

# NOTICE AND AGENDA

**To:** Board of Directors  
**From:** Brian Key – Executive Director  
**Date:** December 13, 2023  
**Re:** Notice of Board Meeting and Agenda

A regular meeting of the Board of Directors of the Bedford Regional Water Authority (“Authority”) will be held on **Tuesday, December 19, 2023, at 7:00 p.m.** in the **Board Meeting Room** of the Authority located in the **Annex** building at **1723 Falling Creek Road in Bedford County**. The public can provide input and/or join the meeting in person or in the following ways:

- Join the Zoom meeting with **audio/video** by electronic device (computer, phone, tablet):  
<https://us02web.zoom.us/j/89020482671?pwd=SDd4OG5oTTBZdiswRnBFZlZSK2xGZz09>
  - Meeting ID: 890 2048 2671
  - Passcode: akSN48
- Join the Zoom meeting with **audio only** by phone:  
(651) 372 8299 -or- (786) 635 1003 -or- (267) 831 0333
  - Meeting ID: 890 2048 2671
  - Passcode: 856579
- Click on the link to the online meeting on our Facebook page or website
  - [www.brwa.com](http://www.brwa.com) (Navigate to “Get In Touch/Calendar” and find the date of the meeting)
  - <https://www.facebook.com/bedfordwater>

The following Agenda is proposed for discussion:

1. Call to Order
  - a. Pledge of Allegiance
  - b. Moment of Silence
2. Review of Agenda
3. Public Comments
4. Approval of Minutes: November 21, 2023 – Regular Board Meeting
5. Financial Report: Presented by Jill Underwood
6. Operations Report: Presented by Thomas Cherro
7. Administration Report: Presented by Megan Pittman
8. Projects Report: Presented by Rhonda English
  - a. **Resolution 2023-12.01** - Construction Term Contractor
  - b. Project reports
9. Executive Report: Presented by Brian Key
  - a. Strategic Plan – Review Public Draft (presented by Amanda Stanley)
  - b. **Resolution 2023-12.02** - Elections of Officers
10. Other business not covered on the above agenda
11. Motion to Adjourn