
**Bedford Regional Water Authority – Board of Directors
Special Called Board Meeting – Minutes
November 29, 2022**

A special called meeting of the Board of Directors of the Bedford Regional Water Authority (“Bedford Water”) was held on Tuesday, November 29, 2022, in the Board Meeting Room in Bedford Water’s Annex building located at 1723 Falling Creek Road in Bedford County.

Members Present:..... Bob Flynn, Chair
Michael Moldenhauer, Vice Chair
Jay Gray
Kevin Mele
Rusty Mansel
Thomas Segroves
Walter Siehien

Members Absent: None

Staff & Counsel Present: . Brian Key – Executive Director
Rhonda English – Deputy Director

1. Call to Order

The meeting was called to order by the Chair at approximately 7:00 p.m. The Pledge of Allegiance and a moment of silence were conducted.

2. Review of Agenda

The following agenda was reviewed as shown.

1. Call to Order
 - a. Pledge of Allegiance
 - b. Moment of Silence
2. Review of Agenda
3. Public Comments
4. Resolution 2022-11.03: Pump Station Use Agreement
5. Other business not covered on the above agenda
6. Motion to Adjourn

No changes to the Agenda were requested by the Board.

3. Public Comments

No public were in attendance for the meeting, and thus there were no public comments.

4. Resolution 2022-11.03: Pump Station Use Agreement

Ms. English provided a summary of Westyn Village project, and the capacity situation at the Forest Middle School Lift Station. It was explained that the developer desired to get certificate of occupancy permits from the County for 72 units in the Phase II apartments prior to the pump station being upgraded to provide the capacity necessary for the buildout of the development.

The board asked questions about the risk associated with the agreement, and Mr. Key explained the potential liabilities that would be created if the agreement were executed by the Authority.

Mr. Mele asked detailed questions about the financial aspects of the project; Ms. English and Mr. Key provided answers to the questions asked.

After considerable discussion about the details of the agreement, Chairman Flynn entertained a motion to approve the motion.

At a regular meeting of the Bedford Regional Water Authority ("Authority") Board of Directors, held in the Board Meeting Room at the Authority's Administrative Annex Building on the 29th day of November 2022, beginning at 7:00pm:

WHEREAS, the Bedford Regional Water Authority (the "Authority") is a public service authority formed and existing in accordance with the provisions of Chapter 51 of Title 15.2 of the Code of Virginia, 1950, as amended, the Virginia Water and Waste Authorities Act §§ 15.2-5100-15.2-5159 (the "Act"); and,

WHEREAS, Westyn Village, LLC and Thomas Builders of Virginia Inc. (collectively the "Developers") have requested to enter into a Pump Station Use Agreement ("Agreement") with the Authority to obtain occupancy of 72 apartment units in two buildings in Westyn Village Phase II ("Phase II"); and,

WHEREAS, the Developers are responsible for the development of 100 single family townhomes being part of Westyn Village Phase I ("Phase I"), 240 apartment units as part of Phase II, and 144 apartment units proposed for Westyn Village Phase III ("Phase III"); and,

WHEREAS, Phase II and Phase III will be served behind a single master water meter; and,

WHEREAS, the receiving Forest Middle School Sewer Lift Station does not have capacity sufficient to serve all of development proposed in Phase I, Phase II, and Phase III; and,

WHEREAS, the Agreement has been reviewed and approved by the Authority's legal counsel prior to being executed; now,

THEREFORE, BE IT RESOLVED, that the Executive Director of the Authority is hereby authorized to enter into an agreement with the Developers that is substantially similar to the attached.

Member Mele made a motion to approve Resolution 2022-11.03.

Member Segroves seconded the motion.

- Board member votes: 7 Aye; 0 Nay; 0 Abstain. The motion carried.

5. Other Business

No other business was discussed.

6. Motion to Adjourn:

There being no further business to discuss, Member Segroves made a motion to adjourn and Member Siehien seconded the motion.

Board Member Votes: 7 Aye, 0 Nay, 0 Abstain. The motion carried.

The meeting adjourned at approximately 7:33pm.