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## RESOLUTION

2025-03.01

### Sole Source Procurement

At a regular meeting of the Bedford Regional Water Authority ("Authority") Board of Directors, held in the Board Meeting Room at the Authority's Administrative Annex Building on the 18<sup>th</sup> of March, 2025, beginning at 7:00 p.m.:

**WHEREAS**, the Authority owns and operates the Montvale Wastewater Treatment Plant; and,

**WHEREAS**, under the terms of the Clean Water Act, the Montvale Wastewater Treatment Plant operates under the Department of Environmental Quality (DEQ) permit VA0087238 dated April 1, 2022. The Montvale Wastewater Treatment Plant shall follow the Operations and Maintenance (O&M) Manual outlining practices and procedures used to comply with the requirements of the Authorities permit, including repairing or replacing equipment directly correlated to the treatment process; and,

**WHEREAS**, the bio-wheel system, which was put into service in 2005, has failed and in need of replacement; and,

**WHEREAS**, Wastewater Technologies LLC is the only vendor capable of meeting the exact requirements of the existing equipment, and changing to a different vendor would require substantial retrofits to the current plant configuration; and,

**WHEREAS**, any configuration changes to the Montvale Wastewater Treatment Plant will require the Authority to notify DEQ of any planned physical alterations or additions to the permitted facility; now,

**THEREFORE, BE IT RESOLVED**, that the Board of Directors does hereby authorize the Director of Operations to utilize sole source procurement per the Authority's policy 10.10 for the purchase of BioROTOR repair parts and material from Wastewater Technologies LLC, for the Montvale WWTP; and,

**BE IT FURTHER RESOLVED**, that the total amount of the expenditures for the bio-wheel replacement parts and materials shall not exceed an amount of \$110,000.00.

Member Gray made a motion to approve this Resolution.

Member Rush made a Second to approve.

Board Member Votes:   7   Aye   0   Nay   0   Abstain. The motion carried.



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### CERTIFICATION

The undersigned secretary of the Bedford Regional Water Authority does hereby certify that the foregoing is a true, complete, and correct Resolution adopted by a vote of a majority of the Directors of the Bedford Regional Water Authority, present at a regular meeting of the Board of Directors of the Bedford Regional Water Authority duly called and held **March 18, 2025**, at which a quorum was present and acting throughout, and that the same has not been amended or rescinded and is in full force and effect as of the date of the above mentioned meeting.

(SEAL)

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Brian M. Key, Secretary,  
Bedford Regional Water Authority