



BOARD OF DIRECTORS

April 15th, 2025

BEDFORD REGIONAL WATER AUTHORITY

Providing quality service to everyone.



1723 Falling Creek Road, Bedford, VA 24523-3137



540.586.7679



540.586.5805



www.brwa.com

MEETING NOTES

To: BRWA Board of Directors
From: Brian M. Key, Executive Director
Date: April 9, 2025
Re: Notes for the April 15, 2025, Board of Directors Meeting

As you will see when reviewing the board packets, this meeting has a heavy focus on the FY25-26 budget.

Below are a few notes corresponding to the agenda numbers:

5. Jill will present information about the draft operating budget, and Rhonda will present information on the draft capital budget. **Resolution 2025-04.01** is included for consideration to authorize the advertisement for changes to the rates; this is NOT a resolution for the adoption of the rates or the budget, but rather it is simply to approve the notice of the public hearing to discuss the rates.
8. In the public relations packet, you will find an invitation to the upcoming Earth Day event at our Central Wastewater Treatment Plant. Megan will have more information for you about the event at the meeting. As chair of the Authority, Bob Flynn has agreed to make a short speech; hopefully we can have a few more board members who are also able to attend.
9. There isn't anything in the board packet for the Executive report; however, I'll report briefly on a meeting that was recently had with the Town Manager.
11. The personnel committee held a meeting on April 1, 2025; at that meeting, they discussed employee compensation and they performed my evaluation. They will report their findings to the board in a closed session at this meeting.

If you have any questions about any of the information contained in your board packets, or if you are not going to be able to attend the meeting, please contact me prior to the board meeting.

AGENDA

NOTICE AND AGENDA

To: Board of Directors
From: Brian M. Key – Executive Director
Date: April 9, 2025
Re: Notice of Board Meeting and Agenda

A regular meeting of the Board of Directors of the Bedford Regional Water Authority (“Authority”) will be held on **Tuesday, April 15, 2025, at 7:00 p.m.** in the **Board Meeting Room** of the Authority located in the **Annex** building at **1723 Falling Creek Road in Bedford County**. The public can provide input and/or join the meeting in person or in the following ways:

- Join the Zoom meeting with **audio/video** by electronic device (computer, phone, tablet):
<https://us02web.zoom.us/j/85842231342?pwd=FxtM0ZMWgqcJTpd9cCbyrKHsvS2GWZ.1>
 - Meeting ID: 858 4223 1342 Passcode: 2b7LG0
- Join the Zoom meeting with **audio only** by phone:
(267) 831-0333 - or - (301) 715-8592 - or - (312) 626-6799
 - Meeting ID: 858 4223 1342 Passcode: 060995
- Click on the link to the online meeting on our website
 - www.brwa.com (Navigate to “Get In Touch/Calendar” and find the date of the meeting)

The following Agenda is proposed for discussion:

1. Call to Order
 - a. Pledge of Allegiance
 - b. Moment of Silence
2. Review of Agenda
3. Public Comments
4. Approval of Minutes: March 18, 2025 – Regular Board Meeting
5. Financial Report:
 - a. Financial Statements through month end March 2025 - Presented by Jill Underwood
 - b. Finance Committee meeting summaries – 3/26 & 4/2 – Presented by Jill Underwood
 - c. DRAFT FY 2025-2026 Operating Budget Presentation - Presented by Jill Underwood
 - d. DRAFT FY 2025-2026 Capital Budget Presentation – Presented by Rhonda English
 - e. Resolution 2025-04.01 – Advertise Rates - Presented by Jill Underwood
6. Projects Report: Presented by Rhonda English
7. Operations Report: Presented by Thomas Cherro
8. Administration Report: Presented by Megan Pittman
9. Executive Report: Presented by Brian Key
10. Other business not covered on the above agenda
11. Closed Session Pursuant to Section 2.2-3711 A. 1 of the Code of Virginia, specifically for discussions related to personnel.
12. Motion to Adjourn

MINUTES

Bedford Regional Water Authority – Board of Directors

Regular Board Meeting – Minutes

March 18, 2025

A regular meeting of the Board of Directors of the Bedford Regional Water Authority (“Bedford Water”) was held on Tuesday, March 18, 2025, in the Board Meeting Room in Bedford Water’s Annex building located at 1723 Falling Creek Road in Bedford County.

Members Present:..... Bob Flynn, Chair
Jay Gray, Vice Chair
Donald Barger, Jr.
Kevin Mele
Michael Moldenhauer
Steve Rush
John Sharp

Members Absent: none

Staff & Counsel Present: . Brian Key – Executive Director
Rhonda English – Deputy Director
Jill Underwood – Director of Finance
Thomas Cherro – Director of Operations
Megan Pittman – Director of Administration
Jason Michaels – Human Resources Manager

1. Call to Order

The meeting was called to order by the Chair at approximately 7:00 p.m. The Pledge of Allegiance and a moment of silence were conducted.

2. Review of Agenda

The following agenda was reviewed as shown. Revisions are shown in ***bold italics***.

1. Call to Order
 - a. Pledge of Allegiance
 - b. Moment of Silence
2. Review of Agenda
3. Public Comments
4. Approval of Minutes: February 18, 2025 – Regular Board Meeting
5. Financial Report: Presented by Jill Underwood
 - a. Financial Statements through month end February 2025
6. Operations Report: Presented by Thomas Cherro
 - a. Task Report
 - b. **Resolution 2025-03.01**: Sole Source Procurement
7. Administration Report: Presented by Megan Pittman
 - a. Public Relation Report
 - b. **Resolution 2025-03.02**: Health Insurance
8. Projects Report: Presented by Rhonda English

9. Executive Report: Presented by Brian Key
 - a. System Summary: SCADA
10. Other business not covered on the above agenda
11. Motion to Adjourn

3. Public Comments

There were no public comments.

4. Approval of Minutes: February 18, 2025 – Regular Board Meeting

The regular Board Meeting Minutes from February 18, 2025, were reviewed.

Member Sharp made a motion to approve the minutes.

Member Moldenhauer seconded the motion.

- Board member votes: 7 Aye; 0 Nay; 0 Abstain. The motion carried.

5. Financial Report: Presented by Jill Underwood

a. Financial Statements through month end February 2025

The Customer Service statistical report was included in the packet. The budget goal was 67% for February, with operating revenues at 70% and operating expenses for the month totaling 55%. Capital Recovery fees received this FY are 58% of the total budgeted amount; water is at 62%, and sewer is at 51%.

Staff have begun working on the FY 2026 budget. The first Finance Committee meeting to review the budget is March 26, 2025, and a draft presentation will be presented to the Board at the April meeting.

6. Operations Report: Presented by Thomas Cherro

a. Task Report

The task summary for February was included in the board packets. No questions were asked by the board.

b. **Resolution 2025-03.01:** Sole Source Procurement

The proposed resolution sought authorization for the one-time procurement agreement with Wastewater Technologies for replacement parts and equipment covered under the BioROTOR patents at the Montvale Wastewater Treatment Facility. The estimated cost for the bio-wheel parts and material will be \$106,773.20. The expenditures will utilize funds from the CIP budget that were allocated for the reservoir piping project; the reservoir project did not receive the necessary subsidy outside funding, so the funds dedicated in the CIP for that project will be allocated to procure the parts and materials for the bio-wheel.

At a regular meeting of the Bedford Regional Water Authority ("Authority") Board of Directors, held in the Board Meeting Room at the Authority's Administrative Annex Building on the 18th of March, 2025, beginning at 7:00 p.m.:

WHEREAS, the Authority owns and operates the Montvale Wastewater Treatment Plant; and,

WHEREAS, under the terms of the Clean Water Act, the Montvale Wastewater Treatment Plant operates under the Department of Environmental Quality (DEQ) permit VA0087238 dated April 1, 2022. The Montvale Wastewater Treatment Plant shall follow the Operations and Maintenance (O&M) Manual outlining practices and procedures used to comply with the requirements of the Authorities permit, including repairing or replacing equipment directly correlated to the treatment process; and,

WHEREAS, the bio-wheel system, which was put into service in 2005, has failed and in need of replacement; and,

WHEREAS, Wastewater Technologies LLC is the only vendor capable of meeting the exact requirements of the existing equipment, and changing to a different vendor would require substantial retrofits to the current plant configuration; and,

WHEREAS, any configuration changes to the Montvale Wastewater Treatment Plant will require the Authority to notify DEQ of any planned physical alterations or additions to the permitted facility; now,

THEREFORE, BE IT RESOLVED, that the Board of Directors does hereby authorize the Director of Operations to utilize sole source procurement per the Authority's policy 10.10 for the purchase of BioROTOR repair parts and material from Wastewater Technologies LLC, for the Montvale WWTP; and,

BE IT FURTHER RESOLVED, that the total amount of the expenditures for the bio-wheel replacement parts and materials shall not exceed an amount of \$110,000.00.

Member Gray made a motion to approve this Resolution.

Member Rush made a Second to approve.

- Board Member Votes: 7 Aye 0 Nay 0 Abstain. The motion carried.

7. Administration Report: Presented by Megan Pittman

a. Public Relations Report

Ms. Pittman reported on the articles included in the packet. There is an Earth Day celebration event on April 22nd at 11am at Central Wastewater Treatment Plant. The board will receive a more formal invitation from the Communications team. This is being held in conjunction with Schneider Electric, who did the ESCO project at Central Wastewater Treatment Plant. Elected officials, board members, the community, and staff are invited to celebrate a project that allows the BRWA to be more ecofriendly while also saving money in operating costs.

Ms. Pittman also stated that the BRWA's first employee event will be next week. This is a communications event to ensure that all staff have a chance to hear topical information and for leadership to answer any questions.

She also informed the board that Mr. Key's evaluation survey was sent out on March 11th. Please have responses in by March 21st. The Personnel Committee will meet on April 1st with the intention of having a closed session to discuss the evaluation at the April board meeting. The board asked that Ms. Pittman hand the evaluation process over to the Personnel Committee for confidentiality for Mr. Key.

b. Resolution 2025-03.02: Health Insurance

Ms. Pittman stated that the board packets included a proposed resolution and the rates proposed for health insurance in fiscal year 2025-2026. The rates proposed reflect an average increase of 8.20% in the premium for continuation of coverage. This resolution is required by the Local Choice to be submitted before April 1st in order to allow the Authority to sign up for Health Insurance as an employee benefit. A chart was shared about the past five year's rate changes as well. Staff answered questions from the board about the cost and benefit of the health insurance to staff.

At a regular meeting of the Bedford Regional Water Authority ("Authority") Board of Directors, held in the Board Meeting Room at the Authority's Administrative Annex Building on the 18th day of March 2025, beginning at 7:00pm:

WHEREAS, it is recognized by the Board that the provision of quality and affordable health insurance is a very important benefit to Authority employees; and,

WHEREAS, the Authority received the health insurance program renewal documentation from The Local Choice on February 19, 2025 and included in the renewal are the proposed rates for Fiscal Year 2025-2026; and,

WHEREAS, attached to this resolution is the data showing the proposed rates which indicate the costs to the Authority to provide health insurance coverage in FY 2025-2026; and,
WHEREAS, if the Authority is going to proceed with renewing the health insurance coverage with the Local Choice for the next fiscal year, action needs to be taken by the Board before April 1, 2025; now,
THEREFORE, BE IT RESOLVED, that the Director of Administration of the Authority is authorized to execute the necessary documents to renew the health insurance contract with The Local Choice program.

Member Moldenhauer made a motion to approve this Resolution.

Member Barger made a Second to approve.

- Board Member Votes: 7 Aye 0 Nay 0 Abstain. The motion carried.

8. Projects Report: Presented by Rhonda English

Ms. English has updated the CIP list; there are some critical projects that are costing the BRWA more than planned. Funds have been reallocated based on the needs of the projects. The Helm Street tank is being sandblasted to prepare for painting. The Ivy Creek Project is still moving slowly and is struggling with rock excavations at the creek crossings.

9. Executive Report: Presented by Brian Key

a. System Summary: SCADA

Mr. Key gave an overview of the SCADA system, which allows staff to monitor and change the system remotely if they have the proper permissions. The board asked numerous questions about the system, which were then answered by Mr. Key.

10. Other Business not covered on the above agenda

Mr. Key gave an overview of the Mekorma electronic check approval and signing system.

11. Motion to Adjourn:

There being no further business to discuss, Sharp made a motion to adjourn and Moldenhauer seconded the motion.

Board Member Votes: 7 Aye, 0 Nay, 0 Abstain. The motion carried.

The meeting adjourned at approximately 8:21 pm.

Prepared by Megan Pittman – Director of Administration
Approved: _____ 2025

FINANCIAL REPORT



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MEMORANDUM

To: BRWA Board of Directors
From: Jill W. Underwood, Director of Finance
Date: April 7, 2025
Re: Financial Highlights for March 2025

Customer Service Statistical Report:

The report for March is included.

Summary of Revenues & Expenses:

- 1) Budget goal is 75% for February, operating revenues are at 78% and operating expenses at 66%.
- 2) Capital Recovery fees received this FY are 64% of the total budgeted amount, water is at 70% and sewer is 52%.

Cash Flow Summary:

The summary is included in your packets.

Tracking Data for Customer Service Department

	Description	April '24	May '24	June '24	July '24	August '24	September '24	October '24	November '24	December '24	January '25	February '25	March '25	Running 12 Month Totals
1	Statements Generated	14,482	14,542	14,571	14,705	14,750	14,777	14,783	14,791	14,795	14,756	14,776	14,810	176,538
2	Total \$ Amount of Statements Generated	\$1,509,464.51	\$1,403,863.76	\$1,592,071.91	\$1,682,209.00	\$1,604,396.01	\$1,994,110.41	\$1,444,695.36	\$1,389,347.57	\$1,566,549.56	\$1,499,035.80	\$1,604,729.05	\$1,392,631.50	\$18,683,104.44
3	Total \$ Payments Received	\$1,661,727.90	\$1,573,619.01	\$1,590,934.92	\$1,785,747.01	\$1,650,318.02	\$1,812,773.76	\$1,680,971.83	\$1,568,014.88	\$1,652,340.46	\$1,558,112.31	\$1,495,171.84	\$1,597,506.18	\$19,627,238.12
4	Account Transfers	248	221	224	284	248	243	157	252	172	182	190	214	2,635
5	New Customers - Forest	22	9	13	3	1	39	16	17	4	4	7	6	141
6	New Customers - SML	2	4	10	3	3	12	-	1	2	2	2	4	45
7	Res Disconnected Customers/Still Off	38	39	50	56	31	47	86	62 / 13	-	59 / 9	30 / 5	53 / 5	N/A
8	Residential Disconnected Customers (\$)	\$11,103.96	\$7,985.53	\$8,653.63	\$10,573.01	\$7,487.10	\$9,533.53	\$17,523.77	\$11,742.56	\$0.00	\$18,164.09	\$15,244.47	\$16,530.57	N/A
9	Normal Readings	15,105	15,090	14,889	15,161	15,225	15,149	15,270	15,293	15,149	15,271	15,331	15,327	182,260
10	Tower Read Meters	3,117	3,228	1,670	734	1,651	1,492	2,372	2,598	1,583	-	-	1,151	19,596
11	New Meter Installs	29	13	23	25	20	10	21	12	5	9	5	28	200
12	Meters Changed - Program	55	32	14	14	13	33	52	27	55	39	67	75	476
13	Remaining Developer's Credits	\$946,253.25	\$946,253.25	\$946,253.25	\$946,253.25	\$940,678.25	\$635,478.25	\$636,053.25	\$548,790.36	\$543,712.83	\$534,778.34	\$534,778.34	\$534,778.34	N/A
14	Bulk Water Sales - New London (Gallons)	2,510	27,195	112,710	110,849	14,010	212,280	41,870	12,585	9,795	31,284	25,815	22,015	622,918
15	Bulk Water Sales - Moneta (Gallons)	3,278	20,140	46,587	35,302	9,025	11,985	12,525	7,900	4,885	1,580	10,005	7,305	170,517
16	Bulk Water Sales - Central Distr (Gallons)	45,800	71,400	215,000	200,800	73,144	9,908	57,805	22,000	25,100	8,100	5,300	400	734,757
17	Total Bulk Water Sales	\$619.06	\$1,424.82	\$4,491.56	\$4,163.41	\$1,154.15	\$2,810.08	\$1,346.40	\$509.82	\$477.36	\$491.57	\$493.44	\$356.64	\$17,981.66

Bedford Regional Water Auth.
Balance Sheet
For the Nine Months Ending Monday, March 31, 2025

		<u>7/1/2024</u> <u>Beginning</u>	<u>Mar 2025</u> <u>Actual</u>
	ASSETS		
1000:1000	Cash	\$15,078,337.74	\$12,031,793.09
1001	Restricted Investments	9,941,237.25	10,813,312.82
1002:1002	Prepaid Expenses	696,562.31	530,888.12
1101:1101	Accounts Receivable	4,624,946.08	4,450,863.28
1102	Accounts Receivable Other	157,338.91	749,277.82
1200	Inventory	672,574.06	1,026,693.21
1202	Loan Related Assets	3,934.66	3,934.66
1250	Construction In Progress	9,768,416.32	15,883,018.87
1301	Tangible Assets- Office	5,840,594.41	5,840,594.41
1302	Tangible Assets - Vehicles	4,924,284.86	4,924,284.86
1400:1500	Tangible Assets - Water	107,646,202.08	107,646,202.08
1700	Tangible Assets - Sewer	74,558,369.32	74,558,369.32
1800	Intangible Assets	743,601.00	743,601.00
1801	Fixed Asset Clearing Account		578,016.84
1900	Depreciation	<u>(83,813,966.88)</u>	<u>(83,813,966.88)</u>
	Total assets	150,842,432.12	155,966,883.50
	LIABILITIES		
2000	Accounts Payable	(1,167,111.96)	(640,923.71)
2001	Customer Liabilities	(440,475.52)	(431,117.18)
2100	Employee Liabilities	(1,377,439.34)	(1,234,627.24)
2200	Notes Payable	(47,791,297.20)	(45,331,297.20)
2300	Developer Revenues and Inflows	(3,592,951.63)	(3,192,026.63)
2999	Retained Earnings	<u>(96,473,156.47)</u>	<u>(96,473,156.47)</u>
	Total liabilities	(150,842,432.12)	(147,303,148.43)
	Operating Surplus/ (Loss)		8,663,735.07

Bedford Regional Water Auth.
Balance Sheet
For the Nine Months Ending Monday, March 31, 2025

		<u>7/1/2024</u> <u>Beginning</u>	<u>Mar 2025</u> <u>Actual</u>
ASSETS			
Cash:			
1000-0000	Change Box for CS	350.00	350.00
1000-0001	Petty Cash	16.57	16.57
1000-0002	Truist Checking Account	3,344,322.10	2,128,478.47
1000-0004	Cash Drawer	225.00	225.00
1000-0011	LGIP Operating Reserves Fund	357,815.90	370,563.90
1000-0012	Due from VRA- DEQ Ivy Creek Construction Fund	8,119,108.34	5,983,285.79
1000-0013	Due from VDH- Grant Proceeds	201,400.00	170,375.00
1000-1000	VA Investment Pool-Capital Projects Reserve	1,912,225.92	2,248,967.92
1000-2000	VA Investment Pool- Operating Reserves	1,142,873.91	1,163,365.44
1000-0005	Cash Suspense Account (for F.A.)		(33,835.00)
	Total Cash	15,078,337.74	12,031,793.09
Restricted Investments:			
1001-0001	Deposit Refund Program Fund	359,661.65	359,661.65
1001-0010	Debt Service Accumulation Fund	1,279,851.06	699,419.58
1001-0020	Reserve for future capital projects	764,993.96	788,153.45
1001-0021	County Funds for New Projects	199,508.97	236,507.88
1001-0022	SML WTF Depreciation Fund WVWA	945,456.77	962,408.64
1001-0023	BRWA Cell Tower Funds	335,913.55	335,913.55
1001-0024	SML WTF Depreciation Fund- BRWA portion	945,456.76	962,408.62
1001-0025	Vehicle and Equipment Replacement Fund	518,016.61	878,016.61
1001-0030	Information Systems Replacement Fund	298,771.82	321,271.82
1001-0035	Meter Replacement Fund	212,334.80	437,334.80
1001-0040	Sewerline Replacement Fund	947,765.20	1,199,765.20
1001-0045	Waterline Replacement Fund	283,796.06	553,796.06
1001-0050	Tank Rehab	486,999.76	547,002.76
1001-0060	Water Facilities Set Aside Fund	50,004.00	140,004.00
1001-0065	Sewer Facilities Set Asides	50,004.00	140,004.00
1001-1010	VA Investment Pool- Reserve Fund	455,577.68	465,475.60
1001-1020	LGIP Repairs & Maintenance Reserve	24,085.63	24,085.63
1001-1025	VRA Debt Service Reserve Fund	1,747,697.25	1,726,741.25
1001-1100	Escrow Account	35,341.72	35,341.72
	Total Restricted Investments	9,941,237.25	10,813,312.82
Prepaid Expenses:			
1002-1000	Prepaid Insurance	120,627.89	0.44
1002-1001	Prepaid Dues/Service Contracts	50,037.42	4,990.68
1002-1002	Deferred Outflows of Resources (Pensions)	544,941.00	544,941.00
1002-1003	VRS OPEB Deferred Outflow	74,705.00	74,705.00
1002-1004	VRS OPEB Deferred Outflow	(38,266.00)	(38,266.00)
1002-1005	Local OPEB Deferred Outflows	8,083.00	8,083.00
1002-1006	Local OPEB Deferred Inflows	(63,566.00)	(63,566.00)
	Total Prepaid Expenses	696,562.31	530,888.12
Accounts Receivable:			
1101-1000	Billings Receivable Water	1,728,854.68	1,326,030.33
1101-2000	Budget Billing Accounts Rec.	6.52	6.52
1101-2001	Monthly Statement A/R	(20.00)	(20.00)
1101-2002	Monthly Deferred A/R- holding account	553.47	553.47
1101-2003	AR Credits	(50.00)	(50.00)
1101-3000	Billings Receivable Sewer	1,111,861.33	1,363,989.60
1101-3210	Credit Card Convenience Fee AR	735.34	735.34
1101-4000	Allowance for Doubtful Accounts	(252,468.34)	(252,468.34)
1101-4001	Water Penalties- A/R	(347,717.48)	(343,812.10)
1101-4002	Payment Arrangement AR- Water	(154.96)	(154.96)
1101-4003	Sewer Penalties A/R	25,956.18	29,129.84
1101-4004	Payment Arrangement AR- Sewer	268.43	268.43

Bedford Regional Water Auth.
Balance Sheet
For the Nine Months Ending Monday, March 31, 2025

		<u>7/1/2024</u> <u>Beginning</u>	<u>Mar 2025</u> <u>Actual</u>
1101-4005	Payment Arrangement AR- Sewer Penalties	94.60	94.60
1101-4006	Payment Arrangement AR- Water Penalties	174.14	174.14
1101-5001	Water Capital Recovery Fees A/R	146,500.00	142,635.01
1101-5002	Returned Check A/R	(4,331.11)	(3,880.26)
1101-5003	Sewer Capital Recovery Fees A/R	85,690.00	84,091.75
1101-5005	Reconnect Fee A/R	20,060.27	23,117.80
1101-6000	Water Account Charge A/R	10,994.52	12,656.42
1101-6003	Sewer Account Charges A/R	31,281.34	45,181.34
1101-7001	Water Deposits A/R	(181,412.11)	(301,783.57)
1101-7003	Sewer Deposits A/R	20,948.25	20,948.25
1101-7500	Meter Base Installation Fee A/R	151,433.60	152,893.43
1101-7502	A/R- Sewer Clean-Out Installation Fee	79,700.00	114,900.00
1101-7504	Sewer Pump Maintenance A/R	13,954.99	9,342.23
1101-7505	Service Repairs & Rents A/R	(709.88)	(709.88)
1101-7506	A/R- Septage Dumping Fees	8,335.00	8,335.00
1101-7507	Meter Fee A/R	76,944.63	86,090.46
1101-7508	A/R- Industrial Pretreatment	(6,779.01)	(7,069.82)
1101-7510	SGP Review and Inspections A/R	(6,110.94)	(5,913.88)
1101-8000	Misc. Charges Receivable	(1.00)	(1.00)
1101-8002	NSF holding/clearing account	7,643.34	7,643.34
1101-8003	Consolidation holding account	(3,761.63)	(3,761.63)
1101-8006	Unauthorized Service A/R	5,000.00	5,000.00
1101-8008	Cellular Rental AR	1,933,764.25	1,933,764.25
1101-8009	Pending Electronic Payments	(32,292.34)	(5,482.83)
1101-7503	Sewer Extensions A/R		8,390.00
	Total Accounts Receivable	<u>4,624,946.08</u>	<u>4,450,863.28</u>
Accounts Receivable Other:			
1102-0001	Miscellaneous Accounts Receivable	157,338.91	749,277.82
	Total Accounts Receivable Other	<u>157,338.91</u>	<u>749,277.82</u>
Inventory:			
1200-0001	Maintenance Inventory	121,548.17	333,654.10
1200-0002	Meter Inventory	551,025.89	693,039.11
	Total Inventory	<u>672,574.06</u>	<u>1,026,693.21</u>
Loan Related Assets:			
1202-0009	VRA 2014 Cash Account (per docs)	3,934.66	3,934.66
	Total Loan Related Assets	<u>3,934.66</u>	<u>3,934.66</u>
Construction In Progress:			
1250-0001	CIP Inventory	45,538.41	54,658.81
1250-0300	CIP- Western Hills Sewer Replacement	54,750.00	54,750.00
1250-0301	CIP- Central PS Pump Replacements	3,250.00	6,500.00
1250-0302	CIP- Western Hills Water Replacement	40,200.00	40,200.00
1250-0303	CIP- Shady Knoll Sewer Replacement	7,320.00	82,977.40
1250-0310	CIP- Lead Service Line Inventory Project	91,000.00	163,905.00
1250-0316	CIP- Peakview St Water	196,772.31	203,722.42
1250-0318	Town & Country WATER Replacement	41,900.00	41,900.00
1250-0332	Stoney Creek Reservoir Drain Analysis	69,200.96	142,747.67
1250-0337	FY24 CIP Projects	8,741.31	31,741.31
1250-0378	Helm Street Tank Project (ARPA)	309,809.56	2,291,275.74
1250-0382	CIP- Galax St Sewer Project	61,894.65	186,795.37
1250-0383	CIP- Ivy Creek Sewer	8,707,340.07	11,241,905.91
1250-0391	CIP- Turkey Mtn Booster Station	130,699.05	300,659.38
1250-0304	CIP- Central PS 1&2 Replacements		636,317.52
1250-0305	CIP- Winoa Pump Station Repairs		28,722.95
1250-0306	CIP- SML Facility Capital Projects		353,760.26
1250-0390	CIP- 460 Booster Station		6,250.00

Bedford Regional Water Auth.
Balance Sheet
For the Nine Months Ending Monday, March 31, 2025

		<u>7/1/2024</u> <u>Beginning</u>	<u>Mar 2025</u> <u>Actual</u>
1250-0399	CIP- Galax St. WATER		14,229.13
	Total Construction In Progress	9,768,416.32	15,883,018.87
Tangible Assets- Office:			
1301-0001	Office Facilities	3,818,136.02	3,818,136.02
1301-0002	Information Systems	2,022,458.39	2,022,458.39
	Total Tangible Assets- Office	5,840,594.41	5,840,594.41
Tangible Assets - Vehicles:			
1302-0001	Vehicles and Equipment	4,924,284.86	4,924,284.86
	Total Tangible Assets - Vehicles	4,924,284.86	4,924,284.86
Tangible Assets - Water:			
1400-1000	SML Water Treatment Facility	16,694,001.18	16,694,001.18
1400-2000	Smith Mountain Lake Central	22,746,661.98	22,746,661.98
1400-3000	Stewartsville Water	2,735,076.84	2,735,076.84
1500-1000	Forest Water	38,202,114.48	38,202,114.48
1500-2000	Lakes Water	1,761,491.47	1,761,491.47
1500-3000	Central Water	25,506,856.13	25,506,856.13
	Total Tangible Assets - Water	107,646,202.08	107,646,202.08
Tangible Assets - Sewer:			
1700-0014	Central Sewer	31,174,955.31	31,174,955.31
1700-0015	Moneta Sewer	12,903,096.92	12,903,096.92
1700-0016	Forest Sewer	21,235,215.16	21,235,215.16
1700-0020	Mariners Landing Sewer	1,504,273.34	1,504,273.34
1700-1016	BRWA Share Lynchburg Sewer Upgrade	5,670,949.37	5,670,949.37
1700-8000	Montvale Sewer	2,069,879.22	2,069,879.22
	Total Tangible Assets - Sewer	74,558,369.32	74,558,369.32
Intangible Assets:			
1800-0000	Studies & Permits (Feasibility, master studies)	687,190.55	687,190.55
1800-0090	Capitalized Interest (Various projects)	56,410.45	56,410.45
	Total Intangible Assets	743,601.00	743,601.00
Fixed Asset Clearing Account:			
1801-0000	Fixed Asset Clearing Account		578,016.84
	Total Fixed Asset Clearing Account		578,016.84
Depreciation:			
1900-0000	Accumulated Depreciation	(83,813,966.88)	(83,813,966.88)
	Total Depreciation	(83,813,966.88)	(83,813,966.88)
	Total assets	150,842,432.12	155,966,883.50
LIABILITIES			
Accounts Payable:			
2000-1000	Accounts Payable	(859,305.66)	(77,865.18)
2000-1005	Retainage Payable	(307,806.30)	(563,058.53)
	Total Accounts Payable	(1,167,111.96)	(640,923.71)
Customer Liabilities:			

Bedford Regional Water Auth.
Balance Sheet
For the Nine Months Ending Monday, March 31, 2025

		<u>7/1/2024</u> <u>Beginning</u>	<u>Mar 2025</u> <u>Actual</u>
2001-0000	Customer Credit- Budget Billing accounts	3,009.22	3,009.22
2001-0001	Customer Credits	(356,158.10)	(356,158.10)
2001-0002	Misc. Misposting	713.57	713.57
2001-0003	Customer Refunds Payable	163,766.55	188,131.39
2001-0004	Liability for Sureties Held	(2,100.00)	(2,100.00)
2001-0005	Liability for Easement Condemnations	(4,394.72)	(4,394.72)
2001-1000	Water Deposits	(166,942.63)	(181,949.13)
2001-1555	Fireline Assembly Deposits	(16,308.86)	(16,308.86)
2001-2000	Interest on Deposits (Town accounts)	1,256.93	1,256.93
2001-3000	Sewer Deposits	(62,817.48)	(62,817.48)
2001-4000	Liability for SML Meeting Room Deposits	(500.00)	(500.00)
	Total Customer Liabilities	<u>(440,475.52)</u>	<u>(431,117.18)</u>
Employee Liabilities:			
2100-0050	Compensated Absences Liability	(155,162.89)	(155,162.89)
2100-0060	Accrued Payroll	(233,973.09)	(0.01)
2100-0250	VRS Employee Contribution Payable	846.88	(35,917.13)
2100-0400	Net Pension Liability	(558,396.00)	(558,396.00)
2100-0500	VRS OPEB Liability	(214,317.00)	(214,317.00)
2100-0510	Local OPEB Liability	(217,773.00)	(217,773.00)
2100-0550	Health Insurance Payable- Employee Share	(1,000.17)	(24,025.43)
2100-0600	VRS Mandatory Cash Match- Hybrid	1.25	1.34
2100-0750	Optional Life Insurance Payable	693.46	(409.09)
2100-0800	AFLAC Withholding Payable	1,745.05	(227.16)
2100-0900	Outstanding Payables Checks	(49.83)	(49.83)
2100-0950	Employee Gym Memberships	(54.00)	(141.75)
2100-0200	State Withholding Payable		(26,812.52)
2100-0450	Flexible Spending Account Payable		(1,396.76)
2100-0625	Hybrid Voluntary Contributions		(0.01)
	Total Employee Liabilities	<u>(1,377,439.34)</u>	<u>(1,234,627.24)</u>
Notes Payable:			
2200-0115	Current Maturities Long-Term Debt	0.40	2,460,000.40
2200-2001	Accrued Interest Payable	(300,213.26)	(300,213.26)
2200-2020	VRA 2015 Loan	(26,455,000.00)	(26,455,000.00)
2200-2021	VRA 2015 Premium	(231,422.14)	(231,422.14)
2200-2026	VRA Series 2005 Premium	(421.40)	(421.40)
2200-2233	VRA Series 2014 Loan (2005 refunding)	(1,745,000.00)	(1,745,000.00)
2200-2234	VRA Series 2014 Premium (2005)	(30,882.72)	(30,882.72)
2200-2235	VRA 2014 Deferred Amt on Refunding	10,135.60	10,135.60
2200-2240	VRA 2020 Loan (ESCO)	(3,175,000.00)	(3,175,000.00)
2200-2241	VRA 2020 Premium	(430,473.62)	(430,473.62)
2200-2250	2022 VA Water Facilities Revolving Fund	(13,338,457.00)	(13,338,457.00)
2200-2500	Assumed Debt from Town	(1,217,000.76)	(1,217,000.76)
2200-3000	Lynchburg Sewer System Loan Payable	(877,562.30)	(877,562.30)
	Total Notes Payable	<u>(47,791,297.20)</u>	<u>(45,331,297.20)</u>
Developer Revenues and Inflows:			
2300-0000	Deferred Revenue Liability	(941,253.25)	(636,053.25)
2300-0001	Deferred Revenue- Principal Forgiveness	(340,036.78)	(340,036.78)
2300-0003	Deferred Revenue- Lynchburg- Ivy Creek	(200,000.00)	(200,000.00)
2300-0004	Deferred Revenue- VDH	(160,600.00)	(160,600.00)
2300-1000	Deferred Inflows of Resources	(96,926.00)	(96,926.00)
2300-1001	Deferred Inflow of Resources- Leases	(1,854,135.60)	(1,854,135.60)
2300-0002	Prepayments Transfer Clearing account		95,725.00
	Total Developer Revenues and Inflows	<u>(3,592,951.63)</u>	<u>(3,192,026.63)</u>
Retained Earnings:			
2999-0000	Retained Earnings	(96,473,156.47)	(96,473,156.47)

Bedford Regional Water Auth.
Balance Sheet
For the Nine Months Ending Monday, March 31, 2025

	<u><i>7/1/2024 Beginning</i></u>	<u><i>Mar 2025 Actual</i></u>
Total Retained Earnings	(96,473,156.47)	(96,473,156.47)
Total liabilities	(150,842,432.12)	(147,303,148.43)
Operating Surplus/ (Loss)		8,663,735.07

Bedford Regional Water Auth.
Summary of Revenue & Expenditures
For the Nine Months Ending Monday, March 31, 2025

		<u>Month</u>	<u>FY 24-25 YTD</u>	<u>FY 24-25 Budget</u>	<u>Remaining On Budget</u>	<u>Goal: 75%</u>
	OPERATING REVENUE					
3000-3000	Water Sales	(\$901,121.79)	(\$8,344,810.27)	(\$11,493,200.00)	(\$3,148,389.73)	73%
3100-	Sewer Sales	(467,746.33)	(4,816,075.85)	(5,578,387.00)	(762,311.15)	86%
3902	Penalties	(7,294.75)	(124,687.33)	(90,000.00)	34,687.33	139%
3903-	Account Charges	(4,100.00)	(39,950.00)	(55,000.00)	(15,050.00)	73%
3903-	Review Fees	(2,700.00)	(75,060.91)	(55,500.00)	19,560.91	135%
3900-	Interest Earned		(108,348.10)	(75,000.00)	33,348.10	144%
3903-	Sewer Clean Outs			(7,000.00)	(7,000.00)	0%
3903-3250	Meter Installation Revenues	(13,175.00)	(149,350.00)	(115,000.00)	34,350.00	130%
3903-3255	Industrial Pretreatment Revenue	(1,302.13)	(12,360.87)	(18,000.00)	(5,639.13)	69%
3903-3261	Rent/Meter Charges	(4,509.08)	(18,004.60)	(10,000.00)	8,004.60	180%
3903-	Misc	(19,085.16)	(197,881.96)	(172,822.00)	25,059.96	115%
3903-	Fixed Asset Disposals		(3,835.00)		3,835.00	0%
3901-	Account Default Fees	(2,820.00)	(30,765.00)	(30,500.00)	265.00	101%
3201-3275	Contract Reimbursements		(54,952.87)	(107,000.00)	(52,047.13)	51%
	Revenue from BRWA Operations	<u>(1,423,854.24)</u>	<u>(13,976,082.76)</u>	<u>(17,807,409.00)</u>	<u>(3,831,326.24)</u>	<u>78%</u>
3000-3220	Capital Recovery Fees	(70,900.00)	(767,400.00)	(1,200,000.00)	(432,600.00)	64%
3903-3265	Cellular Antenna Site Rental-County portion	(4,460.99)	(49,517.85)	(55,452.00)	(5,934.15)	89%
3904-3310	BOS Capital Contributions	(106,359.37)	(1,000,000.00)	(1,000,000.00)		100%
3904-3315	Developer Line Contributions			(200,000.00)	(200,000.00)	0%
3904:3904-	ARPA Funding	(715,045.35)	(1,933,548.87)		1,933,548.87	0%
3904-3311	Contributions from Schools		(1,537.40)		1,537.40	0%
3904-3335	Contributions from Outside agencies		(303,955.38)		303,955.38	0%
3903-3330	SML WTF Revenue		(33,903.73)	(10,000.00)	23,903.73	339%
3904-3317	Developer Prepayments Redemption Revenue		(392,400.00)	(20,000.00)	372,400.00	1,962%
3904-3320	Customer Line Contributions		(3,500.00)		3,500.00	0%
3903-3290	Insurance Proceeds		(6,786.60)		6,786.60	0%
	Revenue from Other Sources	<u>(896,765.71)</u>	<u>(4,492,549.83)</u>	<u>(2,485,452.00)</u>	<u>2,007,097.83</u>	<u>181%</u>
	Total Revenue	(2,320,619.95)	(18,468,632.59)	(20,292,861.00)	(1,824,228.41)	91%
	OPERATING EXPENSES					
4000 + 4002	Salaries	416,862.56	3,963,258.37	5,849,126.71	1,885,868.34	68%
4010	General Office Expenses	19,183.21	211,311.41	320,898.00	109,586.59	66%
4100	Employee Benefit & Related Expenses	148,760.13	1,362,006.28	2,367,134.00	1,005,127.72	58%
4110	Billing Expenses	42,209.63	201,092.27	274,690.00	73,597.73	73%
4120	Information Systems Expenses	68,973.20	281,965.81	348,946.00	66,980.19	81%
4130	Adminstration Supplies		460.53	2,160.00	1,699.47	21%
4140	Customer Service Supplies	517.80	2,365.48	4,396.00	2,030.52	54%
4210	Engineering Expenses	5,264.60	62,472.04	147,419.00	84,946.96	42%
4220 + 4223	Operations Expenses	324.62	11,095.41	11,600.00	504.59	96%
4221	Compliance Program Supplies		2,669.82	8,850.00	6,180.18	30%
4222	Pretreatment Expenses	1,228.99	30,578.42	40,400.00	9,821.58	76%
4225-0100	Lab Supplies		15,620.63	18,000.00	2,379.37	87%
4230	Maintenance Expenses	4,412.16	52,980.00	62,146.00	9,166.00	85%
4240	Vehicles & Equipment Expenses	32,957.75	268,625.44	386,097.00	117,471.56	70%
4250	Forest Water Expenses	71,186.74	479,082.81	923,169.00	444,086.19	52%
4260	Well Systems Expenses	12,255.30	40,816.33	40,677.00	(139.33)	100%
4265	SML Central Distribution Water System Expenses	3,457.75	30,467.00	45,832.00	15,365.00	66%
4270	Highpoint Facility Expenses	4,760.12	55,380.79	41,564.00	(13,816.79)	133%
4330	SMLWTF Water Treatment Expenses	58,106.47	456,039.09	604,554.00	148,514.91	75%
4275	Central Water Distribution Expenses	6,501.78	141,894.18	205,699.00	63,804.82	69%
4276	Central Water Treatment Expenses	34,582.31	155,141.09	189,577.00	34,435.91	82%
4280	Stewartsville Water Expenses	501.30	23,254.27	51,501.00	28,246.73	45%
4290	Forest Sewer Expenses	75,504.16	452,269.43	657,193.00	204,923.57	69%
4291	Central Sewer Collection System Expenses	59,769.42	184,203.30	202,800.00	18,596.70	91%
4293	Central Sewer Treatment Expenses	44,806.47	352,952.39	513,403.00	160,450.61	69%
4292	Moneta Sewer Collection System Expenses	4,617.31	39,255.38	89,900.00	50,644.62	44%
4294	Moneta Sewer Treatment Expenses	25,052.84	110,002.34	164,401.00	54,398.66	67%
4295	Montvale Sewer Expenses	4,546.37	62,375.58	34,051.00	(28,324.58)	183%
4296	Montvale Sewer Collection System Expenses		480.00	6,500.00	6,020.00	7%
4340	Mariners Landing Sewer Expenses	4,590.41	48,495.45	110,800.00	62,304.55	44%
4350	Cedar Rock Sewer Expenses	1,102.03	21,383.11	37,000.00	15,616.89	58%

Bedford Regional Water Auth.
Summary of Revenue & Expenditures
For the Nine Months Ending Monday, March 31, 2025

		<u>Month</u>	<u>FY 24-25 YTD</u>	<u>FY 24-25 Budget</u>	<u>Remaining On Budget</u>	<u>Goal: 75%</u>
4360	Paradise Point Water Expenses	7,062.30	18,603.08	26,525.00	7,921.92	70%
4300 + 4310	Schools Sewer Expenses	1,427.12	12,762.97	43,500.00	30,737.03	29%
4315	Mariners Landing Water Expenses		284.00		(284.00)	0%
4320	Franklin County Operations		(1,180.12)	13,500.00	14,680.12	(9%)
	Total Operating Expenditures	<u>1,160,524.85</u>	<u>9,150,464.38</u>	<u>13,844,008.71</u>	<u>4,693,544.33</u>	<u>66%</u>
4400	Depreciation			4,587,600.00	4,587,600.00	0%
4500-0640	Lynchburg Debt Service Paid			1,574.00	1,574.00	0%
4500-0660	2014 VRA Interest		38,640.63	58,347.00	19,706.37	66%
4500-0665	2015 VRA Interest		471,903.13	931,306.00	459,402.87	51%
4500-0650	Assumed Debt from City		35,901.50	35,902.00	0.50	100%
4500-0675	VRA 2020 Interest (ESCO project)		59,687.51	114,122.00	54,434.49	52%
4500-0680	VA Water Facilities Revolving Loan Interest		48,300.37		(48,300.37)	0%
	Total Interest and Debt Service		654,433.14	1,141,251.00	486,817.86	57%
	Total Exp., Depr. and Debt Service	<u>1,160,524.85</u>	<u>9,804,897.52</u>	<u>19,572,859.71</u>	<u>9,767,962.19</u>	<u>50%</u>
	Total Revenues Less Oper Expense	<u>(1,160,095.10)</u>	<u>(8,663,735.07)</u>	<u>(720,001.29)</u>	<u>7,943,733.78</u>	<u>1,203%</u>
	Gross Cash Before Capital Exp	<u>(1,160,095.10)</u>	<u>(8,663,735.07)</u>	<u>(720,001.29)</u>	<u>7,943,733.78</u>	<u>1,203%</u>
	Less non-debt Capital Contributions	<u>(715,045.35)</u>	<u>(2,668,845.38)</u>	<u>(230,000.00)</u>	<u>2,438,845.38</u>	<u>1,160%</u>
	(Earnings)/loss before BRWA Capital Outlays	<u><u>(445,049.75)</u></u>	<u><u>(5,994,889.69)</u></u>	<u><u>(490,001.29)</u></u>	<u><u>5,504,888.40</u></u>	<u><u>1,223%</u></u>

Bedford Regional Water Auth.
Summary of Revenue & Expenditures
For the Nine Months Ending Monday, March 31, 2025

		<u>Month</u>	<u>FY 24-25 YTD</u>	<u>FY 24-25 Budget</u>	<u>Remaining On Budget</u>	<u>Goal: 75%</u>
OPERATING REVENUE						
Water Sales:						
3000-3000	Water Sales	(889,517.71)	(8,223,259.95)	(11,209,533.00)	(2,986,273.05)	73%
3000-3050	Contract Water Sales	(10,470.57)	(110,225.68)	(269,567.00)	(159,341.32)	41%
3000-3100	Paradise Point Water	(1,133.51)	(11,324.64)	(14,100.00)	(2,775.36)	80%
	Total Water Sales	(901,121.79)	(8,344,810.27)	(11,493,200.00)	(3,148,389.73)	73%
Sewer Sales:						
3100-3000	Sewer Sales	(452,197.00)	(4,674,036.79)	(5,403,187.00)	(729,150.21)	87%
3100-3025	Mariners Landing Sewer	(12,170.61)	(109,584.71)	(135,600.00)	(26,015.29)	81%
3100-3050	Cedar Rock Revenue	(3,378.72)	(32,454.35)	(39,600.00)	(7,145.65)	82%
	Total Sewer Sales	(467,746.33)	(4,816,075.85)	(5,578,387.00)	(762,311.15)	86%
Penalties:						
3902-3211	Water Penalty Revenue	(4,295.11)	(77,668.75)	(55,000.00)	22,668.75	141%
3902-3213	Sewer Penalty Revenue	(2,999.64)	(47,018.58)	(35,000.00)	12,018.58	134%
	Total Penalties	(7,294.75)	(124,687.33)	(90,000.00)	34,687.33	139%
Account Charges:						
3903-3231	Water Account Charge Revenue	(2,675.00)	(26,050.00)	(35,000.00)	(8,950.00)	74%
3903-3233	Sewer Account Charge Revenue	(1,425.00)	(13,900.00)	(20,000.00)	(6,100.00)	70%
	Total Account Charges	(4,100.00)	(39,950.00)	(55,000.00)	(15,050.00)	73%
Review Fees:						
3903-3240	Engineering Review Fees	(800.00)	(64,886.19)	(50,000.00)	14,886.19	130%
3903-3242	Engineering Fire Flow Testing	(300.00)	(2,574.72)	(1,500.00)	1,074.72	172%
3903-3243	SGP Review and Inspections	(1,600.00)	(7,600.00)	(4,000.00)	3,600.00	190%
	Total Review Fees	(2,700.00)	(75,060.91)	(55,500.00)	19,560.91	135%
Interest Earned:						
3900-3250	Bank Interest Earned		(108,348.10)	(75,000.00)	33,348.10	144%
	Total Interest Earned		(108,348.10)	(75,000.00)	33,348.10	144%
Sewer Clean Outs:						
3903-3245	Sewer Clean-Out Installation Fee			(7,000.00)	(7,000.00)	0%
	Total Sewer Clean Outs			(7,000.00)	(7,000.00)	0%
Meter Installation Revenues:						
3903-3250	Meter Fee Revenue	(3,575.00)	(65,350.00)	(45,000.00)	20,350.00	145%
3903-3260	Meter Base Installation Revenue	(9,600.00)	(84,000.00)	(70,000.00)	14,000.00	120%
	Total Meter Installation Revenues	(13,175.00)	(149,350.00)	(115,000.00)	34,350.00	130%
Industrial Pretreatment Revenue:						
3903-3255	Industrial Pretreatment Revenue	(1,302.13)	(12,360.87)	(18,000.00)	(5,639.13)	69%
	Total Industrial Pretreatment Revenue	(1,302.13)	(12,360.87)	(18,000.00)	(5,639.13)	69%
Rent/Meter Charges:						
3903-3261	Service Repairs & Equipment Rentals	(4,509.08)	(18,004.60)	(10,000.00)	8,004.60	180%
	Total Rent/Meter Charges	(4,509.08)	(18,004.60)	(10,000.00)	8,004.60	180%
Misc:						
3903-3262	Cellular Antenna Rental- BRWA portion	(6,691.49)	(58,013.18)	(73,998.00)	(15,984.82)	78%
3903-3263	Sewer Extension Revenue	(2,500.00)	(43,100.00)		43,100.00	0%
3903-3264	Sewer Pump Maintenance Revenue	(8,295.00)	(72,800.00)	(80,000.00)	(7,200.00)	91%
3903-3270	Miscellaneous Revenue	(678.60)	(14,840.24)	(8,000.00)	6,840.24	186%
3903-3275	Revenue from Communication Towers	(920.07)	(9,128.54)	(10,824.00)	(1,695.46)	84%
	Total Misc	(19,085.16)	(197,881.96)	(172,822.00)	25,059.96	115%

Bedford Regional Water Auth.
Summary of Revenue & Expenditures
For the Nine Months Ending Monday, March 31, 2025

	<u>Month</u>	<u>FY 24-25 YTD</u>	<u>FY 24-25 Budget</u>	<u>Remaining On Budget</u>	<u>Goal: 75%</u>
Fixed Asset Disposals:					
3903-3280 Sales and Disposals		(3,835.00)		3,835.00	0%
Total Fixed Asset Disposals		(3,835.00)		3,835.00	0%
Account Default Fees:					
3901-3211 Reconnect Fee Revenue	(2,400.00)	(20,230.00)	(25,000.00)	(4,770.00)	81%
3901-3212 Return Check Revenue	(420.00)	(3,535.00)	(2,500.00)	1,035.00	141%
3901-3213 Unauthorized Service Revenue		(7,000.00)	(3,000.00)	4,000.00	233%
Total Account Default Fees	(2,820.00)	(30,765.00)	(30,500.00)	265.00	101%
Contract Reimbursements:					
3201-3275 School System Operations		(20,571.60)	(51,000.00)	(30,428.40)	40%
3904-3318 Franklin County Contract Operations		(34,381.27)	(56,000.00)	(21,618.73)	61%
Total Contract Reimbursements		(54,952.87)	(107,000.00)	(52,047.13)	51%
Revenue from BRWA Operations	(1,423,854.24)	(13,976,082.76)	(17,807,409.00)	(3,831,326.24)	78%
Capital Recovery Fees:					
3000-3220 Water Capital Recovery Fees	(65,000.00)	(558,000.00)	(800,000.00)	(242,000.00)	70%
3100-3220 Sewer Capital Recovery Fees	(5,900.00)	(209,400.00)	(400,000.00)	(190,600.00)	52%
Total Capital Recovery Fees	(70,900.00)	(767,400.00)	(1,200,000.00)	(432,600.00)	64%
Cellular Antenna Site Rental-County portion:					
3903-3265 Cellular Antenna Revenue- Co. portion	(4,460.99)	(39,991.90)	(49,332.00)	(9,340.10)	81%
3903-3285 Bedford County Broadband Revenue		(9,525.95)	(6,120.00)	3,405.95	156%
Total Cellular Antenna Site Rental-County portion	(4,460.99)	(49,517.85)	(55,452.00)	(5,934.15)	89%
BOS Capital Contributions:					
3904-3310 Bedford County Debt Support	(106,359.37)	(1,000,000.00)	(1,000,000.00)		100%
Total BOS Capital Contributions	(106,359.37)	(1,000,000.00)	(1,000,000.00)		100%
Developer Line Contributions:					
3904-3315 Developer Contributions			(200,000.00)	(200,000.00)	0%
Total Developer Line Contributions			(200,000.00)	(200,000.00)	0%
ARPA Funding:					
3904-3325 Bedford ARPA Projects	(715,045.35)	(1,933,548.87)		1,933,548.87	0%
Total ARPA Funding	(715,045.35)	(1,933,548.87)		1,933,548.87	0%
Contributions from Schools:					
3904-3311 Schools Utility Locating Revenue		(1,537.40)		1,537.40	0%
Total Contributions from Schools		(1,537.40)		1,537.40	0%
Contributions from Outside agencies:					
3904-3335 Contributions from Outside Agencies		(303,955.38)		303,955.38	0%
Total Contributions from Outside agencies		(303,955.38)		303,955.38	0%
SML WTF Revenue:					
3903-3330 SML WTF Revenue		(33,903.73)	(10,000.00)	23,903.73	339%
Total SML WTF Revenue		(33,903.73)	(10,000.00)	23,903.73	339%
Developer Prepayments Redemption Revenue:					
3904-3317 Developer Capital Recovery Fee Redemption Revenue		(392,400.00)	(20,000.00)	372,400.00	1,962%
Total Developer Prepayments Redemption Revenue		(392,400.00)	(20,000.00)	372,400.00	1,962%
Customer Line Contributions:					

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		<u>Month</u>	<u>FY 24-25 YTD</u>	<u>FY 24-25 Budget</u>	<u>Remaining On Budget</u>	<u>Goal: 75%</u>
3904-3320	Customer contributions for Line Extensions		(3,500.00)		3,500.00	0%
	Total Customer Line Contributions		(3,500.00)		3,500.00	0%
Insurance Proceeds:						
3903-3290	Insurance Proceeds		(6,786.60)		6,786.60	0%
	Total Insurance Proceeds		(6,786.60)		6,786.60	0%
	Revenue from Other Sources	(896,765.71)	(4,492,549.83)	(2,485,452.00)	2,007,097.83	181%
	Total Revenue	(2,320,619.95)	(18,468,632.59)	(20,292,861.00)	(1,824,228.41)	91%

OPERATING EXPENSES

Salaries:						
4000-0010	Administration Salaries	87,861.37	793,608.51	1,372,075.40	578,466.89	58%
4000-0019	IT Oncall Stipend	800.00	5,927.05	10,400.00	4,472.95	57%
4000-0020	Administration Overtime	40.99	3,278.42	9,231.96	5,953.54	36%
4002-0010	Customer Service Salaries	31,642.32	296,525.31	405,989.60	109,464.29	73%
4002-0020	Customer Service Overtime	288.74	3,247.14	6,494.38	3,247.24	50%
4003-0010	Engineering Department Salaries	75,590.04	670,156.44	832,128.60	161,972.16	81%
4003-0019	Engineering OnCall Stipend	800.00	6,377.05	10,400.00	4,022.95	61%
4003-0020	Engineering Department Overtime	4,494.64	50,520.80	58,274.01	7,753.21	87%
4004-0010	Maintenance Department Salaries	107,498.26	990,833.60	1,424,617.20	433,783.60	70%
4004-0019	Maintenance Oncall Stipend Expense	2,200.00	18,069.67	35,100.00	17,030.33	51%
4004-0020	Maintenance Department Overtime	11,859.58	99,239.20	209,159.93	109,920.73	47%
4005-0010	Operations Department Salaries	93,786.62	962,084.31	1,367,088.60	405,004.29	70%
4005-0019	Operations Oncall Stipend		3,027.05	10,400.00	7,372.95	29%
4005-0020	Operations Department Overtime		60,363.82	97,767.03	37,403.21	62%
	Total Salaries	416,862.56	3,963,258.37	5,849,126.71	1,885,868.34	68%

General Office Expenses:

4010-0075	Board & Committee Meetings		489.20	1,000.00	510.80	49%
4010-0100	Office Supplies	(50.02)	3,057.24	8,000.00	4,942.76	38%
4010-0103	Public Outreach Expenses		6,798.17	18,525.00	11,726.83	37%
4010-0110	Building Maintenance Expense	6,813.90	53,220.30	42,500.00	(10,720.30)	125%
4010-0130	Postage and Shipping Expense	241.47	4,500.10	8,000.00	3,499.90	56%
4010-0140	Commercial Phone Charges	2,161.97	10,417.52	14,400.00	3,982.48	72%
4010-0142	Cellular Phone Service	2,390.20	16,012.16	20,480.00	4,467.84	78%
4010-0150	Building Power and Utilities	2,851.13	16,866.81	24,000.00	7,133.19	70%
4010-0155	Building Fuel Costs	1,966.00	6,334.96	6,000.00	(334.96)	106%
4010-0160	Employee Bond	42.33	380.97	680.00	299.03	56%
4010-0161	Building Insurance	358.33	3,224.97	3,025.00	(199.97)	107%
4010-0170	Advertising		10,768.46	18,000.00	7,231.54	60%
4010-0175	Bank Service charges		807.33	16,800.00	15,992.67	5%
4010-0200	Accounting Services		32,529.56	50,000.00	17,470.44	65%
4010-0220	Legal Expenses		24,080.96	18,000.00	(6,080.96)	134%
4010-0400	Board of Directors Fees	2,375.00	21,375.00	28,500.00	7,125.00	75%
4010-0401	Board Mileage Reimbursements	32.90	447.70	588.00	140.30	76%
4010-0085	Long Range Planning			42,400.00	42,400.00	0%
	Total General Office Expenses	19,183.21	211,311.41	320,898.00	109,586.59	66%

Employee Benefit & Related Expenses:

4100-0030	Payroll Taxes	30,302.78	307,573.57	442,386.00	134,812.43	70%
4100-0040	VRS Retirement and Group Life	30,385.10	206,891.94	476,387.00	269,495.06	43%
4100-0041	VRS Hybrid Disability Program	1,111.55	8,502.12	14,439.00	5,936.88	59%
4100-0050	Health Insurance	71,207.81	644,048.96	990,731.00	346,682.04	65%
4100-0055	Flexible Spending Account		1,529.76	2,500.00	970.24	61%
4100-0060	Worker's Compensation	3,085.92	27,773.28	69,714.00	41,940.72	40%
4100-0065	Employee Testing	590.10	5,269.60	8,606.00	3,336.40	61%
4100-0075	Meetings		2,678.27	14,860.00	12,181.73	18%
4100-0080	Professional Dues	50.00	5,872.47	17,410.00	11,537.53	34%
4100-0085	Training and Education	4,816.00	37,701.63	116,026.00	78,324.37	32%
4100-0086	Continuing Education	(3,235.00)	13,700.96	36,285.00	22,584.04	38%
4100-0090	Whistle Blower Hotline	661.39	661.39	500.00	(161.39)	132%

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		<u>Month</u>	<u>FY 24-25 YTD</u>	<u>FY 24-25 Budget</u>	<u>Remaining On Budget</u>	<u>Goal: 75%</u>
4100-0101	Clothing and Uniforms	1,680.31	29,106.06	62,380.00	33,273.94	47%
4100-0102	Employee & Incentive Fund		28,133.88	34,350.00	6,216.12	82%
4100-0103	Safety	8,104.17	42,562.39	80,060.00	37,497.61	53%
4100-0095	Employee Referral Program			500.00	500.00	0%
	Total Employee Benefit & Related Expenses	148,760.13	1,362,006.28	2,367,134.00	1,005,127.72	58%
Billing Expenses:						
4110-0097	Collection Agency Expense	57.40	57.40	3,000.00	2,942.60	2%
4110-0110	Bill Processing Services	37,169.47	96,071.70	117,064.00	20,992.30	82%
4110-0112	Customer Notification Expenses		2,552.28	5,000.00	2,447.72	51%
4110-0120	Customer Service Software Maintenance		68,884.10	65,736.00	(3,148.10)	105%
4110-0125	Credit Card Processing Fees	4,445.25	28,800.65	52,000.00	23,199.35	55%
4110-0175	Courier Service	537.51	4,726.14	6,840.00	2,113.86	69%
4110-0091	Bad Debt Expense Water			10,000.00	10,000.00	0%
4110-0093	Bad Debt Expense Sewer			12,500.00	12,500.00	0%
4110-0094	Bad Debt Expense Penalties/Misc.			2,500.00	2,500.00	0%
4110-0115	Meter Testing			50.00	50.00	0%
	Total Billing Expenses	42,209.63	201,092.27	274,690.00	73,597.73	73%
Information Systems Expenses:						
4120-0100	Information Systems Supplies	2,863.41	5,384.98	14,000.00	8,615.02	38%
4120-0110	Contracted Services (Network)	8,562.07	61,036.74	64,160.00	3,123.26	95%
4120-0115	Continuing Support (Software)	55,477.40	202,546.02	259,436.00	56,889.98	78%
4120-0145	Internet and WAN Communications	2,070.32	12,998.07	11,350.00	(1,648.07)	115%
	Total Information Systems Expenses	68,973.20	281,965.81	348,946.00	66,980.19	81%
Administration Supplies:						
4130-0100	Administration Supplies		460.53	2,160.00	1,699.47	21%
	Total Administration Supplies		460.53	2,160.00	1,699.47	21%
Customer Service Supplies:						
4140-0100	Customer Service Supplies	517.80	2,365.48	4,396.00	2,030.52	54%
	Total Customer Service Supplies	517.80	2,365.48	4,396.00	2,030.52	54%
Engineering Expenses:						
4210-0100	Engineering Supplies	4,310.10	22,260.44	32,973.00	10,712.56	68%
4210-0110	Engineering Reviews		31,097.40	96,000.00	64,902.60	32%
4210-0141	Locating Notification Tickets	954.50	8,335.20	13,242.00	4,906.80	63%
4210-0240	Construction testing		779.00	5,204.00	4,425.00	15%
	Total Engineering Expenses	5,264.60	62,472.04	147,419.00	84,946.96	42%
Operations Expenses:						
4220-0100	Wastewater Operations Supplies		1,427.71	1,600.00	172.29	89%
4223-0100	Water Operations Supplies	324.62	9,667.70	10,000.00	332.30	97%
	Total Operations Expenses	324.62	11,095.41	11,600.00	504.59	96%
Compliance Program Supplies:						
4221-0100	FROG Program Supplies		2,669.82	8,850.00	6,180.18	30%
	Total Compliance Program Supplies		2,669.82	8,850.00	6,180.18	30%
Pretreatment Expenses:						
4222-0100	Pretreatment Supplies/Expenses	1,228.99	24,065.72	26,900.00	2,834.28	89%
4222-0200	Backflow Supplies		6,512.70	13,500.00	6,987.30	48%
	Total Pretreatment Expenses	1,228.99	30,578.42	40,400.00	9,821.58	76%
Lab Supplies:						
4225-0100	Lab Supplies		15,620.63	18,000.00	2,379.37	87%
	Total Lab Supplies		15,620.63	18,000.00	2,379.37	87%

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	<u>Month</u>	<u>FY 24-25 YTD</u>	<u>FY 24-25 Budget</u>	<u>Remaining On Budget</u>	<u>Goal: 75%</u>
Maintenance Expenses:					
4230-0100 Maintenance Supplies	4,412.16	52,980.00	62,146.00	9,166.00	85%
Total Maintenance Expenses	4,412.16	52,980.00	62,146.00	9,166.00	85%
Vehicles & Equipment Expenses:					
4240-0100 Vehicles and Equipment Supplies	2,046.10	47,146.19	46,350.00	(796.19)	102%
4240-0110 Vehicles and Equipment Contracted Services	11,990.45	109,886.08	148,150.00	38,263.92	74%
4240-0155 Vehicles & Equipment Fuel Costs	15,486.78	80,683.39	150,000.00	69,316.61	54%
4240-0162 Vehicles and Equipment Insurance	3,434.42	30,909.78	41,597.00	10,687.22	74%
Total Vehicles & Equipment Expenses	32,957.75	268,625.44	386,097.00	117,471.56	70%
Forest Water Expenses:					
4250-0100 Forest Water Supplies	2,518.53	13,008.35	35,000.00	21,991.65	37%
4250-0110 Forest Water Contracted Services	2,220.00	21,692.60	40,000.00	18,307.40	54%
4250-0150 Forest Water Power	1,133.96	2,157.67	6,000.00	3,842.33	36%
4250-0161 Forest Water Insurance	1,933.39	17,400.51	22,098.00	4,697.49	79%
4250-0240 Forest Water Sampling and Testing	1,477.38	7,580.36	10,000.00	2,419.64	76%
4250-0300 Forest Water Purchased	61,903.48	390,210.32	721,266.00	331,055.68	54%
4250-0410 Forest Water VDH Fees		27,033.00	27,985.00	952.00	97%
4250-0101 Forest Water Meter Installations			56,000.00	56,000.00	0%
4250-0115 Forest Water System Repairs & Improvements			3,500.00	3,500.00	0%
4250-0140 Forest Water Communications			1,320.00	1,320.00	0%
Total Forest Water Expenses	71,186.74	479,082.81	923,169.00	444,086.19	52%
Well Systems Expenses:					
4260-0100 Well Systems Supplies	1,227.52	8,079.75	7,500.00	(579.75)	108%
4260-0105 Well Systems Chemicals	623.79	5,167.38	6,500.00	1,332.62	79%
4260-0110 Well Systems Contracted Services	9,474.55	20,213.30	12,000.00	(8,213.30)	168%
4260-0140 Wells Systems Communications	34.90	277.22	500.00	222.78	55%
4260-0150 Well Systems Power	596.73	4,521.74	6,000.00	1,478.26	75%
4260-0161 Well Systems Insurance	93.01	837.09	952.00	114.91	88%
4260-0240 Well Systems Sampling and Testing	204.80	996.85	5,000.00	4,003.15	20%
4260-0410 Well Systems VDH Fees		723.00	725.00	2.00	100%
4260-0101 Well Systems Meter Installations			500.00	500.00	0%
4260-0115 Well Systems Repairs & Improvements			1,000.00	1,000.00	0%
Total Well Systems Expenses	12,255.30	40,816.33	40,677.00	(139.33)	100%
SML Central Distribution Water System Expenses:					
4265-0100 SML Central Water Distribution Supplies	1,116.93	8,221.66	16,500.00	8,278.34	50%
4265-0110 SML Central Water Distribution Contracted Services	2,033.54	14,286.80	6,200.00	(8,086.80)	230%
4265-0150 SML Central Electric	84.17	720.83	840.00	119.17	86%
4265-0240 SML Central Water Distribution Sampling & Testing	223.11	2,329.71	8,000.00	5,670.29	29%
4265-0410 SML Central Water Distribution VDH Fees		4,908.00	5,002.00	94.00	98%
4265-0101 SML Central Water Distribution Meter Installations			6,500.00	6,500.00	0%
4265-0115 SML Central Water Distrib. Repairs & Improvements			2,200.00	2,200.00	0%
4265-0140 SML Communications			590.00	590.00	0%
Total SML Central Distribution Water System Expenses	3,457.75	30,467.00	45,832.00	15,365.00	66%
Highpoint Facility Expenses:					
4270-0100 Highpoint Facility Supplies		2,614.36	3,500.00	885.64	75%
4270-0105 Highpoint Facility Chemicals		3,799.04	5,000.00	1,200.96	76%
4270-0110 Highpoint Facility Contracted Services	415.47	29,187.22	8,200.00	(20,987.22)	356%
4270-0150 Highpoint Facility Power	1,106.65	9,522.27	14,500.00	4,977.73	66%
4270-0155 Highpoint Facility Fuel Costs	1,164.81	2,951.19	2,000.00	(951.19)	148%
4270-0161 Highpoint Facility Insurance	654.19	5,887.71	6,945.00	1,057.29	85%
4270-0371 Highpoint Facility Road Maintenance Fees	1,419.00	1,419.00	1,419.00		100%
Total Highpoint Facility Expenses	4,760.12	55,380.79	41,564.00	(13,816.79)	133%
SMLWTF Water Treatment Expenses:					
4330-0100 SMLWTF Water Treatment Supplies	4,835.69	63,105.45	75,300.00	12,194.55	84%
4330-0105 SMLWTF Water Treatment Chemicals	2,697.20	75,262.77	100,000.00	24,737.23	75%
4330-0110 SMLWTF Water Treatment Contracted Services	24,809.97	100,978.26	150,000.00	49,021.74	67%
4330-0140 SMLWTF Water Treatment Communications	(511.60)	490.41	1,640.00	1,149.59	30%

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		<u>Month</u>	<u>FY 24-25 YTD</u>	<u>FY 24-25 Budget</u>	<u>Remaining On Budget</u>	<u>Goal: 75%</u>
4330-0150	SMLWTF Water Treatment Power	22,637.42	190,634.86	240,000.00	49,365.14	79%
4330-0155	SMLWTF Water Treatment Fuel Costs	817.24	3,622.69	1,000.00	(2,622.69)	362%
4330-0161	SMLWTF Water Treatment Property Insurance	1,371.75	12,345.75	10,314.00	(2,031.75)	120%
4330-0240	SMLWTF Water Treatment Sampling & Testing	1,448.80	2,098.90	10,000.00	7,901.10	21%
4330-0300	SML Water Quality Monitoring		7,500.00	7,500.00		100%
4330-0370	SMLWTF Water Treatment Raw Water Fee			8,800.00	8,800.00	0%
	Total SMLWTF Water Treatment Expenses	58,106.47	456,039.09	604,554.00	148,514.91	75%
Central Water Distribution Expenses:						
4275-0100	Central Water Supplies	2,776.26	32,982.80	37,500.00	4,517.20	88%
4275-0110	Central Water Contracted Services	1,900.00	84,180.42	99,500.00	15,319.58	85%
4275-0115	Central Water Repairs & Improvements	1,037.01	8,434.04	40,000.00	31,565.96	21%
4275-0150	Central Water Power	42.53	156.17		(156.17)	0%
4275-0155	Central Water Fuel Purchases	11.47	11.47	500.00	488.53	2%
4275-0240	Central Water Sampling & Testing	734.51	4,711.28	12,750.00	8,038.72	37%
4275-0410	Central Water VDH Fees		11,418.00	11,699.00	281.00	98%
4275-0101	Central Water Meter Installations			3,750.00	3,750.00	0%
	Total Central Water Distribution Expenses	6,501.78	141,894.18	205,699.00	63,804.82	69%
Central Water Treatment Expenses:						
4276-0100	Central Water Treatment Supplies	265.73	14,745.29	48,700.00	33,954.71	30%
4276-0105	Central Water Treatment Chemicals	3,231.42	22,852.08	55,000.00	32,147.92	42%
4276-0110	Central Water Treatment Contracted Services	19,025.33	62,861.15	20,000.00	(42,861.15)	314%
4276-0140	Central Water Treatment Communications	143.55	827.58	1,020.00	192.42	81%
4276-0150	Central Water Treatment Power	10,033.97	39,192.70	38,000.00	(1,192.70)	103%
4276-0155	Central Water Treatment Fuel	299.90	299.90	1,800.00	1,500.10	17%
4276-0161	Central Water Treatment Property Insurance	1,482.51	13,342.59	23,557.00	10,214.41	57%
4276-0240	Central Water Treatment Sampling & Testing	99.90	1,019.80	1,500.00	480.20	68%
	Total Central Water Treatment Expenses	34,582.31	155,141.09	189,577.00	34,435.91	82%
Stewartsville Water Expenses:						
4280-0100	Stewartsville Water Supplies		684.50	3,000.00	2,315.50	23%
4280-0110	Stewartsville Water Contracted Services		1,880.00	2,700.00	820.00	70%
4280-0140	Stewartsville Water Communications	60.15	452.28	600.00	147.72	75%
4280-0150	Stewartsville Water Power		200.46	400.00	199.54	50%
4280-0161	Stewartsville Water Insurance	59.80	538.20	872.00	333.80	62%
4280-0240	Stewartsville Water Sampling and Testing	280.90	667.40	2,000.00	1,332.60	33%
4280-0300	Stewartsville Water Purchased	100.45	18,402.43	38,500.00	20,097.57	48%
4280-0410	Stewartsville Water VDH Fees		429.00	429.00		100%
4280-0101	Stewartsville Meter Installations			500.00	500.00	0%
4280-0115	Stewartsville Water Repairs & Improvements			2,500.00	2,500.00	0%
	Total Stewartsville Water Expenses	501.30	23,254.27	51,501.00	28,246.73	45%
Forest Sewer Expenses:						
4290-0100	Forest Sewer Supplies	23,753.31	47,058.83	65,400.00	18,341.17	72%
4290-0105	Forest Sewer Chemicals	7,761.75	63,886.25	64,000.00	113.75	100%
4290-0110	Forest Sewer Contracted Services	4,216.31	28,415.13	84,000.00	55,584.87	34%
4290-0140	Forest Sewer Communications	185.41	815.70	3,600.00	2,784.30	23%
4290-0150	Forest Sewer Power	6,412.75	45,521.85	37,200.00	(8,321.85)	122%
4290-0161	Forest Sewer Insurance	1,174.63	10,571.67	6,293.00	(4,278.67)	168%
4290-0350	Forest Sewer Treatment Costs	32,000.00	256,000.00	384,000.00	128,000.00	67%
4290-0115	Forest Sewer Repairs & Improvements			9,200.00	9,200.00	0%
4290-0155	Forest Sewer Fuel Expense			3,000.00	3,000.00	0%
4290-0240	Forest Sewer Testing			500.00	500.00	0%
	Total Forest Sewer Expenses	75,504.16	452,269.43	657,193.00	204,923.57	69%
Central Sewer Collection System Expenses:						
4291-0100	Central Sewer Supplies	43,843.52	63,279.63	65,000.00	1,720.37	97%
4291-0110	Central Sewer Coll System Contracted Services	7,171.33	69,220.56	74,500.00	5,279.44	93%
4291-0115	Central Sewer Repairs & Improvements		1,912.60	10,000.00	8,087.40	19%
4291-0150	Central Sewer Power	8,702.29	44,315.27	50,000.00	5,684.73	89%
4291-0155	Central Sewer Fuel Costs	52.28	5,434.24	3,000.00	(2,434.24)	181%
4291-0240	Central Sewer Sampling & Testing		41.00	300.00	259.00	14%

Bedford Regional Water Auth.
Summary of Revenue & Expenditures
For the Nine Months Ending Monday, March 31, 2025

	<u>Month</u>	<u>FY 24-25 YTD</u>	<u>FY 24-25 Budget</u>	<u>Remaining On Budget</u>	<u>Goal: 75%</u>
Total Central Sewer Collection System Expenses	59,769.42	184,203.30	202,800.00	18,596.70	91%
Central Sewer Treatment Expenses:					
4293-0100 Center Sewer Treatment Supplies	3,263.88	60,376.97	65,000.00	4,623.03	93%
4293-0105 Center Sewer Treatment Chemicals	19,471.15	105,185.60	125,000.00	19,814.40	84%
4293-0110 Center Sewer Treatment Contracted Services	28.32	26,841.20	80,000.00	53,158.80	34%
4293-0115 Center Sewer Sludge Tipping Fees	5,072.00	25,456.00	33,000.00	7,544.00	77%
4293-0140 Center Sewer Treatment Communications	1,206.08	5,225.37	12,000.00	6,774.63	44%
4293-0150 Center Sewer Treatment Power	11,045.87	76,962.92	120,000.00	43,037.08	64%
4293-0155 Central Sewer Fuel	207.31	906.21	1,500.00	593.79	60%
4293-0161 Center Sewer Treatment Property Insurance	1,411.48	12,703.32	19,903.00	7,199.68	64%
4293-0240 Center Sewer Treatment Sampling & Testing	3,100.38	28,408.80	46,000.00	17,591.20	62%
4293-0411 Center Sewer DEQ Charges		10,886.00	11,000.00	114.00	99%
Total Central Sewer Treatment Expenses	44,806.47	352,952.39	513,403.00	160,450.61	69%
Moneta Sewer Collection System Expenses:					
4292-0100 Moneta Sewer Supplies	1,051.06	15,206.43	15,000.00	(206.43)	101%
4292-0105 Moneta Sewer Chemicals		352.00		(352.00)	0%
4292-0110 Moneta Sewer Contracted Services	708.14	6,391.46	44,000.00	37,608.54	15%
4292-0140 Moneta Communications	34.90	277.22	400.00	122.78	69%
4292-0150 Moneta Sewer Power	2,823.21	16,832.75	18,500.00	1,667.25	91%
4292-0155 Moneta Sewer Fuel Costs		39.22	10,000.00	9,960.78	0%
4292-0240 Moneta Sewer Sampling & Testing		156.30	2,000.00	1,843.70	8%
Total Moneta Sewer Collection System Expenses	4,617.31	39,255.38	89,900.00	50,644.62	44%
Moneta Sewer Treatment Expenses:					
4294-0100 Moneta Sewer Treatment Supplies	9,313.27	17,403.53	20,000.00	2,596.47	87%
4294-0105 Moneta Sewer Treatment Chemicals		1,957.77	13,000.00	11,042.23	15%
4294-0110 Moneta Sewer Contracted Services	7,123.92	16,855.16	28,000.00	11,144.84	60%
4294-0115 Moneta Sewer Sludge Tipping Fees	434.00	4,061.00	9,500.00	5,439.00	43%
4294-0140 Moneta Sewer Treatment Communications	320.00	1,440.00	1,800.00	360.00	80%
4294-0150 Moneta Sewer Treatment Power	5,506.19	46,567.70	60,000.00	13,432.30	78%
4294-0155 Moneta Sewer Fuel		739.24	1,000.00	260.76	74%
4294-0240 Moneta Sewer Treatment Sampling & Testing	2,355.46	17,569.94	20,000.00	2,430.06	88%
4294-0411 Moneta Sewer DEQ Charges		3,408.00	3,300.00	(108.00)	103%
4294-0161 Moneta Sewer Treatment Property Insurance			7,801.00	7,801.00	0%
Total Moneta Sewer Treatment Expenses	25,052.84	110,002.34	164,401.00	54,398.66	67%
Montvale Sewer Expenses:					
4295-0100 Montvale Sewer Supplies		5,324.86	10,000.00	4,675.14	53%
4295-0105 Montvale Sewer Chemicals		670.60	1,400.00	729.40	48%
4295-0110 Montvale Sewer Contracted Services	2,550.00	39,756.91	8,000.00	(31,756.91)	497%
4295-0140 Montvale Communications	25.25	175.06	300.00	124.94	58%
4295-0150 Montvale Sewer Power	1,161.89	8,762.10	500.00	(8,262.10)	1,752%
4295-0155 Montvale Sewer Fuel Costs		73.35	250.00	176.65	29%
4295-0161 Montvale Sewer Insurance	68.33	614.97	1,101.00	486.03	56%
4295-0240 Montvale Sewer Sampling & Testing	740.90	4,270.73	10,000.00	5,729.27	43%
4295-0411 Montvale Sewer DEQ charges		2,727.00	2,500.00	(227.00)	109%
Total Montvale Sewer Expenses	4,546.37	62,375.58	34,051.00	(28,324.58)	183%
Montvale Sewer Collection System Expenses:					
4296-0110 Montvale Sewer Collection Contracted Services		480.00	2,500.00	2,020.00	19%
4296-0100 Montvale Sewer Collection Supplies			4,000.00	4,000.00	0%
Total Montvale Sewer Collection System Expenses		480.00	6,500.00	6,020.00	7%
Mariners Landing Sewer Expenses:					
4340-0100 Mariners Landing Sewer Supplies	170.20	5,007.60	37,000.00	31,992.40	14%
4340-0110 Mariners Landing Sewer Contracted Services	984.96	20,823.18	34,000.00	13,176.82	61%
4340-0140 Mariners Landing Sewer Communication	235.94	628.92	2,400.00	1,771.08	26%
4340-0150 Mariners Landing Sewer Power	2,578.91	19,388.35	28,000.00	8,611.65	69%
4340-0240 Mariners Landing Sewer Sampling & Testing	620.40	2,647.40	3,500.00	852.60	76%
4340-0105 Mariners Landing Sewer Chemicals			1,500.00	1,500.00	0%
4340-0155 Mariners Landing Sewer Fuel Costs			2,000.00	2,000.00	0%
4340-0161 Mariners Landing Sewer Property Insurance			2,400.00	2,400.00	0%

Bedford Regional Water Auth.
Summary of Revenue & Expenditures
For the Nine Months Ending Monday, March 31, 2025

	<u>Month</u>	<u>FY 24-25 YTD</u>	<u>FY 24-25 Budget</u>	<u>Remaining On Budget</u>	<u>Goal: 75%</u>
Total Mariners Landing Sewer Expenses	4,590.41	48,495.45	110,800.00	62,304.55	44%
Cedar Rock Sewer Expenses:					
4350-0100 Cedar Rock Sewer Supplies	(191.83)	3,801.91	10,000.00	6,198.09	38%
4350-0105 Cedar Rock Sewer Chemicals		670.60	1,000.00	329.40	67%
4350-0110 Cedar Rock Sewer Contracted Services		3,410.61	12,000.00	8,589.39	28%
4350-0140 Cedar Rock Sewer Communication	34.90	277.22	400.00	122.78	69%
4350-0150 Cedar Rock Sewer Power	1,033.11	9,002.42	9,500.00	497.58	95%
4350-0161 Cedar Rock Sewer Property Insurance	14.75	132.75	100.00	(32.75)	133%
4350-0240 Cedar Rock Sewer Sampling & Testing	211.10	1,360.60	900.00	(460.60)	151%
4350-0411 Cedar Rock Sewer DEQ Permit Fees		2,727.00	2,600.00	(127.00)	105%
4350-0155 Cedar Rock Sewer Fuel Costs			500.00	500.00	0%
Total Cedar Rock Sewer Expenses	1,102.03	21,383.11	37,000.00	15,616.89	58%
Paradise Point Water Expenses:					
4360-0100 Paradise Point Supplies	2,619.32	3,810.34	5,000.00	1,189.66	76%
4360-0105 Paradise Point Chemicals	623.79	1,790.31	5,000.00	3,209.69	36%
4360-0110 Paradise Point Contracted Services	3,462.00	11,468.32	10,000.00	(1,468.32)	115%
4360-0150 Paradise Point electric	177.89	901.61	5,000.00	4,098.39	18%
4360-0161 Paradise Point Property Insurance	3.00	27.00		(27.00)	0%
4360-0240 Paradise Point Sampling and Testing	176.30	605.50	1,000.00	394.50	61%
4360-0140 Paradise Point Communications			350.00	350.00	0%
4360-0155 Paradise Point Fuel Costs			100.00	100.00	0%
4360-0410 Paradise Point VDH Fees			75.00	75.00	0%
Total Paradise Point Water Expenses	7,062.30	18,603.08	26,525.00	7,921.92	70%
Schools Sewer Expenses:					
4300-0100 Schools Operations Supplies	419.78	5,417.12	10,000.00	4,582.88	54%
4300-0105 Schools Chemicals	266.00	5,662.71	10,000.00	4,337.29	57%
4300-0110 Schools Contracted Services	607.54	607.54	15,000.00	14,392.46	4%
4300-0240 Schools Sampling and Testing	133.80	1,075.60	8,500.00	7,424.40	13%
Total Schools Sewer Expenses	1,427.12	12,762.97	43,500.00	30,737.03	29%
Mariners Landing Water Expenses:					
4315-0240 Mariners Landing Sampling Expenses		284.00		(284.00)	0%
Total Mariners Landing Water Expenses		284.00		(284.00)	0%
Franklin County Operations:					
4320-0100 Franklin County Supplies		(1,534.00)	6,000.00	7,534.00	(26%)
4320-0110 Franklin County Contracted		353.88		(353.88)	0%
4320-0105 Franklin County Chemicals			7,000.00	7,000.00	0%
4320-0240 Franklin County Sampling & Testing			500.00	500.00	0%
Total Franklin County Operations		(1,180.12)	13,500.00	14,680.12	(9%)
Total Operating Expenditures	1,160,524.85	9,150,464.38	13,844,008.71	4,693,544.33	66%
Depreciation:					
4400-0810 Office Depreciation			13,000.00	13,000.00	0%
4400-0811 Information Systems Depreciation			51,000.00	51,000.00	0%
4400-0812 Vehicles and Equipment Depreciation			300,000.00	300,000.00	0%
4400-0813 Forest Water Depreciation			760,000.00	760,000.00	0%
4400-0814 Lakes Water Depreciation			35,000.00	35,000.00	0%
4400-0815 SML Central Depreciation			410,000.00	410,000.00	0%
4400-0816 Stewartsville Water Depreciation			50,000.00	50,000.00	0%
4400-0817 Forest Sewer Depreciation			575,000.00	575,000.00	0%
4400-0818 Montvale Sewer Depreciation			83,000.00	83,000.00	0%
4400-0819 Amortization Expense			600.00	600.00	0%
4400-0820 Studies Depreciation Expense			27,000.00	27,000.00	0%
4400-0821 Moneta Sewer Depreciation			451,000.00	451,000.00	0%
4400-0822 Central Sewer Depreciation			510,000.00	510,000.00	0%
4400-0823 Center Water Depreciation			440,000.00	440,000.00	0%
4400-0824 SML Water Treatment Facility Depreciation			820,000.00	820,000.00	0%
4400-0825 Mariners Landing Sewer Depreciation			62,000.00	62,000.00	0%

Bedford Regional Water Auth.
Summary of Revenue & Expenditures
For the Nine Months Ending Monday, March 31, 2025

	<u>Month</u>	<u>FY 24-25 YTD</u>	<u>FY 24-25 Budget</u>	<u>Remaining On Budget</u>	<u>Goal: 75%</u>
Total Depreciation			4,587,600.00	4,587,600.00	0%
Lynchburg Debt Service Paid:					
4500-0640 Lynchburg Sewer Interest			1,574.00	1,574.00	0%
Total Lynchburg Debt Service Paid			1,574.00	1,574.00	0%
2014 VRA Interest:					
4500-0660 VRA 2014 Interest (2005 Refunding)		38,640.63	58,347.00	19,706.37	66%
Total 2014 VRA Interest		38,640.63	58,347.00	19,706.37	66%
2015 VRA Interest:					
4500-0665 VRA 2015 Interest		471,903.13	931,306.00	459,402.87	51%
Total 2015 VRA Interest		471,903.13	931,306.00	459,402.87	51%
Assumed Debt from City:					
4500-0650 Assumed Debt from Town- Interest		35,901.50	35,902.00	0.50	100%
Total Assumed Debt from City		35,901.50	35,902.00	0.50	100%
VRA 2020 Interest (ESCO project):					
4500-0675 VRA 2020 Interest (ESCO)		59,687.51	114,122.00	54,434.49	52%
Total VRA 2020 Interest (ESCO project)		59,687.51	114,122.00	54,434.49	52%
VA Water Facilities Revolving Loan Interest:					
4500-0680 VA Water Facilities Revolving Fund Interest		48,300.37		(48,300.37)	0%
Total VA Water Facilities Revolving Loan Interest		48,300.37		(48,300.37)	0%
Total Interest and Debt Service		654,433.14	1,141,251.00	486,817.86	57%
Total Exp., Depr. and Debt Service	1,160,524.85	9,804,897.52	19,572,859.71	9,767,962.19	50%
Total Revenues Less Oper Expense	(1,160,095.10)	(8,663,735.07)	(720,001.29)	7,943,733.78	1,203%
Gross Cash Before Capital Exp	(1,160,095.10)	(8,663,735.07)	(720,001.29)	7,943,733.78	1,203%
Less non-debt Capital Contributions	(715,045.35)	(2,668,845.38)	(230,000.00)	2,438,845.38	1,160%
(Earnings)/loss before BRWA Capital Outlays	(445,049.75)	(5,994,889.69)	(490,001.29)	5,504,888.40	1,223%

BRWA Cash Flow Analysis- Truist Checking Account

Description	July-24	August-24	September-24	October-24	November-24	December-24	January-25	February-25	March-25	April-25	May-25	June-25	YTD Total
Starting Balance	\$ 3,344,322.10	\$ 4,629,254.78	\$ 4,907,723.68	\$ 3,774,253.79	\$ 4,553,101.28	\$ 4,304,962.72	\$ 2,646,152.24	\$ 2,396,521.00	\$ 1,656,055.12				
DEBITS													
Debits from Operations													
Capital Contributions/Asset Sales and Dispos:	\$ 4,900.00	\$ 870,893.00	\$ -	\$ 23,700.00	\$ 435.00	\$ 3,600.00	\$ 1,685.00	\$ 3,350.00	\$ -				\$ 908,563.00
Cash From Operations	\$ 1,961,647.96	\$ 1,664,050.73	\$ 1,754,820.74	\$ 1,595,129.04	\$ 1,390,390.14	\$ 1,569,024.72	\$ 2,056,295.50	\$ 1,155,478.84	\$ 1,437,377.83				\$ 14,584,215.50
Total Cash from Operations:	\$ 1,966,547.96	\$ 2,534,943.73	\$ 1,754,820.74	\$ 1,618,829.04	\$ 1,390,825.14	\$ 1,572,624.72	\$ 2,057,980.50	\$ 1,158,828.84	\$ 1,437,377.83	\$ -	\$ -	\$ -	\$ 15,492,778.50
Debits from Non-Operating Sources													
County CIP & Debt Service	\$ -	\$ -	\$ 893,640.63	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 106,359.37				\$ 1,000,000.00
Transfers from Reserve Accounts	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -				\$ -
Transfers from VRA Project Fund & Other ag	\$ 1,112,385.94	\$ -	\$ -	\$ 1,141,585.76	\$ -	\$ -	\$ -	\$ -	\$ -				\$ 2,253,971.70
Transfers from Escrow Account	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -				\$ -
Transfers from Capital & Replacement Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -				\$ -
Transfers in Deposit Refund Program Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -				\$ -
Transfers from Economic Dev. Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -				\$ -
Transfers In Debt Service Fund	\$ -	\$ -	\$ 1,071,903.13	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 513,837.51				\$ 1,585,740.64
Total Cash from Non Operating:	\$ 1,112,385.94	\$ -	\$ 1,965,543.76	\$ 1,141,585.76	\$ -	\$ -	\$ -	\$ -	\$ 620,196.88	\$ -	\$ -	\$ -	\$ 4,839,712.34
Total Debits (Oper. and Non-Oper.)	\$ 3,078,933.90	\$ 2,534,943.73	\$ 3,720,364.50	\$ 2,760,414.80	\$ 1,390,825.14	\$ 1,572,624.72	\$ 2,057,980.50	\$ 1,158,828.84	\$ 2,057,574.71	\$ -	\$ -	\$ -	\$ 20,332,490.84
CREDITS													
Credits for Operating Expenditures	\$ 1,096,031.82	\$ 1,252,717.86	\$ 938,796.80	\$ 1,130,408.36	\$ 1,099,524.90	\$ 1,014,006.33	\$ 1,073,799.88	\$ 805,541.56	\$ 852,669.18				\$ 9,263,496.69
Credits for Non-Operating Expenditures													
Payments on Capital Projects	\$ 541,691.41	\$ 647,478.98	\$ 1,032,639.32	\$ 494,880.96	\$ 535,327.81	\$ 1,513,094.87	\$ 877,533.87	\$ 471,691.42	\$ 424,037.19				\$ 6,538,375.83
Payments on Debt Service	\$ -	\$ -	\$ 2,430,231.27	\$ -	\$ -	\$ -	\$ -	\$ 617,950.75	\$ -				\$ 3,048,182.02
Transfers to Debt Service Account	\$ -	\$ 200,000.00	\$ -	\$ 200,000.00	\$ -	\$ 400,000.00	\$ 200,000.00	\$ -	\$ -				\$ 1,000,000.00
Transfers to Capital Account	\$ -	\$ -	\$ -	\$ 152,167.00	\$ -	\$ -	\$ 152,167.00	\$ -	\$ -				\$ 304,334.00
Transfers to Replacement Fund	\$ 152,167.00	\$ 152,167.00	\$ 152,167.00	\$ -	\$ -	\$ 304,334.00	\$ -	\$ -	\$ 304,334.00				\$ 1,065,169.00
Transfers to Deposit Refund Program	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -				\$ -
Transfers to Investment Account	\$ -	\$ -	\$ 300,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -				\$ 300,000.00
Transfers to Escrow Account	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -				\$ -
Transfers to SML WTF Depreciation Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -				\$ -
Payments/Transfers to Economic Development Fund	\$ 4,110.99	\$ 4,110.99	\$ -	\$ 4,110.99	\$ 4,110.99	\$ -	\$ 4,110.99	\$ 4,110.99	\$ 4,110.99				\$ 28,776.93
Total Non-Operating Expenditures:	\$ 697,969.40	\$ 1,003,756.97	\$ 3,915,037.59	\$ 851,158.95	\$ 539,438.80	\$ 2,217,428.87	\$ 1,233,811.86	\$ 1,093,753.16	\$ 732,482.18	\$ -	\$ -	\$ -	\$ 12,284,837.78
Total Credits (Oper. and Non-Oper.)	\$ 1,794,001.22	\$ 2,256,474.83	\$ 4,853,834.39	\$ 1,981,567.31	\$ 1,638,963.70	\$ 3,231,435.20	\$ 2,307,611.74	\$ 1,899,294.72	\$ 1,585,151.36	\$ -	\$ -	\$ -	\$ 21,548,334.47
Ending Cash Balance	\$ 4,629,254.78	\$ 4,907,723.68	\$ 3,774,253.79	\$ 4,553,101.28	\$ 4,304,962.72	\$ 2,646,152.24	\$ 2,396,521.00	\$ 1,656,055.12	\$ 2,128,478.47	\$ -	\$ -	\$ -	

COMMITTEE MEETING SUMMARY

To: Board of Directors
From: Jill Underwood, Director of Finance
Date: April 7, 2025
Re: Finance Committee Meeting – March 26, 2025

A meeting of the Finance Committee of the Bedford Regional Water Authority was held on **March 26, 2025 at 2:00 p.m.**; all attendees joined the meeting virtually via Zoom.

Committee Members Present: Jay Gray
Kevin Mele

Staff Present:..... Brian Key –Executive Director
Rhonda English – Deputy Director
Jill Underwood – Director of Finance
Megan Pittman- Director of Administration

Following is a summary of the discussions that took place at the meeting:

1. Call to Order

The meeting was called to order at approximately 2:00pm

2. Review Draft FY 2025-2026 Operating Budget

Mrs. Underwood summarized the 2025-2026 fiscal year budget.

The original draft from managers placed the budget in a \$1.3M deficit. The Directors reviewed the draft and revised the requests, took out new position requests, only vacancies are being filled. Rates were reviewed and adjusted to balance the budget and provide at least \$340k in CIP funding.

Other items to note in this budget:

- *Current CPI is 2.8%*
- *Health insurance rates increased 8.2%*
- *Salaries have a placeholder for an increase, in addition to funding for progression, licenses and salary survey adjustments.*
- *Goal is to continue to fund replacement accounts*
- *Debt- FY26 is the last year for the Town assumed debt, the 2005 VRA debt, and the \$1M moral obligation from the County. The Ivy Creek debt is higher for FY26, as principal repayment begins after construction is completed.*

To: Board of Directors
From: Jill Underwood, Director of Finance
Date: April 7, 2025
Re: Finance Committee Meeting – March 26, 2025

Operating Revenues are proposed to increase 6.4% from current FY. The revised contract with Bedford County Schools will fully fund a Wastewater Operator position. There is revenue for Franklin County operations (or associated expenses), as that contracted ceased in September 2024.

Operating Expenses are proposed to increase 6% from the current year- in addition to personnel related expenses, there are increases for various categories including sampling/testing, chemicals and contracted services.

3. Discuss Rates for FY 2026

With this draft, rates are proposed to increase as follows:

Water 5.5%, \$3/month- based on average usage of 4,000 gallons/month

Sewer 4.8%, \$3/month- based on average usage of 4,000 gallons/month

There was discussion about the rate model and lower revenue projections for the upcoming year than the current year. It has been several years since the model was calibrated with actual customer counts and revenue amounts, the model projects based on a percentage of growth. Staff will review and recalibrate the model prior to the next Committee meeting on April 2nd.

4. Review Draft FY 2025-2026 Capital Projects Budget

The capital projects list was not discussed at this meeting.

5. Other business

none

6. Motion to Adjourn

The meeting adjourned at approximately 3:15 pm.

COMMITTEE MEETING SUMMARY

To: Board of Directors
From: Jill Underwood, Director of Finance
Date: April 7, 2025
Re: Finance Committee Meeting – April 2, 2025

A meeting of the Finance Committee of the Bedford Regional Water Authority was held on **April 2, 2025 at 2:00 p.m.** virtually on Zoom.

Committee Members Present: Jay Gray
Kevin Mele
Bob Flynn

Staff Present:..... Brian Key –Executive Director
Rhonda English – Deputy Director
Jill Underwood – Director of Finance
Megan Pittman- Director of Administration

Following is a summary of the discussions that took place at the meeting:

1. Call to Order

The meeting was called to order at approximately 2:00pm

2. Review Draft FY 2025-2026 Operating Budget

Following the meeting on March 26, the rate model was calibrated with actual customer counts. Also, based on feedback from the Personnel Committee the percentage for salary increases was changed to 4% instead of the 5% that had been shown in the budget.

Rates were compared to those of neighboring localities (City of Lynchburg, Western Virginia Water Authority and Campbell County Utilities and Service Authority). Based on customer counts and miles of water and sewer lines, BRWA has a higher population density, thus the need to higher rates. The geographical area for BRWA is inefficient and makes it more expensive to service than local counterparts.

To: Board of Directors
From: Jill Underwood, Director of Finance
Date: April 7, 2025
Re: Finance Committee Meeting – April 2, 2025

3. Discuss Rates for FY 2026

Various scenarios were discussed for rates increases, including increases to base and commodity rates and a combination of both. After discussing the future capital needs, it was decided to present the following to the Board at the April meeting:

\$2/month increase to both water and sewer base rates

\$0.25/1,000 gallons increase to both water and sewer commodity rate

This combination of a rate increase provides capital funding in the amount of \$664,498

4. Review Draft FY 2025-2026 Capital Projects Budget

Ms. English listed the critical projects that need funding. There was discussion about increasing the commodity rate to cover critical capital needs. There was also discussion about the Montvale Water Company and the concerns of the financial impact should the BRWA be required or desire to take over operations of that small system.

5. Other business

none

6. Motion to Adjourn

The meeting adjourned at approximately 3:17 pm.

Bedford Regional Water Authority
Fiscal Year 2025-2026 Budget Summary

	Current Fiscal Year 2024-2025			2025-2026
	FY 24-25 Budget	Recent Balance	Projected to June 2025	PROPOSED Budget
a. Operating Revenues	\$ 17,823,529	\$ 11,181,823	\$ 19,279,005	\$ 18,855,041
b. Projected Capital Recovery Fee Revenue	\$ 1,200,000	\$ 638,800	\$ 1,101,379	\$ 1,200,000
c. Other Revenues & Support for Operations	\$ 1,269,332	\$ 932,332	\$ 1,066,710	\$ 1,304,692
d. Total Revenues for Operations & Debt	\$ 20,292,861	\$ 12,752,955	\$ 21,447,093	\$ 21,359,733
e. Operating Expenditures	\$ 13,844,018	\$ 7,083,306	\$ 12,252,631	\$ 14,290,657
f. Debt Service & Fees	\$ 3,961,596	\$ 588,182	\$ 3,961,596	\$ 4,272,579
g. Total Expenditures & Debt Service	\$ 17,805,614	\$ 7,671,488	\$ 16,214,227	\$ 18,563,235
h. Operating Revenue for Coverage (d. - g.)				\$ 2,796,498

Comparisons	
Difference 24-25 budget 25-26 proposed	Difference 24-25 budget 25-26 proposed
\$ 1,455,476	\$ 1,031,512
\$ (98,621)	\$ -
\$ (202,622)	\$ 35,360
\$ 1,154,232	\$ 1,066,872
\$ (1,591,387)	\$ 446,639
\$ -	\$ 310,983
\$ (1,591,387)	\$ 757,621

Capital Projects and Reserve Setasides		Per Month	Annual
i. Vehicle and Equipment Replacements	\$	40,000	\$ 480,000
j. Computer and SCADA Equipment Replacements	\$	2,500	\$ 30,000
k. Meter Replacement (should be 10 year plan, per meter replacement policy)	\$	25,000	\$ 300,000
l. Waterline Replacement (needed for older leaking systems)	\$	33,000	\$ 396,000
m. Water Facility Set asides Plants and Pump Stations	\$	12,500	\$ 150,000
n. Sewerline Replacement (required by consent order, needed in Center District)	\$	28,000	\$ 336,000
o. Sewer Facility Set asides Plants and Pump Stations	\$	12,500	\$ 150,000
p. Tank Rehabilitation	\$	6,667	\$ 80,000
q. SML Facility Depreciation Reserve	\$	17,500	\$ 210,000
r. Cell Tower Funds for Economic Development	\$	-	
s. Total Replacement Reserved Capital	\$		2,132,000

Comparisons	
Prior FY 2024-2025	Future FY 2026-2027
\$ 480,000	\$ 600,000
\$ 30,000	\$ 80,000
\$ 300,000	\$ 375,000
\$ 360,000	\$ 450,000
\$ 120,000	\$ 210,000
\$ 336,000	\$ 450,000
\$ 120,000	\$ 210,000
\$ 80,000	\$ 100,000
\$ 210,000	\$ 250,000
\$ -	
\$ 2,036,000	\$ 2,725,000

t. **Operating Coverage minus Replacement Capital (h.-r.)** **\$ 664,498**

Operating Revenue

Account #	Description	Current Fiscal Year 2024-2025				Fiscal Year 2025-2026			
		Existing Budget	Balance as of 1/31/2025	Percent Collected (Goal 58%)	Projected to June 2025	FY 25-26 PROPOSED Budget	% Difference from FY 24-25 Budget	\$ Difference from FY 24-25 Budget	Difference from Projected June 2025
3000-3000	Water Sales - Direct	\$ 11,209,533	\$ 6,579,894	59%	\$ 11,344,645	\$ 11,270,218	1%	\$ 60,685	-1%
3000-3050	Water Sales - Contract	\$ 269,567	\$ 90,869	34%	\$ 156,670	\$ 130,638	-52%	\$ (138,929)	-17%
3000-3100	Paradise Point Water	\$ 14,100	\$ 7,885	56%	\$ 13,595	\$ 14,400	2%	\$ 300	6%
3100-3000	Sewer Sales - Direct	\$ 5,403,187	\$ 3,655,301	68%	\$ 6,302,244	\$ 6,451,248	19%	\$ 1,048,061	2%
3100-3025	Mariners Landing Sewer Revenue	\$ 135,600	\$ 85,240	63%	\$ 146,965	\$ 138,310	2%	\$ 2,710	-6%
3100-3050	Cedar Rock Sewer Revenue	\$ 39,600	\$ 25,648	65%	\$ 44,221	\$ 40,390	2%	\$ 790	-9%
3902-3211	Water Penalty Revenue	\$ 55,000	\$ 64,243	117%	\$ 110,764	\$ 60,000	9%	\$ 5,000	-46%
3902-3213	Sewer Penalty Revenue	\$ 35,000	\$ 38,359	110%	\$ 66,137	\$ 40,000	14%	\$ 5,000	-40%
3903-3231	Water Account Charges	\$ 35,000	\$ 20,750	59%	\$ 35,776	\$ 35,000	0%	\$ -	-2%
3903-3233	Sewer Account Charges	\$ 20,000	\$ 11,100	56%	\$ 19,138	\$ 20,000	0%	\$ -	5%
3903-3240	Engineering Review Fees	\$ 50,000	\$ 62,588	125%	\$ 107,910	\$ 50,000	0%	\$ -	-54%
3903-3242	Engineering Fire Flow Testing	\$ 1,500	\$ 2,275	152%	\$ 3,922	\$ 1,500	0%	\$ -	-62%
3903-3243	SGP review & inspections	\$ 4,000	\$ 5,000	125%	\$ 8,621	\$ 4,000	0%	\$ -	-54%
3900-3250	Bank Interest Earned	\$ 75,000	\$ 102,436	137%	\$ 176,614	\$ 100,000	33%	\$ 25,000	-43%
3900-3251	VRA Interest Earned	\$ -	\$ -	#DIV/0!	\$ -	\$ -	#DIV/0!	\$ -	#DIV/0!
3903-3245	Sewer Clean-out Installation Fee	\$ 7,000	\$ -	0%	\$ -	\$ 7,000	0%	\$ -	#DIV/0!
3903-3250	New Meter Fee Revenue	\$ 45,000	\$ 58,200	129%	\$ 100,345	\$ 50,000	11%	\$ 5,000	-50%
3903-3255	Industrial Pretreatment Revenue	\$ 18,000	\$ 9,734	54%	\$ 16,782	\$ 20,000	11%	\$ 2,000	19%
3903-3260	Meter Setting Fee Revenue	\$ 70,000	\$ 63,200	90%	\$ 108,966	\$ 70,000	0%	\$ -	-36%
3903-3261	Service Repair and Equipment Rentals	\$ 10,000	\$ 13,496	135%	\$ 23,268	\$ 15,000	50%	\$ 5,000	-36%
3903-3262	Cellular Antenna Site Rental	\$ 73,998	\$ 45,155	61%	\$ 77,854	\$ 80,298	9%	\$ 6,300	3%
3903-3263	Sewer Extension Revenue	\$ -	\$ 38,100	#DIV/0!	\$ 65,690				
3903-3264	Sewer Pump Maintenance Revenue	\$ 80,000	\$ 56,350	70%	\$ 97,155	\$ 105,000	31%	\$ 25,000	8%
3903-3270	Miscellaneous Revenue	\$ 8,000	\$ 13,764	172%	\$ 23,731	\$ 10,000	25%	\$ 2,000	-58%
3903-3275	Revenue from Communication Towers (no rev. sh	\$ 10,824	\$ 7,288	67%	\$ 12,566	\$ 11,040	2%	\$ 216	-12%
3901-3211	Reconnect Fee Revenue	\$ 25,000	\$ 16,450	66%	\$ 28,362	\$ 25,000	0%	\$ -	-12%
3901-3213	Unauthorized Service Revenue	\$ 3,000	\$ 7,000	233%	\$ 12,069	\$ 3,000	0%	\$ -	
3901-3212	Return Check Revenue	\$ 2,500	\$ 3,115	125%	\$ 5,371	\$ 3,000	20%	\$ 500	-44%
3201-3275	School WWTP reimbursements	\$ 51,000	\$ 20,572	40%	\$ 35,468	\$ 100,000	96%	\$ 49,000	182%
3202-3276	Mariners Landing Contract Operations	\$ -	\$ -	#DIV/0!	\$ -	\$ -	#DIV/0!	\$ -	
3904-3318	Franklin County Contract Operations	\$ 56,000	\$ 34,381	61%	\$ 59,278	\$ -	-100%	\$ (56,000)	-100%

Operating Revenue

Current Fiscal Year 2024-2025				Fiscal Year 2025-2026			
Existing Budget	Balance as of 1/31/2025	Percent Collected (Goal 58%)	Projected to June 2025	FY 25-26 PROPOSED Budget	% Difference from FY 24-25 Budget	\$ Difference from FY 24-25 Budget	Difference from Projected June 2025

Account #	Description	Existing Budget	1/31/2025	58%)	June 2025	PROPOSED Budget	Budget	Budget	June 2025
	Operating Revenue	\$ 17,807,409	\$ 11,138,393		\$ 19,204,126	\$ 18,855,041	5.9%	\$ 1,047,632	-2%

Operating Revenue

Account #	Description	Current Fiscal Year 2024-2025				Fiscal Year 2025-2026			
		Existing Budget	Balance as of 1/31/2025	Percent Collected (Goal 58%)	Projected to June 2025	FY 25-26 PROPOSED Budget	% Difference from FY 24-25 Budget	\$ Difference from FY 24-25 Budget	Difference from Projected June 2025
3000-3200	Water Capital Recovery Fees	\$ 800,000	\$ 453,000	57%	\$ 781,034	\$ 800,000	0%	\$ -	2%
3100-3220	Sewer Capital Recovery Fees	\$ 400,000	\$ 185,800	46%	\$ 320,345	\$ 400,000	0%	\$ -	25%
3900-3240	Engineering Plan Sales	\$ -		#DIV/0!	\$ -	\$ -	#DIV/0!	\$ -	#DIV/0!
3903-3265	Cellular Antenna Site Rental- County portion	\$ 49,332	\$ 31,420	64%	\$ 54,172	\$ 53,532	9%	\$ 4,200	-1%
3903-3280	Sales & Disposals	\$ -	\$ 485	#DIV/0!	\$ 836	\$ -	#DIV/0!	\$ -	-100%
3903-3281	Gain/Loss on Fixed Assets			#DIV/0!	\$ -	\$ -	#DIV/0!	\$ -	#DIV/0!
3903-3285	Bedford Co Broadband Revenue	\$ 6,120	\$ 9,526	156%	\$ 16,424	\$ 11,160	82%		-32%
3903-3330	SML WTF Revenue (monthly bank interest)	\$ 10,000	\$ 33,904	339%	\$ 58,455	\$ 20,000	100%		-66%
3903-3290	Insurance proceeds (from prior FY)	\$ -	\$ 6,787	#DIV/0!	\$ 11,701		#DIV/0!		-100%
3904-3305	Bedford Co Support- Forest Sewer	\$ -		#DIV/0!	\$ -	\$ -	#DIV/0!		#DIV/0!
3904-3310	BOS Capital Contributions	\$ 1,000,000	\$ 893,641	89%	\$ 1,000,000	\$ 1,000,000	0%	\$ -	0%
3904-3311	Schools Utility Locating Revenue		\$ 1,537	#DIV/0!	\$ 2,651		#DIV/0!		-100%
3904-3312	Donated Assets	\$ -		#DIV/0!	\$ -	\$ -	#DIV/0!	\$ -	#DIV/0!
3904-3315	Developer Line Contributions	\$ 200,000	\$ -	0%	\$ -	\$ 200,000	0%	\$ -	#DIV/0!
3904-3316	Contributions from WVWA (SML WTP)	\$ -		#DIV/0!	\$ -	\$ -	#DIV/0!	\$ -	#DIV/0!
3904-3317	Developer Capital Recovery Fee Redemptions	\$ 20,000	\$ 392,400	1962%	\$ 676,552	\$ 20,000	0%	\$ -	-97%
3904-3325	Town of Bedford ARPA Projects		\$ 1,218,504		\$ 2,100,868				
3904-3335	Contributions from Outside Agencies	\$ -	\$ 303,955	#DIV/0!	\$ 524,061		#DIV/0!		-100%
3904-3340	Bedford County Projects (Moneta Park)	\$ -			\$ -		#DIV/0!		#DIV/0!
3904-3320	Customer Line Contributions		\$ 3,500	#DIV/0!	\$ 6,034		#DIV/0!	\$ -	-100%
Other Revenue and Contributions		\$ 2,485,452	\$ 3,534,458		\$ 5,553,134	\$ 2,504,692	0.8%	\$ 19,240	0%
								\$ -	
Total Revenue		\$ 20,292,861	\$ 14,672,851		\$ 24,757,260	\$ 21,359,733	5.3%	\$ 1,066,872	0%

Operating Expenses

		Current Fiscal Year 2024-2025			Fiscal Year 2025-2026			
		Existing Budget	Balance as of 1/31/2025	Projected to June 2025	FY 25-26 PROPOSED Budget	% Difference from FY 24-25 Budget	\$ Difference from FY 24-25 Budget	Difference from Projected June 2025
Account #	Description							
Salaries								
4000-0010	Salaries	\$ 5,401,899	\$ 2,901,943	\$ 5,003,350	\$ 5,850,583	8.3%	\$ 448,684	17%
4000-0019	On call Stipend	\$ 66,300	\$ 25,801	\$ 44,484	\$ 80,600	22%	\$ 14,300	81%
4000-0020	Overtime	\$ 380,927	\$ 181,497	\$ 312,926	\$ 461,767	21%	\$ 80,840	48%
4006-0010	Contracted & Intern Salaries		\$ -				\$ -	#DIV/0!
4000-4006	Salaries Total	\$ 5,849,126	\$ 3,109,241	\$ 5,360,760	\$ 6,392,950	9.3%	\$ 543,824	19.3%
General Office Expenses								
4010-0075	Board & Committee Meetings	\$ 1,000	\$ 410	\$ 707	\$ 1,000	0%	\$ -	41%
4010-0085	Long Range Planning	\$ 42,400	\$ -	\$ -	\$ 37,500		\$ (4,900)	#DIV/0!
4010-0100	Supplies	\$ 8,000	\$ 2,660	\$ 4,587	\$ 8,000	0%	\$ -	74%
4010-0103	Public Outreach Expenses	\$ 18,525	\$ 5,079	\$ 8,757	\$ 14,000	-24%	\$ (4,525)	60%
4010-0110	Building Maintenance Expense	\$ 42,500	\$ 38,347	\$ 66,115	\$ 52,000	22%	\$ 9,500	-21%
4010-0130	Postage & Shipping Expense	\$ 8,000	\$ 4,083	\$ 7,040	\$ 8,500	6%	\$ 500	21%
4010-0140	Commercial Phone Charges	\$ 14,400	\$ 8,245	\$ 14,216	\$ 14,400	0%	\$ -	1%
4010-0142	Cellular Phone Service	\$ 20,480	\$ 11,118	\$ 19,169	\$ 20,480	0%	\$ -	7%
4010-0150	Building Power & Utilities	\$ 24,000	\$ 11,244	\$ 19,386	\$ 24,000	0%	\$ -	24%
4010-0155	Building Fuel Costs	\$ 6,000	\$ 2,028	\$ 3,496	\$ 6,000	0%	\$ -	72%
4010-0160	Employee Bond	\$ 680	\$ 296	\$ 511	\$ 748	10%	\$ 68	46%
4010-0161	Building Insurance	\$ 3,025	\$ 2,508	\$ 4,325	\$ 3,328	10%	\$ 303	-23%
4010-0170	Advertising	\$ 18,000	\$ 8,687	\$ 14,978	\$ 20,000	11%	\$ 2,000	34%
4010-0175	Bank Service Charges	\$ 16,800	\$ 477	\$ 822	\$ 16,800	0%	\$ -	1943%
4010-0200	Accounting Services	\$ 50,000	\$ 31,720	\$ 54,690	\$ 50,000	0%	\$ -	-9%
4010-0220	Legal Expenses	\$ 18,000	\$ 24,081	\$ 41,519	\$ 18,000	0%	\$ -	-57%
4010-0400	Board of Directors Fees	\$ 28,500	\$ 16,625	\$ 28,664	\$ 28,500	0%	\$ -	-1%
4010-0401	Board of Directors Mileage	\$ 588	\$ 382	\$ 658	\$ 588	0%	\$ -	-11%
4010	General Office	\$ 320,898	\$ 167,991	\$ 289,639	\$ 323,844	1%	\$ 2,946	12%

Operating Expenses

		Current Fiscal Year 2024-2025			Fiscal Year 2025-2026			
		Existing Budget	Balance as of 1/31/2025	Projected to June 2025	FY 25-26 PROPOSED Budget	% Difference from FY 24-25 Budget	\$ Difference from FY 24-25 Budget	Difference from Projected June 2025
Account #	Description							
Employee Benefits & Related Expenses								
4100-0030	Payroll Taxes	\$ 442,386	\$ 245,281	\$ 422,898	\$ 482,895	9%	\$ 40,509	14%
4100-0040	VRS Retirement & Life	\$ 476,387	\$ 172,918	\$ 298,135	\$ 360,518	-24%	\$ (115,869)	21%
4100-0041	VRS Hybrid Disability	\$ 14,439	\$ 6,282	\$ 10,832	\$ 16,273	13%	\$ 1,834	50%
4100-0045	Unemployment Payments	\$ -	\$ -	\$ -			\$ -	
4100-0050	Health Insurance	\$ 990,731	\$ 501,113	\$ 863,989	\$ 1,088,505	10%	\$ 97,774	26%
4100-0055	Flexible Benefits Account	\$ 2,500	\$ 1,530	\$ 2,638	\$ 2,500	0%	\$ -	-5%
4100-0060	Workers Compensation Ins.	\$ 69,714	\$ 21,601	\$ 37,244	\$ 55,178	-21%	\$ (14,536)	48%
4100-0065	Employee Testing & Background Checks	\$ 8,606	\$ 3,633	\$ 6,264	\$ 8,605	0%	\$ (1)	37%
4100-0070	Mileage Reimbursements	\$ -	\$ -	\$ -	\$ -		\$ -	0%
4100-0075	Meetings	\$ 14,860	\$ 2,205	\$ 3,802	\$ 23,820	60%	\$ 8,960	526%
4100-0080	Professional Dues	\$ 17,410	\$ 4,509	\$ 7,775	\$ 14,111	-19%	\$ (3,299)	81%
4100-0085	Training & Education	\$ 116,026	\$ 24,441	\$ 42,139	\$ 102,493	-12%	\$ (13,534)	143%
4100-0086	Continuing education	\$ 36,285	\$ 16,936	\$ 29,200	\$ -	-100%	\$ (36,285)	-100%
4100-0090	Whistle Blower Hotline	\$ 500	\$ -	\$ -	\$ 500	0%	\$ -	#DIV/0!
4100-0095	Employee Referral Program	\$ 500	\$ -	\$ -	\$ 500	0%	\$ -	#DIV/0!
4100-0101	Clothing & Uniforms	\$ 62,380	\$ 22,749	\$ 39,223	\$ 77,298	24%	\$ 14,918	97%
4100-0102	Employee & Incentive Fund	\$ 34,350	\$ 26,614	\$ 45,886	\$ 34,750	1%	\$ 400	-24%
4100-0103	Safety	\$ 80,060	\$ 30,868	\$ 53,220	\$ 68,507	-14%	\$ (11,553)	29%
4100	Employee Benefits	\$ 2,367,134	\$ 1,080,681	\$ 1,863,244	\$ 2,336,454	-1%	\$ (30,680)	25%
Billing Costs								
4110-0091	Bad Debt Water	\$ 10,000	\$ -	\$ -	\$ 10,000	0%	\$ -	
4110-0093	Bad Debt Sewer	\$ 12,500	\$ -	\$ -	\$ 12,500	0%	\$ -	
4110-0094	Bad Debt Penalty & Misc Charges	\$ 2,500	\$ -	\$ -	\$ 2,500	0%	\$ -	
4110-0097	Collection Agency Expense	\$ 3,000		\$ -	\$ 3,000	0%	\$ -	
4110-0110	Bill Processing Services	\$ 117,064	\$ 55,661	\$ 95,968	\$ 101,726	-13%	\$ (15,338)	6%
4110-0112	Customer Notification Expenses	\$ 5,000	\$ 2,442	\$ 4,211	\$ 5,000	0%	\$ -	
4110-0115	Large Meter Testing and Rebuilds	\$ 50	\$ -	\$ -	\$ 150		\$ 100	
4110-0120	Software Maintenance	\$ 65,736	\$ 68,884	\$ 118,766	\$ 74,540	13%	\$ 8,804	-37%
4110-0125	Credit Card Processing Fees	\$ 52,000	\$ 20,499	\$ 35,342	\$ 56,550	9%	\$ 4,550	
4110-0175	Courier and Shredding Service	\$ 6,840	\$ 3,652	\$ 6,296	\$ 11,388	66%	\$ 4,548	
4110	Billing Costs	\$ 274,690	\$ 151,138	\$ 260,583	\$ 277,354	76%	\$ 2,664	\$ (0)

Operating Expenses

		Current Fiscal Year 2024-2025			Fiscal Year 2025-2026			
		Existing Budget	Balance as of 1/31/2025	Projected to June 2025	FY 25-26 PROPOSED Budget	% Difference from FY 24-25 Budget	\$ Difference from FY 24-25 Budget	Difference from Projected June 2025
Account #	Description							
Network Costs								
4120-0100	Information Systems Supplies	\$ 14,000	\$ 1,618	\$ 2,790	\$ 8,000	-43%	\$ (6,000)	187%
4120-0110	Network Contracted Services	\$ 64,160	\$ 45,067	\$ 77,702	\$ 71,660	12%	\$ 7,500	-8%
4120-0115	Continuing Software Support	\$ 259,436	\$ 139,904	\$ 241,214	\$ 205,245	-21%	\$ (54,191)	-15%
4120-0145	Internet & WAN Communications	\$ 11,350	\$ 9,488	\$ 16,358	\$ 18,570	64%	\$ 7,220	14%
4120	Network Costs	\$ 348,946	\$ 196,077	\$ 338,064	\$ 303,475	-13%	\$ (45,471)	-10%
Team Supplies and Vehicles								
4130-0100	Administration Supplies	\$ 2,160	\$ 339	\$ 585	\$ 2,160	0%	\$ -	269%
4140-0100	Customer Service Supplies	\$ 4,396	\$ 1,848	\$ 3,186	\$ 5,396	23%	\$ 1,000	69%
4210-0100	Engineering Supplies	\$ 32,973	\$ 17,033	\$ 29,367	\$ 35,111	6%	\$ 2,138	20%
4210-0110	Engineering Reviews-Contracted	\$ 96,000	\$ 31,097	\$ 53,616	\$ 61,800	-36%	\$ (34,200)	15%
4210-0141	Locating Notification Tickets	\$ 13,242	\$ 6,515	\$ 11,232	\$ 14,400	9%	\$ 1,158	28%
4210-0240	Construction Testing	\$ 5,204	\$ 697	\$ 1,202	\$ 4,240	-19%	\$ (964)	253%
4210	Office	\$ 153,975	\$ 57,529	\$ 99,188	\$ 123,107	-20%	\$ (30,868)	24%
4220-0100	Wastewater Operations Supplies	\$ 1,600	\$ 1,278	\$ 2,203	\$ 1,600	0%	\$ -	-27%
4223-0100	Water Operations Supplies	\$ 10,000	\$ 8,922	\$ 15,383	\$ 12,000	20%	\$ 2,000	
4221-0100	FROG Program Supplies	\$ 8,850	\$ 2,670	\$ 4,603	\$ 6,000	-32%	\$ (2,850)	30%
4222-0100	Pretreatment Supplies/Expenses	\$ 26,900	\$ 20,922	\$ 36,072	\$ 31,000	15%	\$ 4,100	-14%
4222-0200	Backflow Supplies	\$ 13,500	\$ 6,513	\$ 11,229	\$ 10,000	-26%	\$ (3,500)	
4225-0100	Lab Supplies	\$ 18,000	\$ 14,521	\$ 25,036	\$ 18,000		\$ -	-28%
4220-4225	Operations	\$ 78,850	\$ 54,825	\$ 94,526	\$ 78,600	0%	\$ (250)	-28%
4230-0100	Maintenance Supplies	\$ 62,146	\$ 40,379	\$ 69,620	\$ 69,612	12%	\$ 7,466	0%
4230-0110	Preventative Maintenance		\$ -	\$ -				
4240-0100	Vehicle & Equipment Supplies	\$ 46,360	\$ 40,831	\$ 70,398	\$ 46,350	0%	\$ (10)	-34%
4240-0110	Vehicle & Equipment Contracted Services	\$ 148,150	\$ 82,923	\$ 142,971	\$ 125,000	-16%	\$ (23,150)	-13%
4240-0155	Vehicle & Equipment Fuel	\$ 150,000	\$ 62,155	\$ 107,163	\$ 125,000	-17%	\$ (25,000)	17%
4240-0162	Vehicle & Equipment Insurance	\$ 41,597	\$ 24,041	\$ 41,450	\$ 45,757	10%	\$ 4,160	10%
4240	Vehicle & Equipment Costs	\$ 448,253	\$ 250,329	\$ 431,602	\$ 411,719	-8%	\$ (36,534)	-5%
System Expenses								
4250-0100	Forest Water Supplies	\$ 35,000	\$ 7,265	\$ 12,527	\$ 45,000	29%	\$ 10,000	259%
4250-0101	Forest Water Meter Installations	\$ 56,000		\$ -	\$ 56,000	0%	\$ -	#DIV/0!

Operating Expenses

		Current Fiscal Year 2024-2025			Fiscal Year 2025-2026			
Account #	Description	Existing Budget	Balance as of 1/31/2025	Projected to June 2025	FY 25-26 PROPOSED Budget	% Difference from FY 24-25 Budget	\$ Difference from FY 24-25 Budget	Difference from Projected June 2025
4250-0105	Forest Water Chemicals	\$ -		\$ -	\$ -		\$ -	#DIV/0!
4250-0110	Forest Water Contracted Services	\$ 40,000	\$ 19,153	\$ 33,022	\$ 35,000	-13%	\$ (5,000)	6%
4250-0115	Forest Water Repairs & Improvements	\$ 3,500		\$ -	\$ 3,500	0%	\$ -	#DIV/0!
4250-0140	Forest Water Communications	\$ 1,320		\$ -	\$ 1,320	0%	\$ -	#DIV/0!
4250-0150	Forest Water Power	\$ 6,000	\$ 351	\$ 605	\$ 6,000	0%	\$ -	892%
4250-0161	Forest Water Property Insurance	\$ 22,098	\$ 13,534	\$ 23,334	\$ 24,308	10%	\$ 2,210	4%
4250-0240	Forest Water Sampling & Testing	\$ 10,000	\$ 5,078	\$ 8,755	\$ 10,000	0%	\$ -	14%
4250-0300	Forest Water Purchased	\$ 721,266	\$ 270,746	\$ 466,803	\$ 721,266	0%	\$ -	55%
4250-0410	Forest Water VDH Fees	\$ 27,985	\$ 27,033	\$ 46,609	\$ 28,385	1%	\$ 400	-39%
4250	Forest Water Costs	\$ 923,169	\$ 343,159	\$ 591,653	\$ 930,778	1%	\$ 7,609	57%
4260-0100	Well System Supplies	\$ 7,500	\$ 4,840	\$ 8,344	\$ 9,000	20%	\$ 1,500	8%
4260-0105	Well systems Chemicals	\$ 6,500	\$ 4,544	\$ 7,834	\$ 9,000	38%	\$ 2,500	15%
4260-0101	Well Systems Meter Installations	\$ 500		\$ -	\$ 500	0%	\$ -	#DIV/0!
4260-0110	Well Systems Contracted Services	\$ 12,000	\$ 10,419	\$ 17,963	\$ 15,000	25%	\$ 3,000	-16%
4260-0115	Well Systems Repairs & Improvements	\$ 1,000	\$ -	\$ -	\$ 1,000	0%	\$ -	#DIV/0!
4260-0140	Well Systems Communication	\$ 500	\$ 207	\$ 358	\$ 500		\$ -	40%
4260-0150	Well Systems Power	\$ 6,000	\$ 3,349	\$ 5,774	\$ 7,000	17%	\$ 1,000	21%
4260-0161	Well Systems Property Insurance	\$ 952	\$ 651	\$ 1,123	\$ 1,047	10%	\$ 95	-7%
4260-0240	Well Systems Sampling & Testing	\$ 5,000	\$ 501	\$ 864	\$ 7,500	50%	\$ 2,500	768%
4260-0410	Well Systems VDH Fees	\$ 725	\$ 723	\$ 1,247	\$ 737	2%	\$ 12	-41%
4260	Well Systems Costs	\$ 40,677	\$ 25,233	\$ 43,505	\$ 51,285	26%	\$ 10,608	18%

Operating Expenses

Account #	Description	Current Fiscal Year 2024-2025			Fiscal Year 2025-2026			
		Existing Budget	Balance as of 1/31/2025	Projected to June 2025	FY 25-26 PROPOSED Budget	% Difference from FY 24-25 Budget	\$ Difference from FY 24-25 Budget	Difference from Projected June 2025
4265-0100	SML Water Distribution System Supplies	\$ 16,500	\$ 6,785	\$ 11,698	\$ 13,000	-21%	\$ (3,500)	11%
4265-0101	SML Water Distribution System Meter Ins	\$ 6,500	\$ -	\$ -	\$ 12,000	85%	\$ 5,500	#DIV/0!
4265-0110	SML Water Distribution System Contracte	\$ 6,200	\$ 12,253	\$ 21,126	\$ 12,000	94%	\$ 5,800	-43%
4265-0115	SML Water Distribution Repairs & Improv	\$ 2,200	\$ -	\$ -	\$ 1,000	-55%	\$ (1,200)	#DIV/0!
4265-0140	SML Water Distribution Communications	\$ 590	\$ -	\$ -	\$ 590	0%	\$ -	#DIV/0!
4265-0150	SML Water Distribution Power	\$ 840	\$ 551	\$ 951	\$ 840	0%	\$ -	-12%
4265-0155	SML Water Fuel Costs			\$ -				
4265-0240	SML Water Distribution System Sampling	\$ 8,000	\$ 2,218	\$ 3,823	\$ 5,000	-38%	\$ (3,000)	31%
4265-0410	SML Water Distribution System VDH Fee	\$ 5,002	\$ 4,908	\$ 8,462	\$ 5,153	3%	\$ 151	-39%
4265	SML Central Distribution System Co	\$ 45,832	\$ 26,715	\$ 46,060	\$ 49,583	8%	\$ 3,751	8%
4270-0100	Highpoint Facility Supplies	\$ 3,500	\$ 2,416	\$ 4,166	\$ 4,000	14%	\$ 500	-4%
4270-0105	Highpoint Facility Chemicals	\$ 5,000	\$ -	\$ -	\$ 7,500	50%	\$ 2,500	#DIV/0!
4270-0110	Highpoint Facility Contracted Services	\$ 8,200	\$ 28,452	\$ 49,055	\$ 14,000	71%	\$ 5,800	-71%
4270-0150	Highpoint Facility Power	\$ 14,500	\$ 6,990	\$ 12,052	\$ 14,500	0%	\$ -	20%
4270-0155	Highpoint Facility Propane	\$ 2,000	\$ 1,786	\$ 3,080	\$ 2,000	0%	\$ -	-35%
4270-0161	Highpoint Facility Property Insurance	\$ 6,945	\$ 4,579	\$ 7,895	\$ 7,640	10%	\$ 695	-3%
4270-0240	Highpoint Facility Sampling & testing	\$ -		\$ -	\$ -		\$ -	#DIV/0!
4270-0370	Highpoint Facility Raw Water Fee	\$ -		\$ -	\$ -		\$ -	
4270-0371	Highpoint Facility Road Maintenance Fee	\$ 1,419		\$ -	\$ 1,419	0%	\$ -	
4270	Highpoint Facility Costs	\$ 41,564	\$ 44,224	\$ 76,248	\$ 51,059	23%	\$ 9,495	-33%
4330-0100	SMLWTF Supplies	\$ 75,300	\$ 44,028	\$ 75,910	\$ 70,000	-7%	\$ (5,300)	-8%
4330-0105	SMLWTF Chemicals	\$ 100,000	\$ 76,365	\$ 131,663	\$ 115,000	15%	\$ 15,000	-13%
4330-0110	SMLWTF Contracted Services	\$ 150,000	\$ 76,168	\$ 131,325	\$ 160,000	7%	\$ 10,000	22%
4330-0140	SMLWTF Communications	\$ 1,640	\$ 1,002	\$ 1,728	\$ 1,640	0%	\$ -	-5%
4330-0150	SMLWTF Facility Power	\$ 240,000	\$ 145,661	\$ 251,140	\$ 240,000	0%	\$ -	-4%
4330-0155	SMLWTF Fuel Costs	\$ 1,000	\$ 2,805	\$ 4,837	\$ 2,500	150%	\$ 1,500	-48%
4330-0161	SMLWTF Property Insurance	\$ 10,314	\$ 9,602	\$ 16,556	\$ 11,345	10%	\$ 1,031	-31%
4330-0240	SMLWTF Sampling & Testing	\$ 10,000	\$ 650	\$ 1,121	\$ 10,000	0%	\$ -	792%
4330-0300	SMLWTF Water Quality Monitoring	\$ 7,500	\$ 7,500	\$ 12,931	\$ 7,500	0%	\$ -	-42%
4330-0370	SMLWTF Raw Water Fee	\$ 8,800		\$ -	\$ 8,800	0%	\$ -	#DIV/0!
4330	SMLWTF Expenses	\$ 604,554	\$ 363,782	\$ 614,279	\$ 626,785	4%	\$ 22,231	2%

Operating Expenses

Account #	Description	Current Fiscal Year 2024-2025			Fiscal Year 2025-2026			
		Existing Budget	Balance as of 1/31/2025	Projected to June 2025	FY 25-26 PROPOSED Budget	% Difference from FY 24-25 Budget	\$ Difference from FY 24-25 Budget	Difference from Projected June 2025
4275-0100	Central Water Distribution Supplies	\$ 37,500	\$ 33,970	\$ 58,568	\$ 45,000	20%	\$ 7,500	-23%
4275-0101	Central Water Distribution Meter Installation	\$ 3,750	\$ -	\$ -	\$ 3,750	0%	\$ -	0%
4275-0110	Central Water Distribution Contracted Services	\$ 99,500	\$ 81,640	\$ 140,758	\$ 100,000	1%	\$ 500	-29%
4275-0115	Central Water Distribution Repairs & Maintenance	\$ 40,000	\$ 100	\$ 172	\$ 30,000	-25%	\$ (10,000)	
4275-0120	Central Water Distribution Dam Inspection	\$ -	\$ -	\$ -	\$ -		\$ -	
4275-0140	Central Water Distribution Communication	\$ -	\$ -	\$ -			\$ -	
4275-0150	Central Water Power		\$ 76	\$ 131			\$ -	
4275-0155	Central Water Distribution Fuel	\$ 500		\$ -	\$ 500		\$ -	#DIV/0!
4275-0240	Central Water Distribution Sampling & Testing	\$ 12,750	\$ 3,579	\$ 6,171	\$ 12,750	0%	\$ -	107%
4275-0410	Central Water Distribution VDH fees	\$ 11,699	\$ 11,418	\$ 19,686	\$ 11,761	1%	\$ 62	-40%
4275	Central Water Distribution Costs	\$ 205,699	\$ 130,782	\$ 225,486	\$ 203,761	-1%	\$ (1,938)	-10%
4276-0100	Central Water Treatment Supplies	\$ 48,700	\$ 12,457	\$ 21,478	\$ 40,000	-18%	\$ (8,700)	86%
4276-0105	Central Water Treatment Chemicals	\$ 55,000	\$ 19,621	\$ 33,829	\$ 45,000	-18%	\$ (10,000)	33%
4276-0110	Central Water Treatment Contracted Services	\$ 20,000	\$ 43,836	\$ 75,579	\$ 20,000	0%	\$ -	-74%
4276-0140	Central Water Treatment Communication	\$ 1,020	\$ 624	\$ 1,076	\$ 1,020	0%	\$ -	-5%
4276-0150	Central Water Treatment Power	\$ 38,000	\$ 27,455	\$ 47,337	\$ 38,000	0%	\$ -	-20%
4276-0155	Central Water Treatment Fuel	\$ 1,800		\$ -	\$ 2,000	11%	\$ 200	#DIV/0!
4276-0161	Central Water Treatment Property Insurance	\$ 23,557	\$ 10,378	\$ 17,892	\$ 25,913	10%	\$ 2,356	45%
4276-0161	Central Water Treatment Sampling & Testing	\$ 1,500	\$ 920	\$ 1,586	\$ 1,500	0%	\$ -	-5%
4276	Central Water Treatment Costs	\$ 189,577	\$ 115,291	\$ 198,777	\$ 173,433	-9%	\$ (16,144)	-13%
4280-0100	Stewartsville Water Supplies	\$ 3,000	\$ 487	\$ 839	\$ 3,000	0%	\$ -	258%
4280-0101	Stewartsville Water Meter Installations	\$ 500		\$ -	\$ 500	0%	\$ -	#DIV/0!
4280-0110	Stewartsville Water Contracted Services	\$ 2,700	\$ 1,560	\$ 2,690	\$ 2,700	0%	\$ -	0%
4280-0115	Stewartsville Water Repairs & Maintenance	\$ 2,500		\$ -	\$ 2,500	0%	\$ -	#DIV/0!
4280-0140	Stewartsville Water Communications	\$ 600	\$ 332	\$ 572	\$ 600		\$ -	5%
4280-0150	Stewartsville Water Power	\$ 400	\$ 98	\$ 168	\$ 400	0%	\$ -	138%
4280-0161	Stewartsville Water Property Insurance	\$ 872	\$ 419	\$ 722	\$ 959	10%	\$ 87	33%
4280-0240	Stewartsville Water Sampling & testing	\$ 2,000	\$ 361	\$ 622	\$ 5,500	175%	\$ 3,500	785%
4280-0300	Stewartsville Water Purchased	\$ 38,500	\$ 18,182	\$ 31,348	\$ 38,500	0%	\$ -	23%
4280-0410	Stewartsville Water VDH Fees	\$ 429	\$ 429	\$ 740	\$ 429	0%	\$ -	-42%
4280	Stewartsville Water Costs	\$ 51,501	\$ 21,866	\$ 37,700	\$ 55,088	7%	\$ 3,587	46%
4290-0100	Forest Sewer Supplies	\$ 65,400	\$ 22,988	\$ 39,634	\$ 65,000	-1%	\$ (400)	64%

Operating Expenses

Account #	Description	Current Fiscal Year 2024-2025			Fiscal Year 2025-2026			
		Existing Budget	Balance as of 1/31/2025	Projected to June 2025	FY 25-26 PROPOSED Budget	% Difference from FY 24-25 Budget	\$ Difference from FY 24-25 Budget	Difference from Projected June 2025
4290-0105	Forest Sewer Chemicals	\$ 64,000	\$ 47,713	\$ 82,264	\$ 64,000	0%	\$ -	-22%
4290-0110	Forest Sewer Contracted Services	\$ 84,000	\$ 23,485	\$ 40,491	\$ 64,000	-24%	\$ (20,000)	58%
4290-0115	Forest Sewer Repairs & Improvements	\$ 9,200	\$ -	\$ -	\$ 15,000	63%	\$ 5,800	#DIV/0!
4290-0140	Forest Sewer Communications	\$ 3,600	\$ 605	\$ 1,043	\$ 3,600	0%	\$ -	245%
4290-0150	Forest Sewer Power	\$ 37,200	\$ 28,971	\$ 49,949	\$ 37,200	0%	\$ -	-26%
4290-0155	Forest Sewer Fuel Costs	\$ 3,000	\$ -	\$ -	\$ 3,000	0%	\$ -	#DIV/0!
4290-0161	Forest Sewer Property Insurance	\$ 6,293	\$ 8,222	\$ 14,177	\$ 6,922	10%	\$ 629	-51%
4290-0240	Forest Sewer Sampling & Testing	\$ 500	\$ -	\$ -	\$ 500	0%	\$ -	#DIV/0!
4290-0350	Forest Sewer Treatment Costs	\$ 384,000	\$ 192,000	\$ 384,000	\$ 384,000	0%	\$ -	0%
4290	Forest Sewer Costs	\$ 657,193	\$ 323,983	\$ 611,558	\$ 643,222	-2%	\$ (13,971)	5%
4291-0100	Center Sewer Collection Supplies	\$ 65,000	\$ 18,718	\$ 32,273	\$ 50,000	-23%	\$ (15,000)	55%
4291-0110	Center Sewer Collection Contracted Serv	\$ 74,500	\$ 53,861	\$ 92,864	\$ 75,000	1%	\$ 500	-19%
4291-0115	Center Sewer Collection Repairs & Impro	\$ 10,000	\$ 1,913	\$ 3,298	\$ 25,000	150%	\$ 15,000	658%
4291-0150	Center Sewer Collection Power	\$ 50,000	\$ 29,931	\$ 51,606	\$ 50,000	0%	\$ -	-3%
4291-0155	Center Sewer Collection Fuel Costs	\$ 3,000	\$ 3,810	\$ 6,569	\$ 3,000	0%	\$ -	-54%
4291-0240	Center Sewer Collection Sampling & Tes	\$ 300	\$ 41	\$ 71	\$ 300		\$ -	324%
4291	Center Sewer Collection System Cos	\$ 202,800	\$ 108,275	\$ 186,680	\$ 203,300	0%	\$ 500	9%
4293-0100	Center Sewer Treatment Supplies	\$ 65,000	\$ 54,031	\$ 93,156	\$ 85,000	31%	\$ 20,000	-9%
4293-0105	Center Sewer Treatment Chemicals	\$ 125,000	\$ 75,808	\$ 130,703	\$ 130,000	4%	\$ 5,000	-1%
4293-0110	Center Sewer Treatment Contracted Serv	\$ 80,000	\$ 23,034	\$ 39,714	\$ 80,000	0%	\$ -	101%
4293-0115	Center Sewer Treatment Sludge Tipping	\$ 33,000	\$ 18,775	\$ 32,371	\$ 35,000	6%	\$ 2,000	8%
4293-0140	Center Sewer Treatment Communication	\$ 12,000	\$ 3,822	\$ 6,589	\$ 12,000	0%	\$ -	82%
4293-0150	Center Sewer Treatment Power	\$ 120,000	\$ 55,463	\$ 95,625	\$ 120,000	0%	\$ -	25%
4293-0155	Center Sewer Treatment Fuel	\$ 1,500	\$ 534	\$ 921	\$ 2,000	33%	\$ 500	117%
4293-0161	Center Sewer Treatment Property Insuran	\$ 19,903	\$ 9,880	\$ 17,035	\$ 21,893	10%	\$ 1,990	29%
4293-0240	Center Sewer Treatment Sampling & Tes	\$ 46,000	\$ 32,470	\$ 55,983	\$ 60,000	30%	\$ 14,000	7%
4293-0411	Center Sewer Treatment DEQ charges	\$ 11,000	\$ 10,886	\$ 18,769	\$ 11,000	0%	\$ -	-41%
4293	Center Sewer Treatment Costs	\$ 513,403	\$ 284,703	\$ 490,867	\$ 556,893	8%	\$ 43,490	13%

Operating Expenses

Account #	Description	Current Fiscal Year 2024-2025			Fiscal Year 2025-2026			
		Existing Budget	Balance as of 1/31/2025	Projected to June 2025	FY 25-26 PROPOSED Budget	% Difference from FY 24-25 Budget	\$ Difference from FY 24-25 Budget	Difference from Projected June 2025
4292-0100	Moneta Sewer Collection Supplies	\$ 15,000	\$ 13,957	\$ 24,065	\$ 15,000	0%	\$ -	-38%
4292-0105	Moneta Sewer Collection Chemicals		\$ 352	\$ 607	\$ -		\$ -	-100%
4292-0110	Moneta Sewer Collection Contracted Ser	\$ 44,000	\$ 5,363	\$ 9,247	\$ 35,000	-20%	\$ (9,000)	278%
4292-0115	Moneta Sewer Collection Repairs & Improvements		\$ -	\$ -	\$ 5,000		\$ 5,000	#DIV/0!
4292-0140	Moneta Sewer Collection System Commu	400	\$ 207	\$ 358	400		\$ -	12%
4292-0150	Moneta Sewer Collection Power	\$ 18,500	\$ 9,705	\$ 16,732	\$ 18,500	0%	\$ -	11%
4292-0155	Moneta Sewer Collection Fuel Costs	\$ 10,000	\$ -	\$ -	\$ 10,000	0%	\$ -	#DIV/0!
4292-0240	Moneta Sewer Collection Sampling & tes	\$ 2,000	\$ 156	\$ 269	\$ 2,000		\$ -	642%
4292	Moneta Sewer Collection System Co	\$ 89,900	\$ 29,741	\$ 51,278	\$ 85,900	-4%	\$ (4,000)	68%
4294-0100	Moneta Sewer Treatment Supplies	\$ 20,000	\$ 6,927	\$ 11,943	\$ 15,000	-25%	\$ (5,000)	26%
4294-0105	Moneta Sewer Treatment Chemicals	\$ 13,000	\$ 1,639	\$ 2,826	\$ 10,000	-23%	\$ (3,000)	254%
4294-0110	Moneta Sewer Contracted Services	\$ 28,000	\$ 9,386	\$ 16,182	\$ 25,000	-11%	\$ (3,000)	54%
4294-0115	Moneta Sewer Sludge Tipping Fees	\$ 9,500	\$ 3,278	\$ 5,652	\$ 6,500	-32%	\$ (3,000)	15%
4294-0140	Moneta Sewer Treatment Communication	\$ 1,800	\$ 1,120	\$ 1,931	\$ 1,800	0%	\$ -	-7%
4294-0150	Moneta Sewer Treatment Power	\$ 60,000	\$ 29,411	\$ 50,709	\$ 60,000	0%	\$ -	18%
4294-0155	Moneta Sewer Fuel	\$ 1,000	\$ 342	\$ 590	\$ 1,200		\$ 200	103%
4294-0161	Moneta Sewer Treatment Property Insura	\$ 7,801	\$ -	\$ -	\$ 8,581	10%	\$ 780	#DIV/0!
4294-0240	Moneta Sewer Treatment Sampling & Tes	\$ 20,000	\$ 13,255	\$ 22,853	\$ 27,000	35%	\$ 7,000	18%
4294-0411	Moneta Sewer DEQ charges	\$ 3,300	\$ 3,408	\$ 5,876	\$ 3,500	6%	\$ 200	-40%
4294	Moneta Sewer Treatment Costs	\$ 164,401	\$ 68,766	\$ 118,562	\$ 158,581	-4%	\$ (5,820)	34%
4295-0100	Montvale Sewer Supplies	\$ 10,000	\$ 3,028	\$ 5,221	\$ 7,000	-30%	\$ (3,000)	34%
4295-0105	Montvale Sewer Chemicals	\$ 1,400	\$ 352	\$ 607	\$ 2,000	43%	\$ 600	230%
4295-0110	Montvale Sewer Contracted Services	\$ 8,000	\$ 36,906	\$ 63,631	\$ 8,000	0%	\$ -	-87%
4295-0115	Montvale Sewer Repairs & Improvements	\$ -	\$ -	\$ -	\$ -		\$ -	#DIV/0!
4295-0140	Montvale Sewer Communication	\$ 300	\$ 125	\$ 215	\$ 300	0%		
4295-0150	Montvale Sewer Power	\$ 500	\$ 6,410	\$ 11,052	\$ 500	0%	\$ -	-95%
4295-0155	Montvale WWTP Fuel Costs	\$ 250	\$ 73	\$ 126	\$ 250	0%	\$ -	98%
4295-0161	Montvale Sewer Property Insurance	\$ 1,101	\$ 478	\$ 825	\$ 1,211	10%	\$ 110	47%
4295-0240	Montvale Sewer Sampling & testing	\$ 10,000	\$ 2,706	\$ 4,665	\$ 7,000	-30%	\$ (3,000)	50%
4295-0411	Montvale Sewer DEQ Charges	\$ 2,500	\$ 2,727	\$ 4,702	\$ 3,000	20%	\$ 500	-36%
4295	Montvale Sewer Treatment Costs	\$ 34,051	\$ 52,805	\$ 91,044	\$ 29,261	-14%	\$ (4,790)	-68%
4296-0100	Montvale Sewer Collection Supplies	\$ 4,000		\$ -	\$ 1,000	-75%	\$ -	40%
4296-0110	Montvale Sewer Collection Contracted Se	\$ 2,500	\$ 480	\$ 828	\$ 1,000	-60%	\$ -	-95%
4296-0115	Montvale Sewer Collection Repairs & Improvements			\$ -	\$ -		\$ -	98%

Operating Expenses

		Current Fiscal Year 2024-2025			Fiscal Year 2025-2026			
Account #	Description	Existing Budget	Balance as of 1/31/2025	Projected to June 2025	FY 25-26 PROPOSED Budget	% Difference from FY 24-25 Budget	\$ Difference from FY 24-25 Budget	Difference from Projected June 2025
4296-0150	Montvale Sewer Collection Power			\$ -	\$ -		\$ 110	47%
4296-0155	Montvale Sewer Collection Fuel Costs			\$ -	\$ -		\$ (3,000)	50%
4296-0240	Montvale Sewer Collection Sampling & Testing			\$ -	\$ -		\$ 500	-36%
4291	Montvale Sewer Collection System Costs	\$ 6,500	\$ 480	\$ 828	\$ 2,000			
4340-0100	Mariners Landing Sewer Supplies	\$ 37,000	\$ 4,837	\$ 8,340	\$ 22,000	-41%	\$ (15,000)	164%
4340-0105	Mariners Landing Sewer Chemicals	\$ 1,500	\$ -	\$ -	\$ 1,500	0%	\$ -	#DIV/0!
4340-0140	Mariners Landing Sewer Contracted Serv	\$ 34,000	\$ 19,518	\$ 33,652	\$ 40,000	18%	\$ 6,000	19%
4340-0115	Mariners Landing Sewer Sludge Tipping Fees	\$ -	\$ -	\$ -	\$ -	#DIV/0!	\$ -	#DIV/0!
4340-0140	Mariners Landing Sewer Communication	\$ 2,400	\$ 393	\$ 678	\$ 2,400	0%	\$ -	254%
4340-0150	Mariners Landing Sewer Power	\$ 28,000	\$ 14,557	\$ 25,099	\$ 28,000	0%	\$ -	12%
4340-0155	Mariners Landing Sewer Fuel Costs	\$ 2,000	\$ -	\$ -	\$ 2,000	0%	\$ -	#DIV/0!
4340-0161	Mariners Landing Sewer Insurance	\$ 2,400	\$ -	\$ -	\$ 2,400	0%	\$ -	#DIV/0!
4340-0240	Mariners Landing Sewer Sampling & Tes	\$ 3,500	\$ 1,719	\$ 2,964	\$ 5,000	43%	\$ 1,500	69%
4340-0411	Mariners Landing Sewer DEQ Permit Fees	\$ -	\$ -	\$ -	\$ -	#DIV/0!	\$ -	#DIV/0!
	Mariners Landing Sewer Costs	\$ 110,800	\$ 41,025	\$ 70,732	\$ 103,300	-7%	\$ (7,500)	46%
4350-0100	Cedar Rock Sewer Supplies	\$ 10,000	\$ 3,994	\$ 6,886	\$ 10,000	0%	\$ -	45%
4350-0105	Cedar Rock Sewer Chemicals	\$ 1,000	\$ 352	\$ 607	\$ 1,000	0%	\$ -	65%
4350-0110	Cedar Rock Sewer Contracted Services	\$ 12,000	\$ 3,091	\$ 5,329	\$ 15,000	25%	\$ 3,000	181%
4350-0115	Cedar Rock Sewer Sludge Tipping Fees	\$ -	\$ -	\$ -	\$ -	#DIV/0!	\$ -	#DIV/0!
4350-0140	Cedar Rock Sewer Communication	\$ 400	\$ 207	\$ 358	\$ 400	0%	\$ -	12%
4350-0150	Cedar Rock Sewer Power	\$ 9,500	\$ 5,425	\$ 9,354	\$ 9,500	0%	\$ -	2%
4350-0155	Cedar Rock Sewer Fuel Costs	\$ 500	\$ -	\$ -	\$ 500	0%	\$ -	#DIV/0!
4350-0161	Cedar Rock Sewer Property Insurance	\$ 100	\$ 103	\$ 178	\$ 100	0%	\$ -	-44%
4350-0240	Cedar Rock Sewer Sampling & Testing	\$ 900	\$ 867	\$ 1,495	\$ 4,500	400%	\$ 3,600	201%
4350-0411	Cedar Rock Sewer DEQ Permit Fees	\$ 2,600	\$ 2,727	\$ 4,702	\$ 2,900	12%	\$ 300	-38%
	Cedar Rock Sewer Costs	\$ 37,000	\$ 16,767	\$ 28,908	\$ 43,900	19%	\$ 6,900	52%
4360-0100	Paradise Point Water Supplies	\$ 5,000	\$ 1,170	\$ 2,018	\$ 5,000	0%	\$ -	148%
4360-0105	Paradise Point Water Chemicals	\$ 5,000	\$ 1,167	\$ 2,011	\$ 3,500	-30%	\$ (1,500)	74%
4360-0140	Paradise Point Water Contracted Service	\$ 10,000	\$ 7,686	\$ 13,252	\$ 12,000	20%	\$ 2,000	-9%
4360-0140	Paradise Point Water Communication	\$ 350	\$ -	\$ -	\$ 350	0%	\$ -	#DIV/0!
4360-0150	Paradise Point Water Power	\$ 5,000	\$ 276	\$ 475	\$ 5,000	0%	\$ -	952%
4360-0155	Paradise Point Water Fuel Costs	\$ 100	\$ -	\$ -	\$ 100	0%	\$ -	#DIV/0!

Operating Expenses

		Current Fiscal Year 2024-2025			Fiscal Year 2025-2026			
		Existing Budget	Balance as of 1/31/2025	Projected to June 2025	FY 25-26 PROPOSED Budget	% Difference from FY 24-25 Budget	\$ Difference from FY 24-25 Budget	Difference from Projected June 2025
Account #	Description							
4360-0161	Paradise Point Water Insurance		\$ 21	\$ 36	\$ -	#DIV/0!	\$ -	-100%
4360-0240	Paradise Point Water Sampling & Testing	\$ 1,000	\$ 429	\$ 740	\$ 1,000	0%	\$ -	35%
4360-0410	Paradise Point Water VDH fees	\$ 75	\$ -	\$ -	\$ 75	0%	\$ -	#DIV/0!
	Paradise Point Water Expenses	\$ 26,525	\$ 10,749	\$ 18,533	\$ 27,025	2%	\$ 500	46%
4300-0100	Schools WWTP Supplies	\$ 10,000	\$ 2,603	\$ 4,489	\$ 12,000	20%	\$ 2,000	167%
4300-0105	Schools WWTP Chemicals	\$ 10,000	\$ 4,919	\$ 8,481	\$ 12,000	20%	\$ 2,000	41%
4300-0110	Schools WWTP Contracted Services	\$ 15,000	\$ -	\$ -	\$ 15,000	0%	\$ -	#DIV/0!
4300-0240	Schools Testing	\$ 8,500	\$ 808	\$ 1,393	\$ 9,000	6%	\$ 500	546%
4310-0110	Closed Schools Contracted Services			\$ -	\$ -	#DIV/0!	\$ -	
4320-0100	Franklin County Supplies	\$ 6,000	\$ (1,535)	\$ (2,647)		-100%	\$ (6,000)	-100%
4320-0105	Franklin County Chemicals	\$ 7,000	\$ 354	\$ 610		-100%	\$ (7,000)	
4320-0240	Franklin County Sampling & Testing	\$ 500		\$ -		-100%	\$ (500)	#DIV/0!
4300	Contract Operations	\$ 57,000	\$ 7,149	\$ 12,326	\$ 48,000	-16%	\$ (9,000)	289%
4600-0100	BRWA & EDA Contributions for Development							
	Total Operating Expenditures	\$ 13,844,018	\$ 7,083,306	\$ 12,252,631	\$ 14,290,657	3%	\$ 446,639	17%

Debt Service Summary

Listing of Debt

Issue	Principal Payment	Interest Payment	Total Debt Service Payment	Coverage Required		Notes:
				%	Dollars	
a. 2005 Spring			\$ -	15.0%	\$ -	Bedford County Moral Obligation
b. 2009 (2002 A refunding)			\$ -	15.0%	\$ -	Bedford County Moral Obligation
c. Lynchburg Sewer Debt	\$ 60,435.85	\$ 1,482.33	\$ 61,918.18	0.0%	\$ -	
d. 2012 (2005 Refunding)			\$ -	15.0%	\$ -	Bedford County Moral Obligation
e. 2014 (2005 Refunding)	\$ 890,000.00	\$ 19,706.25	\$ 909,706.25	15.0%	\$ 136,455.94	Bedford County Moral Obligation
f. City W&S Debt	\$ 617,000.00	\$ 18,201.50	\$ 635,201.50	1.0%	\$ 6,352.02	assumed debt from City
g. 2015 Fall VRA	\$ 840,000.00	\$ 897,281.26	\$ 1,737,281.26	15.0%	\$ 260,592.19	SMLWTP project
h. 2019 (2009 refunding)			\$ -	15.0%	\$ -	Bedford County Moral Obligation
i.. 2020 VRA (ESCO)	\$ 215,000.00	\$ 103,359.39	\$ 318,359.39	15.0%	\$ 47,753.91	
j. VA Clean Water Revolving	\$ 540,527.00	\$ 69,585.06	\$ 610,112.06	15.0%	\$ 91,516.81	
k. Totals	\$ 3,162,962.85	\$ 1,109,615.79	\$ 4,272,578.64		\$ 542,670.86	

Summary

Description	Amount
l. Total Principal and Interest (row g. above)	\$ 4,272,578.64
m. Trustee Fees	
n. Gross Debt service paid by BRWA (h.+i.+j.)	\$ 4,272,578.64
o. Bedford County Contribution	\$ (1,000,000.00)
p. Net Debt service paid by BRWA (k.-l.)	\$ 3,272,578.64

Coverage

Required Debt Coverage, from both reserve fund accounts and operating revenue coverage (15% of total principal and interest from row a. through e. above)	
q.	\$ 536,318.84
Required Debt Coverage, for assumed debt from City (1.00% of total principal and interest from row f. above)	
r.	\$ 6,352.02
s. Total Required Debt Coverage (n.+o.)	\$ 542,670.86

Cash Flow Review for FY 2025-2026
Estimated Balances at June 30, 2025

Cash

Regular Checking	\$	1,500,000
Cash on Hand	\$	225
Escrow Account	\$	33,242
Deposit Refund Program	\$	359,662
Capital Project and Reserve Replacement Accounts	\$	4,606,885
LGIP Operating Reserves Fund	\$	369,216
Virginia Investment Pool Reserve Fund	\$	452,032
Virginia Investment Pool Capital Projects Reserve	\$	2,248,968
Virginia Investment Pool Operating Reserves	\$	1,163,365
County Funds for new projects + BRWA EDA Funds	\$	572,421
SML WTF Depreciation Reserve (BRWA + WVWA)	\$	1,924,817
Debt Service Accumulation Fund	\$	1,019,550

Cash balance available July 1, 2025: \$ **14,250,384** a.

Restricted Funds

Operating Cash minimum balance	\$	(500,000)
Escrow Account	\$	(33,242)
Deposit Refund Program	\$	(359,662)
Debt Service Accumulation Fund	\$	(1,019,550)
County Funds for new projects + BRWA EDA Funds	\$	(572,421)
WVWA Funds for projects	\$	(1,924,817)
Reserve Replacement Accounts (Computers, Vehicles and Meters, Water and Sewer	\$	(3,778,731)
Virginia Investment Pool Reserve Funds	\$	(3,864,366)

Total Restricted Funds: \$ **(12,052,789)** b.

Net Unrestricted Cash Available July 1, 2025 (a. + b.): \$ 2,197,595 c.

Projected Revenue and Expenses for FY 2025-2026

Revenue

Operating Revenues FY 2025-26	\$	18,886,201
BC CIP Debt Service Support	\$	1,273,532
Capital Recovery Fee Revenue	\$	1,200,000

Total Revenue: \$ **21,359,733** d.

Expenses

Operating Expenditures	\$	14,290,657
Debt Service	\$	4,272,579

Total Cash Expenditures: \$ **18,563,235** e.

Net Operating surplus (d.- e.) \$ 2,796,498 f.

Estimated unrestricted cash as of June 30, 2024(c. + f.)	\$	4,994,092
Capital Reserve Setaside for Vehicles Replacements	\$	480,000
Capital Reserve Setaside for Computer & SCADA Equipment Replacements	\$	30,000
Meter Replacement Setaside (11 year plan, ie 10% of the meters each year)	\$	300,000
Tank Rehabilitation	\$	80,000
SML Facility Depreciation Reserve	\$	210,000
Cell Tower Funds for Economic Development	\$	-
Waterline Replacement (needed in Lakes District, old leaking systems)	\$	396,000
Water Facility Reserve (plants and pump stations)	\$	150,000
Sewer Facility Reserve (plants and pump stations)	\$	150,000
Sewerline Replacement (required by consent order, needed in Center District)	\$	336,000

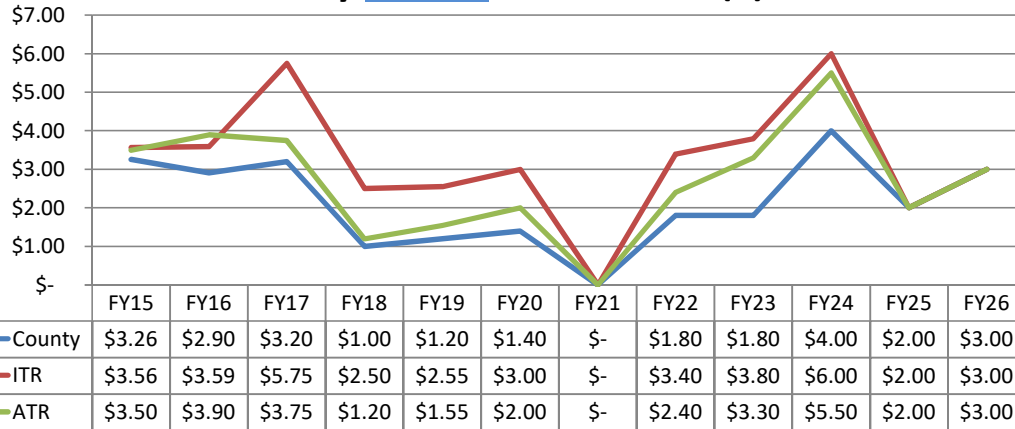
Unrestricted Cash Available for Capital Projects: \$ 2,862,092 g.

Operating Summary

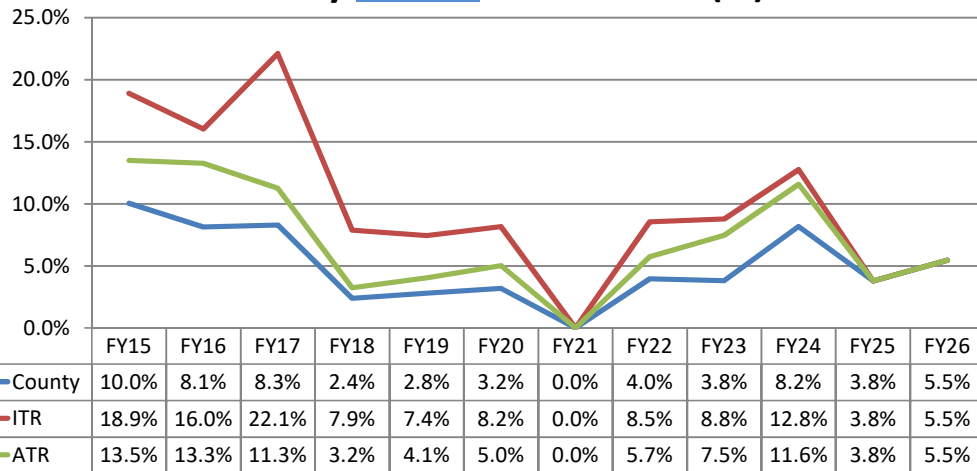
<u>Revenue Sources</u>	% of Operations	Amount
Water Sales	54.14%	\$ 11,415,256
Sewer Sales	31.44%	\$ 6,629,948
Penalties	0.62%	\$ 131,000
Capital Recovery Fees	5.69%	\$ 1,200,000
Administrative Fees	0.52%	\$ 110,500
Interest	0.57%	\$ 120,000
Rental & Service Charges	1.75%	\$ 369,498
Contract Operations	0.47%	\$ 100,000
Misc	0.05%	\$ 10,000
Bedford County CIP Contribution For Debt & Other Contributions	4.74%	\$ 1,000,000
Revenue from Operations	100.00%	\$ 21,086,201
<u>Other Non Operating Sources</u>	% of Other Sources	
Line Dedications	73.12%	\$ 200,000
Prepay Redemptions	7.31%	\$ 20,000
Customer Line Contributions	0.00%	\$ -
County portion- cellular tower rental	19.57%	\$ 53,532
Other Revenue & Support	100.00%	\$ 273,532
Total Revenue		\$ 21,359,733
<u>Expenditure Categories</u>	% of Operations	
Personnel Costs	47.03%	\$ 8,729,404
Administration	3.39%	\$ 629,479
Customer Service and Billing Costs	1.52%	\$ 282,750
Engineering, Maintenance and Operations	1.05%	\$ 194,151
Vehicle & Equipment Services	2.22%	\$ 411,719
Water Operations	11.68%	\$ 2,168,797
Sewer Operations	9.84%	\$ 1,826,358
Contract Operations	0.26%	\$ 48,000
Direct Operating Expenses	76.98%	\$ 14,290,657
<u>Debt Service</u>		
Interest & Fees	5.98%	\$ 1,109,616
Principal	17.04%	\$ 3,162,963
Debt Expenditures	23.02%	\$ 4,272,579
Total Cash Expenditures	100.00%	\$ 18,563,235
Depreciation		\$ 4,587,600
Total Expenditures		\$ 23,150,835
Operating Revenue		\$ 21,359,733
Cash Operating Expenditures		\$ 18,563,235
Cash Surplus		\$ 2,796,498

FY26		Old Rate	New Rate
Possible Rate Change- Fixed (Base)	\$ 2.00	\$ 29.00	\$ 31.00
Possible Rate Change- Commodity	\$ 0.25	\$ 6.50	\$ 6.75
Possible Rate Change- Paradise Point	\$ 2.00	\$ 41.00	\$ 43.00

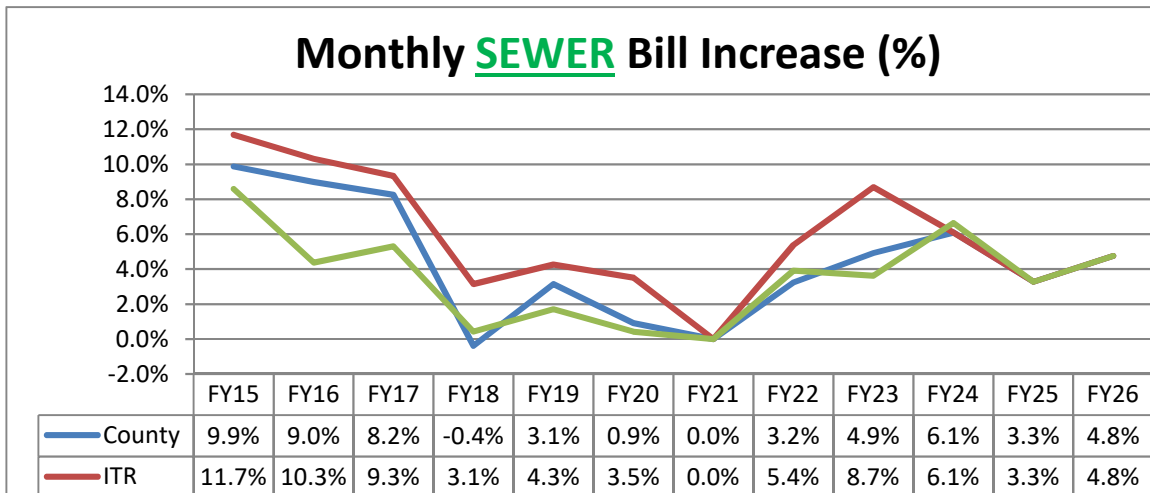
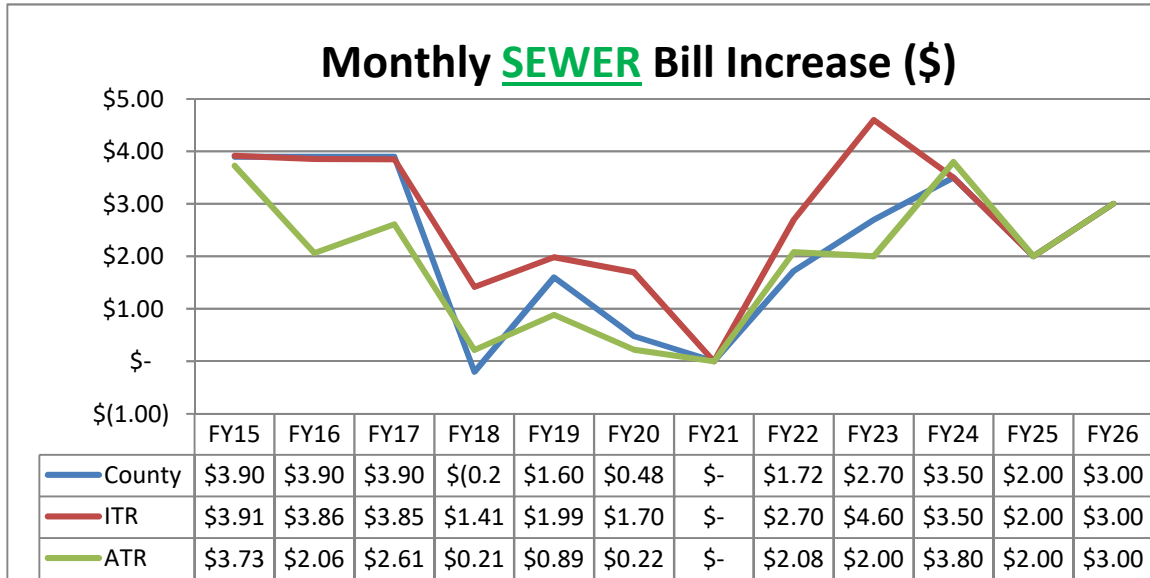
Monthly WATER Bill Increase (\$)



Monthly WATER Bill Increase (%)



FY26		Old Rate	New Rate
Possible Rate Change - Fixed (Base)	\$ 2.00	\$ 29.00	\$ 31.00
Possible Rate Change - Cedar Rock	\$ 2.00	\$ 72.00	\$ 74.00
Possible Rate Change - Mariner's	\$ 2.00	\$ 37.00	\$ 39.00
Possible Rate Change - Commodity	\$ 0.25	\$ 8.50	\$ 8.75



FY 2025-2026 Capital Improvements Listing



Capital projects identified for FY 2025-2026 include items that have experienced failure and are critical to continued treatment operations, items that enable continuity in service during power failures, and items that have experienced partial failure or are anticipated to reach failure level shortly.

Projects by Service Area	2026	Critical Needs
Cedar Rock WWTP		
Cedar Rock WWTP - Restructure influent valve	\$ 10,000	\$ -
Central WTP		
Central WTP - Basin Valves replacement Phase 1	\$ 75,000	\$ 75,000
Central WWTP		
Central WWTP - Repair Primary Clarifier #2	\$ 50,000	\$ 50,000
Central WWTP - Replace grit collector #1	\$ 130,000	\$ 130,000
Central WWTP - Secondary clarifier 1 repair.	\$ 60,000	\$ 60,000
Central WWTP - Electric Pallet Lift	\$ 10,000	\$ -
Central WWTP - Filter feed pump	\$ 15,000	\$ -
Central WWTP - Install new raw grinder	\$ 15,000	\$ 15,000
Mariners WWTP		
Mariners WWTP - Replace chains and sprockets on both Bio-wheels	\$ 40,000	\$ -
Moneta WWTP		
Moneta WWTP - Replace chains and sprockets on Train A Biowheels	\$ 60,000	\$ 60,000
Paradise Point		
Generator for Paradise Point	\$ 15,000	\$ -
Paradise Point - Pipe and pump replacements	\$ 22,000	\$ -
Valley Mills		
Generator for Valley Mills	\$ 15,000	\$ -
Valley Mills - SCADA	\$ 30,000	\$ -
Moneta		
Moneta LS #1 - Wet Well Wizard / Blower System	\$ 40,000	\$ -
MVS		
Generator for Mountain View Shores	\$ 75,000	\$ -
Grand Total	\$ 662,000	\$ 390,000

FY 2025-2026 Water Projects



Water projects identified for funding in the 2025-2026 fiscal year include items necessary to ensure continued clean water and quality service.

Well Systems:

Generators

- The Mountain View Shores, Valley Mills, and Paradise Point well systems have experienced multiple power outages in recent years. With each system being at a significant distance from the Authority’s other systems, appropriately sized generators with an automatic transfer switch allow for continued power to the systems upon operators and maintenance employees being notified of the outage and enable continued service to the customers.*

Valley Mills SCADA

- The Valley Mills system lacks remote monitoring capabilities. The system has previously experienced valve failures in the past, resulting in the emptying of the water storage tank and boil water notices to those customers. Remote monitoring capabilities through SCADA will provide notifications for low tank levels, enabling a prompt response and ability to maintain positive pressure in the subdivision.*

Paradise Point Pipe and pump replacements

- Galvanized piping inside the facility is in poor condition, with previous repairs made. Pressure pumps and the compressor are aged and in poor condition.*



Projects by Service Area	Fiscal Year 2026	Critical Needs
Central WTP		
Central WTP - Basin Valves replacement Phase 1	\$ 75,000	\$75,000
Paradise Point		
Generator for Paradise Point	\$ 15,000	\$ -
Paradise Point - Pipe and pump replacements	\$ 22,000	\$ -
Valley Mills		
Generator for Valley Mills	\$ 15,000	\$ -
Valley Mills - SCADA	\$ 30,000	\$ -
MVS		
Generators for Mountain View Shores	\$ 75,000	\$ -
Grand Total	\$ 232,000	\$75,000

Central Water Treatment Plant:

Basin Drain Valve Replacements

- Much of the facility and valves within the Central Water Treatment Plant are original to its 1968 construction, with the exception of improvements made to the facility over the last twelve years. As a result, many valves lack full functionality due to deterioration. The basin valves enable the exterior basins to be emptied and cleaned regularly, removing any growth on the basin walls and preventing sludge overload in the filtering basins. Of the four basin drain valves required for this process, one has failed and is leaking, and another is nearly inoperable.*



FY 2025-2026 Sewer Projects – Central Wastewater



The critical sewer projects identified for the 2025-2026 fiscal year are primarily located at the Central Wastewater Treatment Plant. These projects are for repairs or replacements where equipment has completely failed.

Railings and Chains on Primary Clarifier Basin #2

- These items have experienced complete failure, rendering the basin out of service until replacements can be made. Repair costs exceeded available funding in FY 2024-2025.



Secondary Clarifier #1 Repair

- The secondary clarifier is essential for treating increased volumes during higher flow events.



Grit Collector #1 and Grinder

- The grinder and grit collectors are essential to trash removal ahead of treatment processes and protect equipment in downstream treatment processes. Both items have experienced complete failure. A new grinder was purchased in FY 2024-2025; installation is more complex than can be performed by Authority personnel and will require contracted services.



Filter Feed Pump

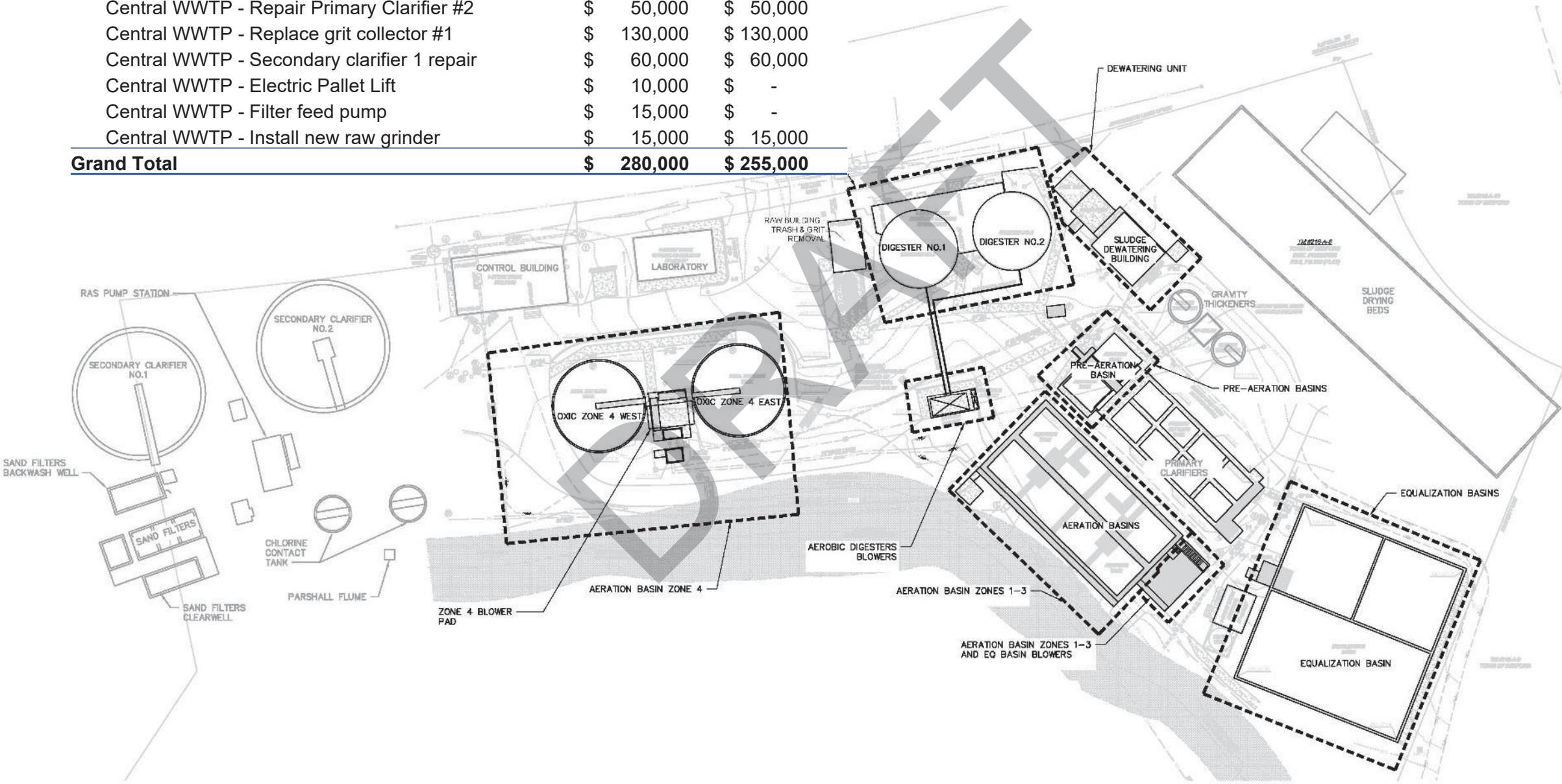
- One of three filter feed pumps has completely failed. Two pumps are necessary during high-flow or rainfall events to prevent overflows from occurring at the plant.



FY 2025-2026 Sewer Projects – Central Wastewater



	2026	Critical Needs
Central WWTP		
Central WWTP - Repair Primary Clarifier #2	\$ 50,000	\$ 50,000
Central WWTP - Replace grit collector #1	\$ 130,000	\$ 130,000
Central WWTP - Secondary clarifier 1 repair	\$ 60,000	\$ 60,000
Central WWTP - Electric Pallet Lift	\$ 10,000	\$ -
Central WWTP - Filter feed pump	\$ 15,000	\$ -
Central WWTP - Install new raw grinder	\$ 15,000	\$ 15,000
Grand Total	\$ 280,000	\$ 255,000



FY 2025-2026 Sewer Projects – Small Systems



**Moneta WWTP and Mariners WWTP:
Biowheel Chains and Sprockets**

- At Moneta WWTP, Train A is currently not operational due to failed chains and sprockets. This eliminates redundancy should Train B experience issues.
- At Mariners WWTP, it is unknown whether the chains and sprockets were ever been replaced prior to ownership transfer in 2020. Based on the experience of other Biowheel systems, these items typically have a life expectancy of 10 years or less and are a critical piece for continued plant operation.



Projects by Service Area	Fiscal Year 2026	Critical Needs
Cedar Rock WWTP		
Cedar Rock WWTP - Restructure influent valve	\$ 10,000	\$ -
Mariners WWTP		
Mariners WWTP - Replace chains and sprockets on both Bio-wheels	\$ 40,000	\$ -
Moneta WWTP		
Moneta WWTP - Replace chains and sprockets on Train A Biowheels	\$ 60,000	\$60,000
Moneta		
Moneta LS #1 - Wet Well Wizard / Blower System	\$ 40,000	\$ -
Grand Total	\$ 150,000	\$60,000

**Moneta Lift Station #1:
Wet Well Wizard / Blower System**

- Improvements are needed to significantly reduce the gasses in the system that are causing damage to the wet well and receiving lines. Various solutions were explored in FY 2024-2025, with the costs of the most effective solution exceeding the allocated funding.

**Cedar Rock WWTP:
Influent Valve Restructure**

- Current access to the influent valve at the plant creates a safety concern. Relocation of this valve eliminates the concern for safe access.



Capital Improvement Program Projects Listing FYE 26-28



Projects by Service Area	Fiscal Year 2026	2027	2028
Central			
Central Water			
Central WTP - Holding Pond Dredging			\$ 350,000
Central WTP			
Central WTP - Security Alarms and Fire Alarm System			\$ 29,000
Central WTP - Phase 2 Electrical Upgrades		\$ 462,000	
Central WTP - Phase 3 Electrical Upgrades			\$ 143,000
Central WTP - Basin Valves replacement Phase 1	\$ 75,000		
Central WWTP			
Central WWTP - Repair Primary Clarifier #2	\$ 50,000		
Central WWTP - Replace grit collector #1	\$ 130,000		
Central WWTP - Secondary clarifier 1 repair.	\$ 60,000		
Central WWTP - Electric Pallet Lift	\$ 10,000		
Central WWTP - Filter feed pump	\$ 15,000		
Central WWTP - Install new raw grinder	\$ 15,000		
Forest			
Forest			
Control Valve - Lynchburg Entry Point (Graves Mill Rd)		\$ 120,000	
Control Valve - Lynchburg Entry Point (Hawkins Mill)			\$ 120,000
Lakes			
Moneta			
Moneta LS #1 - Wet Well Wizard / Blower System	\$ 40,000		
Moneta WWTP			
Moneta WWTP - Replace chains and sprockets on Train A Biowheels	\$ 60,000		
Various			
Various			
Sample Water hydrants - Phase 2B (7)			\$ 19,000
Mariners			
Mariners Landing			
Mariners Landing-SCADA for 2 pump stations. These are smaller stations.			\$ 20,000
Mariners WWTP			
Mariners WWTP - Install skimmer on clarifier 1 and 2		\$ 10,000	
Mariners WWTP - Replace chains and sprockets on both Bio-wheels	\$ 40,000		
Cedar Rock			
Cedar Rock WWTP			
Cedar Rock WWTP - Restructure influent valve	\$ 10,000		

Capital Improvement Program Projects Listing FYE 26-28



Projects by Service Area	Fiscal Year 2026	2027	2028
SML (Shared with WVWA)			
SML			
Raw Water Intake Generator		\$ 200,000	
Montvale			
Montvale			
Fire Line Meter - Montvale Elementary			\$ 30,000
Office / Administration			
Office			
Annex Building Renovations			\$ 125,000
Purchases			
Stone and Cold Patch Pad		\$ 7,200	
Phase 2 of Data Visualization		\$ 50,000	
Phase 3 of Data Visualization			\$ 85,000
CIP Crew - Portable Air Compressor			\$ 33,000
CIP Crew - Water Service Hog			\$ 9,000
Key System - Various Plants			\$ 30,000
Water & Sewer Master Plan		\$ 200,000	
Wells			
MVS			
Generators for Mountain View Shores	\$ 75,000		
Paradise Point			
Generator for Paradise Point	\$ 15,000		
Paradise Point - Pipe and pump replacements	\$ 22,000		
Valley Mills			
Generator for Valley Mills	\$ 15,000		
Valley Mills - SCADA	\$ 30,000		
Office/Administration			
Purchases			
Department Asbestos Cutting Tools		\$ 10,000	
Truck for Schools Wastewater Operator			\$ 46,000
Harper Straw Blower SM1300		\$ 12,000	
Grand Total	\$ 662,000	\$1,071,200	\$1,039,000

Projects with Outside Funding

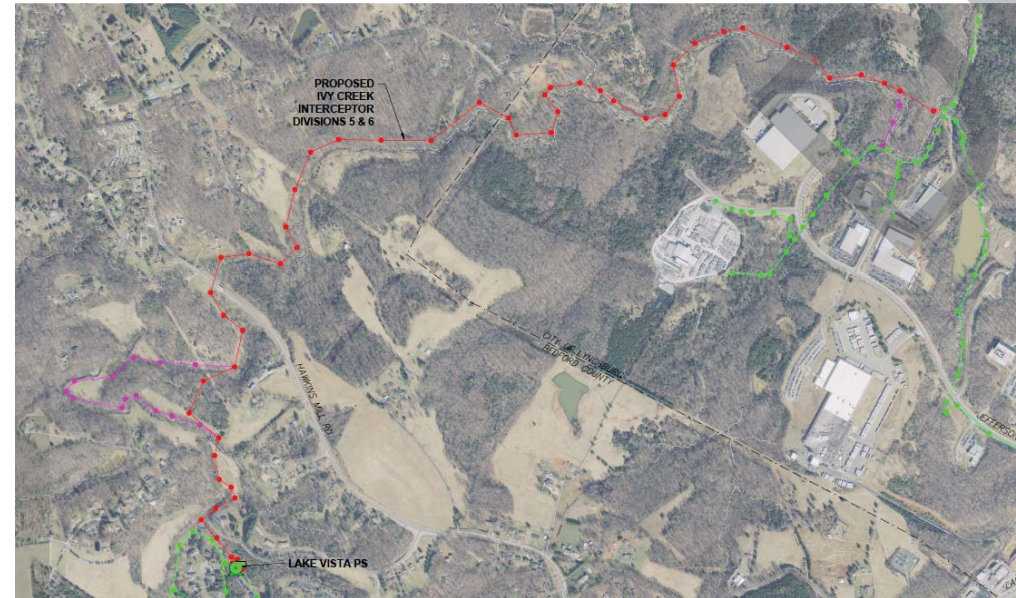


Helm Street Tank: With the American Rescue Plan Act (ARPA), funding was made available to localities for select improvements that had been previously identified, including those necessary for water and sewer infrastructure. In cooperation with the Town of Bedford, the Authority entered into a Grant Subrecipient Agreement on December 1, 2021 with the Town to utilize ARPA funds in addressing select projects, including the Helm Street Tank replacement.

The previous 1.22 million-gallon round water storage tank at Helm Street was taken out of service due to a failing coating system containing lead and a deteriorating concrete structure. With water storage that is central to the water system of significant importance to limit water age and disinfection byproducts, a new 1 million-gallon welded steel water tank was designed for this site. The project is underway and anticipated to be completed in Summer 2025.



Ivy Creek 5 & 6 Design, Construction & Capacity: This gravity sewer extension into Lynchburg removes the operational requirements and capacity constraints currently present at the Lake Vista Lift Station. Along with Bedford County providing \$1.5 million over a period of three years, this project is being funded through Clean Water Revolving Loan funds at a minimal interest rate with some principal forgiveness included. This project is underway and anticipated for completion in November 2025.



Projects and Funding Sources	Project Costs
Helm Street Tank Replacement	\$ 3,850,000.00
ARPA	\$ 3,418,244.00
Escrow	\$ 162,916.00
Reserves	\$ 268,840.00
Ivy Creek 5 & 6 Design, Construction & Capacity	\$ 15,551,975.00
County	\$ 1,500,000.00
Debt Service	\$ 14,684,610.00
Principal Forgiveness	\$ (632,635.00)
Grand Total	\$ 19,401,975.00

RESOLUTION MEMORANDUM

To: BRWA Board of Directors
From: Jill Underwood; Director of Finance
Date: April 7, 2025
Re: Resolution 2025-04.01 – Advertise Rates

Enclosed is the above referenced resolution for your consideration; included with the resolution are the proposed rates.

There is one new fee being proposed as a project phasing fee; this is to address the considerable extra work that is performed by the Engineering team when a project is split into phases after the original approvals. Below is the language that is proposed for this fee:

Project Phasing Fee: This fee is charged for the administrative costs associated with separating a project into phases for acceptance after the project is in construction, and will be assessed per additional phase created. This fee will not be assessed for projects when phasing is established prior to plan approval.

In order for the new rates to be effective on June 1, 2025, as will be seen on all bills sent out after June 30, 2025, a public hearing will be held in May of this year.

There is an advertising period that is required prior to the hearing, and this resolution authorizes the public notice which initiates this process.



RESOLUTION

2025-04.01

Advertise Rates

At a regular meeting of the Bedford Regional Water Authority ("Authority") Board of Directors, held in the Board Meeting Room at the Authority's Annex Building on the 15th day of April 2025, beginning at 7:00pm:

WHEREAS, the Authority is required to advertise and hold a public hearing prior to the approval of any rate changes; and,

WHEREAS, the Authority is in the process of preparing a draft budget for the Fiscal Year 2025-2026, and the rates necessary for the proposed revenues to exceed the proposed expenditures are included in the rates being proposed for advertisement; and,

WHEREAS, the Authority intends to post notice of the proposed rates on April 23, 2025 and May 7, 2025 in a newspaper of general circulation, to send copy of the notice to the governing bodies of Bedford County and the Town of Bedford, and to hold a public hearing on the new rates on May 20, 2025; now,

THEREFORE, BE IT RESOLVED, that the Board of Directors of the Authority does hereby authorize the Director of Finance to post notice of the changes to the rates as shown on the attached document.

On behalf of the Finance Committee, Member _____ made a motion to approve this resolution. Being a motion from a committee, a second motion was not needed.

Board Member Votes: ___Aye, ___Nay, ___Abstain

CERTIFICATION

The undersigned secretary of the Bedford Regional Water Authority does hereby certify that the foregoing is a true, complete, and correct Resolution adopted by a vote of a majority of the Directors of the Bedford Regional Water Authority, present at a regular meeting of the Board of Directors of the Bedford Regional Water Authority duly called and held **April 15, 2025** at which a quorum was present and acting throughout, and that the same has not been amended or rescinded and is in full force and effect as of the date of the above mentioned meeting.

(SEAL)

Brian M. Key, Secretary,
Bedford Regional Water Authority

The Bedford Regional Water Authority ("BRWA") will hold a public hearing on May 20, 2025 at 7:00 p.m. for the purpose of receiving comments about the proposed changes of rates as shown herein. Descriptions of the rates, and details on how to join the meeting, can be found at www.brwa.com. The rates will not be adopted until after the public hearing. The rates are scheduled to take effect June 1, 2025 and be utilized for all billing statements after June 30, 2025.

Please direct questions to 540-586-7679 or rates@brwa.com.

Existing Customer Fees	Water	Sewer
B. Volume Charges (per 1000 gallons)		
Residential and Commercial	\$6.75	\$8.75
Industrial	\$6.00	\$8.00
B. Base Charges (per Month) Based on meter size		
5/8"	\$31.00	\$31.00
3/4"	\$44.00	\$44.00
1"	\$72.00	\$72.00
1-1/2"	\$124.00	\$124.00
2"	\$199.00	\$199.00
3"	\$372.00	\$372.00
4"	\$620.00	\$620.00
6"	\$1,240.00	\$1,240.00
8"	\$2,015.00	\$2,015.00
10"	\$3,410.00	\$3,410.00
B. Base Charges for Special Service Areas (per Month) Based on Meter		
Cedar Rock 5/8"	n/a	\$74.00
Paradise Point 5/8"	\$43.00	n/a
Mariners Landing 5/8"	\$31.00	\$39.00
Mariners Landing 1"	\$72.00	\$90.00

Other Charges and Fees	
Project Phasing Fee (fee per project)	\$1,000.00

PROJECTS REPORT

CAPITAL IMPROVEMENT PROGRAM

Projects Listing

Line ID	Service Area	Water or Sewer	Project	Funding Source / FYE CIP	Project Costs (Budget)	Project Costs (Committed / Expected)	Spent to Date	Remaining to Spend	Department	Responsible Manager	Current Status	Current Status Date	Status Notes	Start Date	Completion Date
1	Central	Water	Forest to Lakes Booster Station & SCADA	Other - SML Residual	\$2,300,000	\$2,217,403	\$ 2,217,403	\$ 82,597	Water	William	In Progress	4/8/24	Final Change Order executed for contract closeout. Total spent reflects final pay application. *Remaining funds to be used towards additional SCADA integration and relocation of the Lake Vista PS generator.	12/18/20	2/28/23
2	Forest	Sewer	Ivy Creek 5 & 6 Design, Construction & Capacity	Other - Debt Service / Other	\$16,184,610	\$16,184,610	\$ 11,010,593	\$ 5,174,017	Construction	Cody	In Progress	4/4/25	The Ivy Creek crossing between MH-101 and MH-102 is near complete and pipe installation continuing from MH-102 to MH-104. Once the sewer is connected at MH-104, the tie in to MH-100 will take place. Sewer installation also continues from MH-159 to MH-168. While this is taking place, the rock excavation at the creek crossing between MH-155 and MH-156 will continue. Bore pit blasting and excavation underway for Cottontown Road, with a rock bore anticipated. Special equipment is on order to expedite this work.	12/18/20	11/1/25
3	Central	Water	Helm Street Tank Replacement	Other - ARPA / Escrow/ Cash Reserves	\$3,850,000	\$3,678,214	\$ 2,967,662	\$ 882,338	Construction	Cody	In Progress	4/4/25	Painting in underway at the tank, both inside and outside. The contractor has moved piping materials from BRWA laydown yard to the site with a smaller truck to avoid further private property damage. Underground piping will be installed at painting completion. Delivery is delayed for the valve vault due to manufacturing issues and will result in a contract time extension but no additional cost.	3/2/22	10/1/26
4	Central	Sewer	Winoa Lift Station Replacement	Other - Town/EDA/ Winoa/ Ascent	\$300,000	\$126,452	\$ 28,316	\$ 271,684	Wastewater	Jennifer	In Progress	4/3/25	Dorsett site conducted a site visit to create the SCADA panel. CIP completed the by-pass connection on force main and manhole installation. CIP also re-routed the service line for Winoa building to new manhole. Pump delivery lead time updated to the end of September.	6/5/24	12/31/25
8	Central WTP	Water	Central WTP - Upgrade Chemical Feeders (PaCl)	CIP - 2022	\$10,000			\$ 10,000	Water	William	In Progress	4/4/25	Met with Rene Dillon, of Control Equipment on 3/27/25; awaiting finalized quote with spill protection included.	3/17/25	5/26/25
9	Central WTP	Water	Hoist system for moving pumps - Currently out of service	CIP - 2024	\$15,000	\$5,328		\$ 15,000	Safety	Jeff	In Progress	3/27/25	Budget reduced from \$55k to \$15k based on ability to use gantry crane and rigging equipment. Last piece of crane assembly received; will be ordering rigging equipment.	1/22/24	2/29/24
10	Central WTP	Water	Re-piping Domestic Pump to Hydropneumatic Tank	CIP - 2024	\$40,000			\$ 40,000	Water	William	In Progress	4/4/25	WGK had to reschedule site visit, awaiting makeup date.	3/21/25	10/11/24
11	Central WTP	Water	Central WTP - Booster station for customers directly served (Construction)	CIP - 2025	\$400,000	\$465,041	\$134,928	\$ 330,112	Construction	Cody	In Progress	4/3/25	Building to be delivered 4/15. Received shop drawings for SCADA panel on 4/2.	7/1/2024	10/31/2024
12	Central WTP	Water	Central WTP - Inside filter system valves replacement Phase 1	CIP - 2025	\$150,000			\$ 150,000	Water	William	In Progress	4/4/25	WGK had to reschedule site visit, awaiting makeup date.	10/4/2024	4/21/2025
14	Central WTP	Water	Central WTP - Relocation of Hypochlorite	CIP - 2025	\$84,000			\$ 84,000	Water	William	In Progress	4/4/25	WGK had to reschedule site visit, awaiting makeup date.	3/31/2025	6/23/2025
15	Central WTP	Water	Central WTP - Phase 1 Electrical Upgrades	CIP - 2025	\$359,878	\$117,680	\$0	\$ 359,878	Water	William	In Progress	4/2/25	Approved drawings sent to CAT and generator ordered. Lead time for material 25 - 27 weeks. Will bid this project out in June/July 2025.	9/14/2025	12/27/2025
17	MVS	Water	Mountain View Shores Filter Replacement	CIP - 2022	\$150,000		\$ 31,222	\$ 118,778	Water	William	In Progress	3/4/25	Emailled contractors asking for update and bids.	3/31/25	6/13/25
19	SML (w/ WVWA)	Water	Raw Water intake valves	CIP - 2025	\$25,000			\$ 25,000	Water	William	In Progress	4/7/25	Sole source bid quote form and documentation from Perkinson Company have been submitted and approved.	10/4/2024	4/28/2025
20	SML (w/ WVWA)	Water	Sodium hypochlorite day tank & pipe wall	CIP - 2025	\$50,000			\$ 50,000	Water	William	In Progress	4/4/25	WGK had to reschedule site visit, awaiting makeup date.	3/28/2025	6/23/2025
21	SML (w/ WVWA)	Water	Moneta Pump Station 4 Upgrades Ph 1 (EQ)	CIP - 2023	\$20,000		\$ 8,048	\$ 11,952	Water	Jennifer	In Progress	4/7/25	Met with Chris Fewster from Blue Ridge Engineering on 3/26/25 to assess the issue with the manhole and pump station. He will be sending his recommendations.	3/20/23	6/13/25
22	SML (w/ WVWA)	Water	SMLWTF GAC Pump and associated parts	CIP - 2023	\$25,000			\$ 25,000	Water	William	In Progress	4/4/25	WGK had to reschedule site visit, awaiting makeup date.	3/13/25	1/21/25
24	SML (w/ WVWA)	Water	GAC Heated Building	CIP - 2024	\$200,000		\$ -	\$ 200,000	Water	Thomas	In Progress	4/3/25	Looking into concrete pad expansion costs.	1/15/24	5/1/25
25	Central	Sewer	Pump Stations 1, 2, 3 - Security Cameras	CIP - 2022	\$5,000			\$ 5,000	Information Systems	Therron	In Progress	8/15/24	Will be getting quotes from different vendor. No response from Security Lock& Key.		
26	Central	Sewer	Central Pump Stations 1 & 2 Upgrades	CIP - 2024 / Town / County	\$660,000	\$689,580	\$ 635,453	\$ 24,547	Wastewater	Jennifer	In Progress	4/3/25	Pump #3 returned for PS-1. PS-1 has been running on two pumps. Will get with WGK to get third pump installed. CIP removed by-pass pump for Shady Knoll. Still waiting for rebuilt pumps to use at PS-2.	12/10/24	4/25/25
27	Central	Sewer	Sewer Flow Meter - Bedford Weaving	CIP - 2024	\$25,000	\$6,728	\$ 6,728	\$ 18,272	Engineering	Phil	In Progress	4/7/25	Waiting on owner to sign, power has been approved using a bore to prevent overhead power. Once owner responds, work can begin.	12/2/24	5/9/25
30	Central WWTP	Sewer	Central WWTP - Replace grit collector #2	CIP - 2025	\$25,000	\$130,000		\$ 130,000	Wastewater	Jennifer	In Progress	4/7/25	Awaiting quotes for full scope of the work.		6/13/2025
31	Central WWTP	Sewer	Central WWTP - Replace Monster Auger	CIP - 2025	\$60,000	\$170,000		\$ 170,000	Wastewater	Jennifer	In Progress	4/7/25	Waiting on quotes to possibly repair the Monster Auger by installing a new brush system.		6/13/2025
34	Mariners	Sewer	Mariners WWTP - Install bracing on influent basin on Train 1 and 2	CIP - 2023	\$20,000		\$ 8,756	\$ 11,244	Wastewater	Jennifer	In Progress	2/10/25	Falwell completed installation of railings on Train 1.	3/13/23	12/6/24

CAPITAL IMPROVEMENT PROGRAM

Projects Listing

Line ID	Service Area	Water or Sewer	Project	Funding Source / FYE CIP	Project Costs (Budget)	Project Costs (Committed / Expected)	Spent to Date	Remaining to Spend	Department	Responsible Manager	Current Status	Current Status Date	Status Notes	Start Date	Completion Date
37	Purchases	Other	Phase 1 of Data Visualization	CIP - 2025	\$52,000	\$18,000	\$0	\$ 52,000	Administration	Brian	In Progress	12/9/24	First Dashboard is complete, and the consultant is working on the accountability report. Brian attending training on Power BI.	8/1/2024	6/30/2025
38	Purchases	Other	I/I sewer flow meters	CIP - 2025	\$30,000	\$30,000		\$ 30,000	Maintenance	Phil	In Progress	4/7/24	Have not ordered, looking at a demonstration set for mid April prior to final order.	10/4/2024	5/9/2025
41	Various	Other	Sample Hydrants Phase 2A (8)	CIP - 2025	\$22,000	\$22,000		\$ 22,000	Maintenance	Phil	In Progress	4/7/25	All 10 unit have arrived, addresses have been selected. Installing in the month of April. All materials are onsite including sampling wands.	10/4/2024	5/16/2025
42	Montvale WWTP	Sewer	Montvale WWTP Biowheel & plant repairs	CIP	\$0	\$180,000		\$ 180,000	Wastewater	Jennifer	In Progress	4/7/25	Falwell Construction and Wastewater Technologies will be visiting Montvale WWTP during the week of Spring Break (4/14/25-4/18/25) to perform a full inspection to ensure all parts needed are ordered.	3/18/25	7/31/25
6	Central	Water	Stoney Creek Reservoir - Ph 2B (Cleaning/Design)	CIP - 2025	\$124,000			\$ -	Engineering	Rhonda	Complete*	2/7/25	Due to lack of supplementary grant funding for project, CIP funding will be allocated to repairs needed at Montvale WWTP.	N/A	N/A
7	Central	Water	Stoney Creek Reservoir - Ph 3A (Rehab Construction - BRWA Portion)	CIP - 2025	\$100,000			\$ -	Engineering	Rhonda	Complete*	3/7/25	With grant funding denied, current funding not sufficient to move forward with project. Funds will be reallocated to critical needs at Montvale and Central WWTPs.	N/A	N/A
29	Central WWTP	Sewer	Central WWTP - Replace railings and chains on primary basin #2	CIP - 2025	\$30,000			\$ 30,000	Wastewater	Jennifer	Complete*	3/18/25	Will request in future CIP and utilize funds for more critical items at Central WWTP.	N/A	N/A
32	Central WWTP	Sewer	Central WWTP - Replace grinder in raw building	CIP - 2025	\$30,000	\$38,347	\$38,347	\$ (8,347)	Wastewater	Jennifer	Complete*	3/18/25	Installation of new grinder requested in next budget year. Monster auger and grit collector are needed to be operational first.		12/31/2024
33	Lakes	Sewer	Blower system at Moneta pump station 1	CIP - 2023	\$15,000			\$ 15,000	Wastewater	Jennifer	Complete*	3/13/25	Funding insufficient; will request in a future budget year and utilize funds towards Central WWTP critical items.	N/A	N/A
36	Moneta WWTP	Other	Moneta WWTP - Electric pallet lift	CIP - 2025	\$10,000			\$ 10,000	Wastewater	Jennifer	Complete*	3/18/25	Alternate solution found	N/A	N/A
5	Central	Water	Stoney Creek Reservoir - Ph 1 (PER) & Ph 2 (Repairs/Design)	CIP - 2023	\$200,000	\$195,990	\$ 177,021	\$ 22,979	Engineering	Rhonda	Complete	3/10/25	Design is complete. Awaiting funding for construction.	9/14/22	10/31/24
13	Central WTP	Water	Central WTP - Repairs to Elevator	CIP - 2025	\$1,000	\$1,000	\$1,000	\$ -	Water	William	Complete	2/7/25	Final payment was made to Southern Elevator, to be reimbursed by VRSA. BRWA deductible was \$1000. Remainder of \$85k budget transferred to WTP hypo relocation.	8/19/2024	10/11/2024
16	Forest	Water	Fox Runn Booster Station - Structure repairs/replacement	CIP - 2023	\$25,000	\$10,900	\$ 9,822	\$ -	Maintenance	Phil	Complete	10/21/24	Project is complete as of 10-21-2024.	5/1/24	10/21/24
18	Paradise Pt	Water	Paradise Point SCADA	CIP - 2022	\$10,000	\$17,500	\$ 26,775	\$ -	Water	William	Complete	9/9/24	Jamison Electric has been paid in full.	4/28/23	8/9/24
23	SML (w/ WVWA)	Water	SMLWTP - Add Security System to Fire Alarm System	CIP - 2023	\$10,000			\$ 10,000	Safety	Jeff	Complete	3/27/25	Repairs were made in Operating budget to keep existing system operational.	12/20/23	3/29/24
28	Central WWTP	Sewer	Carport to cover sludge dumpster	CIP - 2023	\$8,000			\$ -	Wastewater	Jennifer	Complete	2/10/25	Operators established solution of pressing on dry weather days, eliminating the need for the cover over the dumpster. Funds will be applied to overage on other CIP projects at Central WWTP.	N/A	N/A
35	Mariners	Sewer	Pump Station 5 SCADA (6th Fairway)	CIP - 2023	\$10,000	\$10,025	\$ 10,025	\$ -	Wastewater	Jennifer	Complete	10/23/24	Fairwinds installed new control panel. Facility maintenance will need to install new transducer, waiting on wet well to be pumped and cleaned. Foutz unable to pump out due to too far from road. Created task for maintenance to pump and clean with the ditch witch. Fairwinds part is complete; added invoice for \$10,000 on 9/5/24.	11/30/23	9/20/24
39	Purchases	Other	Sewer SL-RAT	CIP - 2025	\$30,500	\$30,500	\$30,040	\$ -	Maintenance	Phil	Complete	9/30/24	Training completed 9-17-2024 by supplier.	7/1/2024	8/16/2024
40	Purchases	Other	Facilities Maintenance Crew Vehicle	CIP - 2025	\$95,000	\$95,000	\$95,970	\$ -	Maintenance	Phil	Complete	11/1/24	Truck is tagged, titled, and has the added aftermarket needs completed. The truck is in service.	8/1/2024	12/13/2024
					\$25,885,919	\$24,440,297	\$17,438,108	\$ 8,677,984							

Current Capital and Internal Projects Report

Bedford Regional Water Authority

Job #: 2020008	Job Type: Water	Service Area: Bedford Central	Last Updated: 2/13/2025
Job Name: Turkey Mountain Booster Station - Design		Funding/Budget: \$460,000.00	
		Funding Source: CIP	Department Contact: English / Ward / Cherro / Cox
Engineer: Hurt & Proffitt		Design Contract Amt: \$68,545.00	
Contractor: F&B		Construction Contract Amt: \$465,040.54	
Description: Booster station and distribution lines to serve customers currently directly connected to WTP and dependent upon the plant being in operation. Part of FY 19-20 CIP			
Status: Site reviewed with H&P on 1/21/20; proposal received 2/6. VDH to require full review and approval. Survey to begin week of 3/9/20. In design with H&P. WR&A provided min/max pressures utilizing water model - sent to H&P on 4/21. First draft of Design Report rec'd from H&P on 6/3 and was distributed internally for review/comments. Comments were provided to H&P on 6/10. H&P submitted the second submittal of the design report on 6/29 and 30% drawings on 6/30. BRWA comments were sent to H&P on 7/7. Public Hearing for Special Review Project on 9/15/2020. SRP approved. Reviewing third plan submittal. Plans finalized and sent to VDH for review as of 12/2020. Approval letter from VDH received on 4/30/2021. Funding not available for construction by Annual Contractor. CIP Shop Drawings rec'd 4/23/24. The CIP Crew is preparing for installation of the 4-inch distribution system beginning in September 2024. A construction cost proposal has been requested from F&B Contractors and work may begin as early as July 1, 2024 pending funding approval. CIP began laying pipe 8/9/24. F&B began construction 8/28/24 Shop Dwg 01 rec'd 9/20/24. Applied for RLD and foundation permits on 11/7/24. Dsgn 05 rec'd from County routed to other agencies 11/14/24. BRWA comments sent to Planning 11/15/2024. LDP approval received 1/10/25. Foundation inspections completed and approved 1/28/25. Foundation poured and finished 1/29/25.			
Job #: 2020043.3	Job Type: Sewer	Service Area: Forest	Last Updated: 2/4/2025
Job Name: Ivy Creek Divisions 5 & 6 Interceptors		Funding/Budget: \$16,184,609.71	
		Funding Source: DEQ - VCWRLF	Department Contact: English \ Ward \ Dade
Engineer: CHA / E.C. Pace		Design Contract Amt: \$1,042,711.99	
Contractor: E.C. Pace		Construction Contract Amt: \$14,635,659.42	
Description: Design and construction of Ivy Creek sewer extension from Lake Vista to Lynchburg; includes temporary capacity measures at Lake Vista Pump Station until project completion.			
Status: Meeting held 1/11/21 at LVPS to review station for temporary capacity measures needed. SRP application submitted in May for 6/15/21 Planning Commission meeting. DB Team working on plans for temporary capacity increase at LVPS. Comments returned on 30% drawings on 5/24 and reviewed with DB on 5/27. Reviewed temporary LVPS solutions with DB on 8/11/21. Esmts #210015229, #210015230, #210015231 & #210015232 recorded 10/26/21. 60% drawings rec'd 11/4/21 - Review completed by SWF 11/16/21, with final review by RBE and comments returned on 12/2/21. Esmt #210016351 recorded 11/17/21. Esmt #210016549, #210016550 & #210016569 recorded 11/22/21. Esmt #210018045 recorded 12/22/21. Public hearing to be scheduled to review Environmental Assessment per DEQ. ESMT's #220000674 & 220000675 recorded 1/14/22. #220000834 & #220000835 recorded 1/20/22. Working with Lynchburg on special requirements needed for easements providing benefit to Lynchburg; Lynchburg requiring deed with title search and plats. Continued discussions with 2 property owners for sewer line easements (Green, Johnston). VMRC permit advertised. Dsgn 03 rec'd 2/10/22. Reviewed to Sheet C-316. Stopped review & issued comments thus far on 2/24/22. Outstanding sewer line easements presented to the Board in March; sewer meter access easements to be addressed at a later date if needed. ESMT's #220002973 & 220002974 recorded 3/14/22. ESMT's #220003144 & 220003145 recorded 3/17/22. ESMT #220003779 recorded 3/31/22. All linework easements obtained; access easements pending. 2 line easements to be corrected with Lynchburg as Grantee. Updated construction cost estimate received 5/3/22 reflecting significant price escalations; Dsgn 04 rec'd 6/10/22. Draft construction contract amendment rec'd 7/6/22 and reviewed by legal counsel; presented for approval at August Board meeting. Design plans being finalized. Access easements being obtained, as well as updated and/or widened easements where applicable. Construction Amendment signed 8/19/22. Dsgn 05 rec'd 8/23/22. Dsgn 05 review completed 9/8/22. Awaiting review comments from Lynchburg for final plan updates. 10/20: approximately 4000 LF of pipe is on site; due to environmental restrictions for endangered bat species, tree removal not permitted until 11/15. Due to delay in Lynchburg approvals, clearing to begin around week of 12/12 on Bedford County side. Lynchburg not permitting work until plans have final approvals. 1/6: Clearing underway and several temporary stream crossings installed on Bedford County side. Pay App 1 with stored materials rec'd 1/6/23. ESMT #230000186; 230000187; & 230000188 recorded 1/10/23. ESMT 23000546 recorded 1/26/23. Preconstruction meeting with DEQ on 2/3/23. Surface blasting for easement clearing began late January. Agreement executed 2/8 to allow use of City easements. Meter access easements mailed to Lynchburg for execution on 2/17/23. Preconstruction with Lynchburg held on 2/23/23. RLD permits received from both County and City. Blasting underway. Shop Dwg 01 rec'd 3/21/23. ESMT #230002218 recorded 3/21/23. Shop Dwg 02 rec'd 3/23/23. ESMT #230000188 recorded 4/10/23. Bypass Pumping tested 5/22/23 Blasting caused damage to COL Chemical Storage building. Contractor to repair roof. H2S was found in bedrock; considering smaller blasts with relief holes (5/26/2023). 7/7: City line to be replaced to existing alignment, costs shared between EC Pace, BRWA, and COL. New alignment in design for interceptor. Change Order 1 executed 7/28/2023 for time and reallocation of Ph 1 funds related to delayed DEQ closing and Lynchburg sewer replacement. Sewer replacement to begin 8/14. Sanitary sewer installation began at manhole 121. 30-inch sewer installation has been completed to manhole 128. Manhole 129 (metering manhole) is still being fabricated and due to arrive onsite the middle to end of January 2024. The crew set manhole 130 11/9/2023. ESMT #230010277 recorded 12/12/23. ESMT #240000817 & #240000820 recorded 2/5/24. ESMT #240001400 recorded 2/28/24. Dsgn 10 rec'd 5/6/24. Dsgn 10 Review Completed by JD 5/16/2024. Change Order 2 executed to shift funding to lower portion of project; Change Order 3 for \$713k pending Board approval for funding. DEQ finalizing loan terms for additional funding, which will include \$3500 closing costs. Esmt #24000013537 recorded 8/6/24. Esmt #240004884 recorded 8/13/24. Change Order 3 approved at 9/2024 Board meeting and executed 9/23/24 for \$713k; additional funding approved through DEQ; Board approved DEQ funding at 10/2024 Board meeting. Sanitary sewer installation is completed from manhole 121 - 155. DEQ completed an onsite inspection 1/8/25, no major issues cited. ESMT #250000561 recorded 1/24/25. ESMT #250000878 recorded 2/4/25. Completion date to be extended to 11/2025 due to delays caused by rock, H2S, and extreme winter temperatures affecting creek crossings.			

Job #: 2021093	Job Type: Sewer	Service Area: Forest Central	Last Updated: 1/13/2025
Job Name: Lake Vista Sewer Line Rehabilitation Study		Funding/Budget:	
		Funding Source: Operating	Department Contact: P Alexander
Engineer: BRWA Preventative Maintenance		Design Contract Amt:	
Contractor:		Construction Contract Amt:	
Description: Analysis of 24" and 18" sewer line flowing into LVPS to identify any large sources of I&I and plan for rehabilitation as appropriate to limit peak flows into LVPS.			
Status: PM Crew to perform condition assessment, CCTV survey, and easement clearing. All manholes and cleanouts have been located. PM will work on clearing easements beginning February 2025 upon bat restrictions being lifted. 1/13/25: PM purchased new camera and will check 18" and 24" lines and manholes prior to May 2025.			
Job #: 2021111	Job Type: Water	Service Area: Bedford Central	Last Updated: 2/13/2025
Job Name: Helm Street Tank Replacement		Funding/Budget: \$3,850,000.00	
		Funding Source: ARPA-Town, Escrow, Ca	Department Contact: Ward / Dade / Cox
Engineer: Whitman, Requardt & Associates (WRA)		Design Contract Amt: \$218,203	
Contractor: WGK		Construction Contract Amt: \$3,360,000	
Description: Replacement of existing deteriorated round tank at Helm Street with a new tank to serve the system.			
Status: Scoping meeting held with WRA and BRWA on 11/9 to review design options prior to design proposal. On-site meeting held 12/9 with WRA to review field conditions prior to preparing proposal. Proposal received 12/20 and under review to reduce scope where feasible. Scope revisions requested to reduce level of analysis. Revised proposal received 2/14/22 and executed 3/2/2022. Preliminary budget estimate from WRA indicates total project cost of approx. \$3.5M. Kickoff meeting held 4/12. Survey began 5/4; and is complete; soil borings completed 5/9. Meeting held 6/22 to review waterline functions and connectivity on site. Preliminary Design Report and geotech report rec'd 7/26, 2 weeks behind schedule. Comments returned 8/17; revisions rec'd 9/20. Preliminary engineering conference held with VDH and PER approved on 11/1. 60% plans and estimate rec'd 12/21/22 and submitted to VDH (12/21/22) and Town (12/22/22). Current cost estimate of \$3.6M including \$573k contingency. 60% plan comments sent on 2/9/23. BRWA verified pipe depths at 3 locations. ARPA funding redistributed between Town & Country and Helm Street tank. 90% plans & specs received 5/22/23. Design reviewed with Water Ops on 7/13/23. Comments returned 7/20. Final documents to be submitted for permitting at end of August. Working with Schools to relocate communication equipment. 100% drawings rec'd 8/22; reviewed with Town TRC on 9/6 and submitted to County E&S for LDP review. VDH Waterworks Construction Permit rec'd 10/4; awaiting SWM and building permit approvals prior to bidding. IFB was advertised on 11/5. Bid Opening date is December 19, 2023. Pre-Bid meeting was held on site on 11/29. Addendum #1 was issued on 12/8. No bids were received. Project will be advertised again in January 2024. Second bid opening will be held on March 5th, 2024. One bid was received totaling \$3.885M submitted by WGK Construction. Contractor provided value engineered proposal for \$3.36M; contract awarded 3/20/24. Water Ops and Maintenance testing impact of 10" line being temporarily down during construction; bypass materials ordered to limit impact. Demolition began 7/26/2024. WGK beginning foundation construction 10/7/24. Tank walls complete. as of the week of 1/6/25; the roof to the tank is being constructed. Fisher Tank has demobilized 2/8/25.			
Job #: 2022018	Job Type: Internal	Service Area: Countywide	Last Updated: 4/4/2025
Job Name: Lead Compliance Planning & Implementation		Funding/Budget: \$250,000.00	
		Funding Source: VDH Grant	Department Contact: R English \ S Taylor \ K Draper
Engineer: CHA (120 Water as subconsultant)		Design Contract Amt:	
Contractor:		Construction Contract Amt:	
Description: Lead Compliance Regulations (LCR) requires Lead Service Line (LSL) inventory, replacement, and other details for a compliance plan.			
Status: Requested information from consultants on scope of assistance they could provide along with anticipated budget. Preliminary information and budgets received from various consultants ranging from \$50k to \$265k for consultant assistance. \$50k proposed in FY22-23 CIP. CHA assisting with grant funding application through DWSRF, LEAP funding application was submitted to VDH on 5/5 for \$60k assistance towards Town LSL Inventory. BRWA listed as a grant recipient; DEQ offer letter received 11/9/22. Preliminary proposal rec'd and scoping meeting held with CHA and 120Water on 12/21/22. Revised proposal rec'd 1/11; comments returned 1/24 & request sent to VDH to use grant toward both County & Town. Awaiting final grant award from VDH. BRWA requested additional funding through existing grant per VDH communication to CHA regarding additional 2022 funding available; awaiting response. VDH initial meeting on 4/11/23 with all funding recipients. Kickoff meeting with CHA held on 4/27/23. GIS data provided to consultant. 7/7. Notice of revised grant award of \$250k rec'd 8/14/23. Inventory methods and schedule submitted to VDH on 10/3; VDH approval received 10/25 and funding agreement executed with VRS on 10/31. Amended proposal approved 12/4/23. 1/12: 57% identified as non-lead; still reviewing asbuilt records. Progress meeting scheduled 2/22/24. Inventory is 75% complete. Accounts were created for employees to access 120water's GIS platform to view inventory updates. Public outreach is underway. 9/6/24: 9220 public services verified as non-lead and 10,480 private services verified as non-lead; physical verification to be performed on 1% representative sample from select building timeframes. Mailings were sent to all customers with unknown or lead lines on 11/15/24 to meet EPA requirements. 120Water no longer working with CHA as of October 2024. BRWA Communications sent out electronic LSL e-mail to unknown customers in March 2025 upon email program issues being addressed. VDH approved statistical methods for determining lead/non-lead for Stewartsville, MVS, Lakes, and Forest service areas.			

Job #: 2023015	Job Type: Internal	Service Area: Countywide	Last Updated: 2/7/2025
Job Name: Integrated Billing and Asset Dashboard		Funding/Budget:	
		Funding Source:	Department Contact: Brian Key
Engineer: Phase 1: Burns & McDonnell		Design Contract Amt:	
Contractor:		Construction Contract Amt:	
Description: Integration of billing data, asset management data, operational spreadsheets and other data to streamline access to information.			
Status: Proposal received from Streams Tech 1/2022. Directors met with Burns-McDonnell for presentation on 2/1/23. Project proposed for future CIP; unable to fund in 2023-2024. Met with Burns-McDonnell 5/30/23 to review more specific dashboard needs. 7/7: Instructions prepared for Accountability report with references of data sources needed; data sources will be reviewed for possible consolidation. 12/7: Working on an initial phase to utilize Customer Service information. 2/9: identified as a goal in Strategic Planning. Added to CIP list in 4 phases. Phase 1 agreement with BurnsMac executed on 5/31/24. Met with B&M on 10/29/24 to review the project status, and to start developing the scope for phase 2. Developing master plan scope for current and future budgeting.			
Job #: 2023021	Job Type: Sewer	Service Area: Central Sewer	Last Updated: 3/10/2025
Job Name: Galax Sewer		Funding/Budget:	
		Funding Source: Setasides - Sewer	Department Contact: C Ward / S Dade
Engineer:		Design Contract Amt:	
Contractor: CIP Crew		Construction Contract Amt:	
Description: Replace sanitary sewer along Galax Drive.			
Status: Dsgn 01 rec'd 4/10/23. Comments 01 sent to CLW 5/3/23. Dsgn 02 rec'd 5/2/23. Comments 02 sent to CLW 5/9/23. Approved plans sent out 5/30/2023 Shop Dwg 01 rec'd 1/25/24. Manhole was received to complete project 8/9/24. Construction for paper street anticipated to begin in November, Construction on paper street began 12/16/24. Pipe installation is complete.			
Job #: 2023022	Job Type: Internal	Service Area: Central Sewer	Last Updated: 3/7/2025
Job Name: Central Pump Station 1 & 2		Funding/Budget: \$660,000.00	
		Funding Source: CIP	Department Contact: English/Cherro/Mitchell/Taylor
Engineer: Blue Ridge Engineering (C Fewster)		Design Contract Amt: \$16,000	
Contractor: WGK, Fairwinds		Construction Contract Amt: \$229,918	
Description: Replacement of pumps, installation of VFD's, and installation of magmeters at Central Pump Stations 1& 2.			
Reference: 2023-022.1 & 2023-022.2			
Status: A design proposal has been requested from WRA 4/3/23. A Teams meeting was held with WRA on 4/14/2023 to review and discuss the scope of the project. WRA met with Wastewater Operators on site to review standard operating procedures and equipment on 5/9/2023. Upon receiving WRA's proposal for \$170k, a proposal was received from Blue Ridge Engineering Services for \$11k. 4/5/24: Pump pricing rec'd from 3 vendors; piping modifications will be required for pump connections. Will request contractor pricing for installation of pumps and control panels. Pricing received for most materials and installation; WGK low bid at \$184,375, and Fairwinds low bid for SCADA at \$15k. Portable pump has been ordered and delivered. WGK to begin work in early December. 1/13/25: WGK work complete pending troubleshooting issues with 2 pumps. Old pumps being rebuilt for placement and spares in PS #2.			
Job #: 2023051	Job Type: Internal	Service Area:	Last Updated: 1/17/2025
Job Name: Shady Knoll Sewer Replacement		Funding/Budget:	
		Funding Source: Setasides - Sewer	Department Contact: S Taylor / J Dean
Engineer:		Design Contract Amt:	
Contractor:		Construction Contract Amt:	
Description:			
Status: Dsgn 01 rec'd 8/5/24. Design comments routed 08/12/2024. Dsgn 02 rec'd 9/19/24. Design 02 approved for CIP use 09/23/2024. ESMT #240008353 10/21/24. Construction Notification Letters mailed 1/17/25.			

Job #: 2023106	Job Type: Internal	Service Area: Central	Last Updated: 12/30/2024
Job Name: Bedford Weaving Mill Sewer Flow Meter		Funding/Budget: \$25,000.00	
		Funding Source: CIP	Department Contact: T Cherro \ Alexander \ T Hale
Engineer:		Design Contract Amt:	
Contractor:		Construction Contract Amt:	
Description: Sewer Flow Meter Installation			
Status: A quote was received from the vendor to purchase the flow meter. Maintenance is coordinating rehab of the existing manhole and installation of the flume prior to installing the flow meter. Flow metering equipment was purchased. Manhole rehab and flume installation scheduled for May. Installation of meter anticipated July 2024. Easement to be prepared 9/3/2024. Esmt sent to property owner 12/30/24.			
Job #: 2024087	Job Type: Internal	Service Area: Bedford Central	Last Updated: 4/4/2025
Job Name: Winoa Lift Station Replacement		Funding/Budget: \$300,000.00	
		Funding Source:	Department Contact: R English \ T Cherro
Engineer: AH Environmental Consultants, Inc.		Design Contract Amt: \$20,529	
Contractor:		Construction Contract Amt:	
Description:			
Status: Proposal with AH Environmental accepted 6/27/24. Design meeting held 8/15/24 to review station options. Pump specification package received and will be used for procuring the pump station equipment. Equipment ordered 10/22/24 with 7-9 months lead time. Will wait until 2 months out from delivery prior to procuring installation quotes. Material submittals received in 1/2025; AH approved submittals ~1/17/25 and creating bid package for installation. Lead time for manufacture began at time of submittal approval. CIP crew installed bypass system in March. S&L updated pump lead time to late September 2025.			
Job #: 2024121	Job Type: Internal	Service Area:	Last Updated: 4/4/2025
Job Name: BRWA Solar Farm at SMLWTF		Funding/Budget:	
		Funding Source:	Department Contact: Brian Key
Engineer: Schnieder Electric		Design Contract Amt:	
Contractor:		Construction Contract Amt:	
Description:			
Status: Discussed with Schneider Electric during a meeting on 10/29/2024. Requested a proposal to evaluate this as an ESCO project. Grant funding is being requested through FEMA related to power loss during Helene storm.			
Job #: 2025010	Job Type: Internal	Service Area: Countywide	Last Updated: 4/4/2025
Job Name: Capital Improvement Plan FY25-26		Funding/Budget:	
		Funding Source:	Department Contact: R English
Engineer:		Design Contract Amt:	
Contractor:		Construction Contract Amt:	
Description: Annual review and update for fiscal year CIP funding requests.			
Status: Information sent to management on 2/4 with requests due 3/5 to coincide with operating budget deadlines. New requests to be reviewed with existing requests and prioritized based upon available funding. Initial FY 25-26 list reviewed with Finance Committee 4/2, with requested updates prepared for Board review at April Board meeting.			
Job #: 2025018	Job Type: Internal	Service Area: Town	Last Updated: 3/7/2025
Job Name: Bedford Area Fire Training Center - FFMV		Funding/Budget:	
		Funding Source:	Department Contact:
Engineer:		Design Contract Amt:	
Contractor:		Construction Contract Amt:	
Description: Proposed FFMV for the training facility.			
Status: Engineering to work with CIP crew to establish easement needed for proposed meter vault.			

Job #: 2025024	Job Type: Sewer	Service Area: Montvale	Last Updated:
Job Name: Montvale WWTP Improvements		Funding/Budget:	4/4/2025
		Funding Source:	Department Contact:
Engineer: Blue Ridge Engineering and Construction Services (BRECS) - Chr	Design Contract Amt:		J Mitchell / English / Dean
Contractor: Falwell	Construction Contract Amt:		
Description: Emergency replacement of failed Biowheel.			
Status: Sole source of Biowheel equipment approved at March 2025 Board meeting. Meeting scheduled with Falwell and Biowheel representative to review project.			

Current Engineering Projects

Bedford Regional Water Authority

Job #: 2012015	Job Type: Fire Flow Meter	Service Area: Forest	Last updated on: 3/27/2025
Job Name: Jefferson Commons Commercial Lot 1			Department Contact: S Dade & L Cox
Description: Rezoning entrance for Gables of Jefferson Commons - Lot 1.			
Status: TRC 5/24/12. Site Plan 01 rec'd 9/19/12. Site Plan 02 rec'd 11/27/12. Fees & Agmt rec'd 12/7/12. Site Plan 03 rec'd 1/10/13. Site Plan 03 rec'd 1/15/13 for our records only. FF Test Fee rec'd 1/28/13. Site Plan 04 rec'd 3/26/13. Site Plan 05 rec'd 4/18/13. Rec'd Revised Site Plan from Planning "For Your Records" 8/13/13. Shop Drawings 01 rec'd 3/21/19. Site Plan 06 (slip sheet) rec'd 4/1/24. Comments emailed to Planning & uploaded to Bluebeam 4/2/24. Site/Dsgn 07 rec'd 6/3/2024. Base Review Fee needed 6/3/24. Base Fee rec'd 6/4/24. Comments sent to Consultant 6/7/2024. Site/Dsgn Plan 08 rec'd 8/2/24. Comments sent to Planning 8/8/2024. Site/Dsgn 09 rec'd 8/19/24. Site Plan Approved 8/21/2024. Awaiting Developer Items for C2C. Signed Developer Agmt rec'd 8/23/24. Shop Dwg 01 rec'd 9/5/24. Shop Dwg 02 9/13/24. Bond #B3283867 rec'd 9/13/24. Shop Dwg approved 10/10/24. Awaiting hard copies of shop drawings in order to issue C2C 12/9/24. C2C issued 12/12/24. FFT fee rec'd 12/17/24. Manhole Core completed 2/25/25. FFMV set 3/27/24.			
Job #: 2019050	Job Type: Water	Service Area: Forest	Last updated on: 3/21/2025
Job Name: Country Club Meadows Phase 1 Waterline Extension - Design			Department Contact: J Dean
Description: Waterline extension along Everett Road to serve future Country Club Meadows.			
Status: Dsgn 01 rec'd 4/2/19. Awaiting \$400.00 Base Review Fee 4/2/19. Base Review Fee rec'd 4/4/19. Comments emailed to engineer 5/6/2019. Developer package issued 5/6/2019. Dsgn 02 rec'd 6/5/19. Review completed 7/2/19 and comments will be released upon receipt of Agreement & Fees. Met w/ Engineer to discuss Dsgn 02 comments 7/3/19. Review & Inspection Fees rec'd 9/16/19. Dsgn 03 rec'd 10/3/19. Comments issued 10/21/19. Signed Dev Agmt rec'd 11/22/19. Dsgn 04 & Re-review fee rec'd 11/25/19. Plans are ok (12/10) - Requested 2 additional copies rec'd 12/20/19. Pre-payment has been requested. Per 6/8/20 e-mail - awaiting contractor's cost estimates from Developer before processing pre-payment request and resolution to the BRWA Board. Dsgn 05 rec'd 2/3/25. Extended Review Fee rec'd 3/21/25.			
Job #: 2019069	Job Type: Water & Sewer	Service Area: Forest	Last updated on: 1/10/2025
Job Name: Impact Church Rezoning - Site/Design			Department Contact: S Dade
Description: Rezoning Application #RZ190003 for Impact Church site layout master plan. Proposed church, sports fields and recreational facilities.			
Status: TRC 6/25/19. Concept 01 rec'd 6/19/19. Site Plan 01 rec'd 2/17/22. Comments sent to planning on 3/10/22. Signed Developer Agreement, Review & Inspection Fees rec'd 4/19/22. Site Plan 02 rec'd 5/31/22. Comments issued 6/21. Site Plan 03 rec'd 8/17/22. Comments sent 8/31/2022. Punchlist Issued 9/16/24. Developer Items remaining for C2C. Site Plan 04 rec'd 11/22/22 (needs Extended Review Fee). Slip sheet rec'd 9/20/23 in relation to submittal #4. Extended Plan Review fee rec'd 10/23/23 for future revised slip sheet review. Slip sheet rec'd 9/20/23 in relation to submittal #5. Slip sheet rec'd & Extended Plan Review fee 11/2/23 in relation to submittal #6. ESMT #230009194 & 230009195 recorded 11/3/23. Site Plan Approved 11/3/2023. Surety #380 rec'd 11/29/23. Shop Dwg 01 rec'd 2/1/24. Shop Dwg 02 rec'd 2/2/24. Shop Dwg 03 rec'd 2/6/24. C2C Issued 2/14/24. Sanitary sewer installed 5/13/24. 1 1/2" service remains. Waterline will not be installed at this time. Punchlist issued 9/16/24. Revised punchlist issued 1/10/25.			
Job #: 2020073	Job Type: Water	Service Area: Forest	Last updated on: 4/7/2025
Job Name: West Crossing Section 4 - Design			Department Contact: S Dade
Description: Road plan, waterline design and profile for section 4. 19 lots approximately 2900 LF Waterline.			
Status: Dsgn 01 rec'd via e-mail (pdf) 6/29/20. Hard copy rec'd 7/8/20. Comments issued 8/6/20. Dev Pkg issued 8/6/20. Need Base Fee. Need Review Fees. Need Dev Agmt. Dsgn 02 rec'd 10/22/20. Review 02 complete 11/4/20. Base Review Fee, Review Fees & Re-review Fee for forthcoming 3rd submittal rec'd 11/17/20. Signed Developer Agmt rec'd 11/17/20. Review 02 comments issued 11/17/20. Fire Flow Test fee rec'd 1/26/21. Dsgn 03 rec'd 6/23/21. "DRAFT" comments e-mailed to Engineer 7/2/21 with option to address as slip sheets to current submittal. Water Calcs 01 comments issued 7/19/21. Water Calcs 02 Rec'd 9/25/21 & comments issued 10/5/21. Calc 03 Rec'd 10/10/21. Calc 03 Comments issued 10/18/21. Calc 04 comments issued 10/25/21 - approvable pending matching final Dsgn Plans and Plat. Water model cert rec'd from Engineer 11/14/21. Plat was app'd by BRWA 7/22/21; Cost Est rec'd 11/15/21 & hard copy Surety forthcoming. Bond #107540706 rec'd 12/6/21. 12/20/21 - Rec'd E-mail from Engineer w/ full set of revised Plans w/ 3 subsequent Rev dates. E-mailed Engineer to officially submit thru Planning (Dsgn Submittal 04) and BRWA Re-Review Fee req'd. Dsgn 04 rec'd 12/18/21. Review completed 1/11/22 - holding comments until receipt of re-review fees. Re-review fee rec'd 3/28/22. Dsgn 04 comment released. Need 3 hard copies of plans, Insp Fees, Shop Dwg's & Plat recordation. 3 hard copies rec'd. Shop Dwg 01 rec'd 10/31/22. Inspection Fees received on 12/6/2022 (\$5,888.28) & C2C issued. Construction began the week of 5/22/2023. Construction stopped temporarily due to VDOT LUP being needed to cross West Crossing Drive. Counts and Dobyn are still waiting for VDOT to approve work be it bore or open cut as of 9/8/2023. Field change was sent 10/6/2023 and was accepted by BRWA Construction Manager. Crew returning to site and bore is scheduled for the week of 11/13/2023. Punchlist sent 12/11/23. Correspondence with developer on remaining punchlist items 9/30/24. Revised punchlist issued 11/21/24. Punchlist completed; to be marked and surveyed for as-builts this week 4/7/25.			

Job #: 2021018	Job Type: Site Plan w/ Existing Utilities	Service Area: Smith Mountain Lake	Last updated on: 7/31/2024
Job Name: Eastlake Community Church Sport - Site Plan			Department Contact: J Dean
Description: Proposed construction of 2 baseball fields and one track and field with associated grading, utilities, landscaping & stormwater management.			
Status: TRC 2/23/21. Concept 01 rec'd 2/17/21. Comments 01 emailed to Planning & Surveyor 2/22/21. Site Plan 01 rec'd 6/21/21. Comments 01 emailed to Planning 6/25/21. Site Plan 02 rec'd 9/14/21. Comments 02 emailed to Planning 9/21/21. Site Plan 03 rec'd 12/29/22. Comments 03 emailed to Planning 3/21/23. Site Plan 04 rec'd 5/22/23 (need \$200.00 re-review fee). Approval emailed to Planning 6/14/23. Extended re-review fee rec'd 6/14/23. Approval rec'd Site Plan 05 rec'd (Need Extended Review Fee) 7/22/24. Comments Completed, waiting on fees 7/31/2024.			
Job #: 2021024	Job Type: Internal	Service Area: Central	Last updated on: 3/11/2021
Job Name: Big Otter Well Abandonments			Department Contact: J Dean \ R English
Description: Abandonment of wells formerly used as part of the Central water system, located behind sewer pump station 6 and within the property boundaries of 4920 Peaks Road.			
Status: Bob met with property owner of 4920 Peaks Rd, Rita Ragland, who requested consideration be made to abandon or maintain the well sites within her property. Information gathered on existing easements for the wells and raw waterlines.			
Job #: 2021114	Job Type: Internal	Service Area: Countywide	Last updated on:
Job Name: Program for Low Water Pressure Customers			Department Contact: R English
Description: Establishing program or policy for addressing customers with pressures at the water meter that are regularly or intermittently less than 20 psi.			
Status:			
Job #: 2024010	Job Type: Water	Service Area:	Last updated on: 1/13/2025
Job Name: VDOT Blackwater 460 - Design			Department Contact: T Hale
Description: Proposed road work.			
Status: Dsgn 01 rec'd 1/9/24. Waiting for VDOT Resubmittal on 1/10/24 Dsgn 02 rec'd 2/13/24. Comments sent to Richard Sealey Prior to meeting 2/28/2024. Design plan submittal rec'd 12/30/2024. Design comments sent to Brad Craig on 1/13/2025.			
Job #: 2024016	Job Type: Water & Sewer	Service Area: Town of Bedford	Last updated on: 2/13/2025
Job Name: Eastyn Crossing Subdivision - Design			Department Contact: S Dade & L Cox
Description: Proposed 124 lot subdivision.			
Project is phased - referecned 2024-016.1 for Phase 1.			
Status: Dsgn 01 rec'd 1/24/24 (Need base review fee), Review completed 2/7/2024. Base Review Fee rec'd 2/9/24. Comments sent to Town and Consultant on 2/9/2024. Dsgn 02 rec'd 5/1/24. Comments sent to Consultant & Town 5/14/2024. Dsgn 03 rec'd (Need Extended Plan Review Fee) 7/16/24. Comments are ready to be sent once fees are paid 7/30/24. Signed Developer Agmt, Review & inspection Fees rec'd 9/3/24. Extended Review Fees rec'd for 3rd and forthcoming 4th submittal 10/4/24. Comments sent to Planning 10/4/2024. Dsgn 04 rec'd 10/25/24. Comments sent to planning 11/7/24. Dsgn 05 rec'd 11/12/24. Comments sent to Town & Consultant on 11/14/2024. Shop Dwg 01 rec'd 11/20/24. Design plans approved on 11/20/2024. Bond #2202849 rec'd 12/6/24. Shop Dwg appvd 12/16/24. C2C issued 12/23/24. Sewer main and laterals are completed from manhole B thru manhole F 1/23/24. Sewer main from manhole F thru manhole W on Crossing Court 2/4/25.			
Job #: 2024016.1	Job Type: Water & Sewer	Service Area: Town	Last updated on: 3/24/2025
Job Name: Eastyn Crossing Phase 1 - Design			Department Contact: J Dean
Description: Project has been phased. Also reference 2024-016.			
Status: Dsgn 01 rec'd 3/19/25. Base Fee rec'd 3/24/25.			
Job #: 2024027	Job Type: Water & Sewer	Service Area: Town of Bedford	Last updated on: 2/10/2025
Job Name: Harmony Mixed Use Residential - Design			Department Contact: T Hale
Description: Proposed mixed residential development; single family homes, townhomes & patio homes.			
Status: Dsgn 01 rec'd 2/20/24 (Need Base Review Fee). Base Review Fee rec'd 2/21/24. Comments sent to engineering and planning on 2/28/2024. Dsgn 02 rec'd 6/13/24. Comments sent to planning and engineer 6/26/2024. Extended Review Fee rec'd for forthcoming 3rd submittal (recinded). Dsgn 03 rec'd 11/6/24. Dsgn 03 rec'd 12/17/24. Comments sent to Enginner 12/31/2024. Dsgn 04 rec'd 1/28/25 Extended Review Fee 1/30/25. Comments 04 sent to Norm and planning on 2/1/2025.			

Job #: 2024058	Job Type: Fire Flow Meter	Service Area: Central	Last updated on: 2/6/2025
Job Name: D-Day Hotel - Design			Department Contact: T Hale
Description: Proposed Hotel			
Status: FFT fee rec'd 4/29/24. Town TRC 5/9/24. Concept 01 rec'd 5/2/24.Delivered and discussed comments at TRC on 5/9/2024. FFT Fee rec'd 5/14/24. Dsgn 01 rec'd 6/13/24; Need Base Fee. Base Fee & Partial Review/Inspection fee rec'd 6/25/24.Comments and Developer Packet sent to Engineer and Developer 6/25/2024. Dsgn 02 rec'd 7/31/24.Comments sent to Engineer and Planning 8/2/2024. Dsgn 03 rec'd. Slip sheet received 8/20/24.Plan is ready for approval, waiting on signed developer agreement and project review fee to release approval. Review & Inspection Fees rec'd 9/16/24. Signed Developer Agmt rec'd 9/26/24. Hard copies of approved plans received 2/6/24.			
Job #: 2024069	Job Type: Water & Sewer	Service Area: Huddleston	Last updated on: 4/2/2025
Job Name: 608 East Townhomes - Design			Department Contact: T Hale
Description: Proposed 47 townhouse units with common area.			
Status: Dsgn 01 rec'd 6/12/24. Base Fee rec'd 6/14/24.Comments sent to Planning 6/28/2024. Dsgn 02 rec'd 2/14/25. Comments 02 sent to planning 02/25/2025. FFT Fee rec'd 3/5/25. Dsgn 03 rec'd 4/2/25.(Need Extended Review Fee).			
Job #: 2024071	Job Type: Sewer	Service Area: Forest	Last updated on: 2/26/2025
Job Name: BRAAC Sewer Extension - Design			Department Contact: T Hale
Description: Proposed public sanitary sewer extension.			
Status: Dsgn 01 rec'd 6/21/24 Base Fee Needed. Base Fee rec'd 7/9/24.Comments sent to planning,CTC form and developer packet sent to Engineer 7/10/2024. Dsgn 02 rec'd 8/12/24. Dsgn 03 rec'd 9/24/24.Approval comment sent to Kyle Mitchell on 9/26/2024.Easement Agreement and DEQ application sent to Kyle Mitchell on 10/1/2024. Shop Dwg 01 rec'd 1/31/25. Developer Agmt, Review & Inspection Fees rec'd 1/31/25. ESMT #250000809 recorded 2/3/25. Shop Dwg 02 rec'd 2/20/25. Shop Dwg 03 rec'd 2/25/25. Shop Dwg Approved 2/26/25.			
Job #: 2024080	Job Type: Water & Sewer	Service Area: Town	Last updated on: 2/7/2025
Job Name: YMCA Daycare and Splash Pad - Site Plans			Department Contact: B Key \ R English
Description: YMCA Childcare and Early Learning Center			
Status: Meeting held on August 1, 2024 to discuss fees and options. YMCA proposing to join all lots, eliminating issue of multiple lots behind one meter. As of 12/9/24, plat for combining lots has not been received. Attorney preparing documents to combine lots as of 1/15/25.			
Job #: 2024092	Job Type: Water & Sewer	Service Area: New London	Last updated on: 2/6/2025
Job Name: The Links at New London Phase 1 - Site/Design			Department Contact: J Dean
Description: Proposed 58 townhome development.			
Status: Site/Dsgn 01 rec'd 8/27/24 (Need Base Fee), Base Fee rec'd 9/26/24.Comments sent to Planning 9/27/2024. Site/Design 02 rec'd 1/23/25.Comments sent to Planning 2/6/2025.			
Job #: 2024098	Job Type: Site Plan w/Proposed Utilities	Service Area: Forest	Last updated on: 2/27/2025
Job Name: Terry Volkswagen Dealership - Site/Design			Department Contact: S Taylor
Description: Proposed Terry VW Dealership.			
Status: TRC 9/10/24. Concept 01 rec'd 9/6/24. Met with county planning, routed comments to appropriate channels 09/10/2024. Site/Dsgn 01 rec'd 11/14/14 (Need Base Fee), Base Fee rec'd 11/15/24. Review Comments routed 12/2/24. Dev Packet Issued 1/23/25. Developer Agreement, Review & Inspection Fees rec'd 1/29/25. Site/Dsgn 02 rec'd 2/14/25. Site/design comments 02 routed to CP 02/27/2025			
Job #: 2024104	Job Type: Water	Service Area: Forest	Last updated on: 2/26/2025
Job Name: Talbots Crossing Phase 1 - Design			Department Contact: S Taylor
Description: Proposed waterline extension.			
Status: Dsgn 01& Base Review Fee rec'd 9/19/24.Comments sent to Engineer on 10/26/2024. Dsgn 02 rec'd 12/2/24.Comments routed to base engineer 12/10/2024. Dsgn 03 rec'd 12/20/24. Extended Review Fee rec'd 1/2/25. Calculations reviewed and approved, design plan comments 03 sent to CP 01/02/2025. Dev Packet Issued 01/09/2025. Dsgn 04 rec'd 1/14/25. Waterline design submittal 04 comments routed to engineers & CP 01/16/2024. Dsgn 05 rec;d 2/20/25. Extended Review Fee rec'd 2/26/25. Review 05 approved, waiting for plat. Review comments routed to consultant 02/26/2025			

Job #: 2024114	Job Type: Site Plan w/ Existing Utilities	Service Area: Town of Bedford	Last updated on: 2/14/2025
Job Name: 625 Railroad Avenue CrossFit - Site Plan			Department Contact: T Hale
Description: Proposed crossfit gym.			
Status: Town TRC 10/30/24. Concept 01 rec'd 10/24/24. Comments sent to planning 10/30/24. Site Plan 01 rec'd 1/09/25. Comments 01 sent to Town Planning 1/23/2024. Site Plan 02 rec'd 2/10/25. Comments, easement agreement, and quote sent to engineer and planning 02/14/2025.			
Job #: 2024115	Job Type: Water & Sewer	Service Area: Forest	Last updated on: 12/2/2024
Job Name: Grandview Phase 1B Water & Sewer (2024) - Design			Department Contact:
Description: Proposed public water & sewer extension.			
Status: Dsgn 01 rec'd (Need Base Review Fee) 10/24/24. Base Review Fee rec'd 10/28/24. Comments routed to CP 10/31/2024. Developer Packet issued 12/2/24.			
Job #: 2024117	Job Type: Site Plan w/ Existing Utilities	Service Area: Town of Bedford	Last updated on: 2/6/2025
Job Name: Bedford Primary Building Addition - Site Plan			Department Contact: S Taylor
Description: Proposed 5,330 SF building addition.			
Status: Town TRC 11/6/24. Concept 01 rec'd 10/29/24. Comments presented at TRC and sent to planning on 11/06/24. Site Plan 01 rec'd 12/17/24. Site Plan 02 rec'd 1/16/25. Comments & quotes routed to Eng and MZ 01/17/2025 Site Plan 03 rec'd 2/4/25. Extended Review Fee rec'd 2/6/25. Site plan approved by BRWA 02/06/2025, routed to town and consultant			
Job #: 2024124	Job Type: Site Plan w/ Existing Utilities	Service Area: Bedford	Last updated on: 3/24/2025
Job Name: Liberty Highschool Auditorium - Site Plan			Department Contact: T Hale
Description: Proposed 3,900 square-foot addition to Liberty High School Auditorium and Covered Walkways.			
Status: TRC 11/26/24. Concept 01 rec'd 11/21/24. Attended TRC and TRC Comments sent to planning 11/26/2024. Site Plan 01 rec'd 1/16/25. Site Plan 01 approval comment sent to planning 1/28/2025. Approval recinded; Site Plan 02 rec'd 3/24/25.			
Job #: 2024129	Job Type: Internal	Service Area: Bedford Central	Last updated on: 3/7/2025
Job Name: Town of Bedford Performance Bond Policy			Department Contact: R English
Description: Bonding policy for the Town of Bedford related to developments.			
Status: Bonding policy received through legal counsel on 12/3/24 that incorporates the Authority and County into the Town's development bonding process and agreements. Process provides greater restrictions on developers than BRWA's current processes. Meeting held with Mary Zirkle & Jordan Mitchell to discuss. BRWA does not have surety authority under subdivision infrastructure bonding, but does have authority for the developer agreement surety processes in place. 1/13/25: Per legal counsel discussion, Town will designate BRWA as an agent for bonds in their bonding policy. Awaiting final policy.			
Job #: 2025004	Job Type: Water & Sewer	Service Area: Forest	Last updated on: 1/29/2025
Job Name: Boonsboro Meadows Section 6 & 7 - Design			Department Contact:
Description:			
Status: Design 01 rec'd 12/31/2024. Base Review fee rec'd 1/8/25. Comments 01 sent to planning 1/29/2025.			
Job #: 2025007	Job Type: Water & Sewer	Service Area: Forest	Last updated on: 2/13/2025
Job Name: Readmore Landing Development - Design			Department Contact: J Dean
Description: Proposed water and sewer extension to serve 86 lot subdivision,			
Status: Dsgn 01 rec'd 1/15/24. Base Fee rec'd 1/21/25. Comments sent to Planning 2/13/2025.			
Job #: 2025009	Job Type: Sewer	Service Area: Forest	Last updated on: 3/28/2025
Job Name: Sundance Design Townhomes - Site/Design			Department Contact: S Taylor
Description: Proposed 7 townhomes and public sewer extension.			
Status: Site/Dsgn 01 rec'd 1/16/25. Base Fee rec'd 1/31/25. Comments routed to CP 02/03/2025. Site/Dsgn 02 rec'd 3/24/25. Dsgn/site/calc comments to CP 03/28/2025			

Job #: 2025019	Job Type: Internal	Service Area:	Last updated on: 2/28/2025
Job Name: Stoney Creek Dam Inspection 2025			
Description: 2025 Stoney Creek Dam Inspection			Department Contact: T Hale
Status: Proposal requested 2/28/25.			
Job #: 2025023	Job Type: Internal	Service Area: Forest	Last updated on: 4/4/2025
Job Name: Forest Flow Testing			
Description: Flow testing to verify improvements from air release valve replacements.			Department Contact: Ward / Dade
Status: Initial baseline testing completed prior to and during initial air release valve (ARV) replacements. Will retest areas after more replacements are completed.			
Job #: 2025026	Job Type: Internal	Service Area:	Last updated on: 3/21/2025
Job Name: Sunset Drive Waterline Replacement			
Description:			Department Contact: TBD
Status:			
Job #: 2025028	Job Type: Site Plan w/Proposed Utilities	Service Area: Town	Last updated on: 4/2/2025
Job Name: Wicked Diesel & Automotive Repair - Site Plan			
Description: Proposed 9,750 sqft building.			Department Contact: T Hale
Status: Site Plan 01 rec'd 3/21/25. Comments 01 sent to planning 4/2/25.			
Job #: 2025030	Job Type: Site Plan w/Proposed Utilities	Service Area: Moneta	Last updated on: 4/2/2025
Job Name: Halesford Harbor West Pool - Site Plan			
Description: Proposed pool with camp store & pool house.			Department Contact: S Taylor
Status: Site Plan 01 rec'd 3/26/25. Comments 01 routed to CP 04/02/2025			

Developer Dedications Fiscal Year 2024-2025

Project	Project Type	Developer	Water		Sewer		Date Put Into Service
			Project Cost Ledger Acct 1500-1000	PipeLength	Project Cost Ledger Acct 1700-0016	Pipe Length	
2021043.1 Jefferson Village Drive Townhomes Phase 1	Water & Sewer	Lilly Construction Inc. P.O. 2460 Forest, VA 24551	\$136,552.00	536 lf	\$163,909.00	1645 lf	3/12/2025
2023091 Virginia Department of Corrections - FFMV	Fire Flow Meter	Worth, Inc. Attn: Scott Reid 2110 Winston Avenue S.W. Roanoke, VA 24014	\$33,000.00	0 lf	\$0.00	0 lf	11/13/2024
2023083 Bellevue Acres Subdivision - Design	Water	Gillispie Properties, LLC 4449 S Amherst Hwy Madison Heights, VA 24572	\$174,756.87	1332 lf	\$0.00	0 lf	10/21/2024
2022075 Hardees at Harmony Town Center - Site/Design	Water	Boodie-Noell Enterprises, Inc. P.O. Box 1908 Rocky Mount, NC 27802	\$20,600.00	0 lf	\$0.00	0 lf	10/23/2024
2022053 Blue Ridge Professional Park - Site/Design Plan	Fire Flow Meter	ZMJ, LLC 1298 Vista Centre Drive Forest, VA 24551	\$101,500.00	131 lf	\$5,650.00	0 lf	12/17/2024
2020066.3 Westyn Village Forest Middle School Pump Station Upgrades - Design	Sewer	Thomas Builders of Virginia, Inc. PO Box 148 Forest, VA 24551	\$5,000.00	0 lf	\$836,364.98	55 lf	9/17/2024
2019117 Westyn Village Condotels Phase 2 - Site/Design	Water & Sewer	Westyn Village, LLC P.O. Box 148 Forest, VA 24551 Phone: 434-660-9054	\$110,499.50	1319 lf	\$11,724.80	160 lf	9/26/2024

Total Value Waterline Dedications:

\$581,908.37

Total Length Water Pipe:

3318 lf

Total Value Sewer Line Dedications:

\$1,017,648.78

Total Length Sewer Pipe:

1860 lf

Total Value of Dedications:

\$1,599,557.15

OPERATIONS REPORT

MEMORANDUM

To: BRWA Board of Directors
From: Anthony Browning, Asset Management Specialist
CC: Brian Key, Executive Director, Rhonda English, Deputy Director,
Thomas Cherro, Director of Operations
Date: April 4, 2025
Re: March 2025 OpenGov Tasks Report

Completed Tasks Summary

Below is a map showing the distribution of the OpenGov tasks worked on across our Service Areas during the month of March.

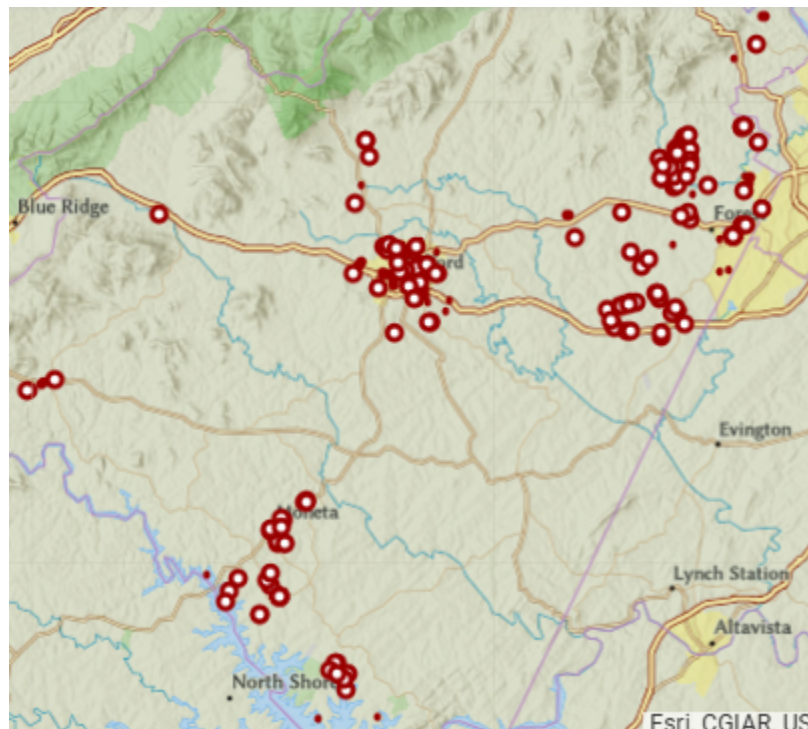


Figure 1: Map Showing Distribution of March Tasks

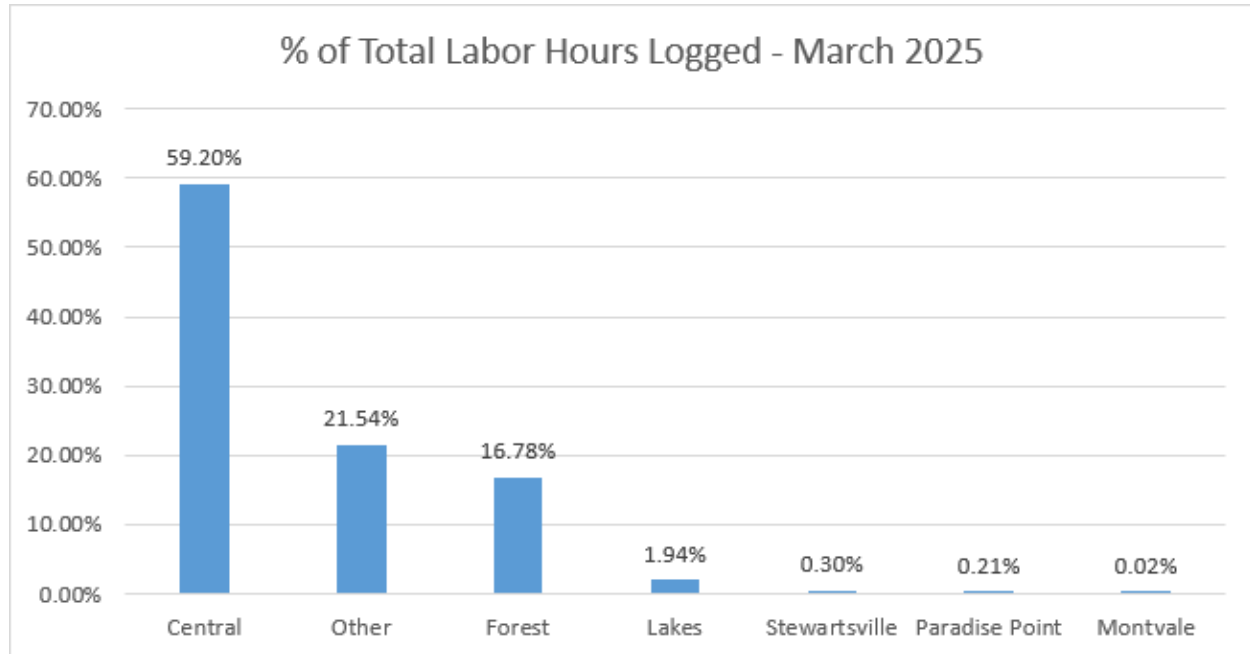
Labor Hours Invested by General Service Area

Below is a chart containing the percentage of labor hours logged by General Service Area. The “General Service Area” groupings of the actual Service Areas are described below.

The non-specific service area noted as “Other” led the way in March with our Engineering Development projects, equipment maintenance and other tasks at our office complex.

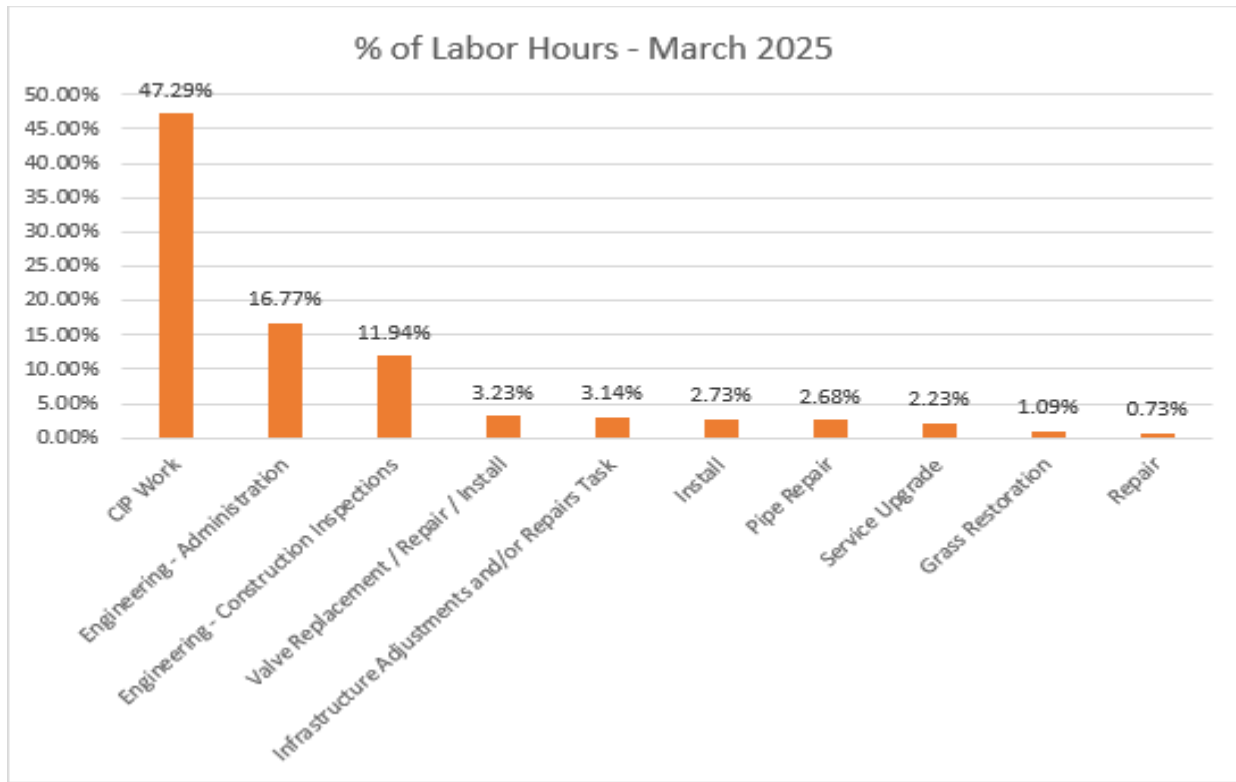
General Service Areas:

- **Central:** Central Water and Sewer, including Treatment, Distribution, and Collection systems
- **Forest:** Forest Water, Forest Sewer, Cedar Rock Sewer
- **Lakes:** Well Systems, SML Treatment and Water Distribution, SMLWTF, Moneta Sewer Treatment and Collection, Mariner’s Landing Water and Sewer
- **Montvale:** Montvale Sewer Treatment and Collection
- **Paradise Point:** **Paradise Point Water Treatment Facility**
- **Stewartsville:** Stewartsville Water
- **Other:** Labor not assigned to a particular service area such as meetings, Engineering Development, vehicle maintenance and BRWA Offices



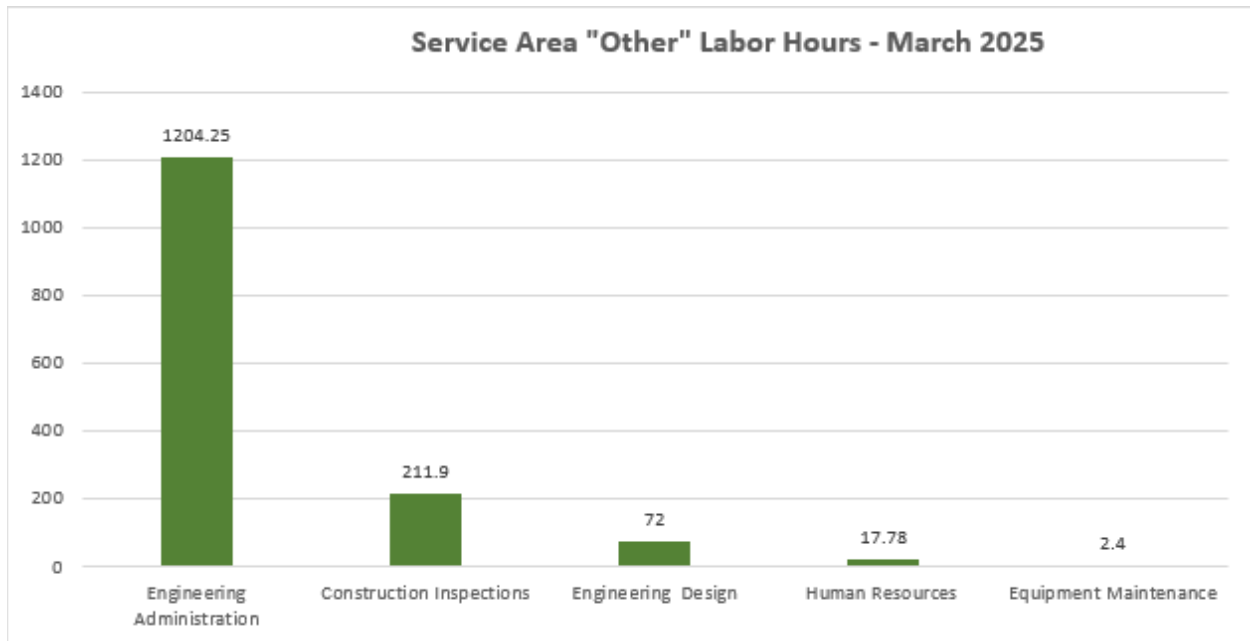
Labor Hours by Task Type

Just under 92% of the total labor hours logged in March are represented in the chart below of the top ten types of tasks performed.



Labor Hours in “Other” Service Area

Labor hours not assigned to a particular service area such as meetings, Engineering Administration, Equipment Maintenance and BRWA Offices. This chart is a breakdown of the hours that was defined in the Other service area for March 2025.



ADMINISTRATION REPORT

YOU'RE INVITED TO
CELEBRATE
WITH BRWA



APRIL 22ND • 11AM

Central Wastewater Treatment Plant

852 Orange Street, Bedford, VA 24523

Enjoy light refreshments and inspiring remarks
as we honor our strides in sustainability.



**Bedford
Regional
Water Authority**

Clean Water. Healthy Environment. Thriving Community.

Life Is On

Schneider
Electric

City of Roanoke, Virginia - Government's Post



City of Roanoke, Virginia - Government

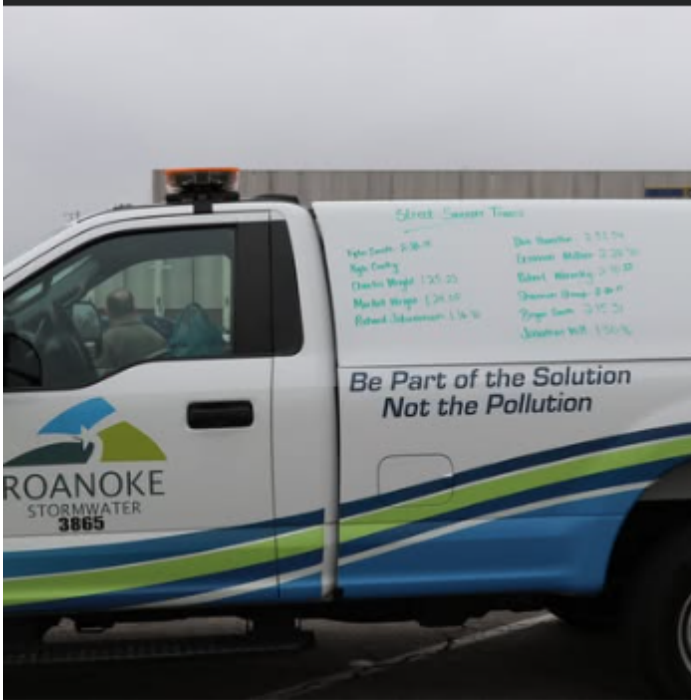
4d · 🌐



🚚👨‍🔧 Everyone had a rip-roaring good time at our Public Works road-eo today!


Public Works employees from Roanoke, [City of Salem](#), [Roanoke County](#), [City of Lynchburg](#), [Virginia Government](#), [Town of Blacksburg](#), [Town of Vinton](#), [Virginia Government](#), [Town of Clifton Forge](#), [Western Virginia Water Authority](#), [Bedford Regional Water Authority](#), and the [Roanoke-Blacksburg Regional Airport](#) gathered at the Berglund Center to compete. They skillfully navigated snowplows, zero-turn mowers, and street sweepers through obstacle courses. Some demonstrated impressive precision — moving a brick to a bullseye or placing a soccer ball into a 5-gallon bucket!

Today's winners have the chance to compete in the regional road-eo.









This photo is from a post. [View post](#)

 **Eric Zehr for House of Delegates**
March 28 at 5:06 PM · 🌐

— with Bedford Regional Water Authority.

1

 Comment as Bedford Regional Water ...

