

The primary mission of the BRWA is to provide customers with the highest quality water and wastewater services at rates that are reasonable and just while protecting public health.



BOARD OF DIRECTORS

August 20th, 2024

BEDFORD REGIONAL WATER AUTHORITY

Providing quality service to everyone.



1723 Falling Creek Road, Bedford, VA 24523-3137



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MEETING NOTES

To: BRWA Board of Directors
From: Brian M. Key, Executive Director
Date: August 14, 2024
Re: Notes for the August 20, 2024, Board of Directors Meeting

Below are a few notes corresponding to the agenda numbers:

4. We have two sets of minutes for your review; included are minutes for the May 30th special called meeting and the June 18th regular board meeting. As you are aware, there was no meeting in July, so there are no minutes for July.
5. As is the case every year, the financials to be presented in August will be posted separately to dropbox after the rest of the packet; this is due to end of fiscal year processing.
7. The Authority has been mentioned in quite a few articles over the past few months, including a few press releases that were issued by the Authority. They are included in the board packets for your information.
8. As can be seen in the enclosed project reports, we continue to make progress on a number of the CIP projects.
9. Information pertaining to this agenda item can be found in the packets; additional information will be shared with the board at the meeting.

If you have any questions about any of the information contained in your board packets, or if you are not going to be able to attend the meeting, please contact me prior to the board meeting.

AGENDA

NOTICE AND AGENDA

To: Board of Directors
From: Brian M. Key – Executive Director
Date: August 14, 2024
Re: Notice of Board Meeting and Agenda

A regular meeting of the Board of Directors of the Bedford Regional Water Authority (“Authority”) will be held on **Tuesday, August 20, 2024, at 7:00 p.m.** in the **Board Meeting Room** of the Authority located in the **Annex** building at **1723 Falling Creek Road in Bedford County**. The public can provide input and/or join the meeting in person or in the following ways:

- Join the Zoom meeting with **audio/video** by electronic device (computer, phone, tablet):
<https://us02web.zoom.us/j/84622667491?pwd=xJB8Wio7owA1NcbQczmOy0j7SpuGgu.1>
 - Meeting ID: 846 2266 7491 // Passcode: Sm9KuH
- Join the Zoom meeting with **audio only** by phone:
(301) 715 8592 /or/ (786) 635 1003 /or/ (267) 831 0333
 - Meeting ID: 846 2266 7491 // Passcode: 409134
- Click on the link to the online meeting on our Facebook page or website
 - www.brwa.com (Navigate to “Get In Touch/Calendar” and find the date of the meeting)
 - <https://www.facebook.com/bedfordwater>

The following Agenda is proposed for discussion:

1. Call to Order
 - a. Pledge of Allegiance
 - b. Moment of Silence
2. Review of Agenda
3. Public Comments
4. Approval of Minutes:
 - a. May 30, 2024 – Special Called Meeting
 - b. June 18, 2024 – Regular Board Meeting
5. Financial Report: Presented by Jill Underwood
 - a. Financial Statements through month end July 2024
6. Operations Report: Presented by Thomas Cherro
7. Administration Report: Presented by Megan Pittman
8. Projects Report: Presented by Rhonda English
9. Executive Report: Presented by Brian Key
 - a. YMCA Child Care Center
 - b. Winoa Lift Station
 - c. Osterbind Court Hearing
10. Other business not covered on the above agenda
11. Motion to Adjourn

MINUTES

**Bedford Regional Water Authority – Board of Directors
Regular Board Meeting – Minutes
May 30, 2024**

A called meeting of the Board of Directors of the Bedford Regional Water Authority (“Bedford Water”) was held on Thursday, May 30, 2024, in the Board Meeting Room in Bedford Water’s Annex building located at 1723 Falling Creek Road in Bedford County.

Members Present:..... Bob Flynn, Chair
Jay Gray, Vice Chair
Donald Barger, Jr.
Rusty Mansel
Kevin Mele
Michael Moldenhauer
John Sharp

Members Absent: None

Staff & Counsel Present: . Brian Key – Executive Director

1. Call to Order

The meeting was called to order by the Chair at approximately 7:00 p.m. The Pledge of Allegiance and a moment of silence were conducted.

2. Review of Agenda

The following agenda was reviewed as shown. Revisions are shown in ***bold italics***.

1. Call to Order
 - a. Pledge of Allegiance
 - b. Moment of Silence
2. Review of Agenda
3. Closed Session Pursuant to Section 2.2-3711 A. 3 of the Code of Virginia, specifically for discussions related to the acquisition of real property.
4. **Resolution 2024-05.06**: Winoa Lift Station
5. Motion to Adjourn

3. Closed Session Pursuant to Section 2.2-3711 A. 3 of the Code of Virginia, specifically for discussions related to the acquisition of real property.

Meeting pursuant to Section 2.2-3711 A.3 of the Code of Virginia specifically for discussions related to the acquisition of real property. Mike Moldenhauer made a motion to enter into closed session; Rusty Mansel seconded the motion.

- Board Member Votes: 7 Aye; 0 Nay; 0 Abstain. The motion carried.
- The board entered into closed session at approximately 7:00pm.

At approximately 8:18pm Mike Moldenhauer moved that the board exit closed session and return to open session. Rusty Mansel seconded the motion.

- Board Member Votes: 7 Aye; 0 Nay; 0 Abstain. The motion carried.

- Bob Flynn moved that the Board of Directors take a roll call vote certifying that to the best of the member's knowledge only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the meeting by the public body.
 - Board member votes:
 - Aye: Donald Barger, Bob Flynn, Jay Gray, Rusty Mansel, Kevin Mele, Michael Moldenhauer, John Sharp
 - Nay: None
 - The motion passed.

4. Resolution 2024-05.06: Winoa Lift Station

At a called meeting of the Bedford Regional Water Authority ("Authority") Board of Directors ("Board"), held in the Board Meeting Room at the Authority's Administrative Annex Building on the 30th day of May 2024, beginning at 7:00 p.m.:

WHEREAS, the Bedford Regional Water Authority (the "Authority") is a public service authority formed and existing in accordance with the provisions of Chapter 51 of Title 15.2 of the Code of Virginia, 1950, as amended, the Virginia Water and Waste Authorities Act §§ 15.2-5100-15.2-5159 (the "Act"); and,

WHEREAS, the Town of Bedford Economic Development Authority ("EDA") is pursuing the acquisition of the facility located at 1 Abrasive Avenue in Bedford Virginia with a tax map identification number of 169 1 C T as currently owned by Wheelabrator Abrasives Inc including a building that formerly was occupied by the business of Winoa USA, Inc ("Winoa"); and,

WHEREAS, there is a private wastewater lift station ("Lift Station") located on the Winoa parcel which serves the Winoa facility and also serves Bison Printing ("Bison") located at 1342 On Time Road in Bedford Virginia on the adjacent parcel number 169 1 B T as owned by Ascent LLC; and,

WHEREAS the EDA has requested that the Authority take ownership of Lift Station, such that public service can be provided to both the Winoa facility and the Bison facility; and,

WHEREAS the EDA, Bison, and Winoa have agreed to jointly grant \$300,000 to the Authority to facilitate the repairs or replacements of the Lift Station, and an agreement has been drafted to formalized the terms of the grant ("Agreement"); and,

WHEREAS the Board of Directors have reviewed the Agreement, and are in favor of being a party to the Agreement; now,

THEREFORE, BE IT RESOLVED, that the Board of Directors of the Bedford Regional Water Authority does hereby direct the Executive Director of the Authority to execute said Agreement that is substantially similar in form to the draft Agreement as presented.

Member Moldenhauer made a motion to approve this resolution.

Member Sharp seconded the motion to approve this resolution.

Board Member Votes: 7 Aye, 0 Nay, 0 Abstain. The motion carried.

5. Motion to Adjourn:

There being no further business to discuss, Moldenhauer made a motion to adjourn and Barger seconded the motion.

Board Member Votes: Aye, 0 Nay, 0 Abstain. The motion carried.

The meeting adjourned at approximately 8:23pm.

Prepared by Megan Pittman – Director of Administration

Approved: _____ 2024

Bedford Regional Water Authority – Board of Directors

Regular Board Meeting – Minutes

June 18, 2024

A regular meeting of the Board of Directors of the Bedford Regional Water Authority (“Bedford Water”) was held on Tuesday, June 18, 2024, in the Board Meeting Room in Bedford Water’s Annex building located at 1723 Falling Creek Road in Bedford County.

Members Present:..... Bob Flynn, Chair
Jay Gray, Vice Chair (Virtually)
Donald Barger, Jr.
Kevin Mele
Michael Moldenhauer
John Sharp

Members Absent:..... Rusty Mansel

Staff & Counsel Present:.. Brian Key – Executive Director
Rhonda English – Deputy Director
Jill Underwood – Director of Finance
Thomas Cherro – Director of Operations
Megan Pittman – Director of Administration (virtually)

1. Call to Order

The meeting was called to order by the Chair at approximately 7:00 p.m. The Pledge of Allegiance and a moment of silence were conducted.

2. Review of Agenda

The following agenda was reviewed as shown. Revisions are shown in ***bold italics***.

1. Call to Order
 - a. Pledge of Allegiance
 - b. Moment of Silence
2. Review of Agenda
3. Public Comments
4. Approval of Minutes: May 21, 2024 – Regular Board Meeting
5. Financial Report: Presented by Jill Underwood
 - a. Financial Statements through month end May 2024
6. Operations Report: Presented by Tom Cherro
7. Administration Report: Presented by Megan Pittman
8. Projects Report: Presented by Rhonda English
9. Executive Report: Presented by Brian Key
10. Other business not covered on the above agenda
11. Motion to Adjourn

3. Public Comments

There were no public comments.

4. Approval of Minutes: May 21, 2024 - Regular Meeting

The regular Board Meeting Minutes from May 21, 2024, were reviewed.

Member Sharp made a motion to approve the minutes.

Member Moldenhauer seconded the motion.

- Board member votes: 6 Aye; 0 Nay; 0 Abstain. The motion carried.

5. Financial Report: Presented by Jill Underwood

a. Financial Statements through month end May 2024

The Customer Service statistical report, the balance sheet, the statement of revenue, and expenses were included in the packet. The budget goal was 92% for May, with operating revenues at 95% and operating expenses at 80%. Capital Recovery fees received this FY are 118% of the total budgeted amount, with water at 115% and sewer at 122%. The debt service for the year has been paid. Mr. Moldenhauer asked about the \$10 million operating surplus, and Ms. Underwood explained how those funds are closed out at the end of the fiscal year and how they are used. The audit is scheduled for the third week of August.

6. Operations Report: Presented by Thomas Cherro

Mr. Cherro said that the CIP crew has finished the upper portion of the sewer line installment for Galax Street. A bypass will be completed for Helm Street. Clearing for a booster station at the Central Water Treatment Plant has also begun.

7. Administration Report: Presented by Megan Pittman

Ms. Pittman presented the media articles included in the packet. She also mentioned that a press release for the rate change went out last week and another one for the Winoa pump station will go out when the property is transferred to the BRWA. Ms. Pittman also updated the board on the partnership with the County Fair. Mr. Key added that the Winoa agreement was signed on Monday.

8. Projects Report: Presented by Rhonda English

Ms. English added the Winoa Lift Station to the CIP list; the list will be updated next month to reflect the new fiscal year CIP projects for the year. The fiscal year 2025 CIP report will also be finalized and posted in the next month, with a link to be provided in the next board packet.

Ms. English gave a presentation about the Ivy Creek Sewer Interceptor project including issues encountered during construction and the upcoming change orders and their costs.

9. Executive Report: Presented by Brian Key

Mr. Key reported on the annual conference for the American Waterworks Association. He also made a presentation about the data management dashboard system project that is underway.

Mr. Key asked the board if they would like to cancel the July board meeting due to no new business needing to be discussed. The board agreed unless something urgent comes up.

10. Other Business not covered on the above agenda

No other business was discussed.

11. Motion to Adjourn:

There being no further business to discuss, Moldenhauer made a motion to adjourn and Barger seconded the motion.

Board Member Votes: 6 Aye, 0 Nay, 0 Abstain. The motion carried.

The meeting adjourned at approximately 8:04 pm.

Prepared by Megan Pittman – Director of Administration

Approved: _____ 2024

DRAFT

FINANCIAL REPORT

OPERATIONS REPORT

MEMORANDUM

To: BRWA Board of Directors
From: Anthony Browning, Asset Management Specialist
CC: Brian Key, Executive Director, Rhonda English, Deputy Director,
Thomas Cherro, Director of Operations
Date: August 9, 2024
Re: July 2024 OpenGov Tasks Report

Completed Tasks Summary

Below is a map showing the distribution of the OpenGov tasks worked on across our Service Areas during the month of July.

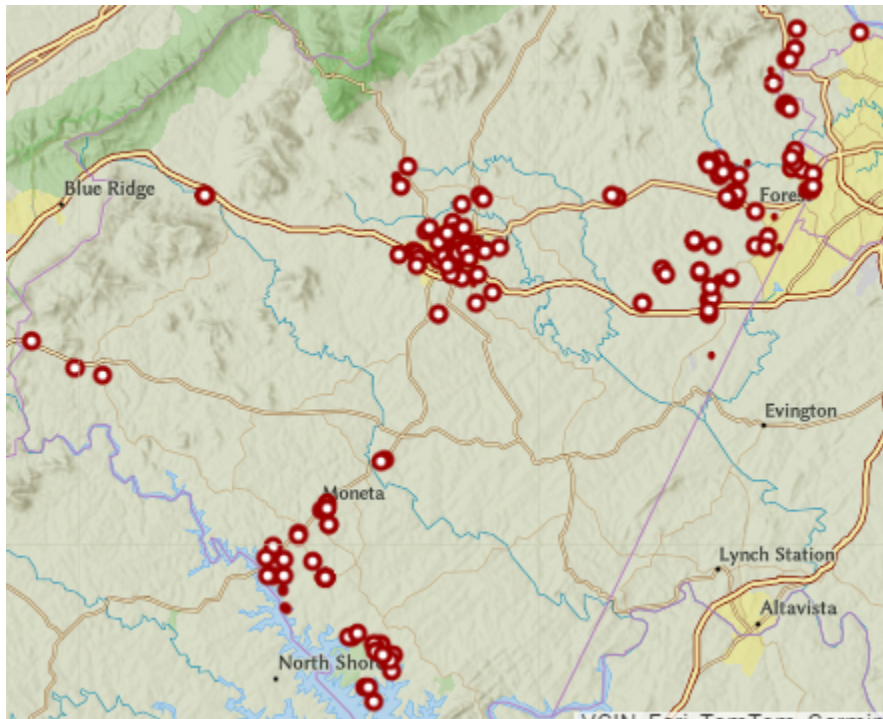


Figure 1: Map Showing Distribution of July Tasks

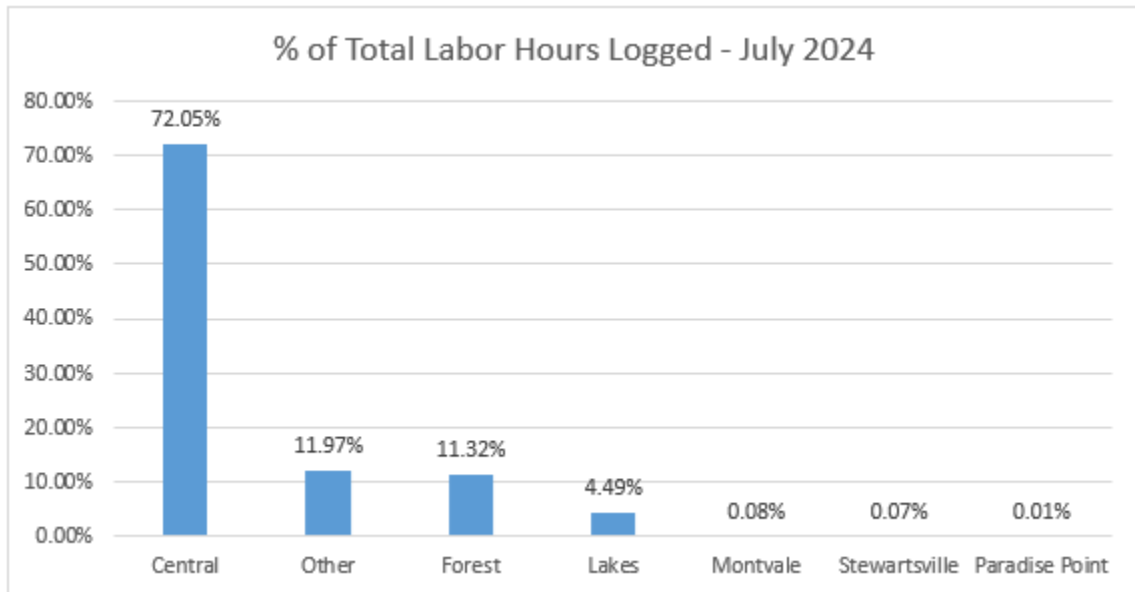
Labor Hours Invested by General Service Area

Below is a chart containing the percentage of labor hours logged by General Service Area. The “General Service Area” groupings of the actual Service Areas are described below.

The non-specific service area noted as “Other” led the way in July with our Engineering Development projects, equipment maintenance and other tasks at our office complex.

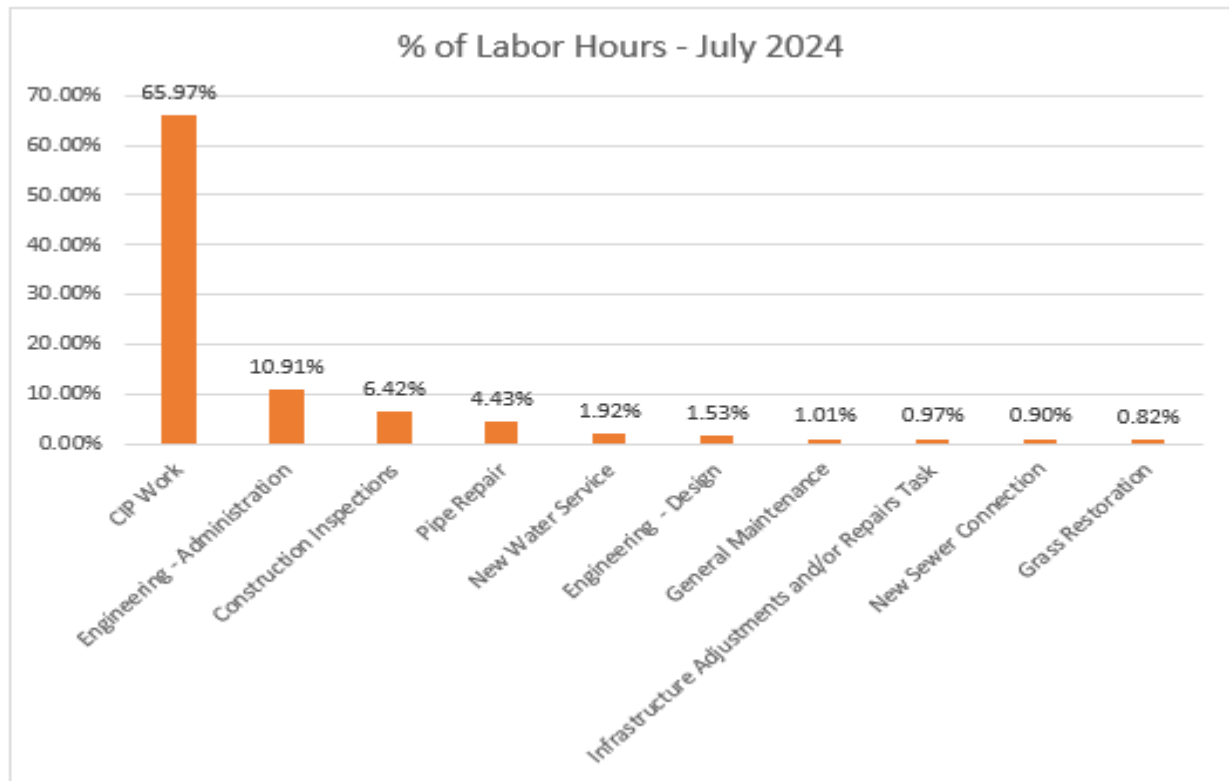
General Service Areas:

- **Central:** Central Water and Sewer, including Treatment, Distribution, and Collection systems
- **Forest:** Forest Water, Forest Sewer, Cedar Rock Sewer
- **Lakes:** Well Systems, SML Treatment and Water Distribution, SMLWTF, Moneta Sewer Treatment and Collection, Mariner’s Landing Water and Sewer
- **Montvale:** Montvale Sewer Treatment and Collection
- **Paradise Point:** **Paradise Point Water Treatment Facility**
- **Stewartsville:** Stewartsville Water
- **Other:** Labor not assigned to a particular service area such as meetings, Engineering Development, vehicle maintenance and BRWA Offices



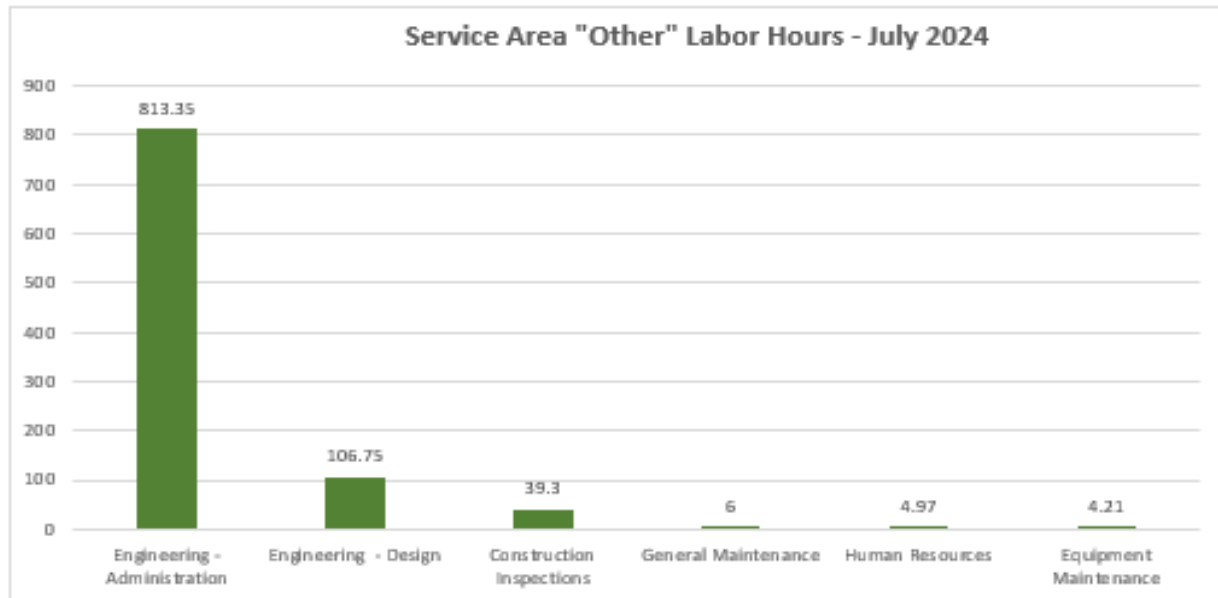
Labor Hours by Task Type

Just under 95% of the total labor hours logged in July are represented in the chart below of the top ten types of tasks performed.



Labor Hours in “Other” Service Area

Labor hours not assigned to a particular service area such as meetings, Engineering Administration, Vehicle Maintenance and BRWA Offices. This chart is a breakdown of the hours that was defined in the Other service area for July 2024.



ADMINISTRATION REPORT

https://www.smithmountaineagle.com/news/bedford-regional-water-authority-approves-new-rate/article_dbddc576-299a-11ef-85b9-535583a2a4f5.html

Bedford Regional Water Authority approves new rate

Submitted

Jun 13, 2024



Submitted

At the May 21st board meeting of the Bedford Regional Water Authority (BRWA), the board of directors approved the rates for fiscal year 2024-2025. These rates went into effect on June 1, 2024, and will be utilized for all billing statements after June 30, 2024.

A public hearing was held during the meeting to allow the public to comment or ask questions about the rates. The rates were previously advertised in April and May along with them being posted on the Authority's website. One customer attended the meeting and spoke against the rate changes. After the public hearing closed the board approved the rates in a 4-2 vote.

The rate change included a \$2 increase for the residential water base rate and a \$2 increase for the residential sewer base rate. For residential customers who have water service only or sewer service only, their bill will increase by \$2 a month. For those who have both water and sewer service, their bill will increase by \$4 each month. For larger meter sizes, typically, commercial and industrial users will have a base rate increase determined by the size of their meter. These increases along with more information about rates, can be found at <https://www.brwa.com/your-bill/pricing/>.

“The conversations that the board, Finance Committee, and staff have had surrounding the budget and rate change have been very analytical, thoughtful, and challenging. Balancing the needs of the community with the Authority’s ability to continue to provide service with as few interruptions as possible, is always a fine balance to achieve. We believe that instating rate changes this year will allow us to continue to improve our service with as little impact as possible to our customers,” said Rhonda English, Deputy Director for the BRWA.

The Authority offers financial support to those in need through partnering organizations. For more information, visit <https://www.brwa.com/your-bill/help/help-with-bills/> or call Customer Service at 540-586-7679. These organizations include the Agape Center, Bedford Christian Ministries, Interfaith Outreach Action Group, Lake Christian Ministries, Lynchburg Community Action Group, and the Salvation Army.

The Authority’s goal in establishing rate structures is to continue providing quality service to its customer base. This includes system upgrades to minimize the number of line breaks and service disruptions due to aging water and sewer lines.

About the Bedford Regional Water Authority:

The Bedford Regional Water Authority (BRWA) provides water and wastewater services to the residents and businesses in Bedford County and the Town of Bedford; additionally, the BRWA partners with the Western Virginia Water Authority to serve customers surrounding Smith Mountain Lake in both Bedford and Franklin County. Visit www.brwa.com for further information.

https://newsadvance.com/news/local/bedford-water-authority-approves-water-sewer-rate-increase/article_1dc59a7a-298e-11ef-b023-670c58466dac.html

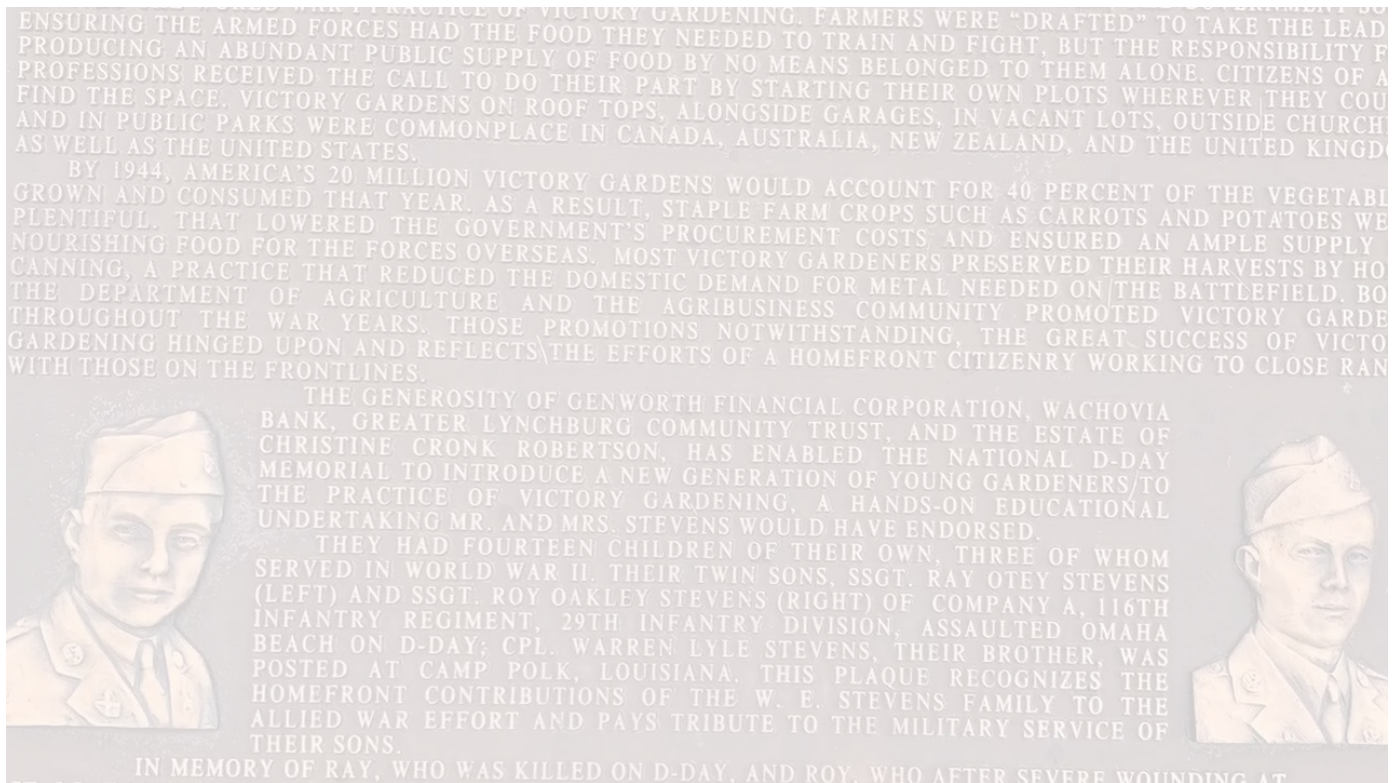
TOP STORY

BEDFORD

Bedford water authority approves water, sewer rate increase

Justin Faulconer

Jun 14, 2024



The Bedford Regional Water Authority recently approved water and sewer rate changes that will be in effect on all billing statements after June 30.

The rates were approved in a 4-2 vote during the board's May 21 meeting and include a \$2 increase for the residential water base rate and a \$2 increase for the residential sewer base rate.

For residential customers who have water service only or sewer service only, their bill will increase by \$2 a month. For those with water and sewer, the bill will increase by \$4 each month. For larger meter sizes, typically commercial and industrial users, the increase will be determined by the size of their meter. These increases along with more information about rates can be found at <https://www.brwa.com/your-bill/pricing/>.

Rhonda English, deputy director for the BRWA, in a news release said conversations the board, finance committee and staff have had surrounding the fiscal year 2024-25 budget and rate change were very analytical, thoughtful and challenging.

People are also reading...

- 1 **Lynchburg city staff, contractors confident in plan to build amphitheater on floodplain**
 - 2 **Letters to the editor**
 - 3 **'The shop felt like home': Doug Main retires from Bikes Unlimited after nearly five decades**
 - 4 **E.C. Glass' Sorenson named Class 4 boys lacrosse player of the year**
-

“Balancing the needs of the community with the Authority’s ability to continue to provide service with as few interruptions as possible, is always a fine balance to achieve,” English said in the release. “We believe that instating rate changes this year will allow us to continue to improve our service with as little impact as possible to our customers.”

The authority offers financial support to those in need through partnering organizations. For more information, visit <https://www.brwa.com/your-bill/help/help-with-bills/> or call Customer Service at (540) 586-7679. These organizations include the Agape Center, Bedford Christian Ministries, Interfaith Outreach Action Group, Lake Christian Ministries, Lynchburg Community Action Group and the Salvation Army.

The authority’s goal in establishing rate structures is to continue providing quality service to its customer base, including system upgrades to minimize the number of line breaks and service disruptions due to aging water and sewer lines, according to the release.

BRWA provides water and wastewater services to the residents and businesses in Bedford County and the Town of Bedford, and partners with the Western Virginia Water Authority to serve customers surrounding Smith Mountain Lake in Bedford and Franklin counties.

Justin Faulconer

(434) 473-2607

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https://newsadvance.com/news/local/bedford-council-oks-fiscal-year-25-budget-electric-tariff-increase/article_ca108360-29d1-11ef-b9bd-e3443d623be2.html

ALERT

TOP STORY

Bedford council OKs fiscal year '25 budget, electric tariff increase

Justin Faulconer

Jun 15, 2024



BEDFORD — Bedford Town Council on Tuesday unanimously approved a fiscal year 2025 budget of \$37.4 million that gives town employees a 2% pay raise.

The budget's general fund is \$11.1 million, the electric department spending is at \$24 million while solid waste operations, a public safety training center and capital projects make up the remaining spending along with a restricted fund and revolving loan fund.

“We do have challenges; there are more needs than money everywhere you go,” Bedford Mayor Tim Black said of the new budget. “It’s going to continue to provide a level of services that our citizens expect.”

The town is planning for the future loss of \$750,000 per year in the 2028-29 budget from the voluntary settlement agreement when Bedford reverted from a city to a town in 2013.

The 2% pay raise costs just more than \$169,000 and market adjustments in pay primarily for the police and electric departments is planned to bring those positions in line or closer to other localities, Anne Cantrell, the town’s finance director, has said.

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- 1 **Special meeting called to address city attorney email**
 - 2 **E.C. Glass' Sorenson named Class 4 boys lacrosse player of the year**
 - 3 **Lynchburg City School Board could implement new cellphone policy**
 - 4 **Lynchburg city staff, contractors confident in plan to build amphitheater on floodplain**
-

The town’s pay classification plan for employees also includes adjustments to expand the range in the interest of being competitive with other localities in pay, Cantrell said.

A new building official position is included, and an assistant public works director post is cut, which keeps the total of full-time employees at 98. Two part-time firefighter positions were added while a few other positions were cut, which brings the total of part-time employees from 13 to 12.

Also during Tuesday’s meeting, council voted to adopt an ordinance to amend the town’s electric tariff to include a \$5 increase per month for customers effective Jan. 1.

Black said the town is facing many pressures as an electric utility provider.

“A lot of those are infrastructure driven,” Black said. “We have a good bit of capital needs. Growth is a factor. As we attract new businesses and fund some of those capital needs, I certainly recognize that we’ve got some challenges on the capital side and expense side.”

Black said council has to take a hard look at the revenue side of electric department operations and has talked at length about conducting a rate study.

“It will help us going forward,” Black said of a rate study. “We’ve got to be careful of our spending, it’s got to match our revenues.”

He said delaying the tariff increase until January will allow time for the rate study to guide council’s decisions.

“This rate study may come back and say, ‘you’re not doing enough,’” Black said. “It’s been eight years since we’ve done this, it’s been eight years since we changed any rates on our electric tariff. We need to hear that before we go too far down the road. I’d like to see us set this up for the long term.”

Black said businesses have approached the town about their future plans and unexpected costs in the electric department’s infrastructure are expected.

“We’ve got to be very frugal and be cognizant of that fact and meeting critical needs,” Black said of the need to plan for those costs. “I don’t want to kick the can down the road Until we get that growth we’ve got to manage.”

Nancy Leighton, a town resident, opposed the tariff increase at a public hearing Tuesday. She said the “pretty steep increase” coupled with Bedford Regional Water Authority rate increases of \$2 per month for water and sewer means the average resident will pay \$9 per month in added expenses. It will also be costly for those on fixed incomes using more electricity in sweltering summer temperatures, she said.

“This could not come at a worse time,” Leighton said. “The rate increase poses not just an economic burden on all of us, but it has potentially life-threatening impact to our older, sicker and poorer residents. Imagine not being able to run air conditioning or fans with temperatures in the 90s. Again, the timing of this increase stinks.”

Councilor Darryl Updike said according to a study on electric rates, the town is 39% cheaper than Southside Electric Cooperative and 26% cheaper than Appalachian Power Company.

“We don’t want to do any undue hardship, but we still have to have growth and move forward as well,” Updike said.

Black said the town’s electric system is largely rural and goes up to the Big Island area.

“I certainly want to keep the rates as low as possible for our citizens. I get it,” Black said. “There are a lot of people on fixed incomes in this community and I hate to add any more pressure to anybody, but the No. 1 goal is we have to provide you reliable electricity. You’ve got to be able to turn the lights on.”

Justin Faulconer, (434) 473-2607

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By Justin Faulconer

Editor/News Manager

https://www.pmg-v.com/bedford_bulletin/news/bedford-regional-water-authority-board-approves-new-rate-beginning-june-1/article_614c06ba-0fd6-551b-9934-dc3ef005c5db.html

Bedford Regional Water Authority Board approves new rate beginning June 1

Jun 19, 2024

At the May 21st board meeting of the Bedford Regional Water Authority (BRWA), the board of directors approved the rates for fiscal year 2024-2025. These rates went into effect on June 1, 2024, and will be utilized for all billing statements after June 30, 2024.

A public hearing was held during the meeting to allow the public to comment or ask questions about the rates. The rates were previously advertised in April and May along with them being posted on the Authority's website. One customer attended the meeting and spoke against the rate changes. After the public hearing closed the board approved the rates in a 4-2 vote.



The rate change included a \$2 increase for the residential water base rate and a \$2 increase for the residential sewer base rate. For residential customers who have water service only or sewer service only, their bill will increase by \$2 a month. For those who have both water and sewer service, their bill will increase by \$4 each month. For larger

meter sizes, typically, commercial and industrial users will have a base rate increase determined by the size of their meter. These increases along with more information about rates, can be found at <https://www.brwa.com/your-bill/pricing/>.

“The conversations that the board, Finance Committee, and staff have had surrounding the budget and rate change have been very analytical, thoughtful, and challenging. Balancing the needs of the community with the Authority’s ability to continue to provide service with as few interruptions as possible, is always a fine balance to achieve. We believe that instating rate changes this year will allow us to continue to improve our service with as little impact as possible to our customers,” said Rhonda English, Deputy Director for the BRWA.

The Authority offers financial support to those in need through partnering organizations. For more information, visit <https://www.brwa.com/your-bill/help/help-with-bills/> or call Customer Service at 540-586-7679. These organizations include the Agape Center, Bedford Christian Ministries, Interfaith Outreach Action Group, Lake Christian Ministries, Lynchburg Community Action Group, and the Salvation Army.

The Authority’s goal in establishing rate structures is to continue providing quality service to its customer base. This includes system upgrades to minimize the number of line breaks and service disruptions due to aging water and sewer lines.

https://thefranklinnewspost.com/news/local/wwva-provides-update-on-ongoing-and-future-projects-in-the-county/article_a5b09836-2e6b-11ef-bd81-4bb1591dbe0f.html

WVWA provides update on ongoing and future projects in the county

jdunovant

Jun 21, 2024



Western Virginia Water Authority Executive Director Michael McEvoy provided updates on ongoing and potential projects for the Franklin County Board of Supervisors on Tuesday.

jdunovant

jdunovant

Public water is expected to see significant expansion in areas of Franklin County over the next 20 years according to an update provided by the Western Virginia Water Authority to the Franklin County Board of Supervisors on Tuesday.

Michael McEvoy, executive director for the water authority, updated of all ongoing and proposed projects in the county. The water authority currently operates public water and sewer services in several locations around the county.

The Western Virginia Water Authority is in the process of assuming control of the Ferrum Water and Sewage Authority. It provides water and sewer services to Ferrum College and the surrounding community.

McEvoy said WVWA will be assuming control of the wastewater treatment plant in Ferrum on Aug. 30. Letters will be sent out to current customers in July and August informing them of the change, he said.

People are also reading...

- 1 **Man dies at Smith Mountain Lake; rescuers felt electrical shock in water**
 - 2 **Supreme Court ruling in Jan. 6 case could help Western Virginia defendants**
 - 3 **Ferrum College newspaper earns national awards**
 - 4 **Court orders Unite the Right planners pay millions in damages**
-

WVWA could eventually expand water service along Virginia 40 and connect with Rocky Mount's public water system, McEvoy said. Water lines could connect with existing water systems in the Hillcrest, Alton Park and Ridgecrest communities along Virginia 40.

Another project by the WVWA nearing completion is its expansion of public water services in Union Hall. Work on a \$3 million water tower, with costs split between Franklin County and the WVWA, was recently completed. McEvoy said a small water

treatment facility located near the tower should be completed by early fall. Once completed, McEvoy said water lines could be expanded east and west on Virginia 40 toward Rocky Mount and Pittsylvania County. A line could also be extended along Kemp Ford Road near the water tower and toward a water storage system on Dillard's Hill Road that is operated by the water authority.

"The long term plan here is to bring water from the north side of the lake around the west side and hook this up, but that is a multi-year project," McEvoy said.

WVWA currently operates a public water and sewer system in the Westlake area with water provided along Virginia 122 from the Smith Mountain Lake Water Treatment Facility in Moneta jointly owned by WVWA and the Bedford Regional Water Authority. Water for the facility is drawn from nearby Smith Mountain Lake.

McEvoy said water lines could eventually be expanded from their current location along Scruggs Road down Brooks Mill Road to Virginia 40 where they could connect with the Union Hall water facility. There are no current plans for the expansion though, he added.

Sewer services is currently undergoing expansion from the Westlake area along Virginia 122 to the Franklin County line at Bridgewater Plaza in Moneta. McEvoy said WVWA is in the process of acquiring a private system at Bridgewater Plaza with plans to eventually expand the system as well as connect it with Westlake.

Another proposed expansion would be along Wirtz Road connecting water lines currently operated by WVWA along U.S. 220 to water lines in Westlake. WVWA operates both water and sewer services in the Summit View Business Park near Wirtz Road.

Lines could also be expanded from Westlake along Hardy Road to Vinton where WVWA currently has water lines. WVWA operates water and sewer services throughout much of Roanoke City and Vinton.

McEvoy added that these projects were currently only in the planning phase as a potential future project.

Jason Dunovant (540) 981-3507

jason.dunovant@roanoke.com

By jdunovant

Bedford Regional Water Authority recognizes importance of wastewater professionals

by Sarah Irby

Wed, June 26th 2024 at 5:05 PM



(Bedford Regional Water Authority)

TOPICS: [BEDFORD REGIONAL WATER AUTHORITY](#) [WASTEWATER PROFESSIONALS](#) [CLEAN WATER](#) [DRINKIN](#) [>](#)

BEDFORD, Va. (WSET) — Sunday, June 30 is Drinking Water and Wastewater Professionals Appreciation Day, and the Bedford Regional Water Authority wants to honor those in our communities who ensure our water remains clean, safe and reliable.

"These unsung heroes work tirelessly behind the scenes, maintaining and upgrading critical infrastructure that millions of people depend on every day," BRWA wrote in a release.

These professionals do essential work, often in challenging conditions, in order to protect the environment and public health. It is their responsibility to treat and distribute clean drinking water and to manage wastewater systems, among other things.

SEE ALSO: [Lynchburg sees rise in whooping cough cases among college-aged students: Health Department](#)

"We owe a tremendous debt of gratitude to the men and women who serve in the vital fields of water and wastewater," said Brian Key, executive director of the Bedford Regional Water Authority. "Their commitment to excellence and their expertise in these fields ensure that we all have access to clean water. Today, we celebrate their hard work, dedication and the profound impact they have on our communities."

Bedford Regional Water Authority wants to encourage everyone to take a moment to appreciate the critical work of these men and women, whether it be through attending a community event, learning more about the workings of water systems or by saying a simple "Thank you."

https://www.pmg-vva.com/bedford_bulletin/features/celebrating-drinking-water-and-wastewater-professionals-appreciation-day/article_edca25fd-8189-5fd9-8d47-e5964c3366c5.html

Celebrating Drinking Water and Wastewater Professionals Appreciation Day

Jul 3, 2024

Sunday, June 30th, Bedford Regional Water Authority (BRWA) joined communities nationwide in celebrating Drinking Water and Wastewater Professionals Appreciation Day. This day is a special occasion dedicated to honoring the dedicated individuals who ensure our water remains clean, safe, and reliable. These unsung heroes work tirelessly behind the scenes, maintaining and upgrading critical infrastructure that millions of people depend on every day.

Drinking Water and Wastewater Professionals Appreciation Day is more than just a day of recognition; it is a moment to highlight the essential work these professionals do, often in challenging conditions, to protect public health and the environment. From treating and distributing clean drinking water to managing wastewater systems, their work is crucial in sustaining the quality of life for everyone.

“We owe a tremendous debt of gratitude to the men and women who serve in the vital fields of water and wastewater,” said Brian Key, Executive Director of the Bedford Regional Water Authority. “Their commitment to excellence and their expertise in these fields ensure that we all have access to clean water. Today, we celebrate their hard work, dedication, and the profound impact they have on our communities.”

Bedford Regional Water Authority encourages everyone to take a moment today to appreciate the critical work of these professionals. Whether it’s through a simple thank you, participating in community events, or learning more about the water systems that serve us, every gesture counts in showing our support and appreciation.

https://www.smithmountaineagle.com/news/middle-school-students-compete-in-water-tower-showdown-at-smith-mountain-lake-water-treatment-facility/article_f9eb6104-3e0d-11ef-b705-87a97edf90da.html

Middle school students compete in 'Water Tower Showdown' at Smith Mountain Lake Water Treatment facility

Western Virginia Water Authority
Jul 9, 2024

1 of 2



Pictures from the 2023 'Water Tower Showdown'.
Western Virginia Water Authority

Local middle school students from Roanoke, Bedford, and Lynchburg are participating in the second annual Water Tower Showdown. These students have been designing and constructing their model watertowers, earning extra points for incorporating recycled materials, and soon their creations will be filled with water and tested for performance. Engineers and water professionals from across the state will be judging the competition. They will evaluate the models based on structural integrity, cost efficiency, design ingenuity, and hydraulic capabilities. The top three teams will receive cash prizes and recognition by the Virginia Section of American Water Works Association.

"This competition provides our communities' students with a fantastic opportunity to delve into engineering concepts and explore careers in the water industry," said Cody Lawhorn, Senior Communications Specialist for the Bedford Regional Water Authority. "It's a perfect blend of education and fun, as the creative aspect makes it an enjoyable summer activity for the kids."

Participants will bring their towers to Smith Mountain Lake Water Treatment Facility on July 13 for judging and a tour of the facility.

About the Bedford Regional Water Authority:

The Bedford Regional Water Authority (BRWA) provides water and wastewater services to the residents and businesses in Bedford County and the Town of Bedford; additionally, the BRWA partners with the Western Virginia Water Authority to serve customers surrounding Smith Mountain Lake in both Bedford and Franklin County. Visit www.brwa.com for further information.

About Lynchburg Water Resources:

Lynchburg Water Resources (LWR) ensures that Lynchburg residents enjoy an uninterrupted supply of quality drinking water and reliable sewer service. Each year, LWR supplies customers with over 3.8 billion gallons of clean drinking water, treats 4.2 billion gallons of wastewater, and invests in Lynchburg's local water, wastewater, and stormwater infrastructure. LWR also offers free PreK-12 education outreach programs and facility tours correlated with Virginia SOLs. Learn about current education offerings, how to request a program, and more on the website at <https://www.lynchburgva.gov/558/Education>.

About Western Virginia Water Authority:

The Western Virginia Water Authority provides drinking water for the City of Roanoke, Town of Vinton, and the Counties of Roanoke, Franklin and Botetourt and sanitary wastewater service for the greater Roanoke Valley. Free in-class and education outreach programs, tours and field trips are offered to school groups in the Authority's service area. Water science programs are centered around Virginia Standards of Learning (SOLs) and offer experiential lessons both in the classroom and outdoors. Learn more and sign up for a program by visiting www.westernvawater.org.

<https://bloxgnt.paxtonmedia.com/tncms/asset/editorial/53bc5dd6-4508-11ef-982c-6b0750158da6/>

New grease takeback cabinet installed

Jul 24, 2024



The grease takeback cabinet.

Bedford Regional Water Authority (BRWA) is proud to announce the launch of a new Grease Takeback Cabinet, aimed at helping residents safely dispose of used cooking fats, oils, and grease. The initiative is part of our ongoing commitment to protecting local waterways and promoting environmentally responsible practices within the community.

The cabinet is located at 1723 Falling Creek Road Bedford, VA 24523 and is open 24 hours.

Residents can collect their used cooking fats, oils, and grease in sealed containers and bring them to the grease takeback cabinet. The cabinet is designed for easy and secure disposal, ensuring that substances do not enter our sewage systems or local water sources.



Ads by Google

Stop seeing this ad

Why this ad? ▶

Benefits of Proper Grease Disposal:Protect Waterways; Prevents water pollution by keeping grease out of our lakes, rivers, and oceans; Prevent Clogged Pipes: Reduces the risk of blockages in household plumbing and municipal sewer systems; and Support Eco-Friendly Recycling. The collected grease can be recycled into biofuels and other useful products.

“We are excited to provide this service to our community,” said Cody Lawhorn, Senior Communications Specialist of Bedford Regional Water Authority. “Proper disposal of cooking fats, oils, and grease is a simple yet impactful way for our community to contribute to a healthier environment. We encourage everyone to take advantage of the Grease Takeback Cabinet and join us in our efforts to protect our precious water resources.”

Bedford Regional Water Authority
1723 Falling Creek Road
Bedford, Virginia 24523
Phone: 540-586-7679, ext. 142
Fax: 540-586-5805
Email: clawhorn@brwa.com



PRESS RELEASE

DATE 6/26/24

FOR IMMEDIATE RELEASE

Celebrating Drinking Water and Wastewater Professionals Appreciation Day

Sunday, June 30th, we join communities nationwide in celebrating Drinking Water and Wastewater Professionals Appreciation Day. This day is a special occasion dedicated to honoring the dedicated individuals who ensure our water remains clean, safe, and reliable. These unsung heroes work tirelessly behind the scenes, maintaining and upgrading critical infrastructure that millions of people depend on every day.

Drinking Water and Wastewater Professionals Appreciation Day is more than just a day of recognition; it is a moment to highlight the essential work these professionals do, often in challenging conditions, to protect public health and the environment. From treating and distributing clean drinking water to managing wastewater systems, their work is crucial in sustaining the quality of life for everyone.

"We owe a tremendous debt of gratitude to the men and women who serve in the vital fields of water and wastewater," said Brian Key, Executive Director of the Bedford Regional Water Authority. "Their commitment to excellence and their expertise in these fields ensure that we all have access to clean water. Today, we celebrate their hard work, dedication, and the profound impact they have on our communities."

Bedford Regional Water Authority encourages everyone to take a moment today to appreciate the critical work of these professionals. Whether it's through a simple thank you,

participating in community events, or learning more about the water systems that serve us, every gesture counts in showing our support and appreciation.





About the Bedford Regional Water Authority:

The Bedford Regional Water Authority (BRWA) provides water and wastewater services to the residents and businesses throughout Bedford County and the Town of Bedford. BRWA also

collaborates with Western Virginia Water Authority and Lynchburg Water Resources to serve its customers throughout the region. Visit www.brwa.com for further information.

Bedford Regional Water Authority contact:

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PRESS RELEASE

DATE 7/17/24

FOR IMMEDIATE RELEASE

New Grease Takeback Cabinet Installed to Protect Waterways and Environment

Bedford Regional Water Authority (BRWA) is proud to announce the launch of a new Grease Takeback Cabinet, aimed at helping residents safely dispose of used cooking fats, oils, and grease. The initiative is part of our ongoing commitment to protecting local waterways and promoting environmentally responsible practices within the community.

Location: 1723 Falling Creek Road Bedford, VA 24523

Hours: 24/7

Residents can collect their used cooking fats, oils, and grease in sealed containers and bring them to the Grease Takeback Cabinet. The cabinet is designed for easy and secure disposal, ensuring that substances do not enter our sewage systems or local water sources.

Benefits of Proper Grease Disposal:

- **Protect Waterways:** Prevents water pollution by keeping grease out of our lakes, rivers, and oceans.
- **Prevent Clogged Pipes:** Reduces the risk of blockages in household plumbing and municipal sewer systems.
- **Support Eco-Friendly Recycling:** The collected grease can be recycled into biofuels and other useful products.

"We are excited to provide this service to our community," said Cody Lawhorn, Senior Communications Specialist of Bedford Regional Water Authority. "Proper disposal of cooking fats, oils, and grease is a simple yet impactful way for our community to contribute to a healthier environment. We encourage everyone to take advantage of the Grease Takeback Cabinet and join us in our efforts to protect our precious water resources."





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Bedford Regional Water Authority contact:

Cody Lawhorn

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PRESS RELEASE

August 14, 2024
FOR IMMEDIATE RELEASE

Regional Workforce Project Takes Step Forward as the BRWA Takes Ownership of Winoa Sewer Lift Station

On Thursday, August 8th, the Bedford Regional Water Authority (BRWA) took ownership of the sewer lift station and its correlating sewer lines, which were previously owned by Winoa. This is part of an agreement between Winoa, Ascent, the Town Economic Development Authority (EDA), and the BRWA in preparation for developing a regional workforce training center and providing public sewer service for Bison Printing.

The Board of Directors approved taking ownership of the station and sewer lines at a special meeting on May 30th. Due to the system's age, significant upgrades will need to be made, totaling around \$300,000 for materials. Through the partnership of all parties, the funds and manpower to make these upgrades have been provided.

"This project is a huge undertaking between the community and the government agencies, and it will greatly benefit the region. Our Board of Directors has been instrumental in reviewing the project and supporting taking ownership of the sewer system. We are proud to be able to provide sewer service to this commercial area, and to be part of the regional workforce training center project; we look forward to seeing the training center brought to life," said Brian Key, BRWA Executive Director.

This lift station and lines are essential in continuing the progress of the regional workforce training center in the former Winoa factory building. Winoa privately owned the lift station and lines before this transfer, and with the business closed and the training center construction soon to be underway, it was important to the Town that the station and sewer lines become the property of the BRWA. This will ensure that the station and its lines are maintained and updated to perform at the level necessary for the community's needs.

Currently, the force main lines and the lift station are beyond their anticipated life span, and it will cost approximately \$300,000 in materials to upgrade the station. The Town EDA, Winoa, and Bison Printing (Ascent) have granted the BRWA \$300,000 for the replacement of the lift station, and the BRWA will cover any additional costs and manpower needed to replace the lines. The gravity sewer line connected to the station for Bison printing is approximately halfway through its anticipated lifespan and will need to be upgraded in the future.

The BRWA is proud to provide public sewer service to Bison Printing and to be part of supporting the workforce development training facility that will amplify the community and provide a way to bolster the region's workforce.



Winoa's sign still stands and will one day be replaced with a workforce development sign.



The interior of the lift station where major upgrades need to be made.

About the Bedford Regional Water Authority:

The Bedford Regional Water Authority (BRWA) provides water and wastewater services to the residents and businesses in Bedford County and the Town of Bedford; additionally, the BRWA partners with the Western Virginia Water Authority to serve customers surrounding Smith Mountain Lake in Bedford and Franklin County. Visit www.brwa.com for further information.

For information contact:

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Director of Administration

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PROJECTS REPORT

CAPITAL IMPROVEMENT PROGRAM

Projects Listing

Line ID	Service Area	Water or Sewer	Project	Funding Source	Project Costs (Budget)	Project Costs (Committed / Expected)	Spent to Date	Remaining to Spend	Department	Responsible Manager	Current Status	Current Status Date	Status Notes	Start Date	Completion Date
1	Central	Water	Forest to Lakes Booster Station & SCADA	SML Residual	\$2,300,000	\$2,217,403	\$ 2,217,403	\$ 82,597	Water	William	Complete*	4/8/24	Final Change Order executed for contract closeout. Total spent reflects final pay application. *Remaining funds to be used towards additional SCADA integration and relocation of the Lake Vista PS generator.	12/18/20	2/28/23
2	Forest	Sewer	Ivy Creek 5 & 6 Design, Construction & Capacity	Debt Service / Other	\$15,471,092	\$15,471,092	\$ 8,363,620	\$ 7,107,472	Construction	Cody	In Progress	8/8/24	Change Order 2 was processed, shifting funds towards the lower end of the project; Change Order 3 is pending Board approval for funding. Crews laid up to MH 147A and are continuing to lay line. Pipe laying has been slow due to rock removal. Blasting is underway on the realigned portion.	12/18/20	1/6/25
3	Central	Water	Helm Street Tank Replacement	ARPA / Escrow/ Cash Reserves	\$3,850,000	\$3,617,379	\$ 313,055	\$ 3,536,945	Construction	Cody	In Progress	8/8/24	Construction began in August. The tank is mostly demolished and soon to begin underground pipe installations for the new tank.	3/2/22	10/1/26
4	Central	Sewer	Winoa Lift Station Replacement	Town/EDA/ Winoa/ Ascent	\$300,000			\$ 300,000	Wastewater	Mike	In Progress	8/14/24	A proposal was accepted with AH Environmental on 6/27 and a meeting is scheduled for 8/15 to discuss S&L package options.	6/5/24	12/4/25
					\$21,921,092	\$21,305,874	\$10,894,078	\$11,027,014							

FISCAL YEAR CAPITAL IMPROVEMENT PROJECTS

Line ID	Service Area	Water or Sewer	Project	FYE CIP	Project Costs (Budget)	Project Costs (Committed / Expected)	Spent to Date	Remaining to Spend	Department	Responsible Manager	Current Status	Current Status Date	Status Notes	Start Date	Completion Date
5	Central	Water	Stoney Creek Reservoir - Ph 1 (PER) & Ph 2 (Repairs/Design)	2023	\$200,000	\$195,990	\$ 128,405	\$ 71,595	Engineering	Rhonda	In Progress	7/9/24	Bi-Weekly Progress Meetings are being held with design team.	9/14/22	10/31/24
6	Central	Water	Stoney Creek Reservoir - Ph 2B (Cleaning/Design)	2025	\$124,000			\$ 124,000	Engineering	Rhonda	Not Started	8/9/24	Will combine cleaning and repairs with construction portion for cost and operational efficiencies.	6/1/2025	12/1/2025
7	Central	Water	Stoney Creek Reservoir - Ph 3A (Rehab Construction - BRWA Portion)	2025	\$100,000			\$ 100,000	Engineering	Rhonda	Not Started	8/9/24	Awaiting response from grant application	6/1/2025	12/1/2025
8	Central WTP	Water	Central WTP - Upgrade Chemical Feeders (PaCl)	2022	\$10,000			\$ 10,000	Water	William	In Progress	8/2/24	Scheduling a follow-up site visit with Control Equipment Company(CEC) to procure a quote.	1/22/24	9/25/24
9	Central WTP	Water	Central WTP Motor Control Center Replacement	2023	\$100,000	\$100,000	\$ 90,122	\$ 9,878	Water	William	Complete	6/24/24	We received the final drawings and will proceed with Phase 1 of the study. We could transfer the remaining funds to a bid phase scope and have W/W help with pre-bid for Phase 1.	12/29/23	5/31/24
10	Central WTP	Water	Hoist system for moving pumps - Currently out of service	2024	\$55,000			\$ 55,000	Safety	Jeff	In Progress	2/2/24	Safety received quotes from Hoist Direct, Northern Tool, Global Industrial, HOF Industries, and Abal Material, for a Gantry Crane System. Prices range from \$2600-\$6000. Trying to verify best fit for our needs.	1/22/24	2/29/24
11	Central WTP	Water	Re-piping Domestic Pump to Hydropneumatic Tank	2024	\$40,000			\$ 40,000	Water	William	In Progress	8/2/24	Falwell came on-site 3/14/24 to evaluate scope of work; awaiting a quote. Reached out to Butch Wirtz, of Thompson and Litton. We have a tentative site visit scheduled for 8/20/24.	1/30/24	10/11/24
12	Central WTP	Water	Central WTP - Booster station for customers directly served (Construction)	2025	\$400,000			\$ 400,000	Construction	Cody	Not Started		CIP Working on building the waterline up to the pump station; still awaiting a final quote from F&B to begin work.		
13	Central WTP	Water	Central WTP - Inside filter system valves replacement Phase 1	2025	\$150,000			\$ 150,000	Water	William	Not Started	8/2/24	Reached out to Butch Wirtz, of Thompson and Litton. We have a tentative site visit scheduled for 8/20/24.	9/4/2024	10/25/2024
14	Central WTP	Water	Central WTP - Repairs to Elevator	2025	\$1,000	\$1,000		\$ 1,000	Water	William	Not Started	8/2/24	Insurance to cover all but \$1000 deductible. Southern Elevator came on-site on 7/24/24 for preliminary assessment of work. They are still awaiting parts, and then work can be scheduled.	8/19/2024	9/20/2024
14A	Central WTP	Water	Central WTP - Relocation of Hypochlorite (Reallocated from Elevator)	2025	\$84,000			\$ 84,000	Water	William	Not Started	8/2/24	Interior location is over floor crack that requires addressing. Reaching out to Wiley Wilson.	10/4/2024	11/22/2024
15	Central WTP	Water	Central WTP - Phase 1 Electrical Upgrades	2025	\$350,000			\$ 350,000	Water	William	Not Started	8/2/24			
16	Forest	Water	Fox Runn Booster Station - Structure repairs/replacement	2023	\$25,000	\$10,900	\$ 9,822	\$ 15,178	Maintenance	Phil	In Progress	8/1/24	Waiting on Medco locks by Security Lock and Key. All else is completed and paid	5/1/24	8/30/24
17	MVS	Water	Mountain View Shores Filter Replacement	2022	\$150,000		\$ 31,222	\$ 118,778	Water	William	In Progress	8/2/24	Still waiting on assessment plan from Wiley & Wilson.	3/22/23	6/30/24
18	Paradise Pt	Water	Paradise Point SCADA	2022	\$10,000	\$17,500	\$ 9,240	\$ 760	Water	William	In Progress	8/2/24	Electrical Work started on 7/30/24 with Jamison Electrical, Fairwinds, and AEP. Work should be completed the week of 8/5/24, barring any setbacks.	4/28/23	8/9/24
19	SML	Water	Raw Water intake valves	2025	\$25,000			\$ 25,000	Water Ops	William	Not Started	8/2/24			
20	SML	Water	Sodium hypochlorite day tank & pipe wall	2025	\$50,000			\$ 50,000	Water	William	Not Started	8/2/24	Reached out to Butch Wirtz, of Thompson and Litton. We have a tentative site visit scheduled for 8/20/24.	9/18/2024	10/30/2024
21	SML (w/ WVWA)	Water	Sewer Pump Station 4 Upgrades Ph 1 (EQ)	2023	\$20,000		\$ 8,048	\$ 11,952	Water	Mike	In Progress	7/25/24	New pump arrived, facility maintenance will install. New pump invoice added to money spent.	3/20/23	7/31/24
22	SML (w/ WVWA)	Water	SMLWTF GAC Pump and associated parts	2023	\$25,000			\$ 25,000	Water	William	In Progress	8/2/24	Justin Stone, of ESP Pumps, is scheduled to come on-site on 8/5/20 to evaluate pump and provide a quote for upgrade.	12/20/23	6/30/24

CAPITAL IMPROVEMENT PROGRAM

Projects Listing

Line ID	Service Area	Water or Sewer	Project	Funding Source	Project Costs (Budget)	Project Costs (Committed / Expected)	Spent to Date	Remaining to Spend	Department	Responsible Manager	Current Status	Current Status Date	Status Notes	Start Date	Completion Date
23	SML (w/ WVWA)	Water	SMLWTP - Add Security System to Fire Alarm System	2023	\$10,000			\$ 10,000	Safety	Jeff	In Progress	2/2/24	Safety is still exploring options for repair/upgrade/replacement of the current fire alarm system. They are also looking into adding a separate security alarm vs. tying in with the fire alarm system and are in the process of procuring bids.	12/20/23	3/29/24
24	SML (w/ WVWA)	Water	GAC Heated Building	2024	\$200,000		\$ -	\$ 200,000	Water	Thomas	In Progress	6/24/24	Change of personnel overseeing our project with the JOC. The new project manager is working to create a drawing that can be submitted to Bedford County Planning. The removable roof is creating some issues with the drawing.	1/15/24	2/29/24
25	Central	Sewer	Pump Stations 1, 2, 3 - Security Cameras	2022	\$5,000			\$ 5,000	Wastewater	Mike	In Progress	5/3/24	Will be getting quotes from different vendor. No response from Security Lock & Key.		
26	Central	Sewer	Central Pump Stations 1 & 2 Upgrades	2024 / Town / County	\$660,000	\$515,401		\$ 660,000	Wastewater	Mike	In Progress	7/30/24	Grinder was ordered on July 16. Flowmeter was ordered on 7/29/24 with a 3 week lead time. Met with contractors for labor and SCADA, bids received August 1 with Fairwinds and WKG as low bidders for SCADA and installation.	7/1/24	12/31/24
27	Central	Sewer	Sewer Flow Meter - Bedford Weaving	2024	\$25,000	\$6,728	\$ 6,728	\$ 18,272	Engineering	Thomas	In Progress	7/5/24	BRWA was refunded for the change in equipment from solar to permanent power totaling \$3,251.00. Working on easement for vehicular and power access.	1/2/24	12/31/24
28	Central WWTP	Sewer	Carport to cover sludge dumpster	2023	\$8,000			\$ 8,000	Wastewater	Mike	Not Started	2/1/24	Will begin in Spring 2024.	3/1/24	5/31/24
29	Central WWTP	Sewer	Central WWTP - Replace railings and chains on primary basin #2	2025	\$30,000			\$ 30,000	Wastewater	Mike	Not Started				
30	Central WWTP	Sewer	Central WWTP - Replace grit collector #2	2025	\$25,000			\$ 25,000	Wastewater	Mike	Not Started				
31	Central WWTP	Sewer	Central WWTP - Replace Monster Auger	2025	\$60,000			\$ 60,000	Wastewater	Mike	In Progress	8/6/24	Met with Franklin Miller to get quote. Contacted JWC and Wood Equipment to get quotes.	8/1/24	
32	Central WWTP	Sewer	Central WWTP - Replace grinder in raw building	2025	\$30,000			\$ 30,000	Wastewater	Mike	In Progress	8/6/24	Met with Franklin Miller to get quote. Contacted JWC and Wood Equipment to get quotes.	8/1/24	
33	Lakes	Sewer	Blower system at Moneta pump station 1	2023	\$15,000			\$ 15,000	Wastewater	Mike	In Progress	5/1/24	Will need an additional \$16,000 for the wet well wizard. Still waiting on the quote for the blower system. The wet well wizard guaranteed to reduce/eliminate the gases by at least 90%.	3/13/23	7/30/24
34	Mariners	Sewer	Install bracing on influent basin on Train 1 and 2	2023	\$20,000			\$ 20,000	Wastewater	Mike	In Progress	5/3/24	Falwell is looking at quoting adding hand rails and on the basins and not having the fiberglass panels. Will work with Safety to see if this is the best option upon receiving the quote.	3/13/23	7/30/24
35	Mariners	Sewer	Pump Station 5 SCADA (6th Fairway)	2023	\$10,000			\$ 10,000	Wastewater	Mike	In Progress	6/7/24	Fairwinds working on building new control panel.	11/30/23	6/30/24
36	Mariners	Sewer	Pump Station 9 SCADA (1st Fairway)	2023	\$10,000		\$ 10,000	\$ -	Wastewater	Mike	Complete	6/20/24	Complete. Invoice for \$10,000 was submitted to finance on 6/20/24.	11/30/23	6/30/24
37	Moneta WWTP	Sewer	New chains on Train 1 BIOWHEELS	2023	\$20,000		\$ 21,892	\$ (1,892)	Wastewater	Mike	Complete	6/26/24	Contractor installed new chains on 6/12/24. Labor invoice added on 6/26/24 project is now complete.	4/21/23	6/14/24
38	Moneta WWTP	Other	Moneta WWTP - Electric pallet lift	2025	\$10,000			\$ 10,000	Wastewater	Mike	Not Started				
39	Purchases	Other	Phase 1 of Data Visualization	2025	\$52,000			\$ 52,000	Administration	Brian	Not Started				
40	Purchases	Other	I/I sewer flow meters	2025	\$30,000	\$30,000		\$ 30,000	Maintenance	Phil	Not Started	8/1/24	Will order in October	10/4/2024	12/27/2024
41	Purchases	Other	Sewer SL-RAT	2025	\$30,500	\$30,500	\$30,040	\$ 460	Maintenance	Phil	Completed	8/1/24	Units arrived. Training will take place 9/12/24 by InfoSense.	7/1/2024	8/16/2024
42	Purchases	Other	Facilities Maintenance Crew Vehicle	2025	\$95,000	\$95,000		\$ 95,000	Maintenance	Phil	In Progress	8/1/24	Quote from Dodge obtained, sending out to also check on bids.	8/1/2024	2/7/2025
43	Various	Other	Sample Hydrants Phase 2A (8)	2025	\$22,000	\$22,000		\$ 22,000	Maintenance	Phil	Not Started	8/1/24	Will order and begin installs in Oct after addresses provided by Water Operations	10/4/2024	5/30/2025
					\$3,475,535	\$1,025,019	\$345,519	\$ 3,130,016							

Current Capital and Internal Projects Report

Bedford Regional Water Authority

Job #: 2020008	Job Type: Water	Service Area: Bedford Central	Last Updated: 8/9/2024
Job Name: Turkey Mountain Booster Station - Design		Funding/Budget: \$400,000.00	
		Funding Source: CIP	Department Contact: R English / C Ward
Engineer: Hurt & Proffitt		Design Contract Amt: \$68,545.00	
Contractor: F&B		Construction Contract Amt: TBD	
Description: Booster station and distribution lines to serve customers currently directly connected to WTP and dependent upon the plant being in operation. Part of FY 19-20 CIP			
Status: Site reviewed with H&P on 1/21/20; proposal received 2/6. VDH to require full review and approval. Survey to begin week of 3/9/20. In design with H&P. WR&A provided min/max pressures utilizing water model - sent to H&P on 4/21. First draft of Design Report rec'd from H&P on 6/3 and was distributed internally for review/comments. Comments were provided to H&P on 6/10. H&P submitted the second submittal of the design report on 6/29 and 30% drawings on 6/30. BRWA comments were sent to H&P on 7/7. Public Hearing for Special Review Project on 9/15/2020. SRP approved. Reviewing third plan submittal. Plans finalized and sent to VDH for review as of 12/2020. Approval letter from VDH received on 4/30/2021. Funding not available for construction by Annual Contractor. CIP Shop Drawings rec'd 4/23/24. The CIP Crew is preparing for installation of the 4-inch distribution system beginning in September 2024. A construction cost proposal has been requested from F&B Contractors and work may begin as early as July 1, 2024 pending funding approval. CIP stated laying pipe 8/9/24.			
Job #: 2020043.3	Job Type: Sewer	Service Area: Forest	Last Updated: 8/9/2024
Job Name: Ivy Creek Divisions 5 & 6 Interceptors		Funding/Budget: \$15,471,092.30	
		Funding Source: DEQ - VCWRLF	Department Contact: R English \ Ward \ Dade
Engineer: CHA / E.C. Pace		Design Contract Amt: \$1,277,900	
Contractor: E.C. Pace		Construction Contract Amt: \$13,686,954	
Description: Design and construction of Ivy Creek sewer extension from Lake Vista to Lynchburg; includes temporary capacity measures at Lake Vista Pump Station until project completion.			
Status: Meeting held 1/11/21 at LVPS to review station for temporary capacity measures needed. SRP application submitted in May for 6/15/21 Planning Commission meeting. DB Team working on plans for temporary capacity increase at LVPS. Comments returned on 30% drawings on 5/24 and reviewed with DB on 5/27. Reviewed temporary LVPS solutions with DB on 8/11/21. Esmts #210012980 & 210012981 recorded 9/8/21. 10/5: Pipe materials difficult to find, significant cost increase. Esmts #210015229, #210015230, #210015231 & #210015232 recorded 10/26/21. 60% drawings rec'd 11/4/21 - Review completed by SWF 11/16/21, with final review by RBE and comments returned on 12/2/21. Esmt #210016351 recorded 11/17/21. Esmt #210016549, #210016550 & 210016569 recorded 11/22/21. Esmt #210018045 recorded 12/22/21. Public hearing to be scheduled to review Environmental Assessment per DEQ. ESMT's #220000674 & 220000675 recorded 1/14/22. #220000834 & #220000835 recorded 1/20/22. Working with Lynchburg on special requirements needed for easements providing benefit to Lynchburg; Lynchburg requiring deed with title search and plats. Continued discussions with 2 property owners for sewer line easements (Green, Johnston). VMRC permit advertised. Dsgn 03 rec'd 2/10/22. Reviewed to Sheet C-316. Stopped review & issued comments thus far on 2/24/22. Outstanding sewer line easements presented to the Board in March; sewer meter access easements to be addressed at a later date if needed. ESMT's #220002973 & 220002974 recorded 3/14/22. ESMT's #220003144 & 220003145 recorded 3/17/22. ESMT #220003779 recorded 3/31/22. All linework easements obtained; access easements pending. 2 line easements to be corrected with Lynchburg as Grantee. Updated construction cost estimate received 5/3/22 reflecting significant price escalations; Dsgn 04 rec'd 6/10/22. Draft construction contract amendment rec'd 7/6/22 and reviewed by legal counsel; presented for approval at August Board meeting. Design plans being finalized. Access easements being obtained, as well as updated and/or widened easements where applicable. Construction Amendment signed 8/19/22. Dsgn 05 rec'd 8/23/22. Dsgn 05 review completed 9/8/22. Awaiting review comments from Lynchburg for final plan updates. 10/20: approximately 4000 LF of pipe is on site; due to environmental restrictions for endangered bat species, tree removal not permitted until 11/15. Due to delay in Lynchburg approvals, clearing to begin around week of 12/12 on Bedford County side. Lynchburg not permitting work until plans have final approvals. 1/6: Clearing underway and several temporary stream crossings installed on Bedford County side. Pay App 1 with stored materials rec'd 1/6/23. ESMT #230000186; 230000187; & 230000188 recorded 1/10/23. ESMT 23000546 recorded 1/26/23. Preconstruction meeting with DEQ on 2/3/23. Surface blasting for easement clearing began late January. Agreement executed 2/8 to allow use of City easements. Meter access easements mailed to Lynchburg for execution on 2/17/23. Preconstruction with Lynchburg held on 2/23/23. RLD permits received from both County and City. Blasting underway. Shop Dwg 01 rec'd 3/21/23. ESMT #230002218 recorded 3/21/23. Shop Dwg 02 rec'd 3/23/23. ESMT #230000188 recorded 4/10/23. Bypass Pumping tested 5/22/23 Blasting caused damage to COL Chemical Storage building. Contractor to repair roof. H2S was found in bedrock; considering smaller blasts with relief holes (5/26/2023). 7/7: City line to be replaced to existing alignment, costs shared between EC Pace, BRWA, and COL. New alignment in design for interceptor. Change Order 1 executed 7/28/2023 for time and reallocation of Ph 1 funds related to delayed DEQ closing and Lynchburg sewer replacement. Sewer replacement to begin 8/14. Sanitary sewer installation began at manhole 121. 30-inch sewer installation has been completed to manhole 128. Manhole 129 (metering manhole) is still being fabricated and due to arrive onsite the middle to end of January 2024. The crew set manhole 130 11/9/2023. ESMT #230010277 recorded 12/12/23. ESMT #240000817 & #240000820 recorded 2/5/24. ESMT #240001400 recorded 2/28/24. Dsgn 10 rec'd 5/6/24. Dsgn 10 Review Completed by JD 5/16/2024. Change Order 2 executed to shift funding to lower portion of project; Change Order 3 pending Board approval for funding. Discussions underway with DEQ for additional funding. Esmt #24000013537 recorded 8/6/24.			

Job #: 2020086	Job Type: Water	Service Area: Bedford Central	Last Updated: 7/10/2023
Job Name: Poplar Street Waterline Replacement (Phase I)		Funding/Budget:	
		Funding Source: Setasides - Water	Department Contact: C Ward \ T Hale
Engineer: BRWA & Hurt & Proffitt		Design Contract Amt: \$600.00	
Contractor: BRWA		Construction Contract Amt: TBD	
Description: To replace and upgrade the existing 1" waterline along Poplar Street with a 6" waterline in response to customers having water quality issues			
Status: Locate and Survey Completed 6/11/2020. Research and Design completed for review 7/29/2020. Plans sent for internal review 7/30/2020. Plans sent for Town review 8/21/2020. Comments rec'd 9/4/2020 Construction began on 8/12/2021. Main line installation complete. Services have been switched over. Restoration, paving and concrete work are still outstanding. COC issued 1/6/22. H&P As-Built & Survey Proposal accepted 5/23/23. As-Built 01 rec'd 7/10/23.			

Job #: 2021093	Job Type: Sewer	Service Area: Forest Central	Last Updated: 8/9/2024
Job Name: Lake Vista Sewer Line Rehabilitation Study		Funding/Budget:	
		Funding Source: Operating	Department Contact: P Alexander
Engineer: BRWA Preventative Maintenance		Design Contract Amt:	
Contractor:		Construction Contract Amt:	
Description: Analysis of 24" and 18" sewer line flowing into LVPS to identify any large sources of I&I and plan for rehabilitation as appropriate to limit peak flows into LVPS.			
Status: PM Crew to perform condition assessment, CCTV survey, and easement clearing. All manholes and cleanouts have been located. PM will work on clearing easements and assessing areas of need prior to FY25-26 budget.			

Job #: 2021111	Job Type: Water	Service Area: Bedford Central	Last Updated: 6/10/2024
Job Name: Helm Street Tank Replacement		Funding/Budget: \$3,391,304.00	
		Funding Source: ARPA-Town, Escrow	Department Contact: C Ward
Engineer: Whitman, Requardt & Associates (WRA)		Design Contract Amt: \$218,203	
Contractor:		Construction Contract Amt:	
Description: Replacement of existing deteriorated round tank at Helm Street with a new tank to serve the system.			
Status: Scoping meeting held with WRA and BRWA on 11/9 to review design options prior to design proposal. On-site meeting held 12/9 with WRA to review field conditions prior to preparing proposal. Proposal received 12/20 and under review to reduce scope where feasible. Scope revisions requested to reduce level of analysis. Revised proposal received 2/14/22 and executed 3/2/2022. Preliminary budget estimate from WRA indicates total project cost of approx. \$3.5M. Kickoff meeting held 4/12. Survey began 5/4; and is complete; soil borings completed 5/9. Meeting held 6/22 to review waterline functions and connectivity on site. Preliminary Design Report and geotech report rec'd 7/26, 2 weeks behind schedule. Comments returned 8/17; revisions rec'd 9/20. Preliminary engineering conference held with VDH and PER approved on 11/1. 60% plans and estimate rec'd 12/21/22 and submitted to VDH (12/21/22) and Town (12/22/22). Current cost estimate of \$3.6M including \$573k contingency. 60% plan comments sent on 2/9/23. BRWA verified pipe depths at 3 locations. ARPA funding redistributed between Town & Country and Helm Street tank. 90% plans & specs received 5/22/23. Design reviewed with Water Ops on 7/13/23. Comments returned 7/20. Final documents to be submitted for permitting at end of August. Working with Schools to relocate communication equipment. 100% drawings rec'd 8/22; reviewed with Town TRC on 9/6 and submitted to County E&S for LDP review. VDH Waterworks Construction Permit rec'd 10/4; awaiting SWM and building permit approvals prior to bidding. IFB was advertised on 11/5. Bid Opening date is December 19, 2023. Pre-Bid meeting was held on site on 11/29. Addendum #1 was issued on 12/8. No bids were received. Project will be advertised again in January 2024. Second bid opening will be held on March 5th, 2024. One bid was received totaling \$3.885M submitted by WGK Construction. Contractor provided value engineered proposal for \$3.36M; contract awarded 3/20/24. Water Ops and Maintenance testing impact of 10" line being temporarily down during construction; bypass materials ordered to limit impact.			

Job #: 2022018	Job Type: Internal	Service Area: Countywide	Last Updated: 3/6/2024
Job Name: Lead Compliance Planning & Implementation		Funding/Budget: \$250,000.00	
		Funding Source: VDH Grant	Department Contact: R English
Engineer: CHA (120 Water as subconsultant)		Design Contract Amt:	
Contractor:		Construction Contract Amt:	
Description: Lead Compliance Regulations (LCR) requires Lead Service Line (LSL) inventory, replacement, and other details for a compliance plan.			
Status: Requested information from consultants on scope of assistance they could provide along with anticipated budget. Preliminary information and budgets received from various consultants ranging from \$50k to \$265k for consultant assistance. \$50k proposed in FY22-23 CIP. CHA assisting with grant funding application through DWSRF, LEAP funding application was submitted to VDH on 5/5 for \$60k assistance towards Town LSL Inventory. BRWA listed as a grant recipient; DEQ offer letter received 11/9/22. Preliminary proposal rec'd and scoping meeting held with CHA and 120Water on 12/21/22. Revised proposal rec'd 1/11; comments returned 1/24 & request sent to VDH to use grant toward both County & Town. Awaiting final grant award from VDH. BRWA requested additional funding through existing grant per VDH communication to CHA regarding additional 2022 funding available; awaiting response. VDH initial meeting on 4/11/23 with all funding recipients. Kickoff meeting with CHA held on 4/27/23. GIS data provided to consultant. 7/7. Notice of revised grant award of \$250k rec'd 8/14/23. Inventory methods and schedule submitted to VDH on 10/3; VDH approval received 10/25 and funding agreement executed with VRS on 10/31. Amended proposal approved 12/4/23. 1/12: 57% identified as non-lead; still reviewing asbuilt records. Progress meeting scheduled 2/22/24. Inventory is 75% complete. Accounts were created for employees to access 120water's GIS platform to view inventory updates. Public outreach is planned to begin over the next few months.			
Job #: 2022056	Job Type: Water	Service Area: Central	Last Updated: 3/1/2024
Job Name: Peaksview Street Waterline Replacement		Funding/Budget:	
		Funding Source:	Department Contact: S Dade
Engineer:		Design Contract Amt:	
Contractor: BRWA CIP - Steve C		Construction Contract Amt:	
Description:			
Status: Under design. 10/3/2022 Design complete 11/28/2022 Plans subitted for materials bids 11/29/2022 Materials have been ordered and are being delivered 12/9/2022. Design approved 7/17/23. Waterline installation began 8/1/2023. The crew has completed the installation of 1100+ feet of 6" watermain on Peaksview Street. The CIP crew has completed the 6-inch waterline installation to station 6+63. 1600 feet of 6-inch waterline has been installed as of 11/6/2023. Shop Dwg 01 rec'd 1/18/24. Waterline installation complete. Substantial walk-thru completed 2/22/2024.			
Job #: 2022081.1	Job Type: Feasibility Study	Service Area: Bedford Central	Last Updated: 5/6/2024
Job Name: Stoney Creek Dam Ph 1 - Low Level Drain PER / Design		Funding/Budget: \$200,000.00	
		Funding Source: CIP	Department Contact: R English \ W Swain
Engineer: Wiley Wilson / Schnabel Engineering		Design Contract Amt: \$195,990	
Contractor:		Construction Contract Amt: TBD	
Description: Engineering study and design for the most feasible options for repair of the low level drain outlet, and an alternate valving system that may be accessed outside of the dam area. Budget reflects Phase 1 only.			
Status: Poposal received from Wiley Wilson on 9/6/22 using Schnabel for a preliminary engineering report. Preliminary visit with consultants at dam on 10/13 to review project; boil found at drain basin and investigated by PM crew on 10/17 to be an additional PVC drain pipe under the dam. PER was reviewed and accepted. Option #1 to rehab existing drain valve was selected and included in the FY24 budget. W W is proceeeding with design. Underwater inspections being performed by Bander Smith are tentatively scheduled for 12/18/2023, weather dependent. Underwater inspection was performed on 12/14/2023. Bathymetric survey was performed on 12/21/2023. A progress meeting for design was held on 3/27/2024.			
Job #: 2023015	Job Type: Internal	Service Area: Countywide	Last Updated: 5/31/2024
Job Name: Integrated Billing and Asset Dashboard		Funding/Budget:	
		Funding Source:	Department Contact: B Key
Engineer:		Design Contract Amt:	
Contractor:		Construction Contract Amt:	
Description: Integration of billing data, asset management data, operational spreadsheets and other data to streamline access to information.			
Status: Proposal received from Streams Tech 1/2022. Directors met with Burns-McDonnell for presentation on 2/1/23. Project proposed for future CIP; unable to fund in 2023-2024. Met with Burns-McDonnell 5/30/23 to review more specific dashboard needs. 7/7: Instructions prepared for Accountability report with references of data sources needed; data sources will be reviewed for possible consolidation. 12/7: Working on an initial phase to utilize Customer Service information. 2/9: identified as a goal in Strategic Planning. Added to CIP list in 4 phases. Agreement with BurnsMac executed on 5/31/24.			

Job #: 2023021	Job Type: Sewer	Service Area: Central Sewer	Last Updated: 8/9/2024
Job Name: Galax Sewer		Funding/Budget:	
		Funding Source: Setasides - Sewer	Department Contact: C Ward / S Dade
Engineer:		Design Contract Amt:	
Contractor: CIP Crew		Construction Contract Amt:	
Description: Replace sanitary sewer along Galax Drive.			
Status: Dsgn 01 rec'd 4/10/23.Comments 01 sent to CLW 5/3/23. Dsgn 02 rec'd 5/2/23.Comments 02 sent to CLW 5/9/23. Approved plans sent out 5/30/2023 Shop Dwg 01 rec'd 1/25/24. Manhole was received to complete project 8/9/24.			
Job #: 2023022	Job Type: Internal	Service Area: Central Sewer	Last Updated: 4/5/2024
Job Name: Central Pump Station 1 & 2		Funding/Budget: \$660,000.00	
		Funding Source: CIP	Department Contact: R English / M Ramsey
Engineer: Blue Ridge Engineering (C Fewster)		Design Contract Amt: \$11,000	
Contractor: WGK		Construction Contract Amt: \$184,375	
Description: Replacement of pumps, installation of VFD's, and installation of magmeters at Central Pump Stations 1& 2.			
Reference: 2023-022.1 & 2023-022.2			
Status: A design proposal has been requested from WRA 4/3/23.A Teams meeting was held with WRA on 4/14/2023 to review and discuss the scope of the project. WRA met with Wastewater Operators on site to review standard operating procedures and equipment on 5/9/2023. Upon receiving WRA's proposal for \$170k, a proposal was received from Blue Ridge Engineering Services for \$11k. 4/5/24: Pump pricing rec'd from 3 vendors; piping modifications will be required for pump connections. Will request contractor pricing for installation of pumps and control panels.			
Job #: 2023022.1	Job Type: Internal	Service Area: Central Sewer	Last Updated: 8/15/2023
Job Name: Central Pump Station 1 Improvements		Funding/Budget: \$660,000.00	
		Funding Source: CIP	Department Contact: R Ramsey
Engineer: Blue Ridge Engineering (C Fewster)		Design Contract Amt: 6,000	
Contractor: TBD		Construction Contract Amt:	
Description:			
Status: BRECS Dsgn Proposal accepted 8/15/23.			
Job #: 2023051	Job Type: Internal	Service Area:	Last Updated: 8/5/2024
Job Name: Shady Knoll Sewer Replacement		Funding/Budget:	
		Funding Source: Setasides - Sewer	Department Contact: S Taylor / J Dean
Engineer:		Design Contract Amt:	
Contractor:		Construction Contract Amt:	
Description:			
Status: Dsgn 01 rec'd 8/5/24.			
Job #: 2023105	Job Type: Internal	Service Area: Countywide	Last Updated: 6/10/2024
Job Name: Capital Improvement Program FY 2024-2025		Funding/Budget:	
		Funding Source:	Department Contact: R English
Engineer:		Design Contract Amt:	
Contractor:		Construction Contract Amt:	
Description: Planning for proposed projects and purchases in 2024-2025 fiscal year.			
Status: Initial draft list sent to management, with changes or new requests received 2/23/24. Manager requests compiles and preliminary funding list prepared, pending operating budget preparation and available capital funds. Funding list will be reviewed with Finance Committee on 4/8/24, utilizing County ARPA funds of \$1.25M in 2024-2025. CIP approved at May Board meeting. Final report underway.			

Job #: 2023106	Job Type: Internal	Service Area: Central	Last Updated:
Job Name: Bedford Weaving Mill Sewer Flow Meter		Funding/Budget: \$25,000.00	3/6/2024
		Funding Source: CIP	Department Contact:
Engineer:		Design Contract Amt:	T Cherro \ C Ward \ T Hale
Contractor:		Construction Contract Amt:	
Description:	Sewer Flow Meter Installation		
Status:	A quote was received from the vendor to purchase the flow meter. Maintenance is coordinating rehab of the existing manhole and installation of the flume prior to installing the flow meter. Flow metering equipment was purchased. Manhole rehab and flume installation scheduled for May. Installation of meter anticipated July 2024.		

Current Engineering Projects

Bedford Regional Water Authority

Job #: 2012015	Job Type: Fire Flow Meter	Service Area: Forest	Last updated on: 8/8/2024
Job Name: Jefferson Commons Commercial Lot 1			Department Contact: J Dean
Description: Rezoning entrance for Gables of Jefferson Commons - Lot 1.			
Status: TRC 5/24/12. Site Plan 01 rec'd 9/19/12. Site Plan 02 rec'd 11/27/12. Fees & Agmnt rec'd 12/7/12. Site Plan 03 rec'd 1/10/13. Site Plan 03 rec'd 1/15/13 for our records only. FF Test Fee rec'd 1/28/13. Site Plan 04 rec'd 3/26/13. Site Plan 05 rec'd 4/18/13. Rec'd Revised Site Plan from Planning "For Your Records" 8/13/13. Shop Drawings 01 rec'd 3/21/19. Site Plan 06 (slip sheet) rec'd 4/1/24. Comments emailed to Planning & uploaded to Bluebeam 4/2/24. Site Plan 07 rec'd 6/3/2024. Base Review Fee needed 6/3/24. Base Fee rec'd 6/4/24. Comments sent to Consultant 6/7/2024. Site Plan 08 rec'd 8/2/24. Comments sent to Planning 8/8/2024.			
Job #: 2019069	Job Type: Water & Sewer	Service Area: Forest	Last updated on: 8/12/2024
Job Name: Impact Church Rezoning - Site/Design			Department Contact: S Dade
Description: Rezoning Applization #RZ190003 for Impact Church site layout master plan. Proposed church, sports fields and recreational facilities.			
Status: TRC 6/25/19. Concept 01 rec'd 6/19/19. Site Plan 01 rec'd 2/17/22. Comments sent to planning on 3/10/22. Signed Developer Agreement, Review & Inspection Fees rec'd 4/19/22. Site Plan 02 rec'd 5/31/22. Comments issued 6/21. Site Plan 03 rec'd 8/17/22. Comments sent 8/31/2022. Developer Items remaining for C2C. Site Plan 04 rec'd 11/22/22 (needs Extended Review Fee). Slip sheet rec'd 9/20/23 in relation to submittal #4. Extended Plan Review fee rec'd 10/23/23 for future revised slip sheet review. Slip sheet rec'd 9/20/23 in relation to submittal #5. Slip sheet rec'd & Extended Plan Review fee 11/2/23 in relation to submittal #6. ESMT #230009194 & 230009195 recorded 11/3/23. Site Plan Approved 11/3/2023. Surety #380 rec'd 11/29/23. Shop Dwg 01 rec'd 2/1/24. Shop Dwg 02 rec'd 2/2/24. Shop Dwg 03 rec'd 2/6/24. C2C Issued 2/14/24. Sanitary sewer installed 5/13/24. 1 1/2" service remains. Wateline will not be installed at this time.			
Job #: 2019117	Job Type: Water & Sewer	Service Area: Forest	Last updated on: 9/8/2023
Job Name: Westyn Village Condotels Phase 2 - Site/Design			Department Contact: S Dade
Description: Proposed 1 24 Unit Condotel & 6 36 unit Condotel with a clubhouse. (Plan Name Changed to Westyn Village Ph II). - Changed to Apartments following successful re-zoning. One property - Public Waterline Extension and FFMV.			
Status: Site/Design 01 rec'd 12/06/19. Comments & Dev Pkg issued 1/31/20. Site/Design 02 rec'd 4/13/20. Site Plan 02 comments, Esmnt Exhibits 01 comments & Revised Developer Agreement issued 6/1/20. Easement Exhibit submittal 02 rec'd 6/11/20. Exhibit review comments e-mailed to Engineer 8/25/20. Project 'on-hold' pending sewer capacity issues being resolved. Signed Developer Agreement, Review & Inspection Fees rec'd 5/20/21. Site/Design 03 rec'd 6/2/21. Original Site/Dsgn 03 replaced with new revised submittal from planning. Site/Dsgn 03 rec'd 6/8/21. Appv'd by BRWA 6/11/21 for SITE PLAN purposes only & comments issued thru Planning. Still working through outstandign items needed to reach C2C status. 6/14/21 - Completed review of Esmnt Exhibits & E-Mailed Esmnt Agmnts to Developer for signature and return. Water & Sewer Calcs 01 Review comments issued 6/15/21. Esmt #210009164 & 210009165 recorded 6/22/21. Per 7/1/21 E-Mail from Planning - Planning has not yet issued Site Plan approval, Natural Resouces has recinded approval due to E&SC changes. Site/Dsgn 04 rec'd 7/7/21 (need re-review fee 7/7/21). Review completed 7/13/21. Plan is approvable by BRWA for Site Plan purposes only. Awaiting rec'pt of re-review fees before releasing comments. Re-review fees rec'd & Comments released 7/19/21. LOC# 5018577548 rec'd 7/22/21. Shop Drawings 01 rec'd 7/26/21 & approved. Water & Sewer Calcs 02 rec'd 8/4/21 - "No futher comments" issued 8/11/21. A re-zoning application has been submitted to the County proposing re-zoning the property from PCD to R-4. Site/Dsgn 05 rec'd 10/29/21 Re-review fee rec'd 11/4/21. Site/Dsgn 05 comments issued to Planning 11/4/21 - comments can be addressed at pre-con and/or As-Built. Need 3 full size hard copies upon Planning approval. Planning appv'd Site Plan & requisite hard copies rec'd 12/10/21. C2C Issued 12/16/21. A meeting was held with the County, T Bell, and P&O on 9/27/22 as the Developer is requesting service prior to completion of the receiving FMS PS upgrades. Vault Installed 1/13/22. Air vacuum and Manhole vacuum test completed 3/3/22. Waterline pressure test completed 4/7/22. Plug installed in existing manhole on 10/4/22. BOSQC rec'd 3/6/23. Development was allowed service after Forest Middle School start-up (upgraded) in May 2023. Project to close out with Forest Middle School Pumpstation upgrade.			
Job #: 2019117.1	Job Type: Fire Flow Meter	Service Area:	Last updated on: 6/11/2021
Job Name: Westin Village Condotels - Site/Design			Department Contact: S Dade
Description: For Fire Flow purposes only please reference 2019-117.			
Status: See 2019-117			
Job #: 2020059	Job Type: Site Plan w/ Existing Utilities	Service Area: Central	Last updated on: 7/11/2024
Job Name: Bedford Humane Society - Site Plan			Department Contact: J Dean
Description: Proposed new building addition.			
Status: Site Plan 01 rec'd 5/8/20. Comments sent to Consultant & Town Engineer on 5/19/2020. Site Plan 02 rec'd 8/26/20. Comments sent to Consultant 09/11/2020. Site Plan 03 rec'd 10/5/20. Site Plan Approved 10/5/2020. Site Plan submitted for Review due to length of time from orginal approval 7/3/2024. Comments sent to Town & Consultant 7/11/2024.			

Job #: 2020066.3	Job Type: Sewer	Service Area: Forest	Last updated on: 4/8/2024
Job Name: Westyn Village Forest Middle School Pump Station Upgrades - Design			Department Contact: C Ward / S Dade
Description: Upgrades to Forest Middle School pump station to allow for current and future growth. Current growth related to Westin Village development.			
Status: Meeting held on 12/3/20 with P&O to discuss station design. P&O working with Chris Fewster on pump station design. Revised basis of design report given to P&O on 3/1/21 based on increase in proposed development. Design 01 rec'd 3/5/21, comments re'd 3/29. Surety #5018510461 rec'd 5/17/21. Site/Dsgn 02 rec'd 5/17/21. Deve Agmnt Rec'd 5/20/21; Site/Dsgn 02 Comments issued 5/24/21. CTC application for DEQ received 6/4/21 and submitted to DEQ. Site/Dsgn 03 rec'd 6/8/21. Site/Dsgn 03 comments issued to Planning 6/23/21. Working with BCPS on Easement Agreement. Site plan approved by planning 7/29/21. Hard copies of approved plans rec'd 8/3/21. ESMT #210012251 & Deed of Release #210012252 recorded 8/24/21. BRES working with Falwell and suppliers for equipment quotes; BRES assisting Developer with submittal review. Contacted D Cyrus on 3/17/22 for an update as Phase 2 buildings well under way, no response rec'd. BRES indicated on 5/12/22 that they are obtaining updated pricing for station. Developer indicated on 7/6/22 that large equipment submittals are expected in 2-4 weeks. Shop Dwg 01 rec'd 8/23/22. Shop Dwg CP&P 01 rec'd 8/26/22. Shops Dwg's approved 8/31/22. Signed Revised Developer Agmt rec'd 11/15/22. Surety #FF1031 rec'd 11/18/22. Developer Agmt executed & C2C issued 11/21/22. New wetwell and valve vault have been installed. Existing wetwell has been converted to a manhole. Building and electrical completed. Pumpstation placed online 5/4/2023. Site demolition (of existing/old pump station) resumed the week of 5/29/2023. Punchlist given to Daniel Cyrus and Mid-State construction 8/11/2023 and 8/24/2023. Final inspection walk-thru with Chris Fewster to be scheduled. BOSQC rec'd 2/1/24. As-Built 01 rec'd 3/20/24. As-built approved 4/8/24.			
Job #: 2020073	Job Type: Water	Service Area: Forest	Last updated on: 12/11/2023
Job Name: West Crossing Section 4 - Design			Department Contact: S Dade
Description: Road plan, waterline design and profile for section 4. 19 lots approximately 2900 LF Waterline.			
Status: Dsgn 01 rec'd via e-mail (pdf) 6/29/20. Hard copy rec'd 7/8/20. Comments issued 8/6/20. Dev Pkg issued 8/6/20. Need Base Fee. Need Review Fees. Need Dev Agmnt. Dsgn 02 rec'd 10/22/20. Review 02 complete 11/4/20. Base Review Fee, Review Rees & Re-review Fee for forthcoming 3rd submittal rec'd 11/17/20. Signed Developer Agmt rec'd 11/17/20. Review 02 comments issued 11/17/20. Fire Flow Test fee rec'd 1/26/21. Dsgn 03 rec'd 6/23/21. "DRAFT" comments e-mailed to Engineer 7/2/21 with option to address as slip sheets to current submittal. Water Calcs 01 comments issued 7/19/21. Water Calcs 02 Rec'd 9/25/21 & comments issued 10/5/21. Calc 03 Rec'd 10/10/21. Calc 03 Comments issued 10/18/21. Calc 04 comments issued 10/25/21 - approvable pending matching final Dsgn Plans and Plat. Water model cert rec'd from Engineer 11/14/21. Plat was app'd by BRWA 7/22/21; Cost Est rec'd 11/15/21 & hard copy Surety forthcoming. Bond #107540706 rec'd 12/6/21. 12/20/21 - Rec'd E-mail from Engineer w/ full set of revised Plans w/ 3 subsequent Rev dates. E-mailed Engineer to officially submit thru Planning (Dsgn Submittal 04) and BRWA Re-Review Fee req'd. Dsgn 04 rec'd 12/18/21. Review completed 1/11/22 - holding comments until receipt of re-review fees. Re-review fee rec'd 3/28/22. Dsgn 04 comment released. Need 3 hard copies of plans, Insp Fees, Shop Dwg's & Plat recordation. 3 hard copies rec'd. Shop Dwg 01 rec'd 10/31/22. Inspection Fees received on 12/6/2022 (\$5,888.28) & C2C issued. Construction began the week of 5/22/2023. Construction stopped temporarily due to VDOT LUP being needed to cross West Crossing Drive. Counts and Dobyn are still waiting for VDOT to approve work be it bore or open cut as of 9/8/2023. Field change was sent 10/6/2023 and was accepted by BRWA Construction Manager. Crew returning to site and bore is scheduled for the week of 11/13/2023. Punchlist sent 12/11/23.			
Job #: 2020107	Job Type: Water & Sewer	Service Area: Forest	Last updated on: 4/5/2024
Job Name: Boonsboro Meadows Section 5 Roadway & Water - Design			Department Contact: T Hale
Description: Proposed Section 5 (Proposed 16 Lots). Consisting of Water and LPFM. Wild Doe Drive			
Status: Design 01 rec'd 9/28/20. Comments & Dev Pkg issued 10/26/20. Need \$400 Base Fee, Review Fees and Agmnt w/ 2nd submittal. Base Review fee rec'd 11/5/20. Design 02 rec'd 10/6/21. Review fee & Signed Developer Agmt rec'd 10/7/21. Dsgn 02 and Water Calcs 02 Review Comments issued 10/15/21. Sewer FM Calcs 01 Comments issued 10/20/21. Re-review fee rec'd 11/22/21 (forthcoming 3rd submittal). Dsgn 03 rec'd 12/15/21. Plan review comments issued to Planning and Engineer notified 12/30/21. Water Calcs Submittal 03 Reviewed and comments issued 1/3/22. Sewer FM Calcs Submittal 02 review complete & comments issued. Dsgn 04 (need \$200.00 re-review fee & Water Calcs 04 rec'd 5/24/22. Re-review Fee rec'd 6/29/22.). Dsgn 05 rec'd 12/22/22. Comments sent 1/22/2023 Dsgn 06 rec'd 10/23/2023 (Need Extended Plan Review Fee). Extended Plan Review Fee rec'd 10/25/23. Comments sent to planning on 11/06/2023. Revised developer package sent to Earl Dickerson on 12/7/2023. Dsgn 07 rec'd 3/25/24. Extended Plan Review Fee rec'd 3/27/24. Comments 07 sent to planning 4/5/2024.			
Job #: 2021018	Job Type: Site Plan w/ Existing Utilities	Service Area: Smith Mountain Lake	Last updated on: 7/31/2024
Job Name: Eastlake Community Church Sport - Site Plan			Department Contact: J Dean
Description: Proposed construction of 2 baseball fields and one track and field with associated grading, utilities, landscaping & stormwater management.			
Status: TRC 2/23/21. Concept 01 rec'd 2/17/21. Comments 01 emailed to Planning & Surveyor 2/22/21. Site Plan 01 rec'd 6/21/21. Comments 01 emailed to Planning 6/25/21. Site Plan 02 rec'd 9/14/21. Comments 02 emailed to Planning 9/21/21. Site Plan 03 rec'd 12/29/22. Comments 03 emailed to Planning 3/21/23. Site Plan 04 rec'd 5/22/23 (need \$200.00 re-review fee). Approval emailed to Planning 6/14/23. Extended re-review fee rec'd 6/14/23. Approval rec'd Site Plan 05 rec'd (Need Extended Review Fee) 7/22/24. Comments Completed, waiting on fees 7/31/2024.			

Job #: 2021022	Job Type: Sewer	Service Area: Smith Mountain Lake	Last updated on: 8/12/2024
Job Name: Lot 4 Moneta Business Center Hardee's - Site/ Design Plan			Department Contact: S Dade
Description: Proposed Hardee's restaurant.			
Status: TRC 3/9/21. Concept 01 rec'd 3/4/21. Comments 01 emailed to Planning & Surveyor 3/8/21. Site Plan 01 rec'd 4/14/21. Comments 01 emailed to Planning 4/22/21. Site Plan 02 rec'd 7/14/21. Comments 02 emailed to Planning & Dev Pkg emailed to Engineer 8/2/21. Revised Dev Agmt emailed to Engineer 8/12/21. Site Plan 03 rec'd 11/18/21. Site Plan approvable as of 11/30/21; awaiting Executed Developer Agreement & Review & Inspection Fees before emailing approval to Planning; additional Developer documents will be needed prior to issuing C2C. Per Engineer on 12/14/21, Developer will bid out again & select Contractor in mid to late January. Project still on hold per Engineer due to construction costs - 2/9/22, 3/10/22, 4/18/22 & 8/17/22. Per Engineer on 12/6/22, project will rebid in Spring 2023. Per Engineer, still on hold due to construction costs - 5/5/23. Site Plan 04 rec'd 11/22/23. Base & Re-Review Fee rec'd 11/27/23. Comments 04 emailed to Planning/Engineer/Bluebeam & revised Dev Pkg issued 12/14/23. Site Plan 05 (slip sheet) rec'd 1/3/24. Developer Agmt & Review Fees rec'd 1/10/24. Approval emailed to Planning 1/17/24, pending receipt of remaining Developer documents (Project Inspection Fees, name of Contractor, Construction Cost Estimate, Surety & Material Shop Drawing submittals). Inspection Fees rec'd 4/15/24. Shop Dwg 01 rec'd 4/23/24. Shop Dwg 02 rec'd 5/8/24. Shop dwg 03 rec'd & Approved 5/10/24. Surety #6726703222 rec'd 5/13/24. Construction complete, In close out.			
Job #: 2021024	Job Type: Internal	Service Area: Central	Last updated on: 3/11/2021
Job Name: Big Otter Well Abandonments			Department Contact: J Dean \ R English
Description: Abandonment of wells formerly used as part of the Central water system, located behind sewer pump station 6 and within the property boundaries of 4920 Peaks Road.			
Status: Bob met with property owner of 4920 Peaks Rd, Rita Ragland, who requested consideration be made to abandon or maintain the well sites within her property. Information gathered on existing easements for the wells and raw waterlines.			
Job #: 2021043	Job Type: Water & Sewer	Service Area: Forest	Last updated on: 6/28/2024
Job Name: Jefferson Village Drive Townhomes - Site/Design			Department Contact: S Dade
Description: Proposed 9 townhouse buildings creating 56 lots.			
Status: TRC 4/27/21. Concept 01 rec'd 4/22/21. Site/Dsgn rec'd 11/22/21. Comments sent to planning 12/22/21. FFT fee rec'd 4/14/22. Sewer Calculations rec'd 5/3/22. Site Plan 02 rec'd 5/4/22. Comments sent to planning 6/24/22. Site/Dsgn 03 rec'd 9/22/22; Comments sent to Planning 10/19/22. Site/Dsgn 04 rec'd 1/13/23. Signature Plat Approved 2/9/2023. Re-Review needed. Re-review fee rec'd 3/8/23. Awaiting \$400.00 Review Fee & Developer Items 5/26/2023. Developer Agmt, & Review & Inspection rec'd 9/15/23. Shop Dwg 01 rec'd 10/18/23. Surety #100224917 rec'd 11/3/23. Shop Dwg approved 11/8/23. C2C Issued 11/9/23. Punchlist Items sent to developer 3/22/24. As-Built 01 rec'd 4/11/24. BOSQC sent to developer.			
Job #: 2021090	Job Type: Site Plan w/Proposed Utilities	Service Area: Forest	Last updated on: 7/29/2024
Job Name: Victor & Anita Weatherholt Office Building - Site Plan			Department Contact: T Hale
Description: 2 proposed 2,772 SF 2-story buildings for general office and medical office use.			
Status: TRC 8/24/21. Concept 01 rec'd 8/19/21. Comments issued 8/23/21 for TRC Webex Mtg on 8/24/21. Site Plan 01 rec'd 8/18/22. Comments 01 emailed to Planning 8/25/22. Site Plan 02 rec'd 9/8/23; Planning asked to have expedited (lost in shuffle in July). Comments 02 emailed to Planning & uploaded to Bluebeam 9/19/23. Site Plan 03 rec'd 1/2/24 (Need Extended Plan Review Fee). Extended Plan Review Fee rec'd 1/8/24. Comments 03 emailed to Planning & uploaded to Bluebeam 1/11/24. Site Plan 04 rec'd 5/1/24. (Need Extended Plan Review Fee). Comments ready on 5/09/2024, waiting on review fee before releasing comments. Extended Plan Review Fee rec'd 5/15/24. Comments posted in bluebeam and sent to planning on 5/15/2024. Site Plan 05 rec'd 7/22/24. Comments 05 sent to planning 7/29/2024.			
Job #: 2021114	Job Type: Internal	Service Area: Countywide	Last updated on:
Job Name: Program for Low Water Pressure Customers			Department Contact: R English
Description: Establishing program or policy for addressing customers with pressures at the water meter that are regularly or intermittently less than 20 psi.			
Status:			
Job #: 2022026	Job Type: Other	Service Area: Forest	Last updated on: 5/30/2023
Job Name: TEVA Facility Inquiries (2150 Perrowville Road)			Department Contact: C.Ward
Description: Bedford County Economic Development Authority (EDA) working with groups for promoting sale or lease of former TEVA / Barr Labs facility at 2150 Perrowville Road. Capacity data and inquiries stored in this file.			
Status: Meetings attended on 3/8 and 4/5/22 with potential tenants (REC Americas), with information provided to them on existing water and sewer capacity, and potential increased sewer capacity upon upgrade of a ~100 section downstream. REC selected a different site for their development. Responded to property agent's inquiries on 5/21/22 from another potential tenant. BRWA attended meeting with interested tenant on 9/6/22 and responded to water and sewer inquiries. Projected usage information rec'd 10/10/22 projecting 37k to 360k gpd water usage and 37k to 342k gpd sewer flow from the initial to final development phases. Working with WRA to determine ways to increase water capacity at location. Will also schedule flow testing with various valve scenarios to determine if system has a closed valve. CLW working with PM and Maintenance manager for flow testings and checking waterline ARVs prior to flow testing 4/13/2023			

Job #: 2022053	Job Type: Fire Flow Meter	Service Area: Forest	Last updated on: 6/27/2024
Job Name: Blue Ridge Professional Park - Site/Design Plan			Department Contact: S Dade & L Cox
Description: Proposed 4 new buildings & parking. FFMV & sewer connection.			
Status: TRC 6/14/22. Concept 01 rec'd 6/7/22. Site Plan 01 rec'd 10/13/22. Comments sent to planning 11/29/22. Site Plan 02 rec'd 1/6/23. Comments sent to planning 1/23/2023. FFT Fee rec'd 5/18/23. Site Plan 03 rec'd 5/19/23 (\$200.00 re-review fee needed) Re-review fee rec'd 5/23/22. Comments sent to planning 5/31/23. Site Plan 04 rec'd 7/14/23 (Extended Plan Review Fee needed). Extended Plan Review Fee rec'd 7/17/23. Site Plan 05 & Extended Plan Review Fee rec'd 8/10/23. Site/Dsgn 06 rec'd 10/16/23 (need \$200.00 extended plan review fee). Extended Plan Review Fee rec'd 10/17/23. Comments sent to planning 10/31/2023. Base Fee, Review & Inspection Fees rec'd 11/16/23. ESMT #230009842 recorded 11/28/23. Surety #438 rec'd 11/30/23. Shop Dwg 01 rec'd 4/30/24. Shop Dwg 02 rec'd 6/11/2024. Dsgn plans approved & C2C Issued 6/27/24.			
Job #: 2022053.1	Job Type: Sewer	Service Area:	Last updated on:
Job Name: Blue Ridge Professional Park - Site/Design Plan			Department Contact:
Description: For COC purposes only; reference 2022-053.			
Status:			
Job #: 2022075	Job Type: Water	Service Area: Town of Bedford	Last updated on: 6/13/2024
Job Name: Hardees at Harmony Town Center - Site/Design			Department Contact: L Cox
Description: Proposed Hardees Restaurant			
Status: Town TRC 8/16/22. Concept 01 rec'd 8/16/22. Comments issued 8/17/22. Town TRC 10/18/23. Concept 02 rec'd 10/10/23. Site/Dsgn -01 rec'd 2/8/24. Base Review Fee rec'd 2/12/24. Comments sent to Kevin Varnell on 2/13/2024. Site/Dsgn 02 rec'd 3/1/24. Comments sent to Kevin Varnell on 3/1/2024. Developer packet sent out on 4/11/2024. Shop Dwg 01 rec'd 5/2/24. Shop Dwg 02 rec'd 5/15/24. Signed Developer Agmt & Review/Inspection Fees rec'd 5/30/24. Bond #107979016 rec'd 5/31/24. Shop dwg 03 rec'd 6/4/24. Shop Dwg approved 6/7/24. C2C Issued 6/13/24.			
Job #: 2023081	Job Type: Fire Flow Meter	Service Area: Forest	Last updated on: 6/12/2024
Job Name: Adult Care Center - Site/Design			Department Contact: T Hale & J Dean
Description: Harmony Day Support Building Addition. Propsed FFMV and FM sewer extension (2023-081.1).			
Status: TRC 9/12/23. Concept 01 rec'd 9/6/23. Comments emailed to Planning 9/11/23. FFT fee rec'd 16/16/23. Site/Dsgn 01 & Base Review fee rec'd 1/10/24. Comments emailed to Planning 2/1/24 & uploaded to Bluebeam 2/2/24; Developer Package issued 2/1/24. Partial Review & Inspection Fees Rec'd 4/8/24. Developer Agmt rec'd 5/13/24. Dsgn 02 rec'd 5/30/24. Comments sent to Planning 6/12/2024.			
Job #: 2023083	Job Type: Water	Service Area: Forest	Last updated on: 5/13/2024
Job Name: Bellevue Acres Subdivision - Design			Department Contact: S Dade
Description: Proposed 20 lot subdivision.			
Status: Dsgn 01 rec'd 9/8/23. Base Review Fee rec'd 9/18/23. Comments sent to Planning 9/22/2023. Dsgn 02 rec'd 1/8/24. Comments sent to Planning 1/11/2024. FFT Fee & Extended Plan Review Fee (for forthcoming 3rd submittal) rec'd 1/19/24. Signed Dev Agmt, Review & Inspection Fees rec'd 1/25/24. Dsgn 03 rec'd 1/26/24. Water Cals 01 rec'd 2/1/24. Comments sent to planning 2/1/24. Signed Revised Dev Agmt & Surety #66928428 rec'd 2/2/24. Dsgn 03 (slip sheets 01). Design Plans are approvable. Water Calcs are needed for final approval 2/6/2024. Shop Dwg 01 rec'd 2/20/24. Shop Dwg approved 2/28/24. C2C Issued 3/8/24. Work complete & punchlist items to be addressed 5/13/24.			
Job #: 2023087	Job Type: Water & Sewer	Service Area: New London	Last updated on: 6/3/2024
Job Name: New London Commercial Development - Design			Department Contact: J Dean
Description: Proposed public water & sewer extension.			
Status: Dsgn 01 rec'd 10/6/23. \$400.00 Base Review Fee rec'd 10/16/23. Dev Pkg & Comments 01 mailed to Developer & emailed to Engineer 12/1/23. Dsgn 02 rec'd 5/29/2024. Review Fees rec'd 5/30/24. Comments sent to Consultant 6/3/2024.			
Job #: 2023091	Job Type: Fire Flow Meter	Service Area: Town of Bedford	Last updated on: 7/22/2024
Job Name: Virginian Department of Corrections - FFMV			Department Contact: L Cox/ S Dade
Description: Proposed VA Department of Corrections facility.			
Status: Town TRC 10/18/23. Concept 01 rec'd 10/16/23. Extended Plan Review fee rec'd forthcoming design 11/6/23. Site/Dsgn 01 rec'd 12/13/23. Comments sent to engineer on 12/14/2023. FFT Fee rec'd 1/18/24. Site Plan 02 rec'd 1/23/24. Comment sent to engineer on 1/25/2024. Plan Approved, comments and developer packet sent to Scott Reid on 2/2/2024. Comment sent to planning. Developer Agmt., Inspection Fees, Esmt #240002141 & Bond #S042988 rec'd 3/25/24. Site/Dsgn 03 rec'd 5/13/24. Shop Dwg 01 rec'd 6/4/24. Shop Dwg 02 rec'd 7/1/24. Shop Dwg approved 7/17/24. C2C issued 7/22/24.			

Job #: 2023094	Job Type: Fire Flow Meter	Service Area: Forest	Last updated on: 7/17/2024
Job Name: 140 Vista Centre Warehouse Addition - Site/Design			Department Contact: T Hale
Description: Proposed 96,800 SF building addition			
Status: TRC 11/8/23. Concept 01 rec'd 11/2/23. Comments sent to Planning & Consultant 11/8/2023. Site/Dsgn 01 rec'd 12/8/23. Base Review Fee rec'd 12/13/23. Comments posted in Revu and sent to planning on 1/5/2023. Site/Design 02 rec'd 3/14/24. Comments sent to planning on 3/20/2024. Site/Dsgn 03 rec'd 6/28/24 & Need Extended Plan Review Fee. Comments ready to send to planning, waiting on extended review fee 7/12/2024. Extended Plan Review Fee rec'd 7/17/24. Comments 03 sent to planning 7/17/24.			
Job #: 2023095	Job Type: Site Plan w/ Existing Utilities	Service Area: Forest	Last updated on: 8/5/2024
Job Name: Carter Family Trust Change of Use - Site Plan			Department Contact: T Hale
Description: Proposed Change of use (Agriculture to General Office use of Existing Metal Building) on Reconfigured .			
Status: TRC 11/8/23. Concept 01 rec'd 11/2/23. Comments emailed to Planning 11/6/23. Site Plan 01 rec'd 5/6/24. Comments sent to planning and posted in Bluebeam on 5/15/2024. Site Plan 02 rec'd 8/1/24. Comments 02 sent to planning on 8/5/2024.			
Job #: 2024007	Job Type: Internal	Service Area: Central Sewer	Last updated on: 8/12/2024
Job Name: Peaks of Otter Sewer Flow Meter			Department Contact: T Cherro
Description: Sewer Flow Meter Installation - SMH-01228.			
Status: Flow metering equipment has been purchased. Equipment will be delivered to Fairwinds for integration to SCADA before being installed on site. AEP will install electric service drop once post for equipment has been set by Maintenance. AEP is to install power to the main pole and our utility pole this week, weather pending.			
Job #: 2024012	Job Type: Preliminary Plan	Service Area: Forest	Last updated on: 6/27/2024
Job Name: Readmore Landing - Preliminary Plan			Department Contact: J Dean
Description: Proposed phased development of 217 single famil homes.			
Status: TRC 2/13/24. Prelim01 rec'd 1/11/24. Comments sent to consultant & presented in TRC Meeting 2/13/2024. Prelim 02 rec'd 3/27/24. Comments sent to planning 4/4/24. Prelim03 rec'd 6/20/24. Commments sent to Planning 6/27/2024.			
Job #: 2024016	Job Type: Water & Sewer	Service Area: Town of Bedford	Last updated on: 7/30/2024
Job Name: Eastyn Crossing Subdivision - Design			Department Contact: J Dean
Description: Proposed 124 lot subdivision.			
Status: Dsgn 01 rec'd 1/24/24 (Need base review fee), Review completed 2/7/2024. Base Review Fee rec'd 2/9/24. Comments sent to Town and Consultant on 2/9/2024. Dsgn 02 rec'd 5/1/24. Comments sent to Consultant & Town 5/14/2024. Dsgn 03 rec'd (Need Extended Plan Review Fee) 7/16/24. Comments are ready to be sent once fees are paid 7/30/24.			
Job #: 2024022	Job Type: Site Plan w/Proposed Utilities	Service Area: Huddleston	Last updated on: 6/11/2024
Job Name: Dollar General Huddleston - Site Plan			Department Contact: J Dean
Description: Proposed Dollar General.			
Status: TRC 2/13/24. Concept 01 rec'd 2/9/24. Comments sent to consultant & presented in TRC Meeting 2/13/2024. Site Plan 01 rec'd 6/4/24. Comments sent to planning on 6/11/2024.			
Job #: 2024024	Job Type: Preliminary Plan	Service Area: Forest	Last updated on: 7/12/2024
Job Name: The Links at New London - Preliminary			Department Contact: J Dean
Description: Proposed 217 town home units.			
Status: Prelim 01 (concept) rec'd 2/13/24 (comments to be addressed at TRC 3/12/24), Comments presented at TRC meeting 3/12/2024. Prelim 02 rec'd 6/11/24 Prelim 03 rec'd 7/12/24.			
Job #: 2024025	Job Type: Site Plan w/ Existing Utilities	Service Area: Forest	Last updated on: 5/21/2024
Job Name: Two Turns, LLC Change of Use - Site Plan			Department Contact: T Hale
Description: Proposed addition of 28577 SF.			
Status: Site Plan 01 2/14/24. Comments sent to planning and posted in Bluebeam 2/16/2024. Site Plan 02 rec'd 5/10/24. Comment sent to planning on 5/21/2024.			

Job #: 2024027	Job Type: Water & Sewer	Service Area: Town of Bedford	Last updated on: 6/26/2024
Job Name: Harmony Mixed Use Residential - Design			Department Contact: T Hale
Description: Proposed mixed residential development; single family homes, townhomes & patio homes.			
Status: Dsgn 01 rec'd 2/20/24 (Need Base Review Fee). Base Review Fee rec'd 2/21/24. Comments sent to engineering and planning on 2/28/2024. Dsgn 02 rec'd 6/13/24. Comments sent to planning and engineer 6/26/2024.			
Job #: 2024032	Job Type: Site Plan w/ Existing Utilities	Service Area: New London	Last updated on: 8/2/2024
Job Name: New London Academy Parking Lot Expansion - Site Plan			Department Contact: S Taylor
Description: Proposed parking lot expansion.			
Status: TRC 2/27/24. Concept 01 rec'd 2/22/24. Comments emailed to Planning 2/23/24. Site Plan 01 rec'd 7/26/24. Comments for Review sent to planning 08/02/2024.			
Job #: 2024045	Job Type: Site Plan w/ Existing Utilities	Service Area: Forest	Last updated on: 6/26/2024
Job Name: Parkland Direct Rear Expansion - Site Plan			Department Contact: J Dean
Description: Proposed 36,750 sqft building addition.			
Status: Site Plan 01 rec'd 4/9/24. Comments sent 4/10/24. Site Plan 02 rec'd 6/4/24. Comments sent to Planning 6/5/2024. Site Plan 03 & Extended Review Fee rec'd 6/20/2024. Comments sent to Planning 6/26/2024.			
Job #: 2024056	Job Type: Site Plan w/ Existing Utilities	Service Area: Forest	Last updated on: 5/10/2024
Job Name: Saunders Dentist Office - Site Plan			Department Contact: J Dean
Description: Proposed two story 4,921 SF dentist office.			
Status: Site Plan 01 rec'd 5/1/24. Comments sent to Planning 5/10/2024.			
Job #: 2024058	Job Type: Fire Flow Meter	Service Area: Central	Last updated on: 8/2/2024
Job Name: D-Day Hotel - Design			Department Contact: T Hale
Description: Proposed Hotel			
Status: FFT fee rec'd 4/29/24. Town TRC 5/9/24. Concept 01 rec'd 5/2/24. Delivered and discussed comments at TRC on 5/9/2024. FFT Fee rec'd 5/14/24. Dsgn 01 rec'd 6/13/24; Need Base Fee. Base Fee & Partial Review/Inspection fee rec'd 6/25/24. Comments and Developer Packet sent to Engineer and Developer 6/25/2024. Dsgn 02 rec'd 7/31/24. Comments sent to Engineer and Planning 8/2/2024.			
Job #: 2024069	Job Type: Water & Sewer	Service Area: Huddleston	Last updated on: 6/28/2024
Job Name: 608 East Townhomes - Design			Department Contact: J Dean
Description: Proposed 47 townhouse units with common area.			
Status: Dsgn 01 rec'd 6/12/24. Base Fee rec'd 6/14/24. Comments sent to Planning 6/28/2024.			
Job #: 2024071	Job Type: Sewer	Service Area: Forest	Last updated on: 8/12/2024
Job Name: BRAAC Sewer Extension - Design			Department Contact: T Hale
Description: Proposed public sanitary sewer extension.			
Status: Dsgn 01 rec'd 6/21/24 Base Fee Needed. Base Fee rec'd 7/9/24. Comments sent to planning, CTC form and developer packet sent to Engineer 7/10/2024. Dsgn 02 rec'd 8/12/24.			
Job #: 2024072	Job Type: Fire Flow Meter	Service Area: Forest	Last updated on: 7/22/2024
Job Name: Berglund Kia FFMV - Site/Design			Department Contact: J Dean
Description: Proposed new dealership.			
Status: Site/Dsgn 01 rec'd (Need Base Fee) 6/24/24. Review & Inspection Fees rec'd 7/18/24. Comments sent to Planning 7/22/2024.			

Job #: 2024075	Job Type: Concept	Service Area: Central	Last updated on: 7/10/2024
Job Name: Governor's Hill Section 3 - Concept			Department Contact: J Dean
Description: Proposed 178 single family lot subdivision.			
Status: Town TRC 7/17/24. Concept 01 rec'd 7/10/24.			
Job #: 2024079	Job Type: Site Plan w/ Existing Utilities	Service Area: Forest	Last updated on: 8/7/2024
Job Name: Artisan Vintage COU - Site Plan			Department Contact: T Hale
Description: Proposed vintage retail store.			
Status: Site Plan 01 rec'd 7/26/24. Comments sent to planning on 8/2/2024. Site Plan 02 rec'd 8/6/24. Comments 02 sent to planning on 8/7/2024.			
Job #: 2024080	Job Type: Water & Sewer	Service Area: Town	Last updated on: 8/9/2024
Job Name: YMCA Daycare and Splash Pad - Site Plans			Department Contact: B Key \ R English
Description: YMCA Childcare and Early Learning Center			
Status: Meeting held on August 1, 2024 to discuss fees and options. YMCA proposing to join all lots, eliminating issue of multiple lots behind one meter.			
Job #: 2024085	Job Type: Concept	Service Area: Huddleston	Last updated on: 8/8/2024
Job Name: Graves Harbor Trail - Concept			Department Contact: J Dean
Description: Proposed Multi-Use Development (Outdoor Amphitheater, Campground, and Meeting Hall use).			
Status: TRC 8/13/24. Concept 01 rec'd 8/8/24.			
Job #: 2024086	Job Type: Concept	Service Area: Huddleston	Last updated on: 8/8/2024
Job Name: Mariners Landing Development Company - Concept			Department Contact: J Dean & S Taylor
Description: 25 lot single family homes & common area.			
Status: TRC 8/13/24. Concept 01 rec'd 8/8/24.			

Developer Dedications Fiscal Year 2023-2024

Project	Project Type	Developer	Water		Sewer		Date Put Into Service
			Project Cost Ledger Acct 1500-1000	PipeLength	Project Cost Ledger Acct 1700-0016	Pipe Length	
2023066 Great Oaks Section 4 Roadway & Water Waterline - Design		Great Oaks Partners, LLC Attn: Doyle Allen 828 Main Street 15th Floor Lynchburg, VA 24504	\$137,274.13	1388 lf	\$0.00	0 lf	6/13/2024
2023030 Hooper Road Waterline Extension - Design	Water	Brockland LLC 20185 Timberlake Rd Lynchburg, VA 24502	\$83,816.00	433 lf	\$0.00	0 lf	2/16/2024
2022033 Goodwill Industries Forest - FFMV Fire Flow Meter		Piedmont Companies, Inc. 2671 East Main Street Lincolnton, NC 28092 Phone: 704-736-4333	\$114,935.00	120 lf	\$580.00	10 lf	3/1/2024
2022027 The Village at Smith Mountain Lake - Design	Water & Sewer	Beville Properties LLC Attn: Sean Beville 14830 Distaff Road Midlothian VA 23112	\$176,125.00	760 lf	\$74,350.00	819 lf	9/19/2023
2021099 Bedford Readiness Center - FFMV	Fire Flow Meter	Virginia Department of Military Affairs Clint A. Bailey - Project Manager	\$59,699.00	0 lf	\$0.00	0 lf	8/17/2023
Total Value Waterline Dedications:					\$571,849.13		
Total Length Water Pipe:					2701 lf		
Total Value Sewer Line Dedications:					\$74,930.00		
Total Length Sewer Pipe:					829 lf		
Total Value of Dedications:					\$646,779.13		

EXECUTIVE DIRECTOR'S REPORT

BRWA Fees for YMCA Childcare Parcel

Water and Sewer Connection Fees:

Water Capital Recovery fee: \$12,000

Water Tap fee: \$2,000

Sewer Capital Recovery fee: \$14,000

No Sewer Tap fee.

Meter fee (1"): \$450

Water Account Set up fee: \$25 (non-refundable)

Sewer Account Set up fee: \$25 (non-refundable)

Water deposit: \$425 (refundable after one year of on-time payments)

Sewer deposit: \$425 (refundable after one year of on-time payments)

Total Connection fees: \$29,350.00

Upon these fees being paid, a new meter setting will be installed off of the Authority's public line. The Authority can coordinate this installation with your plumber to ensure limited service disruption as the plumber will need to direct the private service connection to the new meter setting.

In addition to paying the water and sewer connection fees, the following two items will also be required (please contact our Engineering department for any questions):

1. Easement for the sewer line access that is outside of the parcel being served.
2. Maintenance agreement for the private sewer line being connected through.

The connection fees will need to be paid within 30 business days (by August 21st); if not, we will add the fees to the next billing statement that will be generated on August 30th and would be due September 25th.

Options

1. Join the YMCA parcels together

- a. If parcel 128-A-30K-T (childcare lot) was joined with parcel 128-A-30D-T (main building), then no additional fees are required by the BRWA.

2. Pay the standard fees

- a. \$29,350 is the standard fees
- b. Could waive the \$900 deposit, due to great account history

3. Ask for a waiver from BRWA Board of Directors

- a. Bond covenants require that the board enforce fee policies
- b. Board would need approval from the Virginia Resources Authority (VRA), which would need to get approval from bond counsel. Not likely to be approved.

4. Apply for Economic Development assistance

- a. Policy printed for handout, excerpts on next slide
- b. Would require waivers from Board, but not VRA




Fri 08/09/2024 10:19 AM

Key, Brian

RE: Following Up on Next Steps Regarding Execution of Updated Versions of Deeds of Dedication - Winoia/Ascent/Town of Bedford

To [Wiegard, Maxwell H.](#); [Buttram, Jonathan](#); [Steve Grant / Sara](#); [Teri Forte](#); [Zirkle, Mary](#); [Theodore Craddock](#)

Cc [Johnson, Cameron C.](#); [Miller, Nicole](#); [Sharrer-Holland, Kristi](#); [FLUS Jennifer](#)

 You forwarded this message on 08/09/2024 10:28 AM.

Good morning.

We received the \$300,000 payment yesterday; therefore, the Authority now owns and will operate the sewer lift station, forcemain, and gravity sewer lines running along On Time Road.

Thank you all for your work to get this transfer completed.

Brian

Brian M. Key, PE
Executive Director



Bedford Water Core Value: "Providing Quality Service to Everyone"

From: Wiegard, Maxwell H. <mwiegard@MilesStockbridge.com>

Sent: Wednesday, July 24, 2024 11:22 AM

To: Buttram, Jonathan <JButtram@bedfordva.gov>; Steve Grant / Sara <srg.law@verizon.net>; Key, Brian <b.key@brwa.com>; 'Teri Forte' <teriforte@icloud.com>; Zirkle, Mary <MZirkle@bedfordva.gov>; 'Theodore Craddock' <tcraddock@caskiefrost.com>

Cc: Johnson, Cameron C. <ccjohnson@MilesStockbridge.com>; Miller, Nicole <nmiller@MilesStockbridge.com>; Sharrer-Holland, Kristi <kholland@MilesStockbridge.com>; 'FLUS Jennifer' <jennifer.flus@winoia.com>

Subject: RE: Following Up on Next Steps Regarding Execution of Updated Versions of Deeds of Dedication - Winoia/Ascent/Town of Bedford/BRWA

Thanks for this update, Jonathan.

Winoia's original signature pages to the updated deeds of dedication should be delivered to Steve's office by FedEx by 5:00 pm today.

Our team is scheduled to meet this afternoon to discuss open pre-closing action items and closing logistics on the Seller's side.

Max



Maxwell H. Wiegard | *Principal*

Miles & Stockbridge

direct: +1 (804) 905-6932 | cell: +1 (540) 815-8040



OSTERBIND
— LAW —

1216 Greenview Drive, Suite A
Lynchburg, Virginia 24502
Phone 434-515-2807 | Fax 434-818-0895

November 14, 2023

(via mail)

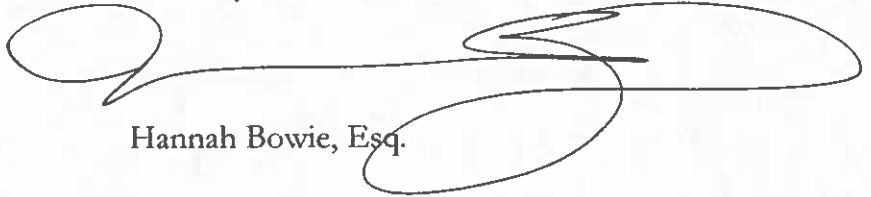
Bedford Regional Water Authority
1723 Falling Creek Road
Bedford, Virginia 24523

Re: Brandon Osterbind and Kelly Osterbind v. Bedford Regional Water Authority

To Whom It May Concern::

Please find enclosed a Warrant in Debt that is being filed in Bedford County General District Court.

Sincerely,



Hannah Bowie, Esq.

HB
c: BSO/KAO

WARRANT IN DEBT (CIVIL CLAIM FOR MONEY)

Commonwealth of Virginia VA. CODE § 16.1-79

Bedford County

CITY OR COUNTY

General District Court

123 E Main Street, Bedford, Virginia 24523

STREET ADDRESS OF COURT

TO ANY AUTHORIZED OFFICER: You are hereby commanded to summons the Defendant(s).

TO THE DEFENDANT(S): You are summoned to appear before this Court at the above address on

to answer the Plaintiff(s)' civil claim (see below)

RETURN DATE AND TIME

DATE ISSUED

☐ CLERK☐ DEPUTY CLERK☐ MAGISTRATE**CLAIM:** Plaintiff(s) claim that Defendant(s) owe Plaintiff(s) a debt in the sum of

\$ 20,000.00 net of any credits, with interest at 6.00 % from date of 2/3/2023 until paid.

\$ 67.00 costs and \$ attorney's fees with the basis of this claim being

☐ Open Account ☐ Contract ☐ Note ☒ Other (EXPLAIN)

1. Breach of Contract

2. Violation of Virginia Consumer Protection Act

HOMESTEAD EXEMPTION WAIVED? ☐ YES ☐ NO ☒ cannot be demanded

11/14/2023

DATE

☐ PLAINTIFF☒ PLAINTIFF'S ATTORNEY☐ PLAINTIFF'S EMPLOYEE/AGENT**CASE DISPOSITION**JUDGMENT against ☐ named Defendant(s) ☐

for \$ net of any credits, with interest at % from date

of until paid, \$ costs and \$ attorney's fees

☐ and \$ costs for Servicemember Civil Relief Act counsel feesHOMESTEAD EXEMPTION WAIVED? ☐ YES ☐ NO ☐ CAN NOT BE DEMANDED☐ JUDGMENT FOR ☐ NAMED DEFENDANT(S) ☐☐ NON-SUIT ☐ DISMISSEDDefendant(s) Present: ☐ NO ☐ YES

DATE

JUDGE

FORM DC-412 (FRONT) 10/22

CASE NO.

Osterbind, Brandon and Osterbind, Kelly
PLAINTIFF(S) (LAST NAME, FIRST NAME, MIDDLE INITIAL)

1094 Rio Lane

ADDRESS

Forest, Virginia 24551

v.

Bedford Regional Water Authority
DEFENDANT(S) (LAST NAME, FIRST NAME, MIDDLE INITIAL)

1723 Falling Creek Road

ADDRESS

Bedford, Virginia 24523

WARRANT IN DEBTTO DEFENDANT: You are not required to appear;
however, if you fail to appear, judgment may be entered
against you. See the additional notice of the reverse
about requesting a change of trial location.☐ To dispute this claim, you must appear on the return
date to try this case.☒ To dispute this claim, you must appear on the return
date for the judge to set another date for trial.

Bill of Particulars

ORDERED

DUE

Grounds of Defense

ORDERED

DUE

ATTORNEY FOR PLAINTIFF(S)

Hannah Bonvic, Esq.

ATTORNEY FOR DEFENDANT(S)

HEARING DATE
AND TIME

11/18/2023 P

9:30

JUDGMENT PAID OR
SATISFIED PURSUANT
TO ATTACHED NOTICE
OF SATISFACTION.

DATE

CLERK

**DISABILITY
ACCOMMODATIONS**
for loss of hearing,
vision, mobility, etc.,
contact the court ahead
of time.

RETURNS: Each defendant was served according to law, as indicated below, unless not found.

NAME <u>Bedford Regional Water Authority</u>	
ADDRESS <u>1723 Falling Creek Road</u> <u>Bedford, Virginia 24523</u>	
<input type="checkbox"/> PERSONAL SERVICE	Tel. No. _____
Being unable to make personal service, a copy was delivered in the following manner:	
<input type="checkbox"/> Delivered to family member (not temporary sojourner or guest) age 16 or older at usual place of abode of party named above after giving information of its purport. List name, age of recipient, and relation of recipient to party named above.	
<input type="checkbox"/> Posted on front door or such other door as appears to be the main entrance of usual place of abode, address listed above. (Other authorized recipient not found.)	
<input type="checkbox"/> Served on Secretary of the Commonwealth	
<input type="checkbox"/> NOT FOUND	_____
SERVING OFFICER _____	
DATE _____	for _____

NAME _____	
ADDRESS _____	
<input type="checkbox"/> PERSONAL SERVICE	Tel. No. _____
Being unable to make personal service, a copy was delivered in the following manner:	
<input type="checkbox"/> Delivered to family member (not temporary sojourner or guest) age 16 or older at usual place of abode of party named above after giving information of its purport. List name, age of recipient, and relation of recipient to party named above.	
<input type="checkbox"/> Posted on front door or such other door as appears to be the main entrance of usual place of abode, address listed above. (Other authorized recipient not found.)	
<input type="checkbox"/> Served on Secretary of the Commonwealth	
<input type="checkbox"/> NOT FOUND	_____
SERVING OFFICER _____	
DATE _____	for _____

NAME _____	
ADDRESS _____	
<input type="checkbox"/> PERSONAL SERVICE	Tel. No. _____
Being unable to make personal service, a copy was delivered in the following manner:	
<input type="checkbox"/> Delivered to family member (not temporary sojourner or guest) age 16 or older at usual place of abode of party named above after giving information of its purport. List name, age of recipient, and relation of recipient to party named above.	
<input type="checkbox"/> Posted on front door or such other door as appears to be the main entrance of usual place of abode, address listed above. (Other authorized recipient not found.)	
<input type="checkbox"/> Served on Secretary of the Commonwealth	
<input type="checkbox"/> NOT FOUND	_____
SERVING OFFICER _____	
DATE _____	for _____

OBJECTION TO VENUE:

To the Defendant(s): If you believe that Plaintiff(s) should have filed this suit in a different city or county, you may file a written request to have the case moved for trial to the general district court of that city or county. To do so, you must do the following:

1. Prepare a written request which contains (a) this court's name, (b) the case number and the "return date" as shown on the other side of this form in the right corner, (c) Plaintiff(s)' name(s) and Defendant(s)' name(s), (d) the phrase "I move to object to venue of this case in this court because" and state the reasons for your objection and also state in which city or county the case should be tried, and (e) your signature and mailing address.
2. File the written request in the clerk's office before the trial date (use the mail at your own risk) or give it to the judge when your case is called on the return date. Also send or deliver a copy to plaintiff.
3. If you mail this request to the court, you will be notified of the judge's decision.

I certify that I mailed a copy of this document to the defendants named therein at the address shown therein on	
DATE <u>11/14/2022</u>	<input type="checkbox"/> Plaintiff <input checked="" type="checkbox"/> Plaintiff's Atty. <input type="checkbox"/> Plaintiff's Agent
Fi. Fa. issued on _____	
Interrogatories issued on: _____	
Garnishment issued on _____	