/0!
4300	Contract Operations	\$ 57,000	\$ 7,149	\$ 12,326	\$ 48,000	-16%	\$ (9,000)	289%
4600-0100	BRWA & EDA Contributions for Development							
	Total Operating Expenditures	\$ 13,844,018	\$ 7,083,306	\$ 12,252,631	\$ 14,290,657	3%	\$ 446,639	17%

Debt Service Summary

Listing of Debt

Issue	Principal Payment	Interest Payment	Total Debt Service Payment	Coverage Required		Notes:
				%	Dollars	
a. 2005 Spring			\$ -	15.0%	\$ -	Bedford County Moral Obligation
b. 2009 (2002 A refunding)			\$ -	15.0%	\$ -	Bedford County Moral Obligation
c. Lynchburg Sewer Debt	\$ 60,435.85	\$ 1,482.33	\$ 61,918.18	0.0%	\$ -	
d. 2012 (2005 Refunding)			\$ -	15.0%	\$ -	Bedford County Moral Obligation
e. 2014 (2005 Refunding)	\$ 890,000.00	\$ 19,706.25	\$ 909,706.25	15.0%	\$ 136,455.94	Bedford County Moral Obligation
f. City W&S Debt	\$ 617,000.00	\$ 18,201.50	\$ 635,201.50	1.0%	\$ 6,352.02	assumed debt from City
g. 2015 Fall VRA	\$ 840,000.00	\$ 897,281.26	\$ 1,737,281.26	15.0%	\$ 260,592.19	SMLWTP project
h. 2019 (2009 refunding)			\$ -	15.0%	\$ -	Bedford County Moral Obligation
i.. 2020 VRA (ESCO)	\$ 215,000.00	\$ 103,359.39	\$ 318,359.39	15.0%	\$ 47,753.91	
j. VA Clean Water Revolving	\$ 540,527.00	\$ 69,585.06	\$ 610,112.06	15.0%	\$ 91,516.81	
k. Totals	\$ 3,162,962.85	\$ 1,109,615.79	\$ 4,272,578.64		\$ 542,670.86	

Summary

Description	Amount
l. Total Principal and Interest (row g. above)	\$ 4,272,578.64
m. Trustee Fees	
n. Gross Debt service paid by BRWA (h.+i.+j.)	\$ 4,272,578.64
o. Bedford County Contribution	\$ (1,000,000.00)
p. Net Debt service paid by BRWA (k.-l.)	\$ 3,272,578.64

Coverage

Required Debt Coverage, from both reserve fund accounts and operating revenue coverage (15% of total principal and interest from row a. through e. above)		\$ 536,318.84
Required Debt Coverage, for assumed debt from City (1.00% of total principal and interest from row f. above)		\$ 6,352.02
s. Total Required Debt Coverage (n.+o.)		\$ 542,670.86

Cash Flow Review for FY 2025-2026
Estimated Balances at June 30, 2025

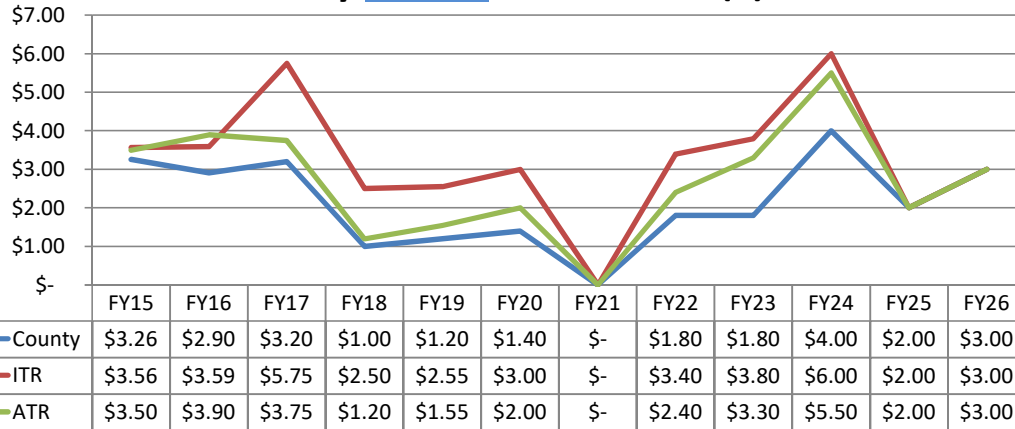
Cash		
Regular Checking	\$	1,500,000
Cash on Hand	\$	225
Escrow Account	\$	33,242
Deposit Refund Program	\$	359,662
Capital Project and Reserve Replacement Accounts	\$	4,606,885
LGIP Operating Reserves Fund	\$	369,216
Virginia Investment Pool Reserve Fund	\$	452,032
Virginia Investment Pool Capital Projects Reserve	\$	2,248,968
Virginia Investment Pool Operating Reserves	\$	1,163,365
County Funds for new projects + BRWA EDA Funds	\$	572,421
SML WTF Depreciation Reserve (BRWA + WVWA)	\$	1,924,817
Debt Service Accumulation Fund	\$	1,019,550
Cash balance available July 1, 2025:	\$	14,250,384 a.
Restricted Funds		
Operating Cash minimum balance	\$	(500,000)
Escrow Account	\$	(33,242)
Deposit Refund Program	\$	(359,662)
Debt Service Accumulation Fund	\$	(1,019,550)
County Funds for new projects + BRWA EDA Funds	\$	(572,421)
WVWA Funds for projects	\$	(1,924,817)
Reserve Replacement Accounts (Computers, Vehicles and Meters, Water and Sewer	\$	(3,778,731)
Virginia Investment Pool Reserve Funds	\$	(3,864,366)
Total Restricted Funds:	\$	(12,052,789) b.
Net Unrestricted Cash Available July 1, 2025 (a. + b.):	\$	2,197,595 c.
Projected Revenue and Expenses for FY 2025-2026		
Revenue		
Operating Revenues FY 2025-26	\$	18,886,201
BC CIP Debt Service Support	\$	1,273,532
Capital Recovery Fee Revenue	\$	1,200,000
Total Revenue:	\$	21,359,733 d.
Expenses		
Operating Expenditures	\$	14,290,657
Debt Service	\$	4,272,579
Total Cash Expenditures:	\$	18,563,235 e.
Net Operating surplus (d.- e.)	\$	2,796,498 f.
Estimated unrestricted cash as of June 30, 2024(c. + f.)	\$	4,994,092
Capital Reserve Setaside for Vehicles Replacements	\$	480,000
Capital Reserve Setaside for Computer & SCADA Equipment Replacements	\$	30,000
Meter Replacement Setaside (11 year plan, ie 10% of the meters each year)	\$	300,000
Tank Rehabilitation	\$	80,000
SML Facility Depreciation Reserve	\$	210,000
Cell Tower Funds for Economic Development	\$	-
Waterline Replacement (needed in Lakes District, old leaking systems)	\$	396,000
Water Facility Reserve (plants and pump stations)	\$	150,000
Sewer Facility Reserve (plants and pump stations)	\$	150,000
Sewerline Replacement (required by consent order, needed in Center District)	\$	336,000
Unrestricted Cash Available for Capital Projects:	\$	2,862,092 g.

Operating Summary

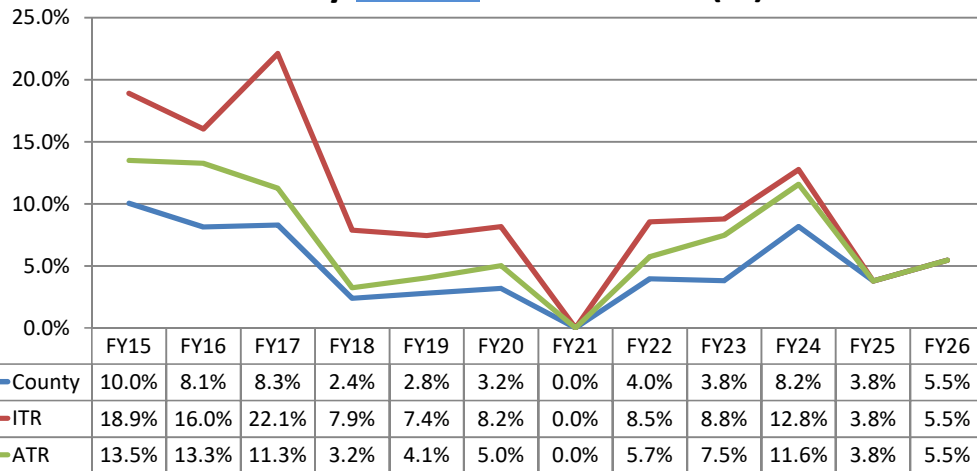
<u>Revenue Sources</u>	% of Operations	Amount
Water Sales	54.14%	\$ 11,415,256
Sewer Sales	31.44%	\$ 6,629,948
Penalties	0.62%	\$ 131,000
Capital Recovery Fees	5.69%	\$ 1,200,000
Administrative Fees	0.52%	\$ 110,500
Interest	0.57%	\$ 120,000
Rental & Service Charges	1.75%	\$ 369,498
Contract Operations	0.47%	\$ 100,000
Misc	0.05%	\$ 10,000
Bedford County CIP Contribution For Debt & Other Contributions	4.74%	\$ 1,000,000
Revenue from Operations	100.00%	\$ 21,086,201
<u>Other Non Operating Sources</u>	% of Other Sources	
Line Dedications	73.12%	\$ 200,000
Prepay Redemptions	7.31%	\$ 20,000
Customer Line Contributions	0.00%	\$ -
County portion- cellular tower rental	19.57%	\$ 53,532
Other Revenue & Support	100.00%	\$ 273,532
Total Revenue		\$ 21,359,733
<u>Expenditure Categories</u>	% of Operations	
Personnel Costs	47.03%	\$ 8,729,404
Administration	3.39%	\$ 629,479
Customer Service and Billing Costs	1.52%	\$ 282,750
Engineering, Maintenance and Operations	1.05%	\$ 194,151
Vehicle & Equipment Services	2.22%	\$ 411,719
Water Operations	11.68%	\$ 2,168,797
Sewer Operations	9.84%	\$ 1,826,358
Contract Operations	0.26%	\$ 48,000
Direct Operating Expenses	76.98%	\$ 14,290,657
<u>Debt Service</u>		
Interest & Fees	5.98%	\$ 1,109,616
Principal	17.04%	\$ 3,162,963
Debt Expenditures	23.02%	\$ 4,272,579
Total Cash Expenditures	100.00%	\$ 18,563,235
Depreciation		\$ 4,587,600
Total Expenditures		\$ 23,150,835
Operating Revenue		\$ 21,359,733
Cash Operating Expenditures		\$ 18,563,235
Cash Surplus		\$ 2,796,498

FY26		Old Rate	New Rate
Possible Rate Change- Fixed (Base)	\$ 2.00	\$ 29.00	\$ 31.00
Possible Rate Change- Commodity	\$ 0.25	\$ 6.50	\$ 6.75
Possible Rate Change- Paradise Point	\$ 2.00	\$ 41.00	\$ 43.00

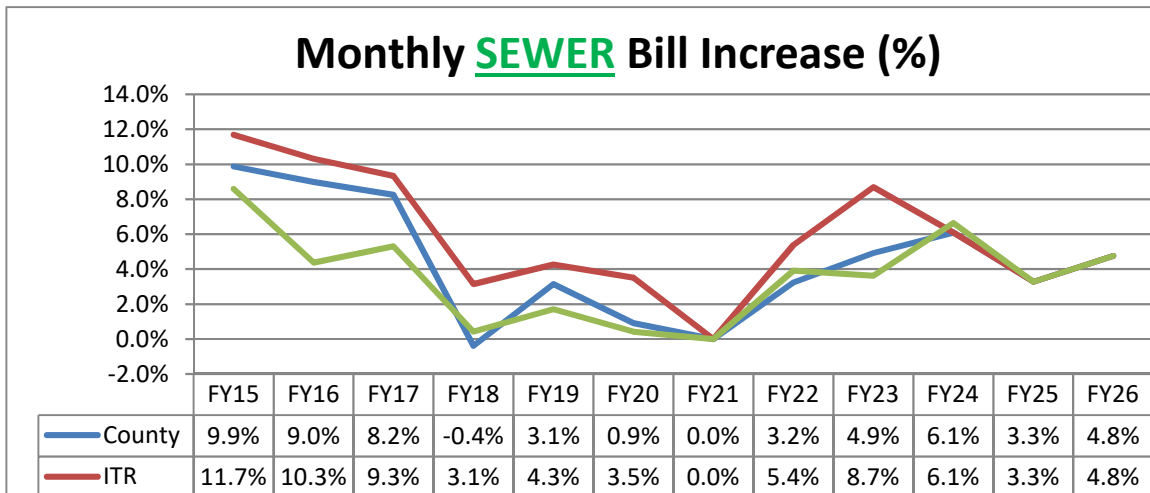
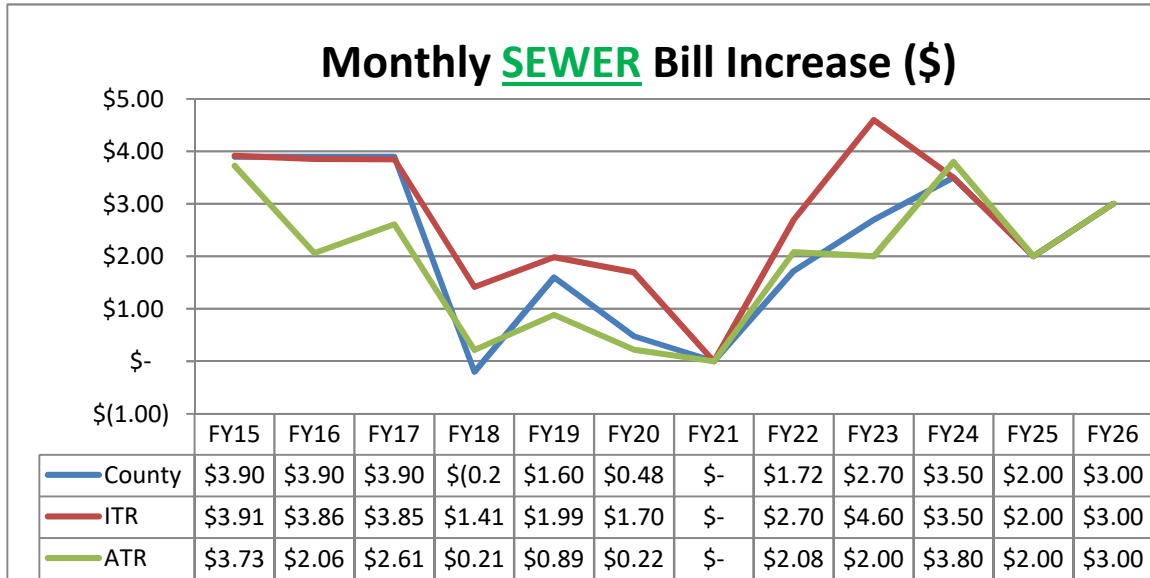
Monthly WATER Bill Increase (\$)



Monthly WATER Bill Increase (%)



FY26		Old Rate	New Rate
Possible Rate Change - Fixed (Base)	\$ 2.00	\$ 29.00	\$ 31.00
Possible Rate Change - Cedar Rock	\$ 2.00	\$ 72.00	\$ 74.00
Possible Rate Change - Mariner's	\$ 2.00	\$ 37.00	\$ 39.00
Possible Rate Change - Commodity	\$ 0.25	\$ 8.50	\$ 8.75





RESOLUTION
2025-05.03
FY 2025-2026 Operating Budget

At a regular meeting of the Bedford Regional Water Authority ("Authority") Board of Directors, held in the Board Meeting Room at the Authority's Administrative Annex Building on the 20th day of May 2025, beginning at 7:00 p.m.:

WHEREAS, the Board of Directors of the Authority has been presented with the FY 2025-2026 Budget, with a summary indicating Total Revenues in the amount of \$21,359,733 and Cash Operating Expenses in the amount of \$18,563,235 and Total Expenditures (including depreciation) in the amount of \$23,150,835 (the "Operating Budget Summary"); and,

WHEREAS, in support of the Operating Budget Summary, a Detailed Report of Revenues and Expenditures for FY 2025-2026 (the "Line Item Budget") has been submitted to the Board indicating line item expenditures within the categories contained in the Operating Budget Summary; and,

WHEREAS, the Finance Committee of the Board of Directors has thoroughly reviewed this information and recommends that the Authority approve the Operating Budget as presented; now,

THEREFORE, BE IT RESOLVED, that after careful consideration of the Authority's fiscal position, its anticipated revenues, its necessary expenses, as well as its bond covenants, the Board of Directors of the Bedford Regional Water Authority does hereby:

- 1) approve the Fiscal Year 2025-2026 Line Item Budget, and thereby authorize and appropriate the Total Expenditures contained in the Operating Budget Summary subject to receipt of the Revenues estimated therein; and;
- 2) authorize the Executive Director to move items with discretion within the Operating Budget Summary Categories from line item to line item, consolidate or delete line items, and otherwise spend funds in the Operating Budget Summary categories without further action on the part of the Board; and,
- 3) require that the Executive Director ensure that a report of the Revenues and Expenditures be made to the Board at its regular meetings and more often if requested.

On behalf of the Finance Committee, Member _____ made a motion to approve this resolution.

Being a motion from the committee, no second motion was needed.

Board Member Votes: ___Aye, ___Nay, ___Abstain



CERTIFICATION

The undersigned secretary of the Bedford Regional Water Authority does hereby certify that the foregoing is a true, complete, and correct Resolution adopted by a vote of a majority of the Directors of the Bedford Regional Water Authority, present at a regular meeting of the Board of Directors of the Bedford Regional Water Authority duly called and held May 20, 2025 at which a quorum was present and acting throughout, and that the same has not been amended or rescinded and is in full force and effect as of the date of the above mentioned meeting.

(SEAL)

Brian M. Key, Secretary,
Bedford Regional Water Authority



1723 Falling Creek Road
Bedford, VA 24523-3137
(540) 586-7679 (phone)
(540) 586-5805 (fax)
www.brwa.com

RESOLUTION MEMORANDUM

To: BRWA Board of Directors
From: Jill W. Underwood, Director of Finance
Date: May 13, 2025
Re: Resolution 2025-05.04: 2025-2026 Capital Improvements Projects

Attached for your consideration is the above-referenced resolution.

The Finance Committee reviewed the FY 2025-2026 CIP Budget, which includes both internal purchases and projects at its meeting held on April 2, 2025. The CIP list was presented to the Board at its April 15, 2025 regular Board meeting. If the board concurs with the list of projects, the Committee is prepared to make a motion to approve this resolution.

Projects by Service Area	FY 2025-2026	Critical Needs
Cedar Rock WWTP		
Cedar Rock WWTP - Restructure influent valve	\$ 10,000	\$ -
Central WTP		
Central WTP - Basin Valves replacement Phase 1	\$ 75,000	\$ 75,000
Central WWTP		
Central WWTP - Repair Primary Clarifier #2	\$ 50,000	\$ 50,000
Central WWTP - Replace grit collector #1	\$ 130,000	\$ 130,000
Central WWTP - Secondary clarifier 1 repair.	\$ 60,000	\$ 60,000
Central WWTP - Electric Pallet Lift	\$ 10,000	\$ -
Central WWTP - Filter feed pump	\$ 15,000	\$ -
Central WWTP - Install new raw grinder	\$ 15,000	\$ 15,000
Mariners WWTP		
Mariners WWTP - Replace chains and sprockets on both Bio-wheels	\$ 40,000	\$ -
Moneta WWTP		
Moneta WWTP - Replace chains and sprockets on Train A Biowheels	\$ 60,000	\$ 60,000
Paradise Point		
Generator for Paradise Point	\$ 15,000	\$ -
Paradise Point - Pipe and pump replacements	\$ 22,000	\$ -
Valley Mills		
Generator for Valley Mills	\$ 15,000	\$ -
Valley Mills - SCADA	\$ 30,000	\$ -
Moneta		
Moneta LS #1 - Wet Well Wizard / Blower System	\$ 40,000	\$ -
MVS		
Generators for Mountain View Shores	\$ 75,000	\$ -
Grand Total	\$ 662,000	\$ 390,000



RESOLUTION

2025-05.04

FY 2025-2026 Capital Improvement Projects

At a regular meeting of the Bedford Regional Water Authority ("Authority") Board of Directors, held in the Board Meeting Room at the Authority's Administrative Annex Building on the 20th day of May 2025, beginning at 7:00 p.m.:

WHEREAS, the Board of Directors of the Bedford Regional Water Authority approved the Fiscal Year 2025-2026 Operating Budget ("Operating Budget") with resolution 2025-05.03, with Total Revenues in the amount of \$21,359,733 and Cash Operating Expenses in the amount of \$18,563,235; and,

WHEREAS, the total operating coverage minus replacement capital as of July 1, 2025 is projected to be \$ 664,498; and,

WHEREAS the Finance Committee has reviewed the complete listing of proposed purchases and projects expenditures, and have recommended approval to the Board of Directors; now,

THEREFORE, BE IT RESOLVED, that the Board of Directors of the Bedford Regional Water Authority does hereby approve of proceeding with the FY 2025-2026 Capital Improvement Projects presented in the amount of \$662,000 with the specific authorization given to the Executive Director to add, delete, or reprioritize the items on the presented project listing as long as the total amount of the capital expenditures does not exceed the amount listed above without further board action.

On behalf of the Finance Committee, Member _____ made a motion to approve this resolution.

Being a motion from a committee, a second motion was not needed.

Board Member Votes: ___Aye, ___Nay, ___Abstain

CERTIFICATION

The undersigned secretary of the Bedford Regional Water Authority does hereby certify that the foregoing is a true, complete, and correct Resolution adopted by a vote of a majority of the Directors of the Bedford Regional Water Authority, present at a regular meeting of the Board of Directors of the Bedford Regional Water Authority duly called and held May 20, 2025 at which a quorum was present and acting throughout, and that the same has not been amended or rescinded and is in full force and effect as of the date of the above mentioned meeting.

(SEAL)

Brian M. Key, Secretary,
Bedford Regional Water Authority

OPERATIONS REPORT

MEMORANDUM

To: BRWA Board of Directors
From: Anthony Browning, Asset Management Specialist
CC: Brian Key, Executive Director, Rhonda English, Deputy Director,
Thomas Cherro, Director of Operations
Date: May 6, 2025
Re: April 2025 OpenGov Tasks Report

Completed Tasks Summary

Below is a map showing the distribution of the OpenGov tasks worked on across our Service Areas during the month of April.

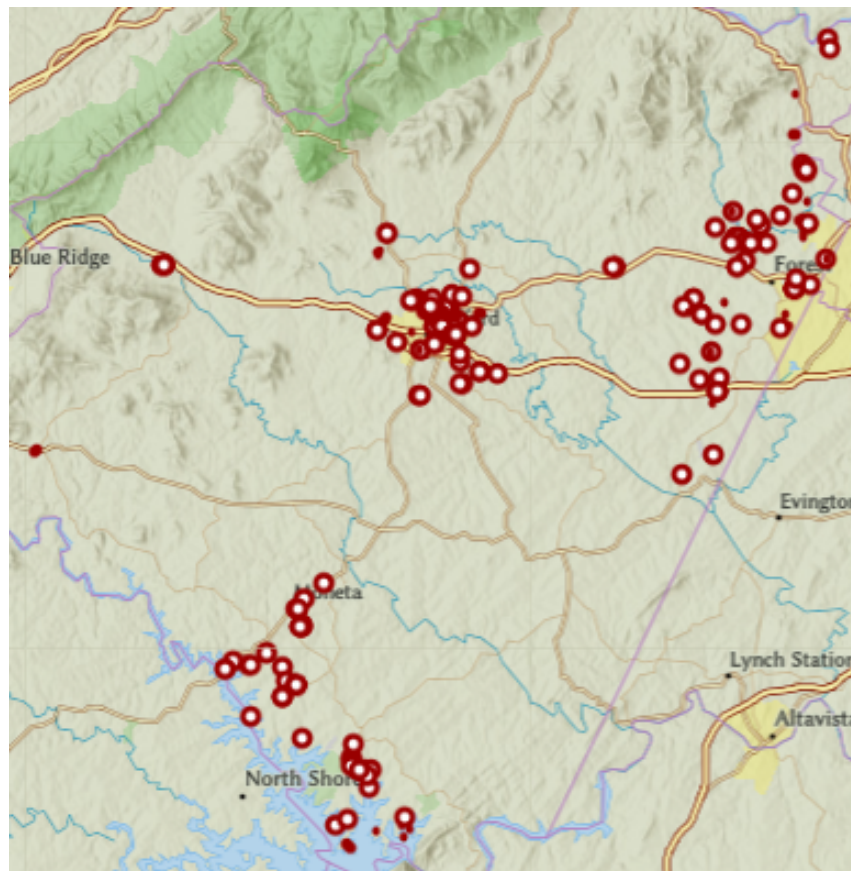


Figure 1: Map Showing Distribution of April Tasks

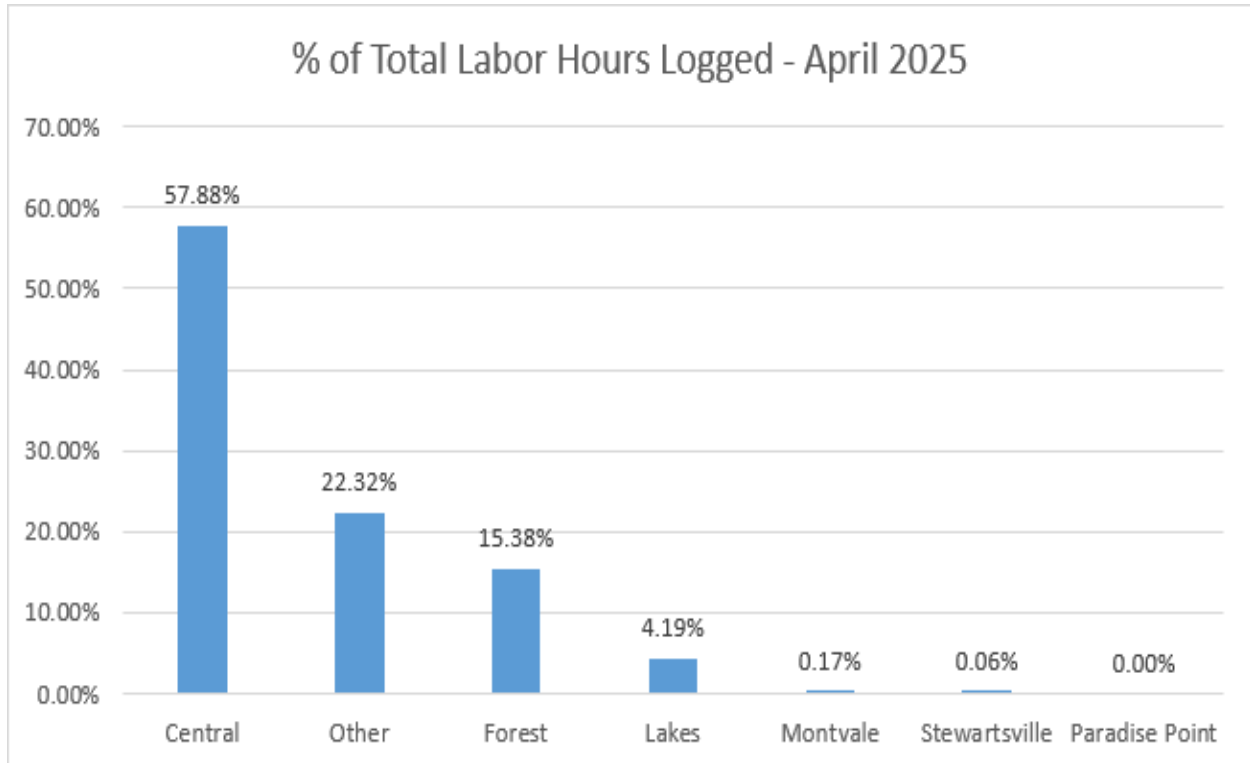
Labor Hours Invested by General Service Area

Below is a chart containing the percentage of labor hours logged by General Service Area. The “General Service Area” groupings of the actual Service Areas are described below.

The non-specific service area noted as “Other” led the way in April with our Engineering Development projects, equipment maintenance and other tasks at our office complex.

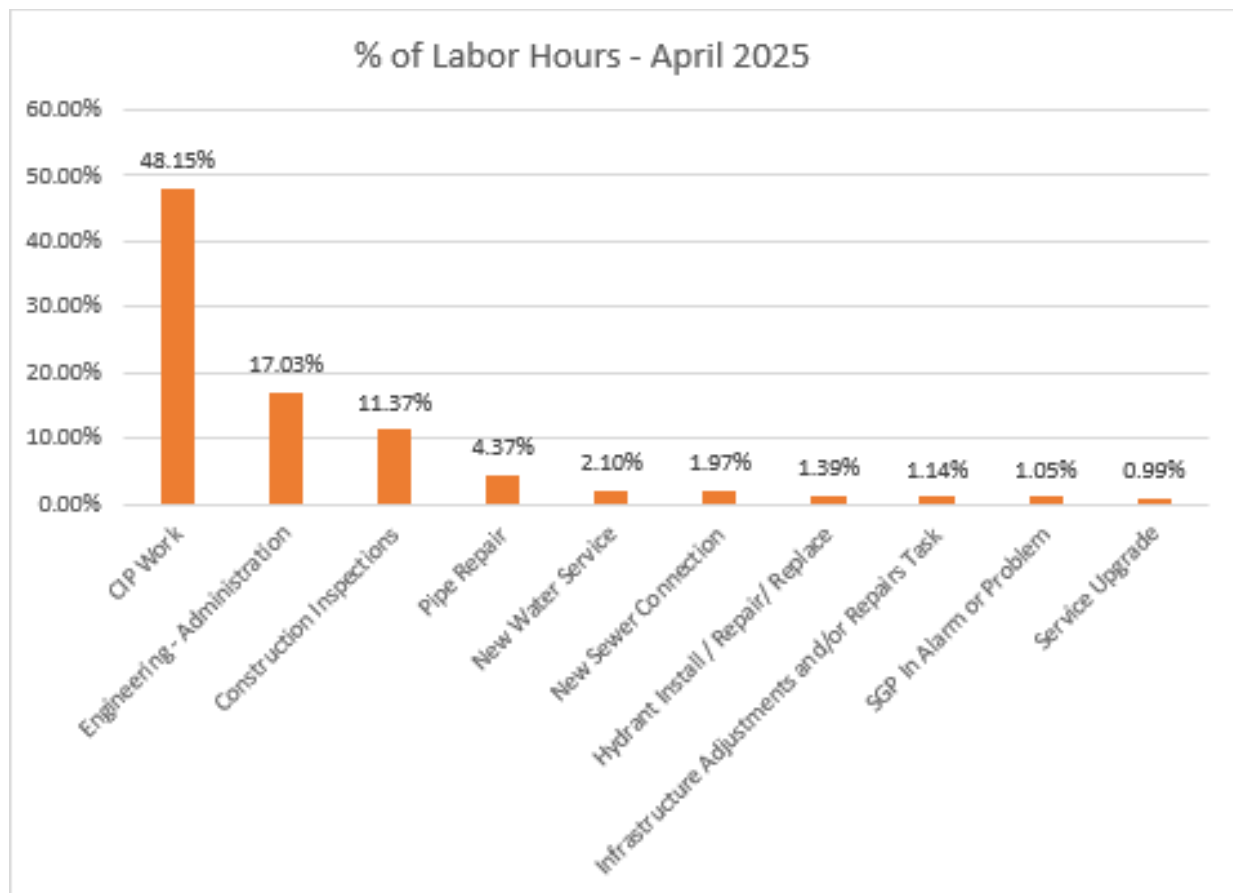
General Service Areas:

- **Central:** Central Water and Sewer, including Treatment, Distribution, and Collection systems
- **Forest:** Forest Water, Forest Sewer, Cedar Rock Sewer
- **Lakes:** Well Systems, SML Treatment and Water Distribution, SMLWTF, Moneta Sewer Treatment and Collection, Mariner’s Landing Water and Sewer
- **Montvale:** Montvale Sewer Treatment and Collection
- **Paradise Point:** **Paradise Point Water Treatment Facility**
- **Stewartsville:** Stewartsville Water
- **Other:** Labor not assigned to a particular service area such as meetings, Engineering Development, vehicle maintenance and BRWA Offices



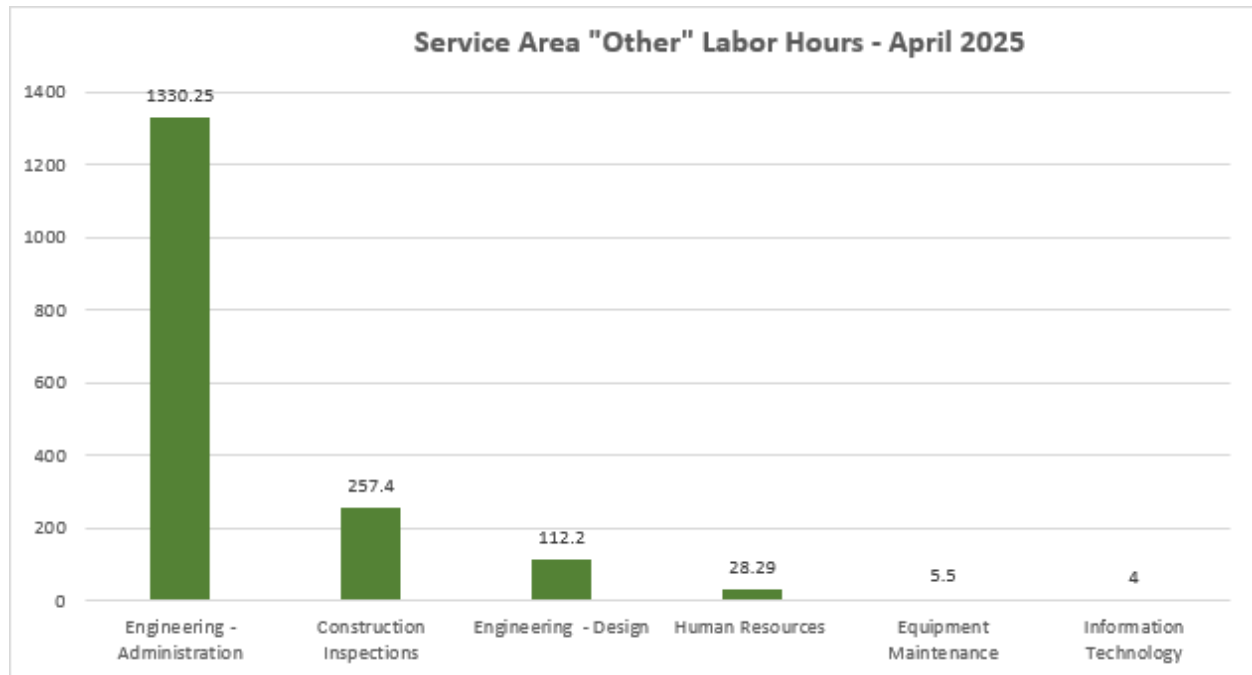
Labor Hours by Task Type

Just over 89.5% of the total labor hours logged in April are represented in the chart below of the top ten types of tasks performed.



Labor Hours in “Other” Service Area

Labor hours not assigned to a particular service area such as meetings, Engineering Administration, Equipment Maintenance and BRWA Offices. This chart is a breakdown of the hours that was defined in the Other service area for April 2025.



ADMINISTRATION REPORT



Bedford Regional Water Authority set to celebrate Earth Day at water treatment plant



BEDFORD, Va. – The Bedford Regional Water Authority will be holding an Earth Day Celebration at the Central Wastewater Treatment Plant on April 22.

The BRWA said the event will highlight their commitment to environmental stewardship. They have also listed the following as recent strides made with their energy conservation measures:



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- **Cleaner streams:** Reductions in untreated wastewater discharge.
- **Fewer landfill trips:** Lower waste and carbon emissions.
- **Enhanced redundancy:** Ensured reliable operations.
- **Cost savings:** Enabled investment in other initiatives.

The event will take place at 11 a.m. on April 22 at the Central Wastewater Treatment Plant in Bedford. Light refreshments will be provided, and multiple state leaders are set to speak.

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BEDFORD COUNTY

Learn about a sustainable future with Bedford County for Earth Day

by: Erin Arthur

Posted: Apr 15, 2025 / 11:02 AM EDT

Updated: Apr 15, 2025 / 11:02 AM EDT



Come join the Bedford Regional Water Authority (BRWA) in the celebration of Earth Day on Tuesday, April 22.

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Orange Street. There will be light refreshments and a chance to learn how to contribute to a greener and more sustainable future.

The project is to focus on upgrading essential systems, enhancing process redundancy, and implementing energy conservation measures (ECMs) to meet current and future needs.

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It also addresses challenges faced and achieved results such as:



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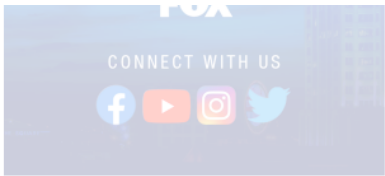
- Cleaner streams: Reductions in untreated wastewater discharge.
- Fewer landfill trips: Lower waste and carbon emissions.
- Enhanced redundancy: Ensured reliable operations.
- Cost savings: Enabled investment in other initiatives.

Attendees include:

- Senator Mark Peake
- Delegate Tim Griffin
- Delegate Eric Zehr
- Robert Weld, Director, Blue Ridge Regional Office, Department of Environmental Quality
- Bill Tanger, Chairman, Friends of The Rivers of Virginia
- Kyle Simpson, Program Manager, Central Virginia Land Conservancy
- Bob Flynn, Chairman of the BRWA Board

Join in the celebration of Earth Day.

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To commemorate the achievement, U.S. Representative Morgan Griffith joined lawmakers, environmental advocates, regulators, and project partners for a celebratory event on Tuesday. *Photo: BRWA*

On Earth Day, Bedford Regional Water Authority celebrates environmental improvements

In celebration of Earth Day, the Bedford Regional Water Authority (BRWA) is recognizing a major milestone: two years of successful environmental improvements and cost savings at its Central Wastewater Treatment Plant.

Through a forward-thinking public-private partnership with Schneider Electric, BRWA has significantly modernized its infrastructure to ensure more sustainable, resilient operations. The project included upgrades to critical systems, enhanced process redundancy, and the implementation of energy conservation measures (ECMs) designed to support both current operations and future growth.

To commemorate the achievement, U.S. Representative Morgan Griffith joined lawmakers, environmental advocates, regulators, and project partners for a celebratory event on Tuesday.

“As a member of the House Energy and Commerce Committee, I believe it is important to support measures that help the country’s conservation efforts and also facilitate economic growth and development,” Rep. Griffith said. “I appreciate the opportunity to celebrate Earth Day with Bedford Regional Water Authority and bring awareness to their initiatives that help the region’s environment.”

Environmental Gains and Economic Results

- Cleaner streams due to reductions in untreated wastewater discharge
- Fewer landfill trips resulting in reduced waste and lower carbon emissions
- Greater system reliability through improved operational redundancy

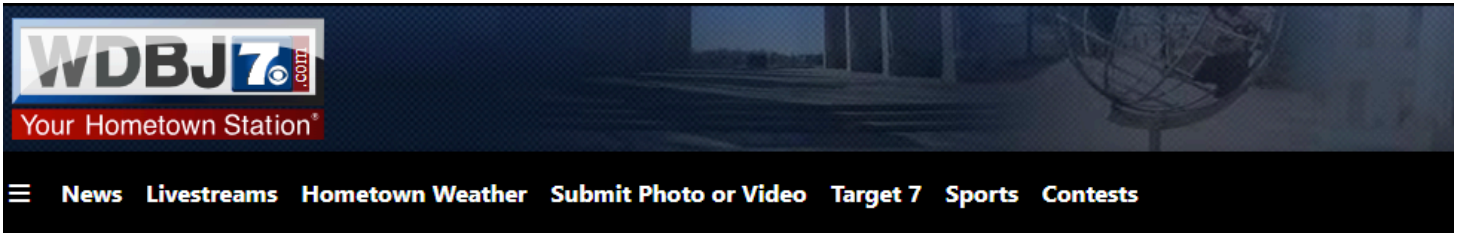
- Ongoing cost savings of more than \$217,000 per year

Over the past decade, our collaboration with the BRWA has been a journey of innovation and progress,” said Pam Janney, Director of East Coast Utility and Complex Project Development at Schneider Electric. “The transformation of the Central Wastewater Treatment Plant is a testament to our shared vision for environmental stewardship and operational excellence.”

Brian Key, Executive Director of the BRWA, reflected on the Milestone: “This project has been years in the making—and we started realizing cost savings even before completion. It’s rare for a major treatment plant upgrade to pay for itself with operational savings, let alone deliver environmental benefits at the same time. That’s what makes this project so special—and why such a diverse

group came together to celebrate its success.”

“As a member of the House Energy and Commerce Committee, I believe it is important to support measures that help the country’s conservation efforts and also facilitate economic growth and development,” Rep. Griffith said. “I appreciate the opportunity to celebrate Earth Day with Bedford Regional Water Authority and bring awareness to their initiatives that help the region’s environment.”



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Bedford celebrates wastewater treatment plant upgrades on Earth Day

By [Colby Johnson](#)

Published: Apr. 22, 2025 at 5:08 PM EDT



BEDFORD, Va. (WDBJ) - The [Bedford Regional Water Authority](#) (BRWA) celebrated Earth Day Tuesday by hosting an event showcasing upgrades to its wastewater treatment plant that have major environmental benefits.

BRWA partnered with Schneider Electric to upgrade the plant's equipment and add better technology. It said these upgrades have led to cleaner streams and rivers around the area and major cost-saving benefits thanks to energy efficiency.

"Our energy bill is cut by about \$200,000 a year. So the aeration process was the majority of that, but we also saved money on transportation costs because our new digesters and sludge-processing equipment could reduce the amount of water in the sludge that gets hauled off-site. That made it more efficient, because we're not on the road as much with our trucks, we're not spending as much money on fuel," said BRWA Executive Director Brian Key.

Key said the plant's new technology allows it to discharge much cleaner water into streams every day.

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"We put equipment in place that can constantly monitor the quality of the wastewater that's in the process, and we can make adjustments to the amount of air we're adding or the amount of chemicals that are needed, so that you're tuning it to the exact right amount instead of just guessing at it or getting a snapshot every couple hours," said Key.

Key said this makes a big difference in local waterways.

"The large improvements we can see can be calculated when you see the limits, the amount of constituents that are in the discharged water. We know that we're getting cleaner water into the stream every day, and if the water is cleaner, then the environment is going to be safer for fish and wildlife, the habitat is going to be better," he said.

U.S. Congressman Morgan Griffith, who represents Bedford, was one of the guest speakers at the event. He is the chairman of the House Environment Subcommittee and said projects like this are important.

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"Every time I come to an event like this, I learn something new that I can take to Washington and add to my ability to better protect our environment and do it in a cost-effective, efficient way," said Griffith, a Republican who represents Virginia's 9th District.

Griffith praised the water authority for its partnership on the project and said more of these wastewater treatment plant upgrades are needed around Virginia.

"We're going to need to develop this across the state as a whole. What this kind of project does is it means you make sure you have wastewater cleaned up before it goes back into our streams and then into our rivers. That's not true in all of Virginia. I represent a large district, and there are places where we don't have effective wastewater treatment. They're few and far between, but they're out there. I've been trying to figure out how to solve some of those problems, and we're working on doing some things in that regard," said Griffith.

Griffith added wastewater treatment plants also play a role in ongoing government research on ways to combat antibiotic-resistant bacteria like Tuberculosis.

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"We're doing some new research, and I've been one of the leaders in Congress on getting this stuff done, on what's called phase therapy. That's where we find a virus that attacks the antibiotic-resistant bacteria, and where do you find those viruses? Sewage treatment plants," he said. "If you have a virus that protects you from some of these bacteria, it's going to be flushed out of your system and show up in the sewage treatment plants. So we have people from the NIH and other scientists studying a lot of different sewage treatment plants around the country."

Mountain Lake.

"We're hoping to add a solar component to that plant so we can utilize the sun in order to produce energy, which then will reduce our energy cost. So we're hoping we can work with Schneider again on another energy-saving project," said Key.

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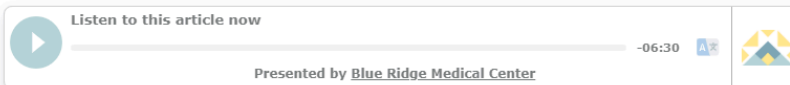
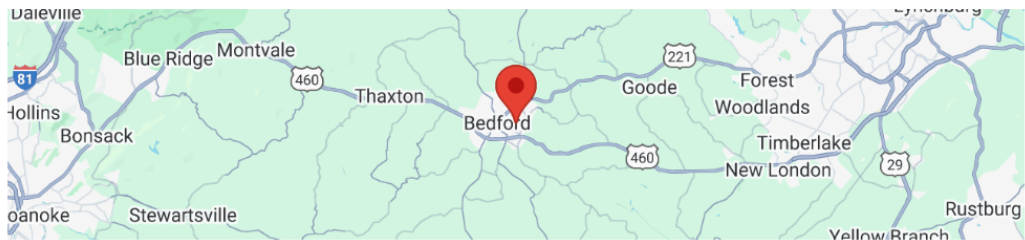
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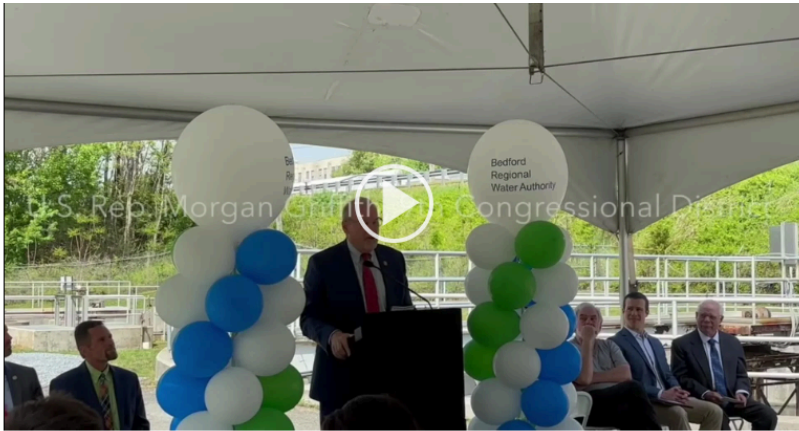
Bedford authority celebrates cost-effective upgrades to wastewater plant

Justin Faulconer Apr 23, 2025



BEDFORD – In celebration of Earth Day, the Bedford Regional Water Authority on Tuesday marked a major milestone of two years of successful environmental improvements, and cost savings at its Central Wastewater Treatment Plant.

BRWA officials joined U.S. Rep. Morgan Griffith, R-9th District, state legislators representing Bedford County and Schneider Electric leaders Tuesday at the plant on Orange Street in Bedford in celebrating the facility's upgrades that significantly modernized the infrastructure to ensure more sustainable, resilient operations.



The project included upgrades to critical systems, enhanced process redundancy and implementation of energy conservation measures designed to support both current operations and future growth.

Brian Key, the BRWA's executive director, recalls being at a meeting in Staunton and observing a presentation by Schneider Electric on how to build a project that benefits the community and pays for itself over the course of many years. He said a lot of work was needed on equipment at the Orange Street plant that was built in the 1940s and became part of the BRWA when the former city of Bedford reverted to a town in July 2013, and the former city's operations merged with the Bedford County Public Service Authority.

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Key recalled visiting the site 11 years ago, and observing a blower discharging so much air that a tree on the site would shake. He explained the project took that air and made it part of the plant's process that saved money, electric costs and equipment from being overworked.





A sign describes energy conservation measures at the Bedford Regional Water Authority's central wastewater treatment plant on Orange Street in the town of Bedford.

Justin Faulconer, The News & Advance

“A lot of improvements here and they pay for themselves and that’s a good project,” Key said. “We don’t have to go and beg, borrow and steal, we don’t have to hope we can get some grant funding to make it work.”

A monthly payback on energy savings helps the community, benefits the environment and its local streams and habitat, and pays for itself, he said. Key thanked all who worked on the project, and kept it moving along during the challenges of the pandemic and the BRWA board of directors for supporting it and bringing the project to fruition.

“I’m very thankful we did,” Key said. “We’re saving money every day because of it. The operations of the plant is a lot better now than it ever was.”

Griffith, a member of the House Energy and Commerce Committee, in a news release said he believes it is important to support measures that help the country’s conservation efforts and facilitate growth and development.


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A view of the wastewater treatment plant on Orange Street in the town of Bedford.
Justin Faulconer, The News & Advance

Through an innovative partnership with Schneider Electric, the project addressed critical challenges and achieved impressive results, including cleaner streams due to reductions in untreated wastewater discharge, fewer landfill trips resulting in reduced waste and lower carbon emissions, and greater system reliability through improved operational redundancy, the release said. The ongoing cost savings are more than \$217,000 per year.

“Over the past decade, our collaboration with the BRWA has been a journey of innovation and progress,” Pam Janney, director of East Coast utility and complex project development at Schneider Electric, said in the release. “The transformation of the Central Wastewater Treatment Plant is a testament to our shared vision for environmental stewardship and operational excellence.”

Griffith during Tuesday’s event talked about his personal experience in visiting sewage treatment plants and complimented the Bedford facility and modernizing it to run much cleaner, more efficiently and cost effectively. He also spoke of the importance of conserving assets and ensuring they are clean as possible for future generations.



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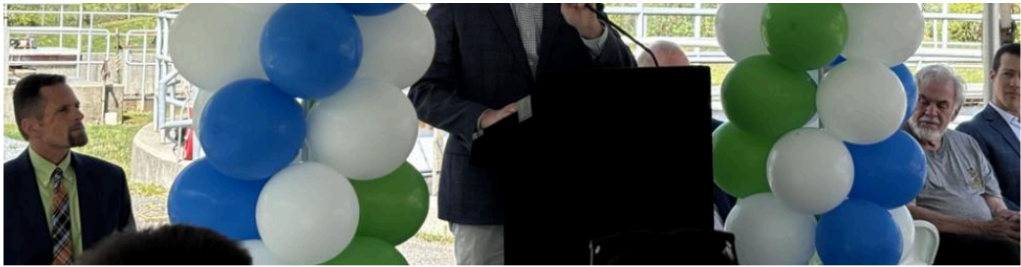
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State Sen. Mark Peake, R-Lynchburg, praised the project’s combination of cost savings and benefiting the environment.

“It is helping to save our environment, keep our rivers and streams clean, and it is saving the citizens money. You can’t ask for more than that,” Peake said. “As an English major, I know you cannot spell conservation without conservative — and as a conservative, we believe in a clean environment, conserving what God has given us, our natural beauty.”





State Sen. Mark Peake, R-Lynchburg, speaks during Tuesday's event as Del. Eric Zehr, R-House 51 District, left, looks on.
Justin Faulconer, The News & Advance

Del. Tim Griffin, R-House 53, whose district includes portions of Bedford County, said he often thinks about the role government would play in starting society from scratch and water is a key function. He said the BRWA's work is "foundational" and highly important to the community.

Del. Eric Zehr, R-House 51, also represents portions of the county in the General Assembly and praised the project's role in supporting local businesses.

"For me, as a believer, I'm concerned about the environment because one of the first commands we were given was go forth and subdue the earth, take dominion," Zehr said.

As owner and operator of American House Wash in Rustburg, Zehr said he thinks much about the important role of water and how it's treated and supplied.

"...Water enables small businesses like mine to flourish and make people's houses clean," Zehr said.

Janney said Schnieder Electric began working with BRWA about a decade ago and appreciates the opportunity to have provided the upgrade that meets the needs of the facility and the Bedford community.

Bill Tanger, chair of the Friends of the Rivers of Virginia, said the organization is "tickled to death" about the project and its positive effects on local streams and rivers.

"We love this wonderful project," Tanger said. "We hope it will be a model for many other communities throughout this state and beyond."

Kyle Simpson, program manager of Central Virginia Land Conservancy, said clean water for humans and wildlife benefits everyone.

"It's a wonderful thing when the course of action that makes the most sense fiscally is the same thing that produces the better end-result to the lands and waters we depend on," Simpson said.



Key said the debt service on the \$3.2 million project is being paid back by the annual savings of more than \$217,000.

“It’s not often you have a project that can do that,” Key said.

The Orange Street plant previously hadn’t received any substantial changes since 1992, he said.

Bob Flynn, chair of the BRWA’s board, said it was proud to participate in such a worthy project.

“Realizing operational cost savings while achieving major plant upgrade and helping to protect the environment are all worthy causes,” Flynn said.



 Around The Web





Congressman Morgan Griffith · Follow

April 24 at 7:46 PM · 🌐

In Bedford on Tuesday for the Bedford Regional Water Authority's Earth Day Event. I believe it is important to support measures that help the country's conservation eff... [See more](#)



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🌍 Yesterday morning, I had the privilege of celebrating #EarthDay with Bedford Regional Water Authority. BRWA has made significant strides in modernizing its infrastruc... See more



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The Bedford Regional Water Authority (BRWA) celebrated Earth Day Tuesday by hosting an event showcasing upgrades to its wastewater treatment plant that have major environmental benefits.



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Bedford celebrates wastewater treatment plant upgrades on Earth Day

The Bedford Regional Water Authority (BRWA) celebrated Earth Day on Tuesday by hosting an ...



23

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April 20 at 3:30 PM



The Bedford Regional Water Authority will be holding an Earth Day Celebration at the Central Wastewater Treatment Plant on April 22.



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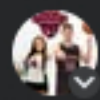
Bedford Regional Water Authority set to celebrate Earth Day at water treatment plant

6

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Talk of the Town - Bedford Edition's Post



Living in Bedford, VA

Talk of the Town - Bedford Edition · April 22 at 8:48 AM · 🌐



★ Today's Town of Bedford Earth Day Events ★

11am - Celebrate Earth Day w/ Bedford Regional Water Authority and special guests @ Central Wastewater Treatment Plant on Orange St

3pm - Trail Cleanup w/ Cloverlea Foundation @ Claytor Nature Center

6:30pm - Wander & Awe Foraging Wild Edible Plants & Fungi w/ Bedford Co Parks & Rec @ Falling Creek Park

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April 21 at 4:46 PM · 🌐



Bedford Regional Water Authority



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- ✓ Coffee served by the Cav Coffee Cart, operated by JFHS special education students
- ✓ Free professional childcare for kiddos of all ages
- ✓ Work clothing closet, giveaways, resource tables & more!


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Bedford County Sheriff's Office	Horizon Behavioral Health
Bedford County Dept. of Social Services	iHeartMedia
Bedford Regional Water Authority	Intercept Health
Bee Line Transport	MG Moving Services
Bison Printing	Oakwood Health & Rehab Center
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Living in Bedford, VA
Bedford Area Chamber of Commerce · April 16 at 1:02 PM · 

THIS FRIDAY! 🌟 Join us at Jefferson Forest High School from 10:30AM-2:00PM for our **Spring Job Fair!** 30+ actively hiring businesses in Bedford and beyond want to talk to... [See more](#)



Tim Griffin for Virginia is at **Bedford Regional Water Authority**. · [Follow](#)

April 22 at 3:30 PM · Bedford · 🌐



Great day celebrating cleaner water in Bedford County thanks to the Bedford Regional Water Authority & its amazing partners! The Bedford Wastewater Treatment plant deli... [See more](#)





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SMLA water quality monitoring program 39th year

14 hrs ago



Volunteer Peter Heyroth takes a water clarity reading.



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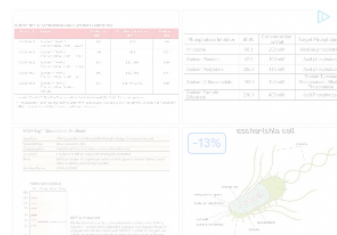
02:46



Smith Mountain Lake Association (SMLA) is kicking off its 39th consecutive year of monitoring the water quality of Smith Mountain Lake. The monitoring effort is conducted in conjunction with Ferrum College.

The data collected is a critical component of monitoring to ensure that SML is clean and safe for residents and visitors to enjoy. The water quality monitoring program provides important insight about the overall quality of the water and facilitates analysis of long-term trends and the rate of aging of the lake.

Over 50 SMLA volunteers team up with seven environmental scientists and three student interns from Ferrum College to collect water samples and take water quality measurements at 84 locations on the lake throughout the summer. This generates well over 1,000 data points every year which are shared with the public, the Virginia Department of Health, and the Virginia Department of Environmental Quality.



Sigma-Aldrich

This year, the monitoring season began on May 5 with a kick-off meeting of all participants where monitoring

supplies were distributed and training was provided to new and returning citizen volunteers.

Water sampling begins on May 18. Volunteers will go out in their own boats to sample at their assigned locations and the Ferrum College team will go out in a boat owned by the college to perform a variety of monitoring tasks.



Citizen volunteers measure water clarity and draw water samples to be tested for phosphorus and chlorophyll-a concentrations. Water clarity is an indicator of silt, algae, and other microscopic organisms suspended in the water. Phosphorus is a polluting nutrient, which in high concentrations can spur unwanted excess growth of algae. Chlorophyll-a is a component of algae and serves as a measure of the quantity of algae growing in the water.

The results of these measurements are posted on the SMLA website. Again this year, updates will be added every two weeks throughout the summer. Visitors to the website can view results for the lake as a whole and for any of eight segments of the lake.

The Ferrum College team performs laboratory analysis of the water samples as well as their own sampling of several lake parameters. This sampling includes an analysis of bacterial concentrations at 14 locations on the lake, depth profiles of dissolved oxygen, pH, water temperature, and conductivity at five locations, and counts of algae species collected via a plankton net at 19 locations.

The Water Quality Monitoring program is made possible by funding provided by the Appalachian Power Company, the Bedford Regional Water Authority, and the Western Virginia Water Authority, and a grant from the Virginia Department of Environmental Quality.

ENGINEERING REPORT

CAPITAL IMPROVEMENT PROGRAM															
Projects Listing															
Line ID	Service Area	Water or Sewer	Project	Funding Source / FYE CIP	Project Costs (Budget)	Project Costs (Committed / Expected)	Spent to Date	Remaining to Spend	Department	Responsible Manager	Current Status	Current Status Date	Status Notes	Start Date	Completion Date
1	Central	Water	Forest to Lakes Booster Station & SCADA	Other - SML Residual	\$2,300,000	\$2,217,403	\$ 2,217,403	\$ 82,597	Water	William	In Progress	4/8/24	Final Change Order executed for contract closeout. Total spent reflects final pay application. *Remaining funds to be used towards additional SCADA integration and relocation of the Lake Vista PS generator.	12/18/20	2/28/23
2	Forest	Sewer	Ivy Creek 5 & 6 Design, Construction & Capacity	Other - Debt Service / Other	\$16,184,610	\$16,184,610	\$ 11,010,593	\$ 5,174,017	Engineering	Rhonda	In Progress	4/29/25	Tie-in to the City of Lynchburg's line is complete. Multiple crews are on site with work underway in the City on the JAM89 (Langley) property, on the FOF property (between Hawkins Mill and Cottontown Roads), with work upcoming for the Cottontown Road bore. The equipment for the bore is anticipated to arrive mid- to late-May.	12/18/20	11/1/25
3	Central	Water	Helm Street Tank Replacement	Other - ARPA / Escrow/ Cash Reserves	\$3,850,000	\$3,678,214	\$ 2,382,347	\$ 1,467,653	Engineering	Rhonda	In Progress	4/29/25	Site work is delayed due to extended time for vault delivery, anticipated 5/12/25. A time extension request has been received to extend the May 5 substantial completion date to 7/14. Painting is complete, with inspection scheduled 5/14.	3/2/22	8/14/25
4	Central	Sewer	Winoa Lift Station Replacement	Other - Town/EDA/ Winoa/ Ascent	\$300,000	\$126,452	\$ 28,316	\$ 271,684	Wastewater	Jennifer	In Progress	5/6/25	Working with Town Electric to get transformer removed and new transformer installed.	6/5/24	12/31/25
8	Central WTP	Water	Central WTP - Upgrade Chemical Feeders (PaCl)	CIP - 2022	\$10,000			\$ 10,000	Water	William	In Progress	5/1/25	Have received bids from Control Equipment, Clearwater, and TuffSkid, a bid quote form, and accompanying documents, will be submitted for approval, the week of 5/5/25.	3/17/25	5/26/25
9	Central WTP	Water	Hoist system for moving pumps - Currently out of service	CIP - 2024	\$15,000	\$9,000	\$ 5,328	\$ 9,672	Safety	Jeff	In Progress	5/9/25	Getting quotes on rigging equipment, should be around \$3,500 and should be ordered the week of 5/12/25.	1/22/24	2/29/24
10	Central WTP	Water	Re-piping Domestic Pump to Hydropneumatic Tank	CIP - 2024	\$40,000			\$ 40,000	Water	William	In Progress	5/1/25	Still waiting for WGK to schedule site visit. *Site visit has been rescheduled twice by WGK.	3/21/25	10/11/24
11	Central WTP	Water	Central WTP - Booster station for customers directly served (Construction)	CIP - 2025	\$400,000	\$473,353	\$202,685	\$ 197,315	Engineering	Rhonda	In Progress	5/9/25	Building was delivered 4/15. Subcontractors met 4/28 to coordinate work scheduling and placement. Electrical work underway by J.B. Moore. Falwell delivered remaining materials to the site.	7/1/2024	7/1/2025
12	Central WTP	Water	Central WTP - Inside filter system valves replacement Phase 1	CIP - 2025	\$150,000			\$ 150,000	Water	William	In Progress	5/1/25	Still waiting for WGK to schedule site visit. *Site visit has been rescheduled twice by WGK.	10/4/2024	4/21/2025
14	Central WTP	Water	Central WTP - Relocation of Hypochlorite	CIP - 2025	\$84,000			\$ 84,000	Water	William	In Progress	5/1/25	Have reached out to Aaron Tice, of Wiley & Wilson for engineering scope of work. Awaiting a call back.	3/31/2025	6/23/2025
15	Central WTP	Water	Central WTP - Phase 1 Electrical Upgrades	CIP - 2025	\$359,878	\$117,680	\$0	\$ 359,878	Water	William	In Progress	4/2/25	Approved drawings sent to CAT and generator ordered. Lead time for material 25 - 27 weeks. Will bid this project out in June/July 2025.	9/14/2025	12/27/2025
17	MVS	Water	Mountain View Shores Filter Replacement	CIP - 2022	\$150,000		\$ 31,222	\$ 118,778	Water	William	In Progress	5/1/25	Emailed Contractors with bid submission deadline of May 26th.	3/31/25	6/13/25
19	SML (w/ WVWA)	Water	Raw Water intake valves	CIP - 2025	\$25,000			\$ 25,000	Water	William	In Progress	5/1/25	Bid was awarded to Perkinson Company, on 4/14/25. Currently awaiting parts, and a project start date.	10/4/2024	4/28/2025
20	SML (w/ WVWA)	Water	Sodium hypochlorite day tank & pipe wall	CIP - 2025	\$50,000			\$ 50,000	Water	William	In Progress	5/1/25	Have reached out to Aaron Tice, of Wiley & Wilson for engineering scope of work. Awaiting a call back.	3/28/2025	6/23/2025
21	SML (w/ WVWA)	Water	Moneta Pump Station 4 Upgrades Ph 1 (EQ)	CIP - 2023	\$20,000		\$ 8,048	\$ 11,952	Water	Jennifer	In Progress	5/6/25	Waiting on response from Chris Fewster, from BRECS, for recommendations from 3/26/25 site visit.	3/20/23	6/13/25
22	SML (w/ WVWA)	Water	SMLWTF GAC Pump and associated parts	CIP - 2023	\$25,000			\$ 25,000	Water	William	In Progress	5/1/25	Still waiting for WGK to schedule site visit. *Site visit has been rescheduled twice by WGK.	3/13/25	1/21/25
24	SML (w/ WVWA)	Water	GAC Heated Building	CIP - 2024	\$200,000		\$ -	\$ 200,000	Water	Thomas	In Progress	5/6/25	Looking into concrete pad expansion costs.	1/15/24	5/1/25
25	Central	Sewer	Pump Stations 1, 2, 3 - Security Cameras	CIP - 2022	\$5,000			\$ 5,000	Information Systems	Therron	In Progress	8/15/24	Will be getting quotes from different vendor. No response from Security Lock& Key.		
26	Central	Sewer	Central Pump Stations 1 & 2 Upgrades	CIP - 2024 / Town / County	\$660,000	\$689,580	\$ 635,453	\$ 24,547	Wastewater	Jennifer	In Progress	5/6/25	Waiting to get Pump 3 installed at PS #1. Working to get the generator fixed and connected to SCADA.	12/10/24	4/25/25
27	Central	Sewer	Sewer Flow Meter - Bedford Weaving	CIP - 2024	\$25,000	\$6,728	\$ 6,728	\$ 18,272	Engineering	Phil	In Progress	5/7/25	Waiting on Easement. Flow meter is in stock and in inventory; flume will be needed for installation.	12/2/24	5/9/25
30	Central WWTP	Sewer	Central WWTP - Replace grit collector #2	CIP - 2025	\$25,000	\$130,000		\$ 25,000	Wastewater	Jennifer	In Progress	5/6/25	Received quotes from WGK to replace both grit collectors.		6/13/2025
31	Central WWTP	Sewer	Central WWTP - Replace Monster Auger	CIP - 2025	\$60,000	\$170,000		\$ 60,000	Wastewater	Jennifer	In Progress	5/6/25	Received quotes from WGK to trouble shoot motor and install brushes.		6/13/2025

CAPITAL IMPROVEMENT PROGRAM															
Projects Listing															
34	Mariners	Sewer	Mariners WWTP - Install bracing on influent basin on Train 1 and 2	CIP - 2023	\$20,000		\$ 8,756	\$ 11,244	Wastewater	Jennifer	In Progress	2/10/25	Falwell completed installation of railings on Train 1.	3/13/23	12/6/24
37	Purchases	Other	Phase 1 of Data Visualization	CIP - 2025	\$52,000	\$60,000	\$23,000	\$ 29,000	Administration	Brian	In Progress	5/7/25	Second Dashboard (CIP) Complete; Data is being linked to cloud spreadsheet. Draft report submitted to the BRWA for review.	8/1/2024	6/30/2025
38	Purchases	Other	I/I sewer flow meters	CIP - 2025	\$30,000	\$30,000		\$ 30,000	Maintenance	Phil	In Progress	5/7/25	Waiting on Vendor for demo unit.	10/4/2024	5/9/2025
42	Montvale WWTP	Sewer	Montvale WWTP Biowheel & plant repairs	CIP	\$0	\$180,000	\$10,922	\$ (10,922)	Wastewater	Jennifer	In Progress	4/16/25	Falwell completed Phase I to inspect Biowheel for parts needed. Site will be cleared by Maintenance for broken items to be discarded.	3/18/25	7/31/25
6	Central	Water	Stoney Creek Reservoir - Ph 2B (Cleaning/Design)	CIP - 2025	\$124,000			\$ -	Engineering	Rhonda	Complete*	2/7/25	Due to lack of supplementary grant funding for project, CIP funding will be allocated to repairs needed at Montvale WWTP.	N/A	N/A
7	Central	Water	Stoney Creek Reservoir - Ph 3A (Rehab Construction - BRWA Portion)	CIP - 2025	\$100,000			\$ 100,000	Engineering	Rhonda	Complete*	3/7/25	With grant funding denied, current funding not sufficient to move forward with project. Funds will be reallocated to critical needs at Montvale and Central WWTPs.	N/A	N/A
29	Central WWTP	Sewer	Central WWTP - Replace railings and chains on primary basin #2	CIP - 2025	\$30,000			\$ 30,000	Wastewater	Jennifer	Complete*	3/18/25	Will request in future CIP and utilize funds for more critical items at Central WWTP.	N/A	N/A
32	Central WWTP	Sewer	Central WWTP - Replace grinder in raw building	CIP - 2025	\$30,000	\$38,347	\$38,347	\$ (8,347)	Wastewater	Jennifer	Complete*	3/18/25	Installation of new grinder requested in next budget year. Monster auger and grit collector are needed to be operational first.		12/31/2024
33	Lakes	Sewer	Blower system at Moneta pump station 1	CIP - 2023	\$15,000			\$ 15,000	Wastewater	Jennifer	Complete*	3/13/25	Funding insufficient; will request in a future budget year and utilize funds towards Central WWTP critical items.	N/A	N/A
36	Moneta WWTP	Other	Moneta WWTP - Electric pallet lift	CIP - 2025	\$10,000			\$ 10,000	Wastewater	Jennifer	Complete*	3/18/25	Alternate solution found	N/A	N/A
5	Central	Water	Stoney Creek Reservoir - Ph 1 (PER) & Ph 2 (Repairs/Design)	CIP - 2023	\$200,000	\$195,990	\$ 177,021	\$ 22,979	Engineering	Rhonda	Complete	3/10/25	Design is complete. Awaiting funding for construction.	9/14/22	10/31/24
13	Central WTP	Water	Central WTP - Repairs to Elevator	CIP - 2025	\$1,000	\$1,000	\$1,000	\$ -	Water	William	Complete	2/7/25	Final payment was made to Southern Elevator, to be reimbursed by VRSA. BRWA deductible was \$1000. Remainder of \$85k budget transferred to WTP hypo relocation.	8/19/2024	10/11/2024
16	Forest	Water	Fox Runn Booster Station - Structure repairs/replacement	CIP - 2023	\$25,000	\$10,900	\$ 9,822	\$ -	Maintenance	Phil	Complete	10/21/24	Project is complete as of 10-21-2024.	5/1/24	10/21/24
18	Paradise Pt	Water	Paradise Point SCADA	CIP - 2022	\$10,000	\$17,500	\$ 26,775	\$ -	Water	William	Complete	9/9/24	Jamison Electric has been paid in full.	4/28/23	8/9/24
23	SML (w/ WVWA)	Water	SMLWTP - Add Security System to Fire Alarm System	CIP - 2023	\$10,000			\$ 10,000	Safety	Jeff	Complete	3/27/25	Repairs were made in Operating budget to keep existing system operational.	12/20/23	3/29/24
28	Central WWTP	Sewer	Carport to cover sludge dumpster	CIP - 2023	\$8,000			\$ -	Wastewater	Jennifer	Complete	2/10/25	Operators established solution of pressing on dry weather days, eliminating the need for the cover over the dumpster. Funds will be applied to overage on other CIP projects at Central WWTP.	N/A	N/A
35	Mariners	Sewer	Pump Station 5 SCADA (6th Fairway)	CIP - 2023	\$10,000	\$10,025	\$ 10,025	\$ -	Wastewater	Jennifer	Complete	10/23/24	Fairwinds installed new control panel. Facility maintenance will need to install new transducer, waiting on wet well to be pumped and cleaned. Foutz unable to pump out due to too far from road. Created task for maintenance to pump and clean with the ditch witch. Fairwinds part is complete; added invoice for \$10,000 on 9/5/24.	11/30/23	9/20/24
39	Purchases	Other	Sewer SL-RAT	CIP - 2025	\$30,500	\$30,500	\$30,040	\$ -	Maintenance	Phil	Complete	9/30/24	Training completed 9-17-2024 by supplier.	7/1/2024	8/16/2024
40	Purchases	Other	Facilities Maintenance Crew Vehicle	CIP - 2025	\$95,000	\$95,000	\$95,970	\$ -	Maintenance	Phil	Complete	11/1/24	Truck is tagged, titled, and has the added aftermarket needs completed. The truck is in service.	8/1/2024	12/13/2024
41	Various	Other	Sample Hydrants Phase 2A (8)	CIP - 2025	\$22,000	\$22,000	\$13,694	\$ 8,306	Maintenance	Phil	Complete	5/7/25	10 units installed and completed.	10/4/2024	5/16/2025
					\$25,885,919	\$24,494,281	\$16,973,494	\$ 8,782,558							

Current Capital and Internal Projects Report

Bedford Regional Water Authority

Job #: 2013037.2	Job Type: Internal	Service Area: Town	Last Updated: 5/9/2025
Job Name: Route 43 Sewer Phase 2		Funding/Budget:	
		Funding Source:	Department Contact: J Dean
Engineer:		Design Contract Amt:	
Contractor:		Construction Contract Amt:	
Description: Sewer line replacement from Nichols Road to Forestview Circle.			
Status: Construction anticipated to begin in 2026 by CIP crew.			
Job #: 2019098	Job Type: Water	Service Area: Town of Bedford	Last Updated: 4/29/2025
Job Name: Baltimore Ave. & Walnut St. Waterline Replacement		Funding/Budget:	
		Funding Source:	Department Contact: T Hale
Engineer: BRWA		Design Contract Amt:	
Contractor:		Construction Contract Amt:	
Description: Waterline replacment for Baltimore Ave from Park to Walnut St and waterline replacement for Walnut St from Longwood Ave to Baltimore.			
Status: Research and design 10/2/2019. Design put on hold for higher priority internal projects. Project will resume after design approval of 2020-086 & 2020-048 projects 4/6/2020. Shop Dwg 01 rec'd 4/29/25. CIP Crew to move to this project around 10/2025.			
Job #: 2020008	Job Type: Water	Service Area: Bedford Central	Last Updated: 5/12/2025
Job Name: Turkey Mountain Booster Station - Design		Funding/Budget: \$460,000.00	
		Funding Source: CIP	Department Contact: English / Ward / Cherro / Cox
Engineer: Hurt & Proffitt		Design Contract Amt: \$68,545.00	
Contractor: F&B		Construction Contract Amt: \$465,040.54	
Description: Booster station and distribution lines to serve customers currently directly connected to WTP and dependent upon the plant being in operation. Part of FY 19-20 CIP			
Status: Site reviewed with H&P on 1/21/20; proposal received 2/6. VDH to require full review and approval. Survey to begin week of 3/9/20. In design with H&P. WR&A provided min/max pressures utilizing water model - sent to H&P on 4/21. First draft of Design Report rec'd from H&P on 6/3 and was distributed internally for review/comments. Comments were provided to H&P on 6/10. H&P submitted the second submittal of the design report on 6/29 and 30% drawings on 6/30. BRWA comments were sent to H&P on 7/7. Public Hearing for Special Review Project on 9/15/2020. SRP approved. Reviewing third plan submittal. Plans finalized and sent to VDH for review as of 12/2020. Approval letter from VDH received on 4/30/2021. Funding not available for construction by Annual Contractor. CIP Shop Drawigs rec'd 4/23/24. The CIP Crew is preparing for installation of the 4-inch distribution system beginning in September 2024. A construction cost proposal has been requested from F&B Contractors and work may begin as early as July 1, 2024 pending funding approval. CIP began laying pipe 8/9/24. F&B began construction 8/28/24 Shop Dwg 01 rec'd 9/20/24. Applied for RLD and foundation permits on 11/7/24. Dsng 05 rec'd from County routed to other agencies 11/14/24.BRWA comments sent to Planning 11/15/2024. LDP approval received 1/10/25. Foundation inspections completed and approved 1/28/25.Foundation poured and finished 1/29/25. Building set and awaiting door installation. JB Moore working on electrical installation.			

Job #: 2020043.3	Job Type: Sewer	Service Area: Forest	Last Updated:
Job Name: Ivy Creek Divisions 5 & 6 Interceptors		Funding/Budget: \$16,184,609.71	5/9/2025
		Funding Source: DEQ - VCWRLF	Department Contact:
Engineer: CHA / E.C. Pace		Design Contract Amt: \$1,042,711.99	English \ Dade \ Cox
Contractor: E.C. Pace		Construction Contract Amt: \$14,635,659.42	

Description: Design and construction of Ivy Creek sewer extension from Lake Vista to Lynchburg; includes temporary capacity measures at Lake Vista Pump Station until project completion.

Status: Meeting held 1/11/21 at LVPS to review station for temporary capacity measures needed. SRP application submitted in May for 6/15/21 Planning Commission meeting. DB Team working on plans for temporary capacity increase at LVPS. Comments returned on 30% drawings on 5/24 and reviewed with DB on 5/27. Reviewed temporary LVPS solutions with DB on 8/11/21. Esmts #210012980 & 210012981 recorded 9/8/21. 10/5: Pipe materials difficult to find, significant cost increase. Esmts #210015229, #210015230, #210015231 & #210015232 recorded 10/26/21. 60% drawings rec'd 11/4/21 - Review completed by SWF 11/16/21, with final review by RBE and comments returned on 12/2/21. Esmt #210016351 recorded 11/17/21. Esmt #210016549, #210016550 & 210016569 recorded 11/22/21. Esmt #210018045 recorded 12/22/21. Public hearing to be scheduled to review Environmental Assessment per DEQ. ESMT's #220000674 & 220000675 recorded 1/14/22. #220000834 & #220000835 recorded 1/20/22. Working with Lynchburg on special requirements needed for easements providing benefit to Lynchburg; Lynchburg requiring deed with title search and plats. Continued discussions with 2 property owners for sewer line easements (Green, Johnston). VMRC permit advertised. Dsgn 03 rec'd 2/10/22. Reviewed to Sheet C-316. Stopped review & issued comments thus far on 2/24/22. Outstanding sewer line easements presented to the Board in March; sewer meter access easements to be addressed at a later date if needed. ESMT's #220002973 & 220002974 recorded 3/14/22. ESMT's #220003144 & 220003145 recorded 3/17/22. ESMT #220003779 recorded 3/31/22. All linework easements obtained; access easements pending. 2 line easements to be corrected with Lynchburg as Grantee. Updated construction cost estimate received 5/3/22 reflecting significant price escalations; Dsgn 04 rec'd 6/10/22. Draft construction contract amendment rec'd 7/6/22 and reviewed by legal counsel; presented for approval at August Board meeting. Design plans being finalized. Access easements being obtained, as well as updated and/or widened easements where applicable. Construction Amendment signed 8/19/22. Dsgn 05 rec'd 8/23/22. Dsgn 05 review completed 9/8/22. Awaiting review comments from Lynchburg for final plan updates. 10/20: approximately 4000 LF of pipe is on site; due to environmental restrictions for endangered bat species, tree removal not permitted until 11/15. Due to delay in Lynchburg approvals, clearing to begin around week of 12/12 on Bedford County side. Lynchburg not permitting work until plans have final approvals. 1/6: Clearing underway and several temporary stream crossings installed on Bedford County side. Pay App 1 with stored materials rec'd 1/6/23. ESMT #230000186; 230000187; & 230000188 recorded 1/10/23. ESMT 23000546 recorded 1/26/23. Preconstruction meeting with DEQ on 2/3/23. Surface blasting for easement clearing began late January. Agreement executed 2/8 to allow use of City easements. Meter access easements mailed to Lynchburg for execution on 2/17/23. Preconstruction with Lynchburg held on 2/23/23. RLD permits received from both County and City. Blasting underway. Shop Dwg 01 rec'd 3/21/23. ESMT #230002218 recorded 3/21/23. Shop Dwg 02 rec'd 3/23/23. ESMT #230000188 recorded 4/10/23. Bypass Pumping tested 5/22/23 Blasting caused damage to COL Chemical Storage building. Contractor to repair roof. H2S was found in bedrock; considering smaller blasts with relief holes (5/26/2023). 7/7: City line to be replaced to existing alignment, costs shared between EC Pace, BRWA, and COL. New alignment in design for interceptor. Change Order 1 executed 7/28/2023 for time and reallocation of Ph 1 funds related to delayed DEQ closing and Lynchburg sewer replacement. Sewer replacement to begin 8/14. Sanitary sewer installation began at manhole 121. 30-inch sewer installation has been completed to manhole 128. Manhole 129 (metering manhole) is still being fabricated and due to arrive onsite the middle to end of January 2024. The crew set manhole 130 11/9/2023. ESMT #230010277 recorded 12/12/23. ESMT #240000817 & #240000820 recorded 2/5/24. ESMT #240001400 recorded 2/28/24. Dsgn 10 rec'd 5/6/24. Dsgn 10 Review Completed by JD 5/16/2024. Change Order 2 executed to shift funding to lower portion of project; Change Order 3 for \$713k pending Board approval for funding. DEQ finalizing loan terms for additional funding, which will include \$3500 closing costs. Esmt #24000013537 recorded 8/6/24. Esmt #240004884 recorded 8/13/24. Change Order 3 approved at 9/2024 Board meeting and executed 9/23/24 for \$713k; additional funding approved through DEQ; Board approved DEQ funding at 10/2024 Board meeting. Sanitary sewer installation is completed from manhole 121 - 155. DEQ completed an onsite inspection 1/8/25, no major issues cited. ESMT #250000561 recorded 1/24/25. ESMT #250000878 recorded 2/4/25. Completion date to be extended to 11/2025 due to delays caused by rock, H2S, and extreme winter temperatures affecting creek crossings. 5/9/25: Connection to City line complete with cleanup of City property underway. Cottontown Road bore to begin late May / June. Easement complaints being addressed for Judy (rocks), Warner (seeding), Green (pump fumes), and Boling (meter access, manhole vent).

Job #: 2021004	Job Type: Sewer	Service Area: Central Sewer	Last Updated:
Job Name: Town & Country Sewer Replacement		Funding/Budget: \$2,000,000.00	3/14/2025
		Funding Source: ARPA - Town	Department Contact:
Engineer: Hurt & Proffitt, Inc.		Design Contract Amt: \$114,600	S Dade / C Ward / Quarles
Contractor: Aaron J. Conner General Contractor, Inc.		Construction Contract Amt: \$2,347,458.42	
Description: Replacement of approximately 9,000 LF of existing 8-inch sewer line.			
Status: Esmt's #220003307 & #220003308 recorded 3/22/22. Esmt # 220003778 recorded 3/31/22. Esmt #220004617 recorded 4/21/22. Esmt #220005778 recorded 5/18/22. Esmt #220006243 recorded 5/31/22. Esmt #220007354 recorded 6/29/22. Project was advertised for bid on 7/22/2022. Bid opening will be held on 8/24/2022. Bid awarded to Aaron J. Conner. NTP issued 10/24/2022. VDOT LUP obtained. Pay App #1 received 11/01/2022. Construction began 11/10/22. Pay App 1 & 2 were approved. Construction 17% complete as of 1/3/2023. AJ Connor Bond rec'd 11/9/22. Pay App 3 & 4 were approved. Design changes were made to MH Q due to field constraints. Line from MH Q to MH AA will be reviewed for lining and not replacement due to proximity of existing sewer line to residential structure. Esmt #230003119 recorded 4/20/23. Sanitary sewer installation completed on Windy Ridge Drive, Green Meadow, and Roundtree Drive. Services are still being installed on Roundtree as of 6/5/2023. Manhole testing on Windy Ridge has begun. Sewermain installation on Woodhaven Drive is 40% complete. Sewer main installation complete on Windy Ridge, Woodhaven Drive, and Roundtree. All manholes have been tested. Still awaiting the contractor to complete the sanitary sewer runs between manholes P thru AA and manhole V to U. Contractor is proposing to pipe burst manholes V to U and install liner between P - AA. The sanitary sewermain was directionally drilled between manholes V and U by Grindstaff. The sanitary sewer between manholes P to Q and Q to AA had liners installed by Prisms Contractor and Engineer Inc. All sanitary sewermain installation completed on 10/17/2023. Claim issued by AJC on 3/19/24 and denied by BRWA 3/21. Meeting held with contractor on 4/3/24 to review claim and avoid mediation; agreed to additional 1 yr warranty to address any settlement for unremoved lines. CO#14 and Final Pay app processed 4/4/24. Warranty start date of 3/21/2024 per letter to AJC on same date. As-Built 02 3/7/25. As-Built Approved 3/14/25.			
Job #: 2021093	Job Type: Sewer	Service Area: Forest Central	Last Updated:
Job Name: Lake Vista Sewer Line Rehabilitation Study		Funding/Budget:	1/13/2025
		Funding Source: Operating	Department Contact:
Engineer: BRWA Preventative Maintenance		Design Contract Amt:	P Alexander
Contractor:		Construction Contract Amt:	
Description: Analysis of 24" and 18" sewer line flowing into LVPS to identify any large sources of I&I and plan for rehabilitation as appropriate to limit peak flows into LVPS.			
Status: PM Crew to perform condition assessment, CCTV survey, and easement clearing. All manholes and cleanouts have been located. PM will work on clearing easements beginning February 2025 upon bat restrictions being lifted. 1/13/25: PM purchased new camera and will check 18" and 24" lines and manholes prior to May 2025.			
Job #: 2021111	Job Type: Water	Service Area: Bedford Central	Last Updated:
Job Name: Helm Street Tank Replacement		Funding/Budget: \$3,850,000.00	5/9/2025
		Funding Source: ARPA-Town, Escrow, Ca	Department Contact:
Engineer: Whitman, Requardt & Associates (WRA)		Design Contract Amt: \$218,203	English / Dade / Cox
Contractor: WGK		Construction Contract Amt: \$3,360,000	
Description: Replacement of existing deteriorated round tank at Helm Street with a new tank to serve the system.			
Status: Scoping meeting held with WRA and BRWA on 11/9 to review design options prior to design proposal. On-site meeting held 12/9 with WRA to review field conditions prior to preparing proposal. Proposal received 12/20 and under review to reduce scope where feasible. Scope revisions requested to reduce level of analysis. Revised proposal received 2/14/22 and executed 3/2/2022. Preliminary budget estimate from WRA indicates total project cost of approx. \$3.5M. Kickoff meeting held 4/12. Survey began 5/4; and is complete; soil borings completed 5/9. Meeting held 6/22 to review waterline functions and connectivity on site. Preliminary Design Report and geotech report rec'd 7/26, 2 weeks behind schedule. Comments returned 8/17; revisions rec'd 9/20. Preliminary engineering conference held with VDH and PER approved on 11/1. 60% plans and estimate rec'd 12/21/22 and submitted to VDH (12/21/22) and Town (12/22/22). Current cost estimate of \$3.6M including \$573k contingency. 60% plan comments sent on 2/9/23. BRWA verified pipe depths at 3 locations. ARPA funding redistributed between Town & Country and Helm Street tank. 90% plans & specs received 5/22/23. Design reviewed with Water Ops on 7/13/23. Comments returned 7/20. Final documents to be submitted for permitting at end of August. Working with Schools to relocate communication equipment. 100% drawings rec'd 8/22; reviewed with Town TRC on 9/6 and submitted to County E&S for LDP review. VDH Waterworks Construction Permit rec'd 10/4; awaiting SWM and building permit approvals prior to bidding. IFB was advertised on 11/5. Bid Opening date is December 19, 2023. Pre-Bid meeting was held on site on 11/29. Addendum #1 was issued on 12/8. No bids were received. Project will be advertised again in January 2024. Second bid opening will be held on March 5th, 2024. One bid was received totaling \$3.885M submitted by WGK Construction. Contractor provided value engineered proposal for \$3.36M; contract awarded 3/20/24. Water Ops and Maintenance testing impact of 10" line being temporarily down during construction; bypass materials ordered to limit impact. Demolition began 7/26/2024. WGK beginning foundation construction 10/7/24. Tank walls complete. as of the week of 1/6/25; the roof to the tank is being constructed. Fisher Tank has demobilized 2/8/25. Tank painting complete with inspection scheduled 5/14/25. Vaults to be delivered 5/12.			

Job #: 2022018	Job Type: Internal	Service Area: Countywide	Last Updated:
Job Name: Lead Compliance Planning & Implementation		Funding/Budget: \$250,000.00	5/9/2025
Engineer: CHA (120 Water as subconsultant)		Funding Source: VDH Grant	Department Contact:
Contractor:		Design Contract Amt:	R English \ S Taylor \ K Draper
Description: Lead Compliance Regulations (LCR) requires Lead Service Line (LSL) inventory, replacement, and other details for a compliance plan.		Construction Contract Amt:	
Status: Requested information from consultants on scope of assistance they could provide along with anticipated budget. Preliminary information and budgets received from various consultants ranging from \$50k to \$265k for consultant assistance. \$50k proposed in FY22-23 CIP. CHA assisting with grant funding application through DWSRF, LEAP funding application was submitted to VDH on 5/5 for \$60k assistance towards Town LSL Inventory. BRWA listed as a grant recipient; DEQ offer letter received 11/9/22. Preliminary proposal rec'd and scoping meeting held with CHA and 120Water on 12/21/22. Revised proposal rec'd 1/11; comments returned 1/24 & request sent to VDH to use grant toward both County & Town. Awaiting final grant award from VDH. BRWA requested additional funding through existing grant per VDH communication to CHA regarding additional 2022 funding available; awaiting response. VDH initial meeting on 4/11/23 with all funding recipients. Kickoff meeting with CHA held on 4/27/23. GIS data provided to consultant. 7/7. Notice of revised grant award of \$250k rec'd 8/14/23. Inventory methods and schedule submitted to VDH on 10/3; VDH approval received 10/25 and funding agreement executed with VRS on 10/31. Amended proposal approved 12/4/23. 1/12: 57% identified as non-lead; still reviewing asbuilt records. Progress meeting scheduled 2/22/24. Inventory is 75% complete. Accounts were created for employees to access 120water's GIS platform to view inventory updates. Public outreach is underway. 9/6/24: 9220 public services verified as non-lead and 10,480 private services verified as non-lead; physical verification to be performed on 1% representative sample from select building timeframes. Mailings were sent to all customers with unknown or lead lines on 11/15/24 to meet EPA requirements. 120Water no longer working with CHA as of October 2024. BRWA Communications sent out electronic LSL e-mail to unknown customers in March 2025 upon email program issues being addressed. VDH approved statistical methods for determining lead/non-lead for Stewartsville, MVS, Lakes, and Forest service areas. BRWA Maintenance to perform potholing for Stewartsville, MVS, Lakes, and Paradise Point. Applications submitted for additional VDH LEAP funding and EPA GLO (Get the Lead Out) assistance.			
Job #: 2023015	Job Type: Internal	Service Area: Countywide	Last Updated:
Job Name: Integrated Billing and Asset Dashboard		Funding/Budget:	5/7/2025
Engineer: Phase 1: Burns & McDonnell		Funding Source:	Department Contact:
Contractor:		Design Contract Amt:	Brian Key
Description: Integration of billing data, asset management data, operational spreadsheets and other data to streamline access to information.		Construction Contract Amt:	
Status: Proposal received from Streams Tech 1/2022. Directors met with Burns-McDonnell for presentation on 2/1/23. Project proposed for future CIP; unable to fund in 2023-2024. Met with Burns-McDonnell 5/30/23 to review more specific dashboard needs. 7/7: Instructions prepared for Accountability report with references of data sources needed; data sources will be reviewed for possible consolidation. 12/7: Working on an initial phase to utilize Customer Service information. 2/9: identified as a goal in Strategic Planning. Added to CIP list in 4 phases. Phase 1 agreement with BurnsMac executed on 5/31/24. Met with B&M on 10/29/24 to review the project status, and to start developing the scope for phase 2. Developing master plan scope for current and future budgeting. 5/5/25: Two dashboards complete; CIP and Customer Service. Draft report received for review.			
Job #: 2023021	Job Type: Sewer	Service Area: Central Sewer	Last Updated:
Job Name: Galax Sewer		Funding/Budget:	5/12/2025
Engineer:		Funding Source: Setasides - Sewer	Department Contact:
Contractor: CIP Crew		Design Contract Amt:	C Ward / S Dade
Description: Replace sanitary sewer along Galax Drive.		Construction Contract Amt:	
Status: Dsgn 01 rec'd 4/10/23. Comments 01 sent to CLW 5/3/23. Dsgn 02 rec'd 5/2/23. Comments 02 sent to CLW 5/9/23. Approved plans sent out 5/30/2023 Shop Dwg 01 rec'd 1/25/24. Manhole was received to complete project 8/9/24. Construction for paper street anticipated to begin in November, Construction on paper street began 12/16/24. Pipe installation is complete. Outstanding paving.			

Job #: 2023022	Job Type: Internal	Service Area: Central Sewer	Last Updated: 3/7/2025
Job Name: Central Pump Station 1 & 2		Funding/Budget: \$660,000.00	
		Funding Source: CIP	Department Contact: English/Cherro/Mitchell/Taylor
Engineer: Blue Ridge Engineering (C Fewster)		Design Contract Amt: \$16,000	
Contractor: WGK, Fairwinds		Construction Contract Amt: \$229,918	
Description: Replacement of pumps, installation of VFD's, and installation of magmeters at Central Pump Stations 1& 2.			
Reference: 2023-022.1 & 2023-022.2			
Status: A design proposal has been requested from WRA 4/3/23.A Teams meeting was held with WRA on 4/14/2023 to review and discuss the scope of the project. WRA met with Wastewater Operators on site to review standard operating procedures and equipment on 5/9/2023. Upon receiving WRA's proposal for \$170k, a proposal was received from Blue Ridge Engineering Services for \$11k. 4/5/24: Pump pricing rec'd from 3 vendors; piping modifications will be required for pump connections. Will request contractor pricing for installation of pumps and control panels. Pricing received for most materials and installation; WGK low bid at \$184,375, and Fairwinds low bid for SCADA at \$15k. Portable pump has been ordered and delivered. WGK to begin work in early December. 1/13/25: WGK work complete pending troubleshooting issues with 2 pumps. Old pumps being rebuilt for placement and spares in PS #2.			
Job #: 2023051	Job Type: Internal	Service Area:	Last Updated: 1/17/2025
Job Name: Shady Knoll Sewer Replacement		Funding/Budget:	
		Funding Source: Setasides - Sewer	Department Contact: S Taylor / J Dean
Engineer:		Design Contract Amt:	
Contractor:		Construction Contract Amt:	
Description:			
Status: Dsgn 01 rec'd 8/5/24.Design comments routed 08/12/2024. Dsgn 02 rec'd 9/19/24.Design 02 approved for CIP use 09/23/2024. ESMT #240008353 10/21/24. Construction Notification Letters mailed 1/17/25.			
Job #: 2023106	Job Type: Internal	Service Area: Central	Last Updated: 5/12/2025
Job Name: Bedford Weaving Mill Sewer Flow Meter		Funding/Budget: \$25,000.00	
		Funding Source: CIP	Department Contact: T Cherro \ Alexander \ T Hale
Engineer:		Design Contract Amt:	
Contractor:		Construction Contract Amt:	
Description: Sewer Flow Meter Installation			
Status: A quote was received from the vendor to purchase the flow meter. Maintenance is coordinating rehab of the existing manhole and installation of the flume prior to installing the flow meter. Flow metering equipment was purchased.Manhole rehab and flume installation scheduled for May. Installation of meter anticipated July 2024. Easement to be prepared 9/3/2024. Esmt sent to property owner 12/30/24. Continued work with property owners to obtain easemenrt for flow meter,			
Job #: 2024087	Job Type: Internal	Service Area: Bedford Central	Last Updated: 4/4/2025
Job Name: Winoa Lift Station Replacement		Funding/Budget: \$300,000.00	
		Funding Source:	Department Contact: R English \ T Cherro
Engineer: AH Environmental Consultants, Inc.		Design Contract Amt: \$20,529	
Contractor:		Construction Contract Amt:	
Description:			
Status: Proposal with AH Environmental accepted 6/27/24. Design meeting held 8/15/24 to review station options. Pump specification package received and will be used for procuring the pump station equipment. Equipment ordered 10/22/24 with 7-9 months lead time. Will wait until 2 months out from delivery prior to procuring installation quotes. Material submittals received in 1/2025; AH approved submittals ~1/17/25 and creating bid package for installation. Lead time for manufacture began at time of submittal approval. CIP crew installed bypass system in March. S&L updated pump lead time to late September 2025.			

Job #: 2024121	Job Type: Internal	Service Area:	Last Updated:
Job Name: BRWA Solar Farm at SMLWTF		Funding/Budget:	4/4/2025
Engineer: Schnieder Electric		Funding Source:	Department Contact:
Contractor:		Design Contract Amt:	Brian Key
Description:		Construction Contract Amt:	
Status: Discussed with Schneider Electric during a meeting on 10/29/2024. Requested a proposal to evaluate this as an ESCO project. Grant funding is being requested through FEMA related to power loss during Helene storm.			
Job #: 2025010	Job Type: Internal	Service Area: Countywide	Last Updated:
Job Name: Capital Improvement Plan FY25-26		Funding/Budget:	5/9/2025
Engineer:		Funding Source:	Department Contact:
Contractor:		Design Contract Amt:	R English
Description:		Construction Contract Amt:	
Status: Information sent to management on 2/4 with requests due 3/5 to coincide with operating budget deadlines. New requests to be reviewed with existing requests and prioritized based upon available funding. Initial FY 25-26 list reviewed with Finance Committee 4/2, with requested updates reviewed at April Board meeting. List from April Board meeting to Board in May for CIP budget approval. Final report preparation underway.			
Job #: 2025018	Job Type: Internal	Service Area: Town	Last Updated:
Job Name: Bedford Area Fire Training Center - FFMV		Funding/Budget:	3/7/2025
Engineer:		Funding Source:	Department Contact:
Contractor:		Design Contract Amt:	
Description:		Construction Contract Amt:	
Status: Engineering to work with CIP crew to establish easement needed for proposed meter vault.			
Job #: 2025024	Job Type: Sewer	Service Area: Montvale	Last Updated:
Job Name: Montvale WWTP Improvements		Funding/Budget:	5/9/2025
Engineer: Blue Ridge Engineering and Construction Services (BRECS) - Chr		Funding Source:	Department Contact:
Contractor: Falwell		Design Contract Amt:	J Mitchell / English / Dean
Description:		Construction Contract Amt:	
Status: Sole source of Biowheel equipment approved at March 2025 Board meeting. Falwell and Biowheel representative performed full inspection week of 4/14/25 to verify parts for ordering. Maintenance will be clearing the site of broken items to be discarded.			

Current Engineering Projects

Bedford Regional Water Authority

Job #: 2012015	Job Type: Fire Flow Meter	Service Area: Forest	Last updated on: 3/27/2025
Job Name: Jefferson Commons Commercial Lot 1			Department Contact: S Dade & L Cox
Description: Rezoning entrance for Gables of Jefferson Commons - Lot 1.			
Status: TRC 5/24/12. Site Plan 01 rec'd 9/19/12. Site Plan 02 rec'd 11/27/12. Fees & Agmt rec'd 12/7/12. Site Plan 03 rec'd 1/10/13. Site Plan 03 rec'd 1/15/13 for our records only. FF Test Fee rec'd 1/28/13. Site Plan 04 rec'd 3/26/13. Site Plan 05 rec'd 4/18/13. Rec'd Revised Site Plan from Planning "For Your Records" 8/13/13. Shop Drawings 01 rec'd 3/21/19. Site Plan 06 (slip sheet) rec'd 4/1/24. Comments emailed to Planning & uploaded to Bluebeam 4/2/24. Site/Dsgn 07 rec'd 6/3/2024. Base Review Fee needed 6/3/24. Base Fee rec'd 6/4/24. Comments sent to Consultant 6/7/2024. Site/Dsgn Plan 08 rec'd 8/2/24. Comments sent to Planning 8/8/2024. Site/Dsgn 09 rec'd 8/19/24. Site Plan Approved 8/21/2024. Awaiting Developer Items for C2C. Signed Developer Agmt rec'd 8/23/24. Shop Dwg 01 rec'd 9/5/24. Shop Dwg 02 9/13/24. Bond #B3283867 rec'd 9/13/24. Shop Dwg approved 10/10/24. Awaiting hard copies of shop drawings in order to issue C2C 12/9/24. C2C issued 12/12/24. FFT fee rec'd 12/17/24. Manhole Core completed 2/25/25. FFMV set 3/27/24.			
Job #: 2019050	Job Type: Water	Service Area: Forest	Last updated on: 4/9/2025
Job Name: Country Club Meadows Phase 1 Waterline Extension - Design			Department Contact: J Dean
Description: Waterline extension along Everett Road to serve future Country Club Meadows.			
Status: Dsgn 01 rec'd 4/2/19. Awaiting \$400.00 Base Review Fee 4/2/19. Base Review Fee rec'd 4/4/19. Comments emailed to engineer 5/6/2019 Developer package issued 5/6/2019. Dsgn 02 rec'd 6/5/19. Review completed 7/2/19 and comments will be released upon receipt of Agreement & Fees. Met w/ Engineer to discuss Dsgn 02 comments 7/3/19. Review & Inspection Fees rec'd 9/16/19. Dsgn 03 rec'd 10/3/19. Comments issued 10/21/19. Signed Dev Agmt rec'd 11/22/19. Dsgn 04 & Re-review fee rec'd 11/25/19. Plans are ok (12/10) - Requested 2 additional copies rec'd 12/20/19. Pre-payment has been requested. Per 6/8/20 e-mail - awaiting contractor's cost estimates from Developer before processing pre-payment request and resolution to the BRWA Board. Dsgn 05 rec'd 2/3/25. Extended Review Fee rec'd 3/21/25. Signed Dev Agmt rec'd 4/9/25.			
Job #: 2019069	Job Type: Water & Sewer	Service Area: Forest	Last updated on: 5/12/2025
Job Name: Impact Church Rezoning - Site/Design			Department Contact: S Dade
Description: Rezoning Application #RZ190003 for Impact Church site layout master plan. Proposed church, sports fields and recreational facilities.			
Status: TRC 6/25/19. Concept 01 rec'd 6/19/19. Site Plan 01 rec'd 2/17/22. Comments sent to planning on 3/10/22. Signed Developer Agreement, Review & Inspection Fees rec'd 4/19/22. Site Plan 02 rec'd 5/31/22. Comments issued 6/21. Site Plan 03 rec'd 8/17/22. Comments sent 8/31/2022 Punchlist Issued 9/16/24. Developer Items remaining for C2C. Site Plan 04 rec'd 11/22/22 (needs Extended Review Fee). Slip sheet rec'd 9/20/23 in relation to submittal #4. Extended Plan Review fee rec'd 10/23/23 for future revised slip sheet review. Slip sheet rec'd 9/20/23 in relation to submittal #5. Slip sheet rec'd & Extended Plan Review fee 11/2/23 in relation to submittal #6. ESMT #230009194 & 230009195 recorded 11/3/23. Site Plan Approved 11/3/2023. Surety #380 rec'd 11/29/23. Shop Dwg 01 rec'd 2/1/24. Shop Dwg 02 rec'd 2/2/24. Shop Dwg 03 rec'd 2/6/24. C2C Issued 2/14/24. Sanitary sewer installed 5/13/24. 1 1/2" service remains. Waterline will not be installed at this time. Punchlist issued 9/16/24. Revised punchlist issued 1/10/25. awaiting outstanding punchlist items & close out documents.			
Job #: 2020073	Job Type: Water	Service Area: Forest	Last updated on: 5/6/2025
Job Name: West Crossing Section 4 - Design			Department Contact: S Dade
Description: Road plan, waterline design and profile for section 4. 19 lots approximately 2900 LF Waterline.			
Status: Dsgn 01 rec'd via e-mail (pdf) 6/29/20. Hard copy rec'd 7/8/20. Comments issued 8/6/20. Dev Pkg issued 8/6/20. Need Base Fee. Need Review Fees. Need Dev Agmt. Dsgn 02 rec'd 10/22/20. Review 02 complete 11/4/20. Base Review Fee, Review Fees & Re-review Fee for forthcoming 3rd submittal rec'd 11/17/20. Signed Developer Agmt rec'd 11/17/20. Review 02 comments issued 11/17/20. Fire Flow Test fee rec'd 1/26/21. Dsgn 03 rec'd 6/23/21. "DRAFT" comments e-mailed to Engineer 7/2/21 with option to address as slip sheets to current submittal. Water Calcs 01 comments issued 7/19/21. Water Calcs 02 Rec'd 9/25/21 & comments issued 10/5/21. Calc 03 Rec'd 10/10/21. Calc 03 Comments issued 10/18/21. Calc 04 comments issued 10/25/21 - approvable pending matching final Dsgn Plans and Plat. Water model cert rec'd from Engineer 11/14/21. Plat was app'd by BRWA 7/22/21; Cost Est rec'd 11/15/21 & hard copy Surety forthcoming. Bond #107540706 rec'd 12/6/21. 12/20/21 - Rec'd E-mail from Engineer w/ full set of revised Plans w/ 3 subsequent Rev dates. E-mailed Engineer to officially submit thru Planning (Dsgn Submittal 04) and BRWA Re-Review Fee req'd. Dsgn 04 rec'd 12/18/21. Review completed 1/11/22 - holding comments until receipt of re-review fees. Re-review fee rec'd 3/28/22. Dsgn 04 comment released. Need 3 hard copies of plans, Insp Fees, Shop Dwg's & Plat recordation. 3 hard copies rec'd. Shop Dwg 01 rec'd 10/31/22. Inspection Fees received on 12/6/2022 (\$5,888.28) & C2C issued. Construction began the week of 5/22/2023. Construction stopped temporarily due to VDOT LUP being needed to cross West Crossing Drive. Counts and Dobyn are still waiting for VDOT to approve work be it bore or open cut as of 9/8/2023. Field change was sent 10/6/2023 and was accepted by BRWA Construction Manager. Crew returning to site and bore is scheduled for the week of 11/13/2023. Punchlist sent 12/11/23. Correspondence with developer on remaining punchlist items 9/30/24. Revised punchlist issued 11/21/24. Punchlist completed; to be marked and surveyed for as-builts this week 4/7/25. As-built 01 rec'd 4/30/25. As-built 02 rec'd 5/6/25.			

Job #: 2020107	Job Type: Water & Sewer	Service Area: Forest	Last updated on: 5/5/2025
Job Name: Boonsboro Meadows Section 5 Roadway & Water - Design			Department Contact: T Hale
Description: Proposed Section 5 (Proposed 16 Lots). Consisting of Water and LPFM. Wild Doe Drive			
Status: Design 01 rec'd 9/28/20. Comments & Dev Pkg issued 10/26/20. Need \$400 Base Fee, Review Fees and Agmt w/ 2nd submittal. Base Review fee rec'd 11/5/20. Design 02 rec'd 10/6/21. Review fee & Signed Developer Agmt rec'd 10/7/21. Dsgn 02 and Water Calcs 02 Review Comments issued 10/15/21. Sewer FM Calcs 01 Comments issued 10/20/21. Re-review fee rec'd 11/22/21 (forthcoming 3rd submittal). Dsgn 03 rec'd 12/15/21. Plan review comments issued to Planning and Engineer notified 12/30/21. Water Calcs Submittal 03 Reviewed and comments issued 1/3/22. Sewer FM Calcs Submittal 02 review complete & comments issued. Dsgn 04 (need \$200.00 re-review fee & Water Calcs 04 rec'd 5/24/22. Re-review Fee rec'd 6/29/22.). Dsgn 05 rec'd 12/22/22. Comments sent 1/22/2023 Dsgn 06 rec'd 10/23/2023 (Need Extended Plan Review Fee). Extended Plan Review Fee rec'd 10/25/23. Comments sent to planning on 11/06/2023. Revised developer package sent to Earl Dickerson on 12/7/2023. Dsgn 07 rec'd 3/25/24. Extended Plan Review Fee rec'd 3/27/24. Comments 07 sent to planning 4/5/2024. Dsgn 08 rec'd 5/5/25 (Need Extended Review Fee).			
Job #: 2021018	Job Type: Site Plan w/ Existing Utilities	Service Area: Smith Mountain Lake	Last updated on: 7/31/2024
Job Name: Eastlake Community Church Sport - Site Plan			Department Contact: J Dean
Description: Proposed construction of 2 baseball fields and one track and field with associated grading, utilities, landscaping & stormwater management.			
Status: TRC 2/23/21. Concept 01 rec'd 2/17/21. Comments 01 emailed to Planning & Surveyor 2/22/21. Site Plan 01 rec'd 6/21/21. Comments 01 emailed to Planning 6/25/21. Site Plan 02 rec'd 9/14/21. Comments 02 emailed to Planning 9/21/21. Site Plan 03 rec'd 12/29/22. Comments 03 emailed to Planning 3/21/23. Site Plan 04 rec'd 5/22/23 (need \$200.00 re-review fee). Approval emailed to Planning 6/14/23. Extended re-review fee rec'd 6/14/23. Approval rec'd Site Plan 05 rec'd (Need Extended Review Fee) 7/22/24. Comments Completed, waiting on fees 7/31/2024.			
Job #: 2021024	Job Type: Internal	Service Area: Central	Last updated on: 5/9/2025
Job Name: Big Otter Well Abandonments			Department Contact: J Dean \ R English
Description: Abandonment of wells formerly used as part of the Central water system, located behind sewer pump station 6 and within the property boundaries of 4920 Peaks Road.			
Status: Bob met with property owner of 4920 Peaks Rd, Rita Ragland, who requested consideration be made to abandon or maintain the well sites within her property. Information gathered on existing easements for the wells and raw waterlines. 5/9/25: Per Consolidation Agreement, unused property is to be returned to the Town of Bedford for their use or disposal.			
Job #: 2021114	Job Type: Internal	Service Area: Countywide	Last updated on:
Job Name: Program for Low Water Pressure Customers			Department Contact: R English
Description: Establishing program or policy for addressing customers with pressures at the water meter that are regularly or intermittently less than 20 psi.			
Status:			
Job #: 2022095	Job Type: Water & Sewer	Service Area: Forset	Last updated on: 4/21/2025
Job Name: Corporate Park Drive Townhomes - Design			Department Contact: J Dean
Description: Proposed 40 unit townhome development.			
Status: TRC 11/9/22. Concept 01 rec'd 11/2/22. Comments issued 11/9/22. Dsgn 01 rec'd 11/3/23 (Need Base Review Fee), Base Review Fee rec'd 11/6/23. Comments sent to Planning 11/17/2023. Dsgn 02, Water & Sewer Calculations 01 rec'd 3/19/24. Comments sent to Planning 4/2/2024. Dsgn 03 rec'd 4/8/25. Extended Review fee rec'd 4/8/2025. Comments sent to Planning 4/21/2025.			
Job #: 2024010	Job Type: Water	Service Area:	Last updated on: 5/9/2025
Job Name: VDOT Blackwater 460 - Design			Department Contact: T Hale
Description: Proposed road work.			
Status: Dsgn 01 rec'd 1/9/24. Waiting for VDOT Resubmittal on 1/10/24 Dsgn 02 rec'd 2/13/24. Comments sent to Richard Sealey Prior to meeting 2/28/2024. Design plan submittal rec'd 12/30/2024. Design comments sent to Brad Craig on 1/13/2025. Dsgn 03 rec'd 5/9/25.			

Job #: 2024016	Job Type: Water & Sewer	Service Area: Town of Bedford	Last updated on: 5/12/2025
Job Name: Eastyn Crossing Subdivision - Design			Department Contact: S Dade & L Cox
Description: Proposed 124 lot subdivision.			
Project is phased - referecned 2024-016.1 for Phase 1.			
Status: Dsgn 01 rec'd 1/24/24 (Need base review fee),Review completed 2/7/2024. Base Review Fee rec'd 2/9/24.Comments sent to Town and Consultant on 2/9/2024. Dsgn 02 rec'd 5/1/24.Comments sent to Consultant & Town 5/14/2024. Dsgn 03 rec'd (Need Extended Plan Review Fee) 7/16/24.Comments are ready to be sent once fees are paid 7/30/24. Signed Developer Agmt, Review & inspection Fees rec'd 9/3/24. Extended Review Fees rec'd for 3rd and forthcoming 4th submittal 10/4/24. Comments sent to Planning 10/4/2024. Dsgn 04 rec'd 10/25/24. Comments sent to planning 11/7/24. Dsgn 05 rec'd 11/12/24.Comments sent to Town & Consultant on 11/14/2024. Shop Dwg 01 rec'd 11/20/24.Design plans approved on 11/20/2024. Bond #2202849 rec'd 12/6/24. Shop Dwg appvd 12/16/24. C2C issued 12/23/24. Sewer main and laterals are completed from manhole B thru manhole F 1/23/24. Sewer main from manhole F thru manhole W on Crossing Court 2/4/25. Project has been phased.			
Job #: 2024016.1	Job Type: Water & Sewer	Service Area: Town	Last updated on: 4/25/2025
Job Name: Eastyn Crossing Phase 1 - Design			Department Contact: J Dean
Description: Project has been phased. Reference 2024-016.			
Status: Dsgn 01 rec'd 3/19/25. Base Fee redc'd 3/24/25. Dsgn 02 rec'd 4/24/25. Signed Developer Agmt rec'd 4/25/25.			
Job #: 2024027	Job Type: Water & Sewer	Service Area: Town of Bedford	Last updated on: 4/9/2025
Job Name: Harmony Mixed Use Residential - Design			Department Contact: T Hale
Description: Proposed mixed residential development; single family homes, townhomes & patio homes.			
Status: Dsgn 01 rec'd 2/20/24 (Need Base Review Fee). Base Review Fee rec'd 2/21/24.Comments sent to engineering and planning on 2/28/2024. Dsgn 02 rec'd 6/13/24.Comments sent to planning and engineer 6/26/2024. Extended Review Fee rec'd for forthcoming 3rd submittel (recinded). Dsgn 03 rec'd 11/6/24. Dsgn 03 rec'd 12/17/24.Comments sent to Enginner 12/31/2024. Dsgn 04 rec'd 1/28/25 Extended Review Fee 1/30/25.Comments 04 sent to Norm and planning on 2/1/2025. Meeting held wirh devloper and engineer on the projects design 4/9/25..			
Job #: 2024045	Job Type: Site Plan w/ Existing Utilities	Service Area: Forest	Last updated on: 5/7/2025
Job Name: Parkland Direct Rear Expansion - Site Plan			Department Contact: J Dean
Description: Proposed 36,750 sqft building addition.			
Status: Site Plan 01 rec'd 4/9/24. Comments sent 4/10/24. Site Plan 02 rec'd 6/4/24.Comments sent to Planning 6/5/2024. Site Plan 03 & Extended Review Fee rec'd 6/20/2024. Comments sent to Planning 6/26/2024. Extended Review Fee rec'd for forthcoming 4th submittal 8/14/24. Site Plan 04 rec'd 8/20/24. Approval Comment sent to Planning 8/23/2024. FFT fee rec'd 9/25/24. Site Plan 05 (Need Extended Review Fee) 11/1/2024. Extended Review Fee rec'd 11/4/24.Comments sent to Planning 11/12/2024. Site Plan 06 rec'd 12/2/24 (Extended Review Fee Needed). Extended Review Fee rec'd 12/6/24. Slip Sheet rec'd 12/17/24.Site Plan Approved 12/19/2024. Approval recended, Site Plan 07 rec'd 5/7/25 (Need Extended Review Fee).			
Job #: 2024058	Job Type: Fire Flow Meter	Service Area: Central	Last updated on: 5/12/2025
Job Name: D-Day Hotel - Design			Department Contact: T Hale
Description: Proposed Hotel			
Status: FFT fee rec'd 4/29/24. Town TRC 5/9/24. Concept 01 rec'd 5/2/24.Delivered and discussed comments at TRC on 5/9/2024. FFT Fee rec'd 5/14/24. Dsgn 01 rec'd 6/13/24; Need Base Fee. Base Fee & Partial Review/Inspection fee rec'd 6/25/24.Comments and Developer Packet sent to Engineer and Developer 6/25/2024. Dsgn 02 rec'd 7/31/24.Comments sent to Engineer and Planning 8/2/2024. Dsgn 03 rec'd. Slip sheet received 8/20/24.Plan is ready for approval, waiting on signed developer agreement and project review fee to release approval. Review & Inspection Fees rec'd 9/16/24. Signed Developer Agmt rec'd 9/26/24. Hard copies of approved plans received 2/6/24. Awaiting revised design plans for changed vault location.			
Job #: 2024069	Job Type: Water & Sewer	Service Area: Huddleston	Last updated on: 4/25/2025
Job Name: 608 East Townhomes - Design			Department Contact: T Hale
Description: Proposed 47 townhouse units with common area.			
Status: Dsgn 01 rec'd 6/12/24. Base Fee rec'd 6/14/24.Comments sent to Planning 6/28/2024. Dsgn 02 rec'd 2/14/25. Comments 02 sent to planning 02/25/2025. FFT Fee rec'd 3/5/25. Dsgn 03 rec'd 4/2/25. Extended Review Fee rec'd 4/9/25.Comments 03 sent to planning. Developer Agreement sent to developer 4/16/25. Dsgn 04 rec'd 4/24/25.Comments 04 sent to planning 4/25/2025			

Job #: 2024071	Job Type: Sewer	Service Area: Forest	Last updated on: 5/12/2025
Job Name: BRAAC Sewer Extension - Design			Department Contact: T Hale
Description: Proposed public sanitary sewer extension.			
Status: Dsgn 01 rec'd 6/21/24 Base Fee Needed. Base Fee rec'd 7/9/24. Comments sent to planning, CTC form and developer packet sent to Engineer 7/10/2024. Dsgn 02 rec'd 8/12/24. Dsgn 03 rec'd 9/24/24. Approval comment sent to Kyle Mitchell on 9/26/2024. Easement Agreement and DEQ application sent to Kyle Mitchell on 10/1/2024. Shop Dwg 01 rec'd 1/31/25. Developer Agmt, Review & Inspection Fees rec'd 1/31/25. ESMT #250000809 recorded 2/3/25. Shop Dwg 02 rec'd 2/20/25. Shop Dwg 03 rec'd 2/25/25. Shop Dwg Approved 2/26/25. Awaiting surety prior to issuance of the C2C.			
Job #: 2024080	Job Type: Water & Sewer	Service Area: Town	Last updated on: 5/9/2025
Job Name: YMCA Daycare and Splash Pad - Site Plans			Department Contact: B Key \ R English
Description: YMCA Childcare and Early Learning Center			
Status: Meeting held on August 1, 2024 to discuss fees and options. YMCA proposing to join all lots, eliminating issue of multiple lots behind one meter. As of 12/9/24, plat for combining lots has not been received. Attorney preparing documents to combine lots as of 1/15/25. On 5/2/2025, lots were verified through courthouse records to have been combined.			
Job #: 2024092	Job Type: Water & Sewer	Service Area: New London	Last updated on: 5/9/2025
Job Name: The Links at New London Phase 1 - Site/Design			Department Contact: J Dean
Description: Proposed 58 townhome development.			
Status: Site/Dsgn 01 rec'd 8/27/24 (Need Base Fee), Base Fee rec'd 9/26/24. Comments sent to Planning 9/27/2024. Site/Design 02 rec'd 1/23/25. Comments sent to Planning 2/6/2025. Dsgn 03 rec'd 4/24/25. Extended Review Fee rec'd 4/28/25. Review & Inspection Fees rec'd 5/9/25.			
Job #: 2024098	Job Type: Site Plan w/Proposed Utilities	Service Area: Forest	Last updated on: 5/6/2025
Job Name: Terry Volkswagon Dealership - Site/Design			Department Contact: S Taylor
Description: Proposed Terry VW Dealership.			
Status: TRC 9/10/24. Concept 01 rec'd 9/6/24. Met with county planning, routed comments to appropriate channels 09/10/2024. Site/Dsgn 01 rec'd 11/14/24. Base Fee rec'd 11/15/24. Review Comments routed 12/2/24. Dev Packet Issued 1/23/25. Developer Agreement, Review & Inspection Fees rec'd 1/29/25. Site/Dsgn 02 rec'd 2/14/25. Site/design comments 02 routed to CP 02/27/2025. Site/Dsgn 03 rec'd and approved 4/8/25. Signed DEQ CTC rec'd 4/10/25. Bond #S342780 rec'd 4/14/25. VDOT LUP #216-128179 rec'd 4/25/25. Awaiting shop drawings and hard copy plans 05/05/2025. Shop Dwg 01 rec'd 5/6/25.			
Job #: 2024104	Job Type: Water	Service Area: Forest	Last updated on: 4/18/2025
Job Name: Talbots Crossing Phase 1 - Design			Department Contact: S Taylor
Description: Proposed waterline extension.			
Status: Dsgn 01 & Base Review Fee rec'd 9/19/24. Comments sent to Engineer on 10/26/2024. Dsgn 02 rec'd 12/2/24. Comments routed to base engineer 12/10/2024. Dsgn 03 rec'd 12/20/24. Extended Review Fee rec'd 1/2/25. Calculations reviewed and approved, design plan comments 03 sent to CP 01/02/2025. Dev Packet Issued 01/09/2025. Dsgn 04 rec'd 1/14/25. Waterline design submittal 04 comments routed to engineers & CP 01/16/2024. Dsgn 05 rec'd 2/20/25. Extended Review Fee rec'd 2/26/25. Review 05 approved, waiting for plat. Review comments routed to consultant 02/26/2025. Shop Dwg 01 rec'd 4/8/25. Shop Dwg rec'd 4/17/25. Shop Dwg approved 4/18/25.			
Job #: 2024110	Job Type: Site Plan w/Proposed Utilities	Service Area: Huddleston	Last updated on: 4/21/2025
Job Name: Mariners Landing Residential Development - Design			Department Contact: S Taylor
Description: Proposed 19 lot residential subdivision.			
Status: TRC 10/8/24. Concept 01 rec'd 10/2/24. Review completed, meeting notes routed to County CP 10/08/2024. Design/Site 01 Rec'd 04/10/2025. Base Fee Req'd 04/10/2025. Base Fee rec'd 4/21/25. Comments 01 routed to CP			
Job #: 2024115	Job Type: Water & Sewer	Service Area: Forest	Last updated on: 4/23/2025
Job Name: Grandview Phase 1B Water & Sewer (2024) - Design			Department Contact:
Description: Proposed public water & sewer extension.			
Status: Dsgn 01 rec'd (Need Base Review Fee) 10/24/24. Base Review Fee rec'd 10/28/24. Comments routed to CP 10/31/2024. Developer Packet issued 12/2/24.. Dsgn 02 rec'd 4/16/25. Comments 02 routed to CP 04/23/2025.			

Job #: 2024129	Job Type: Internal	Service Area: Bedford Central	Last updated on: 3/7/2025
Job Name: Town of Bedford Performance Bond Policy			Department Contact: R English
Description: Bonding policy for the Town of Bedford related to developments.			
Status: Bonding policy received through legal counsel on 12/3/24 that incorporates the Authority and County into the Town's development bonding process and agreements. Process provides greater restrictions on developers than BRWA's current processes. Meeting held with Mary Zirkle & Jordan Mitchell to discuss. BRWA does not have surety authority under subdivision infrastructure bonding, but does have authority for the developer agreement surety processes in place. 1/13/25: Per legal counsel discussion, Town will designate BRWA as an agent for bonds in their bonding policy. Awaiting final policy.			
Job #: 2025007	Job Type: Water & Sewer	Service Area: Forest	Last updated on: 2/13/2025
Job Name: Readmore Landing Development - Design			Department Contact: J Dean
Description: Proposed water and sewer extension to serve 86 lot subdivision,			
Status: Dsgn 01 rec'd 1/15/24. Base Fee rec'd 1/21/25. Comments sent to Planning 2/13/2025.			
Job #: 2025009	Job Type: Sewer	Service Area: Forest	Last updated on: 3/28/2025
Job Name: Sundance Design Townhomes - Site/Design			Department Contact: S Taylor
Description: Proposed 7 townhomes and public sewer extension.			
Status: Site/Dsgn 01 rec'd 1/16/25. Base Fee rec'd 1/31/25. Comments routed to CP 02/03/2025. Site/Dsgn 02 rec'd 3/24/25. Dsgn/site/calc comments to CP 03/28/2025			
Job #: 2025015	Job Type: Site Plan w/ Existing Utilities	Service Area: Forest	Last updated on: 4/18/2025
Job Name: RL Farris Building Addition - Site Plan			Department Contact: S Taylor
Description: Proposed 4,000 SF addition.			
Status: TRC 2/25/25. Concept 01 rec'd 2/20/25. TRC Attended, routed BRWA comments to CP and consultant 02/25/2025. Site Plan 01 rec'd 4/16/25. Site Comments 01 routed to CP 04/18/2025			
Job #: 2025019	Job Type: Internal	Service Area:	Last updated on: 5/8/2025
Job Name: Stoney Creek Dam Inspection 2025			Department Contact: T Hale
Description: 2025 Stoney Creek Dam Inspection			
Status: Proposal requested 2/28/25. Inspection completed and report under review 5/8/25.			
Job #: 2025023	Job Type: Internal	Service Area: Forest	Last updated on: 4/4/2025
Job Name: Forest Flow Testing			Department Contact: Ward / Dade
Description: Flow testing to verify improvements from air release valve replacements.			
Status: Initial baseline testing completed prior to and during initial air release valve (ARV) replacements. Will retest areas after more replacements are completed.			
Job #: 2025026	Job Type: Internal	Service Area:	Last updated on: 3/21/2025
Job Name: Sunset Drive Waterline Replacement			Department Contact: TBD
Description:			
Status:			
Job #: 2025028	Job Type: Site Plan w/Proposed Utilities	Service Area: Town	Last updated on: 4/2/2025
Job Name: Wicked Diesel & Automotive Repair - Site Plan			Department Contact: T Hale
Description: Proposed 9,750 sqft building.			
Status: Site Plan 01 rec'd 3/21/25. Comments 01 sent to planning 4/2/25.			

Job #: 2025033	Job Type: Concept	Service Area: Mariner's Landing	Last updated on: 4/15/2025
Job Name: Lots 1-6 Townes of Our Cove Subdivision - Concept			Department Contact: T Hale
Description: Subdivision & Reconfiguration Plat showing lots 1-6 Townes of Our Cove			
Status: TRC Plat Rec'd 4/10/25, TRC scheduled for 4/15/25. Comments presented at TRC and routed to planning 4/15/2025.			
Job #: 2025042	Job Type: Site Plan w/ Existing Utilities	Service Area: Forest	Last updated on: 5/8/2025
Job Name: Farmington Pool House - Site Plan			Department Contact: J Dean
Description: Proposed 605 sf pool house.			
Status: Plat 01 rec'd 5/6/25. Comments sent to Planning 5/8/2025.			
Job #: 2025043	Job Type: Concept	Service Area: Moneta	Last updated on: 5/7/2025
Job Name: Moneta Tractor Supply - Concept			Department Contact: S Taylor
Description: Proposed Tractor Supply.			
Status: TRC 5/13/25. Concept 01 rec'd 5/7/25.			

Developer Dedications Fiscal Year 2024-2025

Project	Project Type	Developer	Water		Sewer		Date Put Into Service
			Project Cost Ledger Acct 1500-1000	PipeLength	Project Cost Ledger Acct 1700-0016	Pipe Length	
2021043.1 Jefferson Village Drive Townhomes Phase 1	Water & Sewer	Lilly Construction Inc. P.O. 2460 Forest, VA 24551	\$136,552.00	536 lf	\$163,909.00	1645 lf	3/12/2025
2023091 Virginia Department of Corrections - FFMV	Fire Flow Meter	Worth, Inc. Attn: Scott Reid 2110 Winston Avenue S.W. Roanoke, VA 24014	\$33,000.00	0 lf	\$0.00	0 lf	11/13/2024
2023083 Bellevue Acres Subdivision - Design	Water	Gillispie Properties, LLC 4449 S Amherst Hwy Madison Heights, VA 24572	\$174,756.87	1332 lf	\$0.00	0 lf	10/21/2024
2022075 Hardees at Harmony Town Center - Site/Design	Water	Boodie-Noell Enterprises, Inc. P.O. Box 1908 Rocky Mount, NC 27802	\$20,600.00	0 lf	\$0.00	0 lf	10/23/2024
2022053 Blue Ridge Professional Park - Site/Design Plan	Fire Flow Meter	ZMJ, LLC 1298 Vista Centre Drive Forest, VA 24551	\$101,500.00	131 lf	\$5,650.00	0 lf	12/17/2024
2020066.3 Westyn Village Forest Middle School Pump Station Upgrades - Design	Sewer	Thomas Builders of Virginia, Inc. PO Box 148 Forest, VA 24551	\$5,000.00	0 lf	\$836,364.98	55 lf	9/17/2024
2019117 Westyn Village Condotels Phase 2 - Site/Design	Water & Sewer	Westyn Village, LLC P.O. Box 148 Forest, VA 24551 Phone: 434-660-9054	\$110,499.50	1319 lf	\$11,724.80	160 lf	9/26/2024
Total Value Waterline Dedications:					\$581,908.37		
Total Length Water Pipe:					3318 lf		
Total ValueSewer Line Dedications:					\$1,017,648.78		
Total Length Sewer Pipe:					1860 lf		
Total Value of Dedications:					\$1,599,557.15		

RESOLUTION MEMORANDUM

To: BRWA Board of Directors
From: Rhonda English, Deputy Director
Date: May 2, 2025
Re: Resolution 2025-05.05 - Engineering Term Contract Extension Agreements

The Authority has term agreements with seven engineering firms; the agreements are for 1 year terms, renewable 4 times. The agreements are up for their last renewal, and the above referenced resolution is attached for your consideration such that the Authority would be able to continue to contract with these seven firms.

Attached is an example 'Extension of Agreement for Engineering Services under a Term Contract' which would be executed with the firms AH Environmental, Blue Ridge Engineering & Construction Services, CHA, Engineering Concepts, Hurt & Proffitt, Wiley|Wilson, and WRA. As most consultant rate schedules are confidential, these can be made available for review separately if so requested.



1723 Falling Creek Road
Bedford, VA 24523-3137
(540) 586-7679 (phone)
(540) 586-5805 (fax)
www.brwa.com

<p>EXTENSION OF AGREEMENT FOR ENGINEERING SERVICES Bedford Regional Water Authority Term Contract BRWA Job Number 2025-041</p>

This Extension of Agreement for Engineering Services is made this 21st day of May 2025 by and between the Bedford Regional Water Authority, Bedford, Virginia, hereafter known as the OWNER and **Engineering Consultant, City, State**, hereinafter referred to as the ENGINEER.

WITNESSETH:

WHEREAS, the Owner and Engineer are parties to an Agreement for Engineering Services dated May 19, 2021 (the "Agreement") pursuant to which the Engineer has been engaged to provide the Owner engineering services for a one-year term, which term may be extended up to four (4) times for additional one-year periods of service at the discretion of the Owner for up to four additional years, and

WHEREAS, the Owner and Engineer have agreed to extend the current one-year term of the Agreement for an additional one-year term and

WHEREAS, the Labor rates shall be in accordance with the current rate schedule shown as Attachment A.

NOW THEREFORE, the parties do hereby agree as follows:

1. The Agreement is extended for a period of service of one year to May 18, 2026.
2. The Labor rates shown on Attachment A are approved.
3. All other provisions of the Agreement are ratified and confirmed.



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WITNESSETH that for and in consideration of the mutual covenants and promises between the parties hereto, it is hereby agreed:

OWNER: BEDFORD REGIONAL WATER AUTHORITY

Attest Signature

Signature

Name

Name

Title

Title

Date

ENGINEER: **ENGINEERING CONSULTANT NAME**

Attest Signature

Signature

Name

Name

Title

Title

Date



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**ATTACH PDF VERSION OF
2025 STANDARD BILL RATE SCHEDULE**



RESOLUTION

2025-05.05

Engineering Term Contract Extension Agreements

At a regular meeting of the Bedford Regional Water Authority ("Authority") Board of Directors, held in the Board Meeting Room at the Authority's Administrative Annex Building on the 20th of May 2025, beginning at 7:00pm

WHEREAS, the Agreements for Engineering Services dated May 19, 2021 allow for the extension of up to four one-year terms; the current Agreements for Engineering Services for AH Environmental Consultants, Inc., Blue Ridge Engineering & Construction Services, LLC, CHA Consulting, Inc., Engineering Concepts, Inc., Hurt & Proffitt, Inc., Wiley|Wilson, and Whitman, Requardt & Associates, Inc. expired on May 18, 2025; and,

WHEREAS, the Engineering department has prepared Extensions of Agreements for Engineering Services for AH Environmental Consultants, Inc., Blue Ridge Engineering & Construction Services, LLC, CHA Consulting, Inc., Engineering Concepts, Inc., Hurt & Proffitt, Inc., Wiley|Wilson, and Whitman, Requardt & Associates, Inc. to extend services until May 18, 2026; and,

WHEREAS, the Term Contracts for Engineering Services must be extended to allow for continued services with the Engineering Consultants to complete select projects for the Authority's Capital Improvement Program and provide consultant assistance to the Engineering Department; now,

THEREFORE, BE IT RESOLVED, that the Bedford Regional Water Authority Board of Directors authorize the Director of Engineering to execute the necessary agreements to extend the contracts with AH Environmental Consultants, Inc., Blue Ridge Engineering & Construction Services, LLC, CHA Consulting, Inc., Engineering Concepts, Inc., Hurt & Proffitt, Inc., Wiley|Wilson, and Whitman, Requardt & Associates, Inc. for one additional term.

Member _____ made a motion to approve this Resolution.

Member _____ made a Second to approve.

Board Member Votes: ____ Aye ____ Nay ____ Abstain

CERTIFICATION

The undersigned secretary of the Bedford Regional Water Authority does hereby certify that the foregoing is a true, complete, and correct Resolution adopted by a vote of a majority of the Directors of the Bedford Regional Water Authority, present at a regular meeting of the Board of Directors of the Bedford Regional Water Authority duly called and held May 20, 2025 at which a quorum was present and acting throughout, and that the same has not been amended or rescinded and is in full force and effect as of the date of the above mentioned meeting.

(SEAL)

Brian M. Key, Secretary,
Bedford Regional Water Authority

EXECUTIVE DIRECTOR'S REPORT