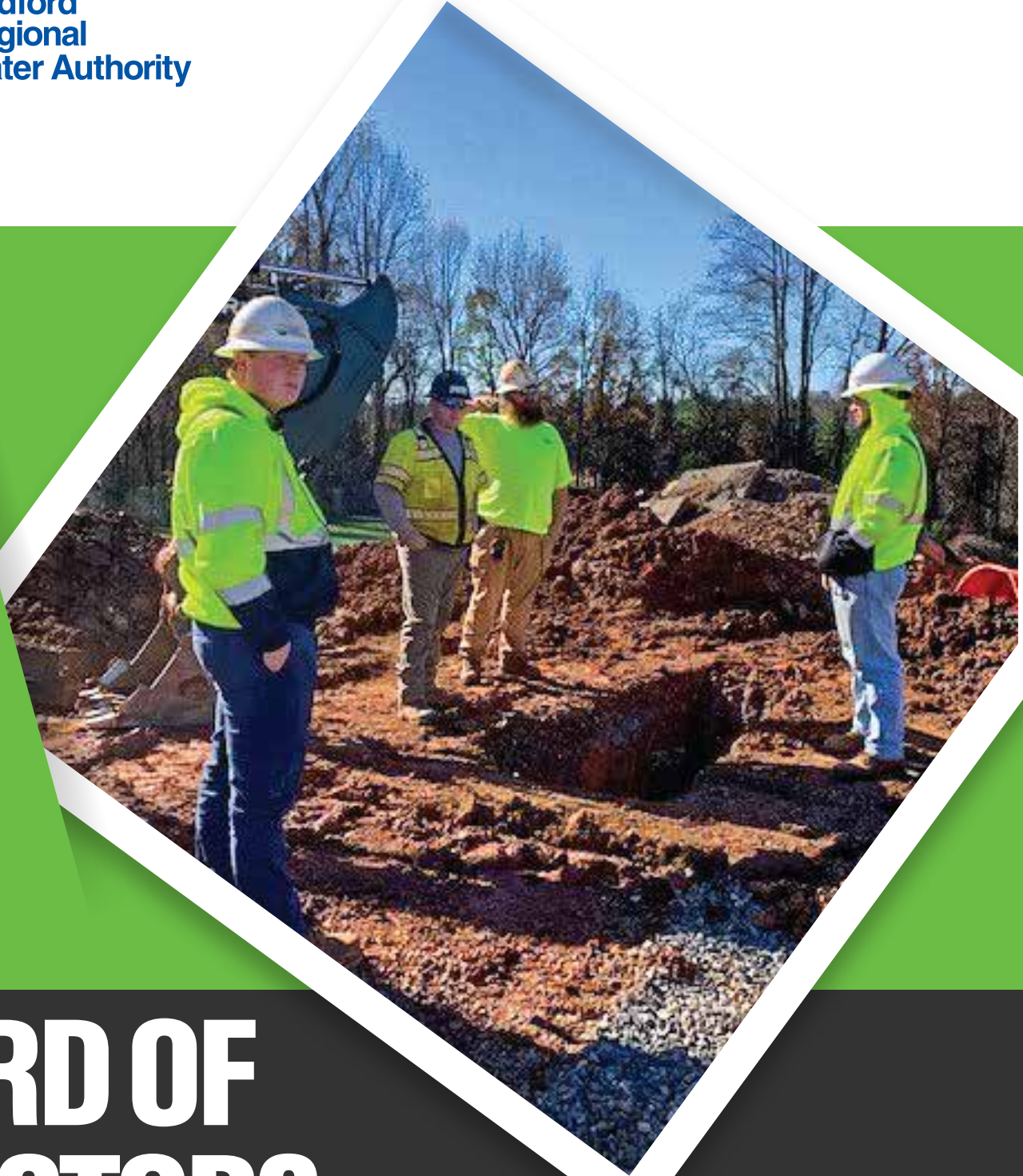




**Bedford  
Regional  
Water Authority**



# BOARD OF DIRECTORS

**December 20<sup>th</sup>, 2022**

**BEDFORD REGIONAL WATER AUTHORITY**

Providing quality service to everyone.



1723 Falling Creek Road, Bedford, VA 24523-3137



540.586.7679



540.586.5805



[www.brwa.com](http://www.brwa.com)



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# MEETING NOTES

**To:** BRWA Board of Directors  
**From:** Brian M. Key, PE; Executive Director  
**Date:** December 14, 2022  
**Re:** Notes for the December 20, 2022 Board of Directors Meeting

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The agenda for this meeting is reasonably light. Below are a few notes about the meeting, corresponding to the agenda outline numbering.

- 9.b. **Resolution 2022-12.01:** It is election time; each year, in December, the Board elects the officers for the next calendar year. I'm running for the position of Secretary / Treasurer, and I would appreciate your vote.
- 9.c. This will be the last board meeting for Tom Segroves and Walter Siehien. Tom started serving the Authority a little over 18½ years ago under the BCPSA with his first meeting being June 15, 2004. Walter started with the BRWA at its inception on December 1, 2012; he served 6 years under his appointment by the Town, and his last 4 years were as a County appointee.
- 9.d. Attached are the applications for the two new BRWA board members who were appointed by the Board of Supervisors on December 12<sup>th</sup>. Also included are the letters from the County to our newest appointed board members.

If you have any questions about any of the information contained in your board packets, or if you are not going to be able to attend the meeting, please contact me as soon as possible prior to the board meeting.

# AGENDA

# NOTICE AND AGENDA

**To:** Board of Directors  
**From:** Brian Key – Executive Director  
**Date:** December 9, 2022  
**Re:** Notice of Board Meeting and Agenda

A regular meeting of the Board of Directors of the Bedford Regional Water Authority (“Authority”) will be held on **Tuesday, December 20, 2022 at 7:00 p.m.** in the **Board Meeting Room** of the Authority located in the **Annex** building at **1723 Falling Creek Road in Bedford County**. The public can provide input and/or join the meeting in-person or in the following ways:

- Join the Zoom meeting with **audio/video** by electronic device (computer, phone, tablet):
  - <https://us02web.zoom.us/j/84871301887?pwd=cERqaFozY1pZbm5NdlR6Wnk5dnlvQT09>
    - ◆ Meeting ID: 848 7130 1887 Password: 7JZWv4
- Join the Zoom meeting with **audio only** by phone:
  - (646) 558 8656 -or- (651) 372 8299 -or- (786) 635 1003
    - ◆ Meeting ID: 848 7130 1887 Passcode: 044418
- Click on the link to the online meeting on our Facebook page or website
  - [www.brwa.com](http://www.brwa.com) (Navigate to “Get In Touch/Calendar” and find the date of the meeting)
  - <https://www.facebook.com/bedfordwater>

The following Agenda is proposed for discussion:

1. Call to Order
  - a. Pledge of Allegiance
  - b. Moment of Silence
2. Review of Agenda
3. Public Comments
4. Approval of Minutes: November 15, 2022 – Regular Board Meeting
5. Financial Report: Presented by Jill Underwood
6. Operations Report: Presented by Tom Cherro
7. Administration Report: Presented by Megan Pittman
8. Deputy Director Report: Presented by Rhonda English
9. Board Composition
  - a. Existing terms and officer history
  - b. Resolution 2022-12.01 Elections of Officers
  - c. Farewell to departing Board Members
  - d. Status of vacancies
10. Other business not covered on the above agenda
11. Motion to Adjourn

# MINUTES

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**Bedford Regional Water Authority – Board of Directors  
Regular Board Meeting – Minutes  
November 15, 2022**

A regular meeting of the Board of Directors of the Bedford Regional Water Authority (“Bedford Water”) was held on Tuesday, November 15, 2022, in the Board Meeting Room in Bedford Water’s Annex building located at 1723 Falling Creek Road in Bedford County.

Members Present:..... Bob Flynn, Chair  
Michael Moldenhauer, Vice Chair  
Jay Gray  
Kevin Mele  
Rusty Mansel  
Thomas Segroves  
Walter Siehien

Members Absent: ..... None

Staff & Counsel Present: . Brian Key – Executive Director  
Jill Underwood – Director of Finance (Virtually)  
Megan Pittman – Director of Administration

**1. Call to Order**

The meeting was called to order by the Chair at approximately 7:00 p.m. The Pledge of Allegiance and a moment of silence were conducted.

**2. Review of Agenda**

The following agenda was reviewed as shown. Revisions are shown in ***bold italics***.

1. Call to Order
  - a. Pledge of Allegiance
  - b. Moment of Silence
2. Review of Agenda
3. Public Comments
4. Approval of Minutes: October 18, 2022 – Regular Board Meeting
5. Financial Report: Presented by ***Brian Key***
  - a. Financial Statements through month end October 2022
  - b. FY 2021-2022 Audit Presentation
6. Administration Report: Presented by Megan Pittman
7. Executive Report: Presented by Brian Key
  - a. Tasks Summary
  - b. Project Summaries
  - c. ***Closed Session pursuant to Section 2.2-3711 A. 5. of the Code of Virginia, 1950, as amended; this closed meeting is to discuss a business as to which no previous public announcement has been made.***
  - d. Resolution 2022-11.01: Sewer Capacity
  - e. ***Westyn Village Agreement***
  - f. Resolution 2022-11.02 Prepayment Agreement
  - g. ***Closed Session pursuant to Section 2.2-3711 A. 1. of the Code of Virginia, 1950, as amended; this closed meeting is to discuss a personnel matter.***

8. Other business not covered on the above agenda
9. Motion to Adjourn

Member Gray made a motion to approve the revised agenda.

Member Mele seconded the motion.

- Board member votes:   7   Aye;   0   Nay;   0   Abstain. The motion carried.

### **3. Public Comments**

Thomas Bell, a developer, spoke about the pump station in Westyn Village. The pump station has a capacity for about 90 apartments. He has been working to have the fees prorated to bring apartments online in December. He briefly spoke about the anticipated schedule.

### **4. Approval of Minutes: October 18, 2022 Regular Board Meeting**

The regular Board Meeting Minutes from October 18, 2022, were reviewed.

Member Mele made a motion to approve the minutes.

Member Siehien seconded the motion.

- Board member votes:   7   Aye;   0   Nay;   0   Abstain. The motion carried.

### **5. Financial Report: Presented by Brian Key**

#### **a. Financial Statements through month end October 2022**

The budget goal was 32% for October with operating revenues at 33% and operating expenses at 27%. Capital Recovery fees received this FY are 51% of the total budgeted amount, with water at 57% and sewer at 38%.

#### **b. FY 2021-2022 Audit Presentation**

Travis Gilmer with Brown Edwards gave a presentation about the audit report that was included in the board packets. There were no questions from the Board.

### **6. Administration Report: Presented by Megan Pittman**

Ms. Pittman showed the board the new website that went live since the last board meeting. This project was completed by Cody Lawhorn, Marketing Communications Specialist, and should go a long way in making the BRWA more customer and public-friendly.

Ms. Pittman mentioned two events: the ESCO Ribbon Cutting was scheduled for Thursday, December 8<sup>th</sup> at noon at the Central Wastewater Treatment Plant. However, due to a finding today, the event will be pushed to 2023. The staff Winter Luncheon will be held at The Bedford Columns on Friday, December 16<sup>th</sup> at noon. Board members please need to let Ms. Pittman know if they are attending.

### **7. Executive Report: Presented by Brian Key**

#### **a. Tasks Summary**

Mr. Key said that the summary will be included in the packet each month unless otherwise requested. Mr. Mansel stated he thought it was important to keep it in the packet, and Mr. Gray said that it is helpful for the data if ever asked about it.

#### **b. Project Summaries**



There are many active projects. The Harmony project is in the process of being closed out. It is the Authority's understanding that the developer proposing the new project near the Elks Home is in the process of determining how the subdivision will be laid out. The BRWA will continue working to improve the sewer system to allow more capacity.

Mr. Key pointed out the CIP report is now an online Excel file that managers can update. The pump station on 460 has its pumps installed and SCADA was programmed today. The goal is to have it finished by the end of the year. The BRWA is making improvements to the SCADA system, with four new servers being brought online. Mr. Key would like to show the board the finished 460 pump station site prior to a board meeting.

- c. Closed Session pursuant to Section 2.2-3711 A. 5. of the Code of Virginia, 1950, as amended; this closed meeting is to discuss a business as to which no previous public announcement has been made.

Member Moldenhauer moved that the Board of Directors go into Closed Meeting pursuant to Section 2.2-3711 A.5 of the Code of Virginia (1950), as amended. Member Segroves seconded the motion.

- o Board Member Votes: 7 Aye; 0 Nay; 0 Abstain. The motion carried.

- The board entered into closed session at approximately 7:48 pm.

At approximately 8:18 pm Member Segroves moved that the board exit closed session and return to open session. Member Mele seconded the motion.

- o Board Member Votes: 7 Aye; 0 Nay; 0 Abstain. The motion carried.

- Member Flynn moved that the Board of Directors take a roll call vote certifying that to the best of the member's knowledge only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the meeting by the public body.

- Board member votes:
  - o Aye: Bob Flynn, Jay Gray, Rusty Mansel, Kevin Mele, Michael Moldenhauer, Thomas Segroves, Walter Siehien
  - o Nay: None
  - o The motion passed.

- d. Resolution 2022-11.01: Sewer Capacity

This resolution would commit the Authority to sufficiently increasing the sewer capacity in the drainage area served by the Nichols Road and Whitfield Drive sewer lift stations such that a development could be served if it were located on Burks Hill Road near the Bedford Welcome Center.

At a regular meeting of the Bedford Regional Water Authority ("Authority") Board of Directors, held in the Board Meeting Room at the Authority's Administrative Annex Building on the 15<sup>th</sup> day of November 2022, beginning at 7:00pm:

**WHEREAS**, the Bedford Regional Water Authority (the "Authority") is a public service authority formed and existing in accordance with the provisions of Chapter 51 of Title 15.2 of the Code of Virginia, 1950, as amended, the Virginia Water and Waste Authorities Act §§ 15.2-5100-15.2-5159 (the "Act"); and,

**WHEREAS**, the Authority owns and operates the sewer system that serves many of the land parcels located in the Town of Bedford "Town" which is located inside of the County of Bedford "County"; and,



**WHEREAS**, the sewer system in the western end of Town has limited capacity in lift station #1 on Nichols Road and in lift station #2 on Whitfield Drive which would restrict the ability to allow additional sewer connections which would generate significant wastewater flows in the western drainage area; and,

**WHEREAS**, the County Board of Supervisors adopted resolution R110722-21 on November 7, 2022 to provide up to \$220,000 of support to upgrade the sewer system in the western end of the Town to serve the Burks Hill Road Area; and,

**WHEREAS**, the Town Council adopted a resolution dated November 7, 2022 to provide up to \$220,000 of support to upgrade the sewer system in the western end of the Town to serve the Burks Hill Road Area; and,

**WHEREAS**, the Authority will collect the standard fees, including the capital recovery fees, as properly adopted per the Act and as documented in the Authority's rate policy 2.00; now,

**THEREFORE, BE IT RESOLVED**, that the Board of Directors of the Authority hereby appropriates up to \$220,000 to provide a one-third (1/3) match to the County and Town contributions for the project as stated herein, and that the Board of Directors authorize the Executive Director to take such actions as necessary to make this resolution take effect; and,

**BE IT FURTHER RESOLVED**, that upon receipt of the above stated payments from the County and the Town for the sewer lift station improvements, and that upon receipt of the standard connection fees including the water and sewer capital recovery fees, the Authority will provide the sewer connection for the proposed facility that has not been announced on Burks Hill Road.

Member Gray made a motion to approve resolution 2022-11.01.

Member Siehien seconded the motion.

- Board member votes:  7  Aye;  0  Nay;  0  Abstain. The motion carried.

e. Westyn Village Agreement

This development has one large meter to serve the apartments. The master meter will need to be only partially utilized because if it were fully used it would overwhelm the sewer system. The agreement will put restrictions on how many units will be able to use the meter. The agreement is still being finalized with the goal to meet the developer's timeframe in December. This agreement must be approved by the board. To meet this deadline, the board decided to have a special called meeting on November 29<sup>th</sup> at 7 pm to review the agreement.

f. Resolution 2022-11.02: Prepayment Agreement

The issuance of prepayment credits for Westyn Village LLC to perform upgrades to the Forest Middle School Lift Station was previously approved by the Board on October 20, 2020, and renewed on November 16, 2021. Since approvals are only valid for a one-year period per the Prepayment Policy, the resolution would offer an extension of the deadline for prepayment credits being issued.

As Capital Recovery Fees have increased since the original request, and Westyn Village Phase 3 is now proposed to be within the same parcel as Phase 2 and thus behind the same master meter, updated fees anticipated from full buildout of the subdivision were provided.

At a regular meeting of the Bedford Regional Water Authority ("Authority") Board of Directors, held in the Board Meeting Room at the Authority's Administrative Annex Building on the 15th of November 2022, beginning at 7:00pm

**WHEREAS**, the Authority received a request from Westyn Village LLC ("Developer") for prepayment credits in the amount of \$602,820 per the Prepayment Policy 4.40 ("Policy") for the reimbursement of construction expenses for upgrades to the Authority's Forest Middle School Lift Station ("Station") in Forest, Virginia ("Project"); and,

**WHEREAS**, remaining capacity of the Station is unable to support Westyn Village Phase 2 and Phase 3 (“Development”) as proposed by the Developer, or support further development in the drainage area of the Forest Middle School Lift Station; and,  
**WHEREAS**, the Developer agrees to upgrade the Station to provide a minimum additional capacity of 25,000 gallons per day average and 44 gallons per minute peak flow above and beyond the additional capacity needed to serve their development; and,  
**WHEREAS**, the Authority desires to bring the Station up to its current standards which contributes to increased costs for the Project as provided by the Developer; and,  
**WHEREAS**, the Authority will require surety for the Project and anticipates partial issuance of Prepayment credits in up to four phases based upon progress of construction and verified construction payments, with the final credits to be issued upon construction completion and verification of costs; and,  
**WHEREAS**, the Policy states that “Each project proposed for reimbursement shall be evaluated by the Board of Directors on a case by case basis”, and the Policies and Projects Committee (“Committee”) has reviewed the request at a Committee meeting that took place on October 13, 2020; and,  
**WHEREAS**, the Committee recommended partial approval of the prepayment credit issuance requested by the Developer with the requirement that the Developer hold some financial responsibility towards the Project cost; and,  
**WHEREAS**, the Prepayment Policy states that “After the Board of Directors gives approval for a project to have prepayment credits issued, the credits must be issued within one (1) year or the agreement will be void”; that the Board of Directors authorized the issuance of prepayment credits for the Project on October 20, 2020 in Resolution 2020-10.01 and further extended approval on November 16, 2021 in Resolution 2021-11.01 that becomes void on November 16, 2022; and,  
**WHEREAS**, the Developer has provided final contracted cost of the Project as \$793,692; now,  
**THEREFORE, BE IT RESOLVED**, that the Board of Directors does hereby authorize the Deputy Director to execute an agreement with the Developer for the issuance of prepayment credits as a reimbursement of the Project in an amount up to \$693,692 and not to exceed \$100,000 less than the verifiable costs of construction for the Project.

Member Moldenhauer made a motion to approve resolution 2022-11.02.

Member Siehien seconded the motion.

- Board member votes:  7  Aye;  0  Nay;  0  Abstain. The motion carried.

- g. Closed Session pursuant to Section 2.2-3711 A. 1. of the Code of Virginia, 1950, as amended; this closed meeting is to discuss a personnel matter.

Member Moldenhauer moved that the Board of Directors go into Closed Meeting pursuant to Section 2.2-3711 A.1 of the Code of Virginia (1950), as amended.  
Member Segroves seconded the motion.

- Board Member Votes:  7  Aye;  0  Nay;  0  Abstain. The motion carried.

- The board entered into closed session at approximately 8:46 pm.

At approximately 9:02 pm Member Gray moved that the board exit closed session and return to open session. Member Moldenhauer seconded the motion.

- Board Member Votes:  7  Aye;  0  Nay;  0  Abstain. The motion carried.

- Member Flynn moved that the Board of Directors take a roll call vote certifying that to the best of the member’s knowledge only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the meeting by the public body.

- Board member votes:

- Aye: Bob Flynn, Jay Gray, Rusty Mansel, Kevin Mele, Michael Moldenhauer, Thomas Segroves, Walter Siehien
- Nay: None
- The motion passed.

**8. Other Business**

No other business was discussed.

**9. Motion to Adjourn:**

There being no further business to discuss, Member Segroves made a motion to adjourn and Member Siehien seconded the motion.

Board Member Votes:   7   Aye,   0   Nay,   0   Abstain. The motion carried.

The meeting adjourned at approximately 9:07 pm.

Prepared by Megan Pittman – Director of Administration

Approved: \_\_\_\_\_ 2022

# FINANCIAL REPORT



1723 Falling Creek Road  
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# MEMORANDUM

**To: BRWA Board of Directors**  
**From: Jill W. Underwood, Director of Finance**  
**Date: December 14, 2022**  
**Re: Financial Highlights for November 2022**

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## **Customer Service Statistical Report:**

The report for November is included.

We are participating in the Federal Low-Income Household Water Assistance Program (LIHWAP). So far, 18 customers have received assistance totaling \$3,257.55. The program will be in existence until all funding is exhausted. We have door hangers advertising the program that are used on cut-off day and customers work directly with the Promise Team to apply for assistance.

## **Summary of Revenues & Expenses:**

- 1) Budget goal is 41.67% for October, operating revenues are at 41% and operating expenses at 33%.
- 2) We have identified the GL accounts that were setup incorrectly in the billing system implementation. Changes were made to the affected accounts and will be reflected in the December financials.
- 3) Capital Recovery fees received this FY are 59% of the total budgeted amount, with water at 65% and sewer at 46%. Fees for Phases 2 and 3 of the Westyn Village project (4" master meter) were received on December 2, 2022.

## **Cash Flow Summary**

The summary is included in your packets.

## **Audit**

After the year end tax reporting is complete, we will begin working on the RFP for auditing services. With project expenditures on Ivy Creek and the ARPA projects, we will also need a Single Audit completed, in addition to the regular financial statement audit.

### Tracking Data for Customer Service Department

Description		December '21	January '22	February '22	March '22	April '22	May '22	June '22	July '22	August '22	September '22	October '22	November '22	Running 12 Month Totals
1	Statements Mailed	15,172	15,012	14,933	14,852	14,424	14,230	14,244	14,270	14,654	14,365	14,345	14,277	174,778
2	Statements Sent Electronically	3,700	3,030	6,551	6,667	6,634	6,860	6,811	3,368	6,903	7,225	7,287	7,333	72,369
3	Total of Payments Received	13,270	11,430	13,485	13,406	12,376	13,994	13,357	12,687	13,912	12,917	13,530	12,178	156,542
4		\$1,424,343.42	\$1,064,643.02	\$1,242,116.93	\$1,288,604.40	\$1,391,603.64	\$1,415,203.32	\$1,460,223.31	\$1,342,647.62	\$1,592,202.60	\$1,540,233.12	\$1,431,571.66	\$1,353,615.77	\$16,547,008.81
5		2,615	2,321	2,896	2,751	2,350	2,445	2,569	2,378	2,537	2,320	2,300	2,224	29,706
6	Bill Payer Payments	\$184,708.03	\$148,689.27	\$177,673.19	\$173,675.37	\$144,585.18	\$155,905.05	\$170,438.41	\$172,093.33	\$173,776.76	\$155,563.79	\$164,648.88	\$152,260.72	\$1,974,017.98
7		19.7%	20.3%	21.5%	20.5%	19.0%	17.5%	19.2%	18.7%	18.2%	18.0%	17.0%	18.3%	19.0%
8		224	201	156	136	102	64	59	44	25	8	3	3	1,025
9	Paymentus Payments	\$18,084.11	\$15,598.26	\$12,923.16	\$9,974.20	\$8,258.02	\$5,198.32	\$4,240.28	\$4,641.75	\$1,922.88	\$660.93	\$120.46	\$183.08	\$81,805.45
10		1.7%	1.8%	1.2%	1.0%	0.8%	0.5%	0.4%	0.3%	0.2%	0.1%	0.0%	0.0%	0.7%
11		2,882	3,086	2,759	3,046	3,124	3,326	3,247	3,566	3,496	3,709	3,792	3,715	39,748
12	Invoice Cloud Payments	\$281,461.51	\$94,511.07	\$252,211.74	\$306,516.07	\$294,384.09	\$310,665.87	\$286,808.76	\$348,035.16	\$333,377.44	\$337,901.23	\$385,501.84	\$364,287.79	\$3,595,662.57
13		21.7%	27.0%	20.5%	22.7%	25.2%	23.8%	24.3%	28.1%	25.1%	28.7%	28.0%	30.5%	25.4%
14		1,895	1,865	1,829	1,842	1,823	1,824	1,829	1,836	1,850	1,856	1,884	1,876	22,209
15	Automatic Draft Payments (ACH)	\$123,294.01	\$117,943.62	\$112,790.85	\$114,841.24	\$111,435.01	\$122,188.16	\$119,696.26	\$135,730.58	\$144,092.76	\$129,325.05	\$141,887.31	\$134,856.00	\$1,508,080.85
16		14.3%	16.3%	13.6%	13.7%	14.7%	13.0%	13.7%	14.5%	13.3%	14.4%	13.9%	15.4%	14.2%
17	Account Transfers	133	97	57	75	99	135	380	173	154	185	121	266	1,875
18	New Customers - Forest	18	11	16	13	22	10	18	5	104	28	4	5	254
19	New Customers - SML	2	6	1	-	5	4	4	2	8	2	3	4	41
20	Residential Disconnected Customers	151	45	-	-	117	109	92	85	94	99	100	85	977
21		\$20,820.29	\$16,049.38	\$0.00	\$0.00	\$36,206.87	\$28,864.20	\$15,073.35	\$11,866.26	\$15,084.57	\$15,711.69	\$39,944.49	\$13,922.43	\$213,544
22	Meters Read - Normal and Transfer Readings	14,652	14,711	14,754	14,773	14,801	14,809	14,733	14,754	14,790	14,685	14,585	14,488	176,535
23	Radio Read Meters	14,245	14,383	14,423	14,479	14,537	14,587	14,531	14,575	14,611	14,425	14,416	14,338	173,550
24	Manually Read Meters	407	328	331	294	247	222	202	179	179	179	169	150	2,887
25	Tower Read Meters	2,675	2,862	3,073	3,060	3,329	3,387	2,757	3,349	2,160	2,722	2,641	2,460	34,475
26	New Meter Installs	14	19	3	21	17	25	22	21	36	15	8	18	219
27	Broken Meters Replaced	-	-	9	9	-	-	-	-	35	29	19	15	116
28	Meters Changed - Program	19	99	37	132	130	25	24	23	-	-	14	-	503
29	Connections paid for but not installed	302	301	318	310	313	327	349	356	147	177	93	103	N/A
30	Remaining Developer's Credits	\$357,684.01	\$357,684.01	\$357,684.01	\$341,484.01	\$341,484.01	\$341,484.01	\$341,484.01	\$341,484.01	\$341,484.01	\$341,484.01	\$341,484.01	\$341,484.01	N/A
31	Bulk Water Sales - New London (Gallons)	4,660	-	16,713	12,975	10,800	46,730	47,285	22,782	18,255	6,942	26,515	26,140	239,797
32	Bulk Water Sales - Moneta (Gallons)	1,945	-	-	3,175	5,201	21,821	55,600	14,960	29,930	8,720	22,570	11,180	175,102
33	Bulk Water Sales - Central Distr (Gallons)	-	-	-	8,200	17,300	138,300	96,700	83,200	12,825	16,265	52,520	9,200	434,510
34	Total Bulk Water Sales	\$79.26	\$0.00	\$200.56	\$292.20	\$399.61	\$2,482.21	\$2,395.02	\$1,451.30	\$732.12	\$383.12	\$1,219.26	\$558.24	\$10,192.91

Bedford Regional Water Auth.  
Balance Sheet  
For the Five Months Ending Wednesday, November 30, 2022

		<u>7/1/2022</u>	<u>Nov 2022</u>
		<u>Beginning</u>	<u>Actual</u>
<b>ASSETS</b>			
1000:1000	Cash	\$4,899,990.01	\$5,070,956.89
1001	Restricted Investments	11,093,640.95	9,093,090.20
1002:1002	Prepaid Expenses	954,355.59	893,414.52
1101:1101	Accounts Receivable	2,037,218.39	1,730,926.70
1102	Accounts Receivable Other	312,979.48	11,836.97
1200	Inventory	904,685.23	1,401,479.96
1202	Loan Related Assets	3,934.66	3,934.66
1250	Construction In Progress	7,560,947.50	9,375,815.89
1301	Tangible Assets- Office	5,333,848.08	5,333,848.08
1302	Tangible Assets - Vehicles	3,623,581.18	3,623,581.18
1400:1500	Tangible Assets - Water	102,663,697.11	102,663,697.11
1700	Tangible Assets - Sewer	65,138,016.44	65,138,016.44
1800	Intangible Assets	743,601.00	743,601.00
1801	Fixed Asset Clearing Account		379,269.95
1900	Depreciation	<u>(73,817,992.44)</u>	<u>(73,817,992.44)</u>
	Total assets	131,452,503.18	131,645,477.11
<b>LIABILITIES</b>			
2000	Accounts Payable	(1,510,085.37)	(305,587.13)
2001	Customer Liabilities	(483,257.87)	(498,325.97)
2100	Employee Liabilities	(1,679,587.41)	(1,548,120.98)
2200	Notes Payable	(40,391,696.03)	(37,560,038.53)
2300	Developer Credits	(379,474.01)	(379,474.01)
2999	Retained Earnings	<u>(87,008,402.49)</u>	<u>(87,008,402.49)</u>
	Total liabilities	(131,452,503.18)	(127,299,949.11)
	Operating Surplus/ (Loss)		4,345,528.00



Bedford Regional Water Auth.  
Balance Sheet  
For the Five Months Ending Wednesday, November 30, 2022

		<u>7/1/2022</u>	<u>Nov 2022</u>
		<u>Beginning</u>	<u>Actual</u>
<b>ASSETS</b>			
Cash:			
1000-0000	Change Box for CS	350.00	350.00
1000-0001	Petty Cash	16.57	16.57
1000-0002	Truist Checking Account	1,026,445.26	1,177,369.06
1000-0004	Cash Drawer	225.00	225.00
1000-0011	LGIP Operating Reserves Fund	323,682.44	326,499.55
1000-1000	VA Investment Pool-Capital Projects Reserve	2,508,883.89	2,522,361.80
1000-2000	VA Investment Pool- Operating Reserves	1,040,386.85	1,045,975.91
1000-0005	Cash Suspense Account (for F.A.)		(1,841.00)
	<b>Total Cash</b>	<b>4,899,990.01</b>	<b>5,070,956.89</b>
Restricted Investments:			
1001-0001	Deposit Refund Program Fund	359,661.65	359,661.65
1001-0010	Debt Service Accumulation Fund	2,462,452.47	869,248.27
1001-0020	Reserve for future capital projects	663,502.47	663,652.12
1001-0021	County Funds for New Projects	101,931.35	113,896.25
1001-0022	SML WTF Depreciation Fund W/WWA	471,329.02	473,861.02
1001-0023	BRWA Cell Tower Funds	327,966.19	345,913.55
1001-0024	SML WTF Depreciation Fund- BRWA portion	471,329.01	473,861.01
1001-0025	Vehicle and Equipment Replacement Fund	682,438.43	682,438.43
1001-0030	Information Systems Replacement Fund	228,845.33	228,845.33
1001-0035	Meter Replacement Fund	503,735.46	503,735.46
1001-0040	Sewerline Replacement Fund	825,862.76	825,862.76
1001-0045	Waterline Replacement Fund	364,757.70	364,757.70
1001-0050	Tank Rehab	322,995.76	322,995.76
1001-1010	VA Investment Pool- Reserve Fund	435,736.87	429,308.74
1001-1020	LGIP Repairs & Maintenance Reserve	24,085.63	24,085.63
1001-1025	VRA Debt Service Reserve Fund	1,771,632.63	1,753,792.76
1001-1100	Escrow Account	38,491.72	38,491.72
1001-1215	VRA 2020 Construction Fund	1,028,596.52	610,392.06
1001-1216	VRA 2020 Construction Account- Interest	8,289.98	8,289.98
	<b>Total Restricted Investments</b>	<b>11,093,640.95</b>	<b>9,093,090.20</b>
Prepaid Expenses:			
1002-1000	Prepaid Insurance	104,265.53	76,825.92
1002-1001	Prepaid Dues/Service Contracts	36,819.06	3,317.60
1002-1002	Deferred Outflows of Resources (Pensions)	716,684.00	716,684.00
1002-1003	VRS OPEB Deferred Outflow	98,259.00	98,259.00
1002-1004	VRS OPEB Deferred Outflow	(8,586.00)	(8,586.00)
1002-1005	Local OPEB Deferred Outflows	22,750.00	22,750.00
1002-1006	Local OPEB Deferred Inflows	(15,836.00)	(15,836.00)
	<b>Total Prepaid Expenses</b>	<b>954,355.59</b>	<b>893,414.52</b>
Accounts Receivable:			
1101-1000	Billings Receivable Water	2,085,716.21	1,075,720.57
1101-2000	Budget Billing Accounts Rec.	6.52	6.52
1101-2001	Monthly Statement A/R	(20.00)	(20.00)
1101-2002	Monthly Deferred A/R- holding account	553.47	553.47
1101-2003	AR Credits	(50.00)	(50.00)
1101-3000	Billings Receivable Sewer	716,801.63	681,778.71
1101-3210	Credit Card Convenience Fee AR	735.34	735.34
1101-4000	Allowance for Doubtful Accounts	(605,103.89)	(605,103.89)
1101-4001	Water Penalties- A/R	(375,168.57)	(367,197.32)
1101-4002	Payment Arrangement AR- Water	(154.96)	(154.96)
1101-4003	Sewer Penalties A/R	11,664.05	15,431.67
1101-4004	Payment Arrangement AR- Sewer	268.43	268.43
1101-4005	Payment Arrangement AR- Sewer Penalties	94.60	94.60
1101-4006	Payment Arrangement AR- Water Penalties	174.14	174.14

Bedford Regional Water Auth.  
Balance Sheet  
For the Five Months Ending Wednesday, November 30, 2022

		<u>7/1/2022</u>	<u>Nov 2022</u>
		<u>Beginning</u>	<u>Actual</u>
1101-5001	Water Capital Recovery Fees A/R	57,779.00	580,379.00
1101-5002	Returned Check A/R	858.63	858.63
1101-5003	Sewer Capital Recovery Fees A/R	40,563.73	223,263.73
1101-5005	Reconnect Fee A/R	16,293.26	16,293.26
1101-6000	Water Account Charge A/R	12,593.53	9,011.87
1101-6003	Sewer Account Charges A/R	4,657.59	4,657.59
1101-7001	Water Deposits A/R	(45,211.60)	(47,220.57)
1101-7003	Sewer Deposits A/R	20,948.25	20,948.25
1101-7500	Meter Base Installation Fee A/R	71,163.43	131,963.43
1101-7502	A/R- Sewer Clean-Out Installation Fee	16,700.00	32,100.00
1101-7504	Sewer Pump Maintenance A/R	3,829.77	3,829.77
1101-7505	Service Repairs & Rents A/R	(709.88)	(709.88)
1101-7506	A/R- Septage Dumping Fees	8,335.00	8,335.00
1101-7507	Meter Fee A/R	44,994.63	68,569.63
1101-7508	A/R- Industrial Pretreatment	(749.99)	(7,062.44)
1101-7510	SGP Review and Inspections A/R	(130.06)	(1,008.91)
1101-8000	Misc. Charges Receivable	(1.00)	(1.00)
1101-8002	NSF holding/clearing account	50.51	262.48
1101-8003	Consolidation holding account	(3,761.63)	(3,761.63)
1101-8006	Unauthorized Service A/R	4,000.00	4,000.00
1101-8009	Pending Electronic Payments	(50,501.75)	(116,018.79)
	Total Accounts Receivable	<u>2,037,218.39</u>	<u>1,730,926.70</u>
Accounts Receivable Other:			
1102-0001	Miscellaneous Accounts Receivable	312,979.48	11,836.97
	Total Accounts Receivable Other	<u>312,979.48</u>	<u>11,836.97</u>
Inventory:			
1200-0001	Maintenance Inventory	335,636.11	432,679.22
1200-0002	Meter Inventory	569,049.12	968,800.74
	Total Inventory	<u>904,685.23</u>	<u>1,401,479.96</u>
Loan Related Assets:			
1202-0009	VRA 2014 Cash Account (per docs)	3,934.66	3,934.66
	Total Loan Related Assets	<u>3,934.66</u>	<u>3,934.66</u>
Construction In Progress:			
1250-0317	CIP- Website Development Project	22,000.00	48,950.00
1250-0318	Town & Country WATER Replacement	11,200.00	28,300.00
1250-0320	CIP- Paradise Point Waterline	101,098.86	109,892.85
1250-0322	CIP- Key System	32,890.00	32,890.00
1250-0323	Central Water control valves	112,742.82	123,742.82
1250-0326	Town & Country Sewer Replacement Project	68,745.00	78,875.48
1250-0328	Bridgewater Bay PRV	16,815.71	70,401.81
1250-0330	CIP- Stoney Creek Telemetry	338.64	323.63
1250-0336	Belltown Rd Waterline (ARPA)	34,025.00	34,365.80
1250-0346	CIP- Moneta Park WL Ext.	230,985.18	422,307.33
1250-0365	CIP- Mountain View Shores	13,588.48	18,975.75
1250-0378	Helm Street Tank Project (ARPA)	27,063.19	79,773.00
1250-0383	CIP- Ivy Creek Sewer	1,259,112.09	1,259,112.09
1250-0390	CIP- 460 Booster Station	1,409,353.60	1,955,864.30
1250-0391	CIP- Turkey Mtn Booster Station	42,490.00	42,490.00
1250-0395	ESCO Project	4,178,498.93	4,986,019.75
1250-0321	CIP- Billing System Upgrade		19,637.56
1250-0331	CIP- Laurel Street Waterline		6,146.18
1250-0363	BRWA Parking Lot Expansion		5,000.00
1250-0399	CIP- Galax St. WATER		52,747.54
	Total Construction In Progress	<u>7,560,947.50</u>	<u>9,375,815.89</u>

Bedford Regional Water Auth.  
Balance Sheet  
For the Five Months Ending Wednesday, November 30, 2022

	<i>7/1/2022 Beginning</i>	<i>Nov 2022 Actual</i>
Tangible Assets- Office:		
1301-0001 Office Facilities	3,510,228.41	3,510,228.41
1301-0002 Information Systems	1,823,619.67	1,823,619.67
Total Tangible Assets- Office	5,333,848.08	5,333,848.08
Tangible Assets - Vehicles:		
1302-0001 Vehicles and Equipment	3,623,581.18	3,623,581.18
Total Tangible Assets - Vehicles	3,623,581.18	3,623,581.18
Tangible Assets - Water:		
1400-1000 SML Water Treatment Facility	16,694,001.18	16,694,001.18
1400-2000 Smith Mountain Lake Central	22,056,027.84	22,056,027.84
1400-3000 Stewartsville Water	2,735,076.84	2,735,076.84
1500-1000 Forest Water	37,453,958.35	37,453,958.35
1500-2000 Lakes Water	1,625,458.78	1,625,458.78
1500-3000 Central Water	22,099,174.12	22,099,174.12
Total Tangible Assets - Water	102,663,697.11	102,663,697.11
Tangible Assets - Sewer:		
1700-0014 Central Sewer	22,895,431.45	22,895,431.45
1700-0015 Moneta Sewer	12,701,962.43	12,701,962.43
1700-0016 Forest Sewer	20,492,925.92	20,492,925.92
1700-0020 Mariners Landing Sewer	1,448,700.18	1,448,700.18
1700-1016 BRWA Share Lynchburg Sewer Upgrade	5,529,117.24	5,529,117.24
1700-8000 Montvale Sewer	2,069,879.22	2,069,879.22
Total Tangible Assets - Sewer	65,138,016.44	65,138,016.44
Intangible Assets:		
1800-0000 Studies & Permits (Feasibility, master studies)	687,190.55	687,190.55
1800-0090 Capitalized Interest (Various projects)	56,410.45	56,410.45
Total Intangible Assets	743,601.00	743,601.00
Fixed Asset Clearing Account:		
1801-0000 Fixed Asset Clearing Account		379,269.95
Total Fixed Asset Clearing Account		379,269.95
Depreciation:		
1900-0000 Accumulated Depreciation	(73,817,992.44)	(73,817,992.44)
Total Depreciation	(73,817,992.44)	(73,817,992.44)
Total assets	131,452,503.18	131,645,477.11
LIABILITIES		
Accounts Payable:		
2000-1000 Accounts Payable	(1,436,523.93)	34,232.83
2000-1005 Retainage Payable	(73,561.44)	(339,819.96)
Total Accounts Payable	(1,510,085.37)	(305,587.13)
Customer Liabilities:		
2001-0000 Customer Credit- Budget Billing accounts	3,009.22	3,009.22
2001-0001 Customer Credits	(356,158.10)	(356,158.10)
2001-0002 Misc. Misposting	713.57	713.57
2001-0003 Customer Refunds Payable	57,157.44	63,055.91

Bedford Regional Water Auth.  
Balance Sheet  
For the Five Months Ending Wednesday, November 30, 2022

		<u>7/1/2022</u> <u>Beginning</u>	<u>Nov 2022</u> <u>Actual</u>
2001-0004	Liability for Sureties Held	(5,250.00)	(5,250.00)
2001-0005	Liability for Easement Condemnations	(4,394.72)	(4,394.72)
2001-1000	Water Deposits	(96,965.87)	(117,932.44)
2001-1555	Fireline Assembly Deposits	(16,308.86)	(16,308.86)
2001-2000	Interest on Deposits (Town accounts)	1,256.93	1,256.93
2001-3000	Sewer Deposits	(66,317.48)	(66,317.48)
	<b>Total Customer Liabilities</b>	<u>(483,257.87)</u>	<u>(498,325.97)</u>
<b>Employee Liabilities:</b>			
2100-0050	Compensated Absences Liability	(169,071.65)	(169,071.65)
2100-0060	Accrued Payroll	(178,057.64)	(0.01)
2100-0250	VRS Employee Contribution Payable	343.89	(14,478.79)
2100-0400	Net Pension Liability	(784,977.00)	(784,977.00)
2100-0500	VRS OPEB Liability	(287,541.00)	(287,541.00)
2100-0510	Local OPEB Liability	(258,380.00)	(258,380.00)
2100-0550	Health Insurance Payable- Employee Share	(4,125.49)	(5,232.10)
2100-0600	VRS Mandatory Cash Match- Hybrid	1.25	1.25
2100-0750	Optional Life Insurance Payable	600.39	587.75
2100-0800	AFLAC Withholding Payable	1,669.67	1,686.41
2100-0900	Outstanding Payables Checks	(49.83)	(49.83)
2100-0200	State Withholding Payable		(30,316.01)
2100-1000	Garnishments Payable		(350.00)
	<b>Total Employee Liabilities</b>	<u>(1,679,587.41)</u>	<u>(1,548,120.98)</u>
<b>Notes Payable:</b>			
2200-0115	Current Maturities Long-Term Debt	0.40	2,831,657.90
2200-2001	Accrued Interest Payable	(368,798.41)	(368,798.41)
2200-2020	VRA 2015 Loan	(28,045,000.00)	(28,045,000.00)
2200-2021	VRA 2015 Premium	(253,203.04)	(253,203.04)
2200-2026	VRA Series 2005 Premium	(1,264.20)	(1,264.20)
2200-2029	VRA 2009 Series Deferred amount of Refunding	76,333.52	76,333.52
2200-2230	Series 2012 Loan (2005 Refunding)	(1,620,000.00)	(1,620,000.00)
2200-2231	Series 2012 Premium (2005 Refunding)	(133,621.72)	(133,621.72)
2200-2232	VRA 2012 Deferred Amount on refunding	130,234.64	130,234.64
2200-2233	VRA Series 2014 Loan (2005 refunding)	(1,745,000.00)	(1,745,000.00)
2200-2234	VRA Series 2014 Premium (2005)	(92,648.12)	(92,648.12)
2200-2235	VRA 2014 Deferred Amt on Refunding	40,542.47	40,542.47
2200-2236	VRA 2019 Refunding Premium	(23,664.33)	(23,664.33)
2200-2237	VRA Series 2019 Refunding	(955,000.00)	(955,000.00)
2200-2238	VRA Series 2019 Deferred Amt on Refunding	(49,867.99)	(49,867.99)
2200-2240	VRA 2020 Loan (ESCO)	(3,555,000.00)	(3,555,000.00)
2200-2241	VRA 2020 Premium	(508,741.56)	(508,741.56)
2200-2500	Assumed Debt from Town	(2,289,012.55)	(2,289,012.55)
2200-3000	Lynchburg Sewer System Loan Payable	(997,985.14)	(997,985.14)
	<b>Total Notes Payable</b>	<u>(40,391,696.03)</u>	<u>(37,560,038.53)</u>
<b>Developer Credits:</b>			
2300-0000	Deferred Revenue Liability	(357,684.01)	(357,684.01)
2300-1000	Deferred Inflows of Resources	(21,790.00)	(21,790.00)
	<b>Total Developer Credits</b>	<u>(379,474.01)</u>	<u>(379,474.01)</u>
<b>Retained Earnings:</b>			
2999-0000	Retained Earnings	(87,008,402.49)	(87,008,402.49)
	<b>Total Retained Earnings</b>	<u>(87,008,402.49)</u>	<u>(87,008,402.49)</u>
	<b>Total liabilities</b>	<u>(131,452,503.18)</u>	<u>(127,299,949.11)</u>
	<b>Operating Surplus/ (Loss)</b>		<b>4,345,528.00</b>

Bedford Regional Water Auth.  
Summary of Revenue & Expenditures  
For the Five Months Ending Wednesday, November 30, 2022

	<u>Month</u>	<u>FY 22-23 YTD</u>	<u>FY 22-23 Budget</u>	<u>Remaining On Budget</u>	<u>Goal: 41.67 %</u>	
<b>OPERATING REVENUE</b>						
3000-3000	Water Sales	(\$757,355.78)	(\$3,054,161.21)	(\$9,937,316.00)	(\$6,883,154.79)	31%
3100-	Sewer Sales	(394,805.78)	(2,912,756.34)	(4,748,954.00)	(1,836,197.66)	61%
3902	Penalties		(29,524.76)	(70,000.00)	(40,475.24)	42%
3903-	Account Charges	(2,775.00)	(16,050.00)	(60,000.00)	(43,950.00)	27%
3903-	Review Fees	(8,357.01)	(43,634.34)	(55,500.00)	(11,865.66)	79%
3900-	Interest Earned		(15,673.29)	(2,000.00)	13,673.29	784%
3903-	Sewer Clean Outs	(1,500.00)	(15,400.00)	(7,000.00)	8,400.00	220%
3903-3250	Meter Installation Revenues	(12,825.00)	(84,375.00)	(95,000.00)	(10,625.00)	89%
3903-3255	Industrial Pretreatment Revenue	(1,437.49)	(7,062.45)	(18,000.00)	(10,937.55)	39%
3903-3261	Rent/Meter Charges		(1,030.47)	(5,000.00)	(3,969.53)	21%
3903-	Misc	(4,183.01)	(41,959.77)	(7,280.00)	34,679.77	576%
3903-	Fixed Asset Disposals		(3,325.00)		3,325.00	0%
3901-	Account Default Fees		(1,000.00)	(28,000.00)	(27,000.00)	4%
3201-3275	Contract Reimbursements		(35,390.16)	(219,000.00)	(183,609.84)	16%
	Revenue from BRWA Operations	<u>(1,183,239.07)</u>	<u>(6,261,342.79)</u>	<u>(15,253,050.00)</u>	<u>(8,991,707.21)</u>	<u>41%</u>
3000-3220	Capital Recovery Fees	(93,000.00)	(705,300.00)	(1,200,000.00)	(494,700.00)	59%
3903-3265	Cellular Antenna Site Rental-County portion	(1,196.80)	(20,447.52)	(53,416.00)	(32,968.48)	38%
3904-3310	BOS Capital Contributions		(1,849,625.01)	(2,000,000.00)	(150,374.99)	92%
3904-3340	Projects Funded by Bedford Co.		(201,243.91)		201,243.91	0%
3904-3312	BOS Contributions for New Development			(500,000.00)	(500,000.00)	0%
3904-3315	Developer Line Contributions			(200,000.00)	(200,000.00)	0%
3903-3330	SML WTF Revenue		(5,064.00)	(400.00)	4,664.00	1,266%
3904-3317	Developer Prepayments Redemption Revenue			(20,000.00)	(20,000.00)	0%
3903-3290	Insurance Proceeds	<u>(25,061.17)</u>	<u>(25,061.17)</u>		<u>25,061.17</u>	<u>0%</u>
	Revenue from Other Sources	<u>(119,257.97)</u>	<u>(2,806,741.61)</u>	<u>(3,973,816.00)</u>	<u>(1,167,074.39)</u>	<u>71%</u>
	Total Revenue	(1,302,497.04)	(9,068,084.40)	(19,226,866.00)	(10,158,781.60)	47%
<b>OPERATING EXPENSES</b>						
4000 + 4002	Salaries	338,054.28	1,758,581.94	5,042,390.42	3,283,808.48	35%
4010	General Office Expenses	31,169.59	111,979.39	254,464.00	142,484.61	44%
4100	Employee Benefit & Related Expenses	95,063.61	705,367.77	2,155,392.00	1,450,024.23	33%
4110	Billing Expenses	5,650.08	98,768.05	237,949.00	139,180.95	42%
4120	Information Systems Expenses	8,717.41	63,155.28	192,404.00	129,248.72	33%
4130	Administration Supplies		600.33	1,746.00	1,145.67	34%
4140	Customer Service Supplies	212.05	412.05	5,301.00	4,888.95	8%
4210	Engineering Expenses	15,311.68	22,849.41	143,621.00	120,771.59	16%
4220 + 4223	Operations Expenses	55.78	938.01	1,600.00	661.99	59%
4221	Compliance Program Supplies			6,350.00	6,350.00	0%
4222	Pretreatment Expenses	19.55	6,170.04	29,600.00	23,429.96	21%
4225-0100	Lab Supplies	2,849.13	7,510.83	22,000.00	14,489.17	34%
4230	Maintenance Expenses	5,880.84	21,281.12	69,228.00	47,946.88	31%
4240	Vehicles & Equipment Expenses	25,963.43	112,267.13	267,727.00	155,459.87	42%
4250	Forest Water Expenses	56,409.70	220,981.19	874,145.00	653,163.81	25%
4260	Well Systems Expenses	408.18	23,894.66	36,876.00	12,981.34	65%
4265	SML Central Distribution Water System Expenses	662.57	14,804.60	52,008.00	37,203.40	28%
4270	Highpoint Facility Expenses	2,151.09	9,699.82	32,560.00	22,860.18	30%
4330	SMLWTF Water Treatment Expenses	23,890.72	163,051.04	542,104.00	379,052.96	30%
4275	Central Water Distribution Expenses	9,940.25	47,209.46	204,091.00	156,881.54	23%
4276	Central Water Treatment Expenses	14,798.07	75,510.49	160,788.00	85,277.51	47%
4280	Stewartsville Water Expenses	6,004.21	22,101.59	53,143.00	31,041.41	42%
4290	Forest Sewer Expenses	37,912.75	135,585.40	582,501.00	446,915.60	23%
4291	Central Sewer Collection System Expenses	7,144.92	65,523.92	295,250.00	229,726.08	22%
4293	Central Sewer Treatment Expenses	51,925.76	184,516.03	561,640.00	377,123.97	33%
4292	Moneta Sewer Collection System Expenses	1,440.15	21,305.17	35,000.00	13,694.83	61%
4294	Moneta Sewer Treatment Expenses	6,951.82	35,992.43	132,237.00	96,244.57	27%
4295	Montvale Sewer Expenses	793.55	7,128.26	26,260.00	19,131.74	27%
4296	Montvale Sewer Collection System Expenses			6,500.00	6,500.00	0%
4340	Mariners Landing Sewer Expenses	4,439.90	43,034.55	102,567.00	59,532.45	42%
4350	Cedar Rock Sewer Expenses	2,372.16	11,362.46	36,200.00	24,837.54	31%
4360	Paradise Point Water Expenses	105.75	612.50	18,024.00	17,411.50	3%
4300 + 4310	Schools Sewer Expenses	466.41	5,267.83	30,500.00	25,232.17	17%

Bedford Regional Water Auth.  
 Summary of Revenue & Expenditures  
 For the Five Months Ending Wednesday, November 30, 2022

	<u>Month</u>	<u>FY 22-23 YTD</u>	<u>FY 22-23 Budget</u>	<u>Remaining On Budget</u>	<u>Goal: 41.67 %</u>
4315	Mariners Landing Water Expenses	636.97	1,412.35	(1,412.35)	0%
4320	Franklin County Operations	242.47	8,047.09	27,952.91	22%
	Total Operating Expenditures	<u>757,644.83</u>	<u>4,006,922.19</u>	<u>12,248,166.42</u>	<u>8,241,244.23</u> 33%
4400	Depreciation			4,587,600.00	4,587,600.00 0%
4500-0640	Lynchburg Debt Service Paid		1,754.00	1,754.00	0%
4500-0645	2012 VRA Interest		41,512.50	62,781.00	21,268.50 66%
4500-0660	2014 VRA Interest		38,640.63	77,281.00	38,640.37 50%
4500-0665	2015 VRA Interest		508,846.88	996,425.00	487,578.12 51%
4500-0650	Assumed Debt from City		32,737.31	65,475.00	32,737.69 50%
4500-0670	VRA 2019 Interest		24,471.88	24,472.00	0.12 100%
4500-0675	VRA 2020 Interest (ESCO project)		69,425.01	134,109.00	64,683.99 52%
	Total Interest and Debt Service		<u>715,634.21</u>	<u>1,362,297.00</u>	<u>646,662.79</u> 53%
	Total Exp., Depr. and Debt Service	<u>757,644.83</u>	<u>4,722,556.40</u>	<u>18,198,063.42</u>	<u>13,475,507.02</u> 26%
	Total Revenues Less Oper Expense	(544,852.21)	(4,345,528.00)	(1,028,802.58)	3,316,725.42 422%
	Gross Cash Before Capital Exp	<u>(544,852.21)</u>	<u>(4,345,528.00)</u>	<u>(1,028,802.58)</u>	<u>3,316,725.42</u> 422%
	Less non-debt Capital Contributions		(5,064.00)	(220,400.00)	(215,336.00) 2%
	Earnings/(loss) before BRWA Capital Outlays	<u>(544,852.21)</u>	<u>(4,340,464.00)</u>	<u>(808,402.58)</u>	<u>3,532,061.42</u> 537%

Bedford Regional Water Auth.  
Summary of Revenue & Expenditures  
For the Five Months Ending Wednesday, November 30, 2022

		<u>Month</u>	<u>FY 22-23 YTD</u>	<u>FY 22-23 Budget</u>	<u>Remaining On Budget</u>	<u>Goal: 41.67 %</u>
<b>OPERATING REVENUE</b>						
<b>Water Sales:</b>						
3000-3000	Water Sales	(738,611.67)	(2,937,762.25)	(9,793,780.00)	(6,856,017.75)	30%
3000-3050	Contract Water Sales	(9,807.90)	(73,463.42)	(130,000.00)	(56,536.58)	57%
3000-3100	Paradise Point Water	(8,936.21)	(42,935.54)	(13,536.00)	29,399.54	317%
	<b>Total Water Sales</b>	<u>(757,355.78)</u>	<u>(3,054,161.21)</u>	<u>(9,937,316.00)</u>	<u>(6,883,154.79)</u>	<u>31%</u>
<b>Sewer Sales:</b>						
3100-3000	Sewer Sales	(391,751.45)	(2,897,961.05)	(4,715,854.00)	(1,817,892.95)	61%
3100-3050	Cedar Rock Revenue	(3,054.33)	(14,795.29)	(33,100.00)	(18,304.71)	45%
	<b>Total Sewer Sales</b>	<u>(394,805.78)</u>	<u>(2,912,756.34)</u>	<u>(4,748,954.00)</u>	<u>(1,836,197.66)</u>	<u>61%</u>
<b>Penalties:</b>						
3902-3211	Water Penalty Revenue		(19,281.36)	(45,000.00)	(25,718.64)	43%
3902-3213	Sewer Penalty Revenue		(10,243.40)	(25,000.00)	(14,756.60)	41%
	<b>Total Penalties</b>		<u>(29,524.76)</u>	<u>(70,000.00)</u>	<u>(40,475.24)</u>	<u>42%</u>
<b>Account Charges:</b>						
3903-3231	Water Account Charge Revenue	(2,775.00)	(16,050.00)	(40,000.00)	(23,950.00)	40%
3903-3233	Sewer Account Charge Revenue			(20,000.00)	(20,000.00)	0%
	<b>Total Account Charges</b>	<u>(2,775.00)</u>	<u>(16,050.00)</u>	<u>(60,000.00)</u>	<u>(43,950.00)</u>	<u>27%</u>
<b>Review Fees:</b>						
3903-3240	Engineering Review Fees	(1,752.01)	(12,474.34)	(50,000.00)	(37,525.66)	25%
3903-3242	Engineering Fire Flow Testing	(75.00)	(300.00)	(1,500.00)	(1,200.00)	20%
3903-3243	SGP Review and Inspections	(6,530.00)	(30,860.00)	(4,000.00)	26,860.00	772%
	<b>Total Review Fees</b>	<u>(8,357.01)</u>	<u>(43,634.34)</u>	<u>(55,500.00)</u>	<u>(11,865.66)</u>	<u>79%</u>
<b>Interest Earned:</b>						
3900-3250	Bank Interest Earned		(15,673.29)		15,673.29	0%
3900-3251	VRA Interest Earned			(2,000.00)	(2,000.00)	0%
	<b>Total Interest Earned</b>		<u>(15,673.29)</u>	<u>(2,000.00)</u>	<u>13,673.29</u>	<u>784%</u>
<b>Sewer Clean Outs:</b>						
3903-3245	Sewer Clean-Out Installation Fee	(1,500.00)	(15,400.00)	(7,000.00)	8,400.00	220%
	<b>Total Sewer Clean Outs</b>	<u>(1,500.00)</u>	<u>(15,400.00)</u>	<u>(7,000.00)</u>	<u>8,400.00</u>	<u>220%</u>
<b>Meter Installation Revenues:</b>						
3903-3250	Meter Fee Revenue	(3,825.00)	(23,575.00)	(35,000.00)	(11,425.00)	67%
3903-3260	Meter Base Installation Revenue	(9,000.00)	(60,800.00)	(60,000.00)	800.00	101%
	<b>Total Meter Installation Revenues</b>	<u>(12,825.00)</u>	<u>(84,375.00)</u>	<u>(95,000.00)</u>	<u>(10,625.00)</u>	<u>89%</u>
<b>Industrial Pretreatment Revenue:</b>						
3903-3255	Industrial Pretreatment Revenue	(1,437.49)	(7,062.45)	(18,000.00)	(10,937.55)	39%
	<b>Total Industrial Pretreatment Revenue</b>	<u>(1,437.49)</u>	<u>(7,062.45)</u>	<u>(18,000.00)</u>	<u>(10,937.55)</u>	<u>39%</u>
<b>Rent/Meter Charges:</b>						
3903-3261	Service Repairs & Equipment Rentals		(1,030.47)	(5,000.00)	(3,969.53)	21%
	<b>Total Rent/Meter Charges</b>		<u>(1,030.47)</u>	<u>(5,000.00)</u>	<u>(3,969.53)</u>	<u>21%</u>
<b>Misc:</b>						
3903-3262	Cellular Antenna Rental- BRWA portion	(1,795.20)	(29,921.30)	71,124.00	101,045.30	(42%)
3903-3270	Miscellaneous Revenue	(1,503.47)	(7,668.79)	(5,000.00)	2,668.79	153%
3903-3275	Revenue from Communication Towers	(884.34)	(4,369.68)	(10,404.00)	(6,034.32)	42%
3903-3264	Sewer Pump Maintenance Revenue			(63,000.00)	(63,000.00)	0%
	<b>Total Misc</b>	<u>(4,183.01)</u>	<u>(41,959.77)</u>	<u>(7,280.00)</u>	<u>34,679.77</u>	<u>576%</u>



Bedford Regional Water Auth.  
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	<u>Month</u>	<u>FY 22-23 YTD</u>	<u>FY 22-23 Budget</u>	<u>Remaining On Budget</u>	<u>Goal: 41.67 %</u>
<b>Fixed Asset Disposals:</b>					
3903-3280	Sales and Disposals	(3,325.00)		3,325.00	0%
	<b>Total Fixed Asset Disposals</b>	<b>(3,325.00)</b>		<b>3,325.00</b>	<b>0%</b>
<b>Account Default Fees:</b>					
3901-3213	Unauthorized Service Revenue	(1,000.00)	(1,000.00)		100%
3901-3211	Reconnect Fee Revenue		(25,000.00)	(25,000.00)	0%
3901-3212	Return Check Revenue		(2,000.00)	(2,000.00)	0%
	<b>Total Account Default Fees</b>	<b>(1,000.00)</b>	<b>(28,000.00)</b>	<b>(27,000.00)</b>	<b>4%</b>
<b>Contract Reimbursements:</b>					
3201-3275	School System Operations	(9,062.64)	(51,000.00)	(41,937.36)	18%
3904-3318	Franklin County Contract Operations	(26,327.52)	(168,000.00)	(141,672.48)	16%
	<b>Total Contract Reimbursements</b>	<b>(35,390.16)</b>	<b>(219,000.00)</b>	<b>(183,609.84)</b>	<b>16%</b>
	<b>Revenue from BRWA Operations</b>	<b>(1,183,239.07)</b>	<b>(6,261,342.79)</b>	<b>(8,991,707.21)</b>	<b>41%</b>
<b>Capital Recovery Fees:</b>					
3000-3220	Water Capital Recovery Fees	(63,100.00)	(522,600.00)	(277,400.00)	65%
3100-3220	Sewer Capital Recovery Fees	(29,900.00)	(182,700.00)	(217,300.00)	46%
	<b>Total Capital Recovery Fees</b>	<b>(93,000.00)</b>	<b>(705,300.00)</b>	<b>(494,700.00)</b>	<b>59%</b>
<b>Cellular Antenna Site Rental-County portion:</b>					
3903-3265	Cellular Antenna Revenue- Co. portion	(1,196.80)	(19,947.52)	(27,468.48)	42%
3903-3285	Bedford County Broadband Revenue		(500.00)	(5,500.00)	8%
	<b>Total Cellular Antenna Site Rental-County portion</b>	<b>(1,196.80)</b>	<b>(20,447.52)</b>	<b>(32,968.48)</b>	<b>38%</b>
<b>BOS Capital Contributions:</b>					
3904-3310	Bedford County Debt Support	(1,849,625.01)	(2,000,000.00)	(150,374.99)	92%
	<b>Total BOS Capital Contributions</b>	<b>(1,849,625.01)</b>	<b>(2,000,000.00)</b>	<b>(150,374.99)</b>	<b>92%</b>
<b>Projects Funded by Bedford Co.:</b>					
3904-3340	Bedford County Projects	(201,243.91)		201,243.91	0%
	<b>Total Projects Funded by Bedford Co.</b>	<b>(201,243.91)</b>		<b>201,243.91</b>	<b>0%</b>
<b>BOS Contributions for New Development:</b>					
3904-3305	Bedford County Support-Forest Sewer		(500,000.00)	(500,000.00)	0%
	<b>Total BOS Contributions for New Development</b>		<b>(500,000.00)</b>	<b>(500,000.00)</b>	<b>0%</b>
<b>Developer Line Contributions:</b>					
3904-3315	Developer Contributions		(200,000.00)	(200,000.00)	0%
	<b>Total Developer Line Contributions</b>		<b>(200,000.00)</b>	<b>(200,000.00)</b>	<b>0%</b>
<b>SML WTF Revenue:</b>					
3903-3330	SML WTF Revenue	(5,064.00)	(400.00)	4,664.00	1,266%
	<b>Total SML WTF Revenue</b>	<b>(5,064.00)</b>	<b>(400.00)</b>	<b>4,664.00</b>	<b>1,266%</b>
<b>Developer Prepayments Redemption Revenue:</b>					
3904-3317	Developer Capital Recovery Fee Redemption Revenue		(20,000.00)	(20,000.00)	0%
	<b>Total Developer Prepayments Redemption Revenue</b>		<b>(20,000.00)</b>	<b>(20,000.00)</b>	<b>0%</b>
<b>Insurance Proceeds:</b>					
3903-3290	Insurance Proceeds	(25,061.17)	(25,061.17)	25,061.17	0%
	<b>Total Insurance Proceeds</b>	<b>(25,061.17)</b>	<b>(25,061.17)</b>	<b>25,061.17</b>	<b>0%</b>
	<b>Revenue from Other Sources</b>	<b>(119,257.97)</b>	<b>(2,806,741.61)</b>	<b>(1,167,074.39)</b>	<b>71%</b>
	<b>Total Revenue</b>	<b>(1,302,497.04)</b>	<b>(9,068,084.40)</b>	<b>(10,158,781.60)</b>	<b>47%</b>

Bedford Regional Water Auth.  
Summary of Revenue & Expenditures  
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	<u>Month</u>	<u>FY 22-23 YTD</u>	<u>FY 22-23 Budget</u>	<u>Remaining On Budget</u>	<u>Goal: 41.67 %</u>
<b>OPERATING EXPENSES</b>					
<b>Salaries:</b>					
4000-0010	Administration Salaries	53,459.72	278,950.58	932,277.96	653,327.38 30%
4000-0019	IT Oncall Stipend	600.00	2,914.29	7,800.00	4,885.71 37%
4000-0020	Administration Overtime		4.48	2,309.73	2,305.25 0%
4002-0010	Customer Service Salaries	31,132.00	155,458.77	405,307.40	249,848.63 38%
4002-0020	Customer Service Overtime	405.34	2,191.41	19,615.92	17,424.51 11%
4003-0010	Engineering Department Salaries	58,305.80	321,043.90	722,756.20	401,712.30 44%
4003-0019	Engineering OnCall Stipend	600.00	3,214.29	7,800.00	4,585.71 41%
4003-0020	Engineering Department Overtime	4,449.69	16,116.34	34,938.46	18,822.12 46%
4004-0010	Maintenance Department Salaries	85,481.36	411,888.33	1,212,304.00	800,415.67 34%
4004-0019	Maintenance Oncall Stipend Expense	750.00	4,564.29	34,400.00	29,835.71 13%
4004-0020	Maintenance Department Overtime	10,989.39	39,689.06	167,976.59	128,287.53 24%
4005-0010	Operations Department Salaries	82,130.94	490,393.24	1,382,518.40	892,125.16 35%
4005-0019	Operations Oncall Stipend	150.00	150.00		(150.00) 0%
4005-0020	Operations Department Overtime	9,600.04	32,002.96	112,385.76	80,382.80 28%
	<b>Total Salaries</b>	<b>338,054.28</b>	<b>1,758,581.94</b>	<b>5,042,390.42</b>	<b>3,283,808.48 35%</b>
<b>General Office Expenses:</b>					
4010-0075	Board & Committee Meetings		78.98	1,000.00	921.02 8%
4010-0100	Office Supplies	255.54	1,915.41	8,000.00	6,084.59 24%
4010-0103	Public Outreach Expenses	660.74	1,406.73	15,875.00	14,468.27 9%
4010-0110	Building Maintenance Expense	2,506.82	21,488.45	24,000.00	2,511.55 90%
4010-0130	Postage and Shipping Expense	229.84	2,599.57	8,000.00	5,400.43 32%
4010-0140	Commercial Phone Charges	1,045.05	4,426.49	12,120.00	7,693.51 37%
4010-0142	Cellular Phone Service	1,853.69	6,734.45	20,480.00	13,745.55 33%
4010-0150	Building Power and Utilities	1,535.57	6,784.86	16,767.00	9,982.14 40%
4010-0155	Building Fuel Costs	173.95	173.95	8,000.00	7,826.05 2%
4010-0170	Advertising	768.74	4,412.23	18,000.00	13,587.77 25%
4010-0175	Bank Service charges	1,390.27	6,873.91	16,800.00	9,926.09 41%
4010-0200	Accounting Services	13,800.00	36,360.00	45,000.00	8,640.00 81%
4010-0220	Legal Expenses	5,170.00	9,915.60	18,000.00	8,084.40 55%
4010-0400	Board of Directors Fees	1,750.00	8,750.00	21,000.00	12,250.00 42%
4010-0401	Board Mileage Reimbursements	29.38	58.76	3,360.00	3,301.24 2%
4010-0085	Long Range Planning			15,000.00	15,000.00 0%
4010-0160	Employee Bond			562.00	562.00 0%
4010-0161	Building Insurance			2,500.00	2,500.00 0%
	<b>Total General Office Expenses</b>	<b>31,169.59</b>	<b>111,979.39</b>	<b>254,464.00</b>	<b>142,484.61 44%</b>
<b>Employee Benefit &amp; Related Expenses:</b>					
4100-0030	Payroll Taxes	24,561.83	141,585.65	384,656.00	243,070.35 37%
4100-0040	VRS Retirement and Group Life	2,793.05	133,847.84	470,086.00	336,238.16 28%
4100-0041	VRS Hybrid Disability Program	808.67	3,035.47	12,668.00	9,632.53 24%
4100-0050	Health Insurance	53,266.57	372,422.09	868,514.00	496,091.91 43%
4100-0055	Flexible Spending Account		974.40	2,500.00	1,525.60 39%
4100-0060	Worker's Compensation		1,941.00	66,018.00	64,077.00 3%
4100-0065	Employee Testing	1,425.90	1,982.20	5,556.00	3,573.80 36%
4100-0075	Meetings	404.13	1,185.21	6,165.00	4,979.79 19%
4100-0080	Professional Dues	577.00	1,824.17	20,137.00	18,312.83 9%
4100-0085	Training and Education	4,042.68	18,698.85	144,845.00	126,146.15 13%
4100-0086	Continuing Education		3,939.00	13,501.00	9,562.00 29%
4100-0101	Clothing and Uniforms	1,269.88	5,529.61	46,981.00	41,451.39 12%
4100-0102	Employee & Incentive Fund	3,467.67	4,573.96	32,500.00	27,926.04 14%
4100-0103	Safety	2,446.23	13,828.32	73,595.00	59,766.68 19%
4100-0045	Unemployment Payments			6,000.00	6,000.00 0%
4100-0070	Mileage Reimbursements			1,170.00	1,170.00 0%
4100-0090	Whistle Blower Hotline			500.00	500.00 0%
	<b>Total Employee Benefit &amp; Related Expenses</b>	<b>95,063.61</b>	<b>705,367.77</b>	<b>2,155,392.00</b>	<b>1,450,024.23 33%</b>
<b>Billing Expenses:</b>					
4110-0097	Collection Agency Expense		74.38	3,000.00	2,925.62 2%
4110-0110	Bill Processing Services	1,655.29	46,965.46	100,099.00	53,133.54 47%

Bedford Regional Water Auth.  
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	<u>Month</u>	<u>FY 22-23 YTD</u>	<u>FY 22-23 Budget</u>	<u>Remaining On Budget</u>	<u>Goal: 41.67 %</u>
4110-0112	Customer Notification Expenses	113.67	113.67	5,000.00	4,886.33 2%
4110-0120	Customer Service Software Maintenance		36,498.22	58,050.00	21,551.78 63%
4110-0125	Credit Card Processing Fees	3,390.67	13,156.30	26,250.00	13,093.70 50%
4110-0175	Courier Service	490.45	1,960.02	5,550.00	3,589.98 35%
4110-0091	Bad Debt Expense Water			20,000.00	20,000.00 0%
4110-0093	Bad Debt Expense Sewer			15,000.00	15,000.00 0%
4110-0094	Bad Debt Expense Penalties/Misc.			5,000.00	5,000.00 0%
	<b>Total Billing Expenses</b>	<b>5,650.08</b>	<b>98,768.05</b>	<b>237,949.00</b>	<b>139,180.95 42%</b>
Information Systems Expenses:					
4120-0100	Information Systems Supplies	320.71	930.93	8,500.00	7,569.07 11%
4120-0110	Contracted Services (Network)	1,281.25	8,532.90	30,160.00	21,627.10 28%
4120-0115	Continuing Support (Software)	6,490.45	51,186.29	140,894.00	89,707.71 36%
4120-0145	Internet and WAN Communications	625.00	2,505.16	12,850.00	10,344.84 19%
	<b>Total Information Systems Expenses</b>	<b>8,717.41</b>	<b>63,155.28</b>	<b>192,404.00</b>	<b>129,248.72 33%</b>
Administration Supplies:					
4130-0100	Administration Supplies		600.33	1,746.00	1,145.67 34%
	<b>Total Administration Supplies</b>		<b>600.33</b>	<b>1,746.00</b>	<b>1,145.67 34%</b>
Customer Service Supplies:					
4140-0100	Customer Service Supplies	212.05	412.05	5,301.00	4,888.95 8%
	<b>Total Customer Service Supplies</b>	<b>212.05</b>	<b>412.05</b>	<b>5,301.00</b>	<b>4,888.95 8%</b>
Engineering Expenses:					
4210-0100	Engineering Supplies	3,129.48	5,886.75	23,491.00	17,604.25 25%
4210-0110	Engineering Reviews	11,232.80	12,507.16	104,500.00	91,992.84 12%
4210-0141	Locating Notification Tickets	869.40	3,461.50	10,270.00	6,808.50 34%
4210-0240	Construction testing	80.00	994.00	5,360.00	4,366.00 19%
	<b>Total Engineering Expenses</b>	<b>15,311.68</b>	<b>22,849.41</b>	<b>143,621.00</b>	<b>120,771.59 16%</b>
Operations Expenses:					
4220-0100	Wastewater Operations Supplies	55.78	938.01	1,600.00	661.99 59%
	<b>Total Operations Expenses</b>	<b>55.78</b>	<b>938.01</b>	<b>1,600.00</b>	<b>661.99 59%</b>
Compliance Program Supplies:					
4221-0100	FROG Program Supplies			6,350.00	6,350.00 0%
	<b>Total Compliance Program Supplies</b>			<b>6,350.00</b>	<b>6,350.00 0%</b>
Pretreatment Expenses:					
4222-0100	Pretreatment Supplies/Expenses	19.55	6,170.04	19,600.00	13,429.96 31%
4222-0200	Backflow Supplies			10,000.00	10,000.00 0%
	<b>Total Pretreatment Expenses</b>	<b>19.55</b>	<b>6,170.04</b>	<b>29,600.00</b>	<b>23,429.96 21%</b>
Lab Supplies:					
4225-0100	Lab Supplies	2,849.13	7,510.83	22,000.00	14,489.17 34%
	<b>Total Lab Supplies</b>	<b>2,849.13</b>	<b>7,510.83</b>	<b>22,000.00</b>	<b>14,489.17 34%</b>
Maintenance Expenses:					
4230-0100	Maintenance Supplies	5,880.84	21,281.12	69,228.00	47,946.88 31%
	<b>Total Maintenance Expenses</b>	<b>5,880.84</b>	<b>21,281.12</b>	<b>69,228.00</b>	<b>47,946.88 31%</b>
Vehicles & Equipment Expenses:					
4240-0100	Vehicles and Equipment Supplies	7,072.01	12,751.27	43,350.00	30,598.73 29%
4240-0110	Vehicles and Equipment Contracted Services	4,485.64	46,122.30	85,000.00	38,877.70 54%
4240-0155	Vehicles & Equipment Fuel Costs	14,405.78	53,393.56	105,000.00	51,606.44 51%
4240-0162	Vehicles and Equipment Insurance			34,377.00	34,377.00 0%
	<b>Total Vehicles &amp; Equipment Expenses</b>	<b>25,963.43</b>	<b>112,267.13</b>	<b>267,727.00</b>	<b>155,459.87 42%</b>

Bedford Regional Water Auth.  
Summary of Revenue & Expenditures  
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	<u>Month</u>	<u>FY 22-23 YTD</u>	<u>FY 22-23 Budget</u>	<u>Remaining On Budget</u>	<u>Goal: 41.67 %</u>
<b>Forest Water Expenses:</b>					
4250-0100	Forest Water Supplies	58.33	5,913.08	35,000.00	29,086.92 17%
4250-0110	Forest Water Contracted Services	1,461.20	9,823.20	30,000.00	20,176.80 33%
4250-0140	Forest Water Communications	61.83	247.62	400.00	152.38 62%
4250-0150	Forest Water Power	322.60	1,437.48	6,000.00	4,562.52 24%
4250-0240	Forest Water Sampling and Testing	1,147.47	3,517.17	7,000.00	3,482.83 50%
4250-0300	Forest Water Purchased	53,358.27	173,783.64	690,250.00	516,466.36 25%
4250-0410	Forest Water VDH Fees		26,259.00	27,232.00	973.00 96%
4250-0101	Forest Water Meter Installations			56,000.00	56,000.00 0%
4250-0105	Forest Water Chemicals			500.00	500.00 0%
4250-0115	Forest Water System Repairs & Improvements			3,500.00	3,500.00 0%
4250-0161	Forest Water Insurance			18,263.00	18,263.00 0%
	<b>Total Forest Water Expenses</b>	<b>56,409.70</b>	<b>220,981.19</b>	<b>874,145.00</b>	<b>653,163.81 25%</b>
<b>Well Systems Expenses:</b>					
4260-0100	Well Systems Supplies	41.17	6,518.26	10,400.00	3,881.74 63%
4260-0105	Well Systems Chemicals		3,532.95	5,000.00	1,467.05 71%
4260-0110	Well Systems Contracted Services		10,722.16	9,000.00	(1,722.16) 119%
4260-0150	Well Systems Power	345.29	1,684.49	6,000.00	4,315.51 28%
4260-0240	Well Systems Sampling and Testing	21.72	734.80	3,000.00	2,265.20 24%
4260-0410	Well Systems VDH Fees		702.00	690.00	(12.00) 102%
4260-0101	Well Systems Meter Installations			500.00	500.00 0%
4260-0115	Well Systems Repairs & Improvements			1,500.00	1,500.00 0%
4260-0161	Well Systems Insurance			786.00	786.00 0%
	<b>Total Well Systems Expenses</b>	<b>408.18</b>	<b>23,894.66</b>	<b>36,876.00</b>	<b>12,981.34 65%</b>
<b>SML Central Distribution Water System Expenses:</b>					
4265-0100	SML Central Water Distribution Supplies	168.32	8,584.99	20,000.00	11,415.01 43%
4265-0110	SML Central Water Distribution Contracted Services		312.00	15,000.00	14,688.00 2%
4265-0240	SML Central Water Distribution Sampling & Testing	494.25	1,266.61	5,000.00	3,733.39 25%
4265-0410	SML Central Water Distribution VDH Fees		4,641.00	4,508.00	(133.00) 103%
4265-0101	SML Central Water Distribution Meter Installations			6,500.00	6,500.00 0%
4265-0115	SML Central Water Distrib. Repairs & Improvements			1,000.00	1,000.00 0%
	<b>Total SML Central Distribution Water System Expenses</b>	<b>662.57</b>	<b>14,804.60</b>	<b>52,008.00</b>	<b>37,203.40 28%</b>
<b>Highpoint Facility Expenses:</b>					
4270-0110	Highpoint Facility Contracted Services		3,160.00	7,000.00	3,840.00 45%
4270-0150	Highpoint Facility Power	1,420.54	5,809.27	14,000.00	8,190.73 41%
4270-0155	Highpoint Facility Fuel Costs	730.55	730.55	2,000.00	1,269.45 37%
4270-0100	Highpoint Facility Supplies			1,500.00	1,500.00 0%
4270-0105	Highpoint Facility Chemicals			1,000.00	1,000.00 0%
4270-0161	Highpoint Facility Insurance			5,740.00	5,740.00 0%
4270-0371	Highpoint Facility Road Maintenance Fees			1,320.00	1,320.00 0%
	<b>Total Highpoint Facility Expenses</b>	<b>2,151.09</b>	<b>9,699.82</b>	<b>32,560.00</b>	<b>22,860.18 30%</b>
<b>SMLWTF Water Treatment Expenses:</b>					
4330-0100	SMLWTF Water Treatment Supplies	351.72	16,237.99	33,000.00	16,762.01 49%
4330-0105	SMLWTF Water Treatment Chemicals	4,058.00	31,010.08	55,000.00	23,989.92 56%
4330-0110	SMLWTF Water Treatment Contracted Services	350.00	4,521.19	208,750.00	204,228.81 2%
4330-0140	SMLWTF Water Treatment Communications	103.00	881.48	780.00	(101.48) 113%
4330-0150	SMLWTF Water Treatment Power	18,853.16	101,534.13	210,000.00	108,465.87 48%
4330-0240	SMLWTF Water Treatment Sampling & Testing	174.84	1,366.17	8,750.00	7,383.83 16%
4330-0300	SML Water Quality Monitoring		7,500.00	7,500.00	7,500.00 100%
4330-0155	SMLWTF Water Treatment Fuel Costs			1,000.00	1,000.00 0%
4330-0161	SMLWTF Water Treatment Property Insurance			8,524.00	8,524.00 0%
4330-0370	SMLWTF Water Treatment Raw Water Fee			8,800.00	8,800.00 0%
	<b>Total SMLWTF Water Treatment Expenses</b>	<b>23,890.72</b>	<b>163,051.04</b>	<b>542,104.00</b>	<b>379,052.96 30%</b>
<b>Central Water Distribution Expenses:</b>					
4275-0100	Central Water Supplies	4,672.08	14,134.50	45,000.00	30,865.50 31%
4275-0110	Central Water Contracted Services	4,343.60	18,089.13	90,000.00	71,910.87 20%
4275-0155	Central Water Fuel Purchases	22.61	22.61	500.00	477.39 5%
4275-0240	Central Water Sampling & Testing	901.96	3,656.22	12,750.00	9,093.78 29%
4275-0410	Central Water VDH Fees		11,307.00	12,091.00	784.00 94%

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	<u>Month</u>	<u>FY 22-23 YTD</u>	<u>FY 22-23 Budget</u>	<u>Remaining On Budget</u>	<u>Goal: 41.67 %</u>	
4275-0101	Central Water Meter Installations		3,750.00	3,750.00	0%	
4275-0115	Central Water Repairs & Improvements		40,000.00	40,000.00	0%	
	<b>Total Central Water Distribution Expenses</b>	<b>9,940.25</b>	<b>47,209.46</b>	<b>204,091.00</b>	<b>156,881.54</b>	<b>23%</b>
<b>Central Water Treatment Expenses:</b>						
4276-0100	Central Water Treatment Supplies	420.67	26,717.88	40,000.00	13,282.12	67%
4276-0105	Central Water Treatment Chemicals	4,382.51	23,490.91	50,000.00	26,509.09	47%
4276-0110	Central Water Treatment Contracted Services	7,241.05	12,813.82	15,000.00	2,186.18	85%
4276-0140	Central Water Treatment Communications	60.06	240.24	1,020.00	779.76	24%
4276-0150	Central Water Treatment Power	2,693.78	11,754.22	32,000.00	20,245.78	37%
4276-0155	Central Water Treatment Fuel		493.42	1,800.00	1,306.58	27%
4276-0161	Central Water Treatment Property Insurance			19,468.00	19,468.00	0%
4276-0240	Central Water Treatment Sampling & Testing			1,500.00	1,500.00	0%
	<b>Total Central Water Treatment Expenses</b>	<b>14,798.07</b>	<b>75,510.49</b>	<b>160,788.00</b>	<b>85,277.51</b>	<b>47%</b>
<b>Stewartsville Water Expenses:</b>						
4280-0100	Stewartsville Water Supplies		8,019.69	3,500.00	(4,519.69)	229%
4280-0110	Stewartsville Water Contracted Services		720.00	4,000.00	3,280.00	18%
4280-0140	Stewartsville Water Communications	54.42	217.86	600.00	382.14	36%
4280-0150	Stewartsville Water Power	28.86	70.90	400.00	329.10	18%
4280-0240	Stewartsville Water Sampling and Testing	268.24	537.57	2,000.00	1,462.43	27%
4280-0300	Stewartsville Water Purchased	5,652.69	12,106.57	38,500.00	26,393.43	31%
4280-0410	Stewartsville Water VDH Fees		429.00	422.00	(7.00)	102%
4280-0101	Stewartsville Meter Installations			500.00	500.00	0%
4280-0115	Stewartsville Water Repairs & Improvements			2,500.00	2,500.00	0%
4280-0161	Stewartsville Water Insurance			721.00	721.00	0%
	<b>Total Stewartsville Water Expenses</b>	<b>6,004.21</b>	<b>22,101.59</b>	<b>53,143.00</b>	<b>31,041.41</b>	<b>42%</b>
<b>Forest Sewer Expenses:</b>						
4290-0100	Forest Sewer Supplies	735.67	2,706.74	66,000.00	63,293.26	4%
4290-0105	Forest Sewer Chemicals	9,189.81	20,983.83	72,000.00	51,016.17	29%
4290-0110	Forest Sewer Contracted Services	4,096.51	22,401.18	60,000.00	37,598.82	37%
4290-0140	Forest Sewer Communications	143.01	572.19	3,600.00	3,027.81	16%
4290-0150	Forest Sewer Power	(1,252.25)	13,921.46	37,200.00	23,278.54	37%
4290-0350	Forest Sewer Treatment Costs	25,000.00	75,000.00	300,000.00	225,000.00	25%
4290-0115	Forest Sewer Repairs & Improvements			35,000.00	35,000.00	0%
4290-0155	Forest Sewer Fuel Expense			3,000.00	3,000.00	0%
4290-0161	Forest Sewer Insurance			5,201.00	5,201.00	0%
4290-0240	Forest Sewer Testing			500.00	500.00	0%
	<b>Total Forest Sewer Expenses</b>	<b>37,912.75</b>	<b>135,585.40</b>	<b>582,501.00</b>	<b>446,915.60</b>	<b>23%</b>
<b>Central Sewer Collection System Expenses:</b>						
4291-0100	Central Sewer Supplies	853.33	13,835.27	70,000.00	56,164.73	20%
4291-0110	Central Sewer Coll System Contracted Services	5,702.51	24,166.78	63,000.00	38,833.22	38%
4291-0115	Central Sewer Repairs & Improvements		25,134.00	109,000.00	83,866.00	23%
4291-0150	Central Sewer Power	589.08	2,387.87	50,000.00	47,612.13	5%
4291-0155	Central Sewer Fuel Costs			3,000.00	3,000.00	0%
4291-0240	Central Sewer Sampling & Testing			250.00	250.00	0%
	<b>Total Central Sewer Collection System Expenses</b>	<b>7,144.92</b>	<b>65,523.92</b>	<b>295,250.00</b>	<b>229,726.08</b>	<b>22%</b>
<b>Central Sewer Treatment Expenses:</b>						
4293-0100	Center Sewer Treatment Supplies	9,407.25	29,172.11	73,000.00	43,827.89	40%
4293-0105	Center Sewer Treatment Chemicals	14,482.75	44,251.00	110,000.00	65,749.00	40%
4293-0110	Center Sewer Treatment Contracted Services	5,392.83	24,210.34	60,000.00	35,789.66	40%
4293-0115	Center Sewer Sludge Tipping Fees	4,015.00	8,323.00	45,000.00	36,677.00	18%
4293-0140	Center Sewer Treatment Communications	1,123.32	3,523.03	9,162.00	5,638.97	38%
4293-0150	Center Sewer Treatment Power	13,313.79	55,926.69	212,000.00	156,073.31	26%
4293-0155	Center Sewer Fuel		798.22	1,500.00	701.78	53%
4293-0240	Center Sewer Treatment Sampling & Testing	4,190.82	8,654.64	25,000.00	16,345.36	35%
4293-0411	Center Sewer DEQ Charges		9,657.00	9,529.00	(128.00)	101%
4293-0161	Center Sewer Treatment Property Insurance			16,449.00	16,449.00	0%
	<b>Total Central Sewer Treatment Expenses</b>	<b>51,925.76</b>	<b>184,516.03</b>	<b>561,640.00</b>	<b>377,123.97</b>	<b>33%</b>

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	<u>Month</u>	<u>FY 22-23 YTD</u>	<u>FY 22-23 Budget</u>	<u>Remaining On Budget</u>	<u>Goal: 41.67 %</u>
<b>Moneta Sewer Collection System Expenses:</b>					
4292-0100	Moneta Sewer Supplies	58.33	9,708.67	7,000.00	(2,708.67) 139%
4292-0110	Moneta Sewer Contracted Services	171.00	5,656.00	8,000.00	2,344.00 71%
4292-0140	Moneta Communications	39.59	158.39	400.00	241.61 40%
4292-0150	Moneta Sewer Power	1,171.23	5,782.11	15,000.00	9,217.89 39%
4292-0105	Moneta Sewer Chemicals			2,000.00	2,000.00 0%
4292-0155	Moneta Sewer Fuel Costs			2,000.00	2,000.00 0%
4292-0240	Moneta Sewer Sampling & Testing			600.00	600.00 0%
	<b>Total Moneta Sewer Collection System Expenses</b>	<b>1,440.15</b>	<b>21,305.17</b>	<b>35,000.00</b>	<b>13,694.83 61%</b>
<b>Moneta Sewer Treatment Expenses:</b>					
4294-0100	Moneta Sewer Treatment Supplies	211.35	829.94	20,000.00	19,170.06 4%
4294-0105	Moneta Sewer Treatment Chemicals	356.68	5,564.47	12,000.00	6,435.53 46%
4294-0110	Moneta Sewer Contracted Services		5,010.00	28,000.00	22,990.00 18%
4294-0115	Moneta Sewer Sludge Tipping Fees	767.00	2,193.00	10,000.00	7,807.00 22%
4294-0140	Moneta Sewer Treatment Communications	136.60	546.40	3,500.00	2,953.60 16%
4294-0150	Moneta Sewer Treatment Power	3,837.34	14,775.06	39,000.00	24,224.94 38%
4294-0240	Moneta Sewer Treatment Sampling & Testing	1,642.85	4,088.56	10,000.00	5,911.44 41%
4294-0411	Moneta Sewer DEQ Charges		2,985.00	2,940.00	(45.00) 102%
4294-0155	Moneta Sewer Fuel			350.00	350.00 0%
4294-0161	Moneta Sewer Treatment Property Insurance			6,447.00	6,447.00 0%
	<b>Total Moneta Sewer Treatment Expenses</b>	<b>6,951.82</b>	<b>35,992.43</b>	<b>132,237.00</b>	<b>96,244.57 27%</b>
<b>Montvale Sewer Expenses:</b>					
4295-0100	Montvale Sewer Supplies		1,818.87	10,000.00	8,181.13 18%
4295-0105	Montvale Sewer Chemicals	356.67	695.12	1,000.00	304.88 70%
4295-0110	Montvale Sewer Contracted Services		1,320.00	7,000.00	5,680.00 19%
4295-0140	Montvale Communications	10.50	42.07	300.00	257.93 14%
4295-0150	Montvale Sewer Power	31.08	123.57	400.00	276.43 31%
4295-0240	Montvale Sewer Sampling & Testing	395.30	740.63	4,000.00	3,259.37 19%
4295-0411	Montvale Sewer DEQ charges		2,388.00	2,400.00	12.00 100%
4295-0155	Montvale Sewer Fuel Costs			250.00	250.00 0%
4295-0161	Montvale Sewer Insurance			910.00	910.00 0%
	<b>Total Montvale Sewer Expenses</b>	<b>793.55</b>	<b>7,128.26</b>	<b>26,260.00</b>	<b>19,131.74 27%</b>
<b>Montvale Sewer Collection System Expenses:</b>					
4296-0100	Montvale Sewer Collection Supplies			4,000.00	4,000.00 0%
4296-0110	Montvale Sewer Collection Contracted Services			2,500.00	2,500.00 0%
	<b>Total Montvale Sewer Collection System Expenses</b>			<b>6,500.00</b>	<b>6,500.00 0%</b>
<b>Mariners Landing Sewer Expenses:</b>					
4340-0100	Mariners Landing Sewer Supplies		18,649.07	37,000.00	18,350.93 50%
4340-0110	Mariners Landing Sewer Contracted Services	1,850.00	16,492.00	30,000.00	13,508.00 55%
4340-0140	Mariners Landing Sewer Communication	157.12	314.24	840.00	525.76 37%
4340-0150	Mariners Landing Sewer Power	2,432.78	7,579.24	28,000.00	20,420.76 27%
4340-0105	Mariners Landing Sewer Chemicals			1,500.00	1,500.00 0%
4340-0155	Mariners Landing Sewer Fuel Costs			2,000.00	2,000.00 0%
4340-0161	Mariners Landing Sewer Property Insurance			1,727.00	1,727.00 0%
4340-0240	Mariners Landing Sewer Sampling & Testing			1,500.00	1,500.00 0%
	<b>Total Mariners Landing Sewer Expenses</b>	<b>4,439.90</b>	<b>43,034.55</b>	<b>102,567.00</b>	<b>59,532.45 42%</b>
<b>Cedar Rock Sewer Expenses:</b>					
4350-0100	Cedar Rock Sewer Supplies	465.36	1,297.86	10,000.00	8,702.14 13%
4350-0105	Cedar Rock Sewer Chemicals	356.67	695.12	700.00	4.88 99%
4350-0110	Cedar Rock Sewer Contracted Services	600.00	3,565.00	12,000.00	8,435.00 30%
4350-0140	Cedar Rock Sewer Communication	69.78	279.45	800.00	520.55 35%
4350-0150	Cedar Rock Sewer Power	771.75	2,989.33	9,000.00	6,010.67 33%
4350-0240	Cedar Rock Sewer Sampling & Testing	108.60	147.70	700.00	552.30 21%
4350-0411	Cedar Rock Sewer DEQ Permit Fees		2,388.00	2,400.00	12.00 100%
4350-0155	Cedar Rock Sewer Fuel Costs			500.00	500.00 0%
4350-0161	Cedar Rock Sewer Property Insurance			100.00	100.00 0%
	<b>Total Cedar Rock Sewer Expenses</b>	<b>2,372.16</b>	<b>11,362.46</b>	<b>36,200.00</b>	<b>24,837.54 31%</b>



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	<u>Month</u>	<u>FY 22-23 YTD</u>	<u>FY 22-23 Budget</u>	<u>Remaining On Budget</u>	<u>Goal: 41.67 %</u>	
<b>Paradise Point Water Expenses:</b>						
4360-0110	Paradise Point Contracted Services		20.00	5,000.00	4,980.00	0%
4360-0150	Paradise Point electric	84.03	295.70	5,000.00	4,704.30	6%
4360-0240	Paradise Point Sampling and Testing	21.72	224.80	550.00	325.20	41%
4360-0410	Paradise Point VDH Fees		72.00	74.00	2.00	97%
4360-0100	Paradise Point Supplies			2,000.00	2,000.00	0%
4360-0105	Paradise Point Chemicals			5,000.00	5,000.00	0%
4360-0140	Paradise Point Communications			300.00	300.00	0%
4360-0155	Paradise Point Fuel Costs			100.00	100.00	0%
	<b>Total Paradise Point Water Expenses</b>	<b>105.75</b>	<b>612.50</b>	<b>18,024.00</b>	<b>17,411.50</b>	<b>3%</b>
<b>Schools Sewer Expenses:</b>						
4300-0100	Schools Operations Supplies		14.79	5,000.00	4,985.21	0%
4300-0105	Schools Chemicals	356.68	923.13	3,500.00	2,576.87	26%
4300-0240	Schools Sampling and Testing	109.73	4,329.91	7,000.00	2,670.09	62%
4300-0110	Schools Contracted Services			15,000.00	15,000.00	0%
	<b>Total Schools Sewer Expenses</b>	<b>466.41</b>	<b>5,267.83</b>	<b>30,500.00</b>	<b>25,232.17</b>	<b>17%</b>
<b>Mariners Landing Water Expenses:</b>						
4315-0140	Mariners Landing Water Communications	45.07	180.40		(180.40)	0%
4315-0150	Mariners Landing Water Power	64.11	221.98		(221.98)	0%
4315-0240	Mariners Landing Sampling Expenses	527.79	1,009.97		(1,009.97)	0%
	<b>Total Mariners Landing Water Expenses</b>	<b>636.97</b>	<b>1,412.35</b>		<b>(1,412.35)</b>	<b>0%</b>
<b>Franklin County Operations:</b>						
4320-0100	Franklin County Supplies	242.47	3,807.74	12,000.00	8,192.26	32%
4320-0105	Franklin County Chemicals		4,239.35	12,000.00	7,760.65	35%
4320-0240	Franklin County Sampling & Testing			12,000.00	12,000.00	0%
	<b>Total Franklin County Operations</b>	<b>242.47</b>	<b>8,047.09</b>	<b>36,000.00</b>	<b>27,952.91</b>	<b>22%</b>
	<b>Total Operating Expenditures</b>	<b>757,644.83</b>	<b>4,006,922.19</b>	<b>12,248,166.42</b>	<b>8,241,244.23</b>	<b>33%</b>
<b>Depreciation:</b>						
4400-0810	Office Depreciation			13,000.00	13,000.00	0%
4400-0811	Information Systems Depreciation			51,000.00	51,000.00	0%
4400-0812	Vehicles and Equipment Depreciation			300,000.00	300,000.00	0%
4400-0813	Forest Water Depreciation			760,000.00	760,000.00	0%
4400-0814	Lakes Water Depreciation			35,000.00	35,000.00	0%
4400-0815	SML Central Depreciation			410,000.00	410,000.00	0%
4400-0816	Stewartsville Water Depreciation			50,000.00	50,000.00	0%
4400-0817	Forest Sewer Depreciation			575,000.00	575,000.00	0%
4400-0818	Montvale Sewer Depreciation			83,000.00	83,000.00	0%
4400-0819	Amortization Expense			600.00	600.00	0%
4400-0820	Studies Depreciation Expense			27,000.00	27,000.00	0%
4400-0821	Moneta Sewer Depreciation			451,000.00	451,000.00	0%
4400-0822	Central Sewer Depreciation			510,000.00	510,000.00	0%
4400-0823	Center Water Depreciation			440,000.00	440,000.00	0%
4400-0824	SML Water Treatment Facility Depreciation			820,000.00	820,000.00	0%
4400-0825	Mariners Landing Sewer Depreciation			62,000.00	62,000.00	0%
	<b>Total Depreciation</b>			<b>4,587,600.00</b>	<b>4,587,600.00</b>	<b>0%</b>
<b>Lynchburg Debt Service Paid:</b>						
4500-0640	Lynchburg Sewer Interest			1,754.00	1,754.00	0%
	<b>Total Lynchburg Debt Service Paid</b>			<b>1,754.00</b>	<b>1,754.00</b>	<b>0%</b>
<b>2012 VRA Interest:</b>						
4500-0645	VRA 2012 Interest (2005 refunding)		41,512.50	62,781.00	21,268.50	66%
	<b>Total 2012 VRA Interest</b>		<b>41,512.50</b>	<b>62,781.00</b>	<b>21,268.50</b>	<b>66%</b>
<b>2014 VRA Interest:</b>						
4500-0660	VRA 2014 Interest (2005 Refunding)		38,640.63	77,281.00	38,640.37	50%



Bedford Regional Water Auth.  
Summary of Revenue & Expenditures  
For the Five Months Ending Wednesday, November 30, 2022

	<u>Month</u>	<u>FY 22-23 YTD</u>	<u>FY 22-23 Budget</u>	<u>Remaining On Budget</u>	<u>Goal: 41.67 %</u>
Total 2014 VRA Interest		38,640.63	77,281.00	38,640.37	50%
2015 VRA Interest:					
4500-0665 VRA 2015 Interest		508,846.88	996,425.00	487,578.12	51%
Total 2015 VRA Interest		508,846.88	996,425.00	487,578.12	51%
Assumed Debt from City:					
4500-0650 Assumed Debt from Town- Interest		32,737.31	65,475.00	32,737.69	50%
Total Assumed Debt from City		32,737.31	65,475.00	32,737.69	50%
VRA 2019 Interest:					
4500-0670 VRA 2019 Refunding Interest		24,471.88	24,472.00	0.12	100%
Total VRA 2019 Interest		24,471.88	24,472.00	0.12	100%
VRA 2020 Interest (ESCO project):					
4500-0675 VRA 2020 Interest (ESCO)		69,425.01	134,109.00	64,683.99	52%
Total VRA 2020 Interest (ESCO project)		69,425.01	134,109.00	64,683.99	52%
Total Interest and Debt Service		715,634.21	1,362,297.00	646,662.79	53%
Total Exp., Depr. and Debt Service	757,644.83	4,722,556.40	18,198,063.42	13,475,507.02	26%
Total Revenues Less Oper Expense	(544,852.21)	(4,345,528.00)	(1,028,802.58)	3,316,725.42	422%
Gross Cash Before Capital Exp	(544,852.21)	(4,345,528.00)	(1,028,802.58)	3,316,725.42	422%
Less non-debt Capital Contributions		(5,064.00)	(220,400.00)	(215,336.00)	2%
Earnings/(loss) before BRWA Capital Outlays	(544,852.21)	(4,340,464.00)	(808,402.58)	3,532,061.42	537%

## BRWA Cash Flow Analysis- Truist Checking Account

Description	July-22	August-22	September-22	October-22	November-22	December-22	January-23	February-23	March-23	April-23	May-23	June-23	YTD Total
<b>Starting Balance</b>	\$ 1,026,445.26	\$ 724,091.58	\$ 1,403,825.22	\$ 1,608,227.82	\$ 1,842,266.08								
<b>DEBITS</b>													
<b>Debits from Operations</b>													
Capital Contributions/Asset Sales and Dispos:	\$ 221,063.42	\$ 172,826.05	\$ 975.00	\$ 4,191.00	\$ 28,417.86								\$ 427,473.33
Cash From Operations	\$ 1,356,590.80	\$ 1,715,187.09	\$ 1,553,133.62	\$ 1,423,934.22	\$ 1,351,672.94								\$ 7,400,518.67
<b>Total Cash from Operations:</b>	\$ 1,577,654.22	\$ 1,888,013.14	\$ 1,554,108.62	\$ 1,428,125.22	\$ 1,380,090.80	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,827,992.00
<b>Debits from Non-Operating Sources</b>													
County CIP & Debt Service	\$ -	\$ 1,849,625.01	\$ -	\$ -	\$ -								\$ 1,849,625.01
Transfers from Reserve Accounts	\$ -	\$ -	\$ 17,839.87	\$ -	\$ -								\$ 17,839.87
Transfers from SNAP Project Fund	\$ 418,204.46	\$ -	\$ -	\$ -	\$ -								\$ 418,204.46
Transfers from Escrow Account	\$ -	\$ -	\$ -	\$ -	\$ -								\$ -
Transfers from Capital & Replacement Fund	\$ -	\$ -	\$ -	\$ -	\$ -								\$ -
Transfers in Deposit Refund Program Fund	\$ -	\$ -	\$ -	\$ -	\$ -								\$ -
Transfers from Economic Dev. Fund	\$ -	\$ -	\$ -	\$ -	\$ -								\$ -
Transfers In Debt Service Fund	\$ -	\$ 1,593,271.89	\$ -	\$ -	\$ -								\$ 1,593,271.89
<b>Total Cash from Non Operating:</b>	\$ 418,204.46	\$ -	\$ 3,442,896.90	\$ 17,839.87	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,878,941.23
<b>Total Debits (Oper. and Non-Oper.)</b>	\$ 1,995,858.68	\$ 1,888,013.14	\$ 4,997,005.52	\$ 1,445,965.09	\$ 1,380,090.80	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 11,706,933.23
<b>CREDITS</b>													
<b>Credits for Operating Expenditures</b>													
	\$ 1,225,795.84	\$ 1,007,349.72	\$ 1,239,026.42	\$ 816,601.70	\$ 771,209.95								\$ 5,059,983.63
<b>Credits for Non-Operating Expenditures</b>													
Payments on Capital Projects	\$ 1,062,538.24	\$ 119,394.00	\$ 100,523.90	\$ 395,155.82	\$ 1,273,777.87								\$ 2,951,389.83
Payments on Debt Service	\$ -	\$ 71,657.50	\$ 3,442,896.90	\$ 169.31	\$ -								\$ 3,514,723.71
Transfers to Debt Service Account	\$ -	\$ -	\$ -	\$ -	\$ -								\$ -
Transfers to Capital Account	\$ -	\$ -	\$ -	\$ -	\$ -								\$ -
Transfers to Replacement Fund	\$ -	\$ -	\$ -	\$ -	\$ -								\$ -
Transfers to Deposit Refund Program	\$ -	\$ -	\$ -	\$ -	\$ -								\$ -
Transfers to Investment Account	\$ -	\$ -	\$ -	\$ -	\$ -								\$ -
Transfers to Escrow Account	\$ -	\$ -	\$ -	\$ -	\$ -								\$ -
Transfers to SML WTF Depreciation Fund	\$ -	\$ -	\$ -	\$ -	\$ -								\$ -
Payments/Transfers to Economic Development Fund	\$ 9,878.28	\$ 9,878.28	\$ 10,155.70	\$ -	\$ -								\$ 29,912.26
<b>Total Non-Operating Expenditures:</b>	\$ 1,072,416.52	\$ 200,929.78	\$ 3,553,576.50	\$ 395,325.13	\$ 1,273,777.87	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,496,025.80
<b>Total Credits (Oper. and Non-Oper.)</b>	\$ 2,298,212.36	\$ 1,208,279.50	\$ 4,792,602.92	\$ 1,211,926.83	\$ 2,044,987.82	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 11,556,009.43
<b>Ending Cash Balance</b>	\$ 724,091.58	\$ 1,403,825.22	\$ 1,608,227.82	\$ 1,842,266.08	\$ 1,177,369.06	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

# OPERATIONS REPORT

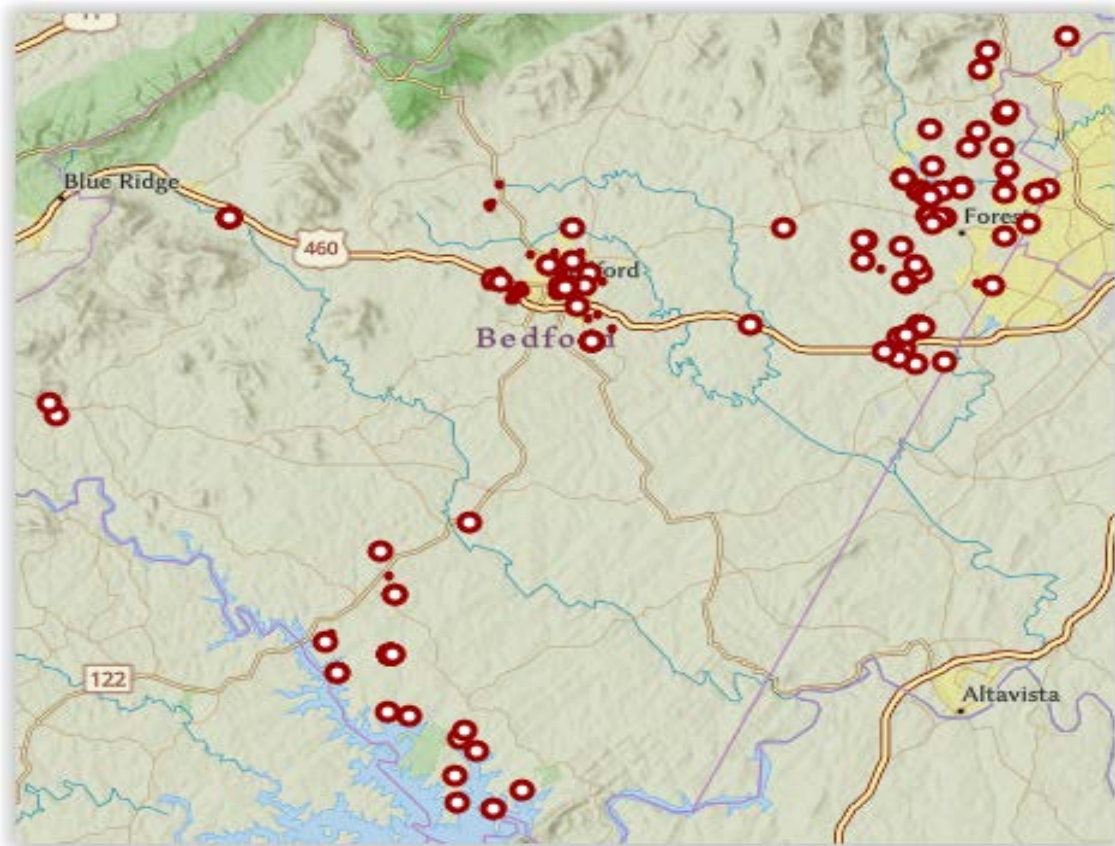
# MEMORANDUM

**To:** BRWA Board of Directors  
**From:** Anthony Browning, Asset Management Specialist  
**CC:** Brian Key, Executive Director, Rhonda English, Deputy Director,  
Thomas Cherro, Director of Operations  
**Date:** December 6, 2022  
**Re:** November 2022 Cartegraph Tasks Report

---

## Completed Tasks Summary

Below is a map showing the distribution of the Cartegraph Tasks worked on across our Service Areas in the month of November.



*Figure 1: Map Showing Distribution of November Tasks*

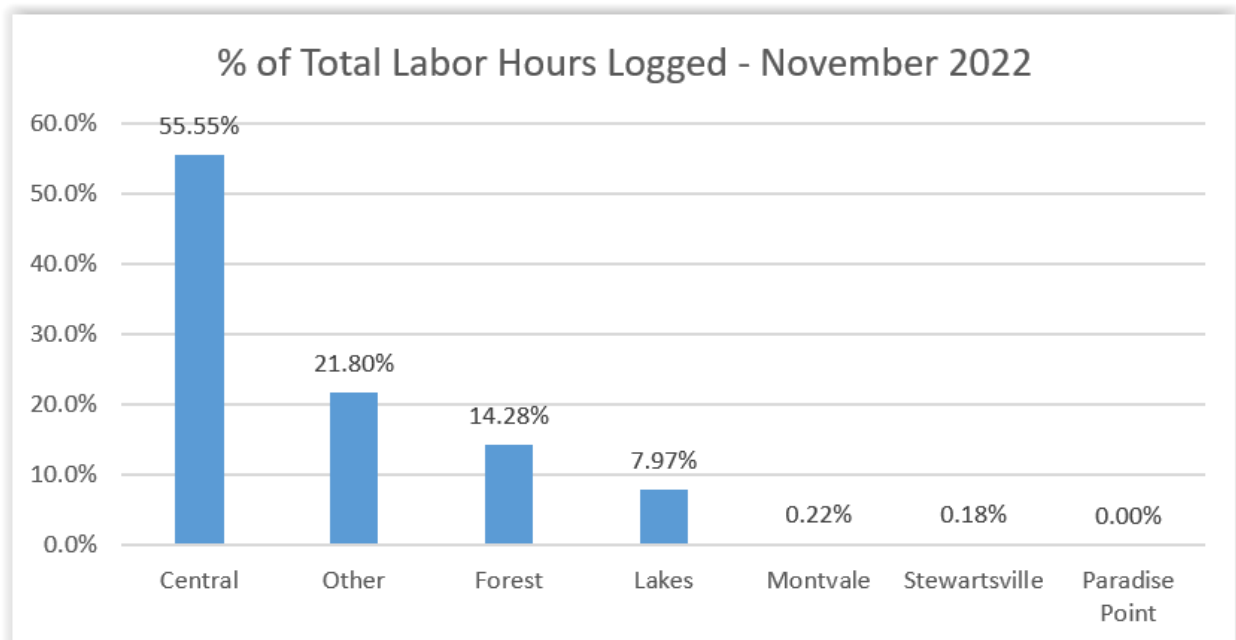
## Labor Hours Invested by General Service Area

Below is a chart containing the percentage of labor hours logged by General Service Area. The “General Service Area” groupings of the actual Service Areas are described below.

The Central area led the way in November due to Pipe Repairs, Repairs, and Sewer Backups / Overflows and Capital Improvement work.

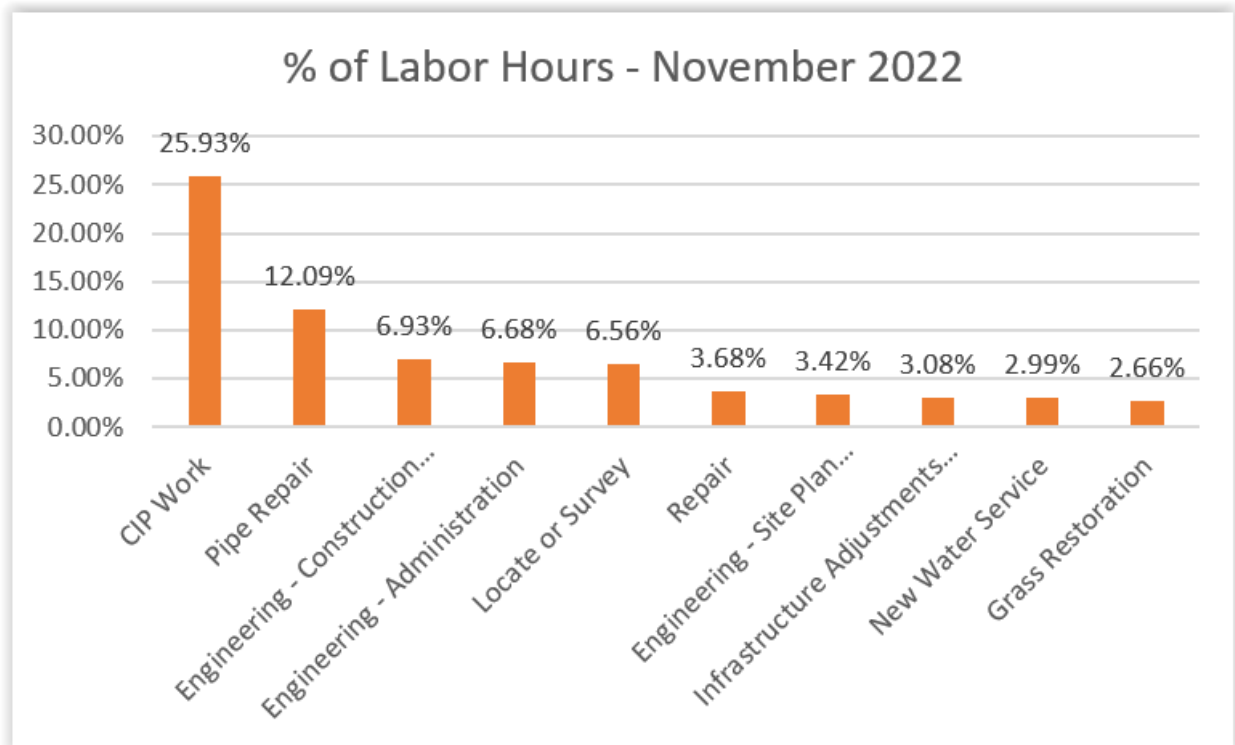
### **General Service Areas:**

- **Central:** Central Water and Sewer, including Treatment, Distribution, and Collection systems
- **Forest:** Forest Water, Forest Sewer, Cedar Rock Sewer
- **Lakes:** Well Systems, SML Treatment and Water Distribution, SMLWTF, Moneta Sewer Treatment and Collection, Mariner’s Landing Water and Sewer
- **Montvale:** Montvale Sewer Treatment and Collection
- **Paradise Point:** **Paradise Point Water Treatment Facility**
- **Stewartsville:** Stewartsville Water
  
- **Other:** Labor not assigned to a particular service area such as meetings, Engineering Development, vehicle maintenance and BRWA Offices

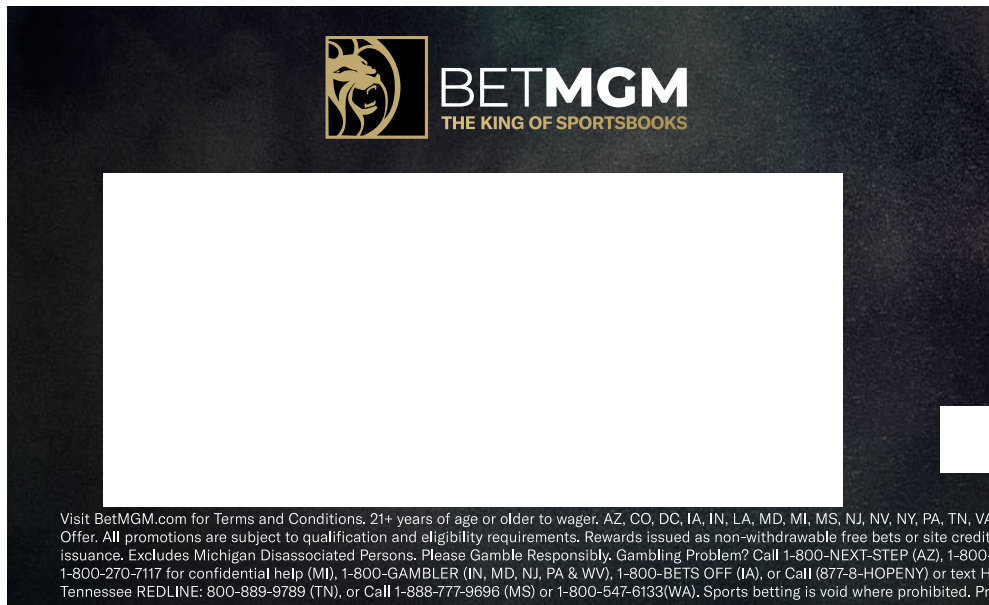


## Labor Hours by Task Type

Just over 58% of the total labor hours logged in November are represented in the chart below of the top ten types of tasks performed.



# ADMINISTRATION REPORT



1:20

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🔊

43° 46° 39°

Search Site

**\$500**

### Bedford Regional Water Authority launches new website

by Kaylee Shipley  
Thursday, November 3rd 2022



The Bedford Regional Water Authority launches a new website on Thursday, November 3, 2022. (Credit: Bedford County Regional Water Authority)



BEDFORD COUNTY, Va. (WSET) — The Bedford Regional Water Authority (BRWA) announced the launch of a completely new website.

The site will allow them to better communicate with Bedford residents and also serve as their new front door to people not yet familiar with the organization, the Bedford County Regional Water Authority said.

**SEE ALSO: [U.S. Senators announce over \\$115M in federal funding to lower home heating costs](#)**

Utility websites may now be the single most important tool for citizens to find information, quickly and accurately, Bedford County Regional Water Authority also said.

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### Amazon Has Millions of Prime Subscribers — But Few Know About This Savings Trick

Capital One Shopping

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"We've updated the site with a sharp new look and feel, but we hope to add much more to the online experience than just aesthetics. We've also revamped our navigation to make it more intuitive. We want to make it as simple as possible for residents to get what they want from our website within a few clicks. It should be easier than ever to find whatever information you're looking for, whether it be about problems in your area, a service we provide, whose pipe is it, or even what the BRWA is doing in the community. An investment in the look, feel, and experience of the BRWA," the Bedford County Regional Water Authority said.

**SEE ALSO: ['It'll be nice for LCA to have an identity:' LCA breaks ground on new stadium](#)**

*"Our new website represents an investment in the look, feel, and experience of the BRWA. We are improving our technologies, communications, web connectivity, and other critical infrastructure to make the BRWA easier to navigate and highlight the true innovation of the BRWA. Our new website and interactive features are key examples." – Megan Pittman, Director of Administration said.*

You can visit the website [here](#).

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by Taboola

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[https://www.pmg-va.com/bedford\\_bulletin/news/brwa-launches-new-website/article\\_d541c165-f4d9-557f-811c-7ac5c85eee36.html](https://www.pmg-va.com/bedford_bulletin/news/brwa-launches-new-website/article_d541c165-f4d9-557f-811c-7ac5c85eee36.html)

## BRWA launches new website

Nov 9, 2022

0:58



The Bedford Regional Water Authority (BRWA) is proud to announce the launch of a completely new website at <https://www.brwa.com>. The site will allow them to better communicate with Bedford residents and also serve as a new front door to people not yet familiar with our organization.

The Authority updated the site with a sharp new look and feel, but they hope to add much more to the online experience than just aesthetics. They have also revamped the navigation to make it more intuitive. The staff wanted to make it as simple as possible for residents to get what they want from the website within a few clicks. It should be easier than ever to find whatever information you're looking for, whether it be about problems in your area, a service we provide, whose pipe is it, or even what the BRWA is doing in the community.

“Our new website represents an investment in the look, feel, and experience of the BRWA. We are improving our technologies, communications, web connectivity, and other critical infrastructure to make the BRWA easier to navigate and highlight the true

innovation of the BRWA. Our new website and interactive features are key examples.” — Megan Pittman, Director of Administration.

0:58



[https://www.smithmountaineagle.com/news/article\\_a0901dde-6042-11ed-9044-13c4758b90d5.html](https://www.smithmountaineagle.com/news/article_a0901dde-6042-11ed-9044-13c4758b90d5.html)

## BRWA launches new website

Nov 11, 2022

0:38



Shown is the new website homescreen for [www.brwa.com](http://www.brwa.com).

Contributed

The Bedford Regional Water Authority (BRWA) recently announced the launch of a new website at [www.brwa.com](http://www.brwa.com).

“The site will allow us to better communicate with Bedford residents and also serve as our new front door to people not yet familiar with our organization,” BRWA stated. “Utility websites may now be the single most important tool for citizens to find information, quickly and accurately.”

BRWA updated the site with a “sharp new look and feel,” but hopes to add much more to the online experience than just aesthetics. The organization

**There’s more to this story in the current issue of the Smith Mountain Eagle newspaper. If subscribed, view the rest of the story in the e-edition version at [www.smithmountaineagle.com/eedition](http://www.smithmountaineagle.com/eedition). If not subscribed, pick up a print edition or subscribe at [www.smithmountaineagle.com/subscriber\\_services](http://www.smithmountaineagle.com/subscriber_services).**

[https://newsadvance.com/news/local/free-grease-recycling-kits-offered-in-lynchburg-area/article\\_956b88be-69be-11ed-a85b-1f4ae0cb0ca1.html](https://newsadvance.com/news/local/free-grease-recycling-kits-offered-in-lynchburg-area/article_956b88be-69be-11ed-a85b-1f4ae0cb0ca1.html)

TOP STORY

# Free grease recycling kits offered in Lynchburg area

3:25



**Shannon Kelly**

Nov 21, 2022



The turkey likes to think it is the main attraction of a Thanksgiving meal, but let's be honest the sides are the true stars of the show. Here are some popular side dishes that will still taste great even if you cut down on the fat and sugar used to cook them. Buzz60's Johana Restrepo has more.

With the Thanksgiving holiday this week, many might plan to enjoy a feast — and with that feast likely will come some grease.

In anticipation of the holiday season's festivities, the Bedford Regional Water Authority and Lynchburg Water Resources are giving out free grease disposal kits to help area residents properly contain and dispose of this grease to help prevent buildup in pipes and contamination of streams, forests, and yards due to sewer line overflows.

In a joint news release, the organizations listed a number of locations where area residents can pick up — and in some cases, drop off — at-home grease recycling kits.

The initiative is meant to help keep community piping clean, and protect the environment, according to the news release. Proper recycling and disposal of cooking oils, fats, and grease help prevent build-up in sewer pipes that can lead to “fatbergs” or blockages that can cause overflows, contamination of the environment, and other problems.

3:25



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---

The kits include a funnel, dish scraper, sponge, and can lid, as well as informational hand-outs explaining how to use the kits and properly dispose of grease collected, according to the news release.

“These kits provide our community with the information and tools they need to protect our infrastructure and environment, right at the kitchen sink,” said Tim Mitchell, director of Lynchburg Water Resources, in the news release. “We encourage the community to practice proper grease disposal methods during the holiday season and year-round.”

The kits are the result of a collaborative community effort, with partnerships with Lynchburg Parks and Recreation, Bedford County Waste Management, Lynchburg Community Market, and Bedford Christian Ministries, according to the news release.



Kits can be picked up at the following locations: Lynchburg Community Market; Lynchburg Parks and Rec neighborhood centers; Templeton Center; Lynchburg College Hill Water Treatment Plant; Lynchburg Regional Water Resources Recovery Facility; Bedford Regional Water Authority Administration Building; Bedford Regional Water Authority Smith Mountain Lake Water Treatment Facility; and Bedford Christian Ministries.

3:25



Some locations will offer pick-up and disposal of kits year-round, and others during the holiday season only.

More information can be found online at: [lynchburgva.gov/enjoy-feast-recycle-grease](https://lynchburgva.gov/enjoy-feast-recycle-grease); or [brwa.com/your-brwa/environment-innovation/grease-fats-recycling-frog/](https://brwa.com/your-brwa/environment-innovation/grease-fats-recycling-frog/).

### Around The Web



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2:12

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**\$500**

### 'Enjoy the feast, recycle the grease:' Get a free disposal kit ahead of Thanksgiving

by Caitlyn Frolo  
Monday, November 21st 2022



At-home grease recycling kits include a funnel, food scraper, can lid, and sponge. (WSET)



LYNCHBURG, Va. (WSET) — In anticipation of the holiday season, Lynchburg Water Resources (LWR) and Bedford Regional Water Authority (BRWA) have partnered to encourage citizens to properly dispose of and recycle cooking oils and grease.

They will do this by giving away free grease disposal kits that can be used to contain the drippings from holiday meals and return to water providers for sustainable disposal.

One of the biggest issues in local sewer systems is the buildup of fats, oils, and grease in the sewer pipes.

[SEE ALSO: Sheetz lowers Unleaded 88 gas prices to \\$1.99 for Thanksgiving week](#)

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When these ingredients are poured down the drain, they solidify in the sewer pipes, mixing with non-flushable items (like wet wipes and shop rags) and create fatbergs that block the sewer lines and cause costly and unsafe overflows into backyards, forests, and streams.

“A big gift that citizens can give themselves, the community, and the environment this holiday season is to properly dispose of fats, oil, and grease. By keeping those items out of the pipes, customers will end up saving money by not having costly sewer backups. This also helps save the environment from untreated wastewater spilling out of backed-up pipes,” said Megan Pittman, Director of Administration for the BRWA.

To help keep our community pipes clean and our environment safe, both authorities will hand out free at-home grease collection kits. The collected grease will then be recycled into an environmentally-friendly biofuel.

[SEE ALSO: Virginia gas prices dip ahead of Thanksgiving traveling](#)

“These kits provide our community with the information and tools they need to protect our infrastructure and environment, right at the kitchen sink. We encourage the community to practice proper grease disposal methods during the holiday season and year-round,” said Tim Mitchell, Director of LWR.

The free grease collection kits include a funnel, can lid, sponge, dish scraper, and informational hand-outs on how to use the items and how to properly dispose of the grease.

The kits will be available at a variety of locations thanks to community partnerships with Lynchburg Parks and Recreation, the Lynchburg Community Market, Bedford County Waste Management, and Bedford Christian Ministries.

[SEE ALSO: 'We're still making it work:' Lynchburg residents talk Thanksgiving inflation prices](#)

People can pick up at-home recycling kits at the following locations during open hours unless otherwise noted:

- Lynchburg Community Market (during the holiday season)
- Lynchburg Parks and Recreation Neighborhood Centers (year-round)
- Templeton Center (year-round)
- Lynchburg College Hill Water Treatment Plant (year-round)
- Lynchburg Regional Water Resources Recovery Facility (24/7 year-round)
- Bedford Regional Water Authority Administration Building (year-round)
- Bedford Regional Water Authority Smith Mountain Lake Water Treatment Facility (during the holiday season)
- Bedford Christian Ministries (kit pick-up only - during the holiday season)

To recycle cooking oil and grease throughout the holiday season (and year-round), simply drop off sealed containers in the designated drop-off containers during regular business hours at any of the locations above.

For more information about “Enjoy the Feast, Recycle the Grease,” visit [this website](#) for Lynchburg and [this website](#) for Bedford.



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1 HOUR AGO

Man dies in Rockbridge County officer-involved shooting, authorities  
A man is dead after an officer-involved shooting in Rockbridge County, authorities



BREAKING NEWS

HIDE

**LOCAL NEWS**

# Free grease disposal kits available to Lynchburg, Bedford residents

Scroll down to see where you can pick a kit up

**Alli Graham**, Digital Content Producer

Published: **November 21, 2022 at 3:16 PM**

Tags: **Lynchburg Water Resources, Bedford Regional Water Authority, Lynchburg, Cooking**



(Kirill Makarov)





**LYNCHBURG, Va.** – Lynchburg and Bedford authorities are encouraging residents to think twice before pouring grease down the drain, and offering some combat a growing issue. 1:34

One of the biggest problems in some Lynchburg and Bedford area sewer systems is the buildup of fats, oils, and grease in pipes, crews said. When the liquid is poured into the sink and down the drain, they solidify in pipes.

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To help combat this issue, Lynchburg Water Resources and Bedford Regional Water Authority are teaming up to offer free grease disposal kits.

The kits can be used to contain drippings from meals and return them to water providers for sustainable disposal, officials said.

“These kits provide our community with the information and tools they need to protect our infrastructure and environment, right at the kitchen sink. We encourage the community to practice proper grease disposal methods during the holiday season and year-round,” said Tim Mitchell, Director of LWR.

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Ad

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The free grease collection kits include a funnel, can lid, sponge, dish scraper, and instructions on how to use the items and how to properly dispose of the grease, LWR and BRWA said in a joint release.

You can find places to pick up these kits below:

- Lynchburg Community Market (during the holiday season)
- Lynchburg Parks and Recreation Neighborhood Centers (year-round)
- Templeton Center (year-round)
- Lynchburg College Hill Water Treatment Plant (year-round)
- Lynchburg Regional Water Resources Recovery Facility (24/7 year-round)
- Bedford Regional Water Authority Administration Building (year-round)
- Bedford Regional Water Authority Smith Mountain Lake Water Treatment Facility (during the holiday season)
- Bedford Christian Ministries (kit pick-up only during the holiday season)



For more information about the grease recycling program, you can visit the Lynchburg Water Resources' website [here](#) or Bedford Regional Water Authority's website [here](#).

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1:34



**ABOUT THE AUTHOR:**



**Alli Graham**

Alli Graham came aboard the digital team as an evening digital content producer in June 2022.

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ALERT FEATURED

bedford county

6:21



## Bedford supervisors OK lake development after public hearing draws dozens

**Shannon Kelly**

Nov 29, 2022

**B**EDFORD — Two special use permits to develop a proposed RV site and other lakeside amenities in Moneta were approved Monday in split votes by the Bedford County Board of Supervisors.

Stewart Garland, of Richmond, with the services of Amy Seipp, of Accupoint Surveying and Design in Lynchburg, applied for permits to develop a campground site on two properties totaling 43 acres in Moneta.

One parcel of land, measuring 27 acres, already features a marina and the Halesford Harbour Inn. The new developments will be an expansion and continuation of amenities and facilities already in place, divided by Virginia 122 into what the developers and nearby residents call the East and West sides.

The Halesford Harbour area development has been underway since 2019, the developers said Monday. Plans call for about 18 acres to be used for campsites made for RVs on the east side. Recreational amenity areas proposed would take up about 10 acres.

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The campground site proposal for the East side development included space for 132 recreational vehicle campsites, a pool, a recreation center, a pond and a proposed three-tier stacked boat storage across the road on the West waterfront access side which was later nixed by a condition supervisors added in their vote on the permits.

The West side development currently has 133 RV sites, plus about 110 boats belonging to these campers, according to documentation and the developers.

The RV sites are intended to function as long-term rentals, according to developers.

The land parcels are zoned Planned Commercial Development (PCD) and Corridor Overlay. One plot in question already is developed with a campground use, and the other had a boat repair shop which currently is not operating, according to county documents analyzing the applications.

Based on VDOT traffic analyses, conceptual plans for the site include the addition of left turn lanes both northbound and southbound off Moneta Road: at Campers Paradise Trail — the northern site entrance — and at the southern site entrance off Moneta Road and Kaseys Lakeview Drive. Seipp said these are concept plans to be fine-tuned as development and site planning moves forward.

Dozens of residents attended Monday's public hearing. Several spoke against the proposed development, as they had during the county's October planning commission meeting where the special use permit applications were presented. Primary concerns centered around traffic issues, potential water pollution and congestion, overall incompatibility with the surrounding area, noise and short-term rentals.

The East and West sides of the development are divided by U.S. 122. Residents who spoke said they feared an increase in traffic crashes or wrecks, and hazardous road conditions with the proposed development, because the water can only be accessed from the West side — across the busy road from the proposed East RV campsite. Those who rent a site would have to cross 122 in order to get to and from the lake West side amenities.

6:21



Robert Gilley, who lives within sight of the development area, said he already has had some close calls driving on Moneta Road. He said visibility tends to be poor, making it difficult to see far enough away to know whether it is safe to turn onto 122, and said many people speed through that area.

Paula Pitcher, who also lives near the proposed development, said she understands the area is a commercial one and she is not opposed to commercial development there; she just wanted any commercial development to be made thoughtfully, with more attention given to safety and citizen concerns.

Steve Pitcher, who said he spoke on behalf of himself and a group of other neighbors near the development site, likewise said none of the residents were opposed to development itself, but this proposal was not it; they wanted to see it done correctly, with more safety issues addressed and greater consideration given to those who live there on a more permanent basis. Boat traffic increases on the water itself was another concern; he said the lake already is quite congested in the area near the proposed development.

“We are not opposed to development, but there are so many things here that go against everything that you have in your plan,” Pitcher said.

Pitcher said he was concerned about potential water contamination that could result from the campsite, whether from increased boat traffic or septic waste.

Seipp said the proposed campsite would be hooked up to public water with the Bedford Regional Water Authority, so water contamination was not expected, since there would be no septic fields that could fail and subsequently run into the lake.

Privacy of adjoining properties, increased boat traffic on the lake with one cove that already is heavily congested — possibly the busiest cove on the entire lake, according to District 2 Supervisor Edgar Tuck — and noise from boats and crowds were other concerns brought forth by residents.

6:21

One area resident, Robert Young, said he supported the development. Although said he would not want this in his backyard, he said, “People have to have a place to go to.”

4

Several board members shared traffic concerns on U.S. 122 in discussing the special use permits, including the risk of drivers hitting a pedestrian. Most of the board’s conversation focused on how East side RV park clients would access their boats on the West side across 122.

District 6 Supervisor Bob Davis said he was especially concerned about traffic impacts during peak season, roughly May through September.

District 7 Supervisor Tammy Parker said she did not have an issue with the RV park proposal itself; her only reservation was people getting safely to and from the East side campsite and the West side, where the waterfront was.

“That is the one issue that I have a problem with,” she said.

District 4 Supervisor and board chair John Sharp also said the “East side is giving me a lot more heartburn.”

The board voted separately on each of the two special use permit applications.

Tuck moved to approve the permit for the West side development, with the added conditions that golf carts are prohibited from leaving the East side RV site, and a privacy fence is to be added in addition to an evergreen buffer. The motion passed 6-1, with District 1 Supervisor Mickey Johnson against.



Tuck also moved to approve the East side permit with added conditions meant to address the issues surrounding traffic and boat storage of East side RV park clients. The added conditions nixed the boat landing, beach area and stacked boat storage from the developer’s proposed plan. Furthermore, those who rent an RV site on East side development would have to use a public boat launch or marina elsewhere on the lake; East side campers would be barred from using the West side for the boat purposes, in an effort to mitigate traffic and hazardous impacts of it.

6:21

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The motion passed 4-3, with District 3 Supervisor Charla Bansley, District 5 Supervisor Tommy Scott, Parker, and Tuck in favor and Davis, Johnson and Sharp against.

The developers said they were amenable to having East side RV site occupants use public boat launches instead of the existing West side and also offered to put up a privacy fence.

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# DEPUTY DIRECTOR REPORT

<b>Job #:</b> 2017050	<b>Job Type:</b> Internal	<b>Service Area:</b> Bedford Central	<b>Last Updated:</b> 9/12/2022
<b>Job Name:</b> Bell Town Road Waterline Extension (ARPA)		<b>Funding/Budget:</b> \$500,000.00	
		<b>Funding Source:</b> ARPA - Town	<b>Department Contact:</b> W Quarles & J Dean
<b>Engineer:</b> Engineering Concepts		<b>Design Contract Amt:</b> \$44,465.00	
<b>Contractor:</b>		<b>Construction Contract Amt:</b>	
<b>Description:</b> The City extended the waterline in 2004 (JN 2004-121) and again in 2007 (JN 2007-159) to take care of wells that were impacted by leachate. The next group of homes east of Draper Road would like the service extended to them.			
<b>Status:</b> The Town has asked for assistance from the BRWA. Design proposal received on 10/18/2021 to be accepted once BRWA receives executed MOU from the Town. Design proposal accepted from Engineering Concepts, Inc. on 12/2/2021. Dsgn 01 rec'd 3/29/22. Dsgn 02 rec'd 5/26/22. Comments submitted 7/7/22. Dsgn 03 rec'd 9/12/22.			

<b>Job #:</b> 2019061	<b>Job Type:</b> Internal	<b>Service Area:</b> Central, Lakes	<b>Last Updated:</b> 12/12/2022
<b>Job Name:</b> Energy Performance Study and Improvements		<b>Funding/Budget:</b> \$5,316,745.00	
		<b>Funding Source:</b> VRA / CIP	<b>Department Contact:</b> R English / M Ramsey
<b>Engineer:</b> Schneider Electric; BRES (3rd Party)		<b>Design Contract Amt:</b> \$12,600 (BRES)	
<b>Contractor:</b> Schneider Electric		<b>Construction Contract Amt:</b> \$5,316,745	
<b>Description:</b> Evaluation of existing facilities and upgrades that can be made that reduce energy costs to create savings greater than or equal to the cost of upgrade.			
<b>Status:</b> A meeting was held 5/13/19 with Scheider Electric to discuss their basic review of improvements to the Central WWTP that could be made. DMME presented the public process on 5/14/19 and provided template documents for the initial process. Schneider will review the proposed project with the Finance Committee on 9/12/19. Project included in financial study. Board resolution passed in Jan to execute IGA upon verification of procurement processes. Virtual walk-through of Central WWTP on 4/15. Design Intent Document (DID) was reviewed with proposed Energy Control Measures (ECMs). VRA funding application submitted. Final DID prepared. Bond paperwork signed 11/5. Board approved contract at 11/2020 Board meeting. Utilities marked by locators for project survey. 90% plans reviewed; 100% drawings and material submittals expected by end of April, with deliveries scheduled to begin in September. BRES (Chris Fewster) assisting with 3rd party review of plans and submittals. Delivery of blowers is delayed. As of 9/29, all equipment ordered.; pumps, office & equipment trailers on site. Due to volume of existing underground utilities, much of electrical and communications lines being routed on sides of basins. Electrical work to begin 11/9/21. Conduit installation and belt filter press demolition began late November 2021. New belt filter press and conveyor has been delivered. Conduit installation is nearly complete. The belt filter press is installed and operating well. Training on the new press has been delayed due to COVID. Blowers are the limiting factor in the supply chain, and the Contract Completion date has been extended to 8/31/2022. Blowers have been received and installed. The blowers received to-date did not come with rain hoods as specified; rain hoods were shipped separately and have been installed for all but last received blowers. Dissolved oxygen probes have been installed and calibrated. Final completion anticipated in November due to delay in receiving zone 4 blowers. Aeration Zone 4 blowers have been installed. Aeration zones 1-3 were pumped down for diffuser replacement. Contractors assiste with cleaning out east anoxic zones 1-3 and operators cleaned out east aeration zone 4. East aeration zones will be back on line the week of 11/7. A failed wall in the west aeration basin to be removed week of 12/12; project to be finalized upon completion of wall demo.			

<b>Job #:</b> 2019081.1	<b>Job Type:</b> Water	<b>Service Area:</b> Lakes	<b>Last Updated:</b> 8/8/2022
<b>Job Name:</b> Paradise Point Waterline Replacement		<b>Funding/Budget:</b>	
		<b>Funding Source:</b> Setasides - Water	<b>Department Contact:</b> W Quarles
<b>Engineer:</b> BRWA		<b>Design Contract Amt:</b> N/A	
<b>Contractor:</b> TBD		<b>Construction Contract Amt:</b> TBD	
<b>Description:</b> Replacement of existing galvanized waterlines as discussed during system transfer.			
<b>Status:</b> .Design being prepared by BRWA. Esmt #210007627 recorded 5/24/21. Esmt #210008066 recorded 6/1/21. Await two more easements. Requeted AJ Conner to provide construction cost proposal. Cost proposal received for directional drilling 3-inch main along Hales Ford Road and is being reviewed for approval. VDOT Land Use Permit #21-28841 rec'd 11/10/21. Notice to Proceed issued to AJ Conner for construction to begin as soon as 12/6/2021. Esmt #220001654 2/10/22. Annual contractor to begin construction in March 2022. Annual Contractor completed installation of 3-inch main along Hales Ford Road. CIP crew began installing waterlines along Daniels Court and Contentment Lane. All waterlines have been installed per the plans and are being tested and flushed as of 8/1/2022. Service connections will be transferred to the new main line once flushing is complete. Flushing complete and samples (6 total) came back good 8/4/2022. CIP crew are due to begin switching customers to the new mains the week of 8/8/2022.			

<b>Job #:</b> 2020043.2	<b>Job Type:</b> Sewer	<b>Service Area:</b> Forest	<b>Last Updated:</b>
<b>Job Name:</b> Ivy Creek Divisions 5 & 6 Interceptors - Funding		<b>Funding/Budget:</b>	12/12/2022
		<b>Funding Source:</b> CIP	<b>Department Contact:</b>
<b>Engineer:</b> Wiley Wilson (app. only)		<b>Design Contract Amt:</b> \$5160	R English
<b>Contractor:</b> N/A		<b>Construction Contract Amt:</b> N/A	

**Description:** Funding to complete the Ivy Creek sewer line to take the Lake Vista Pump Station offline.

**Status:** PER modification completed for CWRLF funding application; application submitted on 7/8/20. Conditional approval rec'd, final approval upon SWCB meeting in December. Meeting held with DEQ and DB team on 10/7 to discuss funding process. DEQ approved funding in 12/2020. Anticipated closing on loan in Spring 2021. Request of EA exemption for 460 pump station submitted 2/12/21, approval rec'd 3/31/21. AIS exemption approved for 460 PS in May '21. EA process for Ivy Creek required to be complete prior to loan closing. Archaeological survey completed. Final EA draft submitted to DEQ on 12/3/21 for review. Public hearing advertised for 3/14/22 at Forest Library to review EA. Due to material price increases, CHA assisting with efforts to apply for DEQ grant/ARPA funds towards project. Updated info provided to VRA related to credit verification. Public notice for DEQ's final environmental review was advertised on 5/6/22, with 30 day comment period before approval can be finalized. Request sent to DEQ on 5/17 for additional CWRLF funding, further clarified on 6/8. A list of contract information required by DEQ for closing was received 6/8 and sent back ; some information may require the DB construction amendment to be in place. Approval of increased funding was rec'd by email on 7/5/22. Commitment letter received from DEQ; bond resolution approved at August Board meeting. 11/7: DEQ verifying plans and spec requirements are met prior to scheduling closing; DEQ rep out of office and passing to Mike Crocker with DEQ to finalize. Closing documents were executed on 12/8 with closing to occur 12/14/22.

<b>Job #:</b> 2020043.3	<b>Job Type:</b> Sewer	<b>Service Area:</b> Forest	<b>Last Updated:</b>
<b>Job Name:</b> Ivy Creek Divisions 5 & 6 Interceptors		<b>Funding/Budget:</b> \$15,471,092.30	12/12/2022
		<b>Funding Source:</b> DEQ - VCWRLF	<b>Department Contact:</b>
<b>Engineer:</b> CHA / E.C. Pace		<b>Design Contract Amt:</b> \$1,277,900	R English \ S Foster
<b>Contractor:</b> E.C. Pace		<b>Construction Contract Amt:</b> \$13,686,954	

**Description:** Design and construction of Ivy Creek sewer extension from Lake Vista to Lynchburg; includes temporary capacity measures at Lake Vista Pump Station until project completion.

**Status:** Meeting held 1/11/21 at LVPS to review station for temporary capacity measures needed. SRP application submitted in May for 6/15/21 Planning Commission meeting. 30% drawings expected mid-May for sewer line. DB Team working on plans for temporary capacity increase at LVPS. Comments returned on 30% drawings on 5/24 and reviewed with DB on 5/27. Reviewing temporary LVPS solutions with DB on 8/11/21. Esmts #210012980 & 210012981 recorded 9/8/21. 10/5: Pipe materials difficult to find, significant cost increase. Esmts #210015229, #210015230, #210015231 & #210015232 recorded 10/26/21. 60% drawings rec'd 11/4/21 - Review completed by SWF 11/16/21, with final review by RBE and comments returned on 12/2/21. Esmt #210016351 recorded 11/17/21. Esmt #210016549, #210016550 & 210016569 recorded 11/22/21. Esmt #210018045 recorded 12/22/21. Public hearing to be scheduled to review Environmental Assessment per DEQ. ESMT's #220000674 & 220000675 recorded 1/14/22. #220000834 & #220000835 recorded 1/20/22. Working with Lynchburg on special requirements needed for easements providing benefit to Lynchburg; Lynchburg requiring deed with title search and plats. Continued discussions with 2 property owners for sewer line easements. VMRC permit advertised. Dsgn 03 rec'd 2/10/22. Reviewed to Sheet C-316. Stopped review & issued comments thus far on 2/24/22. Outstanding sewer line easements presented to the Board in March; sewer meter access easements to be addressed at a later date if needed. ESMT's #220002973 & 220002974 recorded 3/14/22. ESMT's #220003144 & 220003145 recorded 3/17/22. ESMT #220003779 recorded 3/31/22. All linework easements obtained; access easements pending. 2 line easements to be corrected with Lynchburg as Grantee. Updated construction cost estimate received 5/3/22 reflecting significant price escalations; Dsgn 04 rec'd 6/10/22. Draft construction contract amendment rec'd 7/6/22 and reviewed by legal counsel; will present for approval at August Board meeting. Design plans being finalized. Access easements being obtained, as well as updated and/or widened easements where applicable. Construction Amendment signed 8/19/22. Dsgn 05 rec'd 8/23/22. Dsgn 05 review completed 9/8/22. Awaiting review comments from Lynchburg for final plan updates. 10/20: approximately 4000 LF of pipe is on site; due to environmental restrictions for endangered bat species, tree removal not permitted until 11/15. Due to delay in Lynchburg approvals, clearing to begin around week of 12/12 on Bedford County side. Lynchburg not permitting work until plans have final approvals.

<b>Job #:</b> 2020043.4	<b>Job Type:</b> Water	<b>Service Area:</b> Bedford Central	<b>Last Updated:</b>
<b>Job Name:</b> Route 460 Water Pump Station		<b>Funding/Budget:</b> \$2,300,000.00	12/12/2022
		<b>Funding Source:</b> CIP	<b>Department Contact:</b>
<b>Engineer:</b> CHA / E.C. Pace		<b>Design Contract Amt:</b> \$89,000	R English \ S Dade
<b>Contractor:</b> E.C. Pace		<b>Construction Contract Amt:</b> \$2,123,813	
<b>Description:</b> Value engineering design and construction of booster station at the end of East Crest Drive.			
<b>Status:</b> Preliminary Stage contract for PPEA project executed 12/18/20. Construction Stage contract for this portion of the project anticipated early spring 2021. Working with contractor to obtain permanent electric service installed for use with temporary pump measures. In 2/2021, Bedford Electric indicated 9 month delay to obtain 3-phase transformer for site; updated delivery expected 6/1/21. Electric agreement executed 5/27. DB removed trees for electric service. VE plans rec'd and submitted to VDH on 8/2; met with DB on 8/11/21 to review. VDH verbally approved 10/5. Contract amendment #1 for construction approved at October Board meeting, along with increased budget from \$2M to \$2.3M. Contract amendment executed 10/25/21. Contractor mobilized to site 12/6/21. Construction has begun. 85% of site pipe work is complete. Foundation floor and foundation lower wall has been installed as of 3/3/2022. Ph 1 (design) paid in full in 1/2022; Ph 2 (construction) pay apps #1-#6 approved total of \$1,040,898.37, plus \$40,400 paid for electric service. Pumps are further delayed until September. Draft Change Order received for time extension until November to allow for pump installation and startup. Pumps are delayed again until late October. SCADA startup meeting held on 9/27 with DR Controls. Electrical and HVAC nearly complete. Pumps arrived and have been installed 11/3/2022. Initial pump startup testing held on 12/6/22; final testing to occur in January and include reverse flow pump modes upon public notification.			
<b>Job #:</b> 2021004	<b>Job Type:</b> Internal	<b>Service Area:</b> Central Sewer	<b>Last Updated:</b>
<b>Job Name:</b> Town & County Sewer Replacement		<b>Funding/Budget:</b>	11/10/2022
		<b>Funding Source:</b> ARPA	<b>Department Contact:</b>
<b>Engineer:</b> Hurt & Proffitt, Inc.		<b>Design Contract Amt:</b> \$114,600	W Quarles
<b>Contractor:</b> Aaron J. Conner General Contractor, Inc.		<b>Construction Contract Amt:</b> \$1,999,351	
<b>Description:</b> Replacement of approximately 9,000 LF of existing 8-inch sewer line.			
<b>Status:</b> Esmt's #220003307 & #220003308 recorded 3/22/22. Esmt # 220003778 recorded 3/31/22. Esmt #220004617 recorded 4/21/22. Esmt #220005778 recorded 5/18/22. Esmt #220006243 recorded 5/31/22. Esmt #220007354 recorded 6/29/22. Project was advertised for bid on 7/22/2022. Bid opening will be held on 8/24/2022. Bid awarded to Aaron J. Conner. NTP issued 10/24/2022. VDOT LUP obtained. Pay App #1 received 11/01/2022. Construction began 11/10/22.			
<b>Job #:</b> 2021064	<b>Job Type:</b> Water	<b>Service Area:</b> Lakes	<b>Last Updated:</b>
<b>Job Name:</b> Moneta Park Waterline Extension		<b>Funding/Budget:</b>	8/8/2022
		<b>Funding Source:</b> County	<b>Department Contact:</b>
<b>Engineer:</b> Hurt & Proffitt		<b>Design Contract Amt:</b> \$39,800	W Quarles; Jared Dean
<b>Contractor:</b> Wells Construction		<b>Construction Contract Amt:</b> \$391,357.25	
<b>Description:</b> Proposed waterline extension down Rucker Road to Moneta Park.			
<b>Status:</b> Requested design proposal from H&P on 6/28/2021 and received 6/30/21 under review. Requested modeling from WR&A for 6-inch vs 8-inch. NTP issued to H&P for design of 8-inch watermain on 7/29. Preliminary alignment of waterline approved on 9/7/2021. SRP approved on 10/19/2021. Water Calculations 01 rec'd 10/28/21. Dsgn 01 rec'd 11/8/21. Dsgn 02 & Water Calculations rec'd 1/6/22. Design 02 Reviewed - approvable and no further comments (1/13/22); Minor comments for Calculations 02 issued 1/13/22. Bids for construction were received on 2/24/2022. Notice of Award will be issued upon County acceptance of low bid. Shop Dwg 01 rec'd 4/11/22. Construction Contract Agreement executed and NTP issued on 4/26/2022. Waterline installation along Park entrance has begun. VDOT Land Use Permit #216-29044 rec'd 6/15/22. 4-inch waterline has been installed and approximately 2400 LF of 3,300 LF of 8-inch has been installed as of 6/30/2022. Installation is complete and line has been charged and tested. Sampling and flushing to be performed and water main to be put into service by the end of August. Main flushed and bac-t samples (8 total) all came back good 8/5/2022. Tracewire boxes still need to be changed to what was approved for construction.			
<b>Job #:</b> 2021093	<b>Job Type:</b> Sewer	<b>Service Area:</b> Forest Central	<b>Last Updated:</b>
<b>Job Name:</b> Lake Vista Sewer Line Rehabilitation Study		<b>Funding/Budget:</b>	2/7/2022
		<b>Funding Source:</b> Operating	<b>Department Contact:</b>
<b>Engineer:</b> BRWA Preventative Maintenance		<b>Design Contract Amt:</b>	P Alexander
<b>Contractor:</b>		<b>Construction Contract Amt:</b>	
<b>Description:</b> Analysis of 24" and 18" sewer line flowing into LVPS to identify any large sources of I&I and plan for rehabilitation as appropriate to limit peak flows into LVPS.			
<b>Status:</b> PM Crew to perform condition assessment, CCTV survey, and easement clearing. All manholes and cleanouts have been located. Working on clearing the easements.			

**Job #:** 2021103      **Job Type:**      **Service Area:** Central Sewer      **Last Updated:**  
**Job Name:** Central Sewer Pump Station Rehabs (4, 7, & 8)      **Funding/Budget:** \$186,000.00      8/1/2022  
**Funding Source:** CIP      **Department Contact:**  
**Engineer:** Blue Ridge Engineering & Construction Services      **Design Contract Amt:** \$5,000      W Blankenship  
**Contractor:** Annual Contractor      **Construction Contract Amt:** TBT

**Description:**

**Status:** PS #7 to be rehabbed in FY22; PS #7 will be replaced with Smith & Loveless pumps.. PS #4 I&I Evaluation and PS #8 Rehab slated for FY23. PS #4 Rehab slated for FY24. Materials for replacement were ordered from Smith & Loveless and Fairwinds on 6/1. Shop drawings were reviewed and delivery is scheduled for 11/2022.

**Job #:** 2021111      **Job Type:** Water      **Service Area:** Bedford Central      **Last Updated:**  
**Job Name:** Helm Street Tank Replacement      **Funding/Budget:** \$2,162,916.00      12/12/2022  
**Funding Source:** ARPA-Town, Escrow      **Department Contact:**  
**Engineer:** Whitman, Requardt & Associates (WRA)      **Design Contract Amt:** \$218,203      R English  
**Contractor:**      **Construction Contract Amt:**

**Description:** Replacement of existing deteriorated round tank at Helm Street with a new tank to serve the system.

**Status:** Scoping meeting held with WRA and BRWA on 11/9 to review design options prior to design proposal. On-site meeting held 12/9 with WRA to review field conditions prior to preparing proposal. Proposal received 12/20 and under review to reduce scope where feasible. Scope revisions requested to reduce level of analysis. Revised proposal received 2/14/22 and executed 3/2/2022. Preliminary budget estimate from WRA indicates total project cost of approx. \$3.5M. Kickoff meeting held 4/12. Survey began 5/4; and is complete; soil borings completed 5/9. Meeting held 6/22 to review waterline functions and connectivity on site. Preliminary Design Report and geotech report rec'd 7/26, 2 weeks behind schedule. Comments returned 8/17; revisions rec'd 9/20. Preliminary engineering conference held with VDH and PER approved on 11/1.

**Job #:** 2021135      **Job Type:** Water      **Service Area:**      **Last Updated:**  
**Job Name:** Galax Street Waterline Replacement      **Funding/Budget:**      10/11/2022  
**Funding Source:**      **Department Contact:**  
**Engineer:**      **Design Contract Amt:**      C Ward  
**Contractor:** BRWA CIP      **Construction Contract Amt:**

**Description:**

**Status:** Construction began 10/11/22.

**Job #:** 2022008      **Job Type:** Internal      **Service Area:** Town of Bedford      **Last Updated:**  
**Job Name:** Town & Country Waterline Replacement      **Funding/Budget:**      10/3/2022  
**Funding Source:** Setasides - Water      **Department Contact:**  
**Engineer:** Hurt & Proffitt, Inc.      **Design Contract Amt:** \$57,700      C Ward  
**Contractor:**      **Construction Contract Amt:**

**Description:** Sewer line replacement project.

**Status:** Dsgn 01 rec'd 10/3/22.

**Job #:** 2022018      **Job Type:** Internal      **Service Area:** Countywide      **Last Updated:**  
**Job Name:** Lead Compliance Planning & Implementation      **Funding/Budget:** \$50,000.00      12/12/2022  
**Funding Source:** CIP      **Department Contact:**  
**Engineer:** CHA      **Design Contract Amt:**      R English  
**Contractor:**      **Construction Contract Amt:**

**Description:** Lead Compliance Regulations (LCR) requires Lead Service Line (LSL) inventory, replacement, and other details for a compliance plan.

**Status:** Requested information from consultants on scope of assistance they could provide along with anticipated budget. Preliminary information and budgets received from various consultants ranging from \$50k to \$265k for consultant assistance. \$50k proposed in FY22-23 CIP. CHA assisting with grant funding application through DWSRF, LEAP funding application was submitted to VDH on 5/5 for \$60k assistance towards Town LSL Inventory. BRWA listed as a grant recipient; DEQ offer letter received 11/9/22. Scheduling project scoping meeting with CHA.

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**Job #:** 2022034      **Job Type:** Internal      **Service Area:** Countywide      **Last Updated:**  
**Job Name:** Capital Improvement Program FY 2023-2024      **Funding/Budget:**  
**Engineer:**      **Funding Source:**      **Department Contact:**  
**Contractor:**      **Design Contract Amt:** R English  
**Description:** Planning for proposed projects and purchases for the 2023-2024 fiscal year.  
**Status:**

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**Job #:** 2022040      **Job Type:** Internal      **Service Area:** Central Sewer      **Last Updated:**  
**Job Name:** Central Pump Station #10 Streambank Restoration      **Funding/Budget:** 7/26/2022  
**Engineer:** BRWA      **Funding Source:** Setasides - Sewer      **Department Contact:**  
**Contractor:**      **Design Contract Amt:** P Alexander  
**Description:**      **Construction Contract Amt:**  
**Status:** Stabilize streambank along gravity sewer main and force main to CPS 10. ESMT #220008453 recorded 7/26/22.

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**Job #:** 2022049      **Job Type:** Internal      **Service Area:** Lakes      **Last Updated:**  
**Job Name:** Mountain View Shores Filter Replacement and Drainfield Repair      **Funding/Budget:** \$150,000.00      11/21/2022  
**Engineer:** Blue Ridge Engineering & Construction Services      **Funding Source:** CIP      **Department Contact:**  
**Contractor:** CIP Crew      **Design Contract Amt:** \$7,500      W Quarles  
**Description:**      **Construction Contract Amt:**  
**Status:** 90% of the materials for Phase 1 of the drainfield repair are on site. The distribution box, header pipes, and all four 150' drain lines will be replaced by the CIP crew. Drainfield replacement was completed by the CIP crew. Total cost of drainfield replacement as of 11/2/2022 \$19,208.68. The filter replacement is forthcoming. ESMT #220012522 recorded 11/21/22.

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**Job #:** 2022056      **Job Type:** Internal      **Service Area:**      **Last Updated:**  
**Job Name:** Peakview Street Waterline Replacement      **Funding/Budget:**      10/3/2022  
**Engineer:**      **Funding Source:**      **Department Contact:**  
**Contractor:**      **Design Contract Amt:**      C Ward  
**Description:**      **Construction Contract Amt:**  
**Status:** Under design.

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**Job #:** 2022079      **Job Type:**      **Service Area:** Central Sewer      **Last Updated:**  
**Job Name:** Central Pump Station #1 Flow Monitoring      **Funding/Budget:**      10/3/2022  
**Engineer:** Hurt & Proffitt, Inc      **Funding Source:** Setasides - Sewer      **Department Contact:**  
**Contractor:**      **Design Contract Amt:** \$22,800      W Quarels  
**Description:**      **Construction Contract Amt:**  
**Status:** CPS #1 flow monitors were installed. A total of 4 flow montiors have been installed.Flow monitoring data was received for Sept and Oct.

<b>Job #:</b> 2022080	<b>Job Type:</b> Sewer	<b>Service Area:</b>	<b>Last Updated:</b>
<b>Job Name:</b> DEQ ARPA SCS Program		<b>Funding/Budget:</b>	10/3/2022
		<b>Funding Source:</b> Operating	<b>Department Contact:</b>
<b>Engineer:</b> Hurt & Proffitt, Inc.		<b>Design Contract Amt:</b> 32,500, 49,900, 62,	W Quarles
<b>Contractor:</b>		<b>Construction Contract Amt:</b>	
<b>Description:</b> Route 43 - \$49,900 Town and Country - \$32,500 Western Hills - \$62,700			
<b>Status:</b> SCS Program - Proposals were accepted with H&P to complete the DEQ applications for Town & Country Sewer Replacement, Route 43 Sewer Replacement, and Western Hills Sewer Replacement. A kickoff meeting has been scheduled for 10/4/2022.			

<b>Job #:</b> 2022081.1	<b>Job Type:</b> Feasibility Study	<b>Service Area:</b> Bedford Central	<b>Last Updated:</b>
<b>Job Name:</b> Stoney Creek Dam Ph 1 - Low Level Drain PER / Design		<b>Funding/Budget:</b> \$100,000.00	11/7/2022
		<b>Funding Source:</b> CIP	<b>Department Contact:</b>
<b>Engineer:</b> Wiley Wilson / Schnabel Engineering		<b>Design Contract Amt:</b> \$45,840	R English / W Quarles
<b>Contractor:</b>		<b>Construction Contract Amt:</b>	
<b>Description:</b> Engineering study and design for the most feasible options for repair of the low level drain outlet, and an alternate valving system that may be accessed outside of the dam area. Budget reflects Phase 1 only.			
<b>Status:</b> Poposal received from Wiley Wilson on 9/6/22 using Schnabel for a preliminary engineering report. Preliminary visit with consultants at dam on 10/13 to review project; boil found at drain basin and investigated by PM crew on 10/17 to be an additional PVC drain pipe under the dam.			

<b>Job #:</b> 2022085	<b>Job Type:</b>	<b>Service Area:</b> Countywide	<b>Last Updated:</b>
<b>Job Name:</b> SCADA System Reliability Improvements		<b>Funding/Budget:</b> \$78,000.00	12/12/2022
		<b>Funding Source:</b> CIP	<b>Department Contact:</b>
<b>Engineer:</b>		<b>Design Contract Amt:</b> \$78,000	R English
<b>Contractor:</b> Fairwinds Automation		<b>Construction Contract Amt:</b>	
<b>Description:</b> Creation of distributed SCADA network to ensure operation of plants when communications to central server are lost, upgrade Ignition to current version, and set up full function redundancy at each plant.			
<b>Status:</b> Preliminary meeting held 10/26/22 to review project; will schedule initial work upon completion of CWWTP Energy Project (2019061) and in coordination with DR Controls work at 460 Pump Station (2020043.4). First two phases complete as of 12/8/22. Final phase to occur upon completion of server upgrades.			



# CAPITAL IMPROVEMENT PROGRAM

## Projects Listing

Line ID	Service Area	Water or Sewer	Project	Funding Source	Project Costs (Budget)	Project Costs (Contracted)	Spent to Date	Remaining to Spend	Department Requesting	Responsible Manager	Current Status	Last Update	Status Notes	Start Date	Completion Date
1	Central	Sewer	Energy Saving Project - Central WWTP	Debt Service / Other	\$5,281,599	\$5,296,745	\$ 4,728,240	\$ 553,359	Wastewater	Mike	In Progress			6/1/2020	12/31/2022
2	Forest	Sewer	Ivy Creek 5 & 6 Design, Construction & Capacity	Debt Service / Other	\$15,471,092	\$15,471,092	\$ 1,210,326	\$ 14,260,766	Engineering	Rhonda	In Progress	12/8/22	Loan closing is scheduled for 12/14/22. Contractor will begin easement clearing in the County first while approvals are underway with Lynchburg.	12/18/2020	9/30/2024
3	Central	Water	Forest to Lakes Permanent Booster Station	Debt Service / Other	\$2,300,000	\$2,164,213	\$ 1,857,739	\$ 442,261	Engineering	Rhonda	In Progress	12/8/22	Initial pump startup testing occurred on 12/6/22. Additional programming and analysis to occur prior to final startup testing in January.	12/18/2020	1/30/2023
4	Central	Water	Helm Street Tank Replacement	ARPA	\$2,162,916	\$218,203	\$ 79,773	\$ 2,083,143	Engineering	Rhonda	In Progress	12/8/22	VDH has approved the Preliminary Engineering Report.	4/12/2022	10/1/2024
5	Central	Water	Bell Town Road Waterline Extension	ARPA	\$500,000	\$44,465	\$ 34,366	\$ 465,634	Engineering	Whitney	In Progress		In design		10/1/2024
6	Central	Sewer	Town & Country Subdivision Sewer Replacements	ARPA	\$2,000,000	\$1,999,351	\$ 78,875	\$ 1,921,125	Engineering	Whitney	In Progress	11/2/22	Notice to Proceed issued 10/24/2022; VDOT permit obtained; Pay App #1 received.	10/24/2022	5/21/2023
					\$27,715,607	\$25,194,069	\$ 7,989,319	\$ 19,726,288							

### FISCAL YEAR CAPITAL IMPROVEMENT PROJECTS

Line ID	Service Area	Water or Sewer	Project	FYE CIP	Project Costs (Budget)	Project Costs (Contracted)	Spent to Date	Remaining to Spend	Department Requesting	Responsible Manager	Current Status	Current Status Date	Status Notes	Start Date	Completion Date
7	Forest	Water	Fox Runn Booster Station - Structure repairs/replacement	2023	\$25,000			\$ 25,000	Maintenance	Phil	Not Started				
8	Various	Water	Lead Service Line (LSL) Inventory	2023	\$50,000			\$ 50,000	Engineering	Rhonda	Not Started	12/8/22	Grant award notice was received and accepted. Scoping meeting being scheduled with CHA.	9/30/2022	10/1/2023
9	Various	Water	SCADA Hatch Intrusion Switches for Water Tanks	2023	\$25,000			\$ 25,000	Water	Dalton	Not Started	12/12/22	Need to obtain quotes		
10	Central	Water	Central WTP - Install Security Alarm and Fire Alarm Systems	2023	\$20,000			\$ 20,000	Water	Dalton	Not Started	12/12/22	Need to obtain quotes		
11	Central	Water	Central WTP Replacement Turbidimeters (4)	2023	\$20,000			\$ 20,000	Water	Dalton	Complete	12/12/22	Turbidimeters installed and on SCADA, project completed	10/18/2022	10/31/2022
12	Central	Water	Central WTP Flocculators	2023	\$65,000			\$ 65,000	Water	Dalton	In Progress	12/12/22	Obtained quote from Winschel/ Amwell for parts; requesting quote from Falwell for installation. Meeting with Heyward 12/14/22 to review site/equipment. Quote from JMS of \$135k-\$150k for parts and installation. Contacted MEB for quote.	1/3/2023	6/30/2023
13	Central	Water	Central WTP Filter Control SCADA Interface (2)	2023	\$35,000			\$ 35,000	Water	Dalton	Not Started	12/12/22	Part of this project has been completed, the rest cannot be completed until the rest of the older valves have been replaced.		
14	Central	Water	Central WTP Motor Control Center Replacement	2023	\$100,000			\$ 100,000	Water	Dalton	In Progress	12/12/22	Received quote from Jamison; upon reaching out and meeting with Witt Mechanical multiple times, they declined to quote; Moores Electric and Southern Air onsite are working on quotes.		
15	Central	Water	Central WTP Streaming Current Monitor	2023	\$15,000			\$ 15,000	Water	Dalton	Complete	12/12/22	Project complete, instrument is installed and being fine tuned.		12/1/2022
16	Central	Water	Stoney Creek Reservoir - Ph 1 (Repairs & PER)	2023	\$100,000	\$45,840		\$ 100,000	Engineering	Rhonda / Whitney	In Progress	11/2/22	Met with WJW & Schnabel Engineering on site on 10/13; boil was found at drain basin and investigated by PM crew on 10/17 to be an additional PVC drain pipe under the dam.	10/13/2022	1/4/2023
17	Central	Water	Stoney Creek Reservoir - Ph 2 (Repairs / Design)	2023	\$100,000			\$ 100,000	Engineering	Whitney	Not Started			2/3/2023	11/30/2023
18	SML (w/)	Water	Sewer Pump Station 4 Upgrades Ph 1 (EQ)	2023	\$20,000			\$ 20,000	Water	Dalton	Not Started	12/12/22	Need to get quote		
19	SML (w/)	Water	SMLWTP - Add Security System to Fire Alarm System	2023	\$10,000			\$ 10,000	Water	Dalton	Not Started	12/12/22	Check existing quote to see if it is current; obtain new/multiple quotes if necessary prior to purchase and installation.		
20	SML (w/)	Water	SMLWTF GAC Pump and associated parts	2023	\$25,000			\$ 25,000	Water	Dalton	In Progress	12/12/22	Need to get quote		
21	SML (w/)	Water	Raw Water Intake Standby Generator	2023	\$50,000			\$ 50,000	Water	Dalton	Not Started	12/12/22			
22	Lakes	Sewer	New chains on Train 1 BIOWHEELS	2023	\$20,000			\$ 20,000	Wastewater	Mike	Not Started				
23	Lakes	Sewer	Blower system at Moneta pump station 1	2023	\$15,000			\$ 15,000	Wastewater	Mike					
24	Central	Sewer	New RAS Pump #1	2023	\$20,000			\$ 20,000	Wastewater	Mike					
25	Central	Sewer	Replace railings and chains on primary basin #1	2023	\$20,000			\$ 20,000	Wastewater	Mike	In Progress	10/11/22	Getting quotes; cost may be more than budgeted.		
26	Central	Sewer	Carpport to cover sludge dumpster	2023	\$8,000			\$ 8,000	Wastewater	Mike					
27	Central	Sewer	Pump Station 3 Bank Restoration and armoring	2023	\$40,000			\$ 40,000	Wastewater	Mike					
28	Central	Sewer	Pump Station 7 SCADA	2023	\$20,000			\$ 20,000	Wastewater	Mike					
29	Mariners	Sewer	New control panels for both Trains	2023	\$25,000			\$ 25,000	Wastewater	Mike					
30	Mariners	Sewer	Install bracing on influent basin on Train 1 and 2	2023	\$20,000			\$ 20,000	Wastewater	Mike					
31	Mariners	Sewer	Pump Stations pump replacement	2023	\$20,000			\$ 20,000	Wastewater	Mike					
32	Mariners	Sewer	Pump Station 5 SCADA	2023	\$10,000			\$ 10,000	Wastewater	Mike					
33	Mariners	Sewer	Pump Station 9 SCADA	2023	\$10,000			\$ 10,000	Wastewater	Mike					
34	Office / Admin	Other	Key System - Phase 2A (Various sites)	2023	\$20,000			\$ 20,000	InfoSys	Therron					
35	Various	Other	SCADA Server Architecture Reliability Enhancements	2023	\$78,000	\$78,000	\$ 53,010	\$ 24,990	Operations	Rhonda	In progress	12/9/22	The first two phases are complete, which include Ignition license upgrades and backup SCADA at each site for use if internet connectivity is lost. The last phase for data logging and alarms at individual sites will begin after servers are upgraded.	10/26/2022	4/1/2023
36	Forest	Water	New London Tank Standby Generator	2023	\$6,000			\$ 6,000	Water	Dalton	Not Started	12/12/22	Need to get quote		
37	Office / Admin	Other	Fireproof Safe	2023	\$5,500		\$ 4,007	\$ 1,493	Engineering	Whitney	Complete	10/3/22	Delivered in October 2022; complete.		10/3/2022
38	Office / Admin	Other	John Deere Skid Steer	2023	\$90,000		\$ 92,891	\$ (2,891)	Maintenance	Phil	In progress	11/30/22	Equipment purchased; awaiting delivery mid-December 2022.		
39	Office / Admin	Other	DODGE RAM 5500 with dump bed	2023	\$90,000		\$ 88,549	\$ 1,451	Maintenance	Phil	Complete	11/30/22	Truck delivered November 20, 2022		11/20/2022

# CAPITAL IMPROVEMENT PROGRAM

## Projects Listing

Proj ID	Service Area	Water or Sewer	Project	Funding Source	Project Costs (Budget)	Project Costs (Contracted)	Spent to Date	Remaining to Spend	Department Requesting	Responsible Manager	Current Status	Last Update	Status Notes	Start Date	Completion Date
40	MVS	Water	Mountain View Shores Filter Replacement	2022	\$150,000			\$ 150,000	Water	Dalton	Not Started	12/12/22	Project is on hold while we focus on other larger projects. Will follow up with Fallwell to see if they reviewed this with previous management.		
41	Lakes	Water	Bridgewater Bay Pressure Reducing Valve (PRV)	2022	\$65,000		\$ 70,279	\$ (5,279)	Engineering	Whitney	Complete	11/2/22	Vault installed and online as of 8/2/22; final costs updated.		11/2/2022
42	Central	Water	Central WTP - Upgrade Chemical Feeders (PaC)	2022	\$10,000			\$ 10,000	Water	Dalton	Not Started	12/12/22	Using loaner pump and feeding PaC. need to contact company to have official, engineered feed system installed, and then contact VDH once that is completed		
43	Paradise Pt	Water	Paradise Point SCADA	2022	\$10,000			\$ 10,000	Water	Dalton	Not Started	12/12/22	Awaiting electrical upgrade first; agreement signed with Fairwinds. Working with Schneider to include in Energy project; \$10,000 will be used on the Energy project to fill in old basin in front of aeration zones		
44	Central	Sewer	Central WWTP - Concrete repairs on pre-air tanks	2022	\$20,000	\$20,000	\$ -	\$ 20,000	Wastewater	Mike	In progress	10/11/22	4 blowers		
45	Central	Sewer	Pump Stations 1, 2, 3 - Security Cameras	2022	\$5,000			\$ 5,000	Wastewater	Mike			On hold		
46	Central	Sewer	Pump Station 1 - Soft starts and new control panel	2022	\$50,000			\$ 50,000	Wastewater	Mike			Will do in conjunction with pump replacement		
47	Central	Sewer	Pump Station 1 - Replacement Pump #1	2022	\$45,000			\$ 45,000	Wastewater	Mike			Working with consultant on pump needs for flow rates		
48	Central	Sewer	Pump Station 2 - Replacement Pump #1	2022	\$45,000			\$ 45,000	Wastewater	Mike			May be switched with PS #1 to replace all at once		
49	Central	Sewer	Pump Station 3 - Replacement Pump #1	2022	\$45,000			\$ 45,000	Wastewater	Mike			May be switched with PS #1 to replace all at once		
50	Central	Sewer	Pump Station 7 Replacement	2022	\$186,000			\$ 186,000	Wastewater	Mike			Equipment ordered; trees cleared from site		
51	Office / Admin	Other	Administration Offices - New Gate	2022	\$28,000		\$ 37,700	\$ (9,700)	Maintenance	Tom	Complete	10/26/22	Increased cost due to getting a hydraulic operator, which is better suited for the high usage.		10/26/2022
52	Office / Admin	Other	Key System - Phase 1A & 1B (Office Complex)	2022	\$63,000			\$ 63,000	InfoSys	Therron			Admin/Annex exterior doors complete; using towards gate and interior doors		
53	Office / Admin	Other	Website Design	2022	\$25,400		\$ 48,950	\$ (23,550)	Admin	Megan	In Progress		External website live, intranet in progress w/ goal of January 1, 2023 to go live.	10/1/2021	1/1/2023
54	Office / Admin	Other	Leak Detection Equipment	2022	\$30,000			\$ 30,000	Water	Dalton	Not Started	12/12/22	This equipment is not needed. However, funds will be used to purchase third flocculator motor. Dalton to get new quotes.		
55	Office / Admin	Other	Skid Steer Attachment - Sewer Easement Clearing	2022	\$20,000		\$ 36,083	\$ (16,083)	Maintenance	Phil	In Progress	11/30/22	Item approved and purchased. Delivery Mid-December 2022		
56	Office / Admin	Other	Dump Truck (single Axle)	2022	\$120,000		\$ 86,449	\$ 33,551	Maintenance	Phil	Completed	10/27/22	Truck delivered October 27, 2022		10/27/2022
57	Office / Admin	Other	New FM Employee-Dodge RAM 2500	2022	\$52,000			\$ 52,000	Maintenance	Phil	Not Started				
58	Office / Admin	Other	New FM Employee - Tools for new vehicle	2022	\$15,000	\$7,500		\$ 15,000	Maintenance	Phil	In Progress	10/26/22	Half spent on tools. Need to purchase truck and get this task completed.		
					<b>\$ 2,196,900.00</b>	<b>\$ 151,340.00</b>	<b>\$ 517,917.62</b>	<b>\$ 1,678,982.38</b>							

# Current Engineering Projects

# Bedford Regional Water Authority

<b>Job #:</b> 2012001	<b>Job Type:</b> Water & Sewer	<b>Service Area:</b> Central County/Bedford City	<b>Last updated on:</b> 9/22/2022
<b>Job Name:</b> Harmony in Bedford Site 1 - Design			<b>Department Contact:</b> S Foster
<b>Description:</b> 49.47 AC in County & 9.61 AC in City. Concept for proposed subdivision for 58 single family lots, 181 TH's & 5 commercial lots (EXCLUDING the US Army Corps of Eng Site).			
<b>Status:</b> TRC 1/12/12. Design Plan 01 & \$350 Review Fee rec'd 8/30/12. Courtesy comments issued 10/12/12. 2nd submittal rec'd 12/11/12 - not to PSA stds. Courtesy comments 02 issued 12/12/12. SWF/RBE met w/ Norm Walton 12/13/12. As-built 01 rec'd 11/13/13. 7/5/17 - Steve called George Aznavorian for 'annual' check on status. George was of the opinion all is done and he is willing to sign BOSQC & to contact Tom Hall with questions; stated that Tom Hall or P&O could provide as-builts if still outstanding. George also disclosed plans for a hotel coming in Fall 2017 (60-65 units). 7/17/17 - Shannell & Steve walked Phase 1 & went through project files to determine outstanding items & will compile comprehensive list w/in next three weeks as requested by RBE. "Annual" letter to be sent to Developer with comprehensive list of outstanding items in early August 2017. As-Built 02 rec'd 11/9/17. Esmnt Exhibit 01 Comments issued 12/6/17. As-Built 03 rec'd 1/17/18. 9/24/18 reached out to developer via email with outstanding project close out items. Annual project close out requirements letter mailed 9/3/20. Annual project close out requirements letter emailed 9/7/21. Closeout Status Summary e-mailed 8/18/22. Meeting scheduled for 8/19/22 w/ Developer, Engineer & Contractor (Landon Bays) to discuss outstanding closeout items. Developer Agreement & Fees sent again to Developer 8/19/22. As-Built 03 rec'd 8/19/22 and comments sent out 8/22/22. ESMT #220009470 recorded 8/23/22. Developer Agmt & Inspection Fees rec'd 9/22/22.			
<b>Job #:</b> 2013086.2	<b>Job Type:</b> Other	<b>Service Area:</b> Central - Bedford	<b>Last updated on:</b> 7/10/2020
<b>Job Name:</b> Route 43 - Stoney Creek Bridge VDOT Improvement			<b>Department Contact:</b> S Dade
<b>Description:</b> VDOT improvements to bridge over Stoney Creek. VDOT project 0043-009-738. VDOT Structure 1010. Near Pump Station 6 and Big Otter River Intake. Affects wells for Central system. See 2013086.1 for Big Otter crossing at Pump Station 6			
<b>Status:</b> Plans received 3/10/17. Relocation of sewer lines as part of the project. Easement documents executed and returned 7/31/17. Plan revision 2 returned for comments on 8/29/17. Final Easement drawing rec'd 10/2/17. Final plans received for review 1/3/18. Executed Agmts mailed to VDOT 2/26/18. Project advertised Spring 2018. Sewer line relocation began 10/18/2018. Construction halted due to stream crossing permit requirements (fish study results). Construction planned to resume June 2019. Construction and testing complete. Working to gather close-out documents			
<b>Job #:</b> 2019069	<b>Job Type:</b> Site Plan w/ Existing Utilities	<b>Service Area:</b> Forest	<b>Last updated on:</b> 11/22/2022
<b>Job Name:</b> Impact Church Rezoning - Site Plan			<b>Department Contact:</b> J Dean
<b>Description:</b> Rezoning Applization #RZ190003 for Impact Church site layout master plan. Proposed church, sports fields and recreational facilities.			
<b>Status:</b> TRC 6/25/19. Concept 01 rec'd 6/19/19. Site Plan 01 rec'd 2/17/22. Comments sent to planning on 3/10/22. Signed Developer Agreement, Review & Inspection Fees rec'd 4/19/22. Site Plan 02 rec'd 5/31/22. Comments issued 6/21. Site Plan 03 rec'd 8/17/22. Comments sent 8/31/2022. Developer Items remaining for C2C. Site Plan 04 rec'd 11/22/22 (needs Extended Review Fee)			
<b>Job #:</b> 2019114	<b>Job Type:</b> Fire Flow Meter	<b>Service Area:</b> Central	<b>Last updated on:</b> 5/31/2022
<b>Job Name:</b> Cardinal Senior Living - FFMV			<b>Department Contact:</b> J Dean
<b>Description:</b> Proposed Senior Living Center			
<b>Status:</b> Site Plan 01 rec'd 12/06/19. Conference Call with Enginner 12/11/19. FF test check rec'd 12/23/2019. Site plan 02 rec'd 5/21/20. Developer Agreement sent on 6/29/2020. Site Plan 03 rec'd 8/27/20. Review fees and signed Developer Agmt needed in order to release comments. Site Plan 04 rec'd 4/21/22. Review & Inspection fee rec'd 4/26/22. Review comments sent to Engineer 4/27/2022. Signed Developer Agmt rev'd & ESMT #220006202 recorded 5/31/22.			

**Job #:** 2019117      **Job Type:** Water & Sewer      **Service Area:** Forest      **Last updated on:** 10/10/2022  
**Job Name:** Westyn Village Condotels Phase 2 - Site/Design      **Department Contact:** T Hale

**Description:** Proposed 1 24 Unit Condotel & 6 36 unit Condotel with a clubhouse. (Plan Name Changed to Westyn Village Ph II). - Changed to Apartments following successful re-zoning. One property - Public Waterline Extension and FFMV.

**Status:** Site/Design 01 rec'd 12/06/19. Comments & Dev Pkg issued 1/31/20. Site/Design 02 rec'd 4/13/20. Site Plan 02 comments, Esmnt Exhibits 01 comments & Revised Developer Agreement issued 6/1/20. Easement Exhibit submittal 02 rec'd 6/11/20. Exhibit review comments e-mailed to Engineer 8/25/20. Project 'on-hold' pending sewer capacity issues being resolved. Signed Developer Agreement, Review & Inspection Fees rec'd 5/20/21. Site/Design 03 rec'd 6/2/21. Original Site/Dsgn 03 replaced with new revised submittal from planning. Site/Dsgn 03 rec'd 6/8/21. Appv'd by BRWA 6/11/21 for SITE PLAN purposes only & comments issued thru Planning. Still working through outstandign items needed to reach C2C status. 6/14/21 - Completed review of Esmnt Exhibits & E-Mailed Esmnt Agmnts to Developer for signature and return. Water & Sewer Calcs 01 Review comments issued 6/15/21. Esmt #210009164 & 210009165 recorded 6/22/21. Per 7/1/21 E-Mail from Planning - Planning has not yet issued Site Plan approval, Natural Resouces has recinded approval due to E&SC changes. Site/Dsgn 04 rec'd 7/7/21 (need re-review fee 7/7/21). Review completed 7/13/21. Plan is approvable by BRWA for Site Plan purposes only. Awaiting rec'pt of re-review fees before releasing comments. Re-review fees rec'd & Comments released 7/19/21. LOC# 5018577548 rec'd 7/22/21. Shop Drawings 01 rec'd 7/26/21 & approved. Water & Sewer Calcs 02 rec'd 8/4/21 - "No futher comments" issued 8/11/21. A re-zoning application has been submitted to the County proposing re-zoning the property from PCD to R-4. Site/Dsgn 05 rec'd 10/29/21 Re-review fee rec'd 11/4/21. Site/Dsgn 05 comments issued to Planning 11/4/21 - comments can be addressed at pre-con and/or As-Built. Need 3 full size hard copies upon Planning approval. Planning appv'd Site Plan & requisite hard copies rec'd 12/10/21. C2C Issued 12/16/21.  
A meeting was held with the County, T Bell, and P&O on 9/27/22 as the Developer is requesting service prior to completion of the receiving FMS PS upgrades. Vault Installed 1/13/22. Air vacuum and Manhole vacuum test completed 3/3/22. Waterline pressure test completed 4/7/22. Plug installed in existing manhole on 10/4/22.

**Job #:** 2019117.1      **Job Type:** Fire Flow Meter      **Service Area:**      **Last updated on:** 6/11/2021  
**Job Name:** Westin Village Condotels - Site/Design      **Department Contact:**

**Description:** For Fire Flow purposes only please reference 2019-117.

**Status:** See 2019-117

**Job #:** 2020066.2      **Job Type:** Sewer      **Service Area:** Forest      **Last updated on:** 12/8/2022  
**Job Name:** FMS Pump Station Upgrades- Prepayment Request      **Department Contact:** R English

**Description:** Prepayment request to complete upgrades to Forest Middle School pump station to allow for current and future growth. Current growth related to Westin Village development.

**Status:** Discussions held on 9/23/20 with R Orrison and D Cyrus of process and developer's responsibility for design. Prepayment request approved at October Board Meeting for \$100k less than total construction cost. Surety received; awaiting final contractor and cost information for Prepayment Agreement. Requested schedule update and information from Developer on 9/2/21 to finalize prepayment agreement; prepayment approval expires 10/20/2021. Developer rec'd zoning approvals for Westyn Ph 2 & 3 approvals; prepayment for pump station upgrades re-approved at 11/2021 Board meeting. Awaiting developer to enter construction contract prior to completion of Prepayment Agreement. Contacted D Cyrus on 3/17/22 for an update, no response rec'd. BRES indicated on 5/12/22 that developer is obtaining updated pricing for station. D Cyrus contacted BRWA on 7/6/22; still no contractor selected. Prepayment re-approved in November for \$693,692..

**Job #:** 2020066.3      **Job Type:** Sewer      **Service Area:** Forest      **Last updated on:** 11/21/2022  
**Job Name:** Westyn Village Forest Middle School Pump Station Upgrades - Design      **Department Contact:** W Quarles / S Dade

**Description:** Upgrades to Forest Middle School pump station to allow for current and future growth. Current growth related to Westin Village development.

**Status:** Meeting held on 12/3/20 with P&O to discuss station design. P&O working with Chris Fewster on pump station design. Revised basis of design report given to P&O on 3/1/21 based on increase in proposed development. Design 01 rec'd 3/5/21, comments ret'd 3/29. Surety #5018510461 rec'd 5/17/21. Site/Dsgn 02 rec'd 5/17/21. Deve Agmnt Rec'd 5/20/21; Site/Dsgn 02 Comments issued 5/24/21. CTC application for DEQ received 6/4/21 and submitted to DEQ. Site/Dsgn 03 rec'd 6/8/21. Site/Dsgn 03 comments issued to Planning 6/23/21. Working with BCPS on Easement Agreement. Site plan approved by planning 7/29/21. Hard copies of approved plans rec'd 8/3/21. ESMT #210012251 & Deed of Release #210012252 recorded 8/24/21. BRES working with Falwell and suppliers for equipment quotes; BRES assisting Developer with submittal review. Contacted D Cyrus on 3/17/22 for an update as Phase 2 buildings well underay, no response rec'd. BRES indicated on 5/12/22 that they are obtaining updated pricing for station. Developer indicated on 7/6/22 that large equipment submittals are expected in 2-4 weeks. Shop Dwg 01 rec'd 8/23/22. Shop Dwg CP&P 01 rec'd 8/26/22. Shops Dwg's approved 8/31/22. Signed Revised Developer Agmt rec'd 11/15/22. Surety #FF1031 rec'd 11/18/22. Developer Agmt executed & C2C issued 11/21/22.

<b>Job #:</b> 2020073	<b>Job Type:</b> Water	<b>Service Area:</b> Forest	<b>Last updated on:</b> 12/6/2022
<b>Job Name:</b> West Crossing Section 4 - Design			<b>Department Contact:</b> Shannell Dade
<b>Description:</b> Road plan, waterline design and profile for section 4. 19 lots approximately 2900 LF Waterline.			
<b>Status:</b> Dsgn 01 rec'd via e-mail (pdf) 6/29/20. Hard copy rec'd 7/8/20. Comments issued 8/6/20. Dev Pkg issued 8/6/20. Need Base Fee. Need Review Fees. Need Dev Agmnt. Dsgn 02 rec'd 10/22/20. Review 02 complete 11/4/20. Base Review Fee, Review Rees & Re-review Fee for forthcoming 3rd submittal rec'd 11/17/20. Signed Developer Agmt rec'd 11/17/20. Review 02 comments issued 11/17/20. Fire Flow Test fee rec'd 1/26/21. Dsgn 03 rec'd 6/23/21. "DRAFT" comments e-mailed to Engineer 7/2/21 with option to address as slip sheets to current submittal. Water Calcs 01 comments issued 7/19/21. Water Calcs 02 Rec'd 9/25/21 & comments issued 10/5/21. Calc 03 Rec'd 10/10/21. Calc 03 Comments issued 10/18/21. Calc 04 comments issued 10/25/21 - approvable pending matching final Dsgn Plans and Plat. Water model cert rec'd from from Engineer 11/14/21. Plat was app'd by BRWA 7/22/21; Cost Est rec'd 11/15/21 & hard copy Surety forthcoming. Bond #107540706 rec'd 12/6/21. 12/20/21 - Rec'd E-mail from Engineer w/ full set of revised Plans w/ 3 subsequent Rev dates. E-mailed Engineer to officially submit thru Planning (Dsgn Submittal 04) and BRWA Re-Review Fee rq'd. Dsgn 04 rec'd 12/18/21. Review completed 1/11/22 - holding comments until receipt of re-review fees. Re-review fee rec'd 3/28/22. Dsgn 04 comment released. Need 3 hard copies of plans, Insp Fees, Shop Dwgs & Plat recordation. 3 hard copies rec'd. Shop Dwg 01 rec'd 10/31/22. Inspection Fees received on 12/6/2022 (\$5,888.28). C2C issued.			
<b>Job #:</b> 2020107	<b>Job Type:</b> Water & Sewer	<b>Service Area:</b> Forest	<b>Last updated on:</b> 6/29/2022
<b>Job Name:</b> Boonsboro Meadows Section 5 Roadway & Water - Design			<b>Department Contact:</b> S Foster
<b>Description:</b> Proposed Section 5 (Proposed 16 Lots). Consisting of Water and LPFM. Wild Doe Drive			
<b>Status:</b> Desgn 01 rec'd 9/28/20. Comments & Dev Pkg issued 10/26/20. Need \$400 Base Fee, Review Fees and Agmnt w/ 2nd submittal. Base Review fee rec'd 11/5/20. Design 02 rec'd 10/6/21. Review fee & Signed Developer Agmt rec'd 10/7/21. Dsgn 02 and Water Calcs 02 Review Comments issued 10/15/21. Sewer FM Calcs 01 Comments issued 10/20/21. Re-review fee rec'd 11/22/21 (forthcoming 3rd submittal). Dsgn 03 rec'd 12/15/21. Plan review comments issued to Planning and Engineer notified 12/30/21. Water Calcs Submittal 03 Reviewed and comments issued 1/3/22. Sewer FM Calcs Submittal 02 review complete & comments issued. Dsgn 04 (need \$200.00 re-review fee & Water Calcs 04 rec'd 5/24/22. Re-review Fee rec'd 6/29/22.)			
<b>Job #:</b> 2021022	<b>Job Type:</b> Site Plan w/Proposed Utilities	<b>Service Area:</b> Smith Mountain Lake	<b>Last updated on:</b> 12/6/2022
<b>Job Name:</b> Lot 4 Moneta Business Center Hardee's - Site Plan			<b>Department Contact:</b> C Slusser
<b>Description:</b> Proposed Hardee's restaurant.			
<b>Status:</b> TRC 3/9/21. Concept 01 rec'd 3/4/21. Comments 01 emailed to Planning & Surveyor 3/8/21. Site Plan 01 rec'd 4/14/21. Comments 01 emailed to Planning 4/22/21. Site Plan 02 rec'd 7/14/21. Comments 02 emailed to Planning & Dev Pkg emailed to Engineer 8/2/21. Revised Dev Agmt emailed to Engineer 8/12/21. Site Plan 03 forthcoming as of 11/3/21. Site Plan 03 rec'd 11/18/21. Site Plan approvable as of 11/30/21; awaiting Executed Developer Agreement & Review & Inspection Fees before emailing approval to Planning; additional Developer documents will be needed prior to issuing C2C. Per Engineer on 12/14/21, Developer will bid out again & select Contractor in mid to late January. Project still on hold per Engineer due to construction costs - 2/9/22, 3/10/22, 4/18/22 & 8/17/22. Per Engineer on 12/6/22, project will rebid in Spring 2023.			
<b>Job #:</b> 2021024	<b>Job Type:</b> Internal	<b>Service Area:</b> Central	<b>Last updated on:</b> 3/11/2021
<b>Job Name:</b> Big Otter Well Abandonments			<b>Department Contact:</b>
<b>Description:</b> Abandonment of wells formerly used as part of the Central water system, located behind sewer pump station 6 and within the property boundaries of 4920 Peaks Road.			
<b>Status:</b> Bob met with property owner of 4920 Peaks Rd, Rita Ragland, who requested consideration be made to abandon or maintain the well sites within her property. Information gathered on existing easements for the wells and raw waterlines.			
<b>Job #:</b> 2021026	<b>Job Type:</b> Site Plan w/ Existing Utilities	<b>Service Area:</b> Forest	<b>Last updated on:</b> 5/4/2021
<b>Job Name:</b> PLS LLC Warehouse Additon - Site Plan			<b>Department Contact:</b> J Dean
<b>Description:</b> Proposed 1,750 Square Foot Warehouse Addition.			
<b>Status:</b> TRC 3/23/21. Concept 01 rec'd 3/18/21. Site Plan 01 rec'd 4/27/22. Comments sent to Planning 5/4/2022.			
<b>Job #:</b> 2021028	<b>Job Type:</b> Site Plan w/Proposed Utilities	<b>Service Area:</b> Lynchburg	<b>Last updated on:</b> 7/11/2022
<b>Job Name:</b> Rock Pike Baptist Church Addition Phase 1 - Site/Design			<b>Department Contact:</b> J Dean
<b>Description:</b> Proposed land use for religious assembly and waterline extension.			
<b>Status:</b> Submitted after TRC, planning request review and written comments. Concept 01 rec'd 3/22/21. Site/dsgn rec'd 7/26/21. Need \$400.00 base review fee. Comments sent to Planning & Consultant was notified on 8/25/2021. Site/dsgn 02 rec'd 9/30/21. Signed developer agreement & partial review fees rec'd (\$600.00 remaining) 10/25/21. Outstanding Review fee of \$600.00 rec'd 11/3/21. Approval Comments sent to Planning & Consultant notified on 11/3/2021. Waiting on Developer items to issue C2C. Esmt #220001298 recorded 2/1/22. New revised signed Developer Agmt rec'd 7/11/22.			

<b>Job #:</b> 2021035	<b>Job Type:</b> Water & Sewer	<b>Service Area:</b> Town	<b>Last updated on:</b> 11/10/2022
<b>Job Name:</b> 620 Railroad Ave Apartments - Site/Design			<b>Department Contact:</b> T Hale
<b>Description:</b> Proposed Multi Family (58 units) & Retail Space (2,929 SF). Water & Sewer Adjustments & FFMV.			
<b>Status:</b> FFT fee rec'd 2/17/21. FFT results emailed 3/4/21. TRC (town) 5/5/21. Concept 01 rec'd 4/30/21. Met w/ Town & Engineer 5/5/21. Issued WO for SS Assessment & Survey 5/7/21. Initial assessment & cleaning completed. CCTV, final assessment & survey forthcoming. Site Plan 01 rec'd 9/10/21. Site/Dsgn 01 Comments & Dev. Pkg. issued 9/28/21. Site/Dsgn 02 rec'd 12/8/21. Signed Dev Agmt, Review & Inspection fees rec'd 12/22/21. Site/Dsgn 02 Comments issued 12/22/21. Developer will need to submit a Qualification Statement for the listed Contractor for BRWA review or select a BRWA approved Contractor. Site/Dsgn 03 rec'd 1/12/22 & review completed 1/20/22 - re-review fee needed prior to releasing comments. Esmnt Exhibits 02 appv'd; Esmnt Agmnts prepared & sent to Owner for execution; Signed Esmnt Agmnts rec'd 2/1/22. Plumbing and More with JB, LLC approved as Contractor for project. Requested Cost Est from Developer. Esmnt's #220001300 & 2200001301 recorded 2/1/22. Re-review fee rec'd 3/1/22. Site Plan 03 Comments & Project Status issued 3/1/22. Hard copy Plans rec'd 3/3/22. Followed up with Developer on status and outstanding items 3/24/22 and 3/29/22. Shop Dwg 01 rec'd 4/26/22. Cost Est received, reviewed, and comments issued 5/2/22. Revised Cost Est (\$55K) rec'd 5/13/22; Surety amount requirement sent 5/16/22. Surety LOC #FF1029 rec'd 6/2/22. Hard copy Shop Dwgs appv'd 6/8/22. Plans 'approved for construction' 6/9/22 and C2C prepared and ready to issue 6/9/22. Revised Plan received from Engineer 6/9/22. Reached out to Developer for direction. C2C issued 6/10/22 - Developer will work with Inspector for any proposed field changes during construction. R English met with Town EDA and Developer on 7/5/22 to discuss funding request under Econ Devt policy. Bore completed on existing manhole on 9/15/22. Fire flow meter vault complete. Due to limited space, fire hydrant is being relocated onto the main 40 feet west of the vault. Testing and flushing of the main 11/4/2022; samples will be gathered 11/7/2022. BOSQC rec'd 11/4/22. Warrantly Letter rec'd 11/10/22.			
<b>Job #:</b> 2021042	<b>Job Type:</b> Fire Flow Meter	<b>Service Area:</b> Forest	<b>Last updated on:</b> 8/17/2022
<b>Job Name:</b> Vista Drive Warehouse Addition - FFMV			<b>Department Contact:</b> T Hale
<b>Description:</b> Proposed 43,390 Square Foot Warehouse Addition.			
<b>Status:</b> TRC 4/27/21. Concept 01 rec'd 4/22/21. Site Plan 01 rec'd 6/3/21. Comments sent to Planning on 6/11/2021. Dev Agmt mailed 6/14/2021. FFT fee rec'd 6/22/21. Site Plan 02 rec'd 7/8/21. Review & Inspection fees rec'd 7/12/21. signed developer agreement & easement agreement 7/20/21. 2nd Submittal Comments sent to Planning on 7/20/2021. Surety - #B3267365 rec'd 7/26/21. Esmt #210011227 recorded 8/2/21. Site Plan 03 rec'd 8/6/21. Site Plan Approved 8/13/2021. Waiting on Approved Shop Drawings to issue C2C. Hard copies of site plan rec'd 8/16/21. Shop Drawings 01 rec'd 8/19/21. Shop Drawings approved 8/23/21. C2C issued 8/27/21. Vault line tied in on 4/27, water sample collected on 4/28. As-Built 01 rec'd 8/17/22.			
<b>Job #:</b> 2021043	<b>Job Type:</b> Water & Sewer	<b>Service Area:</b> Forest	<b>Last updated on:</b> 10/19/2022
<b>Job Name:</b> Jefferson Village Drive Townhomes - Site/Design			<b>Department Contact:</b> J Dean
<b>Description:</b> Proposed 9 townhouse buildings creating 56 lots.			
<b>Status:</b> TRC 4/27/21. Concept 01 rec'd 4/22/21. Site/Dsgn rec'd 11/22/21. Comments sent to planning 12/22/21. FFT fee rec'd 4/14/22. Sewer Calculations rec'd 5/3/22. Site Plan 02 rec'd 5/4/22. Comments sent to planning 6/24/22. Site/Dsgn 03 rec'd 9/22/22; Comments sent to Planning 10/19/2022.			
<b>Job #:</b> 2021058	<b>Job Type:</b> Site Plan w/ Existing Utilities	<b>Service Area:</b> Forest	<b>Last updated on:</b> 11/17/2021
<b>Job Name:</b> Westyn Village Phase 3 - Site Plan			<b>Department Contact:</b> S Foster
<b>Description:</b> Proposed (5) 36 unit extended stay hotels.			
<b>Status:</b> Site Plan 01 rec'd 6/7/21. Comments issued to Planning & Engineer/Developer notified 6/17/21. A re-zoning application has been submitted to the County proposing re-zoning the property from PCD to R-4. Site Plan 02 rec'd 11/10/21. Comments issued to Planning & Engineer/Developer notified 11/17/21.			
<b>Job #:</b> 2021065	<b>Job Type:</b> Sewer	<b>Service Area:</b> Bedford Central	<b>Last updated on:</b> 8/1/2022
<b>Job Name:</b> Central Sewer Modeling			<b>Department Contact:</b> W Quarles
<b>Description:</b> Development of sewer model for Central sewer service area, with focus on drainage area for Pump Station 1. (Associated with JN 2021049 Governors Hill)			
<b>Status:</b> Met with WRA 6/30/21 to review needs for model; gathering information requested. BRWA files provided to WRA on 8/3. PS #1 Summary received on 10/13/2021. Field survey completed by developer. WRA to perform model run and provide capacity report by end of July. Technical Memo was received from WRA and guidance requested from DEQ. Per correspondence from DEQ, connections within the Town of Bedford have been limited until further notice.			
<b>Job #:</b> 2021090	<b>Job Type:</b> Site Plan w/Proposed Utilities	<b>Service Area:</b> Forest	<b>Last updated on:</b> 8/25/2022
<b>Job Name:</b> Victor & Anita Weatherholt Office Building - Site Plan			<b>Department Contact:</b> C Slusser
<b>Description:</b> Proposed two 1-story office buildings (5,376 SF each).			
<b>Status:</b> TRC 8/24/21. Concept 01 rec'd 8/19/21. Comments issued 8/23/21 for TRC Webex Mtg on 8/24/21. Site Plan 01 rec'd 8/18/22. Comments 01 emailed to Planning 8/25/22.			

<b>Job #:</b> 2021099	<b>Job Type:</b> Fire Flow Meter	<b>Service Area:</b> Central	<b>Last updated on:</b> 10/26/2022
<b>Job Name:</b> Bedford Readiness Center - FFMV			<b>Department Contact:</b> T Hale / S Dade
<b>Description:</b> Bedford Readiness Center fire service improvements. New FFMV.			
<b>Status:</b> Corresponding and working with the Timmons Group on FFMV requirements to meter a currently unmetered fire line. 2/4/22 - received e-mail from Timmons stating Plan was out for bids and a contractor had an RFI regarding the FFMV; Responded to Timmons with answer & reminder of outstanding items including a Site Plan for review/approval, Developer Agmt, Esmnt, etc.. Site/Dsgn 01 rec'd 2/4/22; Comments and Dev Pkg issued 2/10/22. Site/ Dsgn Plan 02 rec'd 2/14/22. Comments issued 2/25/22. Revised Plans & Esmnt Exhibits rec'd 3/4/22. Site/Dsgn 03 rec'd 3/7/22. Developer Agreement rec'd 3/14/22. Site/Dsgn 03 and Esmnt Exhibits 02 Comments issued 3/14/22. Site/Dsgn 04 & Esmnt Exhibits 03 rec'd 3/16/22. Site/Dsgn 05 rec'd 3/23/22. Site/Dsgn 05 approvable. Esmnt Exhibits approved. Site/Dsgn 05 hard copies rec'd 3/31/22. BRWA Esmnt Agmt format not acceptable to Virginia Department of General Services ( DGS); Requested Engineer prepare Esmnt in DGS acceptable format and submit to BRWA for review. E-mailed Engineer 5/3/22 to check on status of outstanding easement, Contractor , Cost Estimate & Shop Drawings. Offsite Esmnt from Town for existing sewerline rec'd and recorded ESMT #220005974 5/24/22. Shop Dwg 01 rec'd 6/13/22. Requested signature authority documentation sent to Virginia Department of General Services (DSG) 7/1/22. Shop Dwg 02 rec'd 8/1/22. Draft Easement Agreement rec'd and in review. Shop DWG 03 rec'd 8/19/22. Shop DWG 04 rec'd 8/25/22. Deed of Esmnt executed by BRWA and mailed to DGS via USPS 8/31/22. FFT Fee rec'd 9/9/22. Shop DWG approved 9/16/22. ESMT #220011364 recorded 10/14/22. C2C issued 10/26/22.			
<b>Job #:</b> 2021102	<b>Job Type:</b> Sewer	<b>Service Area:</b> Bedford Central	<b>Last updated on:</b> 10/6/2021
<b>Job Name:</b> Winoa Sewer System Transfer			<b>Department Contact:</b> R English
<b>Description:</b> Transfer of privately owned sewer lines and pump station serving former Winoa / Wheelabrator facilities and Bison Printing. (Also see 2021032 and 2015016)			
<b>Status:</b> Contract Operations agreement executed 9/14/21 to offer operational and maintenance assistance until transfer is completed.			
<b>Job #:</b> 2021114	<b>Job Type:</b> Internal	<b>Service Area:</b> Countywide	<b>Last updated on:</b>
<b>Job Name:</b> Program for Low Water Pressure Customers			<b>Department Contact:</b> R English
<b>Description:</b> Establishing program or policy for addressing customers with pressures at the water meter that are regularly or intermittently less than 20 psi.			
<b>Status:</b>			
<b>Job #:</b> 2022007	<b>Job Type:</b> Sewer	<b>Service Area:</b> Moneta	<b>Last updated on:</b> 11/10/2022
<b>Job Name:</b> Mabry Car Wash - Site/Design			<b>Department Contact:</b> C Slusser
<b>Description:</b> Proposed Car Wash.			
<b>Status:</b> TRC 1/25/22. Concept 01 rec'd 1/20/22. Comments issued 1/21/22 for TRC on 1/25/22. Site/Dsgn 01 rec'd 11/10/22.			
<b>Job #:</b> 2022020	<b>Job Type:</b> Site Plan w/Proposed Utilities	<b>Service Area:</b> Forest	<b>Last updated on:</b> 8/2/2022
<b>Job Name:</b> Farmington Section 20 Storage Area - Site Plan			<b>Department Contact:</b> S Foster
<b>Description:</b> Proposed boat & RV storage Lot with no proposed water or sewer connection.. PS access road to become 'joint-use' access.. Gate to be relocated to just past Storage Area. O&M of road and PS water service line easement to be clarified & formalized.			
<b>Status:</b> TRC 2/22/22. Concept 01 rec'd 2/17/22. Site Plan 01 rec'd 7/20/22. Comments issued 8/2/22.			
<b>Job #:</b> 2022021	<b>Job Type:</b> Sewer	<b>Service Area:</b> Smith Mountain Lake	<b>Last updated on:</b> 11/21/2022
<b>Job Name:</b> Key Largo Sewer Forcemain Extension - Design			<b>Department Contact:</b> C Slusser
<b>Description:</b> Proposed sewer forcemain extension along Key Largo to serve 221-A-47.			
<b>Status:</b> Concept 01 rec'd 2/18/22; Design forthcoming. Emailed Engineer 2/22/22. Dsgn 01 & Base Fee rec'd 3/17/22. Comments 01 emailed to Engineer 4/12/22. FM Calculations 01 comments issued 4/12/22; FM Calculations 02 rec'd 4/12/22; Dsgn 02 rec'd 4/15/22. Dev Pkg issued & Comments 02 emailed to Engineer 5/11/22. Dsgn 03 rec'd 5/16/22. Signed Developer Agmt & Review Fees rec'd 5/18/22. Comments 03 emailed to Engineer 6/3/22. Dsgn 04 rec'd 6/7/22 (\$200.00 re-review fee needed). Re-review Fee rec'd 7/5/22. Comments 04 emailed to Engineer 7/11/22. Dsgn 05 & re-review fee rec'd 7/12/22. Dsgn 05 approvable 7/27/22 - awaiting Inspect Fee & remaining Dev Docs. Hard Copies of Shops Dwg rec'd 11/03/22. Inspection Fees rec'd 11/3/22. Shop Dwg Approved 11/2/22. Surety #2022-047 rec'd 11/21/22. C2C issued 11/21/22.			



<b>Job #:</b> 2022026	<b>Job Type:</b> Other	<b>Service Area:</b> Forest	<b>Last updated on:</b> 11/7/2022
<b>Job Name:</b> TEVA Facility Inquiries (2150 Perrowville Road)			<b>Department Contact:</b> R English
<b>Description:</b> Bedford County Economic Development Authority (EDA) working with groups for promoting sale or lease of former TEVA / Barr Labs facility at 2150 Perrowville Road. Capacity data and inquiries stored in this file.			
<b>Status:</b> Meetings attended on 3/8 and 4/5/22 with potential tenants (REC Americas), with information provided to them on existing water and sewer caacity, and potential increased sewer capacity upon upgrade of a ~100 section downstream. REC selected a different site for their development. Responded to property agent's inquiries on 5/21/22 from another potential tenant. BRWA attended meeting with interested tenant on 9/6/22 and responded to water and sewer inquiries. Projected usage information rec'd 10/10/22 projecting 37k to 360k gpd water usage and 37k to 342k gpd sewer flow from the initial to final development phases. Working with WRA to determine ways to increase water capacity at location. Will also schedule flow testing with various valve scenarios to determine if system has a closed valve.			
<b>Job #:</b> 2022027	<b>Job Type:</b> Water & Sewer	<b>Service Area:</b> Moneta	<b>Last updated on:</b> 11/10/2022
<b>Job Name:</b> The Village at Smith Mountain Lake - Design			<b>Department Contact:</b> S Dade
<b>Description:</b> Proposed 8 residential lots and 2 commercial lots.			
<b>Status:</b> TRC 3/22/22. Concept 01 rec'd 3/9/22. FFT fee rec'd 3/16/22. Dsgn 01 rec'd 5/11/22. Water Calcs 01 rec'd 5/11/22. Sewer Calcs 01 rec'd 5/18/22. Base Review Fee rec'd 6/10/22. Dsgn 01, Water Calcs 01, FMM Calcs 01 & Plat 01 Reivew comments all issued 6/10/22. Dsgn 02 rec'd 7/7/22. Design 02 comments, water calcs 02 comments, Plat 02 comments and Developer Package issued 8/1/2022. Developer Agmt, Review Fees and Re-Review Fee (fees VOID) rec'd 8/2/22. Re-review, Review & Inspection Fees rec'd 8/11/22. Dsgn 03 & Water Calcs 03 rec'd 8/24/22. Dsgn 03 approvable pending FM Calcs and confirmation of VDOT approval. Water Calcs 03 approved. Comments e-mailed to Planning, Engineer & Developer 9/16/22 with outstanding items list.. Rec'd Cost Estimate. Issued Surety Requirement Amount. Surety #4 rec'd 9/22/22. Shop Dwg 01 rec'd 9/27/22. Dsgn 04 (pump station added) & Sewer Calculations 02 rec'd (Need Extended Re-review Fee) 10/12/22. Extended Re-review Fee rec'd 10/17/22. Dsgn 05 (slip sheet) rec'd 10/24/22. Shop Dwg approved 11/4/22. C2C issues 11/10/22.			
<b>Job #:</b> 2022033	<b>Job Type:</b> Fire Flow Meter	<b>Service Area:</b> Forest	<b>Last updated on:</b> 10/31/2022
<b>Job Name:</b> Goodwill Industries Forest - FFMV			<b>Department Contact:</b> J Dean
<b>Description:</b> Proposed 27,130 sf. Goodwill building			
<b>Status:</b> TRC 4/12/22. Concept 01 rec'd 4/7/22. Sewer Capacity purchase for existing sewerline was paid for by Riverbend for 2015-081 project. Contacted Riverbend. Site Plan 01 rec'd 7/21/22. Comments sent to Planning 8/11/22. FFT Fees rec'd 9/26/22. Site Plan 02 rec'd 10/5/22. Comments sent to Planning 10/31/2022.			
<b>Job #:</b> 2022041	<b>Job Type:</b> Other	<b>Service Area:</b>	<b>Last updated on:</b> 5/24/2022
<b>Job Name:</b> VDOT Sidewalks Graves Mill & Gristmill - Site Plan			<b>Department Contact:</b> J Dean
<b>Description:</b> Proposed sidewalks at Perrowville and on 221 connecting to the current Graves Mill / Grist Mill job.			
<b>Status:</b> Site Plan rec'd 4/26/22. Comments sent to VDOT 5/24/22.			
<b>Job #:</b> 2022047	<b>Job Type:</b> Preliminary Plan	<b>Service Area:</b> Forest	<b>Last updated on:</b> 10/28/2022
<b>Job Name:</b> Jefferson Village Drive Townhomes - Preliminary Plan			<b>Department Contact:</b> J Dean
<b>Description:</b> Proposed 56 lots.			
<b>Status:</b> Prelim Plan 01 rec'd 5/5/22. Comments sent to planning 6/14/22. Prelim Plan 02 rec'd 10/28/22.			
<b>Job #:</b> 2022053	<b>Job Type:</b> Fire Flow Meter	<b>Service Area:</b> Forest	<b>Last updated on:</b> 10/13/2022
<b>Job Name:</b> Blue Ridge Professional Park - Site Plan			<b>Department Contact:</b> C Ward
<b>Description:</b> Proposed 4 new buildings & parking.			
<b>Status:</b> TRC 6/14/22. Concept 01 rec'd 6/7/22. Site Plan 01 rec'd 10/13/22.			
<b>Job #:</b> 2022058	<b>Job Type:</b> Preliminary Plan	<b>Service Area:</b> Forest	<b>Last updated on:</b> 10/4/2022
<b>Job Name:</b> The Towns at New London Townhomes - Preliminary Plan			<b>Department Contact:</b> S Foster
<b>Description:</b> Proposed 47 town house buildings creating 217 lots.			
<b>Status:</b> Prelim Plan rec'd 6/27/22 to be on 7/26/22 TRC agenda. Comments to be addressed at TRC 7/26/22. Water and Sewer Capacity Letter issued to Planning. Preliminary Plan 01 review comments e-mailed to Planning 7/12/22. Prelim Plan 02 rec'd 9/20/22. Comments issued to Planning 10/4/22.			

<b>Job #:</b> 2022061	<b>Job Type:</b> Preliminary Plan	<b>Service Area:</b> Forest	<b>Last updated on:</b> 10/3/2022
<b>Job Name:</b> Perrowville Road Townhomes - Preliminary Plan			<b>Department Contact:</b> C Slusser
<b>Description:</b> Proposed 12 town houses buildings creating 53 lots.			
<b>Status:</b> Prelim Plan rec'd 7/1/22. Comments to be addressed at TRC 7/26/22. Comments 01 emailed to Planning 7/22/22. Prelim Plan 02 rec'd 9/20/22. Comments 02 emailed to Planning 10/3/22.			
<b>Job #:</b> 2022068	<b>Job Type:</b> Internal	<b>Service Area:</b> Central Bedford	<b>Last updated on:</b> 8/5/2022
<b>Job Name:</b> DEQ Central Consent Order Update			<b>Department Contact:</b> R English
<b>Description:</b> Annual update for work completed, underway, and planned for reduction of inflow and infiltration in the Central sewer sytem.			
<b>Status:</b> Cartograph information has been sorted for relevant work. Draft report is underway.			
<b>Job #:</b> 2022071	<b>Job Type:</b> Site Plan w/Proposed Utilities	<b>Service Area:</b> Forest	<b>Last updated on:</b> 11/10/2022
<b>Job Name:</b> Sheetz Store Renovation - Site Plan			<b>Department Contact:</b> C Slusser
<b>Description:</b> Proposed store renovations.			
<b>Status:</b> TRC 8/9/22. Concept 01 rec'd 8/4/22. Review comments e-mailed to Planning & Engineer 8/8/22. Site Plan 01 rec'd 11/10/22.			
<b>Job #:</b> 2022078	<b>Job Type:</b> Site Plan w/Proposed Utilities	<b>Service Area:</b> Moneta	<b>Last updated on:</b> 8/23/2022
<b>Job Name:</b> Smith Mountain Lake Airport, LLC - Site Plan			<b>Department Contact:</b> S Foster
<b>Description:</b> Proposed airport hanger building and additonal site improvements.			
<b>Status:</b> Site Plan 01 rec'd 8/18/22, Comments issued 8/23/22.			
<b>Job #:</b> 2022083	<b>Job Type:</b> Concept	<b>Service Area:</b> Town	<b>Last updated on:</b> 10/25/2022
<b>Job Name:</b> Liberty Ridge Elks Home - Concept			<b>Department Contact:</b> C Slusser
<b>Description:</b> Mixed Residential Development (308 total dwelling units).			
<b>Status:</b> Town Concept no Town TRC date scheduled. Concept 01 rec'd 9/26/22. Comments 01 emailed to Town & Surveyor 10/25/22.			
<b>Job #:</b> 2022087	<b>Job Type:</b> Site Plan w/Proposed Utilities	<b>Service Area:</b> Town of Bedford	<b>Last updated on:</b> 11/16/2022
<b>Job Name:</b> Royal Farms - Site Plan			<b>Department Contact:</b> J Dean
<b>Description:</b> Proposed automobile service station.			
<b>Status:</b> Site plan 01 rec'd 10/7/22. FFT Fee rec'd 11/16/22.			
<b>Job #:</b> 2022088	<b>Job Type:</b> Site Plan w/ Existing Utilities	<b>Service Area:</b> Forest	<b>Last updated on:</b> 11/3/2022
<b>Job Name:</b> 18145 Forest Road Addition - Site Plan			<b>Department Contact:</b> C Slusser
<b>Description:</b> Proposed addition to existing automotive buidling.			
<b>Status:</b> Site Plan 01 rec'd 10/6/22. Comments 01 emailed 11/3/22.			
<b>Job #:</b> 2022090	<b>Job Type:</b> Site Plan w/ Existing Utilities	<b>Service Area:</b> Moneta	<b>Last updated on:</b> 10/19/2022
<b>Job Name:</b> Breez Ice cream Parlor - Site Plan			<b>Department Contact:</b> C Ward
<b>Description:</b> Proposed icecream parlor.			
<b>Status:</b> Site Plan 01 rec'd 10/19/22.			
<b>Job #:</b> 2022097	<b>Job Type:</b> Concept	<b>Service Area:</b> Town of Bedford	<b>Last updated on:</b> 11/10/2022
<b>Job Name:</b> Town of Bedford Police Department Building - Concept			<b>Department Contact:</b> C Ward
<b>Description:</b> Proposed building addition & parking.			
<b>Status:</b> Town TRC 11/14/22. Concept 01 rec'd 11/10/22.			

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**Job #:** 2022102      **Job Type:** Concept      **Service Area:** Forest      **Last updated on:**  
**Job Name:** 221 South Developers LLC Building Addition - Concept      11/17/2022  
**Description:** Proposed 3,690 sq ft building addition.      **Department Contact:**  
C Ward  
**Status:** TRC 11/22/22. Concept 01 rec'd 11/17/22.

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**Job #:** 2022104      **Job Type:** Concept      **Service Area:** Forest      **Last updated on:**  
**Job Name:** Curtis Lane Equipment Redevelopment - Concept      12/1/2022  
**Description:** Concept Redevelopment Plan for Curtis Lane Equipment, showing Lots 2 through 5 of the Frank Trigg Subdivision.      **Department Contact:**  
J Dean  
**Status:** Concept 01 rec'd 12/1/22. TRC 12/6/22.

# EXECUTIVE DIRECTOR'S REPORT

**Bedford Regional Water Authority  
Board of Directors - TERMS**

<b>Member</b>	<b>Appointing Locality</b>	<b>Initial Term</b>	<b>Second Term</b>	<b>Third Term</b> see 2.a.(iii)	<b>Comments</b> see 2.a.(iv)
Rusty Mansel	Town	1/1/2021 - 12/31/2024		N/A	Town Appointed Rusty Mansel in December 2020 to replace Elmer Hodge.
Kevin Mele	County	1/1/2021 - 12/31/2024		N/A	County Appointed Kevin Mele on 12/15/2020 to replace Carl Wells.
Jay Gray	County	1/1/2021 - 12/31/2024		N/A	County Appointed Jay Gray on 12/15/2020 to replace Cindy Gunnoe.
Mike Moldenhauer	Town	3 years 12/1/12 - 12/31/15	4 years 1/1/16 - 12/31/19	Last term. 4 years 1/1/2020 - 12/31/2023	Reappointed by Town Council at September 24, 2019 Council Meeting.
Bob Flynn	County	3 years 12/1/12 - 12/31/15	4 years 1/1/16 - 12/31/19	Last term. 4 years. 1/1/2020 - 12/31/2023	Reappointed by Board of Supervisors at January 13, 2020 Board of Supervisors Meeting.
Walter Siehien	County	2 years (Town) 12/1/12 - 12/31/14	4 years (Town) 1/1/15 - 12/31/18	Last Term. 4 years (County) 1/1/2019 - 12/31/2022	This seat became a County appointment on 1/1/2019. Due to term limits, the County can not reappoint Walter after 12/31/2022.
Tom Segroves	County	2 years 12/1/12 - 12/31/14	4 years 1/1/15 - 12/31/18	Last Term. 4 years 1/1/2019 - 12/31/2022	Due to term limits, the County will need to appoint a new member after 12/31/2022.

**Excerpts from Consolidation Agreement dated 10/31/2012; executed by County on 11/14/2012, PSA on 11/20/2012, and City on 11/27/2012.**

- 2.a.(ii) Six (6) members of the initial Board of Directors shall be appointed by the Localities, each Locality to appoint one (1) member for a term of two (2) years, one (1) member for a term of three (3) years, and one (1) member for a term of four (4) years. The seventh initial director shall be nominated by the initial six directors and confirmed by the Localities for an initial term of four (4) years.
- 2.a.(iii) After the initial terms, each board member shall be appointed (or nominated and confirmed) for a four (4) year term and shall serve until a successor is appointed and qualified. No member may serve more than two (2) successive full four (4) year terms, but he may serve again after not serving for four (4) years.
- 2.a.(iv) Six (6) months prior to the expiration of the first four (4) year term for initial members who served for two (2) years, all further appointments will be based upon proportionate representation of the localities according to the total number of equivalent residential connections (“ERCs”) for both water and sewer in each jurisdiction based on an equivalent rate calculation of two hundred gallons per day per connection. In no event shall either Bedford or Bedford County appoint and have fewer than two (2) members of the Board of Directors of the Authority.

**ERC calculation, as of 6/30/2017, based on 2.a.(iv) of the agreement**

Bedford Locality	Avg Monthly Volume Sold (gal)		Equivalent Residential Connections (based on 200gpd/connection)	Proportionate representation on Board
	Water	Sewer		
County	73,443,660	12,521,319	429,825	71.8%
Town	18,488,391	15,343,990	169,162	28.2%
<b>Total</b>	<b>91,932,051</b>	<b>27,865,309</b>	<b>598,987</b>	<b>100.0%</b>

Bedford Locality	Proportionate representation	# of Board Members	Number of Members that can be appointed by each Locality
County	71.8%	7	5
Town	28.2%	7	2
<b>Total</b>	<b>100.0%</b>		<b>7</b>

## Bedford Regional Water Authority - Board of Directors Positions

<b>Calendar Year</b>	<b>Chairman</b>	<b>Vice-Chairman</b>	<b>Personnel Committee</b>	<b>Finance Committee</b>	<b>Projects &amp; Policies Committee</b>
2013	Elmer Hodge	Carl Wells	Mike Moldenhauer Carl Wells	Bob Flynn Cindy Gunnoe	Tom Segroves Walter Siehien
2014	Elmer Hodge	Carl Wells	Mike Moldenhauer Carl Wells	Bob Flynn Cindy Gunnoe	Tom Segroves Walter Siehien
2015	Elmer Hodge	Carl Wells	Mike Moldenhauer Carl Wells	Bob Flynn Cindy Gunnoe	Tom Segroves Walter Siehien
2016	Elmer Hodge	Carl Wells	Mike Moldenhauer Carl Wells	Bob Flynn Cindy Gunnoe	Tom Segroves Walter Siehien
2017	Elmer Hodge	Carl Wells	Mike Moldenhauer Carl Wells	Bob Flynn Cindy Gunnoe	Tom Segroves Walter Siehien
2018	Elmer Hodge	Carl Wells	Mike Moldenhauer Carl Wells	Bob Flynn Cindy Gunnoe	Tom Segroves Walter Siehien
2019	Bob Flynn	Cindy Gunnoe	Mike Moldenhauer Carl Wells	Elmer Hodge Cindy Gunnoe	Tom Segroves Walter Siehien
2020	Bob Flynn	Mike Moldenhauer	Mike Moldenhauer Carl Wells	Elmer Hodge Cindy Gunnoe Tom Segroves	Tom Segroves Walter Siehien
2021	Bob Flynn	Mike Moldenhauer	Rusty Mansel Mike Moldenhauer	Kevin Mele Tom Segroves	Jay Gray Walter Siehien
2022	Bob Flynn	Mike Moldenhauer	Rusty Mansel Mike Moldenhauer	Kevin Mele Tom Segroves	Jay Gray Walter Siehien



# RESOLUTION MEMORANDUM

**To:** BRWA Board of Directors  
**From:** Brian M. Key – Executive Director  
**Date:** December 9, 2022  
**Re:** Resolution 2022-12.01 – Election of Officers

Enclosed, for your consideration, is the above referenced resolution.

Per the requirements stated in the Bylaws policy 1.30, as shown below, the board is to elect their slate of officers at the December board meeting each year.

## ARTICLE IV: OFFICERS

1. Requirements:
  - a. The officers of the Authority shall be a Chair, Vice-Chair, Secretary and Treasurer, and such assistant secretaries and treasurers as shall be convenient to the conduct of the Authorities' business. Such officers shall be elected in accordance with the provisions of this article. The Secretary and Treasurer and such assistants as shall be needed need not be members of the Authority and the office of the Secretary and Treasurer may be combined if such is the vote of the majority of the members of the Authority.
2. Election and Term of Office:
  - a. The officers of the Authority shall be elected annually by the members of the Authority at the regular monthly meeting of the Authority held in the month of December of each year and shall take office the first day of the following month. If the election of officers shall not be held as of such meeting, such election shall be held as soon thereafter as it conveniently may be done. Each officer shall hold office until his or her successor shall have been duly elected.
3. Removal of Officers:
  - a. Any officer elected or appointed by the members of the Authority may be removed by the members of the Authority whenever in its judgment the best interest of the Authority would be served thereby, but such removal shall be without prejudice to the contract rights of any of the officers so removed.





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**RESOLUTION**  
2022-12.01  
**Election of Officers**

At a regular meeting of the Bedford Regional Water Authority (“Authority”) Board of Directors, held in the Board Meeting Room at the Authority’s Administrative Annex Building on the 20<sup>th</sup> day of December 2022, beginning at 7:00pm:

**WHEREAS**, the Authority Bylaws Policy 1.30 states that each year at the December meeting of the board the Authority will elect officers, including Chair, Vice Chair, Treasurer, and Secretary; now,

**THEREFORE BE IT RESOLVED**, the following nominations and motions were made for Calendar Year 2023:

Chair:

A motion was made by \_\_\_\_\_  
to Nominate \_\_\_\_\_ for the position of Chair.  
The motion was seconded by \_\_\_\_\_.  
Board Member Votes: \_\_\_Aye \_\_\_Nay \_\_\_Abstain. The motion passed.

Vice-Chair:

A motion was made by \_\_\_\_\_  
to Nominate \_\_\_\_\_ for the position of Vice-Chair.  
The motion was seconded by \_\_\_\_\_.  
Board Member Votes: \_\_\_Aye \_\_\_Nay \_\_\_Abstain. The motion passed.

Secretary / Treasurer:

A motion was made by \_\_\_\_\_  
to Nominate \_\_\_\_\_ for the position of Secretary / Treasurer.  
The motion was seconded by \_\_\_\_\_.  
Board Member Votes: \_\_\_Aye \_\_\_Nay \_\_\_Abstain. The motion passed.



### CERTIFICATION

The undersigned secretary of the Bedford Regional Water Authority does hereby certify that the foregoing is a true, complete, and correct Resolution adopted by a vote of a majority of the Directors of the Bedford Regional Water Authority, present at a regular meeting of the Board of Directors of the Bedford Regional Water Authority duly called and held December 20, 2022 at which a quorum was present and acting throughout, and that the same has not been amended or rescinded and is in full force and effect as of the date of the above mentioned meeting.

(SEAL)

\_\_\_\_\_  
Brian M. Key, Secretary,  
Bedford Regional Water Authority



## APPLICATION FOR BOARDS, COMMITTEES & COMMISSIONS

Date \_\_\_\_\_

Select Board/Commission/Committee you would like to serve on from drop-down menu:

\_\_\_\_\_

Name \_\_\_\_\_

Home Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Election District \_\_\_\_\_

Home Telephone # \_\_\_\_\_ Fax # \_\_\_\_\_

E-Mail Address \_\_\_\_\_

Present Employer \_\_\_\_\_

Business Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Business Telephone # \_\_\_\_\_ Fax # \_\_\_\_\_

Which Address is preferred for mailings? Home \_\_\_\_\_ Office \_\_\_\_\_

Occupation \_\_\_\_\_

Former Occupation (if retired) \_\_\_\_\_

High School: \_\_\_\_\_

College/Technical School: \_\_\_\_\_

Graduate School: \_\_\_\_\_

Other: \_\_\_\_\_

Local Government Experience including Past Board, Commission & Committee Appointments:

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Professional, Civic or Other Activities:

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Please provide a brief narrative of why you want to serve in this position:

The information supplied by me in this application is complete and is true to the best of my knowledge and belief.

Date Signed: \_\_\_\_\_ Signature: Christian Sneed

Please Return Application To:

Bedford County Administration Office

Attn: Brigitte Lockett

[brlockett@bedfordcountyva.gov](mailto:brlockett@bedfordcountyva.gov)

122 East Main Street, Suite 202

Bedford, VA 24523

Phone: 540-586-7601

Fax: 540-586-0406



APPLICATION FOR BOARDS, COMMITTEES & COMMISSIONS

Date 11/27/22

Select Board/Commission/Committee you would like to serve on from drop-down menu:

Bedford Regional Water Authority

Name Donald Wayne Barger Jr

Home Address 1155 Quail DR

City Goodview State Va Zip 24095

Election District 1

Home Telephone # 540-890-0421 Fax # N/A

E-Mail Address donald.barger@snapon.com

Present Employer Self Employed

Business Address 1155 Quail Dr

City Goodview State Va Zip 24095

Business Telephone # 434-841-7627 Fax # N/A

Which Address is preferred for mailings? Home  Office

Occupation Retail Tool Sales

Former Occupation (if retired) N/A

High School: James River High School

College/Technical School: Ohio Auto/Diesel Technical College

Graduate School: None

Other: None

Local Government Experience including Past Board, Commission & Committee Appointments:

**None**

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Professional, Civic or Other Activities:

**None**

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Please provide a brief narrative of why you want to serve in this position:

**I would like to give valuable input on decisions effecting the county and my families quality of life.**

The information supplied by me in this application is complete and is true to the best of my knowledge and belief.

Date Signed: 11-27-22

Signature: \_\_\_\_\_

A handwritten signature in black ink, appearing to be 'J. Luckett', written over a horizontal line.

Please Return Application To:

Bedford County Administration Office

Attn: Brigitte Luckett

[brluckett@bedfordcountyva.gov](mailto:brluckett@bedfordcountyva.gov)

122 East Main Street, Suite 202

Bedford, VA 24523

Phone: 540-586-7601

Fax: 540-586-0406





**COUNTY OF BEDFORD, VIRGINIA**  
County Administration Building  
122 East Main Street, Suite 202  
Bedford, Virginia 24523  
Tel: (540) 586.7601

**ROBERT HISS**  
COUNTY ADMINISTRATOR

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**OFFICE OF THE COUNTY ADMINISTRATOR**

December 13, 2022

Mr. Christian Dawson Snead  
113 Snooty Fox Road  
Goode, VA 24556

Re: Appointment to the Bedford Regional Water Authority

Dear Mr. Snead:

I am pleased to inform you that the Board of Supervisors has approved your appointment to the Bedford Regional Water Authority at its meeting on December 12, 2022. Your new term will begin on January 1, 2023, and expire on December 31, 2026. On behalf of the Board of Supervisors, I would like to express their appreciation to you for accepting this appointment.

**Before your first meeting**, you will need to take an oath of office administered by the Judge or the Clerk of the Circuit Court. **Please contact the Circuit Court Clerk's office at 540-5867632 to arrange to take your oath at your earliest convenience.** You will also need to return the enclosed Financial Disclosure Statement prior to your first meeting to Bedford County Administration Office, Attn: Brigitte Luckett, 122 E. Main St., Suite 202, Bedford VA 24523, or to [bluckett@bedfordcountyva.gov](mailto:bluckett@bedfordcountyva.gov). (Instructions for filling out this form are also enclosed.)

The Virginia Freedom of Information Act (FOIA) governs all activities of the Bedford Regional Water Authority Board; therefore, I have enclosed a copy of the FOIA, as required by state statute. Further, also required by statute, I've enclosed a copy of the State and Local Government Conflict of Interest Act (COIA).

Again, thank you for agreeing to serve your community by accepting this appointment. If you have any questions, please feel free to call me.

Sincerely,

Robert Hiss  
County Administrator

Cc: Brian Key, Director, BRWA  
Enclosures: FOIA, COIA, Disclosure Statement



**COUNTY OF BEDFORD, VIRGINIA**  
County Administration Building  
122 East Main Street, Suite 202  
Bedford, Virginia 24523  
Tel: (540) 586.7601

**ROBERT HISS**  
COUNTY ADMINISTRATOR

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OFFICE OF THE COUNTY ADMINISTRATOR

December 13, 2022

Mr. Donald Barger  
1155 Quail Drive  
Goodview, VA 24095

Re: Appointment to the Bedford Regional Water Authority

Dear Mr. Barger:

I am pleased to inform you that the Board of Supervisors has approved your appointment to the Bedford Regional Water Authority at its meeting on December 12, 2022. Your new term will begin on January 1, 2023, and expire on December 31, 2026. On behalf of the Board of Supervisors, I would like to express their appreciation to you for accepting this appointment.

**Before your first meeting**, you will need to take an oath of office administered by the Judge or the Clerk of the Circuit Court. **Please contact the Circuit Court Clerk's office at 540-5867632 to arrange to take your oath at your earliest convenience.** You will also need to return the enclosed Financial Disclosure Statement prior to your first meeting to Bedford County Administration Office, Attn: Brigitte Lockett, 122 E. Main St., Suite 202, Bedford VA 24523, or to [blockett@bedfordcountyva.gov](mailto:blockett@bedfordcountyva.gov). (Instructions for filling out this form are also enclosed.)

The Virginia Freedom of Information Act (FOIA) governs all activities of the Bedford Regional Water Authority Board; therefore, I have enclosed a copy of the FOIA, as required by state statute. Further, also required by statute, I've enclosed a copy of the State and Local Government Conflict of Interest Act (COIA).

Again, thank you for agreeing to serve your community by accepting this appointment. If you have any questions, please feel free to call me.

Sincerely,

A handwritten signature in black ink, appearing to read "Robert Hiss", is written over a light blue horizontal line.

Robert Hiss  
County Administrator

Cc: Brian Key, Director, BRWA  
Enclosures: FOIA, COIA, Disclosure Statement