



BOARD OF DIRECTORS

September 19th, 2023

BEDFORD REGIONAL WATER AUTHORITY

Providing quality service to everyone.



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MEETING NOTES

To: BRWA Board of Directors
From: Brian M. Key, PE; Executive Director
Date: September 13, 2023
Re: Notes for the September 19, 2023 Board of Directors Meeting

The agenda isn't overly heavy this month.

Below are a few notes corresponding to the agenda numbers:

- 8.a. Amanda Stanley, with The Artisan Leader, is the facilitator who is helping the Authority with the development of the 2024-2028 Strategic Plan. She will be making a presentation at the board meeting to update the board on the status of the development of the plan.
- 8.b. Rhonda has a schedule conflict that prevents her attendance; I will attempt to address any questions the board may have about any of the ongoing projects.
- 8.c. The board has discussed the Carpe Diem project several times in the past. The owner/developer has formally requested financial assistance for the large compound meter vault that was necessary to provide fire flow to the development. The County has provided the required letter of support, and it is attached to Resolution 2023-09.01 which is included in the board packets for your consideration.

If you have any questions about any of the information contained in your board packets, or if you are not going to be able to attend the meeting, please contact me prior to the board meeting.

AGENDA

NOTICE AND AGENDA

To: Board of Directors
From: Brian Key – Executive Director
Date: September 12, 2023
Re: Notice of Board Meeting and Agenda

A regular meeting of the Board of Directors of the Bedford Regional Water Authority (“Authority”) will be held on **Tuesday, September 19, 2023, at 7:00 p.m.** in the **Board Meeting Room** of the Authority located in the **Annex** building at **1723 Falling Creek Road in Bedford County**. The public can provide input and/or join the meeting in person or in the following ways:

- Join the Zoom meeting with **audio/video** by electronic device (computer, phone, tablet):
<https://us02web.zoom.us/j/83252783529?pwd=VytYaEJLUzJkcEdtSDRyK0tmV2hNQOT09>
 - Meeting ID: 832 5278 3529
 - Passcode: eUXPT8
- Join the Zoom meeting with **audio only** by phone:
267 831 0333 312 626 6799 470 381 2552
301 715 8592 470 250 9358 646 518 9805
 - Meeting ID: 832 5278 3529
 - Passcode: 580417
- Click on the link to the online meeting on our Facebook page or website
 - www.brwa.com (Navigate to “Get In Touch/Calendar” and find the date of the meeting)
 - <https://www.facebook.com/bedfordwater>

The following Agenda is proposed for discussion:

1. Call to Order
 - a. Pledge of Allegiance
 - b. Moment of Silence
2. Review of Agenda
3. Public Comments
4. Approval of Minutes: August 15, 2023 – Regular Board Meeting
5. Financial Report: Presented by Jill Underwood
6. Operations Report: Presented by Thomas Cherro
7. Administration Report: Presented by Megan Pittman
8. Executive Report: Presented by Brian Key
 - a. Strategic Plan Status Report by Amanda Stanley
 - b. Projects Report
 - c. Resolution 2023-09.01: Economic Development Funding Assistance – Carpe Diem
9. Other business not covered on the above agenda
10. Motion to Adjourn

MINUTES

Bedford Regional Water Authority – Board of Directors

Regular Board Meeting – Minutes

August 15, 2023

A regular meeting of the Board of Directors of the Bedford Regional Water Authority ("Bedford Water") was held on Tuesday, August 15, 2023, in the Board Meeting Room in Bedford Water's Annex building located at 1723 Falling Creek Road in Bedford County.

Members Present:..... Bob Flynn, Chair
Michael Moldenhauer, Vice Chair
Donald Barger, Jr.
Jay Gray
Rusty Mansel
Kevin Mele
John Sharp

Members Absent: none

Staff Present: Brian Key – Executive Director
Jill Underwood – Director of Finance
Megan Pittman – Director of Administration (Virtually)
Thomas Cherro – Director of Operations (Virtually)

1. Call to Order

The meeting was called to order by the Chair at approximately 7:00 p.m. The Pledge of Allegiance and a moment of silence were conducted.

2. Review of Agenda

The following agenda was reviewed as shown. Revisions are shown in ***bold italics***.

1. Call to Order
 - a. Pledge of Allegiance
 - b. Moment of Silence
2. Review of Agenda
3. Public Comments
4. Approval of Minutes: June 20, 2023 – Regular Board Meeting
5. Financial Report: Presented by Jill Underwood
 - a. Customer Service Report
 - b. Financial Statements through month end July 2023 (not in packet)
6. Operations Report: Presented by Thomas Cherro
 - a. Asset Management Report
 - b. **Resolution 2023-08.01**: SCADA System Integration Services
7. Administration Report: Presented by Megan Pittman
8. Projects Report: Presented by ***Brian Key***
9. Executive Report: Presented by Brian Key
 - a. August 10, 2023 Meeting with W&S Committee summary
 - b. Supervisors August 28, 2023 Work Session – Planning (not in packet)
 - c. Stoney Creek Reservoir
10. Other business not covered on the above agenda

11. Motion to Adjourn

3. Public Comments

There were no public comments.

4. Approval of Minutes: June 20, 2023 - Regular Meeting

The regular Board Meeting Minutes from June 20, 2023, were reviewed.

Member Mele made a motion to approve the minutes.

Member Sharp seconded the motion.

- Board member votes: 7 Aye; 0 Nay; 0 Abstain. The motion carried.

5. Financial Report: Presented by Jill Underwood

a. Customer Service Report

The report was included in the board packet. No questions were asked by the board.

b. Financial Statements through month end July 2023 (not in packet)

The financials were put into the board packet in a separate file due to the time it takes to produce the fiscal year-end reports. For June, the budget goal was 100%, with operating revenues at 105% and operating expenses at 90%. Due to the audit, there will be adjusting entries and a few expenses that still need to be reported. The final financials should be complete by October. The developer dedications have not been posted; they were \$926,000 last fiscal year.

For July, the budget goal was 8%, with operating revenues at 9% and operating expenses at 5% expenses. Those numbers may vary as adjusting entries are made. The Mariners Landing line has adjustments. The Finance Manager position was advertised, and there are 76 applicants. Interviews will be held in the next two weeks.

6. Operations Report: Presented by Thomas Cherro

a. Asset Management Report

For Maintenance, the Peaks View Water Project was started by the CIP crew; 300 feet of line are in the ground. The project at Gum and Galax Street will undergo paving shortly.

In Wastewater Operations, Pump Station 7 was awarded to Falwell Construction, and they have 45 days to complete the project. It is currently 50% completed.

b. **Resolution 2023-08.01: SCADA System Integration Services**

A Request for Proposals was advertised on eVA, Virginia's eProcurement Portal, and emailed to qualified SCADA system integrators in July 2023. After a four-employee committee reviewed the submitted proposals and conducted interviews of the six system integrators that responded, the committee unanimously agreed to recommend approval to the Board of Directors for the execution of term contracts with Fairwinds Automation, Dorsett Controls, and E-Merge Systems LLC.

The proposed contracts will last one year, allowing the Authority to renew for up to four successive one-year terms. These are term contracts, which would enable the Authority to select a contractor when needed for projects or routine work; there is no guarantee that any work will be conducted through any of the contractors, and there is no price or fee associated with these specific contracts.

At a regular meeting of the Bedford Regional Water Authority ("Authority") Board of Directors, held in the Board Meeting Room at the Authority's Administrative Annex Building on the 15th of August 2023, beginning at 7:00 p.m.:

WHEREAS, the Bedford Regional Water Authority (the "Authority") is a public service authority formed and existing in accordance with the provisions of Chapter 51 of Title 15.2 of the Code of Virginia, 1950, as amended, the Virginia Water and Waste Authorities Act §§ 15.2-5100-15.2-5159 (the "Act"); and,

WHEREAS, a Selection Committee ("Committee"), comprised of four Authority staff personnel was created for the selection of a SCADA System Integrator for the Bedford Regional Water Authority; and,

WHEREAS, the Committee has followed the guidelines set forth in the Authority's Policy 10.10 – Purchasing by advertising a Request for Proposals and reviewing Statements of Qualifications and soliciting proposals from selected qualified SCADA System Integrators; and,

WHEREAS, the Committee reviewed proposals from SCADA System Integrators on August 3, 2023, and unanimously agreed to recommend to the Board of Directors that they approve of the execution of contracts with Fairwinds Automation, Dorsett Controls, and E-Merge Systems LLC. as the SCADA System Integrators providing the best value for the Authority; and,

WHEREAS, agreements will be prepared for Fairwinds Automation, Dorsett Controls, and E-Merge Systems LLC to enter into a one-year contracts which provide for the renewal for up to four successive one-year terms to provide SCADA and integration services as authorized by the Authority; and,

WHEREAS, the Executive Director concurs with the committee's recommendation, and recommends the award of the contracts with agreement that are substantially similar to the attached; now,

THEREFORE, BE IT RESOLVED, that the Board of Directors does hereby authorize the Director of Operations to execute individual contracts with Fairwinds Automation, Dorsett Controls, and E-Merge Systems LLC for SCADA System Integration Services.

Member Gray made a motion to approve this Resolution.

Member Moldenhauer made a Second to approve.

- Board Member Votes: 7 Aye 0 Nay 0 Abstain. The motion carried.

7. Administration Report: Presented by Megan Pittman

A few news articles were included in the packet. Ms. Pittman updated the board about the Water Tower Showdown that was reported at the last meeting. The Showdown had about 75 attendees, which included 12-13 teams of 2-5 children, 15 volunteers from around the state, and representation from the BRWA, Western Virginia Water Authority, Lynchburg Water Resources, Virginia American Water Works Association, and Virginia Water Environment Association. The BRWA also celebrated its 10th anniversary with staff at the end of June. The BRWA will be at the Bedford Chamber of Commerce Business Expo on Thursday at the Bedford YMCA.

8. Projects Report: Presented by Brian Key

The portion of the Ivy Creek Sewer Project where the City of Lynchburg's old sewerline was removed has started being replaced with new pipe; the team is also working to obtain the final easements needed. This replacement segment of the project will cost around \$440,000. An engineering firm has been hired to create plans for Pump Stations 1 and 2 in Town; the team is meeting with a supplier onsite on Wednesday. The Forest Middle School Pump Station still has a punch list outstanding before the project is completed.

The Authority has spent \$1.6 million of the \$2.5 million budget for the Town and Country sewer project. Another ARPA project is the Bell Town Road Waterline; a preconstruction meeting has been scheduled, and this project should start construction soon and will take about 30 days to complete.

Mr. Key answered questions asked by the board members about upcoming development projects, including an RV park and campsite.

9. Executive Report: Presented by Brian Key

a. August 10, 2023 Meeting with W&S Committee summary

Mr. Flynn and Mr. Key met with the Water and Sewer Committee of the Board of Supervisors. The Committee was pleased with the sunset clause now in effect for capital recovery fees. Most of the discussion centered around the available ARPA funds that could be allocated to the BRWA. At this point, the County is willing to consider \$2 million for the BRWA. The East Crest Pump Station project is about this cost and would fit the ARPA requirements. Since this project is almost complete, this would be a reimbursement, and the \$2 million would be used for additional CIP projects.

b. Supervisors August 28, 2023 Work Session – Planning (not in packet)

The board is encouraged to attend the Board of Supervisors Work Session. Mr. Key plans to report on the Ivy Creek Project, the Town and Country Project, and the possible ARPA funds discussed with the Water and Sewer Committee. Mr. Key would also like to discuss eliminating the board term limits due to the challenge of finding people to serve on the board.

c. Stoney Creek Reservoir

Mr. Key provided a map and pictures of ideas for how to create a park at the reservoir. However, this would require acquiring a parcel of land from the Town to own the land surrounding the reservoir. Currently, only staff can access the property for business reasons, with no recreational use. The board discussed the pros and cons of this project. Mr. Key will draft a letter to the Town requesting the land for the board to review.

10. Other Business not covered on the above agenda

Ms. Underwood reported that the BRWA won the Certificate for Achievement for Excellence in Financial Report for the fiscal year 2021-2022; GFOA is about a year behind in awarding.

11. Motion to Adjourn:

There being no further business to discuss, Mr. Sharp made a motion to adjourn and Mr. Mele seconded the motion.

Board Member Votes: 7 Aye, 0 Nay, 0 Abstain. The motion carried.

The meeting adjourned at approximately 8:38 pm.

FINANCIAL REPORT

MEMORANDUM

To: BRWA Board of Directors
From: Jill W. Underwood, Director of Finance
Date: September 13, 2023
Re: Financial Highlights for August 2023

Customer Service Statistical Report:

The report for August is included.

Summary of Revenues & Expenses:

- 1) Budget goal is 16% for August, operating revenues are at 18% and operating expenses at 11%.
- 2) Capital Recovery fees received this FY are 24% of the total budgeted amount, with water at 28% and sewer at 15%.

Cash Flow Summary

The summary is included in your packets.

Audit

We continue to work on the audit, as well as adjusting entries for FY23.

The VRS compliance audit has been completed and submitted to the Auditor of Public Accounts. Work is still underway on the financial statement audit and the Single audit for ARPA funding.

Tracking Data for Customer Service Department

	Description	September '22	October '22	November '22	December '22	January '23	February '23	March '23	April '23	May '23	June '23	July '23	August '23	Running 12 Month Totals
1	Statements Generated	14,365	14,345	14,277	14,270	14,286	14,291	14,309	14,340	14,360	14,389	14,387	14,405	172,024
2	Total \$ Amount of Statements Generated	\$1,520,175.34	\$1,412,481.97	\$1,272,680.32	\$1,344,339.45	\$1,350,337.14	\$1,525,796.19	\$1,212,382.01	\$1,252,787.83	\$1,374,870.73	\$1,219,654.39	\$1,380,011.59	\$1,554,598.03	\$16,420,114.99
3	Total \$ Payments Received	\$1,540,233.12	\$1,431,571.66	\$1,353,615.77	\$1,533,867.61	\$1,379,464.27	\$1,198,156.84	\$1,585,834.36	\$1,252,834.74	\$1,452,188.85	\$1,275,279.54	\$1,547,925.73	\$1,703,996.41	\$17,254,968.90
4	Account Transfers	185	121	266	160	152	170	229	157	206	245	239	229	2,359
5	New Customers - Forest	28	4	5	2	6	8	9	13	10	4	6	16	111
6	New Customers - SML	2	3	4	2	7	1	1	-	2	3	1	2	28
7	Residential Disconnected Customers (#)	99	100	85	-	101	68	85	82	44	66	66	46	842
8	Residential Disconnected Customers (\$)	\$15,711.69	\$39,944.49	\$13,922.43	\$0.00	\$20,975.10	\$10,642.80	\$14,138.59	\$16,738.83	\$9,396.22	\$13,899.02	\$10,184.67	\$8,131.80	\$173,686
9	Normal and Transfer Readings	14,489	14,502	14,500	14,511	14,535	14,507	14,570	14,597	14,616	14,632	14,662	14,729	174,850
10	Radio Read Meters	14,444	14,462	14,460	14,472	14,498	14,470	14,534	14,575	14,598	14,607	14,621	14,683	174,424
11	Manually Read Meters	45	40	40	39	37	37	36	22	18	25	41	46	426
12	Tower Read Meters	2,722	2,641	2,460	2,594	3,027	2,924	2,927	3,106	2,726	2,474	2,038	2,040	31,679
13	New Meter Installs	15	8	18	11	18	9	12	30	23	10	28	15	197
14	Meters Changed - Program	-	14	-	-	11	35	97	33	4	2	2	1	199
15	Remaining Developer's Credits	\$341,484.01	\$341,484.01	\$341,484.01	\$341,484.01	\$341,484.01	\$341,484.01	\$341,484.01	\$341,484.01	\$341,484.01	\$341,484.01	\$341,484.01	\$341,484.01	N/A
16	Bulk Water Sales - New London (Gallons)	6,942	26,515	26,140	3,050	-	3,050	-	7,110	27,125	83,480	10,615	19,222	213,249
17	Bulk Water Sales - Moneta (Gallons)	8,720	22,570	11,180	700	-	700	-	-	-	17,245	20,180	3,647	84,942
18	Bulk Water Sales - Central Distr (Gallons)	16,265	52,520	9,200	17,500	-	20,600	34,300	75,200	64,500	118,908	35,494	64,800	509,287
19	Total Bulk Water Sales	\$383.12	\$1,219.26	\$558.24	\$255.00	\$0.00	\$292.20	\$411.60	\$987.72	\$1,099.50	\$2,635.60	\$795.47	\$1,052.03	\$9,689.74

Bedford Regional Water Auth.
Balance Sheet
For the Two Months Ending Thursday, August 31, 2023

		<u>7/1/2023</u> <u>Beginning</u>	<u>Aug 2023</u> <u>Actual</u>
	ASSETS		
1000:1000	Cash	\$5,060,471.17	\$6,046,549.45
1001	Restricted Investments	19,307,665.79	19,346,209.56
1002:1002	Prepaid Expenses	834,460.61	834,960.61
1101:1101	Accounts Receivable	4,615,660.41	4,486,080.98
1102	Accounts Receivable Other	32,206.16	33,548.27
1200	Inventory	1,524,756.05	1,554,701.75
1202	Loan Related Assets	3,934.66	3,934.66
1250	Construction In Progress	9,698,627.35	9,854,405.88
1301	Tangible Assets- Office	5,619,413.39	5,619,413.39
1302	Tangible Assets - Vehicles	4,175,805.54	4,175,805.54
1400:1500	Tangible Assets - Water	104,017,672.36	104,017,672.36
1700	Tangible Assets - Sewer	71,044,183.22	71,044,183.22
1800	Intangible Assets	743,601.00	743,601.00
1801	Fixed Asset Clearing Account	20.98	22,422.15
1900	Depreciation	<u>(78,666,085.41)</u>	<u>(78,666,085.41)</u>
	Total assets	148,012,393.28	149,117,403.41
	LIABILITIES		
2000	Accounts Payable	(767,678.57)	(152,512.65)
2001	Customer Liabilities	(517,536.87)	(523,317.22)
2100	Employee Liabilities	(735,378.41)	(572,181.56)
2200	Notes Payable	(50,280,278.48)	(50,280,278.48)
2300	Developer Credits	(3,282,448.27)	(3,282,448.27)
2999	Retained Earnings	<u>(92,429,072.68)</u>	<u>(92,429,072.68)</u>
	Total liabilities	(148,012,393.28)	(147,239,810.86)
	Operating Surplus/ (Loss)		1,877,592.55

Bedford Regional Water Auth.
Balance Sheet
For the Two Months Ending Thursday, August 31, 2023

		<u>7/1/2023</u> <u>Beginning</u>	<u>Aug 2023</u> <u>Actual</u>
ASSETS			
Cash:			
1000-0000	Change Box for CS	350.00	350.00
1000-0001	Petty Cash	16.57	16.57
1000-0002	Truist Checking Account	3,024,600.40	3,993,415.14
1000-0004	Cash Drawer	225.00	225.00
1000-0011	LGIP Operating Reserves Fund	337,503.53	339,136.66
1000-1000	VA Investment Pool-Capital Projects Reserve	615,932.00	621,602.50
1000-2000	VA Investment Pool- Operating Reserves	1,081,843.67	1,091,803.58
	Total Cash	5,060,471.17	6,046,549.45
Restricted Investments:			
1001-0001	Deposit Refund Program Fund	359,661.65	359,661.65
1001-0010	Debt Service Accumulation Fund	969,439.92	971,896.59
1001-0020	Reserve for future capital projects	690,908.24	702,845.32
1001-0021	County Funds for New Projects	150,177.09	158,399.07
1001-0022	SML WTF Depreciation Fund WVWA	694,346.54	700,738.97
1001-0023	BRWA Cell Tower Funds	345,913.55	345,913.55
1001-0024	SML WTF Depreciation Fund- BRWA portion	694,346.53	700,738.95
1001-0025	Vehicle and Equipment Replacement Fund	758,389.72	758,389.72
1001-0030	Information Systems Replacement Fund	283,932.32	283,932.32
1001-0035	Meter Replacement Fund	217,198.84	217,198.84
1001-0040	Sewerline Replacement Fund	1,101,862.76	1,101,862.76
1001-0045	Waterline Replacement Fund	356,970.70	356,970.70
1001-0050	Tank Rehab	406,995.76	406,995.76
1001-1010	VA Investment Pool- Reserve Fund	436,327.83	439,471.02
1001-1020	LGIP Repairs & Maintenance Reserve	24,085.63	24,085.63
1001-1025	VRA Debt Service Reserve Fund	1,720,240.83	1,720,240.83
1001-1100	Escrow Account	33,241.72	33,241.72
1001-1220	DEQ (Ivy Creek) Construction Fund	10,063,626.16	10,063,626.16
	Total Restricted Investments	19,307,665.79	19,346,209.56
Prepaid Expenses:			
1002-1000	Prepaid Insurance	131,360.28	131,360.28
1002-1001	Prepaid Dues/Service Contracts	66,713.33	67,213.33
1002-1002	Deferred Outflows of Resources (Pensions)	655,832.00	655,832.00
1002-1003	VRS OPEB Deferred Outflow	90,385.00	90,385.00
1002-1004	VRS OPEB Deferred Outflow	(78,862.00)	(78,862.00)
1002-1005	Local OPEB Deferred Outflows	17,861.00	17,861.00
1002-1006	Local OPEB Deferred Inflows	(48,829.00)	(48,829.00)
	Total Prepaid Expenses	834,460.61	834,960.61
Accounts Receivable:			
1101-1000	Billings Receivable Water	554,671.22	513,504.32
1101-2000	Budget Billing Accounts Rec.	6.52	6.52
1101-2001	Monthly Statement A/R	(20.00)	(20.00)
1101-2002	Monthly Deferred A/R- holding account	553.47	553.47
1101-2003	AR Credits	(50.00)	(50.00)
1101-3000	Billings Receivable Sewer	1,218,182.99	1,096,568.28
1101-3210	Credit Card Convenience Fee AR	735.34	735.34
1101-4000	Allowance for Doubtful Accounts	(252,468.34)	(252,468.34)
1101-4001	Water Penalties- A/R	(362,651.90)	(360,476.95)
1101-4002	Payment Arrangement AR- Water	(154.96)	(154.96)
1101-4003	Sewer Penalties A/R	18,485.53	19,650.64
1101-4004	Payment Arrangement AR- Sewer	268.43	268.43
1101-4005	Payment Arrangement AR- Sewer Penalties	94.60	94.60
1101-4006	Payment Arrangement AR- Water Penalties	174.14	174.14
1101-5001	Water Capital Recovery Fees A/R	702,129.00	714,129.00
1101-5002	Returned Check A/R	1,018.25	1,240.00

Bedford Regional Water Auth.
Balance Sheet
For the Two Months Ending Thursday, August 31, 2023

		<u>7/1/2023</u> <u>Beginning</u>	<u>Aug 2023</u> <u>Actual</u>
1101-5003	Sewer Capital Recovery Fees A/R	347,138.73	347,138.73
1101-5005	Reconnect Fee A/R	18,478.01	18,549.74
1101-6000	Water Account Charge A/R	8,684.37	9,084.37
1101-6003	Sewer Account Charges A/R	13,957.59	17,331.34
1101-7001	Water Deposits A/R	(47,225.14)	(48,920.44)
1101-7003	Sewer Deposits A/R	20,948.25	20,948.25
1101-7500	Meter Base Installation Fee A/R	143,293.43	148,293.43
1101-7502	A/R- Sewer Clean-Out Installation Fee	39,100.00	44,100.00
1101-7504	Sewer Pump Maintenance A/R	9,132.63	9,189.29
1101-7505	Service Repairs & Rents A/R	(709.88)	(709.88)
1101-7506	A/R- Septage Dumping Fees	8,335.00	8,335.00
1101-7507	Meter Fee A/R	70,719.63	74,019.63
1101-7508	A/R- Industrial Pretreatment	(7,158.26)	(7,679.05)
1101-7510	SGP Review and Inspections A/R	(6,581.92)	(6,677.60)
1101-8000	Misc. Charges Receivable	(1.00)	(1.00)
1101-8002	NSF holding/clearing account	7,643.34	7,643.34
1101-8003	Consolidation holding account	(3,761.63)	(3,761.63)
1101-8006	Unauthorized Service A/R	4,000.00	6,750.00
1101-8008	Cellular Rental AR	2,193,382.71	2,193,382.71
1101-8009	Pending Electronic Payments	(84,689.74)	(84,689.74)
	Total Accounts Receivable	<u>4,615,660.41</u>	<u>4,486,080.98</u>
Accounts Receivable Other:			
1102-0001	Miscellaneous Accounts Receivable	32,206.16	33,548.27
	Total Accounts Receivable Other	<u>32,206.16</u>	<u>33,548.27</u>
Inventory:			
1200-0001	Maintenance Inventory	563,483.36	585,901.87
1200-0002	Meter Inventory	961,272.69	968,799.88
	Total Inventory	<u>1,524,756.05</u>	<u>1,554,701.75</u>
Loan Related Assets:			
1202-0009	VRA 2014 Cash Account (per docs)	3,934.66	3,934.66
	Total Loan Related Assets	<u>3,934.66</u>	<u>3,934.66</u>
Construction In Progress:			
1250-0001	CIP Inventory	43,294.74	43,294.74
1250-0300	CIP- Western Hills Sewer Replacement	7,500.00	7,500.00
1250-0302	CIP- Western Hills Water Replacement	7,500.00	7,500.00
1250-0310	CIP- Lead Service Line Inventory Project	1,600.00	1,600.00
1250-0315	CIP- Central Water Electrical Study	30,265.00	30,265.00
1250-0316	CIP- Peaksview St Water	117,669.70	120,370.75
1250-0317	CIP- Website Development Project	61,190.00	61,190.00
1250-0318	Town & Country WATER Replacement	41,900.00	41,900.00
1250-0323	Central Water control valves	112,742.82	112,742.82
1250-0326	Town & Country Sewer Replacement Project ARPA	1,625,777.68	1,765,771.16
1250-0336	CIP- Belltown Rd Waterline (ARPA)	40,169.52	40,169.52
1250-0378	Helm Street Tank Project (ARPA)	180,070.00	180,070.00
1250-0382	CIP- Galax St Sewer Project	23,349.38	23,349.38
1250-0383	CIP- Ivy Creek Sewer	5,048,602.77	5,048,602.77
1250-0390	CIP- 460 Booster Station	2,196,373.00	2,196,373.00
1250-0391	CIP- Turkey Mtn Booster Station	42,490.00	42,490.00
1250-0399	CIP- Galax St. WATER	118,132.74	118,347.74
1250-0324	Central Sewer Pump Station 7		2,870.00
1250-0332	Stoney Creek Reservoir Drain Analysis		9,999.00
	Total Construction In Progress	<u>9,698,627.35</u>	<u>9,854,405.88</u>

Tangible Assets- Office:

Bedford Regional Water Auth.
Balance Sheet
For the Two Months Ending Thursday, August 31, 2023

		<u>7/1/2023</u> <u>Beginning</u>	<u>Aug 2023</u> <u>Actual</u>
1301-0001	Office Facilities	3,695,648.46	3,695,648.46
1301-0002	Information Systems	1,923,764.93	1,923,764.93
	Total Tangible Assets- Office	<u>5,619,413.39</u>	<u>5,619,413.39</u>
Tangible Assets - Vehicles:			
1302-0001	Vehicles and Equipment	4,175,805.54	4,175,805.54
	Total Tangible Assets - Vehicles	<u>4,175,805.54</u>	<u>4,175,805.54</u>
Tangible Assets - Water:			
1400-1000	SML Water Treatment Facility	16,694,001.18	16,694,001.18
1400-2000	Smith Mountain Lake Central	22,552,336.98	22,552,336.98
1400-3000	Stewartsville Water	2,735,076.84	2,735,076.84
1500-1000	Forest Water	37,841,213.85	37,841,213.85
1500-2000	Lakes Water	1,761,491.47	1,761,491.47
1500-3000	Central Water	22,433,552.04	22,433,552.04
	Total Tangible Assets - Water	<u>104,017,672.36</u>	<u>104,017,672.36</u>
Tangible Assets - Sewer:			
1700-0014	Central Sewer	28,542,354.54	28,542,354.54
1700-0015	Moneta Sewer	12,791,612.43	12,791,612.43
1700-0016	Forest Sewer	20,625,165.92	20,625,165.92
1700-0020	Mariners Landing Sewer	1,448,700.18	1,448,700.18
1700-1016	BRWA Share Lynchburg Sewer Upgrade	5,566,470.93	5,566,470.93
1700-8000	Montvale Sewer	2,069,879.22	2,069,879.22
	Total Tangible Assets - Sewer	<u>71,044,183.22</u>	<u>71,044,183.22</u>
Intangible Assets:			
1800-0000	Studies & Permits (Feasibility, master studies)	687,190.55	687,190.55
1800-0090	Capitalized Interest (Various projects)	56,410.45	56,410.45
	Total Intangible Assets	<u>743,601.00</u>	<u>743,601.00</u>
Fixed Asset Clearing Account:			
1801-0000	Fixed Asset Clearing Account	20.98	22,422.15
	Total Fixed Asset Clearing Account	<u>20.98</u>	<u>22,422.15</u>
Depreciation:			
1900-0000	Accumulated Depreciation	(78,666,085.41)	(78,666,085.41)
	Total Depreciation	<u>(78,666,085.41)</u>	<u>(78,666,085.41)</u>
	Total assets	148,012,393.28	149,117,403.41
LIABILITIES			
Accounts Payable:			
2000-1000	Accounts Payable	(630,092.77)	(2,911.05)
2000-1005	Retainage Payable	(137,585.80)	(149,601.60)
	Total Accounts Payable	<u>(767,678.57)</u>	<u>(152,512.65)</u>
Customer Liabilities:			
2001-0000	Customer Credit- Budget Billing accounts	3,009.22	3,009.22
2001-0001	Customer Credits	(356,158.10)	(356,158.10)
2001-0002	Misc. Misposting	713.57	713.57
2001-0003	Customer Refunds Payable	95,315.20	100,488.85
2001-0005	Liability for Easement Condemnations	(4,394.72)	(4,394.72)
2001-1000	Water Deposits	(177,652.63)	(188,606.63)

Bedford Regional Water Auth.
Balance Sheet
For the Two Months Ending Thursday, August 31, 2023

		<u>7/1/2023</u> <u>Beginning</u>	<u>Aug 2023</u> <u>Actual</u>
2001-1555	Fireline Assembly Deposits	(16,308.86)	(16,308.86)
2001-2000	Interest on Deposits (Town accounts)	1,256.93	1,256.93
2001-3000	Sewer Deposits	(62,817.48)	(62,817.48)
2001-4000	Liability for SML Meeting Room Deposits	(500.00)	(500.00)
	Total Customer Liabilities	<u>(517,536.87)</u>	<u>(523,317.22)</u>
Employee Liabilities:			
2100-0050	Compensated Absences Liability	(155,051.82)	(155,051.82)
2100-0060	Accrued Payroll	(211,863.11)	(0.01)
2100-0250	VRS Employee Contribution Payable	2,428.45	(17,095.09)
2100-0400	Net Pension Liability	96,066.00	96,066.00
2100-0500	VRS OPEB Liability	(205,844.00)	(205,844.00)
2100-0510	Local OPEB Liability	(237,887.00)	(237,887.00)
2100-0550	Health Insurance Payable- Employee Share	(25,550.50)	(21,541.77)
2100-0600	VRS Mandatory Cash Match- Hybrid	1.25	1.25
2100-0750	Optional Life Insurance Payable	658.14	806.96
2100-0800	AFLAC Withholding Payable	1,714.01	1,713.69
2100-0900	Outstanding Payables Checks	(49.83)	(49.83)
2100-0200	State Withholding Payable		(32,789.33)
2100-0450	Flexible Spending Account Payable		(160.61)
2100-1000	Garnishments Payable		(350.00)
	Total Employee Liabilities	<u>(735,378.41)</u>	<u>(572,181.56)</u>
Notes Payable:			
2200-0115	Current Maturities Long-Term Debt	0.40	0.40
2200-2001	Accrued Interest Payable	(368,798.41)	(368,798.41)
2200-2020	VRA 2015 Loan	(27,215,000.00)	(27,215,000.00)
2200-2021	VRA 2015 Premium	(242,312.59)	(242,312.59)
2200-2026	VRA Series 2005 Premium	(842.80)	(842.80)
2200-2029	VRA 2009 Series Deferred amount of Refunding	15,266.75	15,266.75
2200-2230	Series 2012 Loan (2005 Refunding)	(830,000.00)	(830,000.00)
2200-2232	VRA 2012 Deferred Amount on refunding	65,117.30	65,117.30
2200-2233	VRA Series 2014 Loan (2005 refunding)	(1,745,000.00)	(1,745,000.00)
2200-2234	VRA Series 2014 Premium (2005)	(61,765.42)	(61,765.42)
2200-2235	VRA 2014 Deferred Amt on Refunding	30,406.83	30,406.83
2200-2238	VRA Series 2019 Deferred Amt on Refunding	(12,467.11)	(12,467.11)
2200-2240	VRA 2020 Loan (ESCO)	(3,370,000.00)	(3,370,000.00)
2200-2241	VRA 2020 Premium	(469,607.59)	(469,607.59)
2200-2250	2022 VA Water Facilities Revolving Fund	(13,338,457.00)	(13,338,457.00)
2200-2500	Assumed Debt from Town	(1,799,000.76)	(1,799,000.76)
2200-3000	Lynchburg Sewer System Loan Payable	(937,818.08)	(937,818.08)
	Total Notes Payable	<u>(50,280,278.48)</u>	<u>(50,280,278.48)</u>
Developer Credits:			
2300-0000	Deferred Revenue Liability	(357,684.01)	(357,684.01)
2300-1000	Deferred Inflows of Resources	(776,796.00)	(776,796.00)
2300-1001	Deferred Inflow of Resources- Leases	(2,147,968.26)	(2,147,968.26)
	Total Developer Credits	<u>(3,282,448.27)</u>	<u>(3,282,448.27)</u>
Retained Earnings:			
2999-0000	Retained Earnings	(92,429,072.68)	(92,429,072.68)
	Total Retained Earnings	<u>(92,429,072.68)</u>	<u>(92,429,072.68)</u>
	Total liabilities	<u>(148,012,393.28)</u>	<u>(147,239,810.86)</u>
	Operating Surplus/ (Loss)		1,877,592.55

Bedford Regional Water Auth.
Summary of Revenue & Expenditures
For the Two Months Ending Thursday, August 31, 2023

		<u>Month</u>	<u>FY 23-24 YTD</u>	<u>FY 22-23 Budget</u>	<u>Remaining On Budget</u>	<u>Goal: 16%</u>
OPERATING REVENUE						
3000-3000	Water Sales	(\$960,192.56)	(\$1,897,461.83)	(\$10,969,377.00)	(\$9,071,915.17)	17%
3100-	Sewer Sales	(466,834.92)	(930,593.32)	(5,185,428.00)	(4,254,834.68)	18%
3902	Penalties	(9,209.03)	(18,740.05)	(70,000.00)	(51,259.95)	27%
3903-	Account Charges	(4,950.00)	(9,922.50)	(60,000.00)	(50,077.50)	17%
3903-	Review Fees	(7,255.95)	(9,067.58)	(55,500.00)	(46,432.42)	16%
3900-	Interest Earned	(16,770.40)	(34,800.48)	(30,000.00)	4,800.48	116%
3903-	Sewer Clean Outs			(7,000.00)	(7,000.00)	0%
3903-3250	Meter Installation Revenues	(21,350.00)	(31,950.00)	(95,000.00)	(63,050.00)	34%
3903-3255	Industrial Pretreatment Revenue	(1,550.05)	(3,100.10)	(18,000.00)	(14,899.90)	17%
3903-3261	Rent/Meter Charges		(5,513.65)	(5,000.00)	513.65	110%
3903-	Misc	(16,956.06)	(33,366.89)	(155,606.00)	(122,239.11)	21%
3903-	Fixed Asset Disposals	(5,625.00)	(5,625.00)		5,625.00	0%
3901-	Account Default Fees	(5,540.00)	(14,721.08)	(28,000.00)	(13,278.92)	53%
3201-3275	Contract Reimbursements		(67,010.50)	(219,000.00)	(151,989.50)	31%
	Revenue from BRWA Operations	<u>(1,516,233.97)</u>	<u>(3,061,872.98)</u>	<u>(16,897,911.00)</u>	<u>(13,836,038.02)</u>	<u>18%</u>
3000-3220	Capital Recovery Fees	(151,700.00)	(283,050.00)	(1,200,000.00)	(916,950.00)	24%
3903-3265	Cellular Antenna Site Rental-County portion	(2,784.48)	(7,405.47)	(55,452.00)	(48,046.53)	13%
3904-3310	BOS Capital Contributions			(1,000,000.00)	(1,000,000.00)	0%
3904-3315	Developer Line Contributions			(200,000.00)	(200,000.00)	0%
3904:3904-	Contributions from Town		(29,436.00)		29,436.00	0%
3903-3330	SML WTF Revenue	(6,490.41)	(12,784.85)	(400.00)	12,384.85	3,196%
3904-3317	Developer Prepayments Redemption Revenue			(20,000.00)	(20,000.00)	0%
	Revenue from Other Sources	<u>(160,974.89)</u>	<u>(332,676.32)</u>	<u>(2,475,852.00)</u>	<u>(2,143,175.68)</u>	<u>13%</u>
	Total Revenue	(1,677,208.86)	(3,394,549.30)	(19,373,763.00)	(15,979,213.70)	18%
OPERATING EXPENSES						
4000 + 4002	Salaries	387,579.70	573,073.60	5,752,993.58	5,179,919.98	10%
4010	General Office Expenses	23,681.41	29,853.60	298,088.00	268,234.40	10%
4100	Employee Benefit & Related Expenses	150,987.31	263,740.37	2,458,231.00	2,194,490.63	11%
4110	Billing Expenses	64,975.21	64,971.85	249,824.00	184,852.15	26%
4120	Information Systems Expenses	7,124.64	6,289.93	226,899.00	220,609.07	3%
4130	Administration Supplies			6,560.00	6,560.00	0%
4140	Customer Service Supplies	50.00	100.00	3,908.00	3,808.00	3%
4210	Engineering Expenses	2,791.38	2,791.38	151,476.00	148,684.62	2%
4220 + 4223	Operations Expenses	36.99	36.99	4,500.00	4,463.01	1%
4221	Compliance Program Supplies			13,725.00	13,725.00	0%
4222	Pretreatment Expenses	2,525.01	2,525.01	37,295.00	34,769.99	7%
4225-0100	Lab Supplies	1,597.84	4,051.50	22,000.00	17,948.50	18%
4230	Maintenance Expenses	5,788.94	14,959.36	53,226.00	38,266.64	28%
4240	Vehicles & Equipment Expenses	26,549.39	27,800.37	325,796.00	297,995.63	9%
4250	Forest Water Expenses	139,711.37	140,508.42	882,571.00	742,062.58	16%
4260	Well Systems Expenses	7,988.45	8,607.68	44,064.00	35,456.32	20%
4265	SML Central Distribution Water System Expenses	7,794.78	7,904.60	41,699.00	33,794.40	19%
4270	Highpoint Facility Expenses	5,776.21	6,865.71	33,834.00	26,968.29	20%
4330	SMLWTF Water Treatment Expenses	53,930.17	81,507.99	569,956.00	488,448.01	14%
4275	Central Water Distribution Expenses	33,311.66	33,311.66	187,591.00	154,279.34	18%
4276	Central Water Treatment Expenses	16,228.82	21,253.51	177,735.00	156,481.49	12%
4280	Stewartsville Water Expenses	5,396.02	5,412.11	52,715.00	47,302.89	10%
4290	Forest Sewer Expenses	48,561.57	56,572.14	559,121.00	502,548.86	10%
4291	Central Sewer Collection System Expenses	18,526.96	18,544.94	208,000.00	189,455.06	9%
4293	Central Sewer Treatment Expenses	57,299.48	69,872.70	570,306.00	500,433.30	12%
4292	Moneta Sewer Collection System Expenses	2,420.57	3,724.26	47,400.00	43,675.74	8%
4294	Moneta Sewer Treatment Expenses	9,849.72	15,091.72	133,192.00	118,100.28	11%
4295	Montvale Sewer Expenses	3,954.30	5,862.36	26,751.00	20,888.64	22%
4296	Montvale Sewer Collection System Expenses			6,500.00	6,500.00	0%
4340	Mariners Landing Sewer Expenses	8,567.31	11,152.80	101,240.00	90,087.20	11%
4350	Cedar Rock Sewer Expenses	3,226.86	3,929.13	36,500.00	32,570.87	11%
4360	Paradise Point Water Expenses	4,362.43	4,412.02	18,474.00	14,061.98	24%
4300 + 4310	Schools Sewer Expenses	2,522.32	2,522.32	43,500.00	40,977.68	6%
4315	Mariners Landing Water Expenses	108.16	108.16		(108.16)	0%

Bedford Regional Water Auth.
Summary of Revenue & Expenditures
For the Two Months Ending Thursday, August 31, 2023

		<u>Month</u>	<u>FY 23-24 YTD</u>	<u>FY 22-23 Budget</u>	<u>Remaining On Budget</u>	<u>Goal: 16%</u>
4320	Franklin County Operations	2,533.79	3,063.31	27,000.00	23,936.69	11%
	Total Operating Expenditures	1,105,758.77	1,490,421.50	13,372,670.58	11,882,249.08	11%
4400	Depreciation			4,587,600.00	4,587,600.00	0%
4500-0640	Lynchburg Debt Service Paid			1,664.00	1,664.00	0%
4500-0645	2012 VRA Interest			21,269.00	21,269.00	0%
4500-0660	2014 VRA Interest			77,281.00	77,281.00	0%
4500-0665	2015 VRA Interest			959,481.00	959,481.00	0%
4500-0650	Assumed Debt from City		26,535.25	53,071.00	26,535.75	50%
4500-0675	VRA 2020 Interest (ESCO project)			124,372.00	124,372.00	0%
	Total Interest and Debt Service		26,535.25	1,237,138.00	1,210,602.75	2%
	Total Exp., Depr. and Debt Service	1,105,758.77	1,516,956.75	19,197,408.58	17,680,451.83	8%
	Total Revenues Less Oper Expense	(571,450.09)	(1,877,592.55)	(176,354.42)	1,701,238.13	1,065%
	Gross Cash Before Capital Exp	(571,450.09)	(1,877,592.55)	(176,354.42)	1,701,238.13	1,065%
	Less non-debt Capital Contributions	(6,490.41)	(42,220.85)	(220,400.00)	(178,179.15)	19%
	Earnings/(loss) before BRWA Capital Outlays	(564,959.68)	(1,835,371.70)	44,045.58	1,879,417.28	(4,167%)

Bedford Regional Water Auth.
Summary of Revenue & Expenditures
For the Two Months Ending Thursday, August 31, 2023

		<u>Month</u>	<u>FY 23-24 YTD</u>	<u>FY 22-23 Budget</u>	<u>Remaining On Budget</u>	<u>Goal: 16%</u>
OPERATING REVENUE						
Water Sales:						
3000-3000	Water Sales	(941,194.50)	(1,857,007.53)	(10,820,793.00)	(8,963,785.47)	17%
3000-3050	Contract Water Sales	(17,587.20)	(37,617.91)	(134,784.00)	(97,166.09)	28%
3000-3100	Paradise Point Water	(1,410.86)	(2,836.39)	(13,800.00)	(10,963.61)	21%
	Total Water Sales	(960,192.56)	(1,897,461.83)	(10,969,377.00)	(9,071,915.17)	17%
Sewer Sales:						
3100-3000	Sewer Sales	(451,991.65)	(901,389.24)	(5,129,068.00)	(4,227,678.76)	18%
3100-3025	Mariners Landing Sewer	(10,945.51)	(21,857.18)	(22,600.00)	(742.82)	97%
3100-3050	Cedar Rock Revenue	(3,897.76)	(7,346.90)	(33,760.00)	(26,413.10)	22%
	Total Sewer Sales	(466,834.92)	(930,593.32)	(5,185,428.00)	(4,254,834.68)	18%
Penalties:						
3902-3211	Water Penalty Revenue	(5,551.93)	(11,357.17)	(45,000.00)	(33,642.83)	25%
3902-3213	Sewer Penalty Revenue	(3,657.10)	(7,382.88)	(25,000.00)	(17,617.12)	30%
	Total Penalties	(9,209.03)	(18,740.05)	(70,000.00)	(51,259.95)	27%
Account Charges:						
3903-3231	Water Account Charge Revenue	(3,375.00)	(6,548.75)	(40,000.00)	(33,451.25)	16%
3903-3233	Sewer Account Charge Revenue	(1,575.00)	(3,373.75)	(20,000.00)	(16,626.25)	17%
	Total Account Charges	(4,950.00)	(9,922.50)	(60,000.00)	(50,077.50)	17%
Review Fees:						
3903-3240	Engineering Review Fees	(7,180.95)	(8,392.58)	(50,000.00)	(41,607.42)	17%
3903-3242	Engineering Fire Flow Testing	(75.00)	(75.00)	(1,500.00)	(1,425.00)	5%
3903-3243	SGP Review and Inspections		(600.00)	(4,000.00)	(3,400.00)	15%
	Total Review Fees	(7,255.95)	(9,067.58)	(55,500.00)	(46,432.42)	16%
Interest Earned:						
3900-3250	Bank Interest Earned	(16,770.40)	(34,800.48)	(30,000.00)	4,800.48	116%
	Total Interest Earned	(16,770.40)	(34,800.48)	(30,000.00)	4,800.48	116%
Sewer Clean Outs:						
3903-3245	Sewer Clean-Out Installation Fee			(7,000.00)	(7,000.00)	0%
	Total Sewer Clean Outs			(7,000.00)	(7,000.00)	0%
Meter Installation Revenues:						
3903-3250	Meter Fee Revenue	(6,750.00)	(12,150.00)	(35,000.00)	(22,850.00)	35%
3903-3260	Meter Base Installation Revenue	(14,600.00)	(19,800.00)	(60,000.00)	(40,200.00)	33%
	Total Meter Installation Revenues	(21,350.00)	(31,950.00)	(95,000.00)	(63,050.00)	34%
Industrial Pretreatment Revenue:						
3903-3255	Industrial Pretreatment Revenue	(1,550.05)	(3,100.10)	(18,000.00)	(14,899.90)	17%
	Total Industrial Pretreatment Revenue	(1,550.05)	(3,100.10)	(18,000.00)	(14,899.90)	17%
Rent/Meter Charges:						
3903-3261	Service Repairs & Equipment Rentals		(5,513.65)	(5,000.00)	513.65	110%
	Total Rent/Meter Charges		(5,513.65)	(5,000.00)	513.65	110%
Misc:						
3903-3262	Cellular Antenna Rental- BRWA portion	(4,176.72)	(10,343.21)	(73,998.00)	(63,654.79)	14%
3903-3263	Sewer Extension Revenue	(5,000.00)	(7,500.00)		7,500.00	0%
3903-3264	Sewer Pump Maintenance Revenue	(6,895.00)	(13,755.00)	(63,000.00)	(49,245.00)	22%
3903-3275	Revenue from Communication Towers	(884.34)	(1,768.68)	(10,608.00)	(8,839.32)	17%
3903-3270	Miscellaneous Revenue			(8,000.00)	(8,000.00)	0%
	Total Misc	(16,956.06)	(33,366.89)	(155,606.00)	(122,239.11)	21%

Bedford Regional Water Auth.
Summary of Revenue & Expenditures
For the Two Months Ending Thursday, August 31, 2023

	<u>Month</u>	<u>FY 23-24 YTD</u>	<u>FY 22-23 Budget</u>	<u>Remaining On Budget</u>	<u>Goal: 16%</u>
Fixed Asset Disposals:					
3903-3280 Sales and Disposals	(5,625.00)	(5,625.00)		5,625.00	0%
Total Fixed Asset Disposals	(5,625.00)	(5,625.00)		5,625.00	0%
Account Default Fees:					
3901-3211 Reconnect Fee Revenue	(2,050.00)	(5,100.00)	(25,000.00)	(19,900.00)	20%
3901-3212 Return Check Revenue	(490.00)	(805.00)	(2,000.00)	(1,195.00)	40%
3901-3213 Unauthorized Service Revenue	(3,000.00)	(8,816.08)	(1,000.00)	7,816.08	882%
Total Account Default Fees	(5,540.00)	(14,721.08)	(28,000.00)	(13,278.92)	53%
Contract Reimbursements:					
3201-3275 School System Operations		(645.32)	(51,000.00)	(50,354.68)	1%
3904-3318 Franklin County Contract Operations		(66,365.18)	(168,000.00)	(101,634.82)	40%
Total Contract Reimbursements		(67,010.50)	(219,000.00)	(151,989.50)	31%
Revenue from BRWA Operations	(1,516,233.97)	(3,061,872.98)	(16,897,911.00)	(13,836,038.02)	18%
Capital Recovery Fees:					
3000-3220 Water Capital Recovery Fees	(134,000.00)	(224,050.00)	(800,000.00)	(575,950.00)	28%
3100-3220 Sewer Capital Recovery Fees	(17,700.00)	(59,000.00)	(400,000.00)	(341,000.00)	15%
Total Capital Recovery Fees	(151,700.00)	(283,050.00)	(1,200,000.00)	(916,950.00)	24%
Cellular Antenna Site Rental-County portion:					
3903-3265 Cellular Antenna Revenue- Co. portion	(2,784.48)	(6,895.47)	(49,332.00)	(42,436.53)	14%
3903-3285 Bedford County Broadband Revenue		(510.00)	(6,120.00)	(5,610.00)	8%
Total Cellular Antenna Site Rental-County portion	(2,784.48)	(7,405.47)	(55,452.00)	(48,046.53)	13%
BOS Capital Contributions:					
3904-3310 Bedford County Debt Support			(1,000,000.00)	(1,000,000.00)	0%
Total BOS Capital Contributions			(1,000,000.00)	(1,000,000.00)	0%
Developer Line Contributions:					
3904-3315 Developer Contributions			(200,000.00)	(200,000.00)	0%
Total Developer Line Contributions			(200,000.00)	(200,000.00)	0%
Contributions from Town:					
3904-3325 Town of Bedford ARPA Projects		(29,436.00)		29,436.00	0%
Total Contributions from Town		(29,436.00)		29,436.00	0%
SML WTF Revenue:					
3903-3330 SML WTF Revenue	(6,490.41)	(12,784.85)	(400.00)	12,384.85	3,196%
Total SML WTF Revenue	(6,490.41)	(12,784.85)	(400.00)	12,384.85	3,196%
Developer Prepayments Redemption Revenue:					
3904-3317 Developer Capital Recovery Fee Redemption Revenue			(20,000.00)	(20,000.00)	0%
Total Developer Prepayments Redemption Revenue			(20,000.00)	(20,000.00)	0%
Revenue from Other Sources	(160,974.89)	(332,676.32)	(2,475,852.00)	(2,143,175.68)	13%
Total Revenue	(1,677,208.86)	(3,394,549.30)	(19,373,763.00)	(15,979,213.70)	18%
OPERATING EXPENSES					
Salaries:					
4000-0010 Administration Salaries	66,906.88	87,726.39	1,223,960.04	1,136,233.65	7%
4000-0019 IT Oncall Stipend	450.00	792.86		(792.86)	0%

Bedford Regional Water Auth.
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For the Two Months Ending Thursday, August 31, 2023

	<u>Month</u>	<u>FY 23-24 YTD</u>	<u>FY 22-23 Budget</u>	<u>Remaining On Budget</u>	<u>Goal: 16%</u>
4000-0020 Administration Overtime		535.31	11,673.95	11,138.64	5%
4002-0010 Customer Service Salaries	30,070.59	43,244.35	438,620.00	395,375.65	10%
4002-0020 Customer Service Overtime	439.13	676.75	6,670.01	5,993.26	10%
4003-0010 Engineering Department Salaries	69,589.31	108,161.57	794,458.80	686,297.23	14%
4003-0019 Engineering OnCall Stipend	600.00	900.00	7,800.00	6,900.00	12%
4003-0020 Engineering Department Overtime	3,874.96	5,661.15	45,373.88	39,712.73	12%
4004-0010 Maintenance Department Salaries	97,850.13	146,838.85	1,353,586.20	1,206,747.35	11%
4004-0019 Maintenance OnCall Stipend Expense	1,800.00	2,767.57	29,900.00	27,132.43	9%
4004-0020 Maintenance Department Overtime	10,782.61	18,220.13	201,534.53	183,314.40	9%
4005-0010 Operations Department Salaries	100,408.51	150,020.80	1,514,051.20	1,364,030.40	10%
4005-0019 Operations OnCall Stipend	600.00	892.86	8,100.00	7,207.14	11%
4005-0020 Operations Department Overtime	4,207.58	6,635.01	117,264.97	110,629.96	6%
Total Salaries	387,579.70	573,073.60	5,752,993.58	5,179,919.98	10%
General Office Expenses:					
4010-0085 Long Range Planning	4,200.00	4,200.00	45,000.00	40,800.00	9%
4010-0100 Office Supplies	1,859.94	1,859.94	8,000.00	6,140.06	23%
4010-0103 Public Outreach Expenses	161.57	161.57	15,000.00	14,838.43	1%
4010-0110 Building Maintenance Expense	4,258.18	6,410.43	29,400.00	22,989.57	22%
4010-0130 Postage and Shipping Expense	1,171.59	1,171.59	8,000.00	6,828.41	15%
4010-0140 Commercial Phone Charges	1,123.89	2,244.03	12,120.00	9,875.97	19%
4010-0142 Cellular Phone Service	4,693.24	4,693.24	20,480.00	15,786.76	23%
4010-0150 Building Power and Utilities	3,542.32	3,542.32	18,000.00	14,457.68	20%
4010-0170 Advertising	295.68	645.68	18,000.00	17,354.32	4%
4010-0220 Legal Expenses		32.00	18,000.00	17,968.00	0%
4010-0400 Board of Directors Fees	2,375.00	4,750.00	28,500.00	23,750.00	17%
4010-0401 Board Mileage Reimbursements		142.80	420.00	277.20	34%
4010-0075 Board & Committee Meetings			1,000.00	1,000.00	0%
4010-0155 Building Fuel Costs			6,000.00	6,000.00	0%
4010-0160 Employee Bond			618.00	618.00	0%
4010-0161 Building Insurance			2,750.00	2,750.00	0%
4010-0175 Bank Service charges			16,800.00	16,800.00	0%
4010-0200 Accounting Services			50,000.00	50,000.00	0%
Total General Office Expenses	23,681.41	29,853.60	298,088.00	268,234.40	10%
Employee Benefit & Related Expenses:					
4100-0030 Payroll Taxes	28,198.76	57,898.97	436,600.00	378,701.03	13%
4100-0040 VRS Retirement and Group Life	29,655.50	43,204.02	528,276.00	485,071.98	8%
4100-0041 VRS Hybrid Disability Program	902.96	902.96	14,691.00	13,788.04	6%
4100-0050 Health Insurance	69,645.64	138,941.51	981,740.00	842,798.49	14%
4100-0065 Employee Testing	124.00	124.00	6,556.00	6,432.00	2%
4100-0075 Meetings	485.75	485.75	7,590.00	7,104.25	6%
4100-0080 Professional Dues	785.00	785.00	26,365.00	25,580.00	3%
4100-0085 Training and Education	4,232.65	4,232.65	181,560.00	177,327.35	2%
4100-0086 Continuing Education	3,989.00	3,989.00	18,000.00	14,011.00	22%
4100-0095 Employee Referral Program			500.00	500.00	0%
4100-0101 Clothing and Uniforms	1,021.96	1,166.03	56,203.00	55,036.97	2%
4100-0102 Employee & Incentive Fund	914.75	979.14	33,000.00	32,020.86	3%
4100-0103 Safety	11,031.34	11,031.34	85,822.00	74,790.66	13%
4100-0045 Unemployment Payments			6,000.00	6,000.00	0%
4100-0055 Flexible Spending Account			2,500.00	2,500.00	0%
4100-0060 Worker's Compensation			71,663.00	71,663.00	0%
4100-0070 Mileage Reimbursements			665.00	665.00	0%
4100-0090 Whistle Blower Hotline			500.00	500.00	0%
Total Employee Benefit & Related Expenses	150,987.31	263,740.37	2,458,231.00	2,194,490.63	11%
Billing Expenses:					
4110-0091 Bad Debt Expense Water		(118.36)	20,000.00	20,118.36	(1%)
4110-0097 Collection Agency Expense		115.00	3,000.00	2,885.00	4%
4110-0110 Bill Processing Services	4,947.62	4,947.62	105,104.00	100,156.38	5%
4110-0112 Customer Notification Expenses	1.00	1.00	5,000.00	4,999.00	0%
4110-0120 Customer Service Software Maintenance	55,690.95	55,690.95	58,800.00	3,109.05	95%
4110-0125 Credit Card Processing Fees	3,798.50	3,798.50	31,500.00	27,701.50	12%
4110-0175 Courier Service	537.14	537.14	6,420.00	5,882.86	8%
4110-0093 Bad Debt Expense Sewer			15,000.00	15,000.00	0%
4110-0094 Bad Debt Expense Penalties/Misc.			5,000.00	5,000.00	0%

Bedford Regional Water Auth.
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	<u>Month</u>	<u>FY 23-24 YTD</u>	<u>FY 22-23 Budget</u>	<u>Remaining On Budget</u>	<u>Goal: 16%</u>
Total Billing Expenses	64,975.21	64,971.85	249,824.00	184,852.15	26%
Information Systems Expenses:					
4120-0100 Information Systems Supplies	1,043.98	142.81	9,000.00	8,857.19	2%
4120-0110 Contracted Services (Network)	3,572.70	3,639.16	30,160.00	26,520.84	12%
4120-0115 Continuing Support (Software)	1,252.80	1,252.80	176,389.00	175,136.20	1%
4120-0145 Internet and WAN Communications	1,255.16	1,255.16	11,350.00	10,094.84	11%
Total Information Systems Expenses	7,124.64	6,289.93	226,899.00	220,609.07	3%
Adminstration Supplies:					
4130-0100 Administration Supplies			6,560.00	6,560.00	0%
Total Adminstration Supplies			6,560.00	6,560.00	0%
Customer Service Supplies:					
4140-0100 Customer Service Supplies	50.00	100.00	3,908.00	3,808.00	3%
Total Customer Service Supplies	50.00	100.00	3,908.00	3,808.00	3%
Engineering Expenses:					
4210-0100 Engineering Supplies	1,093.61	1,093.61	30,426.00	29,332.39	4%
4210-0141 Locating Notification Tickets	781.00	781.00	11,390.00	10,609.00	7%
4210-0240 Construction testing	916.77	916.77	5,160.00	4,243.23	18%
4210-0110 Engineering Reviews			104,500.00	104,500.00	0%
Total Engineering Expenses	2,791.38	2,791.38	151,476.00	148,684.62	2%
Operations Expenses:					
4220-0100 Wastewater Operations Supplies	36.99	36.99	2,000.00	1,963.01	2%
4223-0100 Water Operations Supplies			2,500.00	2,500.00	0%
Total Operations Expenses	36.99	36.99	4,500.00	4,463.01	1%
Compliance Program Supplies:					
4221-0100 FROG Program Supplies			13,725.00	13,725.00	0%
Total Compliance Program Supplies			13,725.00	13,725.00	0%
Pretreatment Expenses:					
4222-0100 Pretreatment Supplies/Expenses	5.01	5.01	24,795.00	24,789.99	0%
4222-0200 Backflow Supplies	2,520.00	2,520.00	12,500.00	9,980.00	20%
Total Pretreatment Expenses	2,525.01	2,525.01	37,295.00	34,769.99	7%
Lab Supplies:					
4225-0100 Lab Supplies	1,597.84	4,051.50	22,000.00	17,948.50	18%
Total Lab Supplies	1,597.84	4,051.50	22,000.00	17,948.50	18%
Maintenance Expenses:					
4230-0100 Maintenance Supplies	5,788.94	14,959.36	53,226.00	38,266.64	28%
Total Maintenance Expenses	5,788.94	14,959.36	53,226.00	38,266.64	28%
Vehicles & Equipment Expenses:					
4240-0100 Vehicles and Equipment Supplies	3,379.26	3,533.29	43,350.00	39,816.71	8%
4240-0110 Vehicles and Equipment Contracted Services	11,294.42	11,249.88	111,095.00	99,845.12	10%
4240-0155 Vehicles & Equipment Fuel Costs	11,875.71	13,017.20	133,536.00	120,518.80	10%
4240-0162 Vehicles and Equipment Insurance			37,815.00	37,815.00	0%
Total Vehicles & Equipment Expenses	26,549.39	27,800.37	325,796.00	297,995.63	9%
Forest Water Expenses:					
4250-0100 Forest Water Supplies	2,368.70	2,963.58	45,200.00	42,236.42	7%
4250-0110 Forest Water Contracted Services	11,266.67	11,266.67	23,400.00	12,133.33	48%
4250-0115 Forest Water System Repairs & Improvements	19,637.00	19,637.00	3,500.00	(16,137.00)	561%
4250-0140 Forest Water Communications	133.82	133.82	400.00	266.18	33%
4250-0150 Forest Water Power	377.06	539.23	6,000.00	5,460.77	9%

Bedford Regional Water Auth.
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		<u>Month</u>	<u>FY 23-24 YTD</u>	<u>FY 22-23 Budget</u>	<u>Remaining On Budget</u>	<u>Goal: 16%</u>
4250-0240	Forest Water Sampling and Testing	1,277.56	1,317.56	10,000.00	8,682.44	13%
4250-0300	Forest Water Purchased	77,998.56	77,998.56	690,250.00	612,251.44	11%
4250-0410	Forest Water VDH Fees	26,652.00	26,652.00	27,232.00	580.00	98%
4250-0101	Forest Water Meter Installations			56,000.00	56,000.00	0%
4250-0105	Forest Water Chemicals			500.00	500.00	0%
4250-0161	Forest Water Insurance			20,089.00	20,089.00	0%
	Total Forest Water Expenses	139,711.37	140,508.42	882,571.00	742,062.58	16%
Well Systems Expenses:						
4260-0100	Well Systems Supplies	202.53	202.53	12,000.00	11,797.47	2%
4260-0115	Well Systems Repairs & Improvements	6,449.25	6,449.25	500.00	(5,949.25)	1,290%
4260-0150	Well Systems Power	585.67	1,204.90	6,000.00	4,795.10	20%
4260-0240	Well Systems Sampling and Testing	40.00	40.00	5,000.00	4,960.00	1%
4260-0410	Well Systems VDH Fees	711.00	711.00	699.00	(12.00)	102%
4260-0101	Well Systems Meter Installations			500.00	500.00	0%
4260-0105	Well Systems Chemicals			6,500.00	6,500.00	0%
4260-0110	Well Systems Contracted Services			12,000.00	12,000.00	0%
4260-0161	Well Systems Insurance			865.00	865.00	0%
	Total Well Systems Expenses	7,988.45	8,607.68	44,064.00	35,456.32	20%
SML Central Distribution Water System Expenses:						
4265-0100	SML Central Water Distribution Supplies	2,010.61	2,010.61	14,500.00	12,489.39	14%
4265-0110	SML Central Water Distribution Contracted Services	451.66	451.66	6,200.00	5,748.34	7%
4265-0140	SML Communications	21.16	21.16	400.00	378.84	5%
4265-0150	SML Central Electric	80.95	170.77	400.00	229.23	43%
4265-0240	SML Central Water Distribution Sampling & Testing	466.40	486.40	8,000.00	7,513.60	6%
4265-0410	SML Central Water Distribution VDH Fees	4,764.00	4,764.00	4,699.00	(65.00)	101%
4265-0101	SML Central Water Distribution Meter Installations			6,500.00	6,500.00	0%
4265-0115	SML Central Water Distrib. Repairs & Improvements			1,000.00	1,000.00	0%
	Total SML Central Distribution Water System Expenses	7,794.78	7,904.60	41,699.00	33,794.40	19%
Highpoint Facility Expenses:						
4270-0105	Highpoint Facility Chemicals	3,919.04	3,919.04	1,000.00	(2,919.04)	392%
4270-0110	Highpoint Facility Contracted Services	790.00	790.00	5,700.00	4,910.00	14%
4270-0150	Highpoint Facility Power	1,067.17	2,156.67	14,000.00	11,843.33	15%
4270-0100	Highpoint Facility Supplies			3,500.00	3,500.00	0%
4270-0155	Highpoint Facility Fuel Costs			2,000.00	2,000.00	0%
4270-0161	Highpoint Facility Insurance			6,314.00	6,314.00	0%
4270-0371	Highpoint Facility Road Maintenance Fees			1,320.00	1,320.00	0%
	Total Highpoint Facility Expenses	5,776.21	6,865.71	33,834.00	26,968.29	20%
SMLWTF Water Treatment Expenses:						
4330-0100	SMLWTF Water Treatment Supplies	2,293.35	2,396.58	40,000.00	37,603.42	6%
4330-0105	SMLWTF Water Treatment Chemicals	1,736.00	1,736.00	75,000.00	73,264.00	2%
4330-0110	SMLWTF Water Treatment Contracted Services	5,293.10	5,293.10	208,750.00	203,456.90	3%
4330-0140	SMLWTF Water Treatment Communications	52.94	52.94	780.00	727.06	7%
4330-0150	SMLWTF Water Treatment Power	19,363.98	39,338.57	210,000.00	170,661.43	19%
4330-0240	SMLWTF Water Treatment Sampling & Testing	190.80	190.80	8,750.00	8,559.20	2%
4330-0300	SML Water Quality Monitoring		7,500.00	7,500.00		100%
4330-0370	SMLWTF Water Treatment Raw Water Fee	25,000.00	25,000.00	8,800.00	(16,200.00)	284%
4330-0155	SMLWTF Water Treatment Fuel Costs			1,000.00	1,000.00	0%
4330-0161	SMLWTF Water Treatment Property Insurance			9,376.00	9,376.00	0%
	Total SMLWTF Water Treatment Expenses	53,930.17	81,507.99	569,956.00	488,448.01	14%
Central Water Distribution Expenses:						
4275-0100	Central Water Supplies	1,884.12	1,884.12	37,500.00	35,615.88	5%
4275-0110	Central Water Contracted Services	17,722.63	17,722.63	90,000.00	72,277.37	20%
4275-0115	Central Water Repairs & Improvements	699.03	699.03	31,000.00	30,300.97	2%
4275-0240	Central Water Sampling & Testing	1,647.88	1,647.88	12,750.00	11,102.12	13%
4275-0410	Central Water VDH Fees	11,358.00	11,358.00	12,091.00	733.00	94%
4275-0101	Central Water Meter Installations			3,750.00	3,750.00	0%
4275-0155	Central Water Fuel Purchases			500.00	500.00	0%
	Total Central Water Distribution Expenses	33,311.66	33,311.66	187,591.00	154,279.34	18%

Bedford Regional Water Auth.
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	<u>Month</u>	<u>FY 23-24 YTD</u>	<u>FY 22-23 Budget</u>	<u>Remaining On Budget</u>	<u>Goal: 16%</u>
Central Water Treatment Expenses:					
4276-0100 Central Water Treatment Supplies	2,831.22	3,477.59	45,000.00	41,522.41	8%
4276-0105 Central Water Treatment Chemicals		4,242.14	55,000.00	50,757.86	8%
4276-0110 Central Water Treatment Contracted Services	8,795.00	8,893.33	20,000.00	11,106.67	44%
4276-0140 Central Water Treatment Communications	165.45	203.30	1,020.00	816.70	20%
4276-0150 Central Water Treatment Power	4,437.15	4,437.15	32,000.00	27,562.85	14%
4276-0155 Central Water Treatment Fuel			1,800.00	1,800.00	0%
4276-0161 Central Water Treatment Property Insurance			21,415.00	21,415.00	0%
4276-0240 Central Water Treatment Sampling & Testing			1,500.00	1,500.00	0%
Total Central Water Treatment Expenses	16,228.82	21,253.51	177,735.00	156,481.49	12%
Stewartsville Water Expenses:					
4280-0110 Stewartsville Water Contracted Services	180.00	180.00	2,700.00	2,520.00	7%
4280-0140 Stewartsville Water Communications	108.86	108.86	600.00	491.14	18%
4280-0150 Stewartsville Water Power	15.57	31.66	400.00	368.34	8%
4280-0240 Stewartsville Water Sampling and Testing	203.20	203.20	2,800.00	2,596.80	7%
4280-0300 Stewartsville Water Purchased	4,459.39	4,459.39	38,500.00	34,040.61	12%
4280-0410 Stewartsville Water VDH Fees	429.00	429.00	422.00	(7.00)	102%
4280-0100 Stewartsville Water Supplies			3,500.00	3,500.00	0%
4280-0101 Stewartsville Meter Installations			500.00	500.00	0%
4280-0115 Stewartsville Water Repairs & Improvements			2,500.00	2,500.00	0%
4280-0161 Stewartsville Water Insurance			793.00	793.00	0%
Total Stewartsville Water Expenses	5,396.02	5,412.11	52,715.00	47,302.89	10%
Forest Sewer Expenses:					
4290-0100 Forest Sewer Supplies	3,117.77	3,117.77	65,400.00	62,282.23	5%
4290-0105 Forest Sewer Chemicals	3,190.00	3,190.00	64,000.00	60,810.00	5%
4290-0110 Forest Sewer Contracted Services	7,529.82	14,239.82	70,500.00	56,260.18	20%
4290-0140 Forest Sewer Communications	221.64	294.02	3,600.00	3,305.98	8%
4290-0150 Forest Sewer Power	8,827.37	10,055.56	37,200.00	27,144.44	27%
4290-0155 Forest Sewer Fuel Expense	674.97	674.97	3,000.00	2,325.03	22%
4290-0350 Forest Sewer Treatment Costs	25,000.00	25,000.00	300,000.00	275,000.00	8%
4290-0115 Forest Sewer Repairs & Improvements			9,200.00	9,200.00	0%
4290-0161 Forest Sewer Insurance			5,721.00	5,721.00	0%
4290-0240 Forest Sewer Testing			500.00	500.00	0%
Total Forest Sewer Expenses	48,561.57	56,572.14	559,121.00	502,548.86	10%
Central Sewer Collection System Expenses:					
4291-0100 Central Sewer Supplies	382.21	400.19	65,000.00	64,599.81	1%
4291-0110 Central Sewer Coll System Contracted Services	10,496.91	10,496.91	60,000.00	49,503.09	17%
4291-0150 Central Sewer Power	7,647.84	7,647.84	50,000.00	42,352.16	15%
4291-0115 Central Sewer Repairs & Improvements			30,000.00	30,000.00	0%
4291-0155 Central Sewer Fuel Costs			3,000.00	3,000.00	0%
Total Central Sewer Collection System Expenses	18,526.96	18,544.94	208,000.00	189,455.06	9%
Central Sewer Treatment Expenses:					
4293-0100 Center Sewer Treatment Supplies	18,877.85	18,909.47	65,000.00	46,090.53	29%
4293-0105 Center Sewer Treatment Chemicals	16,783.96	23,474.79	125,000.00	101,525.21	19%
4293-0110 Center Sewer Treatment Contracted Services	9,638.31	12,839.31	70,000.00	57,160.69	18%
4293-0140 Center Sewer Treatment Communications	899.53	937.38	9,162.00	8,224.62	10%
4293-0150 Center Sewer Treatment Power	8,105.19	8,105.19	212,000.00	203,894.81	4%
4293-0240 Center Sewer Treatment Sampling & Testing	2,994.64	5,606.56	20,000.00	14,393.44	28%
4293-0115 Center Sewer Sludge Tipping Fees			40,000.00	40,000.00	0%
4293-0155 Central Sewer Fuel			1,500.00	1,500.00	0%
4293-0161 Center Sewer Treatment Property Insurance			18,094.00	18,094.00	0%
4293-0411 Center Sewer DEQ Charges			9,550.00	9,550.00	0%
Total Central Sewer Treatment Expenses	57,299.48	69,872.70	570,306.00	500,433.30	12%
Moneta Sewer Collection System Expenses:					
4292-0100 Moneta Sewer Supplies	201.37	201.37	15,000.00	14,798.63	1%
4292-0110 Moneta Sewer Contracted Services	271.66	271.66	15,000.00	14,728.34	2%
4292-0140 Moneta Communications	79.18	79.18	400.00	320.82	20%
4292-0150 Moneta Sewer Power	1,310.74	2,614.43	15,000.00	12,385.57	17%
4292-0155 Moneta Sewer Fuel Costs	516.62	516.62	2,000.00	1,483.38	26%

Bedford Regional Water Auth.
Summary of Revenue & Expenditures
For the Two Months Ending Thursday, August 31, 2023

		<u>Month</u>	<u>FY 23-24 YTD</u>	<u>FY 22-23 Budget</u>	<u>Remaining On Budget</u>	<u>Goal: 16%</u>
4292-0240	Moneta Sewer Sampling & Testing	41.00	41.00		(41.00)	0%
	Total Moneta Sewer Collection System Expenses	2,420.57	3,724.26	47,400.00	43,675.74	8%
Moneta Sewer Treatment Expenses:						
4294-0100	Moneta Sewer Treatment Supplies	565.04	799.49	20,000.00	19,200.51	4%
4294-0110	Moneta Sewer Contracted Services	2,423.31	2,423.31	28,000.00	25,576.69	9%
4294-0140	Moneta Sewer Treatment Communications	144.60	289.20	3,500.00	3,210.80	8%
4294-0150	Moneta Sewer Treatment Power	5,067.77	9,712.72	39,000.00	29,287.28	25%
4294-0240	Moneta Sewer Treatment Sampling & Testing	1,649.00	1,867.00	10,000.00	8,133.00	19%
4294-0105	Moneta Sewer Treatment Chemicals			13,000.00	13,000.00	0%
4294-0115	Moneta Sewer Sludge Tipping Fees			9,000.00	9,000.00	0%
4294-0155	Moneta Sewer Fuel			600.00	600.00	0%
4294-0161	Moneta Sewer Treatment Property Insurance			7,092.00	7,092.00	0%
4294-0411	Moneta Sewer DEQ Charges			3,000.00	3,000.00	0%
	Total Moneta Sewer Treatment Expenses	9,849.72	15,091.72	133,192.00	118,100.28	11%
Montvale Sewer Expenses:						
4295-0100	Montvale Sewer Supplies	355.19	1,816.82	10,000.00	8,183.18	18%
4295-0105	Montvale Sewer Chemicals	285.34	285.34	1,400.00	1,114.66	20%
4295-0110	Montvale Sewer Contracted Services	2,830.00	3,160.00	7,000.00	3,840.00	45%
4295-0140	Montvale Communications	21.34	21.34	300.00	278.66	7%
4295-0150	Montvale Sewer Power	34.43	68.86	400.00	331.14	17%
4295-0240	Montvale Sewer Sampling & Testing	428.00	510.00	4,000.00	3,490.00	13%
4295-0155	Montvale Sewer Fuel Costs			250.00	250.00	0%
4295-0161	Montvale Sewer Insurance			1,001.00	1,001.00	0%
4295-0411	Montvale Sewer DEQ charges			2,400.00	2,400.00	0%
	Total Montvale Sewer Expenses	3,954.30	5,862.36	26,751.00	20,888.64	22%
Montvale Sewer Collection System Expenses:						
4296-0100	Montvale Sewer Collection Supplies			4,000.00	4,000.00	0%
4296-0110	Montvale Sewer Collection Contracted Services			2,500.00	2,500.00	0%
	Total Montvale Sewer Collection System Expenses			6,500.00	6,500.00	0%
Mariners Landing Sewer Expenses:						
4340-0105	Mariners Landing Sewer Chemicals	285.34	285.34	1,500.00	1,214.66	19%
4340-0110	Mariners Landing Sewer Contracted Services	5,200.00	5,200.00	30,000.00	24,800.00	17%
4340-0140	Mariners Landing Sewer Communication	78.56	157.12	840.00	682.88	19%
4340-0150	Mariners Landing Sewer Power	2,460.29	4,967.22	28,000.00	23,032.78	18%
4340-0155	Mariners Landing Sewer Fuel Costs	259.12	259.12	2,000.00	1,740.88	13%
4340-0240	Mariners Landing Sewer Sampling & Testing	284.00	284.00		(284.00)	0%
4340-0100	Mariners Landing Sewer Supplies			37,000.00	37,000.00	0%
4340-0161	Mariners Landing Sewer Property Insurance			1,900.00	1,900.00	0%
	Total Mariners Landing Sewer Expenses	8,567.31	11,152.80	101,240.00	90,087.20	11%
Cedar Rock Sewer Expenses:						
4350-0100	Cedar Rock Sewer Supplies	1,360.56	1,360.56	10,000.00	8,639.44	14%
4350-0105	Cedar Rock Sewer Chemicals	285.34	285.34	1,000.00	714.66	29%
4350-0110	Cedar Rock Sewer Contracted Services	600.00	600.00	12,000.00	11,400.00	5%
4350-0140	Cedar Rock Sewer Communication	90.34	90.34	800.00	709.66	11%
4350-0150	Cedar Rock Sewer Power	790.62	1,492.89	9,000.00	7,507.11	17%
4350-0240	Cedar Rock Sewer Sampling & Testing	100.00	100.00	700.00	600.00	14%
4350-0155	Cedar Rock Sewer Fuel Costs			500.00	500.00	0%
4350-0161	Cedar Rock Sewer Property Insurance			100.00	100.00	0%
4350-0411	Cedar Rock Sewer DEQ Permit Fees			2,400.00	2,400.00	0%
	Total Cedar Rock Sewer Expenses	3,226.86	3,929.13	36,500.00	32,570.87	11%
Paradise Point Water Expenses:						
4360-0110	Paradise Point Contracted Services	4,200.00	4,200.00	5,000.00	800.00	84%
4360-0150	Paradise Point electric	70.43	120.02	5,000.00	4,879.98	2%
4360-0240	Paradise Point Sampling and Testing	20.00	20.00	1,000.00	980.00	2%
4360-0410	Paradise Point VDH Fees	72.00	72.00	74.00	2.00	97%
4360-0100	Paradise Point Supplies			2,000.00	2,000.00	0%
4360-0105	Paradise Point Chemicals			5,000.00	5,000.00	0%

Bedford Regional Water Auth.
Summary of Revenue & Expenditures
For the Two Months Ending Thursday, August 31, 2023

		<u>Month</u>	<u>FY 23-24 YTD</u>	<u>FY 22-23 Budget</u>	<u>Remaining On Budget</u>	<u>Goal: 16%</u>
4360-0140	Paradise Point Communications			300.00	300.00	0%
4360-0155	Paradise Point Fuel Costs			100.00	100.00	0%
	Total Paradise Point Water Expenses	4,362.43	4,412.02	18,474.00	14,061.98	24%
Schools Sewer Expenses:						
4300-0100	Schools Operations Supplies			10,000.00	10,000.00	0%
4300-0105	Schools Chemicals	513.34	513.34	10,000.00	9,486.66	5%
4300-0240	Schools Sampling and Testing	2,008.98	2,008.98	8,500.00	6,491.02	24%
4300-0110	Schools Contracted Services			15,000.00	15,000.00	0%
	Total Schools Sewer Expenses	2,522.32	2,522.32	43,500.00	40,977.68	6%
Mariners Landing Water Expenses:						
4315-0100	Mariners Landing Water Expenses	38.98	38.98		(38.98)	0%
4315-0140	Mariners Landing Water Communications	69.18	69.18		(69.18)	0%
	Total Mariners Landing Water Expenses	108.16	108.16		(108.16)	0%
Franklin County Operations:						
4320-0100	Franklin County Supplies	2,167.39	2,696.91	12,000.00	9,303.09	22%
4320-0240	Franklin County Sampling & Testing	366.40	366.40	1,000.00	633.60	37%
4320-0105	Franklin County Chemicals			14,000.00	14,000.00	0%
	Total Franklin County Operations	2,533.79	3,063.31	27,000.00	23,936.69	11%
	Total Operating Expenditures	1,105,758.77	1,490,421.50	13,372,670.58	11,882,249.08	11%
Depreciation:						
4400-0810	Office Depreciation			13,000.00	13,000.00	0%
4400-0811	Information Systems Depreciation			51,000.00	51,000.00	0%
4400-0812	Vehicles and Equipment Depreciation			300,000.00	300,000.00	0%
4400-0813	Forest Water Depreciation			760,000.00	760,000.00	0%
4400-0814	Lakes Water Depreciation			35,000.00	35,000.00	0%
4400-0815	SML Central Depreciation			410,000.00	410,000.00	0%
4400-0816	Stewartsville Water Depreciation			50,000.00	50,000.00	0%
4400-0817	Forest Sewer Depreciation			575,000.00	575,000.00	0%
4400-0818	Montvale Sewer Depreciation			83,000.00	83,000.00	0%
4400-0819	Amortization Expense			600.00	600.00	0%
4400-0820	Studies Depreciation Expense			27,000.00	27,000.00	0%
4400-0821	Moneta Sewer Depreciation			451,000.00	451,000.00	0%
4400-0822	Central Sewer Depreciation			510,000.00	510,000.00	0%
4400-0823	Center Water Depreciation			440,000.00	440,000.00	0%
4400-0824	SML Water Treatment Facility Depreciation			820,000.00	820,000.00	0%
4400-0825	Mariners Landing Sewer Depreciation			62,000.00	62,000.00	0%
	Total Depreciation			4,587,600.00	4,587,600.00	0%
Lynchburg Debt Service Paid:						
4500-0640	Lynchburg Sewer Interest			1,664.00	1,664.00	0%
	Total Lynchburg Debt Service Paid			1,664.00	1,664.00	0%
2012 VRA Interest:						
4500-0645	VRA 2012 Interest (2005 refunding)			21,269.00	21,269.00	0%
	Total 2012 VRA Interest			21,269.00	21,269.00	0%
2014 VRA Interest:						
4500-0660	VRA 2014 Interest (2005 Refunding)			77,281.00	77,281.00	0%
	Total 2014 VRA Interest			77,281.00	77,281.00	0%
2015 VRA Interest:						
4500-0665	VRA 2015 Interest			959,481.00	959,481.00	0%
	Total 2015 VRA Interest			959,481.00	959,481.00	0%

Bedford Regional Water Auth.
Summary of Revenue & Expenditures
For the Two Months Ending Thursday, August 31, 2023

	<u>Month</u>	<u>FY 23-24 YTD</u>	<u>FY 22-23 Budget</u>	<u>Remaining On Budget</u>	<u>Goal: 16%</u>
Assumed Debt from City:					
4500-0650 Assumed Debt from Town- Interest		26,535.25	53,071.00	26,535.75	50%
Total Assumed Debt from City		26,535.25	53,071.00	26,535.75	50%
VRA 2020 Interest (ESCO project):					
4500-0675 VRA 2020 Interest (ESCO)			124,372.00	124,372.00	0%
Total VRA 2020 Interest (ESCO project)			124,372.00	124,372.00	0%
Total Interest and Debt Service		26,535.25	1,237,138.00	1,210,602.75	2%
Total Exp., Depr. and Debt Service	1,105,758.77	1,516,956.75	19,197,408.58	17,680,451.83	8%
Total Revenues Less Oper Expense	(571,450.09)	(1,877,592.55)	(176,354.42)	1,701,238.13	1,065%
Gross Cash Before Capital Exp	(571,450.09)	(1,877,592.55)	(176,354.42)	1,701,238.13	1,065%
Less non-debt Capital Contributions	(6,490.41)	(42,220.85)	(220,400.00)	(178,179.15)	19%
Earnings/(loss) before BRWA Capital Outlays	(564,959.68)	(1,835,371.70)	44,045.58	1,879,417.28	(4,167%)

BRWA Cash Flow Analysis- Truist Checking Account

Description	July-23	August-23	September-23	October-23	November-23	December-23	January-24	February-24	March-24	April-24	May-24	June-24	YTD Total
Starting Balance	\$ 3,024,600.40	\$ 3,738,728.98											
DEBITS													
Debits from Operations													
Capital Contributions/Asset Sales and Dispos:	\$ 29,436.00	\$ 5,625.00											\$ 35,061.00
Cash From Operations	\$ 1,606,845.52	\$ 1,842,635.76											\$ 3,449,481.28
Total Cash from Operations:	\$ 1,636,281.52	\$ 1,848,260.76	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,484,542.28
Debits from Non-Operating Sources													
County CIP & Debt Service	\$ -	\$ -											\$ -
Transfers from Reserve Accounts	\$ -	\$ -											\$ -
Transfers from VRA Project Fund	\$ -	\$ -											\$ -
Transfers from Escrow Account	\$ -	\$ -											\$ -
Transfers from Capital & Replacement Fund	\$ -	\$ -											\$ -
Transfers in Deposit Refund Program Fund	\$ -	\$ -											\$ -
Transfers from Economic Dev. Fund	\$ -	\$ -											\$ -
Transfers In Debt Service Fund	\$ -	\$ -											\$ -
Total Cash from Non Operating:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Debits (Oper. and Non-Oper.)	\$ 1,636,281.52	\$ 1,848,260.76	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,484,542.28
CREDITS													
Credits for Operating Expenditures	\$ 788,611.26	\$1,227,795.52											\$ 2,016,406.78
Credits for Non-Operating Expenditures													
Payments on Capital Projects	\$ 129,430.69	\$ 361,667.82											\$ 491,098.51
Payments on Debt Service	\$ -	\$ -											\$ -
Transfers to Debt Service Account	\$ -	\$ -											\$ -
Transfers to Capital Account	\$ -	\$ -											\$ -
Transfers to Replacement Fund	\$ -	\$ -											\$ -
Transfers to Deposit Refund Program	\$ -	\$ -											\$ -
Transfers to Investment Account	\$ -	\$ -											\$ -
Transfers to Escrow Account	\$ -	\$ -											\$ -
Transfers to SML WTF Depreciation Fund	\$ -	\$ -											\$ -
Payments/Transfers to Economic Development Fund	\$ 4,110.99	\$ 4,110.99											\$ 8,221.98
Total Non-Operating Expenditures:	\$ 133,541.68	\$ 365,778.81	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 499,320.49
Total Credits (Oper. and Non-Oper.)	\$ 922,152.94	\$ 1,593,574.33	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,515,727.27
Ending Cash Balance	\$ 3,738,728.98	\$ 3,993,415.41	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

OPERATIONS REPORT

MEMORANDUM

To: BRWA Board of Directors
From: Anthony Browning, Asset Management Specialist
CC: Brian Key, Executive Director; Rhonda English, Deputy Director;
Thomas Cherro, Director of Operations
Date: September 8, 2023
Re: August 2023 Cartegraph Tasks Report

Completed Tasks Summary

Below is a map showing the distribution of the Cartegraph Tasks worked on across our Service Areas during the month of August.

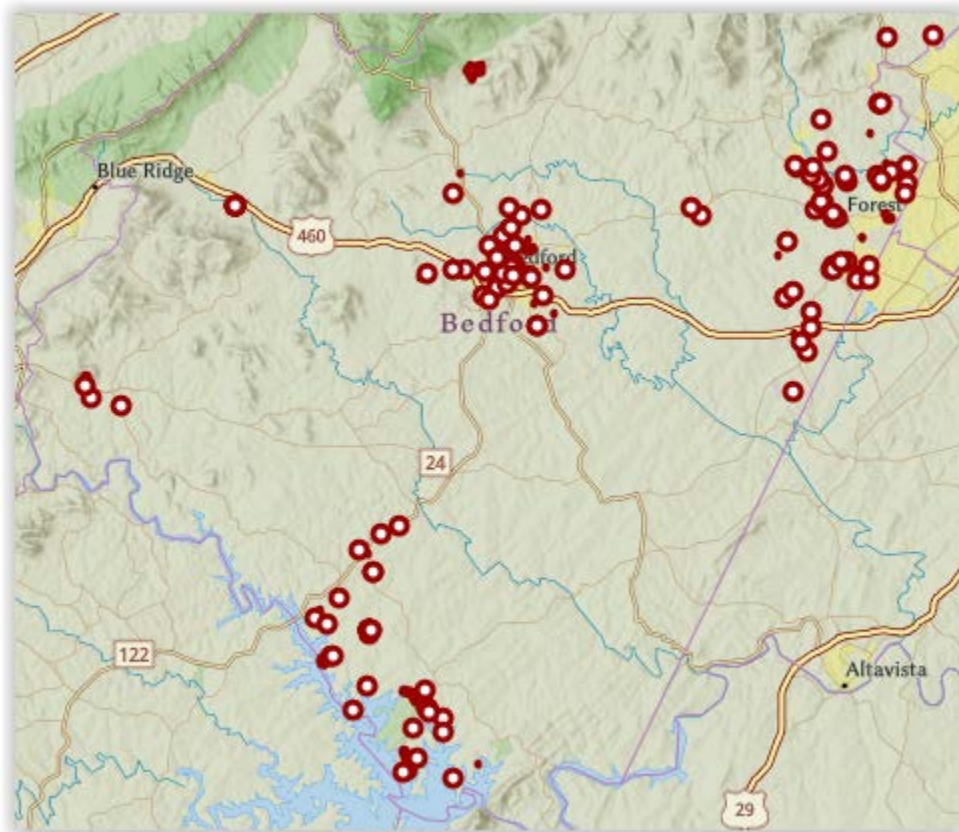


Figure 1: Map Showing Distribution of August Tasks

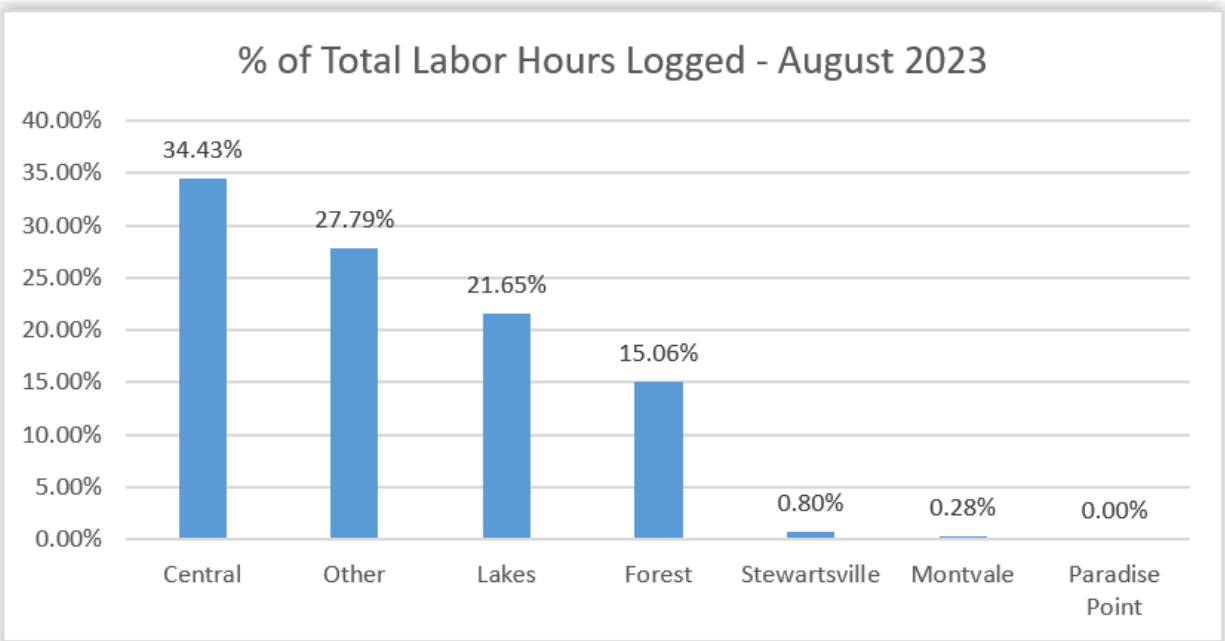
Labor Hours Invested by General Service Area

Below is a chart containing the percentage of labor hours logged by General Service Area. The “General Service Area” groupings of the actual Service Areas are described below.

The Central Service Area led the way in August due to Pipe Repairs, Repairs, and Sewer Backups / Overflows and Capital Improvement work.

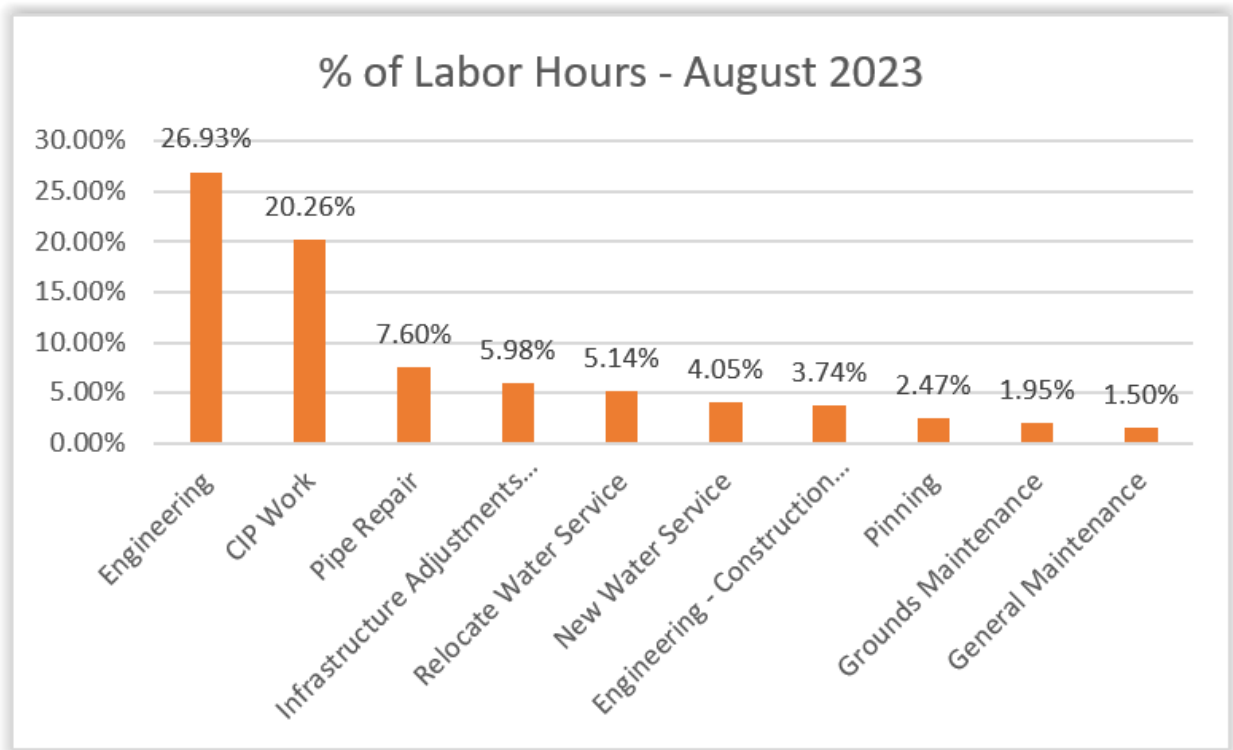
General Service Areas:

- **Central:** Central Water and Sewer, including Treatment, Distribution, and Collection systems
- **Forest:** Forest Water, Forest Sewer, Cedar Rock Sewer
- **Lakes:** Well Systems, SML Treatment and Water Distribution, SMLWTF, Moneta Sewer Treatment and Collection, Mariner’s Landing Water and Sewer
- **Montvale:** Montvale Sewer Treatment and Collection
- **Paradise Point:** **Paradise Point Water Treatment Facility**
- **Stewartsville:** Stewartsville Water
- **Other:** Labor not assigned to a particular service area such as meetings, Engineering Development, vehicle maintenance and BRWA Offices



Labor Hours by Task Type

Just over 79.5% of the total labor hours logged in August are represented in the chart below of the top ten types of tasks performed.



ADMINISTRATION REPORT

https://www.pmg-vb.com/bedford_bulletin/news/bedford-chamber-announces-awards-finalists/article_f06625d7-e686-5533-9928-15c32fc96489.html

Bedford Chamber announces awards finalists

Aug 16, 2023

The Bedford Area Chamber of Commerce has determined the finalists for the Excellence in Business Awards. These awards will be presented at the Bedford Area Chamber of Commerce's Annual Gala on September 14, 2023 at Cedar Oaks Farm.

These awards have existed for decades and are designed to recognize, celebrate, and honor outstanding businesses, organizations, and individuals in the Bedford area. The Bedford Chamber received numerous nominations this year, and the selection committee is currently underway with the unenviable work of determining this year's winners.

Finalists include:

Large Business of the Year Award: BWX Technologies; Bedford Regional Water Authority; Sam Moore Furniture; and Foster Fuels.

Small Business of the Year Award: LJ's Creations; Nothing Bundt Cakes; Wicked Diesel; and Stitch Witch.

Agri-Business of the Year Award: Turman Forest Products; Bedford Farmers Market; and Peaks View Hydro.

Non-Profit of the Year Award: Bedford Boys Tribute Center; Bower Center for the Arts; Bedford Volunteer Fire Department; CASA of Central Virginia; and Bedford Ride.

Rising Star Award: Backdrop Bedford; Zen Edge; Frosted Ridge Confections;

Citizen of the Year Award: Crystal Johnson; John Barnhart; Holley Scheffel; and Jonathan Hayden.

“We are thrilled to have such incredible businesses nominated for our Excellence in Business Awards this year! It is our honor and privilege to serve Bedford Area businesses each day, and we look forward to revealing the winners of these esteemed awards at this year’s Gala,” said Kayla Waller, President/CEO of the Bedford Area Chamber of Commerce.

Please consider joining us at the Annual Gala as we recognize all of our finalists and celebrate this year’s Excellence in Business Awards recipients. The Annual Gala is the Bedford Chamber’s premier business gathering of the year. It also serves as its largest fundraising event where all proceeds help strengthen the Chamber’s programs and services provided to our ever-growing community. Not only will guests be wined and dined in an exceptionally beautiful setting, this event also offers an opportunity to network with the area’s leaders in business, government, and community.

Annual Gala guests will also enjoy the popular silent auction and 50/50 raffle. Each year, area businesses donate products and services which are packaged together for guests to bid on amazing prizes. Outstanding auction items from years past include a necklace and earring set from Arthur’s Jewelry, a table from Sam Moore Furniture, an original Beulah Witt painting, and the last year’s Bedford Chamber board gift of an amazing wine cooler filled to the brim with an assortment of wine.

Join us on September 14 from 5:30 p.m. to 8 p.m. at Cedar Oaks Farm as we celebrate the Chamber and the accomplishments of various individuals and businesses in our community! Tickets are available now on [BedfordAreaChamber.com](https://www.bedfordarea.org/BedfordAreaChamber.com). Registration will close on August 25 or when tickets sell out.

For more information, call the Bedford Chamber at 540-586-9401 or email Foster Garrett at marketing@baccva.org.

EXECUTIVE DIRECTOR'S REPORT

CAPITAL IMPROVEMENT PROGRAM

Projects Listing

Line ID	Project	Funding Source	Project Costs (Budget)	Project Costs (Committed / Expected)	Spent to Date	Remaining to Spend	Department	Responsible Manager	Current Status	Current Status Date	Status Notes	Start Date	Completion Date
1	Forest to Lakes Permanent Booster Station	SML Residual	\$2,300,000	\$2,264,314	\$ 2,179,716	\$ 120,284	Engineering	Rhonda	In Progress	9/8/23	As-built comments were issued on 7/31/23. Awaiting final as-builts, engineer's O&M manual, and update to SCADA screen in Ignition.	12/18/20	2/28/23
2	Ivy Creek 5 & 6 Design, Construction & Capacity	Debt Service / Other	\$15,471,092	\$15,471,092	\$ 4,951,024	\$ 10,520,069	Construction	Cody	In Progress	9/8/23	City line replacement near complete, awaiting remanufacture of last manhole. Hawkins Mill bore pit complete with bore scheduled week of 9/11/23. Sewer main installation to begin at MH 121 week of 9/11/23.	12/18/20	9/30/24
3	Helm Street Tank Replacement	ARPA	\$3,391,304	\$218,203	\$ 191,443	\$ 3,199,861	Engineering	Rhonda	In Progress	8/4/23	Comments were sent to the consultant on 7/20 for the 90% plan submittal. Final documents are anticipated by the end of August for bidding.	3/2/22	10/1/26
4	Bell Town Road Waterline Extension	ARPA	\$500,000	\$308,615	\$ 39,829	\$ 460,171	Engineering	Cody	In Progress	9/8/23	Preconstruction meeting held; construction to begin 9/18/23.	7/3/23	10/1/26
5	Town & Country Subdivision Sewer Replacements	ARPA / DEQ / Setasides	\$2,494,576	\$2,478,391	\$ 1,625,497	\$ 869,079	Engineering	Whitney	In Progress	9/1/23	Sewer replacements along Round Tree, Chesnut, Green Meadow, Windy Ridge, and Woodhaven are complete. All services have been reestablished. Paving patches were completed with overlay still needing to be placed. Replacement along the cross country portion of the project has been completed. 412 LF of sewer line remains to be replaced between MH U and MH V.	10/24/22	12/18/23
			\$24,156,972	\$20,740,615	\$8,987,508	\$15,169,464							

FISCAL YEAR CAPITAL IMPROVEMENT PROJECTS

Line ID	Project	FYE CIP	Project Costs (Budget)	Project Costs (Committed / Expected)	Spent to Date	Remaining to Spend	Department	Responsible Manager	Current Status	Current Status Date	Status Notes	Start Date	Completion Date
6	Stoney Creek Reservoir - Ph 1 (PER) & Ph 2 (Repairs/Design)	2023	\$200,000	\$45,840	\$ 27,386	\$ 172,614	Engineering	Whitney	In Progress	9/1/23	DCR performed a site visit on 8/28/2023 to review the site and discuss the current status of the Conditional Permit Application and Dam Alteration Permit. DCR requested a schedule of work to be performed with regards to the Dam Alteration Permit.	9/14/22	2/3/23
7	Central WTP - Upgrade Chemical Feeders (PaCl)	2022	\$10,000			\$ 10,000	Water	William	In Progress	9/1/23	We are using the Del-Pac system at SMLWTF, installed by Control Equipment Company, as a template for the build/design for the system at Turkey Mtn. Facilities Maintenance has been on-site at Turkey Mtn., to explore and discuss electrical options.	10/14/23	10/30/23
8	Central WTP Filter Control SCADA Interface (2)	2023	\$35,000			\$ 35,000	Water	William	In Progress	9/1/23	Project will need to be broken down into phases until 6 valves can be replaced and actuators added. Cla-valve Rep., Dan Esser will be on-site later this month to to evaluate current set-up.	9/15/23	11/15/23
9	Central WTP Flocculators	2023	\$180,040	\$180,040		\$ 65,000	Water	William	In Progress	9/1/23	Shop drawings of flocculators were approved on 8/16/2023, and Falwell is waiting on delivery of flocculator motors and assemblies.	10/14/23	11/15/23
10	Central WTP Motor Control Center Replacement	2023	\$100,000	\$30,580	\$ 30,265	\$ 69,735	Water	William	In Progress	8/24/23	Reviewed and approved the W/W design phase proposal for the electrical upgrades on 8/24/2023.	9/1/23	2/1/24
11	Hoist system for moving pumps - Currently out of service	2024	\$55,000			\$ 55,000	Water	William	Not Started	9/1/23	Jeff and Darryl are conferring with Facilities Maintenance, to explore possibility of purchasing a mobile crane unit, to replace current obsolete unit.	10/14/23	10/20/23
12	Re-piping Domestic Pump to Hydropneumatic Tank	2024	\$40,000			\$ 40,000	Water	William	Not Started	9/1/23	Trying to secure bid quotes.	10/20/23	11/15/23
13	Fox Runn Booster Station - Structure repairs/replacement	2023	\$25,000			\$ 25,000	Maintenance	Phil	In Progress	9/8/23	One of three requested quotes received. Working to find a quote under \$10k.	4/3/23	12/25/23
14	New London Tank Standby Generator	2023	\$6,000	\$0		\$ 6,000	Water	William	On Hold	5/4/23	*Project on hold until cost overruns determined for flocculator project.		
15	Mountain View Shores Filter Replacement	2022	\$150,000		\$ 31,222	\$ 118,778	Water	William	In Progress	9/1/23	Met with W/W to review possibilities of getting existing filters out of the building. W/W recorded all the information and will get back with an assessment plan for the building.	3/22/23	11/15/23
16	Paradise Point SCADA	2022	\$10,000	\$17,500	\$ 4,200	\$ 5,800	Water	William	In Progress	9/1/23	Obtained a bid quote of \$7,500, from A and L Electrical, to update existing electrical in the building. Paradise Point is now hooked to SCADA, and the Control Panel is on-site and needs to be permanently mounted. Still trying to see if electrical upgrade is feasible.	5/15/23	10/20/23

CAPITAL IMPROVEMENT PROGRAM

Projects Listing

Line ID	Project	Funding Source	Project Costs (Budget)	Project Costs (Committed / Expected)	Spent to Date	Remaining to Spend	Department	Responsible Manager	Current Status	Current Status Date	Status Notes	Start Date	Completion Date
17	Sewer Pump Station 4 Upgrades Ph 1 (EQ)	2023	\$20,000		\$ 4,200	\$ 15,800	Water	Mike	In Progress	8/3/23	Falwell installed new pump and seals. The current pumps are now pumping at 55 GPM and should be 80 gpm. Low gpm indicated ARV's were not functioning properly. Working with Maintenance on getting the ARV'S replaced.	3/20/23	9/30/23
18	SMLWTF GAC Pump and associated parts	2023	\$25,000			\$ 25,000	Water	William	In Progress	9/1/23	Wood Equipment provided quotes for 2 pump size options; smaller Option 1 was ~\$12k and larger Option 2 was ~\$16k. Installation quote received from Littleton; still wating on complete turn-key quotes from Falwell, and WGK. Anderson rescinded their bid offer, due to excessive workload.	10/20/23	11/15/23
19	SMLWTP - Add Security System to Fire Alarm System	2023	\$10,000			\$ 10,000	Water	William	In Progress	9/1/23	Current fire alarm system is showing signs of wear, and may need updating/replacement, before adding a security system to the Plant. Jeff and Darryl are exploring options, and obtaining quotes for repair and replacement.	9/10/23	10/20/23
20	GAC Heated Building	2024	\$200,000			\$ 200,000	Water	William	Not Started	9/1/23	R.L. Price came on site to take measurements. Currently they are working up design sketches/drawings, in order to provide a quote.	10/20/23	11/24/23
21	Pump Station 7 Replacement	2022	\$261,000		\$ 217,209	\$ 43,791	Wastewater	Mike	In Progress	9/7/23	Falwell performed a pump draw down test on 9/5/23. Station was put back online on 9/7/23. (99%) complete.	4/3/23	9/15/23
22	Pump Station 7 SCADA	2023	\$20,000	\$27,560	\$ 24,760	\$ (4,760)	Wastewater	Mike	In Progress	9/7/23	Work is 99% complete; waiting on invoice from FAIRWINDS for installing/wiring control panel.	4/3/23	9/15/23
23	Pump Stations 1, 2, 3 - Security Cameras	2022	\$5,000			\$ 5,000	Wastewater	Mike	On Hold	6/30/23	On hold		
24	Central Pump Station 1 - Replacement Pumps/Motors	2024	\$110,000			\$ 110,000	Wastewater	Mike	In Progress	8/7/23	Whitman, Requardt & Assoc. submitted a proposal, which has not been accepted. An additional proposal was received from Blue Ridge Engineering for considerably less.		
25	Central Pump Station 2 - Replacement Pumps/Motors	2024	\$110,000			\$ 110,000	Wastewater	Mike	In Progress	8/7/23	Whitman, Requardt & Assoc. submitted a proposal, which has not been accepted. An additional proposal was received from Blue Ridge Engineering for considerably less.		
26	Sewer Flow Meter - Bedford Weaving	2024	\$25,000			\$ 25,000	Construction	Cody	Not Started				
27	Carpport to cover sludge dumpster	2023	\$8,000			\$ 8,000	Wastewater	Mike	On Hold	6/30/23	On hold until cost overruns determined for PS #7.	3/13/23	6/30/23
28	New RAS Pump #1	2023	\$55,000	\$47,000		\$ 55,000	Wastewater	Mike	In Progress	6/3/23	New pump was ordered on 3/15/23 with an estimated delivery 28 weeks,estimated \$17,000 to install new pump. Total costs \$47,000.	2/17/23	9/29/23
29	Blower system at Moneta pump station 1	2023	\$15,000			\$ 15,000	Wastewater	Mike	On Hold	6/30/23	On hold until cost overruns determined for PS #7.	3/13/23	6/30/23
30	Install bracing on influent basin on Train 1 and 2	2023	\$20,000			\$ 20,000	Wastewater	Mike	On Hold	6/30/23	On hold until cost overruns determined for PS #7.	3/13/23	6/30/23
31	New control panels for both Trains	2023	\$25,000	\$25,000	\$ 13,500	\$ 11,500	Wastewater	Mike	In Progress	7/27/23	Train 1 control panel installed. Train 2 scheduled for install 8/31/23.	3/16/23	9/8/23
32	Pump Station 5 SCADA	2023	\$10,000			\$ 10,000	Wastewater	Mike	On Hold	6/30/23	On hold until cost overruns determined for PS #7.	3/13/23	6/30/23
33	Pump Station 9 SCADA	2023	\$10,000			\$ 10,000	Wastewater	Mike	On Hold	6/30/23	On hold until cost overruns determined for PS #7.	3/13/23	6/30/23
34	Pump Stations pump replacement	2023	\$20,000			\$ 20,000	Wastewater	Mike	On Hold	6/30/23	On hold until cost overruns determined for PS #7.	3/13/23	6/30/23
35	New chains on Train 1 BIOWHEELS	2023	\$20,000			\$ 20,000	Wastewater	Mike	In Progress	6/3/23	Chains have been ordered.	4/21/23	6/30/23
36	Website Design	2022	\$65,000		\$ 67,460	\$ (2,460)	Admin	Megan	In Progress	6/1/23	Two final intranet notes need to be addressed and project will be complete.	9/1/21	10/1/23
37	Board Room Modifications		\$20,000		\$ 16,180	\$ 3,820	Director	Brian	In Progress	3/13/23	Tables, chairs, monitors, and computer equipment purchased and installed.	12/20/22	4/30/23
38	Mobile Improvements		\$60,000		\$ 60,595	\$ (595)	Maintenance	Phil	In Progress	9/8/23	Installing floors and locks on 9/18/2023; will then be complete minus desks.		6/30/23
39	Key System - Phase 2A (Various sites)	2023	\$20,000		\$ 5,773	\$ 14,228	InfoSys	Therron	In Progress	8/31/23	Added employee vehicle lot door at SMLWTF to this phase along with double headed pedestal for gate at main office to allow for taller fleet vehicles to scan fobs.		
40	Bulletproof Glass & Front Desk modifications	2024	\$120,000			\$ 120,000	Customer Service	Marcie	In Progress	8/23/23	July 13, 19, 21 and Aug 4th contacted Barbara Owen requesting a start date. She was waiting to hear back from the glass company to schedule a time to take exact measurements. Met with Barbara and Robert Hiller with Commercial Glass on 8/23/23 to take measurements. Mr. Hiller will submit drawings, get them approved and order the glass. Owen's will do their part of the construction first, then advise Mr. Hiller when complete. No estimated install date has been set yet.	7/1/23	10/30/23
41	Maintenance Coordinator Ram 1500	2024	\$46,000		\$ 42,972	\$ 3,028	Maintenance	Phil	In Progress	9/8/23	Purchased 8/22/2023 for \$42,972.00; waiting for delivery.	7/26/23	11/8/23
			\$2,144,806	\$373,520	\$545,721	\$ 1,484,045							

Job #: 2020043.3	Job Type: Sewer	Service Area: Forest	Last Updated: 8/4/2023
Job Name: Ivy Creek Divisions 5 & 6 Interceptors		Funding/Budget: \$15,471,092.30	
		Funding Source: DEQ - VCWRLF	Department Contact: R English \ Ward \ Dade
Engineer: CHA / E.C. Pace		Design Contract Amt: \$1,277,900	
Contractor: E.C. Pace		Construction Contract Amt: \$13,686,954	
Description: Design and construction of Ivy Creek sewer extension from Lake Vista to Lynchburg; includes temporary capacity measures at Lake Vista Pump Station until project completion.			
Status: Meeting held 1/11/21 at LVPS to review station for temporary capacity measures needed. SRP application submitted in May for 6/15/21 Planning Commission meeting. DB Team working on plans for temporary capacity increase at LVPS. Comments returned on 30% drawings on 5/24 and reviewed with DB on 5/27. Reviewed temporary LVPS solutions with DB on 8/11/21. Esmts #210012980 & 210012981 recorded 9/8/21. 10/5: Pipe materials difficult to find, significant cost increase. Esmts #210015229, #210015230, #210015231 & #210015232 recorded 10/26/21. 60% drawings rec'd 11/4/21 - Review completed by SWF 11/16/21, with final review by RBE and comments returned on 12/2/21. Esmt #210016351 recorded 11/17/21. Esmt #210016549, #210016550 & 210016569 recorded 11/22/21. Esmt #210018045 recorded 12/22/21. Public hearing to be scheduled to review Environmental Assessment per DEQ. ESMT's #220000674 & 220000675 recorded 1/14/22. #220000834 & #220000835 recorded 1/20/22. Working with Lynchburg on special requirements needed for easements providing benefit to Lynchburg; Lynchburg requiring deed with title search and plats. Continued discussions with 2 property owners for sewer line easements (Green, Johnston). VMRC permit advertised. Dsgn 03 rec'd 2/10/22. Reviewed to Sheet C-316. Stopped review & issued comments thus far on 2/24/22. Outstanding sewer line easements presented to the Board in March; sewer meter access easements to be addressed at a later date if needed. ESMT's #220002973 & 220002974 recorded 3/14/22. ESMT's #220003144 & 220003145 recorded 3/17/22. ESMT #220003779 recorded 3/31/22. All linework easements obtained; access easements pending. 2 line easements to be corrected with Lynchburg as Grantee. Updated construction cost estimate received 5/3/22 reflecting significant price escalations; Dsgn 04 rec'd 6/10/22. Draft construction contract amendment rec'd 7/6/22 and reviewed by legal counsel; presented for approval at August Board meeting. Design plans being finalized. Access easements being obtained, as well as updated and/or widened easements where applicable. Construction Amendment signed 8/19/22. Dsgn 05 rec'd 8/23/22. Dsgn 05 review completed 9/8/22. Awaiting review comments from Lynchburg for final plan updates. 10/20: approximately 4000 LF of pipe is on site; due to environmental restrictions for endangered bat species, tree removal not permitted until 11/15. Due to delay in Lynchburg approvals, clearing to begin around week of 12/12 on Bedford County side. Lynchburg not permitting work until plans have final approvals. 1/6: Clearing underway and several temporary stream crossings installed on Bedford County side. Pay App 1 with stored materials rec'd 1/6/23. ESMT #230000186; 230000187; & 230000188 recorded 1/10/23. ESMT 23000546 recorded 1/26/23. Preconstruction meeting with DEQ on 2/3/23. Surface blasting for easement clearing began late January. Agreement executed 2/8 to allow use of City easements. Meter access easements mailed to Lynchburg for execution on 2/17/23. Preconstruction with Lynchburg held on 2/23/23. RLD permits received from both County and City. Blasting underway. Shop Dwg 01 rec'd 3/21/23. ESMT #230002218 recorded 3/21/23. Shop Dwg 02 rec'd 3/23/23. ESMT #230000188 recorded 4/10/23. Bypass Pumping tested 5/22/23 Blasting caused damage to COL Chemical Storage building. Contractor to repair roof. H2S was found in bedrock; considering smaller blasts with relief holes (5/26/2023). 7/7: City line to be replaced to existing alignment, costs shared between EC Pace, BRWA, and COL. New alignment in design for interceptor. Change Order 1 executed 7/28/2023 for time and reallocation of Ph 1 funds related to delayed DEQ closing and Lynchburg sewer replacement. Sewer replacement to begin 8/14.			

Job #: 2020043.4	Job Type: Water	Service Area: Bedford Central	Last Updated: 8/4/2023
Job Name: Route 460 Water Pump Station		Funding/Budget: \$2,300,000.00	
		Funding Source: CIP	Department Contact: R English \ S Dade
Engineer: CHA / E.C. Pace		Design Contract Amt: \$89,000	
Contractor: E.C. Pace		Construction Contract Amt: \$2,123,813	
Description: Value engineering design and construction of booster station at the end of East Crest Drive.			
Status: Preliminary Stage contract for PPEA project executed 12/18/20. Construction Stage contract for this portion of the project anticipated early spring 2021. In 2/2021, Bedford Electric indicated 9 month delay to obtain 3-phase transformer for site; updated delivery expected 6/1/21. Electric agreement executed 5/27. DB removed trees for electric service. VE plans rec'd and submitted to VDH on 8/2; met with DB on 8/11/21 to review. VDH verbally approved 10/5. Contract amendment #1 for construction approved at October Board meeting, along with increased budget from \$2M to \$2.3M. Contract amendment executed 10/25/21. Contractor mobilized to site 12/6/21. Construction has begun. 85% of site pipe work is complete. Foundation floor and foundation lower wall has been installed as of 3/3/2022. Ph 1 (design) paid in full in 1/2022; Ph 2 (construction) pay apps #1-#6 approved total of \$1,040,898.37, plus \$40,400 paid for electric service. Pumps are further delayed until September. Draft Change Order received for time extension until November to allow for pump installation and startup. Pumps are delayed again until late October. SCADA startup meeting held on 9/27 with DR Controls. Electrical and HVAC nearly complete. Pumps arrived and have been installed 11/3/2022. Initial pump startup testing held on 12/6/22. Reverse flow testing held 1/5/23; minor issues found and corrected in programming. Station is substantially complete with local functionality; SCADA screens underway for remote access. Final testing to occur after Rt 122 meter is replaced. Certificate of Occupancy rec'd 3/2/23. Final testing on 4/11/23 could not complete all scenarios due to issues with Rt. 122 meter; punchlist being generated. Final performance testing completed successfully on 5/4/23. Additional SCADA work requested for system automation (considering parameters outside of station) as well as actuated bypass valve at Big Ben control valve. As-built 01 rec'd 6/23/23. 7/7: Actuated valve to be completed in-house. Substantial Completion issued 6/16/23, effective 1/5/23. 8/4: Awaiting O&M manual and SCADA Ignition screen update prior to final retainage payment.			

Job #: 2020086	Job Type: Water	Service Area: Bedford Central	Last Updated: 7/10/2023
Job Name: Poplar Street Waterline Replacement (Phase I)		Funding/Budget:	
		Funding Source: Setasides - Water	Department Contact: C Ward \ T Hale
Engineer: BRWA & Hurt & Proffitt		Design Contract Amt: \$600.00	
Contractor: BRWA		Construction Contract Amt: TBD	
Description: To replace and upgrade the existing 1" waterline along Poplar Street with a 6" waterline in response to customers having water quality issues			
Status: Locate and Survey Completed 6/11/2020. Research and Design completed for review 7/29/2020. Plans sent for internal review 7/30/2020. Plans sent for Town review 8/21/2020. Comments rec'd 9/4/2020 Construction began on 8/12/2021. Main line installation complete. Services have been switched over. Restoration, paving and concrete work are still outstanding. COC issued 1/6/22. H&P As-Built & Survey Proposal accepted 5/23/23. As-Built 01 rec'd 7/10/23.			
Job #: 2021004	Job Type: Internal	Service Area: Central Sewer	Last Updated: 9/8/2023
Job Name: Town & County Sewer Replacement		Funding/Budget: \$2,000,000.00	
		Funding Source: ARPA - Town	Department Contact: S Dade & C Ward
Engineer: Hurt & Proffitt, Inc.		Design Contract Amt: \$114,600	
Contractor: Aaron J. Conner General Contractor, Inc.		Construction Contract Amt: \$1,999,351	
Description: Replacement of approximately 9,000 LF of existing 8-inch sewer line.			
Status: Esmt's #220003307 & #220003308 recorded 3/22/22. Esmt # 220003778 recorded 3/31/22. Esmt #220004617 recorded 4/21/22. Esmt #220005778 recorded 5/18/22. Esmt #220006243 recorded 5/31/22. Esmt #220007354 recorded 6/29/22. Project was advertised for bid on 7/22/2022. Bid opening will be held on 8/24/2022. Bid awarded to Aaron J. Conner. NTP issued 10/24/2022. VDOT LUP obtained. Pay App #1 received 11/01/2022. Construction began 11/10/22. Pay App 1 & 2 were approved. Construction 17% complete as of 1/3/2023. AJ Connor Bond rec'd 11/9/22. Pay App 3 & 4 were approved. Design changes were made to MH Q due to field constraints. Line from MH Q to MH AA will be reviewed for lining and not replacement due to proximity of existing sewer line to residential structure. Esmt #230003119 recorded 4/20/23. Sanitary sewer installation completed on Windy Ridge Drive, Green Meadow, and Roundtree Drive. Services are still being installed on Roundtree as of 6/5/2023. Manhole testing on Windy Ridge has begun. Sewermain installation on Woodhaven Drive is 40% complete. Sewer main installation complete on Windy Ridge, Woodhaven Drive, and Roundtree. All manholes have been tested. Still awaiting the contractor to complete the sanitary sewer runs between manholes P thru AA and manhole V to U. Contractor is proposing to pipe burst manholes V to U and install liner between P - AA.			
Job #: 2021093	Job Type: Sewer	Service Area: Forest Central	Last Updated: 2/7/2022
Job Name: Lake Vista Sewer Line Rehabilitation Study		Funding/Budget:	
		Funding Source: Operating	Department Contact: P Alexander
Engineer: BRWA Preventative Maintenance		Design Contract Amt:	
Contractor:		Construction Contract Amt:	
Description: Analysis of 24" and 18" sewer line flowing into LVPS to identify any large sources of I&I and plan for rehabilitation as appropriate to limit peak flows into LVPS.			
Status: PM Crew to perform condition assessment, CCTV survey, and easement clearing. All manholes and cleanouts have been located. Working on clearing the easements.			
Job #: 2021103	Job Type: Sewer	Service Area: Central Sewer	Last Updated: 9/5/2023
Job Name: Central Sewer Pump Station Rehabs (4, 7, & 8)		Funding/Budget: \$186,000.00	
		Funding Source: CIP	Department Contact: R Ramsey
Engineer: Blue Ridge Engineering & Construction Services		Design Contract Amt: \$5,000	
Contractor: Falwell		Construction Contract Amt: \$143,000	
Description: Central Pump Station #7 Replacement as included in CIP by Wastewater Operations.			
Status: PS #7 to be rehabbed in FY22; PS #7 will be replaced with Smith & Loveless pumps.. PS #4 I&I Evaluation and PS #8 Rehab slated for FY23. PS #4 Rehab slated for FY24. Materials for replacement were ordered from Smith & Loveless and Fairwinds on 6/1. Shop drawings were reviewed and delivery is scheduled for 11/2022. Pump Station package delivered to BRWA office complex on 12/27/2022. Waiting on Construction Cost Estimate from AJ Conner last requested on 12/27/2022. Construction Cost Proposal from AJ Conner was over budget. Wastewater Ops will be requesting quotes from Contractors. 2 quotes received from RFQ, with Falwell low bidder. Work beginning on 8/7/23; draw down test performed on 9/5 and new station placed online.			

Job #: 2021111	Job Type: Water	Service Area: Bedford Central	Last Updated: 9/7/2023
Job Name: Helm Street Tank Replacement		Funding/Budget: \$3,391,304.00	
		Funding Source: ARPA-Town, Escrow	Department Contact: English \ Quarles
Engineer: Whitman, Requardt & Associates (WRA)		Design Contract Amt: \$218,203	
Contractor:		Construction Contract Amt:	
Description: Replacement of existing deteriorated round tank at Helm Street with a new tank to serve the system.			
Status: Scoping meeting held with WRA and BRWA on 11/9 to review design options prior to design proposal. On-site meeting held 12/9 with WRA to review field conditions prior to preparing proposal. Proposal received 12/20 and under review to reduce scope where feasible. Scope revisions requested to reduce level of analysis. Revised proposal received 2/14/22 and executed 3/2/2022. Preliminary budget estimate from WRA indicates total project cost of approx. \$3.5M. Kickoff meeting held 4/12. Survey began 5/4; and is complete; soil borings completed 5/9. Meeting held 6/22 to review waterline functions and connectivity on site. Preliminary Design Report and geotech report rec'd 7/26, 2 weeks behind schedule. Comments returned 8/17; revisions rec'd 9/20. Preliminary engineering conference held with VDH and PER approved on 11/1. 60% plans and estimate rec'd 12/21/22 and submitted to VDH (12/21/22) and Town (12/22/22). Current cost estimate of \$3.6M including \$573k contingency. 60% plan comments sent on 2/9/23. BRWA verified pipe depths at 3 locations. ARPA funding redistributed between Town & Country and Helm Street tank. 90% plans & specs received 5/22/23. Design reviewed with Water Ops on 7/13/23. Comments returned 7/20. Final documents to be submitted for permitting at end of August. Working with Schools to relocate communication equipment. 100% drawings rec'd 8/22; reviewed with Town TRC on 9/6 and submitted to County E&S for LDP review.			
Job #: 2021135	Job Type: Water	Service Area:	Last Updated: 7/10/2023
Job Name: Galax & Gum Street Waterline Replacement		Funding/Budget:	
		Funding Source:	Department Contact: C Ward & T Hale
Engineer:		Design Contract Amt:	
Contractor: BRWA CIP		Construction Contract Amt:	
Description:			
Status: Galax Dsgn approved 8/25/22. Construction began 10/11/22. Gum Street (Paper Street) added to project 11/20/2022 Gum Street from Galax to Peaks under design and working with town on culvert replacement 12/19/2022. Gum Dsgn 01 comments sent to CLW 03/07/2023. Gum Dsgn rec'd 3/8/23. Dsgn 01 appvd 3/9/23. Dsgn 02 rec'd 4/7/23. Dsgn 02 comments sent to CLW 4/10/2023. As-Built (Galax) 01 rec'd 5/2/23. As-Built (galax) comments sent to CLW 5/3/2023. As-builts to be performed by Hurt and Proffitt As-Built 01 rec'd 7/10/23.			
Job #: 2022008	Job Type: Internal	Service Area: Town of Bedford	Last Updated: 4/21/2023
Job Name: Town & Country Waterline Replacement		Funding/Budget:	
		Funding Source: Setasides - Water	Department Contact: C Ward
Engineer: Hurt & Proffitt, Inc.		Design Contract Amt: \$57,700	
Contractor:		Construction Contract Amt:	
Description: Water line replacement project.			
Status: Dsgn 01 rec'd 10/3/22. Plans are in review 12/20/2022 Comments sent 1/23/2023 dsgn 02 rec'd 1/25/2023 Plans approvable by BRWA 2/24/2023 Plans sent to Town and NR for review 3/21/2023. Plans are ready for construction 4/21/2023			
Job #: 2022018	Job Type: Internal	Service Area: Countywide	Last Updated: 9/7/2023
Job Name: Lead Compliance Planning & Implementation		Funding/Budget: \$250,000.00	
		Funding Source: VDH Grant	Department Contact: R English \ W Quarles
Engineer: CHA (120 Water as subconsultant)		Design Contract Amt:	
Contractor:		Construction Contract Amt:	
Description: Lead Compliance Regulations (LCR) requires Lead Service Line (LSL) inventory, replacement, and other details for a compliance plan.			
Status: Requested information from consultants on scope of assistance they could provide along with anticipated budget. Preliminary information and budgets received from various consultants ranging from \$50k to \$265k for consultant assistance. \$50k proposed in FY22-23 CIP. CHA assisting with grant funding application through DWSRF, LEAP funding application was submitted to VDH on 5/5 for \$60k assistance towards Town LSL Inventory. BRWA listed as a grant recipient; DEQ offer letter received 11/9/22. Preliminary proposal rec'd and scoping meeting held with CHA and 120Water on 12/21/22. Revised proposal rec'd 1/11; comments returned 1/24 & request sent to VDH to use grant toward both County & Town. Awaiting final grant award from VDH. BRWA requested additional funding through existing grant per VDH communication to CHA regarding additional 2022 funding available; awaiting response. VDH initial meeting on 4/11/23 with all funding recipients. Kickoff meeting with CHA held on 4/27/23. GIS data provided to consultant. 7/7. Notice of revised grant award of \$250k rec'd 8/14/23.			

Job #: 2022056	Job Type: Internal	Service Area: Central	Last Updated: 9/8/2023
Job Name: Peaksview Street Waterline Replacement		Funding/Budget:	
		Funding Source:	Department Contact: S Dade
Engineer:		Design Contract Amt:	
Contractor:		Construction Contract Amt:	
Description:			
Status: Under design.10/3/2022 Design complete 11/28/2022 Plans subitted for materials bids 11/29/2022 Materials have been ordered and are being delivered 12/9/2022. Design approved 7/17/23. Waterline installation began 8/1/2023. The crew has completed the installation of 1100+ feet of 6" watermain on Peaksview Street.			
Job #: 2022081.1	Job Type: Feasibility Study	Service Area: Bedford Central	Last Updated: 4/3/2023
Job Name: Stoney Creek Dam Ph 1 - Low Level Drain PER / Design		Funding/Budget: \$100,000.00	
		Funding Source: CIP	Department Contact: W Quarles
Engineer: Wiley Wilson / Schnabel Engineering		Design Contract Amt: \$45,840	
Contractor:		Construction Contract Amt: TBD	
Description: Engineering study and design for the most feasible options for repair of the low level drain outlet, and an alternate valving system that may be accessed outside of the dam area. Budget reflects Phase 1 only.			
Status: Poposal received from Wiley Wilson on 9/6/22 using Schnabel for a preliminary engineering report. Preliminary visit with consultants at dam on 10/13 to review project; boil found at drain basin and investigated by PM crew on 10/17 to be an additional PVC drain pipe under the dam. PER was reviewed and accepted. Option #1 to rehab existing drain valve was selected and included in the FY24 budget. W W is proceeeding with design.			
Job #: 2023015	Job Type: Internal	Service Area: Countywide	Last Updated: 7/7/2023
Job Name: Integrated Billing and Asset Dashboard		Funding/Budget:	
		Funding Source:	Department Contact: R English
Engineer:		Design Contract Amt:	
Contractor:		Construction Contract Amt:	
Description: Integration of billing data, asset management data, operational spreadsheets and other data to streamline access to information.			
Status: Proposal received from Streams Tech 1/2022. Directors met with Burns-McDonnell for presentation on 2/1/23. Project proposed for future CIP; unable to fund in 2023-2024. Met with Burns-McDonnell 5/30/23 to review more specific dashboard needs. 7/7: Instructions prepared for Accountability report with references of data sources needed; data sources will be reviewed for possible consolidation.			
Job #: 2023017	Job Type:	Service Area: Central Water	Last Updated:
Job Name: Western Hills Subdivision Waterline Replacement		Funding/Budget:	
		Funding Source: Setasides - Water	Department Contact: W Quarles
Engineer: Hurt & Proffitt		Design Contract Amt: 43,320	
Contractor:		Construction Contract Amt:	
Description: Replace waterlines within the Western Hills Subdivision.			
Status: Dsgn proposal accepted 3/20/23.			
Job #: 2023018	Job Type:	Service Area:	Last Updated: 3/20/2023
Job Name: Western Hills Subdivision Sewerline Replacement		Funding/Budget:	
		Funding Source: Setasides - Sewer	Department Contact: W Quarles
Engineer: Hurt & Proffitt		Design Contract Amt: \$58,860	
Contractor:		Construction Contract Amt:	
Description:			
Status: Dsgn proposal accepted 3/20/23.			

Job #: 2023021	Job Type: Internal	Service Area:	Last Updated:
Job Name: Galax Sewer		Funding/Budget:	5/30/2023
		Funding Source:	Department Contact:
Engineer:		Design Contract Amt:	C Ward / S Dade
Contractor:		Construction Contract Amt:	
Description:			
Status: Dsgn 01 rec'd 4/10/23.Comments 01 sent to CLW 5/3/23. Dsgn 02 rec'd 5/2/23.Comments 02 sent to CLW 5/9/23. Approved plans sent out 5/30/2023			

Job #: 2023022	Job Type: Internal	Service Area: Central Sewer	Last Updated:
Job Name: Central Pump Station 1 & 2		Funding/Budget: \$660,000.00	8/4/2023
		Funding Source: CIP	Department Contact:
Engineer: Blue Ridge Engineering (C Fewster)		Design Contract Amt: \$11,000	W Quarles
Contractor: TBD		Construction Contract Amt:	
Description: Replacement of pumps, installation of VFD's, and installation of magmeters at Central Pump Stations 1& 2.			
Status: A design proposal has been requested from WRA 4/3/23.A Teams meeting was held with WRA on 4/14/2023 to review and discuss the scope of the project. WRA met with Wastewater Operators on site to review standard operating procedures and equipment on 5/9/2023. Upon receiving WRA's proposal for \$170k, a proposal was received from Blue Ridge Engineering Services for \$11k.			

Job #: 2013086.2	Job Type: Other	Service Area: Central - Bedford	Last updated on:
Job Name: Route 43 - Stoney Creek Bridge VDOT Improvement			7/10/2020
Description: VDOT improvements to bridge over Stoney Creek. VDOT project 0043-009-738. VDOT Structure 1010. Near Pump Station 6 and Big Otter River Intake. Affects wells for Central system. See 2013086.1 for Big Otter crossing at Pump Station 6			Department Contact: S Dade
Status: Plans received 3/10/17. Relocation of sewer lines as part of the project. Easement documents executed and returned 7/31/17. Plan revision 2 returned for comments on 8/29/17. Final Easement drawing rec'd 10/2/17. Final plans received for review 1/3/18. Executed Agmts mailed to VDOT 2/26/18. Project advertised Spring 2018. Sewer line relocation began 10/18/2018. Construction halted due to stream crossing permit requirements (fish study results). Construction planned to resume June 2019. Construction and testing complete. Working to gather close-out documents			
Job #: 2019117	Job Type: Water & Sewer	Service Area: Forest	Last updated on:
Job Name: Westyn Village Condotels Phase 2 - Site/Design			9/8/2023
Description: Proposed 1 24 Unit Condotel & 6 36 unit Condotel with a clubhouse. (Plan Name Changed to Westyn Village Ph II). - Changed to Apartments following successful re-zoning. One property - Public Waterline Extension and FFMV.			Department Contact: T Hale
Status: Site/Design 01 rec'd 12/06/19. Comments & Dev Pkg issued 1/31/20. Site/Design 02 rec'd 4/13/20. Site Plan 02 comments, Esmnt Exhibits 01 comments & Revised Developer Agreement issued 6/1/20. Easement Exhibit submittal 02 rec'd 6/11/20. Exhibit review comments e-mailed to Engineer 8/25/20. Project 'on-hold' pending sewer capacity issues being resolved. Signed Developer Agreement, Review & Inspection Fees rec'd 5/20/21. Site/Design 03 rec'd 6/2/21. Original Site/Dsgn 03 replaced with new revised submittal from planning. Site/Dsgn 03 rec'd 6/8/21. Appv'd by BRWA 6/11/21 for SITE PLAN purposes only & comments issued thru Planning. Still working through outstandign items needed to reach C2C status. 6/14/21 - Completed review of Esmnt Exhibits & E-Mailed Esmnt Agmnts to Developer for signature and return. Water & Sewer Calcs 01 Review comments issued 6/15/21. Esmt #210009164 & 210009165 recorded 6/22/21. Per 7/1/21 E-Mail from Planning - Planning has not yet issued Site Plan approval, Natural Resouces has recinded approval due to E&SC changes. Site/Dsgn 04 rec'd 7/7/21 (need re-review fee 7/7/21). Review completed 7/13/21. Plan is approvable by BRWA for Site Plan purposes only. Awaiting rec'pt of re-review fees before releasing comments. Re-review fees rec'd & Comments released 7/19/21. LOC# 5018577548 rec'd 7/22/21. Shop Drawings 01 rec'd 7/26/21 & approved. Water & Sewer Calcs 02 rec'd 8/4/21 - "No futher comments" issued 8/11/21. A re-zoning application has been submitted to the County proposing re-zoning the property from PCD to R-4. Site/Dsgn 05 rec'd 10/29/21 Re-review fee rec'd 11/4/21. Site/Dsgn 05 comments issued to Planning 11/4/21 - comments can be addressed at pre-con and/or As-Built. Need 3 full size hard copies upon Planning approval. Planning appv'd Site Plan & requisite hard copies rec'd 12/10/21. C2C Issued 12/16/21. A meeting was held with the County, T Bell, and P&O on 9/27/22 as the Developer is requesting service prior to completion of the receiving FMS PS upgrades. Vault Installed 1/13/22. Air vacuum and Manhole vacuum test completed 3/3/22. Waterline pressure test completed 4/7/22. Plug installed in existing manhole on 10/4/22. BOSQC rec'd 3/6/23. Development was allowed service after Forest Middle School start-up (upgraded) in May 2023. Project to close out with Forest Middle School Pumpstation upgrade.			
Job #: 2020066.2	Job Type: Sewer	Service Area: Forest	Last updated on:
Job Name: FMS Pump Station Upgrades- Prepayment Request			9/7/2023
Description: Prepayment request to complete upgrades to Forest Middle School pump station to allow for current and future growth. Current growth related to Westin Village development.			Department Contact: R English
Status: Discussions held on 9/23/20 with R Orrison and D Cyrus of process and developer's responsibility for design. Prepayment request approved at October Board Meeting for \$100k less than total construction cost. Surety received; awaiting final contractor and cost information for Prepayment Agreement. Requested schedule update and information from Developer on 9/2/21 to finalize prepayment agreement; prepayment approval expires 10/20/2021. Developer rec'd zoning approvals for Westyn Ph 2 & 3 approvals; prepayment for pump station upgrades re-approved at 11/2021 Board meeting. Awaiting developer to enter construction contract prior to completion of Prepayment Agreement. Contacted D Cyrus on 3/17/22 for an update, no response rec'd. BRES indicated on 5/12/22 that developer is obtaining udated pricing for station. D Cyrus contacted BRWA on 7/6/22; still no contractor selected. Prepayment re-approved in November for \$693,692.. Final draft of Prepayment Agreement sent to Thomas Builders 1/4/23. Construction contract and executed agreement received 3/29/23. Prepayment agreement executed and returned 5/8/23; awaiting documentation prior to credit issuance. Emailed reminder 8/4/23 regarding prepayment approval to expire on 11/15/23. Invoice copies rec'd 8/4 and reviewed; awaiting proof of payment and 1 invoice prior to prepayment credit issuance.			

Job #: 2020066.3	Job Type: Sewer	Service Area: Forest	Last updated on: 9/8/2023
Job Name: Westyn Village Forest Middle School Pump Station Upgrades - Design			Department Contact: C Ward / S Dade
Description: Upgrades to Forest Middle School pump station to allow for current and future growth. Current growth related to Westin Village development.			
Status: Meeting held on 12/3/20 with P&O to discuss station design. P&O working with Chris Fewster on pump station design. Revised basis of design report given to P&O on 3/1/21 based on increase in proposed development. Design 01 rec'd 3/5/21, comments re'd 3/29. Surety #5018510461 rec'd 5/17/21. Site/Dsgn 02 rec'd 5/17/21. Deve Agmnt Rec'd 5/20/21; Site/Dsgn 02 Comments issued 5/24/21. CTC application for DEQ received 6/4/21 and submitted to DEQ. Site/Dsgn 03 rec'd 6/8/21. Site/Dsgn 03 comments issued to Planning 6/23/21. Working with BCPS on Easement Agreement. Site plan approved by planning 7/29/21. Hard copies of approved plans rec'd 8/3/21. ESMT #210012251 & Deed of Release #210012252 recorded 8/24/21. BRES working with Falwell and suppliers for equipment quotes; BRES assisting Developer with submittal review. Contacted D Cyrus on 3/17/22 for an update as Phase 2 buildings well under way, no response rec'd. BRES indicated on 5/12/22 that they are obtaining updated pricing for station. Developer indicated on 7/6/22 that large equipment submittals are expected in 2-4 weeks. Shop Dwg 01 rec'd 8/23/22. Shop Dwg CP&P 01 rec'd 8/26/22. Shops Dwg's approved 8/31/22. Signed Revised Developer Agmt rec'd 11/15/22. Surety #FF1031 rec'd 11/18/22. Developer Agmt executed & C2C issued 11/21/22. New wetwell and valve vault have been installed. Existing wetwell has been converted to a manhole. Building and electrical completed. Pumpstation placed online 5/4/2023. Site demolition (of existing/old pump station) resumed the week of 5/29/2023. Punchlist given to Daniel Cyrus and Mid-State construction 8/11/2024 and 8/24/2024. Final inspection walk-thru with Chris Fewster to be scheduled.			
Job #: 2020073	Job Type: Water	Service Area: Forest	Last updated on: 9/8/2023
Job Name: West Crossing Section 4 - Design			Department Contact: Shannell Dade
Description: Road plan, waterline design and profile for section 4. 19 lots approximately 2900 LF Waterline.			
Status: Dsgn 01 rec'd via e-mail (pdf) 6/29/20. Hard copy rec'd 7/8/20. Comments issued 8/6/20. Dev Pkg issued 8/6/20. Need Base Fee. Need Review Fees. Need Dev Agmnt. Dsgn 02 rec'd 10/22/20. Review 02 complete 11/4/20. Base Review Fee, Review Rees & Re-review Fee for forthcoming 3rd submittal rec'd 11/17/20. Signed Developer Agmt rec'd 11/17/20. Review 02 comments issued 11/17/20. Fire Flow Test fee rec'd 1/26/21. Dsgn 03 rec'd 6/23/21. "DRAFT" comments e-mailed to Engineer 7/2/21 with option to address as slip sheets to current submittal. Water Calcs 01 comments issued 7/19/21. Water Calcs 02 Rec'd 9/25/21 & comments issued 10/5/21. Calc 03 Rec'd 10/10/21. Calc 03 Comments issued 10/18/21. Calc 04 comments issued 10/25/21 - approvable pending matching final Dsgn Plans and Plat. Water model cert rec'd from from Engineer 11/14/21. Plat was appv'd by BRWA 7/22/21; Cost Est rec'd 11/15/21 & hard copy Surety forthcoming. Bond #107540706 rec'd 12/6/21. 12/20/21 - Rec'd E-mail from Engineer w/ full set of revised Plans w/ 3 subsequent Rev dates. E-mailed Engineer to officially submit thru Planning (Dsgn Submittal 04) and BRWA Re-Review Fee req'd. Dsgn 04 rec'd 12/18/21. Review completed 1/11/22 - holding comments until receipt of re-review fees. Re-review fee rec'd 3/28/22. Dsgn 04 comment released. Need 3 hard copies of plans, Insp Fees, Shop Dwgs & Plat recordation. 3 hard copies rec'd. Shop Dwg 01 rec'd 10/31/22. Inspection Fees received on 12/6/2022 (\$5,888.28) & C2C issued. Construction began the week of 5/22/2023. Construction stopped temporarily due to VDOT LUP being needed to cross West Crossing Drive. Counts and Dobyne are still waiting for VDOT to approve work be it bore or open cut as of 9/8/2023.			
Job #: 2020107	Job Type: Water & Sewer	Service Area: Forest	Last updated on: 1/22/2023
Job Name: Boonsboro Meadows Section 5 Roadway & Water - Design			Department Contact: Cody Ward
Description: Proposed Section 5 (Proposed 16 Lots). Consisting of Water and LPFM. Wild Doe Drive			
Status: Design 01 rec'd 9/28/20. Comments & Dev Pkg issued 10/26/20. Need \$400 Base Fee, Review Fees and Agmnt w/ 2nd submittal. Base Review fee rec'd 11/5/20. Design 02 rec'd 10/6/21. Review fee & Signed Developer Agmt rec'd 10/7/21. Dsgn 02 and Water Calcs 02 Review Comments issued 10/15/21. Sewer FM Calcs 01 Comments issued 10/20/21. Re-review fee rec'd 11/22/21 (forthcoming 3rd submittal). Dsgn 03 rec'd 12/15/21. Plan review comments issued to Planning and Engineer notified 12/30/21. Water Calcs Submittal 03 Reviewed and comments issued 1/3/22. Sewer FM Calcs Submittal 02 review complete & comments issued. Dsgn 04 (need \$200.00 re-review fee & Water Calcs 04 rec'd 5/24/22. Re-review Fee rec'd 6/29/22.). Dsgn 05 rec'd 12/22/22. Comments sent 1/22/2023			
Job #: 2021024	Job Type: Internal	Service Area: Central	Last updated on: 3/11/2021
Job Name: Big Otter Well Abandonments			Department Contact: W Quarles
Description: Abandonment of wells formerly used as part of the Central water system, located behind sewer pump station 6 and within the property boundaries of 4920 Peaks Road.			
Status: Bob met with property owner of 4920 Peaks Rd, Rita Ragland, who requested consideration be made to abandon or maintain the well sites within her property. Information gathered on existing easements for the wells and raw waterlines.			
Job #: 2021043	Job Type: Water & Sewer	Service Area: Forest	Last updated on: 3/8/2023
Job Name: Jefferson Village Drive Townhomes - Site/Design			Department Contact: J Dean
Description: Proposed 9 townhouse buildings creating 56 lots.			
Status: TRC 4/27/21. Concept 01 rec'd 4/22/21. Site/Dsgn rec'd 11/22/21. Comments sent to planning 12/22/21. FFT fee rec'd 4/14/22. Sewer Calculations rec'd 5/3/22. Site Plan 02 rec'd 5/4/22. Comments sent to planning 6/24/22. Site/Dsgn 03 rec'd 9/22/22; Comments sent to Planning 10/19/22. Site/Dsgn 04 rec'd 1/13/23. Signature Plat Approved 2/9/2023. Re-Review needed. Re-review fee rec'd 3/8/23. Awaiting \$400.00 Review Fee & Developer Items 5/26/2023.			

Job #: 2021065	Job Type: Sewer	Service Area: Bedford Central	Last updated on: 3/10/2023
Job Name: Central Sewer Modeling			Department Contact: W Quarles
Description: Development of sewer model for Central sewer service area, with focus on drainage area for Pump Station 1. (Associated with JN 2021049 Governors Hill)			
Status: Met with WRA 6/30/21 to review needs for model; gathering information requested. BRWA files provided to WRA on 8/3. PS #1 Summary received on 10/13/2021. Field survey completed by developer. WRA to perform model run and provide capacity report by end of July. Technical Memo was received from WRA and guidance requested from DEQ. Per correspondence from DEQ, connections within the Town of Bedford have been limited until further notice. DEQ ARPA SCS Program Funding application was submitted to DEQ requesting approximately \$9.2 million for system improvements and upgrades. DEQ to review applications by March 2023. Peaks of Otter is now receiving sewer billings based on sewer flow from metering as of March 2023. Installation of a permanent flow meter is planned.			
Job #: 2021090	Job Type: Site Plan w/Proposed Utilities	Service Area: Forest	Last updated on: 9/8/2023
Job Name: Victor & Anita Weatherholt Office Building - Site Plan			Department Contact: C Slusser
Description: Proposed two 1-story office buildings (5,376 SF each).			
Status: TRC 8/24/21. Concept 01 rec'd 8/19/21. Comments issued 8/23/21 for TRC Webex Mtg on 8/24/21. Site Plan 01 rec'd 8/18/22. Comments 01 emailed to Planning 8/25/22. Site Plan 02 rec'd 9/8/23.			
Job #: 2021102	Job Type: Sewer	Service Area: Bedford Central	Last updated on: 10/6/2021
Job Name: Winoa Sewer System Transfer			Department Contact: R English
Description: Transfer of privately owned sewer lines and pump station serving former Winoa / Wheelabrator facilities and Bison Printing. (Also see 2021032 and 2015016)			
Status: Contract Operations agreement executed 9/14/21 to offer operational and maintenance assistance until transfer is completed.			
Job #: 2021114	Job Type: Internal	Service Area: Countywide	Last updated on:
Job Name: Program for Low Water Pressure Customers			Department Contact: R English
Description: Establishing program or policy for addressing customers with pressures at the water meter that are regularly or intermittently less than 20 psi.			
Status:			
Job #: 2022007	Job Type: Sewer	Service Area: Moneta	Last updated on: 8/31/2023
Job Name: Mabry Car Wash - Site/Design			Department Contact: C Slusser
Description: Proposed Car Wash.			
Status: TRC 1/25/22. Concept 01 rec'd 1/20/22. Comments issued 1/21/22 for TRC on 1/25/22. Site/Dsgn 01 rec'd 11/10/22. Comments 01 & Dev Pkg issued 3/1/23. Site Plan 02 rec'd 5/17/23. Sewer Dsgn removed/Dev Docs not needed; Comments 02 emailed to Planning 6/9/23. Site Plan 03 rec'd 8/31/23; need Extended Review Fee.			
Job #: 2022026	Job Type: Other	Service Area: Forest	Last updated on: 5/30/2023
Job Name: TEVA Facility Inquiries (2150 Perrowville Road)			Department Contact: R English/C.Ward
Description: Bedford County Economic Development Authority (EDA) working with groups for promoting sale or lease of former TEVA / Barr Labs facility at 2150 Perrowville Road. Capacity data and inquiries stored in this file.			
Status: Meetings attended on 3/8 and 4/5/22 with potential tenants (REC Americas), with information provided to them on existing water and sewer capacity, and potential increased sewer capacity upon upgrade of a ~100 section downstream. REC selected a different site for their development. Responded to property agent's inquiries on 5/21/22 from another potential tenant. BRWA attended meeting with interested tenant on 9/6/22 and responded to water and sewer inquiries. Projected usage information rec'd 10/10/22 projecting 37k to 360k gpd water usage and 37k to 342k gpd sewer flow from the initial to final development phases. Working with WRA to determine ways to increase water capacity at location. Will also schedule flow testing with various valve scenarios to determine if system has a closed valve. CLW working with PM and Maintenance manager for flow testings and checking waterline ARVs prior to flow testing 4/13/2023			

Job #: 2022027	Job Type: Water & Sewer	Service Area: Moneta	Last updated on: 9/8/2023
Job Name: The Village at Smith Mountain Lake - Design			Department Contact: S Dade
Description: Proposed 8 residential lots and 2 commercial lots.			
Status: TRC 3/22/22. Concept 01 rec'd 3/9/22. FFT fee rec'd 3/16/22. Dsgn 01 rec'd 5/11/22. Water Calcs 01 rec'd 5/11/22. Sewer Calcs 01 rec'd 5/18/22. Base Review Fee rec'd 6/10/22. Dsgn 01, Water Calcs 01, FMM Calcs 01 & Plat 01 Reivew comments all issued 6/10/22. Dsgn 02 rec'd 7/7/22. Design 02 comments, water calcs 02 comments, Plat 02 comments and Developer Package issued 8/1/2022. Developer Agmt, Review Fees and Re-Review Fee (fees VOID) rec'd 8/2/22. Re-review, Review & Inspection Fees rec'd 8/11/22. Dsgn 03 & Water Calcs 03 rec'd 8/24/22. Dsgn 03 approvable pending FM Calcs and confirmation of VDOT approval. Water Calcs 03 approved. Comments e-mailed to Planning, Engineer & Developer 9/16/22 with outstanding items list.. Rec'd Cost Estimate. Issued Surety Requirement Amount. Surety #4 rec'd 9/22/22. Shop Dwg 01 rec'd 9/27/22. Dsgn 04 (pump station added) & Sewer Calculations 02 rec'd (Need Extended Re-review Fee) 10/12/22. Extended Re-review Fee rec'd 10/17/22. Dsgn 05 (slip sheet) rec'd 10/24/22. Shop Dwg approved 11/4/22. C2C issued 11/10/22. Water and sewer installation complete. Grading and curb complete. Awaiting completion of punchlist so flushing of the watermain can begin. A check valve is being installed at the start of the 2-inch forcemain at the connection to the existing forcemain. As of 6/5/2023 the check valve hasn't been installed. Warranty Letter rec'd 7/6/23. Water samples passed June 2023. As-Built 01 rec'd 8/8/23. As-built 02 rec'd 8/17/23. BOSQC rec'd 8/30/23. As-built 03 rec'd 9/7/2023.			
Job #: 2022033	Job Type: Fire Flow Meter	Service Area: Forest	Last updated on: 9/7/2023
Job Name: Goodwill Industries Forest - FFMV			Department Contact: S Dade
Description: Proposed 27,130 sf. Goodwill building			
Status: TRC 4/12/22. Concept 01 rec'd 4/7/22. Sewer Capacity purchase for existing sewerline was paid for by Riverbend for 2015-081 project. Contacted Riverbend. Site Plan 01 rec'd 7/21/22. Comments sent to Planning 8/11/22. FFT Fees rec'd 9/26/22. Site Plan 02 rec'd 10/5/22. Comments sent to Planning 10/31/2022. Site/Dsgn 03 rec'd 12/14/22. Dev AGMT rec'd 12/19/22. Re-Review Fee rec'd 1/3/23. Site Plan approved, Developer items remaining for C2C 1/6/2023. ESMT #230000773 2/2/2023. Shop Dwg 01 rec'd 3/28/23. Shop Dwg approved 4/19/23. Surety #75001195 rec'd 5/18/23. C2C issued 5/24/23. VDOT LUP #216-29767 rec'd 9/7/23. Boring of Phillip Circle completed 9/6/2023. Vault to be installed the week of September 11, 2023.			
Job #: 2022053	Job Type: Fire Flow Meter	Service Area: Forest	Last updated on: 8/10/2023
Job Name: Blue Ridge Professional Park - Site Plan			Department Contact: J Dean
Description: Proposed 4 new buildings & parking.			
Status: TRC 6/14/22. Concept 01 rec'd 6/7/22. Site Plan 01 rec'd 10/13/22. Comments sent to planning 11/29/22. Site Plan 02 rec'd 1/6/23. Comments sent to planning 1/23/2023. FFT Fee rec'd 5/18/23. Site Plan 03 rec'd 5/19/23 (\$200.00 re-review fee needed) Re-review fee rec'd 5/23/22. Comments sent to planning 5/31/23. Site Plan 04 rec'd 7/14/23 (Extended Plan Review Fee needed). Extended Plan Review Fee rec'd 7/17/23. Site Plan 05 & Extended Plan Review Fee rec'd 8/10/23.			
Job #: 2022080	Job Type: Sewer	Service Area: Central Sewer	Last updated on: 4/3/2023
Job Name: DEQ ARPA SCS Program			Department Contact: W Quarles
Description: Route 43 Sewer Replacement - \$49,900 Town and Country Sewer Replacement - \$32,500 Western Hills Sewer Replacement - \$62,700 Central Pump Station #1 and #2 Upgrades - TBD			
Status: SCS Program - Proposals were accepted with H&P to complete the DEQ applications for Town & Country Sewer Replacement, Route 43 Sewer Replacement, and Western Hills Sewer Replacement. A kickoff meeting has been scheduled for 10/4/2022. DEQ applications were submitted on 12/15/2022 for funding consideration. DEQ to respond March 2023. DEQ awarded one of four requests totaling \$1.2 million for reimbursement of the Town & Country Sewer Replacement project. The funding was accepted by April 5th, 2023			
Job #: 2022082	Job Type: Site Plan w/Proposed Utilities	Service Area: Forest	Last updated on: 9/6/2023
Job Name: Storage Rentals of America - Site Plan			Department Contact: C Slusser
Description: 100,000 sft. Storage Space			
Status: TRC 9/27/22. Concept 01 rec'd 9/23/22. Comments sent to planning/consultant 9/27. Site Plan 01 rec'd 6/8/23. Comments 01 emailed to Planning 6/27/23. Site Plan 02 rec'd 8/15/23. Comments 02 emailed to Planning & uploaded to Bluebeam 9/6/23.			
Job #: 2022094	Job Type: Concept	Service Area: Town of Bedford	Last updated on: 9/8/2023
Job Name: Crazy Rays - Site Plan			Department Contact: J Dean
Description: Proposed automotive garage and storage.			
Status: Town TRC 11/2/22. Concept 01 rec'd 11/1/22. Site Plan 01 rec'd 9/8/23.			

Job #: 2022109	Job Type: Site Plan w/ Existing Utilities	Service Area: Central	Last updated on: 7/13/2023
Job Name: Gill Brothers - Site Plan			Department Contact: T Hale
Description: Proposed general business			
Status: TRC 12/19/22. Concept 01 rec'd 12/8/22. Site Plan 01 rec'd 7/13/23. Comments 01 sent to planning on 7/17/2023			
Job #: 2022110	Job Type: Site Plan w/ Existing Utilities	Service Area: Central	Last updated on: 1/23/2023
Job Name: Independence Blvd at Patriot Lane - Site Plan			Department Contact: C Ward
Description: Proposed Commercial/Assembly Building.			
Status: TRC 12/19/22. Concept 01 rec'd 12/8/22. Site Plan 01 rec'd 1/23/23. Comments sent to Town 1/23/23			
Job #: 2023008	Job Type: Site Plan w/ Existing Utilities	Service Area: Forest	Last updated on: 6/28/2023
Job Name: Pieleck Properties LLC Medical Office Addition - Site Plan			Department Contact: T Hale
Description: Proposed building addition & parking lot			
Status: TRC date 1/24/2023. Comments sent to Planning & Consultant 1/24/2023. Site Plan 01 rec'd 4/18/23. Site plan 01 Comments sent to Planning 4/21/2023. Site Plan 02 rec'd 5/10/23. Comments 02 sent to Planning 5/15/2023. Site plan 02 approved. 5/31/2023 Revised site plan 03 rec'd 6/23/23 (\$200.00 extended re-review fee needed/email engineer 6/23/22). Extended Re-review fee rec'd 6/28/23. Plan approved, comment sent to planning on 6/30/2023			
Job #: 2023029	Job Type: Site Plan w/ Proposed Utilities	Service Area: Town of Bedford	Last updated on: 8/30/2023
Job Name: Blue Ridge Avenue Political Subdivision - Site Plan			Department Contact: C Slusser
Description: Proposed 45' x 80' building.			
Status: Town TRC 4/13/23. Concept 01 rec'd 4/4/23. Comments 01 emailed to Town & Surveyor 4/7/23. Site Plan 01 rec'd 8/30/23.			
Job #: 2023030	Job Type: Water	Service Area: Forest	Last updated on: 8/30/2023
Job Name: Hooper Road Waterline Extension - Design			Department Contact: C Slusser
Description: Proposed Waterline Extension to 5 lots.			
Status: Dsgn 01 rec'd 4/7/23. Base Review Fee rec'd 4/11/23. Developer Packet & Comments 01 issued 5/17/23. Review Fees rec'd 6/1/23. Developer Agmt rec'd 6/2/23. Dsgn 02 rec'd 6/28/23. Comments 02 emailed to Engineer & Developer 7/20/23. Inspection Fee rec'd 7/26/23. Surety #2023-032 rec'd 8/8/23. FFT Fee rec'd 8/10/23. Water Calcs rec'd 8/21/23. Shop Dwg 01 rec'd 8/30/23.			
Job #: 2023053	Job Type: Site Plan w/ Existing Utilities	Service Area: Central	Last updated on: 6/20/2023
Job Name: Dunkin' Donuts - Site Plan			Department Contact: T Hale
Description: Proposed 1, 818 SF Dunkin' Donuts in existing building.			
Status: Site Plan 01 rec'd 6/20/23. Comments 01 sent to planning 6/20/2023			
Job #: 2023059	Job Type: Site Plan w/ Existing Utilities	Service Area: Vinton	Last updated on: 7/17/2023
Job Name: 15720 Stewartsville Rd STE A - Site Plan			Department Contact: T Hale
Description: Proposed converting portion of restaurant space into convenience store and commercial indoor amusement .			
Status: Site Plan 01 rec'd 7/17/23.			
Job #: 2023066	Job Type: Water	Service Area: Forest	Last updated on: 8/11/2023
Job Name: Great Oaks Section 4 Roadway & Waterline - Design			Department Contact: J Dean
Description: Proposed 22 lot subdivision.			
Status: Dsgn 01 rec'd 7/24/23 (emailed developer for \$400.00 Base Review fee). Base Review fee rec'd 8/1/23. Comments sent to Planning 8/3/2023. Review & Inspection fees rec'd 8/11/23.			

Job #: 2023074	Job Type: Concept	Service Area: Forest	Last updated on: 8/23/2023
Job Name: On Second Thought - Concept			Department Contact: T Hale
Description: Proposed New Retail Building			
Status: Concept rev'd 8/23/2023. Comments sent to planning 8/24/2023			
Job #: 2023076	Job Type: Site Plan w/ Existing Utilities	Service Area: Forest	Last updated on: 8/30/2023
Job Name: Jay Auto Sales - Site Plan			Department Contact: T Hale
Description: Proposed repair service addition to existing automobile dealership			
Status: Site Plan 01 rec'd 8/30/23			
Job #: 2023079	Job Type: Concept	Service Area: Moneta	Last updated on: 9/6/2023
Job Name: Dooley Estate Subdivision - Concept			Department Contact: T Hale
Description: Proposed 10 lot subdivision.			
Status: TRC 9/12/23. Concept 01 rec'd 9/6/23.			
Job #: 2023080	Job Type: Concept	Service Area: Huddleston	Last updated on: 9/6/2023
Job Name: Chuckleduck Horse Farm - Concept			Department Contact: J Dean
Description: Proposed horse farm (2 buildings)			
Status: TRC 9/12/23. Concept 01 rec'd 9/6/23.			
Job #: 2023081	Job Type: Concept	Service Area: Forest	Last updated on: 9/6/2023
Job Name: Adult Care Center - Concept			Department Contact: C Slusser
Description: Harmony Day Support Building Addition			
Status: TRC 9/12/23, Concept 01 rec'd 9/6/23,			

Developer Dedications Fiscal Year 2023-2024

Project	Project Type	Developer	Water		Sewer		Date Put Into Service
			Project Cost Ledger Acct 1500-1000	PipeLength	Project Cost Ledger Acct 1700-0016	Pipe Length	
2021099 Bedford Readiness Center - FFMV	Fire Flow Meter	Virginia Department of Military Affairs Clint A. Bailey - Project Manager	\$59,699.00	0 lf	\$0.00	0 lf	8/17/2023
			Total Value Waterline Dedications:		\$59,699.00		
			Total Length Water Pipe:		0 lf		
			Total Value Sewer Line Dedications:		\$0.00		
			Total Length Sewer Pipe:		0 lf		
			Total Value of Dedications:		\$59,699.00		

Prepared without the benefit of a title examination

Assessment: \$ 59,699.00

Consideration: \$ 0

Tax Map ID# 215-12-1-7

Prepared by and Return to:
Bedford Regional Water Authority
1723 Falling Creek Road
Bedford, Virginia 24523

NOTICE TO CLERK: When indexing this instrument, please refer to the 2021-099 Project.

Exempted from recordation taxes under Sections 58.1-811(A)(3) and 58.1-811(C)(5)

BILL OF SALE AND QUITCLAIM DEED

THIS BILL OF SALE AND QUITCLAIM DEED, made this 17 day of August 2023, by and between **VIRGINIA DEPARTMENT OF MILITARY AFFAIRS**, party of the first part, whose address is NGVA-FMO-AE PRN 160 Building 316 Fort Pickett Blackstone, VA 23824 GRANTOR, and the **BEDFORD REGIONAL WATER AUTHORITY**, party the second part, GRANTEE;

TO: Bedford Regional Water Authority ("Authority")
1723 Falling Creek Road
Bedford, Virginia 24523
ATTENTION: Engineering Department

RE: Project Name ("Project"): Bedford Readiness Center
BRWA Project Number: 2021-099
Date of Approved As-Built Plans: 7-28-2023
Plans Entitled: Replace/Install Fire Safety Systems in Readiness Centers
Prepared by: Moseley Architects
Developer: Virginia Department of Military Affairs ("Developer")

WHEREAS the Developer entered into a Developer Agreement with the Authority on October 26, 2022 to construct the Project, herein incorporated and attached as Exhibit A; and

WHEREAS with this letter the Developer grants, bargains, sells and conveys to the Authority all right, title and interest the Developer has in the referenced water and/or sewer system, as more fully described below.

NOW, THEREFORE, for good and valuable consideration recited herein, the receipt and sufficiency of which is hereby acknowledged, the parties hereto agree as follows:

The Developer warrants and represents to the Authority:

1. That the referenced water and/or sewer system consists of lines and appurtenances as shown on plans prepared by Moseley Architects.

2. That Developer is the owner of said water and/or sewer system and that there are no outstanding claims for services rendered, materials provided, or labor performed in connection with the installation and operation of said system.
3. That said system(s) lies entirely within properly dedicated public rights of way and that there are no portions of said system on any private property or other property as to which the Developer does not have proper licenses and/or easements.
4. Said system(s) is fully operational and all conditions precedent to the issuance and continuation of licensure by applicable public authorities have been met or exceeded.
5. The total construction cost of said water system is \$59,699.00
6. The total length of pipe in said water system is One 4 x 1 fire flow meter vault and appurtenances.
7. The total construction cost of said sewer system is not applicable
8. The total length of pipe in said sewer system is not applicable

Upon execution of this instrument by the parties, the Authority shall assume responsibility for the operation and maintenance of the aforesaid water and sewer systems.

WITNESS the following signatures:

GRANTOR:

[Signature]
(Grantor Signature)

STATE OF VIRGINIA, County of Bedford, to-wit

The foregoing Bill of Sale was acknowledged before me this 27th day of July, 2023, by

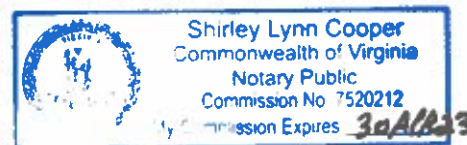
James W. Ring, MA, Adjutant General
(Name) (Title)

of Department of Military Affairs
(Company)

My Commission Expires:

30 APR 2023

[Signature]
Notary Public



GRANTEE:

[Signature]
(Authorized Agent's Signature for the Bedford Regional Water Authority)

STATE OF VIRGINIA, County of Bedford, to-wit

The foregoing Bill of Sale was acknowledged before me this 17 day of August, 2023, by

Whitney L. Blankenship, Engineering Manager
(Name) (Title)

of Bedford Regional Water Authority
(Company)

My Commission Expires:

3-31-2026

[Signature]
Notary Public





1723 Falling Creek Road
Bedford, VA 24523-3137
(540) 586-7679 (phone)
(540) 586-5805 (fax)
www.brwa.com

RESOLUTION MEMORANDUM

To: BRWA Board of Directors
From: Brian Key, Executive Director
Date: September 11, 2023
Re: Resolution 2023-09.01: Economic Development Financial Assistance

Attached is a letter from Bedford County requesting financial support for a business in Bedford County that recently expanded.

The Authority discuss the fire meter project at a committee meeting on October 10, 2022, and the property owner (Todd Winterfeldt with Carpe Diem LLC) attended the Authority's board meeting on February 21st to request financial assistance.

Attached for the board's consideration is a resolution to provide support for the cost of constructing the fire meter vault located at 110 Vista Center Drive in Forest.



COUNTY OF BEDFORD, VIRGINIA

COUNTY ADMINISTRATION BUILDING
122 EAST MAIN STREET, SUITE 202
BEDFORD, VIRGINIA 24523

ECONOMIC DEVELOPMENT AUTHORITY

BOARD OF DIRECTORS

JIMMY ROBERTSON
CHAIRMAN
WYATT WALTON
VICE CHAIRMAN
MATTHEW J. BRAUD
VICKI GARNER
JIM MESSIER
KRISTY MILTON
DAVID WELLS

September 11, 2023

Brian Key
Executive Director
Bedford Regional Water Authority
Bedford, VA 24523

RE: Matching funds for Bedford County EDA grant

Dear Mr. Key

At its May 5, 2022, meeting, the Bedford County EDA made public a \$10,000 incentive to Source4 located at 110 Vista Centre Drive in Forest, VA.

Over the past several years, Source4 has made significant improvements to its property and this latest expansion includes a \$4.5+ million investment in real estate improvements. The company signed a performance agreement with the EDA on April 27, 2022.

The Bedford County EDA requests the BRWA match this \$10,000 grant to help offset some of the costs associated with the company's expansion.

Regards,

A handwritten signature in cursive script that reads "James T. Robertson, Jr." with a stylized flourish at the end.

James T. Robertson, Jr.
Chairman
Bedford County Economic Development Authority



RESOLUTION

2023-09.01

Economic Development Financial Assistance

At a regular meeting of the Bedford Regional Water Authority ("Authority") Board of Directors, held in the Board Meeting Room at the Authority's Administrative Annex Building on the 19th of September 2023, beginning at 7:00 p.m.:

WHEREAS, the Bedford Regional Water Authority (the "Authority") is a public service authority formed and existing in accordance with the provisions of Chapter 51 of Title 15.2 of the Code of Virginia, 1950, as amended, the Virginia Water and Waste Authorities Act §§ 15.2-5100-15.2-5159 (the "Act"); and,

WHEREAS, the Authority received a request from the County of Bedford for ten thousand dollars (\$10,000) of financial assistance to the property owner for the development of the fire service meter serving parcel 101-A-6D as owned by Carpe Diem Real Estate LLC and as currently occupied by Source4; and,

WHEREAS, the Authority has met with representatives from Carpe Diem several times over the past year, including a presentation to the Board of Directors at their February 21, 2023 board meeting; and,

WHEREAS, the Authority is interested in supporting new businesses and the growth of existing businesses, and as such the Authority established setaside funding from cellular colocations to provide financial support for economic development; and,

WHEREAS, the funding request complies with the Authority's Economic Development policy 4.60, and the Authority has sufficient funds in the setaside account to provide the requested support; now,

THEREFORE, BE IT RESOLVED, that the Board of Directors does hereby authorize the Executive Director to ensure the disbursement of \$10,000.00 to Carpe Diem Real Estate LLC for the reimbursement of the cost related to the construction of the fire meter vault for the above referenced parcel.

<continued on next page>



Member _____ made a motion to approve this Resolution.

Member _____ made a Second to approve.

Board Member Votes: ____ Aye ____ Nay ____ Abstain

CERTIFICATION

The undersigned secretary of the Bedford Regional Water Authority does hereby certify that the foregoing is a true, complete, and correct Resolution adopted by a vote of a majority of the Directors of the Bedford Regional Water Authority, present at a regular meeting of the Board of Directors of the Bedford Regional Water Authority duly called and held September 19, 2023 at which a quorum was present and acting throughout, and that the same has not been amended or rescinded and is in full force and effect as of the date of the above mentioned meeting.

(SEAL)

Brian M. Key, Secretary,
Bedford Regional Water Authority