



# BOARD OF DIRECTORS

March 19<sup>th</sup>, 2024

**BEDFORD REGIONAL WATER AUTHORITY**

Providing quality service to everyone.



1723 Falling Creek Road, Bedford, VA 24523-3137



540.586.7679



540.586.5805



[www.brwa.com](http://www.brwa.com)

# MEETING NOTES

**To:** BRWA Board of Directors  
**From:** Brian M. Key, PE; Executive Director  
**Date:** March 12, 2024  
**Re:** Notes for the March 19, 2024 Board of Directors Meeting

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The agenda this month includes three action items, as detailed below.

Below are a few notes corresponding to the agenda numbers:

5. We have a Finance committee meeting at 5pm, immediately prior to the board meeting. Jill, with the assistance of the committee members, will report on the conversations that took place regarding the preparation of the FY 2024-2025 budget.
6. Per the discussion that took place at the February 2024 board meeting, the asset management report was modified to include an explanation of the “other” category; this can be found on the last page of that report.
- 7.a. Megan will introduce our new Human Resource Manager, Jason Michaels, to the board. Jason will provide a short history of his experience, and outline his vision for the department.
- 7.b. **Resolution 2024-03.01:** The health insurance renewal requires action by the Board; the resolution is included in your packets for your consideration. Please note the health insurance rates are included, and they show a slight increase for next year.
- 8.b. **Resolution 2024-03.02:** Rhonda will review the resolution that is included for your consideration for the Helm Street Tank project.
- 9.a. I will provide the Board with an update on the Clay Chastain Connection issue.
- 9.b. As can be seen in the news articles in Megan’s report, the County allocated \$1.25million of the federal ARPA money to the Authority. We will discuss this funding at the meeting.
- 9.c. **Resolution 2024-03.03:** As we talked about last month, the County Fair is coming up this summer, and this resolution would provide support for the Fair from the Authority.

If you have any questions about any of the information contained in your board packets, or if you are not going to be able to attend the meeting, please contact me as soon as possible prior to the board meeting.

# AGENDA

# NOTICE AND AGENDA

**To:** Board of Directors  
**From:** Brian Key – Executive Director  
**Date:** March 12, 2024  
**Re:** Notice of Board Meeting and Agenda

A regular meeting of the Board of Directors of the Bedford Regional Water Authority (“Authority”) will be held on **Tuesday, March 19, 2024, at 7:00 p.m.** in the **Board Meeting Room** of the Authority located in the **Annex** building at **1723 Falling Creek Road in Bedford County**. The public can provide input and/or join the meeting in person or in the following ways:

- Join the Zoom meeting with **audio/video** by electronic device (computer, phone, tablet):  
<https://us02web.zoom.us/j/88934287123?pwd=NkpSbzlxL2FJUzhTV1hPbWZiS0JNQQT09>
  - Meeting ID: 889 3428 7123
  - Passcode: vCLEx2
- Join the Zoom meeting with **audio only** by phone:  
(651) 372 8299 -or- (786) 635 1003 -or- (267) 831 0333
  - Meeting ID: 889 3428 7123
  - Passcode: 724824
- Click on the link to the online meeting on our Facebook page or website
  - [www.brwa.com](http://www.brwa.com) (Navigate to “Get In Touch/Calendar” and find the date of the meeting)
  - <https://www.facebook.com/bedfordwater>

The following Agenda is proposed for discussion:

1. Call to Order
  - a. Pledge of Allegiance
  - b. Moment of Silence
2. Review of Agenda
3. Public Comments
4. Approval of Minutes: February 20, 2024 – Regular Board Meeting
5. Financial Report: Presented by Jill Underwood
  - a. Financial Statements through month end February 2024
  - b. Summary of March 19, 2024 5pm Finance Committee Meeting
6. Operations Report: Presented by Thomas Cherro
7. Administration Report: Presented by Megan Pittman
  - a. Public Relations Articles
  - b. Introduction: Jason Michaels – HR Manager
  - c. **Resolution 2024-03.01** – Health Insurance

**To:** Board of Directors  
**From:** Brian Key – Executive Director  
**Date:** March 12, 2024  
**Re:** Notice of Board Meeting and Agenda

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8. Deputy Director Report: Presented by Rhonda English
  - a. Project Reports
  - b. **Resolution 2024-03.02** – Helm Street Tank
9. Executive Report: Presented by Brian Key
  - a. Clay Chastain Report
  - b. ARPA funding through the County
  - c. Stoney Creek Reservoir Property
  - d. **Resolution 2024-03.03** – County Fair Support
10. Other business not covered on the above agenda
11. Motion to Adjourn

## MINUTES

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## **Bedford Regional Water Authority – Board of Directors**

### **Regular Board Meeting – Minutes**

### **February 20, 2024**

A regular meeting of the Board of Directors of the Bedford Regional Water Authority (“Bedford Water”) was held on Tuesday, February 20, 2024, in the Board Meeting Room in Bedford Water’s Annex building located at 1723 Falling Creek Road in Bedford County.

Members Present:..... Bob Flynn, Chair  
Donald Barger, Jr.  
Rusty Mansel  
Kevin Mele  
Michael Moldenhauer  
John Sharp

Members Absent:..... Jay Gray, Vice Chair

Staff & Counsel Present: . Brian Key – Executive Director  
Rhonda English – Deputy Director  
Megan Pittman – Director of Administration (Virtually)  
Thomas Cherro – Director of Operations

#### **1. Call to Order**

The meeting was called to order by the Chair at approximately 7:00 p.m. The Pledge of Allegiance and a moment of silence were conducted.

#### **2. Review of Agenda**

The following agenda was reviewed as shown. Revisions are shown in ***bold italics***.

1. Call to Order
  - a. Pledge of Allegiance
  - b. Moment of Silence
2. Review of Agenda
3. Public Comments
4. Approval of Minutes: December 19, 2023 – Regular Board Meeting
5. Financial Report: Presented by ***Brian Key***
6. Operations Report: Presented by Thomas Cherro
7. Administration Report: Presented by Megan Pittman
8. Projects Report: Presented by Rhonda English
9. Executive Report: Presented by Brian Key
  - a. Resolution 2024-02.01 Governing Principles
  - b. Resolution 2024-02.02 Strategic Plan 2024-2028
10. Chairman Report: Presented by Bob Flynn
11. Other business not covered on the above agenda
12. Motion to Adjourn

### **3. Public Comments**

There were no public comments.

### **4. Approval of Minutes: December 19, 2023 - Regular Meeting**

Mr. Key explained that Mr. Moldenhauer tried to join the meeting virtually in December. However, due to technical difficulties, he was not able to connect.

The regular Board Meeting Minutes from December 19, 2023, were reviewed.

Member Moldenhauer made a motion to approve the minutes.

Member Barger seconded the motion.

- Board member votes:   6   Aye;   0   Nay;   0   Abstain. The motion carried.

### **5. Financial Report: Presented by Brian Key**

Mr. Key reported on Ms. Underwood's behalf since she could not attend the meeting.

The budget goal was 58% for January, with operating revenues at 62% and operating expenses at 50%. Capital Recovery fees received this FY are 61% of the total budgeted amount, with water at 65% and sewer at 52%. There were redemptions for two water capital recovery fees for Westyn Village.

Mr. Key reviewed the budget schedule included in the board packets.

Mr. Barger asked about fuel cost increases for Forest, Moneta, and Montvale; Mr. Key answered that fuel for most of the systems was for generators. In particular, in Forest, there was a pump station failure which required a temporary diesel pump to be installed while repairs were being made to the electric pumps. Mr. Cherro explained the timeline and process for fixing and returning the pumps to service. Mr. Flynn asked about the Westyn Village prepayment credits. Ms. English explained the credits that were being used.

### **6. Operations Report: Presented by Thomas Cherro**

Mr. Cherro explained that the CIP team has completed the Peakview waterline, and all the customers are connected. Their upcoming projects include installing an actuator valve on Big Ben, the control valve between Bedford and Forest to move water to and from the service areas, and replacing a section of sewer on Galax. The motors and all the parts needed for the flocculators at Central Water Treatment Plant are ready to be installed. The electrical study for this plant is almost finished. It will cost \$900,000 to complete all the updates identified in the study. If approved in the CIP, it will be split into three phases with the first phase being in FY 2024-2025. The Forest Middle School waterline is still being investigated; the maintenance team got the customers in service, but the waterline still needs to be repaired.

Mr. Key explained the significant waterline break in Town and that there is one claim for a flooded basement. The BRWA is protected by sovereign immunity but chose to cover this claim using no fault insurance coverage.

Mr. Flynn asked about the labor hours chart and the "other" column. This includes any service area not listed in the chart. This also includes any vehicle maintenance or repairs. Ms. English also added that any projects that are in design are included in this category. Mr. Key said that a breakdown of that category will be brought to the board for full disclosure at the next meeting.

### **7. Administration Report: Presented by Megan Pittman**

Ms. Pittman reviewed the articles included in the board packet. She also mentioned that the article is in the print version at everyone's place. Mr. Moldenhauer asked about the



land around Stoney Creek Reservoir. Mr. Key said the Town has not contacted him and is waiting to hear more from them. The board asked Mr. Key to reach out to the Town for more information.

Ms. Pittman also mentioned that the HR Manager has been hired and starts on March 4<sup>th</sup>.

## **8. Projects Report: Presented by Rhonda English**

Ms. English said there will hopefully be a resolution for Helm Street Tank next month. The bid date is March 5<sup>th</sup>. Ivy Creek sewer line construction continues to move forward. The BRWA is working with the City of Lynchburg for sewer capacity costs where Lynchburg customers may want to connect to the new sewer line. Stoney Creek dam improvements and the FEMA High Hazard grant conversations are continuing. This project will need to coincide with the work at the Central Water Treatment Plant and a booster station serving customers in that area. The board discussed Paradise Point construction and rates.

## **9. Executive Report: Presented by Brian Key**

### **a. Resolution 2024-02.01 Governing Principles**

As was discussed at the December 19, 2023, board meeting, the strategic planning process has developed recommended changes to the Authority's Mission, Vision, and Values; these governing principles are documented in Policy 1.40.

As such, this resolution is for the Board's consideration to change the Authority's governing principles.

At a regular meeting of the Bedford Regional Water Authority ("Authority") Board of Directors, held in the Board Meeting Room at the Authority's Administrative Annex Building on the 20<sup>th</sup> day of February 2024, beginning at 7:00 p.m.:

**WHEREAS**, the Bedford Regional Water Authority (the "Authority") is a public service authority formed and existing in accordance with the provisions of Chapter 51 of Title 15.2 of the Code of Virginia, 1950, as amended, the Virginia Water and Waste Authorities Act §§ 15.2-5100-15.2-5159 (the "Act"); and,

**WHEREAS**, the Authority desires to have a comprehensive set of policies governing the manner in which the Authority conducts its regular business, and the Authority directs that these policies be grouped together into an operating policy manual; and,

**WHEREAS**, as part of the strategic planning process, the board was presented with proposed changes to the mission, vision, and values at the December 19, 2023 regular board meeting; and,

**WHEREAS**, the mission, vision, and values are governing principles that are documented in Policy 1.40 Governing Principles and the board was presented with the revised policy showing the recommended changes; now,

**THEREFORE, BE IT RESOLVED** by the Board of Directors of the Bedford Regional Water Authority that the above noted revised policy be hereby adopted by the Authority.

Member Sharp made a motion to approve this Resolution.

Member Moldenhauer made a Second to approve.

Board Member Votes: 6 Aye, 0 Nay, 0 Abstain. The motion carried.

### **b. Resolution 2024-02.02 Strategic Plan 2024-2028**

The resolution is to approve the external report for the 2024-2028 strategic plan, as was presented in draft form at the December 19, 2023 board

meeting. Mr. Mansel asked to check the punctuation in the customer quote. Mr. Key also explained the communication process of sharing the plan with the community.

At a regular meeting of the Bedford Regional Water Authority ("Authority") Board of Directors, held in the Board Meeting Room at the Authority's Administrative Annex Building on the 20th of February 2024, beginning at 7:00 pm:

**WHEREAS**, the Bedford Regional Water Authority (the "Authority") is a public service authority formed and existing in accordance with the provisions of Chapter 51 of Title 15.2 of the Code of Virginia, 1950, as amended, the Virginia Water and Waste Authorities Act §§ 15.2-5100-15.2-5159 (the "Act"); and,

**WHEREAS**, the Authority has developed a five year Strategic Plan for calendar years 2024-2028; this plan was developed over the course of the past 7 months, with input being obtained from customers, staff, and County and Town stakeholders; and,

**WHEREAS**, the Strategic Plan provides a framework for the Authority to identify efforts needed to guide the Authority in the future; now,

**THEREFORE, BE IT RESOLVED**, that the Board of Directors does hereby approve and adopt the 2024-2028 Strategic Plan as presented.

Member Moldenhauer made a motion to approve this Resolution.

Member Mansel made a Second to approve.

Board Member Votes: 6 Aye, 0 Nay, 0 Abstain. The motion carried.

**10. Chairman Report: Presented by Bob Flynn**

Mr. Flynn stated that the board's contact information is in the packet, along with their committee assignments, and asked members to verify that the information is correct.

**11. Other Business not covered on the above agenda**

Mr. Key stated that a draft agreement about ARPA funds has been completed for the County. The County has asked that a portion of the money be allocated for a leachate transfer station at the Central Wastewater Treatment Plant. The BRWA is concerned about PFAS being introduced to the plant through leachate.

Mr. Moldenhauer mentioned he sent information to Mr. Key about water purification funds that may be available.

Mr. Key was asked about water availability for the Bedford County fair and if the BRWA's parking lot could be used. The board approved, in concept, of donating water to the fair. Mr. Key said that he would bring a resolution to that effect to the board in March for their consideration.

**12. Motion to Adjourn:**

There being no further business to discuss, Moldenhauer made a motion to adjourn, and \_\_\_\_\_ seconded the motion.

Board Member Votes: 6 Aye, 0 Nay, 0 Abstain. The motion carried.

The meeting adjourned at approximately 8:31 pm.

Prepared by Megan Pittman – Director of Administration

Approved: \_\_\_\_\_ 2024

# FINANCIAL REPORT

# MEMORANDUM

**To: BRWA Board of Directors**  
**From: Jill W. Underwood, Director of Finance**  
**Date: March 13, 2024**  
**Re: Financial Highlights for February 2024**

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## **Customer Service Statistical Report:**

The report for February is included.

## **Summary of Revenues & Expenses:**

- 1) Budget goal is 67% for February, operating revenues are at 70% and operating expenses at 56%.
- 2) Capital Recovery fees received this FY are 72% of the total budgeted amount, with water at 75% and sewer at 66%.

## **Cash Flow Summary**

The summary is included in your packets.

## **FY 25 Budget**

The Finance Committee will meet prior to the Board meeting and again on March 27<sup>th</sup>.  
The draft budget will be presented to the Board at the April meeting.

Tracking Data for Customer Service Department

	Description	March '23	April '23	May '23	June '23	July '23	August '23	September '23	October '23	November '23	December '23	January '24	February '24	Running 12 Month Totals
1	Statements Generated	14,309	14,340	14,360	14,389	14,387	14,405	14,417	14,426	14,454	14,395	14,448	14,461	172,791
2	Total \$ Amount of Statements Generated	\$1,212,382.01	\$1,252,787.83	\$1,374,870.73	\$1,219,654.39	\$1,380,011.59	\$1,554,598.03	\$1,555,392.24	\$1,539,423.46	\$1,447,038.46	\$1,408,150.95	\$1,402,673.60	\$1,329,768.30	\$16,676,751.59
3	Total \$ Payments Received	\$1,585,834.36	\$1,252,834.74	\$1,452,188.85	\$1,275,279.54	\$1,547,925.73	\$1,703,996.41	\$1,408,420.62	\$1,793,722.00	\$1,467,840.30	\$1,311,621.65	\$1,506,479.07	\$1,461,469.29	\$17,767,612.56
4	Account Transfers	229	157	206	245	239	229	221	187	145	178	143	113	2,292
5	New Customers - Forest	9	13	10	4	6	16	7	5	8	7	3	7	95
6	New Customers - SML	1	-	2	3	1	2	5	6	5	3	1	4	33
7	Residential Disconnected Customers (#)	85	82	44	66	66	46	77	35	54	-	53	23	631
8	Residential Disconnected Customers (\$)	\$14,138.59	\$16,738.83	\$9,396.22	\$13,899.02	\$10,184.67	\$8,131.80	\$14,871.37	\$6,307.28	\$14,266.02	\$0.00	\$10,893.75	\$4,810.38	\$123,638
9	Normal and Transfer Readings	14,570	14,597	14,616	14,632	14,662	14,729	14,709	14,709	14,719	14,688	14,806	14,753	176,190
10	Tower Read Meters	2,927	3,106	2,726	2,474	2,038	2,040	1,037	1,416	1,259	1,330	1,256	1,336	22,945
11	New Meter Installs	12	30	23	10	28	15	12	16	25	11	8	2	192
12	Meters Changed - Program	97	33	4	2	2	1	18	10	2	15	44	46	274
13	Remaining Developer's Credits	\$357,684.01	\$357,684.01	\$357,684.01	\$357,684.01	\$357,684.01	\$357,684.01	\$357,684.01	\$357,684.01	\$967,153.25	\$957,153.25	\$957,153.25	\$946,253.25	N/A
14	Bulk Water Sales - New London (Gallons)	-	7,110	27,125	83,480	10,615	19,222	32,049	13,487	4,735	7,990	16,530	6,530	228,873
15	Bulk Water Sales - Moneta (Gallons)	-	-	-	17,245	20,180	3,647	11,021	10,990	5,600	13,926	3,909	1,870	88,388
16	Bulk Water Sales - Central Distr (Gallons)	34,300	75,200	64,500	118,908	35,494	64,800	50,500	200	19,200	14,300	11,900	45,700	535,002
17	Total Bulk Water Sales	\$411.60	\$987.72	\$1,099.50	\$2,635.60	\$795.47	\$1,052.03	\$1,122.84	\$296.12	\$354.42	\$434.59	\$388.07	\$649.20	\$10,227.16

Bedford Regional Water Auth.  
Balance Sheet  
For the Eight Months Ending Thursday, February 29, 2024

		<u><b>7/1/2023</b></u> <u><b>Beginning</b></u>	<u><b>Feb 2024</b></u> <u><b>Actual</b></u>
	ASSETS		
1000:1000	Cash	\$15,124,097.33	\$12,536,143.04
1001	Restricted Investments	9,244,039.63	9,728,791.68
1002:1002	Prepaid Expenses	751,646.61	772,770.00
1101:1101	Accounts Receivable	4,298,437.75	4,318,566.28
1102	Accounts Receivable Other	32,206.16	38,649.00
1200	Inventory	807,157.33	1,017,039.07
1202	Loan Related Assets	3,934.66	3,934.66
1250	Construction In Progress	9,698,627.35	13,291,019.28
1301	Tangible Assets- Office	5,619,413.39	5,619,413.39
1302	Tangible Assets - Vehicles	4,175,805.54	4,175,805.54
1400:1500	Tangible Assets - Water	104,017,672.36	104,017,672.36
1700	Tangible Assets - Sewer	71,044,183.22	71,044,183.22
1800	Intangible Assets	743,601.00	743,601.00
1801	Fixed Asset Clearing Account	20.98	1,504,863.93
1900	Depreciation	<u>(78,665,555.41)</u>	<u>(78,665,555.41)</u>
	Total assets	146,895,287.90	150,146,897.04
	LIABILITIES		
2000	Accounts Payable	(767,678.57)	(252,564.65)
2001	Customer Liabilities	(517,536.87)	(485,535.82)
2100	Employee Liabilities	(1,225,756.41)	(1,028,788.48)
2200	Notes Payable	(50,317,877.43)	(47,950,877.43)
2300	Developer Revenues and Inflows	(2,544,261.94)	(3,143,731.18)
2999	Retained Earnings	<u>(91,522,176.68)</u>	<u>(91,522,176.68)</u>
	Total liabilities	(146,895,287.90)	(144,383,674.24)
	Operating Surplus/ (Loss)		5,763,222.80

Bedford Regional Water Auth.  
Balance Sheet  
For the Eight Months Ending Thursday, February 29, 2024

		<u>7/1/2023</u> <u>Beginning</u>	<u>Feb 2024</u> <u>Actual</u>
<b>ASSETS</b>			
Cash:			
1000-0000	Change Box for CS	350.00	350.00
1000-0001	Petty Cash	16.57	16.57
1000-0002	Truist Checking Account	3,024,600.40	2,314,037.59
1000-0004	Cash Drawer	225.00	225.00
1000-0011	LGIP Operating Reserves Fund	337,503.53	349,331.76
1000-0012	Due from VRA- DEQ Ivy Creek Construction Fund	10,063,626.16	8,119,108.34
1000-1000	VA Investment Pool-Capital Projects Reserve	615,932.00	636,193.67
1000-2000	VA Investment Pool- Operating Reserves	1,081,843.67	1,117,431.91
1000-0005	Cash Suspense Account (for F.A.)		(551.80)
	<b>Total Cash</b>	<b>15,124,097.33</b>	<b>12,536,143.04</b>
Restricted Investments:			
1001-0001	Deposit Refund Program Fund	359,661.65	359,661.65
1001-0010	Debt Service Accumulation Fund	969,439.92	874,183.79
1001-0020	Reserve for future capital projects	690,908.24	733,941.44
1001-0021	County Funds for New Projects	150,177.09	183,065.01
1001-0022	SML WTF Depreciation Fund WVWA	694,346.54	717,187.71
1001-0023	BRWA Cell Tower Funds	345,913.55	335,913.55
1001-0024	SML WTF Depreciation Fund- BRWA portion	694,346.53	717,187.71
1001-0025	Vehicle and Equipment Replacement Fund	758,389.72	521,831.72
1001-0030	Information Systems Replacement Fund	283,932.32	307,301.51
1001-0035	Meter Replacement Fund	217,198.84	417,198.84
1001-0040	Sewerline Replacement Fund	1,101,862.76	1,268,526.76
1001-0045	Waterline Replacement Fund	356,970.70	556,970.70
1001-0050	Tank Rehab	406,995.76	460,331.76
1001-1010	VA Investment Pool- Reserve Fund	436,327.83	452,032.32
1001-1020	LGIP Repairs & Maintenance Reserve	24,085.63	24,085.63
1001-1025	VRA Debt Service Reserve Fund	1,720,240.83	1,699,457.86
1001-1100	Escrow Account	33,241.72	33,241.72
1001-0060	Water Facilities Set Aside Fund		33,336.00
1001-0065	Sewer Facilities Set Asides		33,336.00
	<b>Total Restricted Investments</b>	<b>9,244,039.63</b>	<b>9,728,791.68</b>
Prepaid Expenses:			
1002-1000	Prepaid Insurance	131,360.28	215,479.28
1002-1001	Prepaid Dues/Service Contracts	66,713.33	3,717.72
1002-1002	Deferred Outflows of Resources (Pensions)	583,277.00	583,277.00
1002-1003	VRS OPEB Deferred Outflow	83,662.00	83,662.00
1002-1004	VRS OPEB Deferred Outflow	(44,894.00)	(44,894.00)
1002-1005	Local OPEB Deferred Outflows	12,972.00	12,972.00
1002-1006	Local OPEB Deferred Inflows	(81,444.00)	(81,444.00)
	<b>Total Prepaid Expenses</b>	<b>751,646.61</b>	<b>772,770.00</b>
Accounts Receivable:			
1101-1000	Billings Receivable Water	2,438,605.39	2,336,666.16
1101-2000	Budget Billing Accounts Rec.	6.52	6.52
1101-2001	Monthly Statement A/R	(20.00)	(20.00)
1101-2002	Monthly Deferred A/R- holding account	553.47	553.47
1101-2003	AR Credits	(50.00)	(50.00)
1101-3000	Billings Receivable Sewer	1,156,019.47	1,132,521.01
1101-3210	Credit Card Convenience Fee AR	735.34	735.34
1101-4000	Allowance for Doubtful Accounts	(252,468.34)	(252,468.34)
1101-4001	Water Penalties- A/R	(362,651.90)	(345,561.71)
1101-4002	Payment Arrangement AR- Water	(154.96)	(154.96)
1101-4003	Sewer Penalties A/R	18,485.53	25,467.97
1101-4004	Payment Arrangement AR- Sewer	268.43	268.43
1101-4005	Payment Arrangement AR- Sewer Penalties	94.60	94.60

Bedford Regional Water Auth.  
Balance Sheet  
For the Eight Months Ending Thursday, February 29, 2024

		<u><b>7/1/2023</b></u> <u><b>Beginning</b></u>	<u><b>Feb 2024</b></u> <u><b>Actual</b></u>
1101-4006	Payment Arrangement AR- Water Penalties	174.14	174.14
1101-5001	Water Capital Recovery Fees A/R	(662,129.00)	(617,729.00)
1101-5002	Returned Check A/R	1,018.25	1,340.61
1101-5003	Sewer Capital Recovery Fees A/R	(299,938.73)	(287,927.04)
1101-5005	Reconnect Fee A/R	18,478.01	19,070.34
1101-6000	Water Account Charge A/R	8,684.37	9,258.22
1101-6003	Sewer Account Charges A/R	13,957.59	24,556.34
1101-7001	Water Deposits A/R	(47,225.14)	(98,049.78)
1101-7003	Sewer Deposits A/R	20,948.25	20,948.25
1101-7500	Meter Base Installation Fee A/R	143,293.43	149,793.43
1101-7502	A/R- Sewer Clean-Out Installation Fee	39,100.00	59,300.00
1101-7504	Sewer Pump Maintenance A/R	9,132.63	11,459.09
1101-7505	Service Repairs & Rents A/R	(709.88)	(709.88)
1101-7506	A/R- Septage Dumping Fees	8,335.00	8,335.00
1101-7507	Meter Fee A/R	70,719.63	74,444.63
1101-7508	A/R- Industrial Pretreatment	(7,158.26)	(7,312.37)
1101-7510	SGP Review and Inspections A/R	(6,581.92)	(6,977.60)
1101-8000	Misc. Charges Receivable	(1.00)	(1.00)
1101-8002	NSF holding/clearing account	7,643.34	7,643.34
1101-8003	Consolidation holding account	(3,761.63)	(3,761.63)
1101-8006	Unauthorized Service A/R	4,000.00	6,000.00
1101-8008	Cellular Rental AR	2,065,724.86	2,065,724.86
1101-8009	Pending Electronic Payments	(84,689.74)	(15,072.16)
	<b>Total Accounts Receivable</b>	<b>4,298,437.75</b>	<b>4,318,566.28</b>
<b>Accounts Receivable Other:</b>			
1102-0001	Miscellaneous Accounts Receivable	32,206.16	38,649.00
	<b>Total Accounts Receivable Other</b>	<b>32,206.16</b>	<b>38,649.00</b>
<b>Inventory:</b>			
1200-0001	Maintenance Inventory	81,301.23	251,464.81
1200-0002	Meter Inventory	725,856.10	765,574.26
	<b>Total Inventory</b>	<b>807,157.33</b>	<b>1,017,039.07</b>
<b>Loan Related Assets:</b>			
1202-0009	VRA 2014 Cash Account (per docs)	3,934.66	3,934.66
	<b>Total Loan Related Assets</b>	<b>3,934.66</b>	<b>3,934.66</b>
<b>Construction In Progress:</b>			
1250-0001	CIP Inventory	43,294.74	43,294.74
1250-0300	CIP- Western Hills Sewer Replacement	7,500.00	54,750.00
1250-0302	CIP- Western Hills Water Replacement	7,500.00	40,200.00
1250-0310	CIP- Lead Service Line Inventory Project	1,600.00	48,600.00
1250-0315	CIP- Central Water Electrical Study	30,265.00	59,399.76
1250-0316	CIP- Peakview St Water	117,669.70	173,075.28
1250-0317	CIP- Website Development Project	61,190.00	61,190.00
1250-0318	Town & Country WATER Replacement	41,900.00	41,900.00
1250-0323	Central Water control valves	112,742.82	112,742.82
1250-0326	Town & Country Sewer Replacement Project ARPA	1,625,777.68	2,438,997.65
1250-0336	CIP- Belltown Rd Waterline (ARPA)	40,169.52	247,521.02
1250-0378	Helm Street Tank Project (ARPA)	180,070.00	216,578.87
1250-0382	CIP- Galax St Sewer Project	23,349.38	23,349.38
1250-0383	CIP- Ivy Creek Sewer	5,048,602.77	7,117,072.13
1250-0390	CIP- 460 Booster Station	2,196,373.00	2,207,474.00
1250-0391	CIP- Turkey Mtn Booster Station	42,490.00	42,490.00
1250-0399	CIP- Galax St. WATER	118,132.74	153,189.74
1250-0301	CIP- Central PS Pump Replacements		32,927.14
1250-0322	CIP- Key System		5,772.50
1250-0324	Central Sewer Pump Station 7		148,670.00



Bedford Regional Water Auth.  
Balance Sheet  
For the Eight Months Ending Thursday, February 29, 2024

		<u>7/1/2023</u> <u>Beginning</u>	<u>Feb 2024</u> <u>Actual</u>
1250-0332	Stoney Creek Reservoir Drain Analysis		11,845.25
1250-0337	FY24 CIP Projects		9,979.00
	Total Construction In Progress	9,698,627.35	13,291,019.28
Tangible Assets- Office:			
1301-0001	Office Facilities	3,695,648.46	3,695,648.46
1301-0002	Information Systems	1,923,764.93	1,923,764.93
	Total Tangible Assets- Office	5,619,413.39	5,619,413.39
Tangible Assets - Vehicles:			
1302-0001	Vehicles and Equipment	4,175,805.54	4,175,805.54
	Total Tangible Assets - Vehicles	4,175,805.54	4,175,805.54
Tangible Assets - Water:			
1400-1000	SML Water Treatment Facility	16,694,001.18	16,694,001.18
1400-2000	Smith Mountain Lake Central	22,552,336.98	22,552,336.98
1400-3000	Stewartsville Water	2,735,076.84	2,735,076.84
1500-1000	Forest Water	37,841,213.85	37,841,213.85
1500-2000	Lakes Water	1,761,491.47	1,761,491.47
1500-3000	Central Water	22,433,552.04	22,433,552.04
	Total Tangible Assets - Water	104,017,672.36	104,017,672.36
Tangible Assets - Sewer:			
1700-0014	Central Sewer	28,542,354.54	28,542,354.54
1700-0015	Moneta Sewer	12,791,612.43	12,791,612.43
1700-0016	Forest Sewer	20,625,165.92	20,625,165.92
1700-0020	Mariners Landing Sewer	1,448,700.18	1,448,700.18
1700-1016	BRWA Share Lynchburg Sewer Upgrade	5,566,470.93	5,566,470.93
1700-8000	Montvale Sewer	2,069,879.22	2,069,879.22
	Total Tangible Assets - Sewer	71,044,183.22	71,044,183.22
Intangible Assets:			
1800-0000	Studies & Permits (Feasibility, master studies)	687,190.55	687,190.55
1800-0090	Capitalized Interest (Various projects)	56,410.45	56,410.45
	Total Intangible Assets	743,601.00	743,601.00
Fixed Asset Clearing Account:			
1801-0000	Fixed Asset Clearing Account	20.98	1,504,863.93
	Total Fixed Asset Clearing Account	20.98	1,504,863.93
Depreciation:			
1900-0000	Accumulated Depreciation	(78,665,555.41)	(78,665,555.41)
	Total Depreciation	(78,665,555.41)	(78,665,555.41)
	Total assets	146,895,287.90	150,146,897.04
LIABILITIES			
Accounts Payable:			
2000-1000	Accounts Payable	(630,092.77)	(2,897.85)
2000-1005	Retainage Payable	(137,585.80)	(249,666.80)
	Total Accounts Payable	(767,678.57)	(252,564.65)

Bedford Regional Water Auth.  
Balance Sheet  
For the Eight Months Ending Thursday, February 29, 2024

		<u>7/1/2023</u> <u>Beginning</u>	<u>Feb 2024</u> <u>Actual</u>
Customer Liabilities:			
2001-0000	Customer Credit- Budget Billing accounts	3,009.22	3,009.22
2001-0001	Customer Credits	(356,158.10)	(356,158.10)
2001-0002	Misc. Misposting	713.57	713.57
2001-0003	Customer Refunds Payable	95,315.20	126,383.75
2001-0005	Liability for Easement Condemnations	(4,394.72)	(4,394.72)
2001-1000	Water Deposits	(177,652.63)	(176,720.13)
2001-1555	Fireline Assembly Deposits	(16,308.86)	(16,308.86)
2001-2000	Interest on Deposits (Town accounts)	1,256.93	1,256.93
2001-3000	Sewer Deposits	(62,817.48)	(62,817.48)
2001-4000	Liability for SML Meeting Room Deposits	(500.00)	(500.00)
	Total Customer Liabilities	<u>(517,536.87)</u>	<u>(485,535.82)</u>
Employee Liabilities:			
2100-0050	Compensated Absences Liability	(155,051.82)	(155,051.82)
2100-0060	Accrued Payroll	(211,863.11)	(0.01)
2100-0250	VRS Employee Contribution Payable	2,428.45	(16,831.49)
2100-0400	Net Pension Liability	(410,881.00)	(410,881.00)
2100-0500	VRS OPEB Liability	(224,343.00)	(224,343.00)
2100-0510	Local OPEB Liability	(202,819.00)	(202,819.00)
2100-0550	Health Insurance Payable- Employee Share	(25,550.50)	(21,344.67)
2100-0600	VRS Mandatory Cash Match- Hybrid	1.25	1.25
2100-0750	Optional Life Insurance Payable	658.14	821.50
2100-0800	AFLAC Withholding Payable	1,714.01	1,763.59
2100-0900	Outstanding Payables Checks	(49.83)	(49.83)
2100-0950	Employee Gym Memberships		(54.00)
	Total Employee Liabilities	<u>(1,225,756.41)</u>	<u>(1,028,788.48)</u>
Notes Payable:			
2200-0115	Current Maturities Long-Term Debt	0.40	2,367,000.40
2200-2001	Accrued Interest Payable	(328,344.79)	(328,344.79)
2200-2020	VRA 2015 Loan	(27,215,000.00)	(27,215,000.00)
2200-2021	VRA 2015 Premium	(242,312.59)	(242,312.59)
2200-2026	VRA Series 2005 Premium	(842.80)	(842.80)
2200-2230	Series 2012 Loan (2005 Refunding)	(830,000.00)	(830,000.00)
2200-2233	VRA Series 2014 Loan (2005 refunding)	(1,745,000.00)	(1,745,000.00)
2200-2234	VRA Series 2014 Premium (2005)	(61,765.42)	(61,765.42)
2200-2235	VRA 2014 Deferred Amt on Refunding	20,271.20	20,271.20
2200-2240	VRA 2020 Loan (ESCO)	(3,370,000.00)	(3,370,000.00)
2200-2241	VRA 2020 Premium	(469,607.59)	(469,607.59)
2200-2250	2022 VA Water Facilities Revolving Fund	(13,338,457.00)	(13,338,457.00)
2200-2500	Assumed Debt from Town	(1,799,000.76)	(1,799,000.76)
2200-3000	Lynchburg Sewer System Loan Payable	(937,818.08)	(937,818.08)
	Total Notes Payable	<u>(50,317,877.43)</u>	<u>(47,950,877.43)</u>
Developer Revenues and Inflows:			
2300-0000	Deferred Revenue Liability	(357,684.01)	(957,153.25)
2300-1000	Deferred Inflows of Resources	(185,526.00)	(185,526.00)
2300-1001	Deferred Inflow of Resources- Leases	(2,001,051.93)	(2,001,051.93)
	Total Developer Revenues and Inflows	<u>(2,544,261.94)</u>	<u>(3,143,731.18)</u>
Retained Earnings:			
2999-0000	Retained Earnings	(91,522,176.68)	(91,522,176.68)
	Total Retained Earnings	<u>(91,522,176.68)</u>	<u>(91,522,176.68)</u>
	Total liabilities	<u>(146,895,287.90)</u>	<u>(144,383,674.24)</u>
	Operating Surplus/ (Loss)		5,763,222.80

Bedford Regional Water Auth.  
Summary of Revenue & Expenditures  
For the Eight Months Ending Thursday, February 29, 2024

		<u>Month</u>	<u>FY 23-24 YTD</u>	<u>FY 23-24 Budget</u>	<u>Remaining On Budget</u>	<u>Goal: 67%</u>
<b>OPERATING REVENUE</b>						
3000-3000	Water Sales	(\$847,691.14)	(\$7,282,706.28)	(\$10,969,377.00)	(\$3,686,670.72)	66%
3100-	Sewer Sales	(449,027.17)	(3,737,468.43)	(5,185,428.00)	(1,447,959.57)	72%
3902	Penalties	(12,055.24)	(103,124.47)	(70,000.00)	33,124.47	147%
3903-	Account Charges	(3,250.00)	(30,097.50)	(60,000.00)	(29,902.50)	50%
3903-	Review Fees	(2,100.00)	(49,138.07)	(55,500.00)	(6,361.93)	89%
3900-	Interest Earned		(131,159.70)	(30,000.00)	101,159.70	437%
3903-	Sewer Clean Outs			(7,000.00)	(7,000.00)	0%
3903-3250	Meter Installation Revenues	(14,775.00)	(122,663.45)	(95,000.00)	27,663.45	129%
3903-3255	Industrial Pretreatment Revenue	(1,554.22)	(12,417.08)	(18,000.00)	(5,582.92)	69%
3903-3261	Rent/Meter Charges		(17,402.55)	(5,000.00)	12,402.55	348%
3903-	Misc	(17,116.02)	(154,762.43)	(155,606.00)	(843.57)	99%
3903-	Fixed Asset Disposals		(13,450.00)		13,450.00	0%
3901-	Account Default Fees	(1,605.00)	(30,811.08)	(28,000.00)	2,811.08	110%
3201-3275	Contract Reimbursements		(163,273.59)	(219,000.00)	(55,726.41)	75%
	Revenue from BRWA Operations	<u>(1,349,173.79)</u>	<u>(11,848,474.63)</u>	<u>(16,897,911.00)</u>	<u>(5,049,436.37)</u>	<u>70%</u>
3000-3220	Capital Recovery Fees	(133,500.00)	(865,650.00)	(1,200,000.00)	(334,350.00)	72%
3903-3265	Cellular Antenna Site Rental-County portion	(4,110.99)	(37,039.32)	(55,452.00)	(18,412.68)	67%
3904-3310	BOS Capital Contributions		(889,909.38)	(1,000,000.00)	(110,090.62)	89%
3904-3315	Developer Line Contributions			(200,000.00)	(200,000.00)	0%
3904:3904-	Contributions from Town		(248,746.93)		248,746.93	0%
3903-3330	SML WTF Revenue		(45,682.35)	(400.00)	45,282.35	11,421%
3904-3317	Developer Prepayments Redemption Revenue		<u>(10,000.00)</u>	<u>(20,000.00)</u>	<u>(10,000.00)</u>	<u>50%</u>
	Revenue from Other Sources	<u>(137,610.99)</u>	<u>(2,097,027.98)</u>	<u>(2,475,852.00)</u>	<u>(378,824.02)</u>	<u>85%</u>
	Total Revenue	(1,486,784.78)	(13,945,502.61)	(19,373,763.00)	(5,428,260.39)	72%
<b>OPERATING EXPENSES</b>						
4000 + 4002	Salaries	385,166.52	3,090,713.38	5,752,993.58	2,662,280.20	54%
4010	General Office Expenses	8,667.51	188,421.65	298,088.00	109,666.35	63%
4100	Employee Benefit & Related Expenses	144,156.61	1,158,158.67	2,458,072.33	1,300,072.33	47%
4110	Billing Expenses	7,952.62	184,524.57	249,824.00	65,299.43	74%
4120	Information Systems Expenses	10,251.14	208,967.23	226,899.00	17,931.77	92%
4130	Administration Supplies	237.87	4,495.35	6,560.00	2,064.65	69%
4140	Customer Service Supplies	50.00	450.00	3,908.00	3,458.00	12%
4210	Engineering Expenses	2,027.37	58,426.71	151,476.00	93,049.29	39%
4220 + 4223	Operations Expenses	4.00	40.99	4,500.00	4,459.01	1%
4221	Compliance Program Supplies		7,395.28	13,725.00	6,329.72	54%
4222	Pretreatment Expenses	187.81	21,240.91	37,295.00	16,054.09	57%
4225-0100	Lab Supplies	2,852.70	11,948.73	22,000.00	10,051.27	54%
4230	Maintenance Expenses	2,552.07	41,213.92	53,226.00	12,012.08	77%
4240	Vehicles & Equipment Expenses	7,745.15	206,702.31	325,796.00	119,093.69	63%
4250	Forest Water Expenses	70,371.28	608,283.44	882,571.00	274,287.56	69%
4260	Well Systems Expenses	2,262.10	22,169.66	44,064.00	21,894.34	50%
4265	SML Central Distribution Water System Expenses	710.81	31,461.48	41,699.00	10,237.52	75%
4270	Highpoint Facility Expenses	(134.00)	21,379.77	33,834.00	12,454.23	63%
4330	SMLWTF Water Treatment Expenses	43,254.64	326,791.61	569,956.00	243,164.39	57%
4275	Central Water Distribution Expenses	8,357.18	145,415.13	187,591.00	42,175.87	78%
4276	Central Water Treatment Expenses	5,035.51	93,539.58	177,735.00	84,195.42	53%
4280	Stewartsville Water Expenses	283.49	21,853.57	52,715.00	30,861.43	41%
4290	Forest Sewer Expenses	28,839.35	328,549.71	559,121.00	230,571.29	59%
4291	Central Sewer Collection System Expenses	13,753.26	111,569.53	208,000.00	96,430.47	54%
4293	Central Sewer Treatment Expenses	27,633.41	355,148.39	570,306.00	215,157.61	62%
4292	Moneta Sewer Collection System Expenses	2,123.57	62,193.87	47,400.00	(14,793.87)	131%
4294	Moneta Sewer Treatment Expenses	7,504.78	74,489.59	133,192.00	58,702.41	56%
4295	Montvale Sewer Expenses	457.29	15,924.85	26,751.00	10,826.15	60%
4296	Montvale Sewer Collection System Expenses			6,500.00	6,500.00	0%
4340	Mariners Landing Sewer Expenses	490.97	45,427.42	101,240.00	55,812.58	45%
4350	Cedar Rock Sewer Expenses	1,393.66	23,609.87	36,500.00	12,890.13	65%
4360	Paradise Point Water Expenses	224.72	7,430.80	18,474.00	11,043.20	40%
4300 + 4310	Schools Sewer Expenses	2,335.66	13,063.45	43,500.00	30,436.55	30%
4315	Mariners Landing Water Expenses		581.96		(581.96)	0%
4320	Franklin County Operations	252.19	15,454.04	27,000.00	11,545.96	57%

Bedford Regional Water Auth.  
Summary of Revenue & Expenditures  
For the Eight Months Ending Thursday, February 29, 2024

		<u>Month</u>	<u>FY 23-24 YTD</u>	<u>FY 23-24 Budget</u>	<u>Remaining On Budget</u>	<u>Goal: 67%</u>
4600:4600	BRWA&EDA Contributions for Development		<u>10,000.00</u>		<u>(10,000.00)</u>	<u>0%</u>
	Total Operating Expenditures	<u>787,001.24</u>	<u>7,517,037.42</u>	<u>13,372,670.58</u>	<u>5,855,633.16</u>	<u>56%</u>
4400	Depreciation			<u>4,587,600.00</u>	<u>4,587,600.00</u>	<u>0%</u>
4500-0640	Lynchburg Debt Service Paid			<u>1,664.00</u>	<u>1,664.00</u>	<u>0%</u>
4500-0645	2012 VRA Interest		<u>21,268.75</u>	<u>21,269.00</u>	<u>0.25</u>	<u>100%</u>
4500-0660	2014 VRA Interest		<u>38,640.63</u>	<u>77,281.00</u>	<u>38,640.37</u>	<u>50%</u>
4500-0665	2015 VRA Interest		<u>487,578.13</u>	<u>959,481.00</u>	<u>471,902.87</u>	<u>51%</u>
4500-0650	Assumed Debt from City		<u>53,070.50</u>	<u>53,071.00</u>	<u>0.50</u>	<u>100%</u>
4500-0675	VRA 2020 Interest (ESCO project)		<u>64,684.38</u>	<u>124,372.00</u>	<u>59,687.62</u>	<u>52%</u>
	Total Interest and Debt Service		<u>665,242.39</u>	<u>1,237,138.00</u>	<u>571,895.61</u>	<u>54%</u>
	Total Exp., Depr. and Debt Service	<u>787,001.24</u>	<u>8,182,279.81</u>	<u>19,197,408.58</u>	<u>11,015,128.77</u>	<u>43%</u>
	Total Revenues Less Oper Expense	<u>(699,783.54)</u>	<u>(5,763,222.80)</u>	<u>(176,354.42)</u>	<u>5,586,868.38</u>	<u>3,268%</u>
	Gross Cash Before Capital Exp	<u>(699,783.54)</u>	<u>(5,763,222.80)</u>	<u>(176,354.42)</u>	<u>5,586,868.38</u>	<u>3,268%</u>
	Less non-debt Capital Contributions		<u>(304,429.28)</u>	<u>(220,400.00)</u>	<u>84,029.28</u>	<u>138%</u>
	Earnings/(loss) before BRWA Capital Outlays	<u>(699,783.54)</u>	<u>(5,458,793.52)</u>	<u>44,045.58</u>	<u>5,502,839.10</u>	<u>(12,394...</u>

Bedford Regional Water Auth.  
Summary of Revenue & Expenditures  
For the Eight Months Ending Thursday, February 29, 2024

		<u>Month</u>	<u>FY 23-24 YTD</u>	<u>FY 23-24 Budget</u>	<u>Remaining On Budget</u>	<u>Goal: 67%</u>
OPERATING REVENUE						
Water Sales:						
3000-3000	Water Sales	(836,918.52)	(7,162,459.93)	(10,820,793.00)	(3,658,333.07)	66%
3000-3050	Contract Water Sales	(9,639.07)	(110,017.70)	(134,784.00)	(24,766.30)	82%
3000-3100	Paradise Point Water	(1,133.55)	(10,228.65)	(13,800.00)	(3,571.35)	74%
	Total Water Sales	(847,691.14)	(7,282,706.28)	(10,969,377.00)	(3,686,670.72)	66%
Sewer Sales:						
3100-3000	Sewer Sales	(434,470.43)	(3,621,207.11)	(5,129,068.00)	(1,507,860.89)	71%
3100-3025	Mariners Landing Sewer	(11,230.18)	(88,535.83)	(22,600.00)	65,935.83	392%
3100-3050	Cedar Rock Revenue	(3,326.56)	(27,725.49)	(33,760.00)	(6,034.51)	82%
	Total Sewer Sales	(449,027.17)	(3,737,468.43)	(5,185,428.00)	(1,447,959.57)	72%
Penalties:						
3902-3211	Water Penalty Revenue	(7,629.99)	(65,810.87)	(45,000.00)	20,810.87	146%
3902-3213	Sewer Penalty Revenue	(4,425.25)	(37,313.60)	(25,000.00)	12,313.60	149%
	Total Penalties	(12,055.24)	(103,124.47)	(70,000.00)	33,124.47	147%
Account Charges:						
3903-3231	Water Account Charge Revenue	(2,025.00)	(19,498.75)	(40,000.00)	(20,501.25)	49%
3903-3233	Sewer Account Charge Revenue	(1,225.00)	(10,598.75)	(20,000.00)	(9,401.25)	53%
	Total Account Charges	(3,250.00)	(30,097.50)	(60,000.00)	(29,902.50)	50%
Review Fees:						
3903-3240	Engineering Review Fees	(1,800.00)	(37,897.48)	(50,000.00)	(12,102.52)	76%
3903-3242	Engineering Fire Flow Testing		(6,440.59)	(1,500.00)	4,940.59	429%
3903-3243	SGP Review and Inspections	(300.00)	(4,800.00)	(4,000.00)	800.00	120%
	Total Review Fees	(2,100.00)	(49,138.07)	(55,500.00)	(6,361.93)	89%
Interest Earned:						
3900-3250	Bank Interest Earned		(131,159.70)	(30,000.00)	101,159.70	437%
	Total Interest Earned		(131,159.70)	(30,000.00)	101,159.70	437%
Sewer Clean Outs:						
3903-3245	Sewer Clean-Out Installation Fee			(7,000.00)	(7,000.00)	0%
	Total Sewer Clean Outs			(7,000.00)	(7,000.00)	0%
Meter Installation Revenues:						
3903-3250	Meter Fee Revenue	(3,575.00)	(32,700.00)	(35,000.00)	(2,300.00)	93%
3903-3260	Meter Base Installation Revenue	(11,200.00)	(89,963.45)	(60,000.00)	29,963.45	150%
	Total Meter Installation Revenues	(14,775.00)	(122,663.45)	(95,000.00)	27,663.45	129%
Industrial Pretreatment Revenue:						
3903-3255	Industrial Pretreatment Revenue	(1,554.22)	(12,417.08)	(18,000.00)	(5,582.92)	69%
	Total Industrial Pretreatment Revenue	(1,554.22)	(12,417.08)	(18,000.00)	(5,582.92)	69%
Rent/Meter Charges:						
3903-3261	Service Repairs & Equipment Rentals		(17,402.55)	(5,000.00)	12,402.55	348%
	Total Rent/Meter Charges		(17,402.55)	(5,000.00)	12,402.55	348%
Misc:						
3903-3262	Cellular Antenna Rental- BRWA portion	(6,166.49)	(49,331.92)	(73,998.00)	(24,666.08)	67%
3903-3263	Sewer Extension Revenue	(2,500.00)	(32,700.00)		32,700.00	0%
3903-3264	Sewer Pump Maintenance Revenue	(7,315.00)	(56,910.00)	(63,000.00)	(6,090.00)	90%
3903-3270	Miscellaneous Revenue	(232.50)	(8,657.34)	(8,000.00)	657.34	108%
3903-3275	Revenue from Communication Towers	(902.03)	(7,163.17)	(10,608.00)	(3,444.83)	68%
	Total Misc	(17,116.02)	(154,762.43)	(155,606.00)	(843.57)	99%

Bedford Regional Water Auth.  
Summary of Revenue & Expenditures  
For the Eight Months Ending Thursday, February 29, 2024

		<u>Month</u>	<u>FY 23-24 YTD</u>	<u>FY 23-24 Budget</u>	<u>Remaining On Budget</u>	<u>Goal: 67%</u>
<b>Fixed Asset Disposals:</b>						
3903-3280	Sales and Disposals		(13,450.00)		13,450.00	0%
	Total Fixed Asset Disposals		(13,450.00)		13,450.00	0%
<b>Account Default Fees:</b>						
3901-3211	Reconnect Fee Revenue	(1,150.00)	(16,300.00)	(25,000.00)	(8,700.00)	65%
3901-3212	Return Check Revenue	(455.00)	(2,695.00)	(2,000.00)	695.00	135%
3901-3213	Unauthorized Service Revenue		(11,816.08)	(1,000.00)	10,816.08	1,182%
	Total Account Default Fees	(1,605.00)	(30,811.08)	(28,000.00)	2,811.08	110%
<b>Contract Reimbursements:</b>						
3201-3275	School System Operations		(18,663.30)	(51,000.00)	(32,336.70)	37%
3904-3318	Franklin County Contract Operations		(144,610.29)	(168,000.00)	(23,389.71)	86%
	Total Contract Reimbursements		(163,273.59)	(219,000.00)	(55,726.41)	75%
	Revenue from BRWA Operations	(1,349,173.79)	(11,848,474.63)	(16,897,911.00)	(5,049,436.37)	70%
<b>Capital Recovery Fees:</b>						
3000-3220	Water Capital Recovery Fees	(80,000.00)	(603,050.00)	(800,000.00)	(196,950.00)	75%
3100-3220	Sewer Capital Recovery Fees	(53,500.00)	(262,600.00)	(400,000.00)	(137,400.00)	66%
	Total Capital Recovery Fees	(133,500.00)	(865,650.00)	(1,200,000.00)	(334,350.00)	72%
<b>Cellular Antenna Site Rental-County portion:</b>						
3903-3265	Cellular Antenna Revenue- Co. portion	(4,110.99)	(32,887.92)	(49,332.00)	(16,444.08)	67%
3903-3285	Bedford County Broadband Revenue		(4,151.40)	(6,120.00)	(1,968.60)	68%
	Total Cellular Antenna Site Rental-County portion	(4,110.99)	(37,039.32)	(55,452.00)	(18,412.68)	67%
<b>BOS Capital Contributions:</b>						
3904-3310	Bedford County Debt Support		(889,909.38)	(1,000,000.00)	(110,090.62)	89%
	Total BOS Capital Contributions		(889,909.38)	(1,000,000.00)	(110,090.62)	89%
<b>Developer Line Contributions:</b>						
3904-3315	Developer Contributions			(200,000.00)	(200,000.00)	0%
	Total Developer Line Contributions			(200,000.00)	(200,000.00)	0%
<b>Contributions from Town:</b>						
3904-3325	Town of Bedford ARPA Projects		(248,746.93)		248,746.93	0%
	Total Contributions from Town		(248,746.93)		248,746.93	0%
<b>SML WTF Revenue:</b>						
3903-3330	SML WTF Revenue		(45,682.35)	(400.00)	45,282.35	11,421%
	Total SML WTF Revenue		(45,682.35)	(400.00)	45,282.35	11,421%
<b>Developer Prepayments Redemption Revenue:</b>						
3904-3317	Developer Capital Recovery Fee Redemption Revenue		(10,000.00)	(20,000.00)	(10,000.00)	50%
	Total Developer Prepayments Redemption Revenue		(10,000.00)	(20,000.00)	(10,000.00)	50%
	Revenue from Other Sources	(137,610.99)	(2,097,027.98)	(2,475,852.00)	(378,824.02)	85%
	Total Revenue	(1,486,784.78)	(13,945,502.61)	(19,373,763.00)	(5,428,260.39)	72%
<b>OPERATING EXPENSES</b>						
<b>Salaries:</b>						
4000-0010	Administration Salaries	68,937.40	549,342.65	1,223,960.04	674,617.39	45%
4000-0019	IT Oncall Stipend	600.00	4,542.86		(4,542.86)	0%

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		<u>Month</u>	<u>FY 23-24 YTD</u>	<u>FY 23-24 Budget</u>	<u>Remaining On Budget</u>	<u>Goal: 67%</u>
4000-0020	Administration Overtime	510.82	3,501.66	11,673.95	8,172.29	30%
4002-0010	Customer Service Salaries	30,070.58	238,703.16	438,620.00	199,916.84	54%
4002-0020	Customer Service Overtime	292.58	2,103.94	6,670.01	4,566.07	32%
4003-0010	Engineering Department Salaries	70,428.50	553,821.83	794,458.80	240,636.97	70%
4003-0019	Engineering OnCall Stipend	600.00	4,650.00	7,800.00	3,150.00	60%
4003-0020	Engineering Department Overtime	1,442.01	17,846.57	45,373.88	27,527.31	39%
4004-0010	Maintenance Department Salaries	97,504.67	789,422.22	1,353,586.20	564,163.98	58%
4004-0019	Maintenance OnCall Stipend Expense	1,650.00	13,267.57	29,900.00	16,632.43	44%
4004-0020	Maintenance Department Overtime	11,215.28	87,241.24	201,534.53	114,293.29	43%
4005-0010	Operations Department Salaries	95,270.89	763,849.41	1,514,051.20	750,201.79	50%
4005-0019	Operations OnCall Stipend	600.00	5,092.86	8,100.00	3,007.14	63%
4005-0020	Operations Department Overtime	6,043.79	57,327.41	117,264.97	59,937.56	49%
	Total Salaries	385,166.52	3,090,713.38	5,752,993.58	2,662,280.20	54%
General Office Expenses:						
4010-0075	Board & Committee Meetings		746.27	1,000.00	253.73	75%
4010-0085	Long Range Planning		21,400.00	45,000.00	23,600.00	48%
4010-0100	Office Supplies	269.59	3,993.19	8,000.00	4,006.81	50%
4010-0103	Public Outreach Expenses	9.73	1,140.62	15,000.00	13,859.38	8%
4010-0110	Building Maintenance Expense	905.64	32,239.40	29,400.00	(2,839.40)	110%
4010-0130	Postage and Shipping Expense	968.83	5,569.98	8,000.00	2,430.02	70%
4010-0140	Commercial Phone Charges	1,159.61	9,155.23	12,120.00	2,964.77	76%
4010-0142	Cellular Phone Service		16,229.77	20,480.00	4,250.23	79%
4010-0150	Building Power and Utilities		13,542.97	18,000.00	4,457.03	75%
4010-0155	Building Fuel Costs	1,183.55	3,705.75	6,000.00	2,294.25	62%
4010-0170	Advertising	1,522.56	12,364.30	18,000.00	5,635.70	69%
4010-0175	Bank Service charges		3,753.26	16,800.00	13,046.74	22%
4010-0200	Accounting Services	273.00	35,163.00	50,000.00	14,837.00	70%
4010-0220	Legal Expenses		10,008.50	18,000.00	7,991.50	56%
4010-0400	Board of Directors Fees	2,375.00	19,000.00	28,500.00	9,500.00	67%
4010-0401	Board Mileage Reimbursements		409.41	420.00	10.59	97%
4010-0160	Employee Bond			618.00	618.00	0%
4010-0161	Building Insurance			2,750.00	2,750.00	0%
	Total General Office Expenses	8,667.51	188,421.65	298,088.00	109,666.35	63%
Employee Benefit & Related Expenses:						
4100-0030	Payroll Taxes	27,944.26	245,158.67	436,600.00	191,441.33	56%
4100-0040	VRS Retirement and Group Life	33,723.62	246,570.05	528,276.00	281,705.95	47%
4100-0041	VRS Hybrid Disability Program	934.72	6,473.29	14,691.00	8,217.71	44%
4100-0045	Unemployment Payments		(83.69)	6,000.00	6,083.69	(1%)
4100-0050	Health Insurance	69,549.98	544,625.29	981,740.00	437,114.71	55%
4100-0055	Flexible Spending Account		75.87	2,500.00	2,424.13	3%
4100-0065	Employee Testing	605.00	4,557.50	6,556.00	1,998.50	70%
4100-0075	Meetings	121.45	3,079.49	7,590.00	4,510.51	41%
4100-0080	Professional Dues	2,408.00	4,388.00	26,365.00	21,977.00	17%
4100-0085	Training and Education	5,226.69	24,313.64	181,560.00	157,246.36	13%
4100-0086	Continuing Education		7,754.00	18,000.00	10,246.00	43%
4100-0090	Whistle Blower Hotline		431.25	500.00	68.75	86%
4100-0095	Employee Referral Program			500.00	500.00	0%
4100-0101	Clothing and Uniforms	920.97	10,309.90	56,203.00	45,893.10	18%
4100-0102	Employee & Incentive Fund		24,173.68	33,000.00	8,826.32	73%
4100-0103	Safety	2,721.92	36,331.73	85,822.00	49,490.27	42%
4100-0060	Worker's Compensation			71,663.00	71,663.00	0%
4100-0070	Mileage Reimbursements			665.00	665.00	0%
	Total Employee Benefit & Related Expenses	144,156.61	1,158,158.67	2,458,231.00	1,300,072.33	47%
Billing Expenses:						
4110-0091	Bad Debt Expense Water		(118.36)	20,000.00	20,118.36	(1%)
4110-0097	Collection Agency Expense		156.33	3,000.00	2,843.67	5%
4110-0110	Bill Processing Services	3,296.38	93,109.47	105,104.00	11,994.53	89%
4110-0112	Customer Notification Expenses	110.00	860.88	5,000.00	4,139.12	17%
4110-0120	Customer Service Software Maintenance		60,177.40	58,800.00	(1,377.40)	102%
4110-0125	Credit Card Processing Fees	3,918.35	26,372.30	31,500.00	5,127.70	84%
4110-0175	Courier Service	627.89	3,966.55	6,420.00	2,453.45	62%
4110-0093	Bad Debt Expense Sewer			15,000.00	15,000.00	0%
4110-0094	Bad Debt Expense Penalties/Misc.			5,000.00	5,000.00	0%



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	<u>Month</u>	<u>FY 23-24 YTD</u>	<u>FY 23-24 Budget</u>	<u>Remaining On Budget</u>	<u>Goal: 67%</u>
Total Billing Expenses	7,952.62	184,524.57	249,824.00	65,299.43	74%
Information Systems Expenses:					
4120-0100 Information Systems Supplies	423.00	3,291.31	9,000.00	5,708.69	37%
4120-0110 Contracted Services (Network)	7,096.14	47,872.81	30,160.00	(17,712.81)	159%
4120-0115 Continuing Support (Software)	2,732.00	148,526.96	176,389.00	27,862.04	84%
4120-0145 Internet and WAN Communications		9,276.15	11,350.00	2,073.85	82%
Total Information Systems Expenses	10,251.14	208,967.23	226,899.00	17,931.77	92%
Administration Supplies:					
4130-0100 Administration Supplies	237.87	4,495.35	6,560.00	2,064.65	69%
Total Administration Supplies	237.87	4,495.35	6,560.00	2,064.65	69%
Customer Service Supplies:					
4140-0100 Customer Service Supplies	50.00	450.00	3,908.00	3,458.00	12%
Total Customer Service Supplies	50.00	450.00	3,908.00	3,458.00	12%
Engineering Expenses:					
4210-0100 Engineering Supplies	1,091.27	12,230.59	30,426.00	18,195.41	40%
4210-0110 Engineering Reviews		38,243.55	104,500.00	66,256.45	37%
4210-0141 Locating Notification Tickets	936.10	6,581.30	11,390.00	4,808.70	58%
4210-0240 Construction testing		1,371.27	5,160.00	3,788.73	27%
Total Engineering Expenses	2,027.37	58,426.71	151,476.00	93,049.29	39%
Operations Expenses:					
4220-0100 Wastewater Operations Supplies	4.00	40.99	2,000.00	1,959.01	2%
4223-0100 Water Operations Supplies			2,500.00	2,500.00	0%
Total Operations Expenses	4.00	40.99	4,500.00	4,459.01	1%
Compliance Program Supplies:					
4221-0100 FROG Program Supplies		7,395.28	13,725.00	6,329.72	54%
Total Compliance Program Supplies		7,395.28	13,725.00	6,329.72	54%
Pretreatment Expenses:					
4222-0100 Pretreatment Supplies/Expenses	87.81	18,564.69	24,795.00	6,230.31	75%
4222-0200 Backflow Supplies	100.00	2,676.22	12,500.00	9,823.78	21%
Total Pretreatment Expenses	187.81	21,240.91	37,295.00	16,054.09	57%
Lab Supplies:					
4225-0100 Lab Supplies	2,852.70	11,948.73	22,000.00	10,051.27	54%
Total Lab Supplies	2,852.70	11,948.73	22,000.00	10,051.27	54%
Maintenance Expenses:					
4230-0100 Maintenance Supplies	2,552.07	41,213.92	53,226.00	12,012.08	77%
Total Maintenance Expenses	2,552.07	41,213.92	53,226.00	12,012.08	77%
Vehicles & Equipment Expenses:					
4240-0100 Vehicles and Equipment Supplies	2,874.05	27,131.21	43,350.00	16,218.79	63%
4240-0110 Vehicles and Equipment Contracted Services	(5,484.27)	97,136.10	111,095.00	13,958.90	87%
4240-0155 Vehicles & Equipment Fuel Costs	10,355.37	82,435.00	133,536.00	51,101.00	62%
4240-0162 Vehicles and Equipment Insurance			37,815.00	37,815.00	0%
Total Vehicles & Equipment Expenses	7,745.15	206,702.31	325,796.00	119,093.69	63%
Forest Water Expenses:					
4250-0100 Forest Water Supplies	2,830.64	13,703.36	45,200.00	31,496.64	30%
4250-0110 Forest Water Contracted Services	66,265.03	98,749.20	23,400.00	(75,349.20)	422%
4250-0115 Forest Water System Repairs & Improvements		23,113.05	3,500.00	(19,613.05)	660%
4250-0140 Forest Water Communications		786.55	400.00	(386.55)	197%
4250-0150 Forest Water Power	586.01	2,414.95	6,000.00	3,585.05	40%



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		<u>Month</u>	<u>FY 23-24 YTD</u>	<u>FY 23-24 Budget</u>	<u>Remaining On Budget</u>	<u>Goal: 67%</u>
4250-0240	Forest Water Sampling and Testing	689.60	5,566.93	10,000.00	4,433.07	56%
4250-0300	Forest Water Purchased		437,297.40	690,250.00	252,952.60	63%
4250-0410	Forest Water VDH Fees		26,652.00	27,232.00	580.00	98%
4250-0101	Forest Water Meter Installations			56,000.00	56,000.00	0%
4250-0105	Forest Water Chemicals			500.00	500.00	0%
4250-0161	Forest Water Insurance			20,089.00	20,089.00	0%
	Total Forest Water Expenses	70,371.28	608,283.44	882,571.00	274,287.56	69%
Well Systems Expenses:						
4260-0100	Well Systems Supplies	70.89	1,585.75	12,000.00	10,414.25	13%
4260-0105	Well Systems Chemicals	2,030.49	5,177.56	6,500.00	1,322.44	80%
4260-0110	Well Systems Contracted Services	80.72	2,275.04	12,000.00	9,724.96	19%
4260-0115	Well Systems Repairs & Improvements		7,977.94	500.00	(7,477.94)	1,596%
4260-0140	Wells Systems Communications		344.44		(344.44)	0%
4260-0150	Well Systems Power		3,479.93	6,000.00	2,520.07	58%
4260-0240	Well Systems Sampling and Testing	80.00	618.00	5,000.00	4,382.00	12%
4260-0410	Well Systems VDH Fees		711.00	699.00	(12.00)	102%
4260-0101	Well Systems Meter Installations			500.00	500.00	0%
4260-0161	Well Systems Insurance			865.00	865.00	0%
	Total Well Systems Expenses	2,262.10	22,169.66	44,064.00	21,894.34	50%
SML Central Distribution Water System Expenses:						
4265-0100	SML Central Water Distribution Supplies	244.51	11,663.99	14,500.00	2,836.01	80%
4265-0110	SML Central Water Distribution Contracted Services		11,511.10	6,200.00	(5,311.10)	186%
4265-0115	SML Central Water Distrib. Repairs & Improvements		620.03	1,000.00	379.97	62%
4265-0140	SML Communications		386.71	400.00	13.29	97%
4265-0150	SML Central Electric		493.78	400.00	(93.78)	123%
4265-0240	SML Central Water Distribution Sampling & Testing	466.30	2,021.87	8,000.00	5,978.13	25%
4265-0410	SML Central Water Distribution VDH Fees		4,764.00	4,699.00	(65.00)	101%
4265-0101	SML Central Water Distribution Meter Installations			6,500.00	6,500.00	0%
	Total SML Central Distribution Water System Expenses	710.81	31,461.48	41,699.00	10,237.52	75%
Highpoint Facility Expenses:						
4270-0100	Highpoint Facility Supplies	90.00	109.00	3,500.00	3,391.00	3%
4270-0105	Highpoint Facility Chemicals		3,919.04	1,000.00	(2,919.04)	392%
4270-0110	Highpoint Facility Contracted Services		5,148.60	5,700.00	551.40	90%
4270-0150	Highpoint Facility Power		8,870.39	14,000.00	5,129.61	63%
4270-0155	Highpoint Facility Fuel Costs		1,913.74	2,000.00	86.26	96%
4270-0371	Highpoint Facility Road Maintenance Fees	(224.00)	1,419.00	1,320.00	(99.00)	108%
4270-0161	Highpoint Facility Insurance			6,314.00	6,314.00	0%
	Total Highpoint Facility Expenses	(134.00)	21,379.77	33,834.00	12,454.23	63%
SMLWTF Water Treatment Expenses:						
4330-0100	SMLWTF Water Treatment Supplies	14,213.30	46,200.52	40,000.00	(6,200.52)	116%
4330-0105	SMLWTF Water Treatment Chemicals	14,871.44	68,550.13	75,000.00	6,449.87	91%
4330-0110	SMLWTF Water Treatment Contracted Services	14,055.08	33,132.48	208,750.00	175,617.52	16%
4330-0140	SMLWTF Water Treatment Communications	11.40	1,913.72	780.00	(1,133.72)	245%
4330-0150	SMLWTF Water Treatment Power	12.82	142,921.77	210,000.00	67,078.23	68%
4330-0155	SMLWTF Water Treatment Fuel Costs		426.79	1,000.00	573.21	43%
4330-0240	SMLWTF Water Treatment Sampling & Testing	90.60	1,146.20	8,750.00	7,603.80	13%
4330-0300	SML Water Quality Monitoring		7,500.00	7,500.00		100%
4330-0370	SMLWTF Water Treatment Raw Water Fee		25,000.00	8,800.00	(16,200.00)	284%
4330-0161	SMLWTF Water Treatment Property Insurance			9,376.00	9,376.00	0%
	Total SMLWTF Water Treatment Expenses	43,254.64	326,791.61	569,956.00	243,164.39	57%
Central Water Distribution Expenses:						
4275-0100	Central Water Supplies	7,747.58	41,349.23	37,500.00	(3,849.23)	110%
4275-0110	Central Water Contracted Services		68,827.27	90,000.00	21,172.73	76%
4275-0115	Central Water Repairs & Improvements		16,103.88	31,000.00	14,896.12	52%
4275-0140	Central Water Communications		2,755.56		(2,755.56)	0%
4275-0240	Central Water Sampling & Testing	609.60	5,021.19	12,750.00	7,728.81	39%
4275-0410	Central Water VDH Fees		11,358.00	12,091.00	733.00	94%
4275-0101	Central Water Meter Installations			3,750.00	3,750.00	0%
4275-0155	Central Water Fuel Purchases			500.00	500.00	0%

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	<u>Month</u>	<u>FY 23-24 YTD</u>	<u>FY 23-24 Budget</u>	<u>Remaining On Budget</u>	<u>Goal: 67%</u>
Total Central Water Distribution Expenses	8,357.18	145,415.13	187,591.00	42,175.87	78%
Central Water Treatment Expenses:					
4276-0100 Central Water Treatment Supplies	320.50	13,639.29	45,000.00	31,360.71	30%
4276-0105 Central Water Treatment Chemicals	992.00	25,951.73	55,000.00	29,048.27	47%
4276-0110 Central Water Treatment Contracted Services		24,378.49	20,000.00	(4,378.49)	122%
4276-0140 Central Water Treatment Communications	37.85	670.94	1,020.00	349.06	66%
4276-0150 Central Water Treatment Power	3,685.16	27,620.93	32,000.00	4,379.07	86%
4276-0240 Central Water Treatment Sampling & Testing		1,278.20	1,500.00	221.80	85%
4276-0155 Central Water Treatment Fuel			1,800.00	1,800.00	0%
4276-0161 Central Water Treatment Property Insurance			21,415.00	21,415.00	0%
Total Central Water Treatment Expenses	5,035.51	93,539.58	177,735.00	84,195.42	53%
Stewartsville Water Expenses:					
4280-0100 Stewartsville Water Supplies	34.22	1,899.54	3,500.00	1,600.46	54%
4280-0110 Stewartsville Water Contracted Services		810.00	2,700.00	1,890.00	30%
4280-0115 Stewartsville Water Repairs & Improvements		821.37	2,500.00	1,678.63	33%
4280-0140 Stewartsville Water Communications		332.77	600.00	267.23	55%
4280-0150 Stewartsville Water Power	46.07	180.25	400.00	219.75	45%
4280-0240 Stewartsville Water Sampling and Testing	203.20	832.36	2,800.00	1,967.64	30%
4280-0300 Stewartsville Water Purchased		16,548.28	38,500.00	21,951.72	43%
4280-0410 Stewartsville Water VDH Fees		429.00	422.00	(7.00)	102%
4280-0101 Stewartsville Meter Installations			500.00	500.00	0%
4280-0161 Stewartsville Water Insurance			793.00	793.00	0%
Total Stewartsville Water Expenses	283.49	21,853.57	52,715.00	30,861.43	41%
Forest Sewer Expenses:					
4290-0100 Forest Sewer Supplies	473.57	18,749.35	65,400.00	46,650.65	29%
4290-0105 Forest Sewer Chemicals	5,665.76	55,364.69	64,000.00	8,635.31	87%
4290-0110 Forest Sewer Contracted Services	15,058.23	49,137.43	70,500.00	21,362.57	70%
4290-0140 Forest Sewer Communications	72.38	1,445.99	3,600.00	2,154.01	40%
4290-0150 Forest Sewer Power	2,508.21	34,036.20	37,200.00	3,163.80	91%
4290-0155 Forest Sewer Fuel Expense	5,020.20	17,845.05	3,000.00	(14,845.05)	595%
4290-0240 Forest Sewer Testing	41.00	123.00	500.00	377.00	25%
4290-0350 Forest Sewer Treatment Costs		151,848.00	300,000.00	148,152.00	51%
4290-0115 Forest Sewer Repairs & Improvements			9,200.00	9,200.00	0%
4290-0161 Forest Sewer Insurance			5,721.00	5,721.00	0%
Total Forest Sewer Expenses	28,839.35	328,549.71	559,121.00	230,571.29	59%
Central Sewer Collection System Expenses:					
4291-0100 Central Sewer Supplies	5,218.06	34,301.54	65,000.00	30,698.46	53%
4291-0110 Central Sewer Coll System Contracted Services	1,800.00	38,934.78	60,000.00	21,065.22	65%
4291-0115 Central Sewer Repairs & Improvements	472.36	644.39	30,000.00	29,355.61	2%
4291-0150 Central Sewer Power	6,221.84	36,872.04	50,000.00	13,127.96	74%
4291-0155 Central Sewer Fuel Costs		693.78	3,000.00	2,306.22	23%
4291-0240 Central Sewer Sampling & Testing	41.00	123.00		(123.00)	0%
Total Central Sewer Collection System Expenses	13,753.26	111,569.53	208,000.00	96,430.47	54%
Central Sewer Treatment Expenses:					
4293-0100 Center Sewer Treatment Supplies	1,161.86	58,878.41	65,000.00	6,121.59	91%
4293-0105 Center Sewer Treatment Chemicals	6,340.32	99,624.38	125,000.00	25,375.62	80%
4293-0110 Center Sewer Treatment Contracted Services	7,055.20	72,311.80	70,000.00	(2,311.80)	103%
4293-0115 Center Sewer Sludge Tipping Fees	1,976.00	17,932.39	40,000.00	22,067.61	45%
4293-0140 Center Sewer Treatment Communications	37.85	6,794.12	9,162.00	2,367.88	74%
4293-0150 Center Sewer Treatment Power	9,610.88	61,693.78	212,000.00	150,306.22	29%
4293-0155 Central Sewer Fuel		356.87	1,500.00	1,143.13	24%
4293-0240 Center Sewer Treatment Sampling & Testing	1,451.30	27,331.64	20,000.00	(7,331.64)	137%
4293-0411 Center Sewer DEQ Charges		10,225.00	9,550.00	(675.00)	107%
4293-0161 Center Sewer Treatment Property Insurance			18,094.00	18,094.00	0%
Total Central Sewer Treatment Expenses	27,633.41	355,148.39	570,306.00	215,157.61	62%
Moneta Sewer Collection System Expenses:					
4292-0100 Moneta Sewer Supplies	858.25	3,677.87	15,000.00	11,322.13	25%

Bedford Regional Water Auth.  
Summary of Revenue & Expenditures  
For the Eight Months Ending Thursday, February 29, 2024

		<u>Month</u>	<u>FY 23-24 YTD</u>	<u>FY 23-24 Budget</u>	<u>Remaining On Budget</u>	<u>Goal: 67%</u>
4292-0110	Moneta Sewer Contracted Services		33,205.44	15,000.00	(18,205.44)	221%
4292-0140	Moneta Communications		542.41	400.00	(142.41)	136%
4292-0150	Moneta Sewer Power	1,265.32	13,118.89	15,000.00	1,881.11	87%
4292-0155	Moneta Sewer Fuel Costs		9,840.19	2,000.00	(7,840.19)	492%
4292-0240	Moneta Sewer Sampling & Testing		1,809.07		(1,809.07)	0%
Total Moneta Sewer Collection System Expenses		2,123.57	62,193.87	47,400.00	(14,793.87)	131%
Moneta Sewer Treatment Expenses:						
4294-0100	Moneta Sewer Treatment Supplies	15.96	4,011.06	20,000.00	15,988.94	20%
4294-0105	Moneta Sewer Treatment Chemicals	703.35	2,768.57	13,000.00	10,231.43	21%
4294-0110	Moneta Sewer Contracted Services		6,394.91	28,000.00	21,605.09	23%
4294-0115	Moneta Sewer Sludge Tipping Fees	395.00	2,622.00	9,000.00	6,378.00	29%
4294-0140	Moneta Sewer Treatment Communications	144.60	1,156.80	3,500.00	2,343.20	33%
4294-0150	Moneta Sewer Treatment Power	4,790.30	39,726.08	39,000.00	(726.08)	102%
4294-0155	Moneta Sewer Fuel	351.57	1,861.31	600.00	(1,261.31)	310%
4294-0240	Moneta Sewer Treatment Sampling & Testing	1,104.00	12,768.86	10,000.00	(2,768.86)	128%
4294-0411	Moneta Sewer DEQ Charges		3,180.00	3,000.00	(180.00)	106%
4294-0161	Moneta Sewer Treatment Property Insurance			7,092.00	7,092.00	0%
Total Moneta Sewer Treatment Expenses		7,504.78	74,489.59	133,192.00	58,702.41	56%
Montvale Sewer Expenses:						
4295-0100	Montvale Sewer Supplies		2,699.61	10,000.00	7,300.39	27%
4295-0105	Montvale Sewer Chemicals	175.35	775.51	1,400.00	624.49	55%
4295-0110	Montvale Sewer Contracted Services		6,050.12	7,000.00	949.88	86%
4295-0140	Montvale Communications		93.06	300.00	206.94	31%
4295-0150	Montvale Sewer Power	35.94	289.54	400.00	110.46	72%
4295-0155	Montvale Sewer Fuel Costs		476.01	250.00	(226.01)	190%
4295-0240	Montvale Sewer Sampling & Testing	246.00	2,996.00	4,000.00	1,004.00	75%
4295-0411	Montvale Sewer DEQ charges		2,545.00	2,400.00	(145.00)	106%
4295-0161	Montvale Sewer Insurance			1,001.00	1,001.00	0%
Total Montvale Sewer Expenses		457.29	15,924.85	26,751.00	10,826.15	60%
Montvale Sewer Collection System Expenses:						
4296-0100	Montvale Sewer Collection Supplies			4,000.00	4,000.00	0%
4296-0110	Montvale Sewer Collection Contracted Services			2,500.00	2,500.00	0%
Total Montvale Sewer Collection System Expenses				6,500.00	6,500.00	0%
Mariners Landing Sewer Expenses:						
4340-0100	Mariners Landing Sewer Supplies	30.97	429.68	37,000.00	36,570.32	1%
4340-0105	Mariners Landing Sewer Chemicals	176.00	776.16	1,500.00	723.84	52%
4340-0110	Mariners Landing Sewer Contracted Services		24,552.75	30,000.00	5,447.25	82%
4340-0140	Mariners Landing Sewer Communication		1,238.81	840.00	(398.81)	147%
4340-0150	Mariners Landing Sewer Power		15,898.90	28,000.00	12,101.10	57%
4340-0155	Mariners Landing Sewer Fuel Costs		259.12	2,000.00	1,740.88	13%
4340-0240	Mariners Landing Sewer Sampling & Testing	284.00	2,272.00		(2,272.00)	0%
4340-0161	Mariners Landing Sewer Property Insurance			1,900.00	1,900.00	0%
Total Mariners Landing Sewer Expenses		490.97	45,427.42	101,240.00	55,812.58	45%
Cedar Rock Sewer Expenses:						
4350-0100	Cedar Rock Sewer Supplies	90.10	10,421.44	10,000.00	(421.44)	104%
4350-0105	Cedar Rock Sewer Chemicals	176.00	776.16	1,000.00	223.84	78%
4350-0110	Cedar Rock Sewer Contracted Services		1,823.75	12,000.00	10,176.25	15%
4350-0140	Cedar Rock Sewer Communication		215.56	800.00	584.44	27%
4350-0150	Cedar Rock Sewer Power	1,127.56	7,127.96	9,000.00	1,872.04	79%
4350-0240	Cedar Rock Sewer Sampling & Testing		700.00	700.00		100%
4350-0411	Cedar Rock Sewer DEQ Permit Fees		2,545.00	2,400.00	(145.00)	106%
4350-0155	Cedar Rock Sewer Fuel Costs			500.00	500.00	0%
4350-0161	Cedar Rock Sewer Property Insurance			100.00	100.00	0%
Total Cedar Rock Sewer Expenses		1,393.66	23,609.87	36,500.00	12,890.13	65%
Paradise Point Water Expenses:						
4360-0100	Paradise Point Supplies	24.20	1,965.48	2,000.00	34.52	98%
4360-0110	Paradise Point Contracted Services		4,200.00	5,000.00	800.00	84%

Bedford Regional Water Auth.  
Summary of Revenue & Expenditures  
For the Eight Months Ending Thursday, February 29, 2024

		<u>Month</u>	<u>FY 23-24 YTD</u>	<u>FY 23-24 Budget</u>	<u>Remaining On Budget</u>	<u>Goal: 67%</u>
4360-0140	Paradise Point Communications		344.44	300.00	(44.44)	115%
4360-0150	Paradise Point electric	156.52	704.88	5,000.00	4,295.12	14%
4360-0240	Paradise Point Sampling and Testing	44.00	144.00	1,000.00	856.00	14%
4360-0410	Paradise Point VDH Fees		72.00	74.00	2.00	97%
4360-0105	Paradise Point Chemicals			5,000.00	5,000.00	0%
4360-0155	Paradise Point Fuel Costs			100.00	100.00	0%
	Total Paradise Point Water Expenses	224.72	7,430.80	18,474.00	11,043.20	40%
Schools Sewer Expenses:						
4300-0100	Schools Operations Supplies		5,699.18	10,000.00	4,300.82	57%
4300-0105	Schools Chemicals	176.00	2,370.32	10,000.00	7,629.68	24%
4300-0240	Schools Sampling and Testing	2,159.66	4,993.95	8,500.00	3,506.05	59%
4300-0110	Schools Contracted Services			15,000.00	15,000.00	0%
	Total Schools Sewer Expenses	2,335.66	13,063.45	43,500.00	30,436.55	30%
Mariners Landing Water Expenses:						
4315-0100	Mariners Landing Water Expenses		38.98		(38.98)	0%
4315-0140	Mariners Landing Water Communications		172.97		(172.97)	0%
4315-0155	Mariners Landing Water Fuel Costs		370.01		(370.01)	0%
	Total Mariners Landing Water Expenses		581.96		(581.96)	0%
Franklin County Operations:						
4320-0100	Franklin County Supplies	182.88	6,639.56	12,000.00	5,360.44	55%
4320-0105	Franklin County Chemicals	69.31	8,448.08	14,000.00	5,551.92	60%
4320-0240	Franklin County Sampling & Testing		366.40	1,000.00	633.60	37%
	Total Franklin County Operations	252.19	15,454.04	27,000.00	11,545.96	57%
BRWA&EDA Contributions for Development:						
4600-0100	BRWA and EDA Contributions for Development		10,000.00		(10,000.00)	0%
	Total BRWA&EDA Contributions for Development		10,000.00		(10,000.00)	0%
	Total Operating Expenditures	787,001.24	7,517,037.42	13,372,670.58	5,855,633.16	56%
Depreciation:						
4400-0810	Office Depreciation			13,000.00	13,000.00	0%
4400-0811	Information Systems Depreciation			51,000.00	51,000.00	0%
4400-0812	Vehicles and Equipment Depreciation			300,000.00	300,000.00	0%
4400-0813	Forest Water Depreciation			760,000.00	760,000.00	0%
4400-0814	Lakes Water Depreciation			35,000.00	35,000.00	0%
4400-0815	SML Central Depreciation			410,000.00	410,000.00	0%
4400-0816	Stewartsville Water Depreciation			50,000.00	50,000.00	0%
4400-0817	Forest Sewer Depreciation			575,000.00	575,000.00	0%
4400-0818	Montvale Sewer Depreciation			83,000.00	83,000.00	0%
4400-0819	Amortization Expense			600.00	600.00	0%
4400-0820	Studies Depreciation Expense			27,000.00	27,000.00	0%
4400-0821	Moneta Sewer Depreciation			451,000.00	451,000.00	0%
4400-0822	Central Sewer Depreciation			510,000.00	510,000.00	0%
4400-0823	Center Water Depreciation			440,000.00	440,000.00	0%
4400-0824	SML Water Treatment Facility Depreciation			820,000.00	820,000.00	0%
4400-0825	Mariners Landing Sewer Depreciation			62,000.00	62,000.00	0%
	Total Depreciation			4,587,600.00	4,587,600.00	0%
Lynchburg Debt Service Paid:						
4500-0640	Lynchburg Sewer Interest			1,664.00	1,664.00	0%
	Total Lynchburg Debt Service Paid			1,664.00	1,664.00	0%
2012 VRA Interest:						
4500-0645	VRA 2012 Interest (2005 refunding)		21,268.75	21,269.00	0.25	100%
	Total 2012 VRA Interest		21,268.75	21,269.00	0.25	100%

Bedford Regional Water Auth.  
Summary of Revenue & Expenditures  
For the Eight Months Ending Thursday, February 29, 2024

	<u>Month</u>	<u>FY 23-24 YTD</u>	<u>FY 23-24 Budget</u>	<u>Remaining On Budget</u>	<u>Goal: 67%</u>
2014 VRA Interest:					
4500-0660 VRA 2014 Interest (2005 Refunding)		38,640.63	77,281.00	38,640.37	50%
Total 2014 VRA Interest		38,640.63	77,281.00	38,640.37	50%
2015 VRA Interest:					
4500-0665 VRA 2015 Interest		487,578.13	959,481.00	471,902.87	51%
Total 2015 VRA Interest		487,578.13	959,481.00	471,902.87	51%
Assumed Debt from City:					
4500-0650 Assumed Debt from Town- Interest		53,070.50	53,071.00	0.50	100%
Total Assumed Debt from City		53,070.50	53,071.00	0.50	100%
VRA 2020 Interest (ESCO project):					
4500-0675 VRA 2020 Interest (ESCO)		64,684.38	124,372.00	59,687.62	52%
Total VRA 2020 Interest (ESCO project)		64,684.38	124,372.00	59,687.62	52%
Total Interest and Debt Service		665,242.39	1,237,138.00	571,895.61	54%
Total Exp., Depr. and Debt Service	787,001.24	8,182,279.81	19,197,408.58	11,015,128.77	43%
Total Revenues Less Oper Expense	(699,783.54)	(5,763,222.80)	(176,354.42)	5,586,868.38	3,268%
Gross Cash Before Capital Exp	(699,783.54)	(5,763,222.80)	(176,354.42)	5,586,868.38	3,268%
Less non-debt Capital Contributions		(304,429.28)	(220,400.00)	84,029.28	138%
Earnings/(loss) before BRWA Capital Outlays	(699,783.54)	(5,458,793.52)	44,045.58	5,502,839.10	(12,394...

## BRWA Cash Flow Analysis- Truist Checking Account

Description	July-23	August-23	September-23	October-23	November-23	December-23	January-24	February-24	March-24	April-24	May-24	June-24	YTD Total
<b>Starting Balance</b>	\$ 3,024,600.40	\$ 3,755,962.80	\$ 3,870,775.93	\$ 1,824,814.64	\$ 3,059,017.57	\$ 2,857,480.29	\$ 1,921,973.45	\$ 1,645,979.44					
<b>DEBITS</b>													
<b>Debits from Operations</b>													
Capital Contributions/Asset Sales and Dispos.	\$ 29,436.00	\$ 5,625.00	\$ 8,376.80	\$ -	\$ -	\$ 219,310.93	\$ -	\$ 6,000.51					\$ 268,749.24
Cash From Operations	\$ 1,606,845.52	\$ 1,842,635.76	\$ 1,416,037.36	\$ 1,813,019.33	\$ 1,481,512.09	\$ 1,498,775.73	\$ 1,446,673.61	\$ 1,567,024.01					\$ 12,672,523.41
<b>Total Cash from Operations:</b>	\$ 1,636,281.52	\$ 1,848,260.76	\$ 1,424,414.16	\$ 1,813,019.33	\$ 1,481,512.09	\$ 1,718,086.66	\$ 1,446,673.61	\$ 1,573,024.52	\$ -	\$ -	\$ -	\$ -	\$ 12,941,272.65
<b>Debits from Non-Operating Sources</b>													
County CIP & Debt Service	\$ -	\$ -	\$ -	\$ 889,909.38	\$ -	\$ -	\$ -	\$ -					\$ 889,909.38
Transfers from Reserve Accounts	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -					\$ -
Transfers from VRA Project Fund	\$ -	\$ -	\$ -	\$ -	\$ 617,639.34	\$ -	\$ 764,935.99	\$ 561,942.49					\$ 1,944,517.82
Transfers from Escrow Account	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -					\$ -
Transfers from Capital & Replacement Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 456,558.00	\$ -	\$ -					\$ 456,558.00
Transfers in Deposit Refund Program Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -					\$ -
Transfers from Economic Dev. Fund	\$ -	\$ -	\$ 10,000.00	\$ -	\$ -	\$ -	\$ -	\$ -					\$ 10,000.00
Transfers In Debt Service Fund	\$ -	\$ -	\$ 900,000.00	\$ -	\$ -	\$ -	\$ -	\$ -					\$ 900,000.00
<b>Total Cash from Non Operating:</b>	\$ -	\$ -	\$ 910,000.00	\$ 889,909.38	\$ 617,639.34	\$ 456,558.00	\$ 764,935.99	\$ 561,942.49	\$ -	\$ -	\$ -	\$ -	\$ 4,200,985.20
<b>Total Debits (Oper. and Non-Oper.)</b>	\$ 1,636,281.52	\$ 1,848,260.76	\$ 2,334,414.16	\$ 2,702,928.71	\$ 2,099,151.43	\$ 2,174,644.66	\$ 2,211,609.60	\$ 2,134,967.01	\$ -	\$ -	\$ -	\$ -	\$ 17,142,257.85
<b>CREDITS</b>													
<b>Credits for Operating Expenditures</b>	\$ 771,377.44	\$ 1,367,668.82	\$ 1,299,352.88	\$ 821,343.75	\$ 1,100,936.76	\$ 1,089,921.99	\$ 1,225,335.56	\$ 832,016.35					\$ 8,507,953.55
<b>Credits for Non-Operating Expenditures</b>													
Payments on Capital Projects	\$ 129,430.69	\$ 361,667.82	\$ 332,237.69	\$ 643,271.04	\$ 1,195,640.96	\$ 1,068,616.52	\$ 333,787.81	\$ 514,947.52					\$ 4,579,600.05
Payments on Debt Service	\$ -	\$ -	\$ 2,397,171.89	\$ -	\$ -	\$ -	\$ 608,535.25	\$ -					\$ 3,005,707.14
Transfers to Debt Service Account	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 600,000.00	\$ 200,000.00	\$ -					\$ 800,000.00
Transfers to Capital Account	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -					\$ -
Transfers to Replacement Fund	\$ -	\$ -	\$ 347,502.00	\$ -	\$ -	\$ 347,502.00	\$ 115,834.00	\$ 115,834.00					\$ 926,672.00
Transfers to Deposit Refund Program	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -					\$ -
Transfers to Investment Account	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -					\$ -
Transfers to Escrow Account	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -					\$ -
Transfers to SML WTF Depreciation Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -					\$ -
Payments/Transfers to Economic Development Fund	\$ 4,110.99	\$ 4,110.99	\$ 4,110.99	\$ 4,110.99	\$ 4,110.99	\$ 4,110.99	\$ 4,110.99	\$ 4,110.99					\$ 32,887.92
<b>Total Non-Operating Expenditures:</b>	\$ 133,541.68	\$ 365,778.81	\$ 3,081,022.57	\$ 647,382.03	\$ 1,199,751.95	\$ 2,020,229.51	\$ 1,262,268.05	\$ 634,892.51	\$ -	\$ -	\$ -	\$ -	\$ 9,344,867.11
<b>Total Credits (Oper. and Non-Oper.)</b>	\$ 904,919.12	\$ 1,733,447.63	\$ 4,380,375.45	\$ 1,468,725.78	\$ 2,300,688.71	\$ 3,110,151.50	\$ 2,487,603.61	\$ 1,466,908.86	\$ -	\$ -	\$ -	\$ -	\$ 17,852,820.66
<b>Ending Cash Balance</b>	\$ 3,755,962.80	\$ 3,870,775.93	\$ 1,824,814.64	\$ 3,059,017.57	\$ 2,857,480.29	\$ 1,921,973.45	\$ 1,645,979.44	\$ 2,314,037.59	\$ -	\$ -	\$ -	\$ -	

# OPERATIONS REPORT



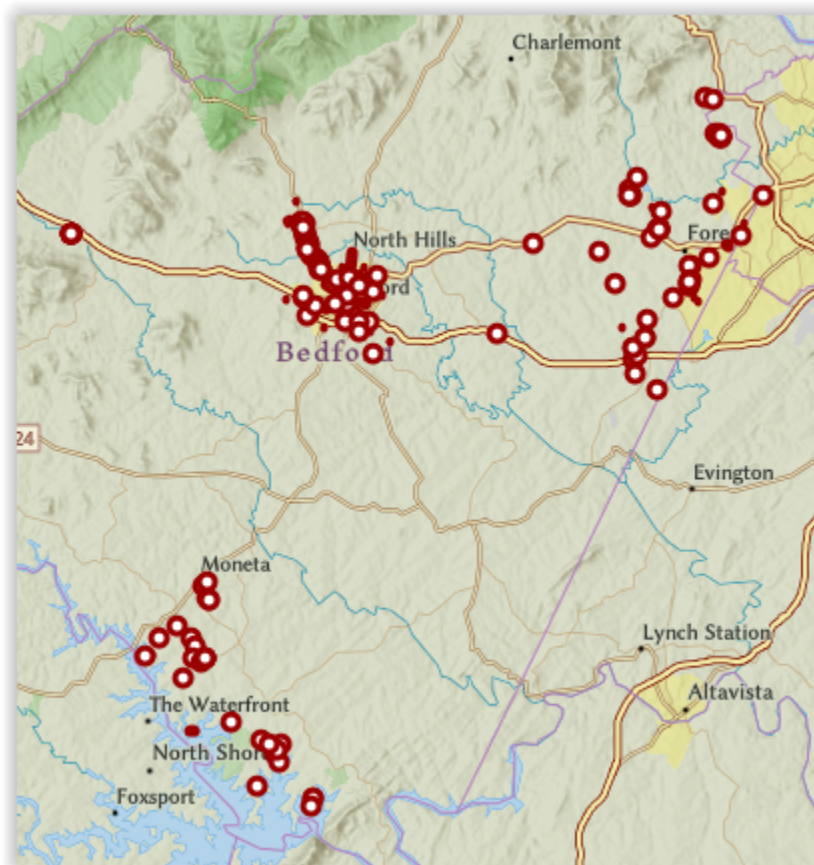
# MEMORANDUM

**To:** BRWA Board of Directors  
**From:** Anthony Browning, Asset Management Specialist  
**CC:** Brian Key, Executive Director, Rhonda English, Deputy Director,  
Thomas Cherro, Director of Operations  
**Date:** March 8, 2024  
**Re:** February 2024 OpenGov Tasks Report

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## Completed Tasks Summary

Below is a map showing the distribution of the OpenGov tasks worked on across our Service Areas during the month of February.



*Figure 1: Map Showing Distribution of February Tasks*



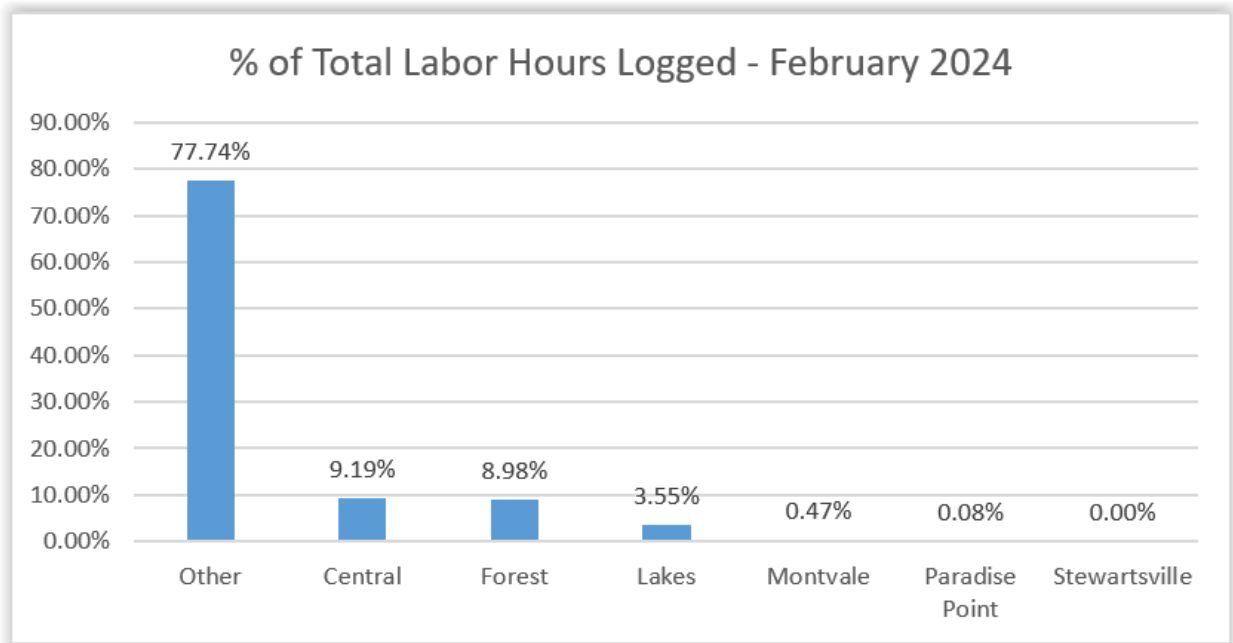
### Labor Hours Invested by General Service Area

Below is a chart containing the percentage of labor hours logged by General Service Area. The “General Service Area” groupings of the actual Service Areas are described below.

The non-specific service area noted as “Other” led the way in February with our Engineering Development projects, equipment maintenance and other tasks at our office complex.

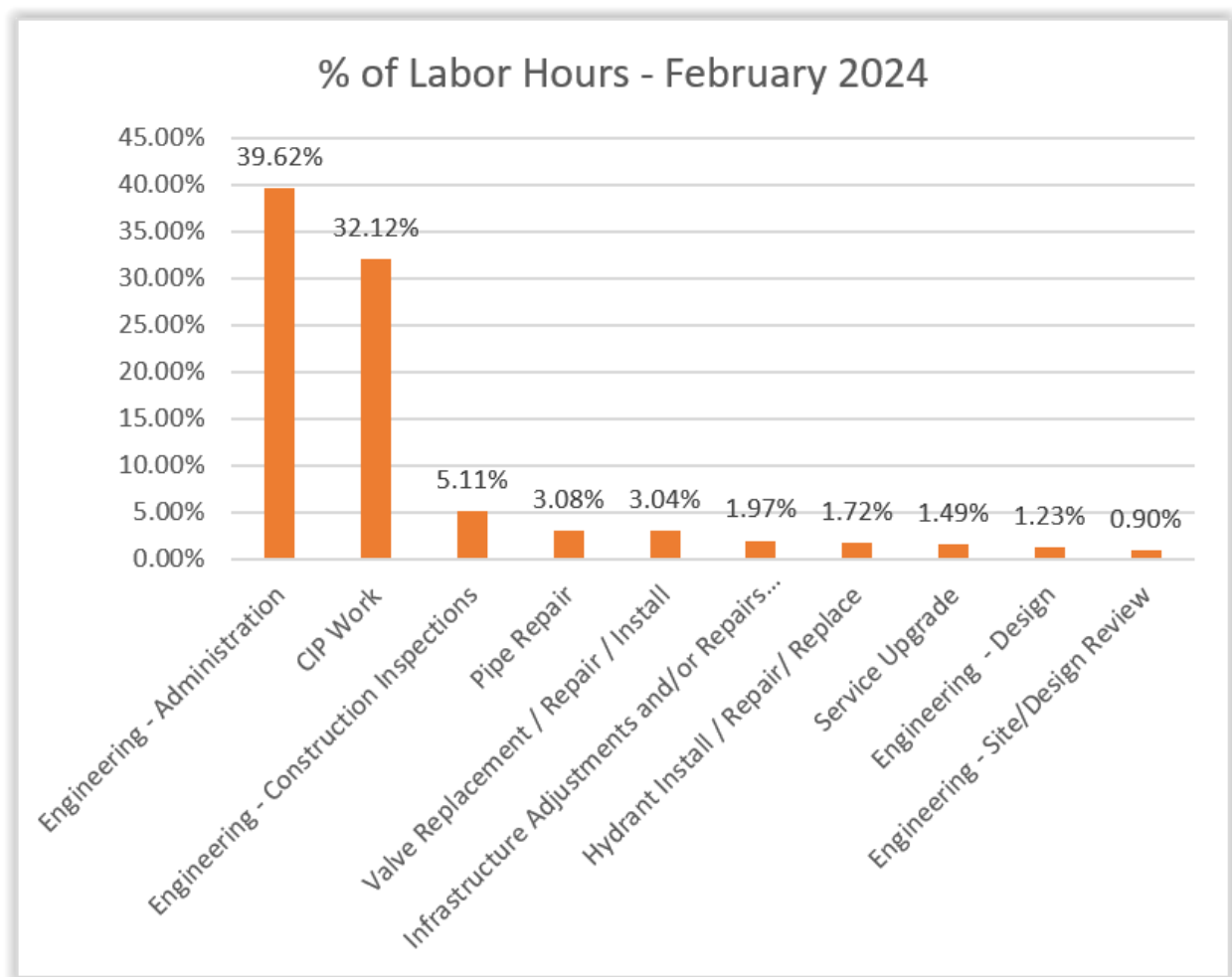
#### **General Service Areas:**

- **Central:** Central Water and Sewer, including Treatment, Distribution, and Collection systems
- **Forest:** Forest Water, Forest Sewer, Cedar Rock Sewer
- **Lakes:** Well Systems, SML Treatment and Water Distribution, SMLWTF, Moneta Sewer Treatment and Collection, Mariner’s Landing Water and Sewer
- **Montvale:** Montvale Sewer Treatment and Collection
- **Paradise Point:** **Paradise Point Water Treatment Facility**
- **Stewartsville:** Stewartsville Water
- **Other:** Labor not assigned to a particular service area such as meetings, Engineering Development, vehicle maintenance and BRWA Offices



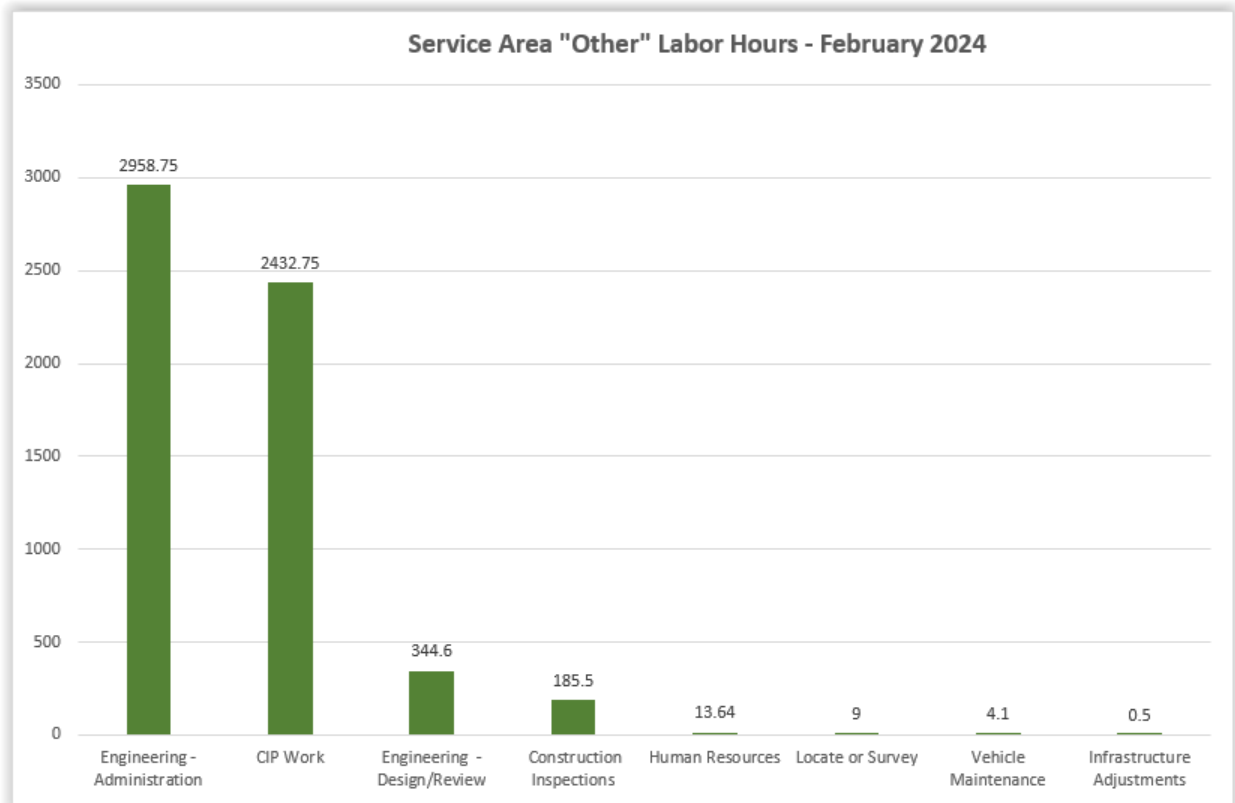
### Labor Hours by Task Type

Just over 90% of the total labor hours logged in February are represented in the chart below of the top ten types of tasks performed.



### Labor Hours in "Other" Service Area

Labor not assigned to a particular service area such as meetings, Engineering Development, vehicle maintenance and BRWA Offices. This chart is a breakdown of the hours that was defined in the Other service area for February 2024.



# ADMINISTRATION REPORT

[https://newsadvance.com/news/local/bedford-county-fair-plans-late-august-return-at-potential-new-fairgrounds-site/article\\_3b167a3e-cb62-11ee-bc41-5b0e4f552b75.html](https://newsadvance.com/news/local/bedford-county-fair-plans-late-august-return-at-potential-new-fairgrounds-site/article_3b167a3e-cb62-11ee-bc41-5b0e4f552b75.html)

TOP STORY

## Bedford County Fair plans late August return at potential new fairgrounds site

**Justin Faulconer**

Feb 15, 2024



In this Sept. 3, 2016, file photo, children ride a chair swing at the Bedford County Fair in Huddleston.

The News & Advance file



Justin Faulconer



BEDFORD — After a near five-year hiatus, planning is underway for the Bedford County Fair to return for a three-day stretch in a new location on Falling Creek Road between the county sheriff's office and Bedford Regional Water Authority.

The Bedford County Fair Board submitted its proposal to the county board of supervisors at a work session Monday. The fair board requested permission to use a portion of vacant county land next to the BRWA as well as the county-owned gym directly across from the road.

The fair is planned as a free gate event with shuttles, according to a presentation from Joy Powers, fair superintendent. The event, most recently held in 2019, previously used property of a private business owner in Huddleston.

The COVID-19 pandemic suspended the event and a planned return considered for the Bedford Moose Lodge on U.S. 460 just west of the Town of Bedford was scrapped a few years ago.

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- 1 **Lynchburg man pleads guilty to robbing Madison Heights shop at gunpoint**
  - 2 **Former House delegate found not guilty of malicious wounding, hit and run**
  - 3 **Farm winery, vineyard operation planned in Moneta**
  - 4 **Defendant in Lynchburg murder case denied bond**
- 

“We need a county fair, but we really need it to be central to Bedford to really be effective in representing a county of this size,” Powers said.

The fair board explored a lot of different possibilities for locations and a flat area of land is needed, Powers said. The land near the sheriff’s office is much more centrally located and is just outside the Town of Bedford limits.

“It makes it ideal in a lot of ways and, of course, you guys own it, which is a huge advantage,” Powers told supervisors.

Powers described the site as safe and effective. Supervisors during the session gave consensus for the land to be used.

Preplanning still is ongoing before the site is officially selected and the fair can begin advertising, Powers said.

The fair board’s fundraising goal is \$75,000 through in-kind contributions and donations and it is requesting \$10,000 from the county to cover the cost of Bedford County sheriff’s deputies working security for the event.

“One of the things I’m most proud of about the fair is how fiscally responsible we are able to be for taxpayers and how little we asked you for [in past years],” Powers said.

Agriculture is among the county's biggest industries and the fair board is passionate about that aspect being the backbone of the fair, she said.

Returning features planned are a free gate to ensure accessibility and affordability for all county families; educational tours for all county fourth graders and high school special education departments, with more than 30 booths with hands-on displays and animals; and a wide range of rides, contests and live demonstrations, according to the fair board's plans.

New elements include a craft show for local artisans, a youth scholarship contest, senior citizens engagement activities, displays on county history and a food drive to support a local student backpacks program, the fair board's presentation shows. The gym on a county-owned complex directly across from the BRWA headquarters is planned to be used as a contest hall and educational area where displays and demonstrations will be held.

Supervisor Bob Davis asked about considering a \$5 gate fee to help offset costs. Powers said the fair board has considered it and feels not having a fee is more beneficial and sponsors like knowing every family in the county can afford it.

"That's a big selling point for us," Powers said.

She added she would rather security be concerned about more pressing matters at the event than if a group of kids snuck in without paying.

County Administrator Robert Hiss said a world discus golf tournament will be held in the county that same week and the county and stakeholders have to plan ahead in working out logistics.

"It would be great to capture 20,000 to 25,000 people in the region, why not?" Hiss said of the tourism the county will draw that week. "My other concern, though, is staffing both sites."



Bedford County Sheriff Mike Miller said three crowded sites in the county over that three-day period between the fair and tournament will keep his office and local emergency medical services providers busy. Powers said the planned location being so close to the town opens up possibilities for town staff to assist.

The fair board's outlined presentation states the Falling Creek Road site is aimed to provide residents and visitors with an immersive experience that spotlights the county's cultural heritage and farming community.

"I'm excited," Supervisor Charla Bansley said. "Glad to have it again."

**Justin Falconer**, (434) 473-2607

**[jfalconer@newsadvance.com](mailto:jfalconer@newsadvance.com)**



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## Bedford Approves \$1.2M Federal Funds for Water Authority, Explores Hotel Extension and Agribusiness Grant

Bedford County takes a strategic step by funding the Water Authority, supporting local agriculture, and amending zoning laws to bolster regional growth and sustainability.



Wojciech Zylm

02 Mar 2024 07:26 EST

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*Bedford Approves \$1.2M Federal Funds for Water Authority, Explores Hotel Extension and Agribusiness Grant*

In a significant move, the Bedford County Board of Supervisors voted to allocate \$1.2 million in federal American Rescue Plan Act funds to the Bedford Regional Water Authority. This decision, aimed at reimbursing the authority for past capital projects, marks a pivotal step in replenishing its capital for



## Enhancing Infrastructure and Economic Development

The decision to fund the Bedford Regional Water Authority is not just about reimbursing past projects; it's a strategic move to bolster the region's infrastructure resilience. By doing so, the board aims to facilitate the authority's capacity to embark on future projects that are crucial for the community's well-being. Furthermore, the board's consideration to extend a performance agreement for the development of a business-class hotel next to the National D-Day Memorial until December 31, 2025, reflects a commitment to enhancing the local economy and tourism sector. The hotel, set to be a Hampton Inn by Hilton, is anticipated to contribute significantly to the area's development, although concerns about meeting the new deadline persist.

## Supporting Local Agriculture and Sustainability

In another noteworthy development, the board voiced its support for Wellfarm Meats, a public corporation focused on integrating local meat production, by authorizing an application for a Tobacco Region Revitalization Commission Agribusiness grant. The proposed grant of \$286,141 aims to facilitate equipment purchases for a new meat processing facility, which promises to enhance the local agriculture sector's sustainability and efficiency. This initiative is particularly significant as it seeks to address the barriers to entry in the meat processing industry, thereby supporting local producers and promoting a transparent, ethical supply chain.

## Forward-Looking Zoning Amendments

The board's decision to initiate a zoning ordinance text amendment, allowing agriculture as a use in commercial zoning districts by special use permit, underscores a progressive approach to land use and planning. This move, requested to accommodate an agricultural use on C-1 property in Forest, signifies a broader recognition of the similarities between agriculture and certain commercial industries. By permitting agriculture in designated commercial zones, the board is paving the way for innovative land use that harmonizes commercial development with agricultural practices, thereby fostering a more diversified and sustainable local economy.



The Bedford County Board of Supervisors' recent actions reflect a multifaceted strategy to enhance the region's infrastructure, economy, and sustainability. By allocating federal funds wisely, extending crucial development projects, supporting local agriculture, and revising zoning laws, the board is setting a robust foundation for Bedford's future growth and resilience. As these initiatives unfold, the community stands to benefit from improved services, economic opportunities, and a strengthened commitment to sustainability and ethical practices.

## Related Articles



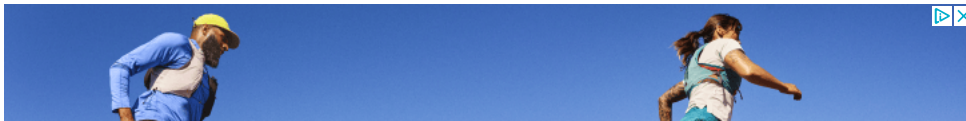
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TOP STORY

## Bedford board OKs federal relief appropriation of \$1.2M to water authority

**Justin Faulconer**

Mar 2, 2024



BEDFORD — The Bedford County Board of Supervisors voted Monday to authorize appropriating \$1.2 million in federal American Rescue Plan Act money to the Bedford Regional Water Authority as reimbursement for capital projects.

The 6-1 vote, with Supervisor Charla Bansley in opposition, also tabled consideration of \$500,000 in ARPA money for more information on a possible leachate collection system. Leachate is liquid that leaches out of chemical or constituents from wastes in a landfill.

BRWA requested county reimbursement for completed projects, which will assist in replenishing its capital account to pay for future projects, according to a staff report. As part of the transfer of money, the county desires BRWA to construct leachate collection infrastructure at the wastewater treatment facility to accommodate leachate from the county's landfill, the report states.

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- 1 **Lynchburg man pleads guilty to robbing Madison Heights shop at gunpoint**
  - 2 **First Wawa in Lynchburg coming to Rosedale development**
  - 3 **Farm winery, vineyard operation planned in Moneta**
  - 4 **Single-car crash in Nelson County injures driver, passenger**
- 

The measure will reduce the county's transportation costs and will be more efficient at an estimated cost of \$500,000 out of \$1.7 million in ARPA money, according to the county. If other treatment processes are deemed feasible, the half million earmarked for leachate disposal can be used for other BRWA capital projects, the report states.

County Administrator Robert Hiss, in talks between the county and BRWA staff, recommended tabling a leachate containment area so other options can be explored for the county landfill. Board members said the \$500,000 could be appropriated at a later date when more information is known in how the authority is proceeding.

Hiss said the half million dollars could potentially go to capital improvement projects for the county if the board so chose.

In another matter, the board voted 6-1 with Supervisor Bob Davis opposed to extend a performance agreement for DDay Omstay, the developer of a business-class hotel in Bedford next to the National D-Day Memorial, to have the project substantially complete. The extension moves the July 31, 2025 date to Dec. 31, 2025.



The hotel will be a Hampton Inn by Hilton and originally was slated for substantial completion in July 2025. In January, the director of architecture, design and construction for the Hilton brand stated in a letter to Jonathan Buttram, chair of the Town of Bedford Economic Development Authority, that a new prototype design for the Hampton Inn was released in December and requested the Bedford project be delayed six months in order to accommodate the new design.

Bedford Town Council on Jan. 23 approved extending the performance date to Dec. 31, 2025. Davis, who previously voted against entering into the contract agreement, said the project in his view has more than a 50% chance of not being complete by the new target date because of weather delays.



In a separate matter, the board authorized submitting an application on behalf of Wellfarm Meats for a Tobacco Region Revitalization Commission Agribusiness grant. Wellfarm Meats seeks the \$286,141 grant for equipment at a proposed meat processing facility at 1347 Tucker Terrace in Evington.

Wellfarm Meats is a public corporation co-founded by livestock veterinarians that integrates local meat production and would include processing slots for area producers to sell a U.S. Department of Agriculture-certified product in local markets, according to a staff report to the board.

“Wellfarm Meats will support the consumer’s needs by providing a transparent supply chain guaranteed to be raised, transported, and slaughtered, prioritizing ethics and sustainability,” the report states. Cost barriers to entry for this industry are the primary reason for the lack of these mid-sized facilities.

In another matter, the board voted to initiate a zoning ordinance text amendment that would permit agriculture as a use in commercial zoning districts C-1, C-2 — general office and general commercial — and Planned Commercial Development, or PCD, by a special use permit. The board requested the change in late 2023 due to a rezoning request to permit an agricultural use on C-1 property in Forest.

“Given the similarities in agriculture and certain types of commercial industries, it is prudent to permit agriculture in certain areas that are currently zoned for commercial uses,” a staff report states.

The Bedford County Planning Commission and board of supervisors will each hold a public hearing on the proposed zoning amendment.

**Justin Faulconer**, (434) 473-2607

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[https://newsadvance.com/vineyard-farm-winery-planned-for-moneta/article\\_52d4dba8-b8a1-5f46-b336-0b60c577b968.html](https://newsadvance.com/vineyard-farm-winery-planned-for-moneta/article_52d4dba8-b8a1-5f46-b336-0b60c577b968.html)

## Vineyard, farm winery planned for Moneta

**JUSTIN FAULCONER**  
**The News & Advance**  
Mar 10, 2024



A map of the proposed vineyard and farm winery on Virginia 122 in Bedford County close to the Hales Ford Bridge and Franklin County border.

JUSTIN FAULCONER, THE NEWS & ADVANCE

JUSTIN FAULCONER  
The News & Advance

**B**EDFORD — A vineyard for winemaking, a public tasting room and events is planned for a Moneta property in Bedford County close to the Hales Ford Bridge over Smith Mountain Lake.

The Bedford County Planning Commission voted 6-0 Tuesday to recommend approval of a special use permit for Tyler Wind and his wife, to operate the business on just more than 40 acres at 15772 Moneta Road. Wind, of Tappahannock, wrote in his application he is proposing a farm winery with associated events and activities.

The project will boost tourism, increase tax revenue and compliments another winery Wind is running in eastern Virginia, he stated in the application. He said the proposed vineyard close to Virginia 122 also is in line with the state's push for agritourism ventures.

"I think that we epitomize the farm winery concept," Wind said. "I think that we epitomize agritourism."

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## People are also reading...

- 1 **State Police: One dead in crash on Gladys Road**
  - 2 **Your right to know: Latest property transfers and building permits**
  - 3 **Crews retrieve body of man who fell headfirst into well in Campbell County**
  - 4 **Farm winery, vineyard operation planned in Moneta**
- 

He told the commission the Tappahannock farm business has helped boost tourism and the economy in that area.

"We've done very well with our wines," Wind said. "Our wines have been excelling not only on a state level but on a national level and even winning several world competitions."

The couple has connections to the lake, has resided there before and the business would be a step to moving back, he said.

"We do think our farm winery and our operation would be beneficial to Bedford County," Wind said. "We are a very family-friendly winery. We do lots of events that involve people of all ages, all socioeconomic statuses. We are the great uniter. We make 34 different wines. We have a wine for everybody."

The business would be a working farm that uses locally grown products, he said.

"Last year, we harvested enough grapes to produce 185,000 bottles of wine, which we produced all on our property from our own grapes without buying a single grape from elsewhere," Wind said. "Whatever you get is truly a farm product."

Wind said he has talked with state officials about agritourism and the spirit of the movement is to enable farms to survive.

"Farms need help nowadays, we're losing a lot of family farms and agritourism is a way that we're able to support the farm," Wind said. "We sell more wine at our events than we do the rest of the year combined. If you take our agritourism events then our wine would cease to exist because we can't maintain operations."

The plan is to use a "sister winery" concept and he would transport the grapes grown to eastern Virginia, he said.

"We would mainly grow varieties that grow better in this region," Wind said. "We're set up where we can mass produce. I would truck grapes back, produce the wine, and truck it back here. We want to grow the grapes here."

A few members of the Fraternal Order of the Eagles, which is located in that stretch of Virginia 122, during a public hearing raised concerns with additional traffic and the proposed farm winery encumbering the organization's property.

Wind said he would work with local authorities in monitoring traffic for large events. He said he has no intention to create a dangerous situation and is happy to work in whatever bounds needed in the interest of public safety.

The business would well serve the community while maintaining an agricultural, rural landscape on that property, he said.

"I don't know how that can get any better for Bedford County," Wind said.

Commissioner Jeff Burdett said he has concerns on traffic, describing the property as "a very low visibility area," and the noise, specifically on the Bridgewater Bay community nearby.

"Given the restrictions that are imposed on us by the state of Virginia, I don't think there's a whole lot I can argue against it," Burdett said. "I hope and pray it is wildly successful. I don't think it's a bad thing for Bedford County. I don't think it's a bad thing really for that area. I just have some qualms, but qualms can get settled."

The commission's recommended approval, which heads to the county board of supervisors, includes conditions that any outdoor sound equipment is shut down by 10 p.m. and the business connects to the Bedford Regional Water Authority's line if the authority is in agreement.

Nick Kessler, the commission's chair, agreed noise and traffic are his biggest concerns but said he is pro-agriculture and wants to see the business succeed.

"Never forget you've got neighbors and be good neighbors," Kessler told Wind.

Commissioner John Briscoe said he has milked cows and barked hay but hasn't given agritourism much thought; he is still learning about it.

"I like anybody making useful product on their property and this seems like a reasonable enterprise to me," Briscoe said. "I don't like to stand in the way of someone working the land."



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# RESOLUTION MEMORANDUM

**To:** BRWA Board of Directors  
**From:** Jason Michaels, HR Manager  
**Through:** Brian Key, Executive Director  
**Date:** March 11, 2024  
**Re:** Resolution 2024-03.01 – Health Insurance

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Enclosed, for your consideration, is the above referenced resolution, as well as the rates proposed for health insurance in fiscal year 2024-2025. The rates proposed reflect an average increase of 4.60% in the premium for continuation of coverage.

This resolution is required before April 1<sup>st</sup> in order to allow the Authority to sign up for Health Insurance as an employee benefit.





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## RESOLUTION

2024-03.01

### Health Insurance

At a regular meeting of the Bedford Regional Water Authority ("Authority") Board of Directors, held in the Board Meeting Room at the Authority's Administrative Annex Building on the 19<sup>th</sup> day of March 2024, beginning at 7:00pm:

**WHEREAS**, it is recognized by the Board that the provision of quality and affordable health insurance is a very important benefit to Authority employees; and,

**WHEREAS**, the Authority received the health insurance program renewal documentation from The Local Choice in February 2024, and included in the renewal are the proposed rates for Fiscal Year 2024-2025; and,

**WHEREAS**, attached to this resolution is the data showing the proposed rates which indicate the costs to the Authority to provide health insurance coverage in FY 2024-2025; and,

**WHEREAS**, if the Authority is going to proceed with renewing the health insurance coverage with the Local Choice for the next fiscal year, action needs to be taken by the Board before April 1, 2024; now,

**THEREFORE, BE IT RESOLVED**, that the Executive Director of the Authority is authorized to execute the necessary documents to renew the health insurance contract with The Local Choice program.

Member \_\_\_\_\_ made a motion to approve this Resolution.

Member \_\_\_\_\_ made a Second to approve.

Board Member Votes: \_\_\_\_Aye \_\_\_\_Nay \_\_\_\_Abstain

## CERTIFICATION

The undersigned secretary of the Bedford Regional Water Authority does hereby certify that the foregoing is a true, complete, and correct Resolution adopted by a vote of a majority of the Directors of the Bedford Regional Water Authority, present at a regular meeting of the Board of Directors of the Bedford Regional Water Authority duly called and held **March 19, 2024** at which a quorum was present and acting throughout, and that the same has not been amended or rescinded and is in full force and effect as of the date of the above mentioned meeting.

(SEAL)

\_\_\_\_\_  
Brian M. Key, Secretary,  
Bedford Regional Water Authority

## FY 2024-2025 TLC Premiums

### Full-Time

	FY 23-24 Monthly Total Premium	FY 24-25 Monthly Total Premium	BRWA's Share (%)	FY 24-25 Authority Monthly Premium Share	Employee's Share (%)	FY 24-25 Employee Monthly Premium Share	Planned FY 24-25 Employee Share per Pay Period	FY 23-24 Employee Share per Pay Period	Difference per Pay Period
<b>Key Advantage Expanded Comprehensive</b>									
FT Employee Only	\$ 853.00	\$ 892.00	90.0%	\$ 802.80	10.0%	\$ 89.20	\$ 41.17	\$ 39.37	\$ 1.80
FT Employee + 1	\$ 1,578.00	\$ 1,651.00	60.0%	\$ 990.60	40.0%	\$ 660.40	\$ 304.80	\$ 291.32	\$ 13.48
FT Family	\$ 2,302.00	\$ 2,408.00	60.0%	\$ 1,444.80	40.0%	\$ 963.20	\$ 444.55	\$ 424.98	\$ 19.57
<b>Key Advantage Expanded Preventative</b>									
FT Employee Only	\$ 834.00	\$ 872.00	90.0%	\$ 784.80	10.0%	\$ 87.20	\$ 40.25	\$ 38.49	\$ 1.75
FT Employee + 1	\$ 1,543.00	\$ 1,614.00	60.0%	\$ 968.40	40.0%	\$ 645.60	\$ 297.97	\$ 284.86	\$ 13.11
FT Family	\$ 2,252.00	\$ 2,356.00	60.0%	\$ 1,413.60	40.0%	\$ 942.40	\$ 434.95	\$ 415.75	\$ 19.20
<b>Key Advantage 250 Comprehensive</b>									
FT Employee Only	\$ 776.00	\$ 812.00	95.0%	\$ 771.40	5.0%	\$ 40.60	\$ 18.74	\$ 17.91	\$ 0.83
FT Employee + 1	\$ 1,436.00	\$ 1,502.00	65.0%	\$ 976.30	35.0%	\$ 525.70	\$ 242.63	\$ 231.97	\$ 10.66
FT Family	\$ 2,096.00	\$ 2,192.00	65.0%	\$ 1,424.80	35.0%	\$ 767.20	\$ 354.09	\$ 338.58	\$ 15.51
<b>Key Advantage 250 Preventative</b>									
FT Employee Only	\$ 758.00	\$ 793.00	97.0%	\$ 769.21	3.0%	\$ 23.79	\$ 10.98	\$ 10.50	\$ 0.48
FT Employee + 1	\$ 1,403.00	\$ 1,468.00	66.0%	\$ 968.88	34.0%	\$ 499.12	\$ 230.36	\$ 220.16	\$ 10.20
FT Family	\$ 2,046.00	\$ 2,140.00	66.0%	\$ 1,412.40	34.0%	\$ 727.60	\$ 335.82	\$ 321.06	\$ 14.75

# DEPUTY DIRECTOR REPORT



# CAPITAL IMPROVEMENT PROGRAM

## Projects Listing

Line ID	Service Area	Water or Sewer	Project	Funding Source	Project Costs (Budget)	Project Costs (Committed / Expected)	Spent to Date	Remaining to Spend	Department	Responsible Manager	Current Status	Current Status Date	Status Notes	Start Date	Completion Date
1	Central	Water	Forest to Lakes Permanent Booster Station	SML Residual	\$2,300,000	\$2,215,084	\$ 2,215,084	\$ 84,916	Engineering	Rhonda	In Progress	3/5/24	Final Change Order executed for contract closeout. Total spent reflects final pay application, which is pending asbuilt review. Remaining funds to be used towards additional SCADA integration and relocation of the Lake Vista PS generator.	12/18/20	2/28/23
2	Forest	Sewer	Ivy Creek 5 & 6 Design, Construction & Capacity	Debt Service / Other	\$15,471,092	\$15,471,092	\$ 6,877,681	\$ 8,593,411	Construction	Cody	In Progress	3/3/24	Project sewer has been installed from MH-121 to MH-138. Blasting Operations continue in conjunction with sewer installation due to sporadic rock formations in the trench excavations through this area. Coordination efforts continue with property owners on redesigned sections.	12/18/20	1/6/25
3	Central	Water	Helm Street Tank Replacement	ARPA	\$3,391,304	\$317,379	\$ 238,076	\$ 3,153,228	Engineering	Whitney	In Progress	3/1/24	The project has been advertised for bid for a second time. Bid Opening is planned for March 5th.	3/2/22	10/1/26
4	Central	Water	Bell Town Road Waterline Extension	ARPA	\$500,000	\$308,615	\$ 306,229	\$ 193,771	Construction	Cody	In Progress	3/1/24	Review comments for the second submission of the As-builts were sent to ECI for incorporation. Once finalized, the project will be closed out.	7/3/23	10/1/26
5	Central	Sewer	Town & Country Subdivision Sewer Replacements	ARPA / DEQ / Setasides	\$2,494,576	\$2,478,391	\$ 2,366,526	\$ 128,050	Engineering	Whitney	In Progress	3/1/24	AJ Conner is revisiting the project to abandon a section of line that is settling after receiving calls from the property owner. This work is planned to be completed in the first week of March then the project will move to close out. Reimbursement for DEQ ARPA SCS Grant Program Funding will also be requested in March.	10/24/22	12/18/23
					<b>\$24,156,972</b>	<b>\$20,790,561</b>	<b>\$12,003,597</b>	<b>\$12,153,376</b>							

### FISCAL YEAR CAPITAL IMPROVEMENT PROJECTS

Line ID	Service Area	Water or Sewer	Project	FYE CIP	Project Costs (Budget)	Project Costs (Committed / Expected)	Spent to Date	Remaining to Spend	Department	Responsible Manager	Current Status	Current Status Date	Status Notes	Start Date	Completion Date
13	Forest	Water	Fox Runn Booster Station - Structure repairs/replacement	2023	\$25,000			\$ 25,000	Maintenance	Phil	Not Started	2/2/24	No quotes received as of 1-9-2024.	1/2/24	5/1/24
27	Central WWTP	Sewer	Carport to cover sludge dumpster	2023	\$8,000			\$ 8,000	Wastewater	Mike	Not Started	2/1/24	Will begin in Spring 2024.	3/1/24	5/31/24
6	Central	Water	Stoney Creek Reservoir - Ph 1 (PER) & Ph 2 (Repairs/Design)	2023	\$200,000	\$195,990	\$ 68,866	\$ 131,134	Engineering	Whitney	In Progress	3/1/24	Underwater inspection was performed by Bander Smith on 12/14/2023. Bathymetric Survey was performed by McKim & Creed on 12/21/2023.	9/14/22	6/30/24
7	Central WTP	Water	Central WTP - Upgrade Chemical Feeders (PaCl)	2022	\$10,000			\$ 10,000	Water	William	In Progress	3/1/24	Scheduling a follow-up site visit with Control Equipment Company(CEC) to procure a quote.	1/22/24	4/30/24
9	Central WTP	Water	Central WTP Flocculators	2023	\$180,040	\$180,040	\$ 130,040	\$ 65,000	Water	William	In Progress	3/1/24	Experienced a delay due to needing the top-plate to be machined to match-up existing bolt pattern, this work has been completed. Met on-site 3/4/24 to review electrical options for new VFD's with A & L Electrical, with installation of Flocculator #1 on 3/11/24.	1/3/24	3/29/24
10	Central WTP	Water	Central WTP Motor Control Center Replacement	2023	\$100,000	\$100,000	\$ 61,872	\$ 38,128	Water	William	In Progress	3/1/24	Had mtg w/ WJW to go over 90% plans on 1/30/24. Final plans and phase breakdown expected by 2/15/24.	12/29/23	4/30/24
11	Central WTP	Water	Hoist system for moving pumps - Currently out of service	2024	\$55,000			\$ 55,000	Safety	Jeff	In Progress	2/2/24	Safety received quotes from Hoist Direct, Northern Tool, Global Industrial, HOF Industries, and Abal Material, for a Gantry Crane System. Prices range from \$2600-\$6000. Trying to verify best fit for our needs.	1/22/24	2/29/24
12	Central WTP	Water	Re-piping Domestic Pump to Hydropneumatic Tank	2024	\$40,000			\$ 40,000	Water	William	In Progress	3/1/24	Falwell on-site for the flocculator project and hope to alot time to look at the domestic piping project in order to provide a quote.	1/30/24	5/15/24
15	MVS	Water	Mountain View Shores Filter Replacement	2022	\$150,000		\$ 31,222	\$ 118,778	Water	William	In Progress	3/1/24	Still waiting on assessment plan from Wiley & Wilson.	3/22/23	4/24/24
16	Paradise Pt	Water	Paradise Point SCADA	2022	\$10,000	\$17,500	\$ 9,240	\$ 760	Water	William	In Progress	3/1/24	Work has been held up due to unsafe electrical conditions and electrical upgrades needed. Fairwinds indicated on 3/1/24 that the SCADA contract of \$17,500 may need an adjustment for inflation upon the time delay.	4/28/23	4/25/24
17	SML (w/ WVWA)	Water	Sewer Pump Station 4 Upgrades Ph 1 (EQ)	2023	\$20,000		\$ 4,200	\$ 15,800	Water	Mike	In Progress	2/1/24	New pump and seals installed and ARVs replaced. SML disk filter is now back online and pump station 4 is back to normal operation. As long as the disk filter at SML stays in operation, pump station 4 can handle the normal flow. Due to the hours on both pumps, getting quotes for a new pump as backup.	3/20/23	11/30/23
18	SML (w/ WVWA)	Water	SMLWTF GAC Pump and associated parts	2023	\$25,000			\$ 25,000	Water	William	In Progress	3/1/24	Scheduling Falwell Construction to come on-site to evaluate for a potential bid.	12/20/23	5/20/24
19	SML (w/ WVWA)	Water	SMLWTF - Add Security System to Fire Alarm System	2023	\$10,000			\$ 10,000	Safety	Jeff	In Progress	2/2/24	Safety is still exploring options for repair/upgrade/replacement of the current fire alarm system. They are also looking into adding a separate security alarm vs. tying in with the fire alarm system and are in the process of procuring bids.	12/20/23	3/29/24
20	SML (w/ WVWA)	Water	GAC Heated Building	2024	\$200,000		\$ -	\$ 200,000	Water	Tom	In Progress	2/23/24	Talked with JOC about getting drawings for the GAC building that can then be submitted to County Planning. JOC plans to complete drawings by end of March.	1/15/24	2/29/24
23	Central	Sewer	Pump Stations 1, 2, 3 - Security Cameras	2022	\$5,000			\$ 5,000	Wastewater	Mike	In Progress	2/2/24	Getting quotes from Security Lock & Key.		

# CAPITAL IMPROVEMENT PROGRAM

## Projects Listing

Line ID	Service Area	Water or Sewer	Project	Funding Source	Project Costs (Budget)	Project Costs (Committed / Expected)	Spent to Date	Remaining to Spend	Department	Responsible Manager	Current Status	Current Status Date	Status Notes	Start Date	Completion Date
24	Central	Sewer	Central Pump Station 1 - Replacement Pumps/Motors	2024	\$110,000			\$ 110,000	Wastewater	Mike	In Progress	2/1/24	Whitman, Requardt & Assoc. submitted a proposal, which has not been accepted. An additional proposal was received from Blue Ridge Engineering for considerably less.		
25	Central	Sewer	Central Pump Station 2 - Replacement Pumps/Motors	2024	\$110,000			\$ 110,000	Wastewater	Mike	In Progress	2/1/24	Whitman, Requardt & Assoc. submitted a proposal, which has not been accepted. An additional proposal was received from Blue Ridge Engineering for considerably less.		
26	Central	Sewer	Sewer Flow Meter - Bedford Weaving	2024	\$25,000	\$9,979	\$ 9,979	\$ 15,021	Construction	Whitney	In Progress	3/1/24	Flow metering equipment was purchased.		
28	Central WWTP	Sewer	New RAS Pump #1	2023	\$55,000	\$47,000	\$ 29,677	\$ 25,323	Wastewater	Mike	In Progress	2/1/24	New pump was installed and the seal was leaking. Pump was returned to replace seal.	2/17/23	3/31/24
29	Lakes	Sewer	Blower system at Moneta pump station 1	2023	\$15,000			\$ 15,000	Wastewater	Mike	In Progress	2/2/24	Will need an additional \$16,000 for the wet well wizard. Still waiting on the quote for the blower system. The wet well wizard guaranteed to reduce/eliminate the gases by at least 90%.	3/13/23	12/31/23
30	Mariners	Sewer	Install bracing on influent basin on Train 1 and 2	2023	\$20,000			\$ 20,000	Wastewater	Mike	In Progress	2/2/24	Working with Falwell on a scope for the project.	3/13/23	12/31/23
32	Mariners	Sewer	Pump Station 5 SCADA (6th Fairway)	2023	\$10,000			\$ 10,000	Wastewater	Mike	In Progress	2/2/24	Contract awarded to Fairwinds.	11/30/23	1/31/23
33	Mariners	Sewer	Pump Station 9 SCADA (1st Fairway)	2023	\$10,000			\$ 10,000	Wastewater	Mike	In Progress	2/2/24	Contract awarded to Fairwinds	11/30/23	1/31/23
35	Moneta WWTP	Sewer	New chains on Train 1 BIOWHEELS	2023	\$20,000		\$ 15,419	\$ 4,581	Wastewater	Mike	In Progress	2/2/24	Chains delivered on 1/8/24; will get chains installed in March 2024.	4/21/23	3/31/24
38	Office / Admin	Other	Mobile Improvements		\$60,000		\$ 62,211	\$ (2,211)	Maintenance	Phil	In Progress	2/26/24	Locks have been added to the building and gates, move-in is starting 3-01-2024	4/12/23	1/31/24
39	Office / Admin	Other	Key System - Phase 2A (Various sites)	2023	\$20,000		\$ 5,773	\$ 14,228	InfoSys	Therron	In Progress	2/7/24	Most of the parts have been received; awaiting receipt of the pedestal.		
8	Central WTP	Water	Central WTP Filter Control SCADA Interface (2)	2023	\$35,000			\$ 35,000	Water	William	Complete	1/5/24	After much research, project appears to have been completed by previous management. Project details included installing one SCADA touch-screen to actuate new Cla-valves on the Raw Water		10/31/23
14	Forest	Water	New London Tank Standby Generator	2023	\$6,000	\$0	\$ 5,888	\$ 112	Water	William	Complete	11/30/23	Ordered Honda 6500 Watt Generators x 2(1-New London and 1-SML Tanks), on 11/13/23, from Lowes. Generators came in stock, and were picked up from Lowes on 11/20/23, by Facilities Maintenance.	11/13/23	11/30/23
21	Central	Sewer	Pump Station 7 Replacement	2022	\$261,000		\$ 217,209	\$ 43,791	Wastewater	Mike	Complete	10/25/23	Final inspection was completed on 10/24/23. Project is now complete.	4/3/23	10/24/23
22	Central	Sewer	Pump Station 7 SCADA	2023	\$20,000	\$27,560	\$ 27,560	\$ (7,560)	Wastewater	Mike	Complete	9/7/23	Complete; all invoices have been added.	4/3/23	9/15/23
31	Mariners	Sewer	New control panels for both Trains	2023	\$25,000	\$25,000	\$ 26,000	\$ (1,000)	Wastewater	Mike	Complete	9/25/23	have been added.	3/16/23	9/8/23
34	Mariners	Sewer	Pump Stations pump replacement	2023	\$20,000		\$ 19,573	\$ 427	Wastewater	Mike	Complete	3/7/24	Pump was ordered on 10/23/23.	3/13/23	11/30/23
36	Office / Admin	Other	Website Design	2022	\$65,000		\$ 67,460	\$ (2,460)	Admin	Megan	Complete	10/2/23	Intranet launched on 10/2/2023.	9/1/21	10/1/23
37	Office / Admin	Other	Board Room Modifications		\$20,000		\$ 16,180	\$ 3,820	Director	Brian	Complete	10/6/23	more expenditures needed.	12/20/22	10/6/23
40	Office / Admin	Other	Bullet Resistant Glass & Front Desk modifications	2024	\$120,000			\$ 120,000	Customer Service	Marcie	Complete	2/7/24	Project was completed on February 6th. Separate quote request for ballistic film on the door leading into Admin/CS - not to affect this	7/1/23	2/6/24
41	Purchases	Other	Maintenance Coordinator Ram 1500	2024	\$46,000		\$ 46,270	\$ (270)	Maintenance	Phil	Complete	2/2/24	Truck arrived, toolbox, bedlines etc have been installed. Truck is in service, registered at DMV; plates and decals have been installed.	7/26/23	1/19/24
					<b>\$2,144,806</b>	<b>\$603,069</b>	<b>\$854,640</b>	<b>\$ 1,305,166</b>							

# Current Capital and Internal Projects Report

# Bedford Regional Water Authority

<b>Job #:</b> 2020043.3	<b>Job Type:</b> Sewer	<b>Service Area:</b> Forest	<b>Last Updated:</b> 2/28/2024
<b>Job Name:</b> Ivy Creek Divisions 5 & 6 Interceptors		<b>Funding/Budget:</b> \$15,471,092.30	
		<b>Funding Source:</b> DEQ - VCWRLF	<b>Department Contact:</b> R English \ Ward \ Dade
<b>Engineer:</b> CHA / E.C. Pace		<b>Design Contract Amt:</b> \$1,277,900	
<b>Contractor:</b> E.C. Pace		<b>Construction Contract Amt:</b> \$13,686,954	
<b>Description:</b> Design and construction of Ivy Creek sewer extension from Lake Vista to Lynchburg; includes temporary capacity measures at Lake Vista Pump Station until project completion.			
<b>Status:</b> Meeting held 1/11/21 at LVPS to review station for temporary capacity measures needed. SRP application submitted in May for 6/15/21 Planning Commission meeting. DB Team working on plans for temporary capacity increase at LVPS. Comments returned on 30% drawings on 5/24 and reviewed with DB on 5/27. Reviewed temporary LVPS solutions with DB on 8/11/21. Esmts #210012980 & 210012981 recorded 9/8/21. 10/5: Pipe materials difficult to find, significant cost increase. Esmts #210015229, #210015230, #210015231 & #210015232 recorded 10/26/21. 60% drawings rec'd 11/4/21 - Review completed by SWF 11/16/21, with final review by RBE and comments returned on 12/2/21. Esmt #210016351 recorded 11/17/21. Esmt #210016549, #210016550 & 210016569 recorded 11/22/21. Esmt #210018045 recorded 12/22/21. Public hearing to be scheduled to review Environmental Assessment per DEQ. ESMT's #220000674 & 220000675 recorded 1/14/22. #220000834 & #220000835 recorded 1/20/22. Working with Lynchburg on special requirements needed for easements providing benefit to Lynchburg; Lynchburg requiring deed with title search and plats. Continued discussions with 2 property owners for sewer line easements (Green, Johnston). VMRC permit advertised. Dsgn 03 rec'd 2/10/22. Reviewed to Sheet C-316. Stopped review & issued comments thus far on 2/24/22. Outstanding sewer line easements presented to the Board in March; sewer meter access easements to be addressed at a later date if needed. ESMT's #220002973 & 220002974 recorded 3/14/22. ESMT's #220003144 & 220003145 recorded 3/17/22. ESMT #220003779 recorded 3/31/22. All linework easements obtained; access easements pending. 2 line easements to be corrected with Lynchburg as Grantee. Updated construction cost estimate received 5/3/22 reflecting significant price escalations; Dsgn 04 rec'd 6/10/22. Draft construction contract amendment rec'd 7/6/22 and reviewed by legal counsel; presented for approval at August Board meeting. Design plans being finalized. Access easements being obtained, as well as updated and/or widened easements where applicable. Construction Amendment signed 8/19/22. Dsgn 05 rec'd 8/23/22. Dsgn 05 review completed 9/8/22. Awaiting review comments from Lynchburg for final plan updates. 10/20: approximately 4000 LF of pipe is on site; due to environmental restrictions for endangered bat species, tree removal not permitted until 11/15. Due to delay in Lynchburg approvals, clearing to begin around week of 12/12 on Bedford County side. Lynchburg not permitting work until plans have final approvals. 1/6: Clearing underway and several temporary stream crossings installed on Bedford County side. Pay App 1 with stored materials rec'd 1/6/23. ESMT #230000186; 230000187; & 230000188 recorded 1/10/23. ESMT 23000546 recorded 1/26/23. Preconstruction meeting with DEQ on 2/3/23. Surface blasting for easement clearing began late January. Agreement executed 2/8 to allow use of City easements. Meter access easements mailed to Lynchburg for execution on 2/17/23. Preconstruction with Lynchburg held on 2/23/23. RLD permits received from both County and City. Blasting underway. Shop Dwg 01 rec'd 3/21/23. ESMT #230002218 recorded 3/21/23. Shop Dwg 02 rec'd 3/23/23. ESMT #230000188 recorded 4/10/23. Bypass Pumping tested 5/22/23 Blasting caused damage to COL Chemical Storage building. Contractor to repair roof. H2S was found in bedrock; considering smaller blasts with relief holes (5/26/2023). 7/7: City line to be replaced to existing alignment, costs shared between EC Pace, BRWA, and COL. New alignment in design for interceptor. Change Order 1 executed 7/28/2023 for time and reallocation of Ph 1 funds related to delayed DEQ closing and Lynchburg sewer replacement. Sewer replacement to begin 8/14. Sanitary sewer installation began at manhole 121. 30-inch sewer installation has been completed to manhole 128. Manhole 129 (metering manhole) is still being fabricated and due to arrive onsite the middle to end of January 2024. The crew set manhole 130 11/9/2023. ESMT #230010277 recorded 12/12/23. ESMT #240000817 & #240000820 recorded 2/5/24. ESMT #240001400 recorded 2/28/24.			
<b>Job #:</b> 2020043.4	<b>Job Type:</b> Water	<b>Service Area:</b> Bedford Central	<b>Last Updated:</b> 3/5/2024
<b>Job Name:</b> Route 460 Water Pump Station		<b>Funding/Budget:</b> \$2,300,000.00	
		<b>Funding Source:</b> CIP	<b>Department Contact:</b> R English \ S Dade
<b>Engineer:</b> CHA / E.C. Pace		<b>Design Contract Amt:</b> \$89,000	
<b>Contractor:</b> E.C. Pace		<b>Construction Contract Amt:</b> 2069813	
<b>Description:</b> Value engineering design and construction of booster station at the end of East Crest Drive.			
<b>Status:</b> Preliminary Stage contract for PPEA project executed 12/18/20. Construction Stage contract for this portion of the project anticipated early spring 2021. In 2/2021, Bedford Electric indicated 9 month delay to obtain 3-phase transformer for site; updated delivery expected 6/1/21. Electric agreement executed 5/27. DB removed trees for electric service. VE plans rec'd and submitted to VDH on 8/2; met with DB on 8/11/21 to review. VDH verbally approved 10/5. Contract amendment #1 for construction approved at October Board meeting, along with increased budget from \$2M to \$2.3M. Contract amendment executed 10/25/21. Contractor mobilized to site 12/6/21. Construction has begun. 85% of site pipe work is complete. Foundation floor and foundation lower wall has been installed as of 3/3/2022. Ph 1 (design) paid in full in 1/2022; Ph 2 (construction) pay apps #1-#6 approved total of \$1,040,898.37, plus \$40,400 paid for electric service. Pumps are further delayed until September. Draft Change Order received for time extension until November to allow for pump installation and startup. Pumps are delayed again until late October. SCADA startup meeting held on 9/27 with DR Controls. Electrical and HVAC nearly complete. Pumps arrived and have been installed 11/3/2022. Initial pump startup testing held on 12/6/22. Reverse flow testing held 1/5/23; minor issues found and corrected in programming. Station is substantially complete with local functionality; SCADA screens underway for remote access. Final testing to occur after Rt 122 meter is replaced. Certificate of Occupancy rec'd 3/2/23. Final testing on 4/11/23 could not complete all scenarios due to issues with Rt. 122 meter; punchlist being generated. Final performance testing completed successfully on 5/4/23. Additional SCADA work requested for system automation (considering parameters outside of station) as well as actuated bypass valve at Big Ben control valve. As-built 01 rec'd 6/23/23. 7/7: Actuated valve to be completed in-house. Substantial Completion issued 6/16/23, effective 1/5/23. 12/7: Awaiting O&M manual and final as-builts prior to final retainage payment. As-built 02 and O&M manual rec'd 2/2/24. O&M manual comments rec'd 3/5. Closeout change order #3 approved, and final pay app rec'd 2/29. Remaining funds to be used towards SCADA enhancements and relocating LVPS generator upon Ivy Creek completion.			

<b>Job #:</b> 2020086	<b>Job Type:</b> Water	<b>Service Area:</b> Bedford Central	<b>Last Updated:</b> 7/10/2023
<b>Job Name:</b> Poplar Street Waterline Replacement (Phase I)		<b>Funding/Budget:</b>	
		<b>Funding Source:</b> Setasides - Water	<b>Department Contact:</b> C Ward \ T Hale
<b>Engineer:</b> BRWA & Hurt & Proffitt		<b>Design Contract Amt:</b> \$600.00	
<b>Contractor:</b> BRWA		<b>Construction Contract Amt:</b> TBD	
<b>Description:</b> To replace and upgrade the existing 1" waterline along Poplar Street with a 6" waterline in response to customers having water quality issues			
<b>Status:</b> Locate and Survey Completed 6/11/2020. Research and Design completed for review 7/29/2020. Plans sent for internal review 7/30/2020. Plans sent for Town review 8/21/2020. Comments rec'd 9/4/2020 Construction began on 8/12/2021. Main line installation complete. Services have been switched over. Restoration, paving and concrete work are still outstanding. COC issued 1/6/22. H&P As-Built & Survey Proposal accepted 5/23/23. As-Built 01 rec'd 7/10/23.			
<b>Job #:</b> 2021004	<b>Job Type:</b> Internal	<b>Service Area:</b> Central Sewer	<b>Last Updated:</b> 11/9/2023
<b>Job Name:</b> Town & County Sewer Replacement		<b>Funding/Budget:</b> \$2,000,000.00	
		<b>Funding Source:</b> ARPA - Town	<b>Department Contact:</b> S Dade & C Ward
<b>Engineer:</b> Hurt & Proffitt, Inc.		<b>Design Contract Amt:</b> \$114,600	
<b>Contractor:</b> Aaron J. Conner General Contractor, Inc.		<b>Construction Contract Amt:</b> \$1,999,351	
<b>Description:</b> Replacement of approximately 9,000 LF of existing 8-inch sewer line.			
<b>Status:</b> Esmt's #220003307 & #220003308 recorded 3/22/22. Esmt # 220003778 recorded 3/31/22. Esmt #220004617 recorded 4/21/22. Esmt #220005778 recorded 5/18/22. Esmt #220006243 recorded 5/31/22. Esmt #220007354 recorded 6/29/22. Project was advertised for bid on 7/22/2022. Bid opening will be held on 8/24/2022. Bid awarded to Aaron J. Conner. NTP issued 10/24/2022. VDOT LUP obtained. Pay App #1 received 11/01/2022. Construction began 11/10/22. Pay App 1 & 2 were approved. Construction 17% complete as of 1/3/2023. AJ Connor Bond rec'd 11/9/22. Pay App 3 & 4 were approved. Design changes were made to MH Q due to field constraints. Line from MH Q to MH AA will be reviewed for lining and not replacement due to proximity of existing sewer line to residential structure. Esmt #230003119 recorded 4/20/23. Sanitary sewer installation completed on Windy Ridge Drive, Green Meadow, and Roundtree Drive. Services are still being installed on Roundtree as of 6/5/2023. Manhole testing on Windy Ridge has begun. Sewermain installation on Woodhaven Drive is 40% complete. Sewer main installation complete on Windy Ridge, Woodhaven Drive, and Roundtree. All manholes have been tested. Still awaiting the contractor to complete the sanitary sewer runs between manholes P thru AA and manhole V to U. Contractor is proposing to pipe burst manholes V to U and install liner between P - AA. The sanitary sewermain was directionally drilled between manholes V and U by Grindstaff. The sanitary sewer between manholes P to Q and Q to AA had liners installed by Prisms Contractor and Engineer Inc. All sanitary sewermain installation completed on 10/17/2023.			
<b>Job #:</b> 2021093	<b>Job Type:</b> Sewer	<b>Service Area:</b> Forest Central	<b>Last Updated:</b> 2/7/2022
<b>Job Name:</b> Lake Vista Sewer Line Rehabilitation Study		<b>Funding/Budget:</b>	
		<b>Funding Source:</b> Operating	<b>Department Contact:</b> P Alexander
<b>Engineer:</b> BRWA Preventative Maintenance		<b>Design Contract Amt:</b>	
<b>Contractor:</b>		<b>Construction Contract Amt:</b>	
<b>Description:</b> Analysis of 24" and 18" sewer line flowing into LVPS to identify any large sources of I&I and plan for rehabilitation as appropriate to limit peak flows into LVPS.			
<b>Status:</b> PM Crew to perform condition assessment, CCTV survey, and easement clearing. All manholes and cleanouts have been located. Working on clearing the easements.			

<b>Job #:</b> 2021111	<b>Job Type:</b> Water	<b>Service Area:</b> Bedford Central	<b>Last Updated:</b>
<b>Job Name:</b> Helm Street Tank Replacement		<b>Funding/Budget:</b> \$3,391,304.00	3/6/2024
		<b>Funding Source:</b> ARPA-Town, Escrow	<b>Department Contact:</b>
<b>Engineer:</b> Whitman, Requardt & Associates (WRA)		<b>Design Contract Amt:</b> \$218,203	W Quarles
<b>Contractor:</b>	<b>Construction Contract Amt:</b>		
<b>Description:</b> Replacement of existing deteriorated round tank at Helm Street with a new tank to serve the system.			
<b>Status:</b>	Scoping meeting held with WRA and BRWA on 11/9 to review design options prior to design proposal. On-site meeting held 12/9 with WRA to review field conditions prior to preparing proposal. Proposal received 12/20 and under review to reduce scope where feasible. Scope revisions requested to reduce level of analysis. Revised proposal received 2/14/22 and executed 3/2/2022. Preliminary budget estimate from WRA indicates total project cost of approx. \$3.5M. Kickoff meeting held 4/12. Survey began 5/4; and is complete; soil borings completed 5/9. Meeting held 6/22 to review waterline functions and connectivity on site. Preliminary Design Report and geotech report rec'd 7/26, 2 weeks behind schedule. Comments returned 8/17; revisions rec'd 9/20. Preliminary engineering conference held with VDH and PER approved on 11/1. 60% plans and estimate rec'd 12/21/22 and submitted to VDH (12/21/22) and Town (12/22/22). Current cost estimate of \$3.6M including \$573k contingency. 60% plan comments sent on 2/9/23. BRWA verified pipe depths at 3 locations. ARPA funding redistributed between Town & Country and Helm Street tank. 90% plans & specs received 5/22/23. Design reviewed with Water Ops on 7/13/23. Comments returned 7/20. Final documents to be submitted for permitting at end of August. Working with Schools to relocate communication equipment. 100% drawings rec'd 8/22; reviewed with Town TRC on 9/6 and submitted to County E&S for LDP review. VDH Waterworks Construction Permit rec'd 10/4; awaiting SWM and building permit approvals prior to bidding. IFB was advertised on 11/5. Bid Opening date is December 19, 2023.Pre-Bid meeting was held on site on 11/29. Addendum #1 was issued on 12/8.No bids were received. Project will be advertised again in January 2024.Second bid opening will be held on March 5th, 2024. One bid was received totaling \$3.885M submitted by WGK Construction. Contractor is exploring valuing engineering options to be able to stay within the \$3.2M budge		

<b>Job #:</b> 2021135	<b>Job Type:</b> Water	<b>Service Area:</b>	<b>Last Updated:</b>
<b>Job Name:</b> Galax & Gum Street Waterline Replacement		<b>Funding/Budget:</b>	7/10/2023
		<b>Funding Source:</b>	<b>Department Contact:</b>
<b>Engineer:</b>		<b>Design Contract Amt:</b>	C Ward & T Hale
<b>Contractor:</b> BRWA CIP	<b>Construction Contract Amt:</b>		
<b>Description:</b>			
<b>Status:</b>	Galax Dsgn approved 8/25/22. Construction began 10/11/22. Gum Street (Paper Street) added to project 11/20/2022 Gum Street from Galax to Peaks under design and working with town on culvert replacement 12/19/2022. Gum Dsgn 01 comments sent to CLW 03/07/2023. Gum Dsgn rec'd 3/8/23. Dsgn 01 appvd 3/9/23. Dsgn 02 rec'd 4/7/23. Dsgn 02 comments sent to CLW 4/10/2023. As-Built (Galax) 01 rec'd 5/2/23. As-Built (galax) comments sent to CLW 5/3/2023. As-builts to be performed by Hurt and Proffitt As-Built 01 rec'd 7/10/23.		

<b>Job #:</b> 2022018	<b>Job Type:</b> Internal	<b>Service Area:</b> Countywide	<b>Last Updated:</b>
<b>Job Name:</b> Lead Compliance Planning & Implementation		<b>Funding/Budget:</b> \$250,000.00	3/6/2024
		<b>Funding Source:</b> VDH Grant	<b>Department Contact:</b>
<b>Engineer:</b> CHA (120 Water as subconsultant)		<b>Design Contract Amt:</b>	W Quarles
<b>Contractor:</b>	<b>Construction Contract Amt:</b>		
<b>Description:</b> Lead Compliance Regulations (LCR) requires Lead Service Line (LSL) inventory, replacement, and other details for a compliance plan.			
<b>Status:</b>	Requested information from consultants on scope of assistance they could provide along with anticipated budget. Preliminary information and budgets received from various consultants ranging from \$50k to \$265k for consultant assistance. \$50k proposed in FY22-23 CIP. CHA assisting with grant funding application through DWSRF, LEAP funding application was submitted to VDH on 5/5 for \$60k assistance towards Town LSL Inventory. BRWA listed as a grant recipient; DEQ offer letter received 11/9/22. Preliminary proposal rec'd and scoping meeting held with CHA and 120Water on 12/21/22. Revised proposal rec'd 1/11; comments returned 1/24 & request sent to VDH to use grant toward both County & Town. Awaiting final grant award from VDH. BRWA requested additional funding through existing grant per VDH communication to CHA regarding additional 2022 funding available; awaiting response. VDH initial meeting on 4/11/23 with all funding recipients. Kickoff meeting with CHA held on 4/27/23. GIS data provided to consultant. 7/7. Notice of revised grant award of \$250k rec'd 8/14/23. Inventory methods and schedule submitted to VDH on 10/3; VDH approval received 10/25 and funding agreement executed with VRS on 10/31. Amended proposal approved 12/4/23. 1/12: 57% identified as non-lead; still reviewing asbuilt records. Progress meeting scheduled 2/22/24.Inventory is 75%complete. Accounts were created for employees to access 120water's GIS platform to view inventory updates. Public outreach is planned to begin over the next few months.		

<b>Job #:</b> 2022056	<b>Job Type:</b> Internal	<b>Service Area:</b> Central	<b>Last Updated:</b> 1/18/2024
<b>Job Name:</b> Peaksview Street Waterline Replacement		<b>Funding/Budget:</b>	
		<b>Funding Source:</b>	<b>Department Contact:</b> S Dade
<b>Engineer:</b>		<b>Design Contract Amt:</b>	
<b>Contractor:</b>		<b>Construction Contract Amt:</b>	
<b>Description:</b>			
<b>Status:</b> Under design.10/3/2022 Design complete 11/28/2022 Plans subitted for materials bids 11/29/2022 Materials have been ordered and are being delivered 12/9/2022. Design approved 7/17/23. Waterline installation began 8/1/2023. The crew has completed the installation of 1100+ feet of 6" watermain on Peaksview Street. The CIP crew has completed the 6-inch waterline installation to station 6+63. 1600 feet of 6-inch waterline has been installed as of 11/6/2023. Shop Dwg 01 rec'd 1/18/24.			
<b>Job #:</b> 2022081.1	<b>Job Type:</b> Feasibility Study	<b>Service Area:</b> Bedford Central	<b>Last Updated:</b> 1/3/2024
<b>Job Name:</b> Stoney Creek Dam Ph 1 - Low Level Drain PER / Design		<b>Funding/Budget:</b> \$200,000.00	
		<b>Funding Source:</b> CIP	<b>Department Contact:</b> W Quarles
<b>Engineer:</b> Wiley Wilson / Schnabel Engineering		<b>Design Contract Amt:</b> \$195,990	
<b>Contractor:</b>		<b>Construction Contract Amt:</b> TBD	
<b>Description:</b> Engineering study and design for the most feasible options for repair of the low level drain outlet, and an alternate valving system that may be accessed outside of the dam area. Budget reflects Phase 1 only.			
<b>Status:</b> Poposal received from Wiley Wilson on 9/6/22 using Schnabel for a preliminary engineering report. Preliminary visit with consultants at dam on 10/13 to review project; boil found at drain basin and investigated by PM crew on 10/17 to be an additional PVC drain pipe under the dam. PER was reviewed and accepted. Option #1 to rehab existing drain valve was selected and included in the FY24 budget. W W is proceeeding with design.Underwater inspections being performed by Bander Smith are tentatively scheduled for 12/18/2023, weather dependent. Underwater inspection was performed on 12/14/2023. Bathymetric survey was performed on 12/21/2023.			
<b>Job #:</b> 2023015	<b>Job Type:</b> Internal	<b>Service Area:</b> Countywide	<b>Last Updated:</b> 3/5/2024
<b>Job Name:</b> Integrated Billing and Asset Dashboard		<b>Funding/Budget:</b>	
		<b>Funding Source:</b>	<b>Department Contact:</b> B Key
<b>Engineer:</b>		<b>Design Contract Amt:</b>	
<b>Contractor:</b>		<b>Construction Contract Amt:</b>	
<b>Description:</b> Integration of billing data, asset management data, operational spreadsheets and other data to streamline access to information.			
<b>Status:</b> Proposal received from Streams Tech 1/2022. Directors met with Burns-McDonnell for presentation on 2/1/23. Project proposed for future CIP; unable to fund in 2023-2024. Met with Burns-McDonnell 5/30/23 to review more specific dashboard needs. 7/7: Instructions prepared for Accountability report with references of data sources needed; data sources will be reviewed for possible consolidation. 12/7: Working on an initial phase to utilize Customer Service information. 2/9: identified as a goal in Strategic Planning. Added to CIP list in 4 phases.			
<b>Job #:</b> 2023021	<b>Job Type:</b> Internal	<b>Service Area:</b> Central Sewer	<b>Last Updated:</b> 1/25/2024
<b>Job Name:</b> Galax Sewer		<b>Funding/Budget:</b>	
		<b>Funding Source:</b> Setasides - Sewer	<b>Department Contact:</b> C Ward / S Dade
<b>Engineer:</b>		<b>Design Contract Amt:</b>	
<b>Contractor:</b> CIP Crew		<b>Construction Contract Amt:</b>	
<b>Description:</b> Replace sanitary sewer along Galax Drive.			
<b>Status:</b> Dsgn 01 rec'd 4/10/23.Comments 01 sent to CLW 5/3/23. Dsgn 02 rec'd 5/2/23.Comments 02 sent to CLW 5/9/23. Approved plans sent out 5/30/2023 Shop Dwg 01 rec'd 1/25/24.			
<b>Job #:</b> 2023022	<b>Job Type:</b> Internal	<b>Service Area:</b> Central Sewer	<b>Last Updated:</b> 8/4/2023
<b>Job Name:</b> Central Pump Station 1 & 2		<b>Funding/Budget:</b> \$660,000.00	
		<b>Funding Source:</b> CIP	<b>Department Contact:</b> W Quarles
<b>Engineer:</b> Blue Ridge Engineering (C Fewster)		<b>Design Contract Amt:</b> \$11,000	
<b>Contractor:</b> TBD		<b>Construction Contract Amt:</b>	
<b>Description:</b> Replacement of pumps, installation of VFD's, and installation of magmeters at Central Pump Stations 1& 2.			
Reference: 2023-022.1 & 2023-022.2			
<b>Status:</b> A design proposal has been requested from WRA 4/3/23.A Teams meeting was held with WRA on 4/14/2023 to review and discuss the scope of the project. WRA met with Wastewater Operators on site to review standard operating procedures and equipment on 5/9/2023. Upon receiving WRA's proposal for \$170k, a proposal was received from Blue Ridge Engineering Services for \$11k.			

<b>Job #:</b> 2023022.1	<b>Job Type:</b> Internal	<b>Service Area:</b> Central Sewer	<b>Last Updated:</b> 8/15/2023
<b>Job Name:</b> Central Pump Station 1 Improvements		<b>Funding/Budget:</b> \$660,000.00	
		<b>Funding Source:</b> CIP	<b>Department Contact:</b> W Quarles
<b>Engineer:</b> Blue Ridge Engineering (C Fewster)		<b>Design Contract Amt:</b> 6,000	
<b>Contractor:</b> TBD		<b>Construction Contract Amt:</b>	
<b>Description:</b>			
<b>Status:</b> BRECS Dsgn Proposal accepted 8/15/23.			

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<b>Job #:</b> 2023105	<b>Job Type:</b> Internal	<b>Service Area:</b> Countywide	<b>Last Updated:</b> 3/5/2024
<b>Job Name:</b> Capital Improvement Program FY 2024-2025		<b>Funding/Budget:</b>	
		<b>Funding Source:</b>	<b>Department Contact:</b> R English
<b>Engineer:</b>		<b>Design Contract Amt:</b>	
<b>Contractor:</b>		<b>Construction Contract Amt:</b>	
<b>Description:</b> Planning for proposed projects and purchases in 2024-2025 fiscal year.			
<b>Status:</b> Initial draft list sent to management, with changes or new requests received 2/23/24. Manager requests compiles and preliminary funding list prepared, pending operating budget preparation and available capital funds.			

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<b>Job #:</b> 2023106	<b>Job Type:</b> Internal	<b>Service Area:</b> Central	<b>Last Updated:</b> 3/6/2024
<b>Job Name:</b> Bedford Weaving Mill Sewer Flow Meter		<b>Funding/Budget:</b> \$25,000.00	
		<b>Funding Source:</b> CIP	<b>Department Contact:</b> W Quarles
<b>Engineer:</b>		<b>Design Contract Amt:</b>	
<b>Contractor:</b>		<b>Construction Contract Amt:</b>	
<b>Description:</b> Sewer Flow Meter Installation			
<b>Status:</b> A quote was received from the vendor to purchase the flow meter. Maintenance is coordinating rehab of the existing manhole and installation of the flume prior to installing the flow meter. Flow metering equipment was purchased. Manhole rehab and flume installation scheduled for May. Installation of meter anticipated July 2024.			

## Current Engineering Projects

## Bedford Regional Water Authority

<b>Job #:</b> 2013086.2	<b>Job Type:</b> Other	<b>Service Area:</b> Central - Bedford	<b>Last updated on:</b>
<b>Job Name:</b> Route 43 - Stoney Creek Bridge VDOT Improvement			7/10/2020
<b>Description:</b> VDOT improvements to bridge over Stoney Creek. VDOT project 0043-009-738. VDOT Structure 1010. Near Pump Station 6 and Big Otter River Intake. Affects wells for Central system. See 2013086.1 for Big Otter crossing at Pump Station 6			<b>Department Contact:</b> S Dade
<b>Status:</b> Plans received 3/10/17. Relocation of sewer lines as part of the project. Easement documents executed and returned 7/31/17. Plan revision 2 returned for comments on 8/29/17. Final Easement drawing rec'd 10/2/17. Final plans received for review 1/3/18. Executed Agmts mailed to VDOT 2/26/18. Project advertised Spring 2018. Sewer line relocation began 10/18/2018. Construction halted due to stream crossing permit requirements (fish study results). Construction planned to resume June 2019. Construction and testing complete. Working to gather close-out documents			
<b>Job #:</b> 2019069	<b>Job Type:</b> Water & Sewer	<b>Service Area:</b> Forest	<b>Last updated on:</b>
<b>Job Name:</b> Impact Church Rezoning - Site/Design			2/14/2024
<b>Description:</b> Rezoning Applization #RZ190003 for Impact Church site layout master plan. Proposed church, sports fields and recreational facilities.			<b>Department Contact:</b> S Dade
<b>Status:</b> TRC 6/25/19. Concept 01 rec'd 6/19/19. Site Plan 01 rec'd 2/17/22. Comments sent to planning on 3/10/22. Signed Developer Agreement, Review & Inspection Fees rec'd 4/19/22. Site Plan 02 rec'd 5/31/22. Comments issued 6/21. Site Plan 03 rec'd 8/17/22. Comments sent 8/31/2022. Developer Items remaining for C2C. Site Plan 04 rec'd 11/22/22 (needs Extended Review Fee). Slip sheet rec'd 9/20/23 in relation to submittal #4. Extended Plan Review fee rec'd 10/23/23 for future revised slip sheet review. Slip sheet rec'd 9/20/23 in relation to submittal #5. Slip sheet rec'd & Extended Plan Review fee 11/2/23 in relation to submittal #6. ESMT #230009194 & 230009195 recorded 11/3/23. Site Plan Approved 11/3/2023. Suret y #380 rec'd 11/29/23. Shop Dwg 01 rec'd 2/1/24. Shop Dwg 02 rec'd 2/2/24. Shop Dwg 03 rec'd 2/6/24. C2C Issued 2/14/24.			
<b>Job #:</b> 2019117	<b>Job Type:</b> Water & Sewer	<b>Service Area:</b> Forest	<b>Last updated on:</b>
<b>Job Name:</b> Westyn Village Condotel Phase 2 - Site/Design			9/8/2023
<b>Description:</b> Proposed 1 24 Unit Condotel & 6 36 unit Condotel with a clubhouse. (Plan Name Changed to Westyn Village Ph II). - Changed to Apartments following successful re-zoning. One property - Public Waterline Extension and FFMV.			<b>Department Contact:</b> T Hale
<b>Status:</b> Site/Design 01 rec'd 12/06/19. Comments & Dev Pkg issued 1/31/20. Site/Design 02 rec'd 4/13/20. Site Plan 02 comments, Esmnt Exhibits 01 comments & Revised Developer Agreement issued 6/1/20. Easement Exhibit submittal 02 rec'd 6/11/20. Exhibit review comments e-mailed to Engineer 8/25/20. Project 'on-hold' pending sewer capacity issues being resolved. Signed Developer Agreement, Review & Inspection Fees rec'd 5/20/21. Site/Design 03 rec'd 6/2/21. Original Site/Dsgn 03 replaced with new revised submittal from planning. Site/Dsgn 03 rec'd 6/8/21. Appv'd by BRWA 6/11/21 for SITE PLAN purposes only & comments issued thru Planning. Still working through outstandign items needed to reach C2C status. 6/14/21 - Completed review of Esmnt Exhibits & E-Mailed Esmnt Agmnts to Developer for signature and return. Water & Sewer Calcs 01 Review comments issued 6/15/21. Esmnt #210009164 & 210009165 recorded 6/22/21. Per 7/1/21 E-Mail from Planning - Planning has not yet issued Site Plan approval, Natural Resouces has recinded approval due to E&SC changes. Site/Dsgn 04 rec'd 7/7/21 (need re-review fee 7/7/21). Review completed 7/13/21. Plan is approvable by BRWA for Site Plan purposes only. Awaiting rec'pt of re-review fees before releasing comments. Re-review fees rec'd & Comments released 7/19/21. LOC# 5018577548 rec'd 7/22/21. Shop Drawings 01 rec'd 7/26/21 & approved. Water & Sewer Calcs 02 rec'd 8/4/21 - "No futher comments" issued 8/11/21. A re-zoning application has been submitted to the County proposing re-zoning the property from PCD to R-4. Site/Dsgn 05 rec'd 10/29/21 Re-review fee rec'd 11/4/21. Site/Dsgn 05 comments issued to Planning 11/4/21 - comments can be addressed at pre-con and/or As-Built. Need 3 full size hard copies upon Planning approval. Planning appv'd Site Plan & requisite hard copies rec'd 12/10/21. C2C Issued 12/16/21. A meeting was held with the County, T Bell, and P&O on 9/27/22 as the Developer is requesting service prior to completion of the receiving FMS PS upgrades. Vault Installed 1/13/22. Air vacuum and Manhole vacuum test completed 3/3/22. Waterline pressure test completed 4/7/22. Plug installed in existing manhole on 10/4/22. BOSQC rec'd 3/6/23. Development was allowed service after Forest Middle School start-up (upgraded) in May 2023. Project to close out with Forest Middle School Pumpstation upgrade.			
<b>Job #:</b> 2020066.2	<b>Job Type:</b> Sewer	<b>Service Area:</b> Forest	<b>Last updated on:</b>
<b>Job Name:</b> FMS Pump Station Upgrades- Prepayment Request			3/5/2024
<b>Description:</b> Prepayment request to complete upgrades to Forest Middle School pump station to allow for current and future growth. Current growth related to Westin Village development.			<b>Department Contact:</b> R English
<b>Status:</b> Discussions held on 9/23/20 with R Orrison and D Cyrus of process and developer's responsibility for design. Prepayment request approved at October Board Meeting for \$100k less than total construction cost. Surety received; awaiting final contractor and cost information for Prepayment Agreement. Requested schedule update and information from Developer on 9/2/21 to finalize prepayment agreement; prepayment approval expires 10/20/2021. Developer rec'd zoning approvals for Westyn Ph 2 & 3 approvals; prepayment for pump station upgrades re-approved at 11/2021 Board meeting. Awaiting developer to enter construction contract prior to completion of Prepayment Agreement. Contacted D Cyrus on 3/17/22 for an update, no response rec'd. BRES indicated on 5/12/22 that developer is obtaining udated pricing for station. D Cyrus contacted BRWA on 7/6/22; still no contractor selected. Prepayment re-approved in November for \$693,692.. Final draft of Prepayment Agreement sent to Thomas Builders 1/4/23. Construction contract and executed agreement received 3/29/23. Prepayment agreement executed and returned 5/8/23; awaiting documentation prior to credit issuance. Emailed reminder 8/4/23 regarding prepayment approval to expire on 11/15/23. Invoice copies rec'd 8/4 and reviewed; awaiting proof of payment and 1 invoice prior to prepayment credit issuance. Check copies rec'd 9/18, with only a few reflecting being processed. As of 11/9, 3 of 7 subs have indicated not having received full payment. Partial prepayment credit issued 11/9. Prepayment approval expired 11/15/23. 12/5: Subcontractors still indicating non-payment. 3/5/24: Prepayment issuance per agreement complete unless new request made by developer. Subcontractor payment to be addressed with closeout of PS (JN 2020066.3).			



<b>Job #:</b> 2020066.3	<b>Job Type:</b> Sewer	<b>Service Area:</b> Forest	<b>Last updated on:</b> 9/8/2023
<b>Job Name:</b> Westyn Village Forest Middle School Pump Station Upgrades - Design			<b>Department Contact:</b> C Ward / S Dade
<b>Description:</b> Upgrades to Forest Middle School pump station to allow for current and future growth. Current growth related to Westin Village development.			
<b>Status:</b> Meeting held on 12/3/20 with P&O to discuss station design. P&O working with Chris Fewster on pump station design. Revised basis of design report given to P&O on 3/1/21 based on increase in proposed development. Design 01 rec'd 3/5/21, comments re'd 3/29. Surety #5018510461 rec'd 5/17/21. Site/Dsgn 02 rec'd 5/17/21. Deve Agmnt Rec'd 5/20/21; Site/Dsgn 02 Comments issued 5/24/21. CTC application for DEQ received 6/4/21 and submitted to DEQ. Site/Dsgn 03 rec'd 6/8/21. Site/Dsgn 03 comments issued to Planning 6/23/21. Working with BCPS on Easement Agreement. Site plan approved by planning 7/29/21. Hard copies of approved plans rec'd 8/3/21. ESMT #210012251 & Deed of Release #210012252 recorded 8/24/21. BRES working with Falwell and suppliers for equipment quotes; BRES assisting Developer with submittal review. Contacted D Cyrus on 3/17/22 for an update as Phase 2 buildings well under way, no response rec'd. BRES indicated on 5/12/22 that they are obtaining updated pricing for station. Developer indicated on 7/6/22 that large equipment submittals are expected in 2-4 weeks. Shop Dwg 01 rec'd 8/23/22. Shop Dwg CP&P 01 rec'd 8/26/22. Shops Dwg's approved 8/31/22. Signed Revised Developer Agmt rec'd 11/15/22. Surety #FF1031 rec'd 11/18/22. Developer Agmt executed & C2C issued 11/21/22. New wetwell and valve vault have been installed. Existing wetwell has been converted to a manhole. Building and electrical completed. Pumpstation placed online 5/4/2023. Site demolition (of existing/old pump station) resumed the week of 5/29/2023. Punchlist given to Daniel Cyrus and Mid-State construction 8/11/2024 and 8/24/2024. Final inspection walk-thru with Chris Fewster to be scheduled.			
<b>Job #:</b> 2020073	<b>Job Type:</b> Water	<b>Service Area:</b> Forest	<b>Last updated on:</b> 11/9/2023
<b>Job Name:</b> West Crossing Section 4 - Design			<b>Department Contact:</b> Shannell Dade
<b>Description:</b> Road plan, waterline design and profile for section 4. 19 lots approximately 2900 LF Waterline.			
<b>Status:</b> Dsgn 01 rec'd via e-mail (pdf) 6/29/20. Hard copy rec'd 7/8/20. Comments issued 8/6/20. Dev Pkg issued 8/6/20. Need Base Fee. Need Review Fees. Need Dev Agmnt. Dsgn 02 rec'd 10/22/20. Review 02 complete 11/4/20. Base Review Fee, Review Rees & Re-review Fee for forthcoming 3rd submittal rec'd 11/17/20. Signed Developer Agmt rec'd 11/17/20. Review 02 comments issued 11/17/20. Fire Flow Test fee rec'd 1/26/21. Dsgn 03 rec'd 6/23/21. "DRAFT" comments e-mailed to Engineer 7/2/21 with option to address as slip sheets to current submittal. Water Calcs 01 comments issued 7/19/21. Water Calcs 02 Rec'd 9/25/21 & comments issued 10/5/21. Calc 03 Rec'd 10/10/21. Calc 03 Comments issued 10/18/21. Calc 04 comments issued 10/25/21 - approvable pending matching final Dsgn Plans and Plat. Water model cert rec'd from Engineer 11/14/21. Plat was app'v'd by BRWA 7/22/21; Cost Est rec'd 11/15/21 & hard copy Surety forthcoming. Bond #107540706 rec'd 12/6/21. 12/20/21 - Rec'd E-mail from Engineer w/ full set of revised Plans w/ 3 subsequent Rev dates. E-mailed Engineer to officially submit thru Planning (Dsgn Submittal 04) and BRWA Re-Review Fee req'd. Dsgn 04 rec'd 12/18/21. Review completed 1/11/22 - holding comments until receipt of re-review fees. Re-review fee rec'd 3/28/22. Dsgn 04 comment released. Need 3 hard copies of plans, Insp Fees, Shop Dwg's & Plat recordation. 3 hard copies rec'd. Shop Dwg 01 rec'd 10/31/22. Inspection Fees received on 12/6/2022 (\$5,888.28) & C2C issued. Construction began the week of 5/22/2023. Construction stopped temporarily due to VDOT LUP being needed to cross West Crossing Drive. Counts and Dobyn are still waiting for VDOT to approve work be it bore or open cut as of 9/8/2023. Field change was sent 10/6/2023 and was accepted by BRWA Construction Manager. Crew returning to site and bore is scheduled for the week of 11/13/2023.			
<b>Job #:</b> 2020107	<b>Job Type:</b> Water & Sewer	<b>Service Area:</b> Forest	<b>Last updated on:</b> 12/7/2023
<b>Job Name:</b> Boonsboro Meadows Section 5 Roadway & Water - Design			<b>Department Contact:</b> T Hale
<b>Description:</b> Proposed Section 5 (Proposed 16 Lots). Consisting of Water and LPFM. Wild Doe Drive			
<b>Status:</b> Design 01 rec'd 9/28/20. Comments & Dev Pkg issued 10/26/20. Need \$400 Base Fee, Review Fees and Agmnt w/ 2nd submittal. Base Review fee rec'd 11/5/20. Design 02 rec'd 10/6/21. Review fee & Signed Developer Agmt rec'd 10/7/21. Dsgn 02 and Water Calcs 02 Review Comments issued 10/15/21. Sewer FM Calcs 01 Comments issued 10/20/21. Re-review fee rec'd 11/22/21 (forthcoming 3rd submittal). Dsgn 03 rec'd 12/15/21. Plan review comments issued to Planning and Engineer notified 12/30/21. Water Calcs Submittal 03 Reviewed and comments issued 1/3/22. Sewer FM Calcs Submittal 02 review complete & comments issued. Dsgn 04 (need \$200.00 re-review fee & Water Calcs 04 rec'd 5/24/22. Re-review Fee rec'd 6/29/22.). Dsgn 05 rec'd 12/22/22. Comments sent 1/22/2023 Dsgn 06 rec'd 10/23/2023 (Need Extended Plan Review Fee). Extended Plan Review Fee rec'd 10/25/23. Comments sent to planning on 11/06/2023. Revised developer package sent to Earl Dickerson on 12/7/2023.			
<b>Job #:</b> 2020121	<b>Job Type:</b> Site Plan w/Proposed Utilities	<b>Service Area:</b> Forest	<b>Last updated on:</b> 11/28/2023
<b>Job Name:</b> Justice Real Estate LLC - Site Plan			<b>Department Contact:</b> J Dean
<b>Description:</b> Proposed building for automobile repair services with adjacent parking.			
<b>Status:</b> TRC 12/8/20. Concept 01 rec'd 12/2/20. Comments 01 emailed to Planning & Engineer 12/7/20. Site Plan 01 rec'd 4/9/21. Comments sent to planning 4/21/2020. Site Plan 02 rec'd 5/24/21. Approved 6/3/21. Approval retracted; Revised Site Plan 03 rec'd 10/24/23. Legible Copy requested 11/14/2023. Extended Plan Review Fee rec'd 11/20/23., New copy rec'd 11/27/2023. Comments sent to Planning 11/28/2023.			

<b>Job #:</b> 2021022	<b>Job Type:</b> Sewer	<b>Service Area:</b> Smith Mountain Lake	<b>Last updated on:</b> 1/17/2024
<b>Job Name:</b> Lot 4 Moneta Business Center Hardee's - Site Plan			<b>Department Contact:</b> C Slusser
<b>Description:</b> Proposed Hardee's restaurant.			
<b>Status:</b> TRC 3/9/21. Concept 01 rec'd 3/4/21. Comments 01 emailed to Planning & Surveyor 3/8/21. Site Plan 01 rec'd 4/14/21. Comments 01 emailed to Planning 4/22/21. Site Plan 02 rec'd 7/14/21. Comments 02 emailed to Planning & Dev Pkg emailed to Engineer 8/2/21. Revised Dev Agmt emailed to Engineer 8/12/21. Site Plan 03 rec'd 11/18/21. Site Plan approvable as of 11/30/21; awaiting Executed Developer Agreement & Review & Inspection Fees before emailing approval to Planning; additional Developer documents will be needed prior to issuing C2C. Per Engineer on 12/14/21, Developer will bid out again & select Contractor in mid to late January. Project still on hold per Engineer due to construction costs - 2/9/22, 3/10/22, 4/18/22 & 8/17/22. Per Engineer on 12/6/22, project will rebid in Spring 2023. Per Engineer, still on hold due to construction costs - 5/5/23. Site Plan 04 rec'd 11/22/23. Base & Re-Review Fee rec'd 11/27/23. Comments 04 emailed to Planning/Engineer/Bluebeam & revised Dev Pkg issued 12/14/23. Site Plan 05 (slip sheet) rec'd 1/3/24. Developer Agmt & Review Fees rec'd 1/10/24. Approval emailed to Planning 1/17/24, pending receipt of remaining Developer documents (Project Inspection Fees, name of Contractor, Construction Cost Estimate, Surety & Material Shop Drawing submittals).			
<b>Job #:</b> 2021024	<b>Job Type:</b> Internal	<b>Service Area:</b> Central	<b>Last updated on:</b> 3/11/2021
<b>Job Name:</b> Big Otter Well Abandonments			<b>Department Contact:</b> W Quarles
<b>Description:</b> Abandonment of wells formerly used as part of the Central water system, located behind sewer pump station 6 and within the property boundaries of 4920 Peaks Road.			
<b>Status:</b> Bob met with property owner of 4920 Peaks Rd, Rita Ragland, who requested consideration be made to abandon or maintain the well sites within her property. Information gathered on existing easements for the wells and raw waterlines.			
<b>Job #:</b> 2021043	<b>Job Type:</b> Water & Sewer	<b>Service Area:</b> Forest	<b>Last updated on:</b> 11/9/2023
<b>Job Name:</b> Jefferson Village Drive Townhomes - Site/Design			<b>Department Contact:</b> S Dade
<b>Description:</b> Proposed 9 townhouse buildings creating 56 lots.			
<b>Status:</b> TRC 4/27/21. Concept 01 rec'd 4/22/21. Site/Dsgn rec'd 11/22/21. Comments sent to planning 12/22/21. FFT fee rec'd 4/14/22. Sewer Calculations rec'd 5/3/22. Site Plan 02 rec'd 5/4/22. Comments sent to planning 6/24/22. Site/Dsgn 03 rec'd 9/22/22; Comments sent to Planning 10/19/22. Site/Dsgn 04 rec'd 1/13/23. Signature Plat Approved 2/9/2023. Re-Review needed. Re-review fee rec'd 3/8/23. Awaiting \$400.00 Review Fee & Developer Items 5/26/2023. Developer Agmt, & Review & Inspection rec'd 9/15/23. Shop Dwg 01 rec'd 10/18/23. Surety #100224917 rec'd 11/3/23. Shop Dwg approved 11/8/23. C2C Issued 11/9/23.			
<b>Job #:</b> 2021090	<b>Job Type:</b> Site Plan w/Proposed Utilities	<b>Service Area:</b> Forest	<b>Last updated on:</b> 1/11/2024
<b>Job Name:</b> Victor & Anita Weatherholt Office Building - Site Plan			<b>Department Contact:</b> C Slusser
<b>Description:</b> 2 proposed 2,772 SF 2-story buildings for general office and medical office use.			
<b>Status:</b> TRC 8/24/21. Concept 01 rec'd 8/19/21. Comments issued 8/23/21 for TRC Webex Mtg on 8/24/21. Site Plan 01 rec'd 8/18/22. Comments 01 emailed to Planning 8/25/22. Site Plan 02 rec'd 9/8/23; Planning asked to have expedited (lost in shuffle in July). Comments 02 emailed to Planning & uploaded to Bluebeam 9/19/23. Site Plan 03 rec'd 1/2/24 (Need Extended Plan Review Fee). Extended Plan Review Fee rec'd 1/8/24. Comments 03 emailed to Planning & uploaded to Bluebeam 1/11/24.			
<b>Job #:</b> 2021102	<b>Job Type:</b> Sewer	<b>Service Area:</b> Bedford Central	<b>Last updated on:</b> 2/9/2024
<b>Job Name:</b> Winoa Sewer System Transfer			<b>Department Contact:</b> R English
<b>Description:</b> Transfer of privately owned sewer lines and pump station serving former Winoa / Wheelabrator facilities and Bison Printing. (Also see 2021032 and 2015016)			
<b>Status:</b> Contract Operations agreement executed 9/14/21 to offer operational and maintenance assistance until transfer is completed. 2/9/24: Still awaiting corrections to station prior to acceptance, as indicated previously by City of Bedford before Consolidation.			
<b>Job #:</b> 2021114	<b>Job Type:</b> Internal	<b>Service Area:</b> Countywide	<b>Last updated on:</b>
<b>Job Name:</b> Program for Low Water Pressure Customers			<b>Department Contact:</b> R English
<b>Description:</b> Establishing program or policy for addressing customers with pressures at the water meter that are regularly or intermittently less than 20 psi.			
<b>Status:</b>			

<b>Job #:</b> 2022026	<b>Job Type:</b> Other	<b>Service Area:</b> Forest	<b>Last updated on:</b> 5/30/2023
<b>Job Name:</b> TEVA Facility Inquiries (2150 Perrowville Road)			<b>Department Contact:</b> C.Ward
<b>Description:</b> Bedford County Economic Development Authority (EDA) working with groups for promoting sale or lease of former TEVA / Barr Labs facility at 2150 Perrowville Road. Capacity data and inquiries stored in this file.			
<b>Status:</b> Meetings attended on 3/8 and 4/5/22 with potential tenants (REC Americas), with information provided to them on existing water and sewer capacity, and potential increased sewer capacity upon upgrade of a ~100 section downstream. REC selected a different site for their development. Responded to property agent's inquiries on 5/21/22 from another potential tenant. BRWA attended meeting with interested tenant on 9/6/22 and responded to water and sewer inquiries. Projected usage information rec'd 10/10/22 projecting 37k to 360k gpd water usage and 37k to 342k gpd sewer flow from the initial to final development phases. Working with WRA to determine ways to increase water capacity at location. Will also schedule flow testing with various valve scenarios to determine if system has a closed valve. CLW working with PM and Maintenance manager for flow testings and checking waterline ARVs prior to flow testing 4/13/2023			
<b>Job #:</b> 2022033.1	<b>Job Type:</b> Sewer	<b>Service Area:</b>	<b>Last updated on:</b>
<b>Job Name:</b> Goodwill Industries Forest - Site & Design			<b>Department Contact:</b>
<b>Description:</b> COC purposes only. Reference 2022-033.			
<b>Status:</b>			
<b>Job #:</b> 2022053	<b>Job Type:</b> Fire Flow Meter	<b>Service Area:</b> Forest	<b>Last updated on:</b> 11/30/2023
<b>Job Name:</b> Blue Ridge Professional Park - Site/Design Plan			<b>Department Contact:</b> J Dean
<b>Description:</b> Proposed 4 new buildings & parking.			
<b>Status:</b> TRC 6/14/22. Concept 01 rec'd 6/7/22. Site Plan 01 rec'd 10/13/22. Comments sent to planning 11/29/22. Site Plan 02 rec'd 1/6/23. Comments sent to planning 1/23/2023. FFT Fee rec'd 5/18/23. Site Plan 03 rec'd 5/19/23 (\$200.00 re-review fee needed) Re-review fee rec'd 5/23/22. Comments sent to planning 5/31/23. Site Plan 04 rec'd 7/14/23 (Extended Plan Review Fee needed). Extended Plan Review Fee rec'd 7/17/23. Site Plan 05 & Extended Plan Review Fee rec'd 8/10/23. Site/Dsgn 06 rec'd 10/16/23 (need \$200.00 extended plan review fee). Extended Plan Review Fee rec'd 10/17/23. Comments sent to planning 10/31/2023. Base Fee, Review & Inspection Fees rec'd 11/16/23. ESMT #230009842 recorded 11/28/23. Surety #438 rec'd 11/30/23.			
<b>Job #:</b> 2022071	<b>Job Type:</b> Site Plan w/Proposed Utilities	<b>Service Area:</b> Forest	<b>Last updated on:</b> 2/14/2024
<b>Job Name:</b> Sheetz Store Renovation - Site Plan			<b>Department Contact:</b> C Slusser
<b>Description:</b> Proposed store renovations.			
<b>Status:</b> TRC 8/9/22. Concept 01 rec'd 8/4/22. Review comments e-mailed to Planning & Engineer 8/8/22. Site Plan 01 rec'd 11/10/22. Comments 01 emailed to Planning 12/20/22. Site Plan 02 rec'd (full re-review due to length of time since last submittal) 1/31/24. Started reviewing 2/5/24 & notified another submittal with changes will be forthcoming; told Planning we can disregard this submittal & replace it with 02A submittal. Site Plan 02A rec'd 2/6/24. Comments 02A emailed to Planning & uploaded to Bluebeam 2/14/24.			
<b>Job #:</b> 2022075	<b>Job Type:</b> Water	<b>Service Area:</b> Town of Bedford	<b>Last updated on:</b> 3/1/2024
<b>Job Name:</b> Hardees at Harmony Town Center - Site/Design			<b>Department Contact:</b> T Hale
<b>Description:</b> Proposed Hardees Restaurant			
<b>Status:</b> Town TRC 8/16/22. Concept 01 rec'd 8/16/22. Comments issued 8/17/22. Town TRC 10/18/23. Concept 02 rec'd 10/10/23. Site/Dsgn -01 rec'd 2/8/24. Base Review Fee rec'd 2/12/24. Comments sent to Kevin Varnell on 2/13/2024. Site/Dsgn 02 rec'd 3/1/24. Comments sent to Kevin Varnell on 3/1/2024.			
<b>Job #:</b> 2022095	<b>Job Type:</b> Water & Sewer	<b>Service Area:</b> Forset	<b>Last updated on:</b> 11/17/2023
<b>Job Name:</b> Corporate Park Drive Townhomes - Design			<b>Department Contact:</b> J Dean
<b>Description:</b> Proposed 40 unit townhome development.			
<b>Status:</b> TRC 11/9/22. Concept 01 rec'd 11/2/22. Comments issued 11/9/22. Dsgn 01 rec'd 11/3/23 (Need Extended Plan Review Fee), Extended Plan Review Fee rec'd 11/6/23. Comments sent to Planning 11/17/2023.			
<b>Job #:</b> 2022109	<b>Job Type:</b> Site Plan w/ Existing Utilities	<b>Service Area:</b> Central	<b>Last updated on:</b> 9/20/2023
<b>Job Name:</b> Gill Brothers - Site Plan			<b>Department Contact:</b> T Hale
<b>Description:</b> Proposed general business			
<b>Status:</b> TRC 12/19/22. Concept 01 rec'd 12/8/22. Site Plan 01 rec'd 7/13/23. Comments 01 sent to planning on 7/17/2023 Site Plan 02 rec'd 9/13/23. Comments 02 sent to William Yeager 9/20/2023			

<b>Job #:</b> 2023053	<b>Job Type:</b> Site Plan w/ Existing Utilities	<b>Service Area:</b> Central	<b>Last updated on:</b> 6/20/2023
<b>Job Name:</b> Dunkin' Donuts - Site Plan			<b>Department Contact:</b> T Hale
<b>Description:</b> Proposed 1, 818 SF Dunkin' Donuts in existing building.			
<b>Status:</b> Site Plan 01 rec'd 6/20/23. Comments 01 sent to planning 6/20/2023			
<b>Job #:</b> 2023066	<b>Job Type:</b> Water	<b>Service Area:</b> Forest	<b>Last updated on:</b> 2/26/2024
<b>Job Name:</b> Great Oaks Section 4 Roadway & Waterline - Design			<b>Department Contact:</b> S Dade
<b>Description:</b> Proposed 22 lot subdivision.			
<b>Status:</b> Dsgn 01 & Water Calculations 01 rec'd 7/24/23 (emailed developer for \$400.00 Base Review fee). Base Review fee rec'd 8/1/23. Comments sent to Planning 8/3/2023. Review & Inspection fees rec'd 8/11/23. Dsgn 02 & Water Calculations 02 rec'd 11/13/23. Approval Comment sent to Planning 12/4/2023. Developer items needed 12/4/2023. Dsgn 03 rec'd 12/7/23 ,Review complete awaiting review fees 12/12/2023. Shop Dwg 01 rec'd 1/23/24. Extended Plan Review Fee rec'd 1/24/24. Approval Comments sent to Planning 1/24/2024. Dsgn 04 - Approval Recended - (need extended plan review fee) 1/26/24. Extended Plan Review Fee rec'd 2/2/24. Bond #S273605 rec'd 2/2/24. Comments sent to Planning 2/5/2024. Shop Dwg approved 2/14/24. C2C Issued 2/26/24.			
<b>Job #:</b> 2023071	<b>Job Type:</b> Site Plan w/ Existing Utilities	<b>Service Area:</b> Montvale	<b>Last updated on:</b> 11/27/2023
<b>Job Name:</b> Kubota SUP - Site Plan			<b>Department Contact:</b> T Hale
<b>Description:</b> Proposed retail & rental SUP.			
<b>Status:</b> TRC 8/8/23. Concept 01 rec'd 8/3/23. Site Plan 01 rec' 11/27/23. Comments posted in Bluebeam and sent to planning on 11/27/2023. Site Plan 02 rec'd 3/5/24.			
<b>Job #:</b> 2023081	<b>Job Type:</b> Fire Flow Meter	<b>Service Area:</b> Forest	<b>Last updated on:</b> 2/2/2024
<b>Job Name:</b> Adult Care Center - Site/Design			<b>Department Contact:</b> C Slusser
<b>Description:</b> Harmony Day Support Building Addition. Propsed FFMV and FM sewer extension (2023-081.1).			
<b>Status:</b> TRC 9/12/23. Concept 01 rec'd 9/6/23. Comments emailed to Planning 9/11/23. FFT fee rec'd 16/16/23. Site/Dsgn 01 & Base Review fee rec'd 1/10/24. Comments emailed to Planning 2/1/24 & uploaded to Bluebeam 2/2/24; Developer Package issued 2/1/24.			
<b>Job #:</b> 2023083	<b>Job Type:</b> Water	<b>Service Area:</b> Forest	<b>Last updated on:</b> 3/8/2024
<b>Job Name:</b> Bellevue Acres Subdivision - Design			<b>Department Contact:</b> J Dean
<b>Description:</b> Proposed 20 lot subdivision.			
<b>Status:</b> Dsgn 01 rec'd 9/8/23. Base Review Fee rec'd 9/18/23. Comments sent to Planning 9/22/2023. Dsgn 02 rec'd 1/8/24. Comments sent to Planning 1/11/2024. FFT Fee & Extended Plan Review Fee (for forthcoming 3rd submittal) rec'd 1/19/24. Signed Dev Agmt, Review & Inspeicton Fees rec'd 1/25/24. Dsgn 03 rec'd 1/26/24. Water Cals 01 rec'd 2/1/24. Comments sent to planning 2/1/24. Signed Revised Dev Agmt & Surety #66928428 rec'd 2/2/24. Dsgn 03 (slip sheets01). Design Plans are approvable. Water Calcs are needed for final approval 2/6/2024. Shop Dwg 01 rec'd 2/20/24. Shop Dwg approved 2/28/24. C2C Issued 3/8/24.			
<b>Job #:</b> 2023086	<b>Job Type:</b> Sewer	<b>Service Area:</b> Boonsboro	<b>Last updated on:</b> 1/25/2024
<b>Job Name:</b> Boonsboro Section 5 Offsite Sewer - Design			<b>Department Contact:</b> T Hale
<b>Description:</b> Proposed offsite forcemain sewer.			
<b>Status:</b> Dsgn 01 & Base Review Fee rec'd 10/2/23. Comments emailed to Bif Johnson on 10/30/23. Dsgn 02 and Sewer Calculations 01 rec'd 12/01/23. Plan Approved, comments sent to Bif Johnson on 12/11/23. Shop Dwg 01 rec'd 1/3/24/. Shop Dwg 02 rec'd 1/25/24. Developer Agreement Sent to Earl Dickerson 1/25/2024			
<b>Job #:</b> 2023087	<b>Job Type:</b> Water & Sewer	<b>Service Area:</b> New London	<b>Last updated on:</b> 12/1/2023
<b>Job Name:</b> New London Commercial Development - Design			<b>Department Contact:</b> C Slusser
<b>Description:</b> Proposed public water & sewer extension.			
<b>Status:</b> Dsgn 01 rec'd 10/6/23. \$400.00 Base Review Fee rec'd 10/16/23. Dev Pkg & Comments 01 mailed to Developer & emailed to Engineer 12/1/23.			

<b>Job #:</b> 2023091	<b>Job Type:</b> Fire Flow Meter	<b>Service Area:</b> Town of Bedford	<b>Last updated on:</b> 2/2/2024
<b>Job Name:</b> Virginian Department of Corrections - FFMV			<b>Department Contact:</b> T Hale
<b>Description:</b> Proposed VA Departmemnt of Correcltions facility.			
<b>Status:</b> Town TRC 10/18/23. Concept 01 rec'd 10/16/23. Extended Plan Review fee rec'd forthcoming design 11/6/23. Site/Dsgn 01 rec'd 12/13/23.Comments sent to engineer on 12/14/2023. FFT Fee rec'd 1/18/24. Site Plan 02 rec'd 1/23/24.Comment sent to engineer on 1/25/2024.Plan Approved, comments and developer packet sent to Scott Reid on 2/2/2024, Comment sent to planning.			
<b>Job #:</b> 2023094	<b>Job Type:</b> Fire Flow Meter	<b>Service Area:</b> Forest	<b>Last updated on:</b> 1/5/2024
<b>Job Name:</b> 140 Vista Centre Warehouse Addition - Site/Design			<b>Department Contact:</b> T Hale
<b>Description:</b> Proposed 96,800 SF building addition			
<b>Status:</b> TRC 11/8/23. Concept 01 rec'd 11/2/23.Comments sent to Planning & Consultant 11/8/2023. Site/Dsgn 01 rec'd 12/8/23. Extended Plan Review Fee rec'd 12/13/23.Comments posted in Revu and sent to planning on 1/5/2023.			
<b>Job #:</b> 2024007	<b>Job Type:</b> Internal	<b>Service Area:</b> Central Sewer	<b>Last updated on:</b> 2/5/2024
<b>Job Name:</b> Peaks of Otter Sewer Flow Meter			<b>Department Contact:</b> W Quarles
<b>Description:</b> Sewer Flow Meter Installation - SMH-01228.			
<b>Status:</b> Flow metering equipment has been purchased. Equipment will be delivered to Fairwinds for integration to SCADA before being installed on site. AEP will install electric service drop once post for equipment has been set by Maintenance.			
<b>Job #:</b> 2024010	<b>Job Type:</b> Water	<b>Service Area:</b>	<b>Last updated on:</b> 2/28/2024
<b>Job Name:</b> VDOT Blackwater 460 - Design			<b>Department Contact:</b> T Hale
<b>Description:</b> Proposed road work.			
<b>Status:</b> Dsgn 01 rec'd 1/9/24.Waiting for VDOT Resubimttal on 1/10/24 Dsgn 02 rec'd 2/13/24.Comments sent to Richard Sealey Prior to meeting 2/28/2024.			
<b>Job #:</b> 2024012	<b>Job Type:</b> Preliminary Plan	<b>Service Area:</b> Forest	<b>Last updated on:</b> 2/13/2024
<b>Job Name:</b> Readmore Landing - Preliminary Plan			<b>Department Contact:</b> J Dean
<b>Description:</b> Proposed phased development of 217 single famil homes.			
<b>Status:</b> TRC 2/13/24. Prelim01 rec'd 1/11/24.Comments sent to consultant & presented in TRC Meeting 2/13/2024.			
<b>Job #:</b> 2024016	<b>Job Type:</b> Water & Sewer	<b>Service Area:</b> Town of Bedford	<b>Last updated on:</b> 2/9/2024
<b>Job Name:</b> Eastyn Crossing Subdivision - Design			<b>Department Contact:</b> J Dean
<b>Description:</b> Proposed 124 lot subdivision.			
<b>Status:</b> Dsgn 01 rec'd 1/24/24 (Need base review fee),Review completed 2/7/2024. Base Review Fee rec'd 2/9/24.Comments sent to Town and Consultant on 2/9/2024.			
<b>Job #:</b> 2024017	<b>Job Type:</b> Site Plan w/ Existing Utlities	<b>Service Area:</b> Stewartsville	<b>Last updated on:</b> 1/30/2024
<b>Job Name:</b> Stewartsville Convenience Store - Site Plan			<b>Department Contact:</b> T Hale
<b>Description:</b> Renovations to expand two buildings into one.			
<b>Status:</b> Site Plan 01 rec'd 1/24/24.Comments sent to planning nad posted in Bluebeam on 1/30/2024.			
<b>Job #:</b> 2024024	<b>Job Type:</b> Preliminary Plan	<b>Service Area:</b> Forest	<b>Last updated on:</b> 2/13/2024
<b>Job Name:</b> The Links at New London - Preliminary			<b>Department Contact:</b> J Dean
<b>Description:</b> Proposed 217 town home units.			
<b>Status:</b> Prelim 01 rec'd 2/13/24 (comments to be addressed at TRC 3/12/24),			

<b>Job #:</b> 2024025	<b>Job Type:</b> Site Plan w/ Existing Utilities	<b>Service Area:</b> Forest	<b>Last updated on:</b> 2/16/2024
<b>Job Name:</b> Two Turns, LLC Change of Use - Site Plan			
<b>Description:</b> Proposed addition of 28577 SF.			<b>Department Contact:</b> T Hale
<b>Status:</b> Site Plan 01 2/14/24.Comments sent to planning and posted in Bluebeam 2/16/2024.			
<b>Job #:</b> 2024027	<b>Job Type:</b> Water & Sewer	<b>Service Area:</b> Town of Bedford	<b>Last updated on:</b> 2/28/2024
<b>Job Name:</b> Harmony Mixed Use Residential - Design			
<b>Description:</b> Proposed mixed residential development; single family homes, townhomes & patio homes.			<b>Department Contact:</b> T Hale
<b>Status:</b> Dsgn 01 rec'd 2/20/24 (Need Base Review Fee). Base Review Fee rec'd 2/21/24.Comments sent to engineering and planning on 2/28/2024			
<b>Job #:</b> 2024033	<b>Job Type:</b> Concept	<b>Service Area:</b> Bedford	<b>Last updated on:</b> 2/22/2024
<b>Job Name:</b> 2565 E Lynchburg Salem Tpke Commercial Storage Facility - Concept			
<b>Description:</b> Proposed storage unit.			<b>Department Contact:</b> T Hale
<b>Status:</b> TRC 3/12/24. Concept 01 rec'd 2/22/24.			
<b>Job #:</b> 2024035	<b>Job Type:</b> Concept	<b>Service Area:</b> Moneta	<b>Last updated on:</b> 3/8/2024
<b>Job Name:</b> Cavern LLC Convenience Store - Concept			
<b>Description:</b> Proposed Convenience Store (6,396 square feet).			<b>Department Contact:</b> C Slusser
<b>Status:</b> TRC 3/12/24. Concept 01 rec'd 3/7/24. Comments emailed to Planning 3/8/24.			

# Developer Dedications Fiscal Year 2023-2024

Project	Project Type	Developer	Water		Sewer		Date Put Into Service
			Project Cost Ledger Acct 1500-1000	PipeLength	Project Cost Ledger Acct 1700-0016	Pipe Length	
2023030 Hooper Road Waterline Extension - Design	Water	Brockland LLC 20185 Timberlake Rd Lynchburg, VA 24502	\$83,816.00	433 lf	\$0.00	0 lf	2/16/2024
2022033 Goodwill Industries Forest - FFMV Fire Flow Meter		Piedmont Companies, Inc. 2671 East Main Street Lincolnton, NC 28092 Phone: 704-736-4333	\$114,935.00	120 lf	\$580.00	10 lf	3/1/2024
2022027 The Village at Smith Mountain Lake - Design	Water & Sewer	Beville Properties LLC Attn: Sean Beville 14830 Distaff Road Midlothian VA 23112	\$176,125.00	760 lf	\$74,350.00	819 lf	9/19/2023
2021099 Bedford Readiness Center - FFMV	Fire Flow Meter	Virginia Department of Military Affairs Clint A. Bailey - Project Manager	\$59,699.00	0 lf	\$0.00	0 lf	8/17/2023
Total Value Waterline Dedications:					\$434,575.00		
Total Length Water Pipe:					1313 lf		
Total Value Sewer Line Dedications:					\$74,930.00		
Total Length Sewer Pipe:					829 lf		
Total Value of Dedications:					\$509,505.00		



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# RESOLUTION MEMORANDUM

**To:** BRWA Board of Directors  
**From:** Whitney Quarles, Engineering Manager  
**Date:** March 12, 2024  
**Re:** Resolution 2024-03.02 – Construction Contract for Helm Street Tank Replacement

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Enclosed for your consideration is the above-referenced resolution. This resolution would authorize the Contractor to proceed with the construction of the Helm Street Tank Replacement project. Due to rising costs, the final project cost exceeds the budgeted amount of \$3.2 million.





## BID OPENING LIST

2021-111

## Helm Street Tank Replacement Bedford, Virginia

**Bid Opening March 5, 2024**  
**2:00 PM**

[illegible]



March 12, 2024

Rhonda B. English, Deputy Director  
Bedford Regional Water Authority  
1723 Falling Creek Road  
Bedford, VA 24523

RE: Value Engineering – Helm Street Tank Project

Dear Ms. English:

Pursuant to the bid opening and subsequent discussions with Bedford Regional Water Authority (BRWA) staff, WGK has developed a list of potential project design modifications to bring the scope and budget into alignment. When taken together, the proposed modifications allow us to offer the Authority a complete project that is marginally above the stated budget while still meeting the design intent without sacrificing functionality and without impact on life cycle cost.

WGK, along with our project partners, has explored what we believe are reasonable avenues for value engineering that we hope provide the necessary cost savings to see the Authority move forward with the award of the project. On the following page we have attached the list of proposed value engineering modifications with brief descriptions that, if accepted, will allow us to move forward at a lump sum cost of \$3,360,000.00.

Not only is this project important to BRWA and its customers, but it is also important to WGK and our subcontractors. For WGK, it fits in very well with the timing of projects we will be completing in the area that will allow us to allocate the personnel and resources required for the scope of work. Fisher Tank Company, our primary subcontractor, has been involved with this project for quite some time. They have a thorough understanding of the project and are anxious to see it come to fruition.

WGK will be available as necessary to discuss the proposed modifications and entertain any ideas that BRWA or the Engineer might have as well. Should you have any questions or wish to discuss further, I may be reached on my cell at 434-327-8558 or by email at [kdrumheller@wgkconstruction.com](mailto:kdrumheller@wgkconstruction.com).

We look forward to working with the Authority on this important project.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Kyle E. Drumheller', is written over a light blue horizontal line.

Kyle E. Drumheller  
Vice President



### **Proposed Scope Modifications**

#### **Tank Scope Revisions:**

- Modify Section 13220 – 2.01 C. Roof lap joints shall be single seal welded.
- Modify Section 13220 – 2.02 G. A single shell access manhole will be provided. Roof hatches to be provided as per contract.
- Modify Section 13220 – 2.02 H. Handrail will be provided only around roof hatches to provide a safe operational area per AWWA Standard.
- Allow alternative coating system for tank. Delete Hydraflon system in favor of another proven and reliable system from Tnemec typical for water storage.

*Total Tank Scope Deduct: \$225,000*

#### **Site Work Scope Revisions:**

- Decrease width and strata profile of the access drive around the tank. Shall be modified to be 12' wide with a compacted subgrade base and 4 inches of 21A aggregate material.
- Selective demolition of the existing tank slab. Saw cut and remove as necessary a circular opening to allow the new tank's foundation to bear on the grade below the existing tank slab. Remainder of existing slab to remain in place.
- Delete HS20 rating for Altitude Vault hatch. A standard aluminum Bilco style hatch will be provided which should be adequate given the bollards protect that hatch from traffic. Bollard locations to be agreed to in the field.
- Bulkhead anchors indicated for the ends of abandoned lines shall be deleted where pressure is no longer in line. Mechanically restrained caps / plugs will be provided.
- BRWA will work with WGK to locate a suitable disposal site(s) for demolished concrete.
- BRWA to provide materials/equipment required to satisfy marker ball requirement.

*Total Site Work Deduct: \$300,000*



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## RESOLUTION

2024-03.02

### Construction Contract for Helm Street Tank Replacement

At a regular meeting of the Bedford Regional Water Authority ("Authority") Board of Directors, held in the Board Meeting Room at the Authority's Administrative Annex Building on the 19th day of March 2024, beginning at 7:00pm:

**WHEREAS**, the Bedford Regional Water Authority (the "Authority") approved Resolution 2021-11.02 – Town ARPA Agreement ("Resolution") for the ARPA Agreement dated December 1<sup>st</sup>, 2021 ("Agreement") with the Town of Bedford ("Town") for the allocation of \$4,500,000.00 for the sole purposes of all work related to the construction, reconstruction, and rehabilitation of water and sewer facilities as described in the Agreement, including the replacement of the Helm Street water storage tank; and,

**WHEREAS**, the remaining, unspent ARPA funds of \$3,418,244.23 are allocated to the scope of services and terms for the Helm Street Tank Replacement ("Project") as defined in the Agreement; and,

**WHEREAS**, the Authority received a single bid from WGK Construction dated March 5<sup>th</sup>, 2024 ("Bid") for the construction services for the Project with an initial total lump sum bid amount of \$3,885,000.00 which has been value engineered and revised to as low as \$3,360,000.00 in the WGK Value Engineering Proposal ("Proposal") dated March 12<sup>th</sup>, 2024; and,

**WHEREAS**, the total cost for the Project is estimated to be \$3,850,000, to include \$218,203 for Design Services, \$98,080 in Construction Administration Services, up to \$3,400,000.00 for Construction Services and the remaining funds toward permitting, Special Inspections, other services performed outside of the Agreement, and any unforeseen contingency items; and,

**WHEREAS**, the Project will be funded through remaining, unspent ARPA Funds, Town Escrow funds totaling \$162,916.00, and Cash Reserves totaling \$268,839.72; and,

**WHEREAS**, the Authority has properly advertised to solicit bids for the Project, a copy of the bid opening list has been provided to the Board of Directors of the Authority, and the Engineering Manager is recommending award to the responsive bidder; and,

**WHEREAS**, the Engineering Manager will execute the Contract following the final review and approval of the Proposal options; now,

**THEREFORE, BE IT RESOLVED**, that the Board of Directors does hereby authorize the Engineering Manager to execute a contract with WGK Construction, with total construction contract expenditures not to exceed \$3,400,000.00 for the construction of the Project, working within a total project budget of \$3,850,000.

Member \_\_\_\_\_ made a motion to approve this Resolution.

Member \_\_\_\_\_ made a Second to approve.

Board Member Votes: \_\_\_\_ Aye \_\_\_\_ Nay \_\_\_\_ Abstain

### **CERTIFICATION**

The undersigned secretary of the Bedford Regional Water Authority does hereby certify that the foregoing is a true, complete, and correct Resolution adopted by a vote of a majority of the Directors of the Bedford Regional Water Authority, present at a regular meeting of the Board of Directors of the Bedford Regional Water Authority duly called and held **March 19, 2024** at which a quorum was present and acting throughout, and that the same has not been amended or rescinded and is in full force and effect as of the date of the above mentioned meeting.

(SEAL)

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Brian M. Key, Secretary,  
Bedford Regional Water Authority

# **EXECUTIVE DIRECTOR'S REPORT**



1723 Falling Creek Road  
Bedford, VA 24523-3137  
(540) 586-7679 (phone)  
(540) 586-5805 (fax)  
[www.brwa.com](http://www.brwa.com)

# RESOLUTION MEMORANDUM

**To:** BRWA Board of Directors  
**From:** Brian M. Key, PE - Executive Director  
**Date:** March 12, 2024  
**Re:** Resolution 2024-03.03 – County Fair Support

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Per the discussion at the February 20, 2024 board meeting, enclosed for your consideration is the above referenced resolution.

**RESOLUTION**

2024-03.03

**County Fair Support**

At a regular meeting of the Bedford Regional Water Authority ("Authority") Board of Directors ("Board"), held in the Board Meeting Room at the Authority's Administrative Annex Building on the 19<sup>th</sup> day of March 2024, beginning at 7:00pm:

**WHEREAS**, the 2024 County Fair ("Fair") is being planned for a weekend in August or September, with the location having been selected as the County Farm adjacent to the Authority's office on Falling Creek Road; and,

**WHEREAS**, it is recognized by the Board that the County of Bedford ("County") and the Town of Bedford ("Town") often partner with the Authority for projects, including the provision of significant funding for selected projects; and,

**WHEREAS**, the Authority would like to support the County and the Town for the benefit of the Fair; now,

**THEREFORE, BE IT RESOLVED**, that the Board approves of the Authority providing the following to support the Fair:

- 1) A fire hydrant meter and backflow preventer will be provided and installed on two (2) hydrants located on Parcel 147 A 40 which is the County Farm located between the Authority's office complex and the Sheriff's office complex. All piping and hoses downstream of the backflow preventer devices will be responsibility of parties other than the Authority.
- 2) The Authority will provide up to twenty thousand (20,000) gallons of water, through the hydrant meters mentioned herein, at no cost to the Fair, County, or Town.
- 3) The Authority will make the front parking lots at the Authority's office complex available for use by the Fair officials and visitors between the hours of 5:00pm on the Friday the Fair opens through 11:59pm on the Sunday the fair ends. This access is provided with the understanding that the Fair will be responsible for any damages to the Authority's property that occurs during the Fair, and that any cleanup needed on the Authority's property due to the Fair will be the responsibility of the Fair officials. Additionally, access to the Authority's rear fenced parking lot must not be blocked or obstructed at any time during the Fair.





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**BE IT FURTHER RESOLVED**, that the Board directs the Executive Director to execute an agreement to this effect with a representative of the Fair at least two (2) weeks prior to the opening day of the Fair.

Member \_\_\_\_\_ made a motion to approve this Resolution.

Member \_\_\_\_\_ made a Second to approve.

Board Member Votes: \_\_\_\_Aye \_\_\_\_Nay \_\_\_\_Abstain

#### **CERTIFICATION**

The undersigned secretary of the Bedford Regional Water Authority does hereby certify that the foregoing is a true, complete, and correct Resolution adopted by a vote of a majority of the Directors of the Bedford Regional Water Authority, present at a regular meeting of the Board of Directors of the Bedford Regional Water Authority duly called and held **March 19, 2024** at which a quorum was present and acting throughout, and that the same has not been amended or rescinded and is in full force and effect as of the date of the above mentioned meeting.

(SEAL)

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Brian M. Key, Secretary,  
Bedford Regional Water Authority