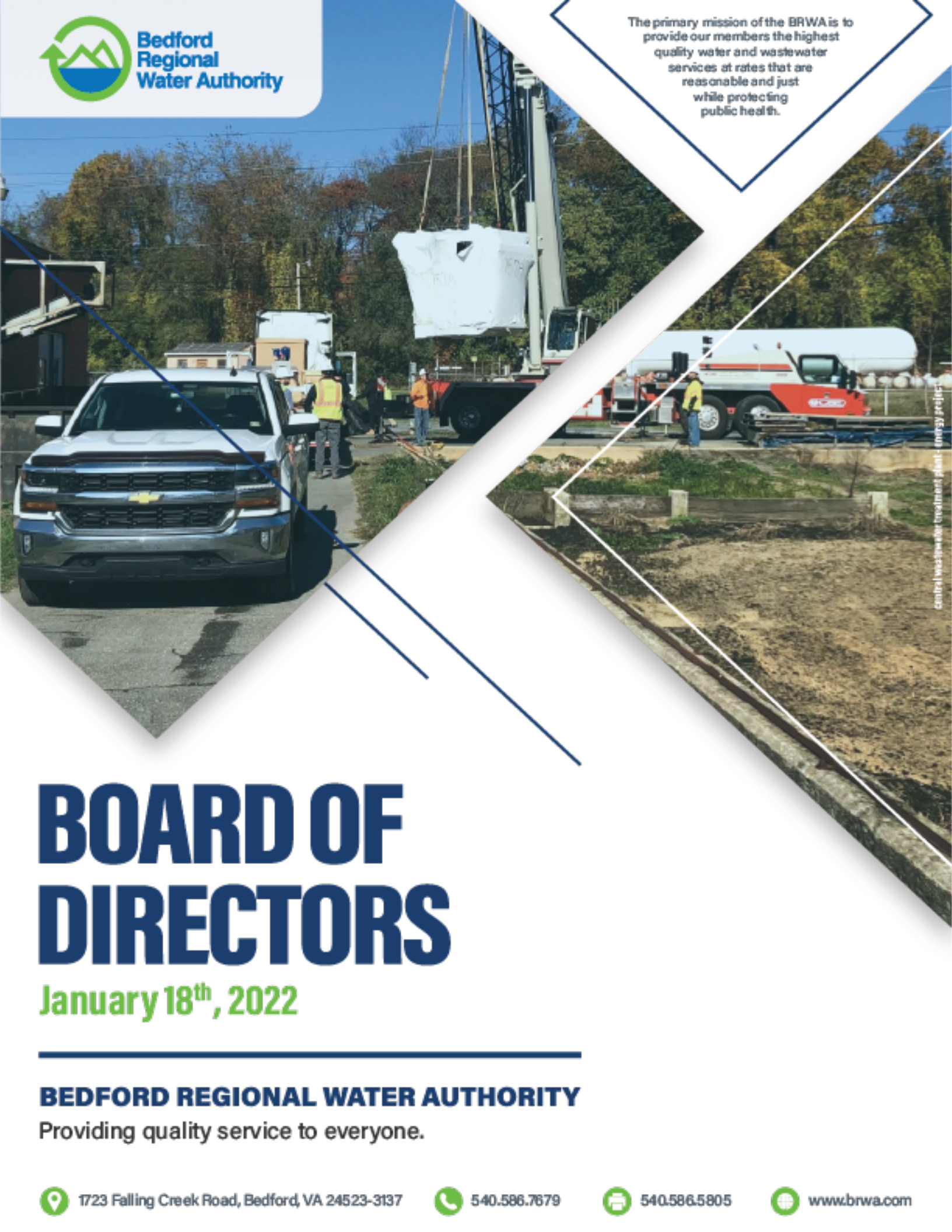


The primary mission of the BRWA is to provide our members the highest quality water and wastewater services at rates that are reasonable and just while protecting public health.



BOARD OF DIRECTORS

January 18th, 2022

BEDFORD REGIONAL WATER AUTHORITY

Providing quality service to everyone.



1723 Falling Creek Road, Bedford, VA 24523-3137



540.586.7679



540.586.5805



www.brwa.com



1723 Falling Creek Road
Bedford, VA 24523-3137
(540) 586-7679 (phone)
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MEETING NOTES

To: BRWA Board of Directors
From: Brian M. Key, PE; Executive Director
Date: January 12, 2022
Re: Notes for the January 18, 2022 Board of Directors Meeting

The agenda for this month's board meeting is very straightforward; there are not any action items this month, so there are no resolutions on the agenda.

Due to staff absences, the financial packet will be a little late this month; it will be placed in dropbox separately a little closer to the meeting date.

If you have any questions about any of the information contained in your board packets, or if you are not going to be able to attend the meeting, please contact me prior to the board meeting.

AGENDA

NOTICE AND AGENDA

To: Board of Directors
From: Brian Key – Executive Director
Date: January 12, 2022
Re: Notice of Board Meeting and Agenda

A regular meeting of the Board of Directors of the Bedford Regional Water Authority (“Authority”) will be held on **Tuesday, January 18, 2022 at 7:00 p.m.** in the **Board Meeting Room** of the Authority located in the **Annex** building at **1723 Falling Creek Road in Bedford County**. Due to COVID-19, the meeting room attendees will be limited to board members and staff with masks required; the public can provide input and/or join the meeting in the following ways:

- Join the Zoom meeting with **audio/video** by electronic device (computer, phone, tablet):
<https://us02web.zoom.us/j/86359121403?pwd=WGl3TmNyNzh6aUFGKWE1uL3FZVm5sdz09>
 - Meeting ID: 863 5912 1403
 - Password: Pqfm9F
- Join the Zoom meeting with **audio only** by phone:
470-381-2552 646-558-8656 786-635-1003
646-518-9805 651-372-8299 267-831-0333
 - Meeting ID: 863 5912 1403
 - Passcode: 428003
- Click on the link to the online meeting on our Facebook page or website
 - www.brwa.com (the meeting link is on one of the banner posts on the front page)
 - <https://www.facebook.com/bedfordwater>

The following Agenda is proposed for discussion:

1. Call to Order
 - a. Pledge of Allegiance
 - b. Moment of Silence
2. Review of Agenda
3. Public Comments
4. Approval of Minutes: December 21, 2021 – Regular Board Meeting
5. Financial Report: Presented by Jill Underwood
6. Operations Report: Presented by Nathan Carroll
7. Administration Report: Presented by Megan Pittman
8. Engineering Report: Presented by Rhonda English
9. Executive Report: Presented by Brian Key
10. Other business not covered on the above agenda
11. Motion to Adjourn

MINUTES

Bedford Regional Water Authority – Board of Directors

Regular Board Meeting – Minutes

December 21, 2021

A regular meeting of the Board of Directors of the Bedford Regional Water Authority (“BRWA”) was held on Tuesday, December 21, 2021, in the Board Meeting Room in Bedford Water’s Annex building located at 1723 Falling Creek Road in Bedford County.

Members Present:..... Bob Flynn, Chair
Michael Moldenhauer, Vice Chair
Jay Gray
Rusty Mansel
Kevin Mele
Thomas Segroves
Walter Siehien

Members Absent:..... None

Staff & Counsel Present:.. Brian Key – Executive Director
Nathan Carroll – Assistant Executive Director (Virtually)
Rhonda English – Director of Engineering (Virtually)
Megan Pittman – Director of Administration (Virtually)

1. Call to Order

The meeting was called to order by the Chair at approximately 7:00 p.m. The Pledge of Allegiance and a moment of silence were conducted.

2. Review of Agenda

The following agenda was reviewed as shown.

1. Call to Order
 - a. Pledge of Allegiance
 - b. Moment of Silence
2. Review of Agenda
3. Public Comments
4. Approval of Minutes: November 16, 2021 – Regular Board Meeting
5. Financial Report: Presented by Brian Key
6. Operations Report: Presented by Nathan Carroll
7. Administration Report: Presented by Megan Pittman
8. Engineering Report: Presented by Rhonda English
9. Executive Director’s Report: Presented by Brian Key
10. Election of Officers
 - a. Existing Terms and Officer History
 - b. Resolution 2021-12.01 Elections of Officers
11. Other business not covered on the above agenda
12. Motion to Adjourn

3. Public Comments

There were no public comments.

4. Approval of Minutes: November 16, 2021 Regular Board Meeting

The regular Board Meeting Minutes from November 16, 2021, were reviewed.

Member Moldenhauer made a motion to approve the minutes.

Member Mele seconded the motion.

- Board member votes: 7 Aye; 0 Nay; 0 Abstain. The motion carried.

5. Financial Report: Presented by Brian Key

The budget goal is 42% for November with operating revenues at 47% and operating expenses at 39%. Capital Recovery fees received so far this FY are 40% of the total budgeted amount, with water at 28% and sewer at 81%. There were 6 new connections in Forest and one at Smith Mountain Lake during November.

The board discussed whether to keep the financials in landscape or portrait mode; staff will explore options on how to make it easier to read in landscape mode.

The BRWA has been awarded \$57,977.71 in federal State and Local Fiscal Recovery Funds (SLFRF) through the American Recovery Plan Act (ARPA) for the COVID-19 ARPA SLFRF Municipal Utility Assistance Program. The BRWA has received the executed paperwork from the County and is submitting them to the state in advance of the December 17th biweekly submission deadline. Once the funds are received, they will be allocated to the past due customers that meet the program criteria.

In response to questions about developer projects, Mr. Key reviewed how capital recovery fees and prepayment credits work.

Mr. Mele asked about the contract water sales. In an email, Ms. Underwood said that after the audit an adjustment was made when the account was trued up. This is in reference to how water from Smith Mountain Lake Water Treatment Facility is charged to Western Virginia Water Authority (WVWA).

6. Operations Report: Presented by Nathan Carroll

Mr. Carroll said that the labor items by task type now show Engineering on the report, which could be attributed to hunting season and time off in the Maintenance and Operations departments.

Mr. Carroll also mentioned that WVWA is absorbing Vinton's water and sewer department, which opens up more water sources for them and may provide value to the BRWA. The BRWA has a study in process about the Stewartsville system. The consultant has been in touch with WVWA and they may join the study to see how both Authorities can benefit from the study and water sources.

A contract modification has been received for the Energy Savings project which extends it to August 2022 due to supply chain issues related to the manufacturing and shipping of all nine blowers. In response to a question from Mr. Mele, Mr. Carroll explained the purpose of the blowers in the wastewater treatment process.

7. Administration Report: Presented by Megan Pittman

Ms. Meador, Human Resources Manager, thanked the board for their support of the compensation study and wished them a happy holiday.

Ms. Pittman reviewed the news articles and grease campaign summary included in the board packet and answered questions about the campaign. Mr. Gray praised the social media presence that the BRWA presents.

8. Engineering Report: Presented by Rhonda English

Three developer projects closed out since the report was put into the packets. The Moneta Park Waterline plans are waiting for VDOT approval. Ivy Creek easements are still coming in; there are 14 remaining easements. DEQ is still in review of the Environmental Assessment. The parking lot is paused until the stormwater materials are in stock, which will hopefully be in January. A proposal has been received and is under review for the Helm Street tank replacement. The Bell Town project is in the process of being surveyed.

9. Executive Director's Report: Presented by Brian Key

Mr. Key updated the board about the Clay Chastain case. At court, the deposit had not been paid so the emergency injunction was removed, and the BRWA is no longer required to make the connection until the fees are paid. The outstanding suit is to determine whether the rates are reasonable and fair and if Mr. Chastain will have to pay the rates. The judge gave Mr. Chastain 21 more days to respond with facts about how the rates are not fair. The BRWA is likely going to file another demurrer that says the case has not been made. The court date is still set for February 2, 2022 and the hope is that it will be dismissed.

The board discussed if the BRWA should be working with the County and Town to be part of the administrative process for development and new construction. The board would like to pursue getting involved earlier in the process with the Town.

10. Election of Officers

a. Existing Terms and Officer History

No discussion was had about this item.

b. Resolution 2021-12.01 Elections of Officers

At a regular meeting of the Bedford Regional Water Authority ("Authority") Board of Directors, held in the Board Meeting Room at the Authority's Administrative Annex Building on the 21st day of December 2021, beginning at 7:00pm:

WHEREAS, the Authority Bylaws Policy 1.30 states that each year at the December meeting of the board the Authority will elect officers, including Chair, Vice Chair, Treasurer, and Secretary; now,

THEREFORE BE IT RESOLVED, the following nominations and motions were made for Calendar Year 2022:

Chair:

A motion was made by Member Moldenhauer to Nominate Member Flynn for the position of Chair.

The motion was seconded by Member Gray

Board Member Votes: 7 Aye 0 Nay 0 Abstain. The motion passed.

Vice-Chair:

A motion was made by Member Flynn to Nominate Member Moldenhauer for the position of Vice-Chair.

The motion was seconded by Member Siehien

Board Member Votes: 7 Aye 0 Nay 0 Abstain. The motion passed.

Secretary / Treasurer:

A motion was made by Member Siehien to Nominate Mr. Key for the position of Secretary / Treasurer.

The motion was seconded by Member Moldenhauer.

Board Member Votes: 7 Aye 0 Nay 0 Abstain. The motion passed.

11. Other Business

Mr. Gray stated that he was able to attend the Winter Luncheon and that it was a good event. He liked the recognition of service awards and the effort put on by staff. He was able to represent the board and speak a few words at the event.

Mr. Key thanked the board for their service, and presented them with their holiday gift basket.

Mr. Flynn thanked the staff for their hard work all year long.

12. Motion to Adjourn:

There being no further business to discuss:

Member Segroves made a motion to adjourn.

Member Moldenhauer seconded the motion.

Board member votes: 7 Aye; 0 Nay; 0 Abstain. The motion carried.






















The meeting adjourned at approximately 8:23 pm.

Prepared by Megan Pittman – Director of Administration

Approved: _____ 2022

FINANCIAL REPORT

Microsoft Lists									
Search this list									
+ New Edit in grid view Share Export Automate Integrate ...									
All Items Filter Refresh									
My lists 2021-2022 CIP									
Purchases	Manager	Project Type	Budget	Spent	Start Date	Completi...	Notes	Status	
Sample Hydrants Phase 1 (5)	Bob	Staff Performed	\$5,000	\$6,784.29	07/15/2021	11/01/2021	All hydrants have been installed. Thanks to the CIP crew for their quick work. As of the first week of October, work orders have been created for installation of the first 3. Locations are being evaluated for the other two. Hydrants have been delivered. Toms crew will handle installation over the next few months. Hydrants guarantee accessibility and representative water for compliance samples. (Phased) To be installed by our Maintenance Dept.	Completed	
Replace CWTP control valves (waste)	Bob	Contractor/Consultant	\$30,000	\$0.00	01/01/2022	04/30/2022	Money may be reallocated to cover cost of installing other valves recently purchased. 16" waste valves are plunger type; replacement will require fabricated knife gates with transitions.	Not Started	
Stoney Creek Reservoir Telemetry	Nathan	Staff Performed	\$10,000	\$4,533.00	07/01/2021	10/29/2021	replacemenet, reduce time use by 15% and improve water quality. With no dry chemicals added to the water, less sediment would need to be cleaned and hauled.	In Progress	
Mountain View Shores Filter Replacement	Bob	Contractor/Consultant	\$150,000	\$0.00	10/01/2021	04/30/2022	This will require an RFP due to the cost. We may opt to have an engineer develop specs. The filters are in danger of failure due to serious corrosion. Price is for full replacement.	Not Started	
Paradise Point SCADA	Bob	Contractor/Consultant	\$10,000	\$0.00	07/01/2021	12/31/2021	October 5th - still in progress. Provide remote monitoring of well system; included in rate evaluation for Paradise Point. Signed agreement with Fairwinds on 7/21/21. Site visit scheduled for 8/26/21.	In Progress	
SMLWTF: SCADA Upgrades	Bob	Contractor/Consultant	\$10,000	\$4,000.00	07/01/2021	09/01/2021	Work in complete and under budget. Any monitor or chemical additions must be added to SCADA; however, all input blocks are full. New rail cabinet and I/O equipment along with programming is needed. Already have equipment waiting to be added. Signed agreement with Fairwinds on 7/21/21	Completed	
SMLWTF: PACI System Completion	Bob	Staff Performed	\$5,000	\$3,000.00	03/24/2021	12/31/2021	Our VDH Construction Permit was issued in November. A vendor is putting together a quote for a "skid" that will include the chemical feeders and required appurtenances.	In Progress	
Central WWTP: Concrete repairs on anoxic and pre-air tanks	Mike	Contractor/Consultant	\$20,000	\$0.00	01/10/2022	03/18/2022	Repair cracks This has been added in with the Energy project	Not Started	
Central WW: Pump Stations 1, 2, 3 - Security Cameras	Mike	Staff Performed	\$5,000	\$0.00	01/03/2022	02/11/2022	Allow operators to view station remotely for overflow concerns or security issues.	Not Started	
Central WW: Pump Station 1 - Upgrades	Mike	Contractor/Consultant	\$50,000	\$0.00	02/01/2022	09/23/2022	Soft starts to reduce water hammer effect on receiving force main. Also connect to SCADA	Not Started	
Central WW: Pump Station 1 - Replacement Pump #1	Mike	Staff Performed	\$45,000	\$0.00	02/01/2022	05/27/2022	3 pumps are >20 years old; 1st phase for replacement. Will reduce overflows.	Not Started	
Central WW: Pump Station 2 - Replacement Pump #1	Mike	Staff Performed	\$45,000	\$0.00	01/03/2022	06/10/2022	3 pumps are >20 years old; 1st phase for replacement. Will reduce overflows.	Not Started	
Central WW: Pump Station 3 - Replacement Pump #1	Mike	Staff Performed	\$45,000	\$0.00	01/03/2022	06/10/2022	3 pumps are >20 years old; 1st phase for replacement. Will reduce overflows.	Not Started	
ML: WWTP Upgrades (Additional)	Mike	Contractor/Consultant	\$40,000	\$43,827.11	07/01/2021	09/09/2021	Additional funding needed to complete the rebuild of both BLOWHEELS and new BLOWHEEL gearbox.	Completed	
ML: West Cove Pump Station SCADA	Mike	Contractor/Consultant	\$10,000	\$8,012.34	07/05/2021	01/07/2022	90% complete, waiting on cell modem. IT has ordered cell modems.	In Progress	
ML: Pump Station 7 SCADA	Mike	Contractor/Consultant	\$10,000	\$9,565.13	07/05/2021	01/07/2022	90% complete, waiting on cell modems. IT has ordered cell modems.	In Progress	

Office: New Gate		Tom	Purchase/Procure	\$28,000	\$0.00	07/02/2021	11/30/2021	The gate is not functioning properly due to being too heavy for the current set-up, creating accessibility and security concerns. 8/24 - Received first quote. Will need to create an RFQ because cost will exceed \$20K	In Progress
Office: Surface coat rear parking lot		Tom	Contractor/Consultant	\$10,000	\$2,500.00	07/01/2021	09/30/2021	Need to have the cracks filled, surface treated, and new lines painted on the rear parking lot behind the Annex Building to prevent complete pavement failure. 8/24 - Received three quotes for seal coating the rear parking lot. Quotes came in under budget and decision will be made by 9/1/2021.	Completed
South Mobile Roof Replacement/Repair		Tom	Contractor/Consultant	\$6,000	\$11,100.00	07/05/2021	12/31/2021	Mobile near heated garage. Roof was not replaced upon moving the mobile and moisture is causing damage to files stored inside. If roof determined in adequate shape, may build diversion above mobile to divert storm water runoff away from base of mobile. Addressing source of water will provide protection to files currently stored and allow file cabinets from Board Room to be moved upon files being scanned.	In Progress
Office: Key System Phase 1a - Exterior		Therron	Contractor/Consultant	\$50,000	\$18,565.00	10/01/2021	12/01/2021	Replacement key system for all exterior and public area doors on site. Adds security.	In Progress
Office: Key System Phase 1b - Interior		Therron	Contractor/Consultant	\$50,000	\$0.00	07/01/2022	09/01/2022	Replacement key system for all interior doors on site.	Not Started
Skip to main content									
Billing Software - InHance Impresse		Marcie	Contractor/Consultant	\$79,600	\$58,496.50	07/01/2021	01/14/2022	BillMaster no longer supported. InHance Impressa part of same parent company for smooth transition.	In Progress
Office: Bill Pay Kiosk		Marcie	Purchase/Procure	\$33,275	\$0.00	07/01/2021	12/31/2021	To allow customers to pay their bill when the office is closed (whether through pandemic, after-hours, or weekends). The kiosk will allow the customer to pay with cash, by check or credit/debit card and receive a receipt.	Not Started
Leak Detection Equipment (linked to new position)		Bob	Purchase/Procure	\$30,000	\$0.00	07/01/2021	10/29/2021	To be used by new Water Operations distribution position.	Not Started
Vehicle for New Water Operations Position		Tom	Purchase/Procure	\$26,050	\$0.00	07/05/2021	01/31/2022	Associated with personnel request.	In Progress
Equipment: Aluminum Trench Boxes (2)		Tom	Purchase/Procure	\$18,000	\$17,170.00	07/05/2021	11/30/2021	Wider and lighter trench boxes with 4 sides instead of 2. Beneficial where sloping not required. Better protection for employees and within VOSH standards. Rental costs to obtain necessary trench boxes until these are purchased.	Completed
Mini Excavator		Tom	Purchase/Procure	\$50,000	\$48,806.86	07/05/2021	12/17/2021	Currently have 4 line crews and only 3 excavators, including one that should be sold since it was replaced; includes John Deere 35G w/ thumb & angle blade.	In Progress
Mini Excavator - Trailer		Tom	Purchase/Procure	\$7,000	\$7,395.00	07/05/2021	12/17/2021	Hooper trailer to carry requested mini-excavator.	Completed
Equipment: Rock hammer for New Mini Excavator		Tom	Purchase/Procure	\$9,000	\$8,165.00	07/05/2021	12/17/2021	Rock hammer to fit new excavator; each excavator has its own.	Completed
Plate compactor - excavator attachment		Tom	Purchase/Procure	\$8,000	\$5,250.00	07/05/2021	12/17/2021	Plate compactor will help compaction, especially around roadways. Can be used with existing equipment. To be used where handheld jumping-jack compactor cannot be used. Reduces time and labor necessary for compacting backfill.	Completed
Skid Steer Attachment-Bush Hog		Tom	Purchase/Procure	\$15,000	\$13,026.58	07/05/2021	12/17/2021	Assists with easement clearing; provides access into smaller areas than tractor.	In Progress
Skid Steer Attachment-Power Rake		Tom	Purchase/Procure	\$14,000	\$11,011.99	07/05/2021	12/17/2021	More efficient and smoother cleanup than manual rakes.	In Progress
Skid Steer Attachment - Brush Mower		Tom	Purchase/Procure	\$20,000	\$0.00	07/05/2021	12/17/2021	Heavy Duty Brush Mower for easement clearing	In Progress
Dump Truck (single Axle)		Tom	Purchase/Procure	\$120,000	\$0.00	07/05/2021	01/28/2022	Larger dump truck to dedicate to CIP crew construction; crew typically requires use of 2 dump trucks of the 4 currently owned.	In Progress
New FM Employee-Dodge RAM 2500 w\ utility body		Tom	Purchase/Procure	\$52,000	\$0.00	07/05/2021	12/17/2021	Vehicle required for additional employee allotted for Facilities Maintenance.	In Progress
New FM Employee - Tools for new vehicle		Tom	Purchase/Procure	\$15,000	\$0.00	07/05/2021	12/17/2021	Tools to outfit new Facilities Maintenance vehicle.	In Progress
Utility Body & Ladder Rack for Supervisor Truck		Tom	Purchase/Procure	\$16,000	\$12,296.00	07/05/2021	01/28/2022	2014 RAM 2500 converted to supervisor vehicle and needs associated utility body installed.	In Progress
Push Camera Tilt/Pan Head for existing unit		Tom	Purchase/Procure	\$13,000	\$19,721.00	07/05/2021	11/30/2021	This will replace the existing camera head, providing pan/tilt capabilities required for inspecting laterals.	In Progress
Diamond blade root cutters		Tom	Purchase/Procure	\$13,000	\$0.00	07/05/2021	11/30/2021	These cutters will allow root removal, reducing back-ups. Will inflict less damage to aging sewer system.	In Progress

2021-2022 CIP Purchases - Lists

Customer Service Gateway antennae's	Marcie	Purchase/Procure	\$15,000	\$9,515.00	10/01/2020	01/30/2022	Work order pending for Facility Maintenance Crew.	Not Started
Central WWTP: Pavement Repair	Mike	Contractor/Consultant	\$30,000	\$0.00	04/16/2022	06/01/2022	Waiting for ESCO project to be completed before repairing the asphalt, so that ESCO doesn't damage brand new pavement.	Not Started
PLC Controls for Sand Filter ad Central WWTP	Mike	Contractor/Consultant	\$34,000	\$25,250.00	05/03/2021	12/14/2021	This project is complete.	Completed
Central WTP: Valve Replacement	Bob	Purchase/Procure	\$80,000	\$78,000.00	07/01/2021	02/28/2022	As of December, a bid was accepted for valve installation. The contractor is double checking measurements and preparing to order parts. The valves alone cost close to the budget. Assessing whether to proceed with a contractor installing them or utilizing staff to install them.	In Progress
New Generator for Pump Station 10 (central sewer)	Mike	Contractor/Consultant	\$100,000	\$0.00	04/01/2021	12/31/2021	Generator was tested at shop (passed) waiting on installation date.	In Progress
Central WW: Pump Station 5 - Complete Replacement	Mike	Contractor/Consultant	\$120,000	\$209,214.79	05/01/2021	10/08/2021	Hired Falwell Construction to complete this work.	Completed
ML: WWTP Upgrades	Mike	Contractor/Consultant	\$103,000	\$94,894.00	02/15/2021	10/20/2021	Hired Falwell Corporation to perform most of the work.	Completed
ML: Pump Station 1&2 SCADA	Mike	Contractor/Consultant	\$40,000	\$37,625.00	04/01/2021	11/08/2021	Hired Fairwinds to connect these 2 primary lift station to the SCADA system.	Completed

OPERATIONS REPORT

MEMORANDUM

To: BRWA Board of Directors
From: Nathan Carroll, Assistant Executive Director
CC: Brian Key, Executive Director
Date: January 11, 2022
Re: December 2021 Cartegraph Tasks Report

Completed Tasks Summary

Below is a map showing the distribution of the Cartegraph Tasks marked complete across our Service Areas in the month of December.

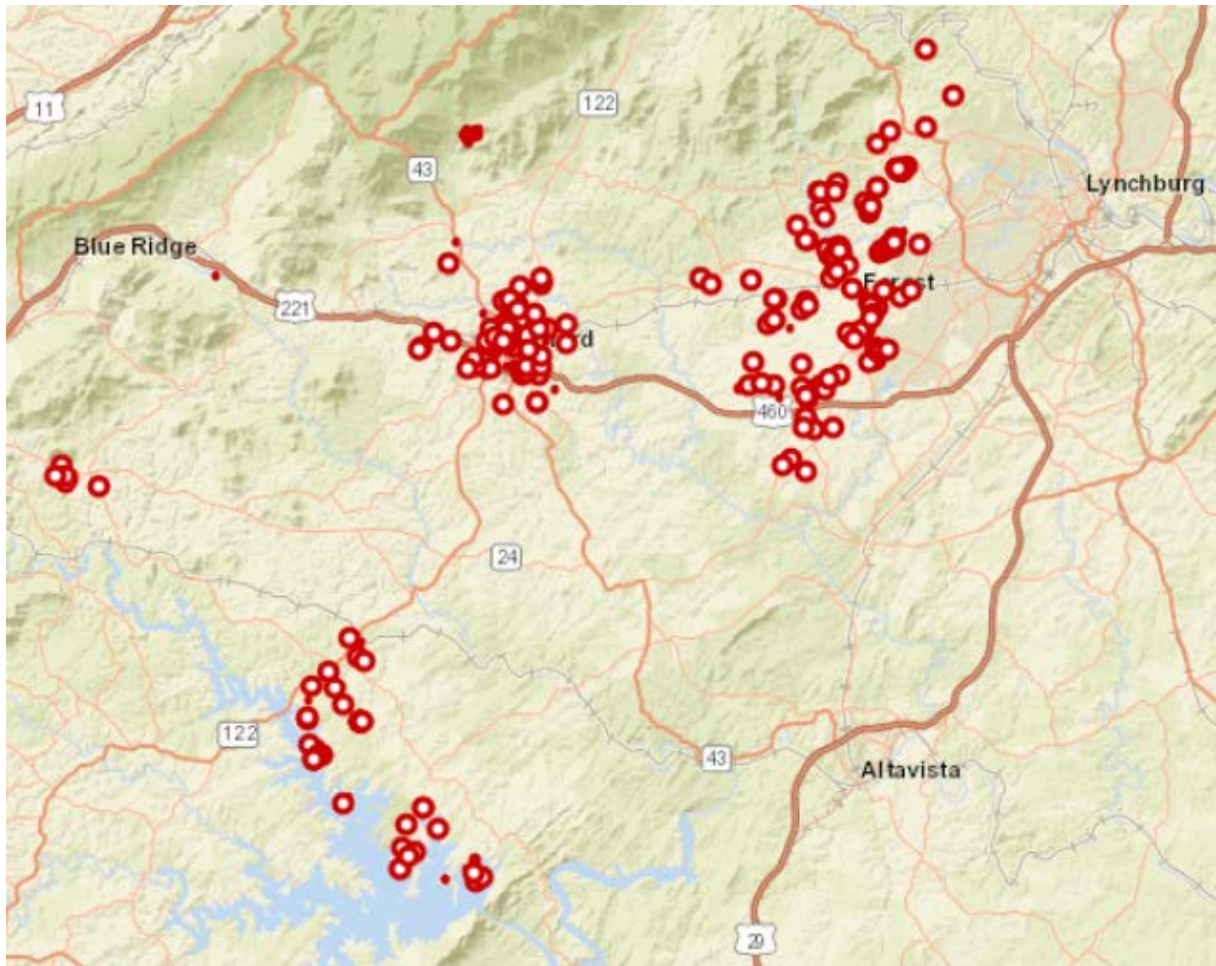
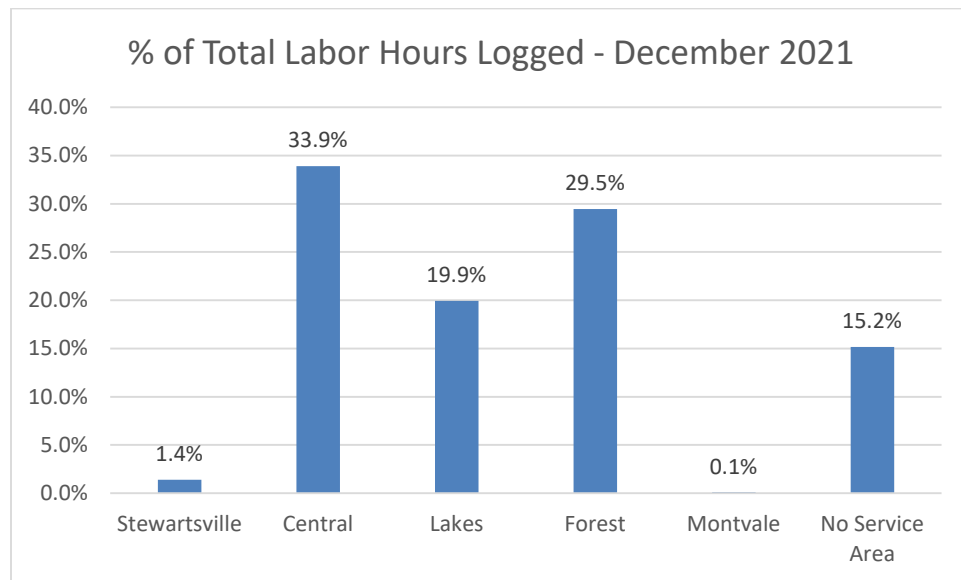


Figure 1: Map Showing Distribution of December Tasks Completed

Labor Hours Invested by General Service Area

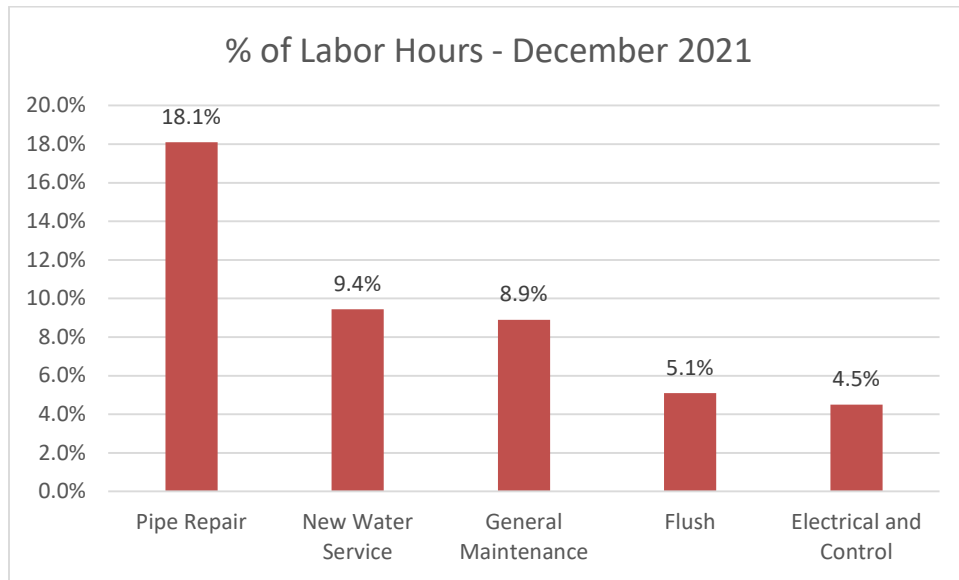
Below is a table containing the percentage of labor hours logged by General Service Area. The “General Service Area” groupings of the actual Service Areas are described below.

- **Stewartsville:** Stewartsville Water
- **Central:** Central Water and Sewer, including Treatment, Distribution, and Collection systems and BRWA Offices
- **Lakes:** Well Systems, SML Treatment and Water Distribution, SMLWTF, Moneta Sewer Treatment and Collection, Mariner’s Landing Water and Sewer, Paradise Point (May 2021)
- **Forest:** Forest Water, Forest Sewer, Cedar Rock Sewer
- **Montvale:** Montvale Sewer Treatment and Collection
- **No Service Area:** Labor not assigned to a particular service area such as meetings or vehicle maintenance.



Labor Hours by Task Type

Below are the top five types of Tasks (by labor hours) completed in December, with Pipe Repairs in the top category for the month. Forty-six percent of the total labor hours logged for the month are accounted for in these top five Task types.



ADMINISTRATION REPORT

LOCAL NEWS

Virginia Career Works pushes to help job seekers, employers as unemployment rate continues to fall

There are 2,500 or more job openings right now, according to Virginia Career Works

Tim Harfmann, Lynchburg Bureau Reporter

Published: **January 10, 2022, 7:11 PM**

Tags: **Lynchburg, Virginia Career Works, Unemployment**





LYNCHBURG, Va. – The U.S. Department of Labor reported last week that the national unemployment rate dropped to 3.9% in December 2021. That's the lowest since the start of the COVID-19 pandemic, but some parts of Central Virginia are still facing hardships.

"There's people that have maybe come back to work, but they're underemployed, and they could be earning more wages and have a higher-skilled job," said Traci Blido, executive director of the Virginia Career Works Central Region.

Virginia Career Works announced Monday that it's reopening its Lynchburg work center to its pre-pandemic hours in order to help more people find jobs.

Appointments are preferred, but walk-ins are welcome.

"[People are] getting back to work, but on the other hand, there's more job openings. Anyone who needs a job should be able to find one right now," said Blido.

Ad

Virginia Career Works is also helping employers fill positions, like the Bedford Regional Water Authority.

Megan Pittman, director of administration for Bedford Regional Water Authority, says they've seen staffing turnover in recent months due to competition.

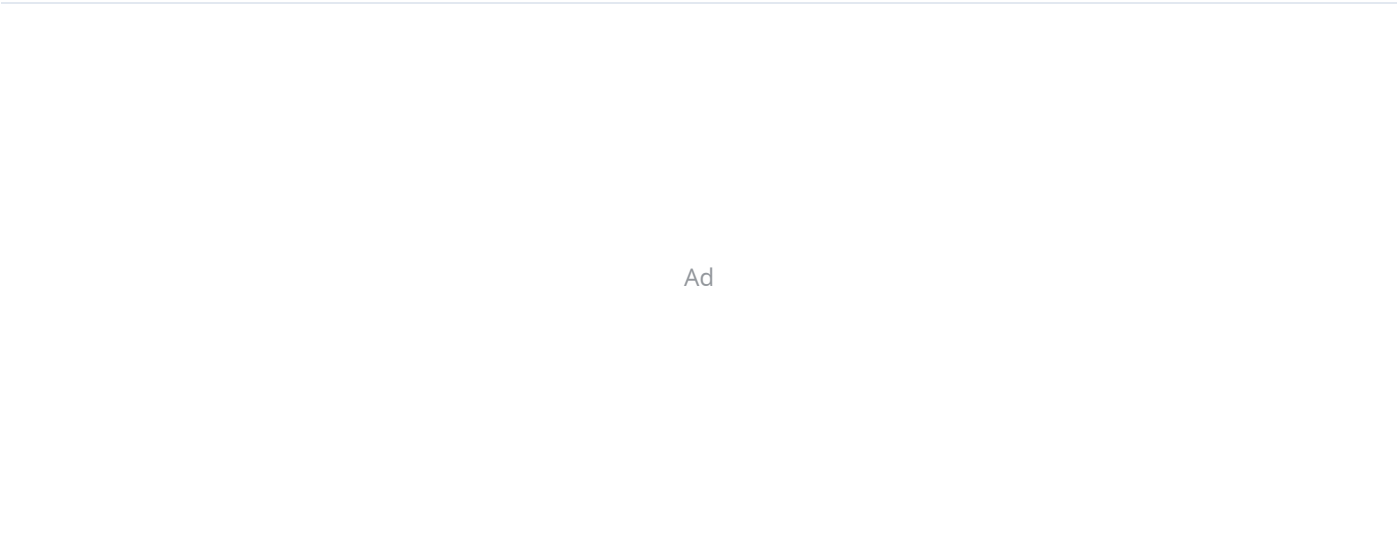
"We've had people that have jumped ship, that are more in our entry-level, because of 50 cents somewhere else," said Pittman.

They're forced to remain competitive by offering higher salaries, benefits to entry-level positions and other compensation while promoting job security as one of their greatest assets.

"We provide an essential service to our community, and that's never going to stop whether it's a pandemic or any other type of condition," said Pittman.

Career navigators can walk people through the process either in-person or online.

“There’s 2,500 or more job openings right now,” said Blido.



Ad

To learn more about Virginia Career Works, [click here](#).

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ABOUT THE AUTHOR:

Tim Harfmann

Tim Harfmann joined the 10 News team in September 2020 and works at the station's Lynchburg bureau.

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Conversation

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Ron Young 18 HRS AGO

How can unemployment numbers be so low when there's jobs everywhere available?

REPLY 



Human Resources Review of 2021

Turnover & Retention

Total Active Employee

84

records

New Hires for 2021

11

records

Employees Left in 2021

8

records

Retained Employees Hired in 2021

Current

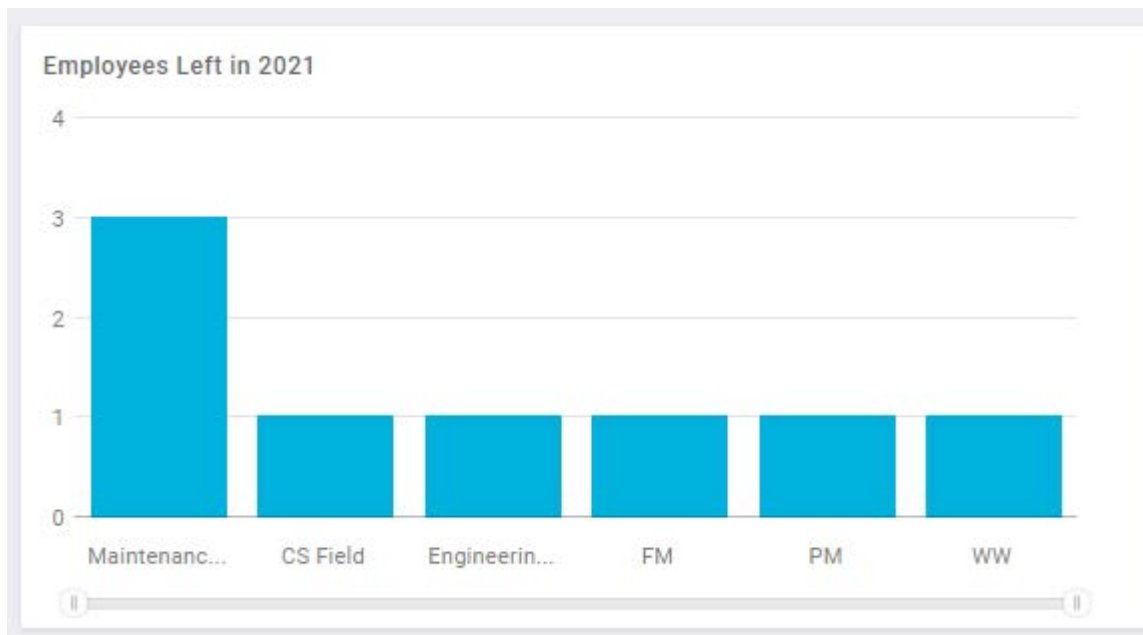
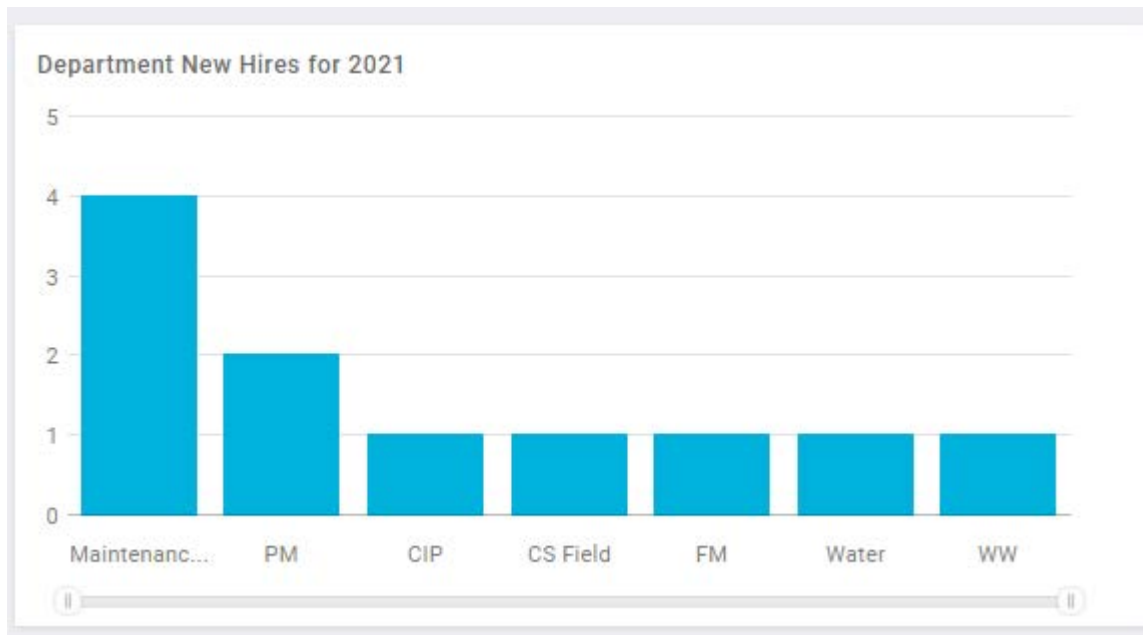
72.72%

8

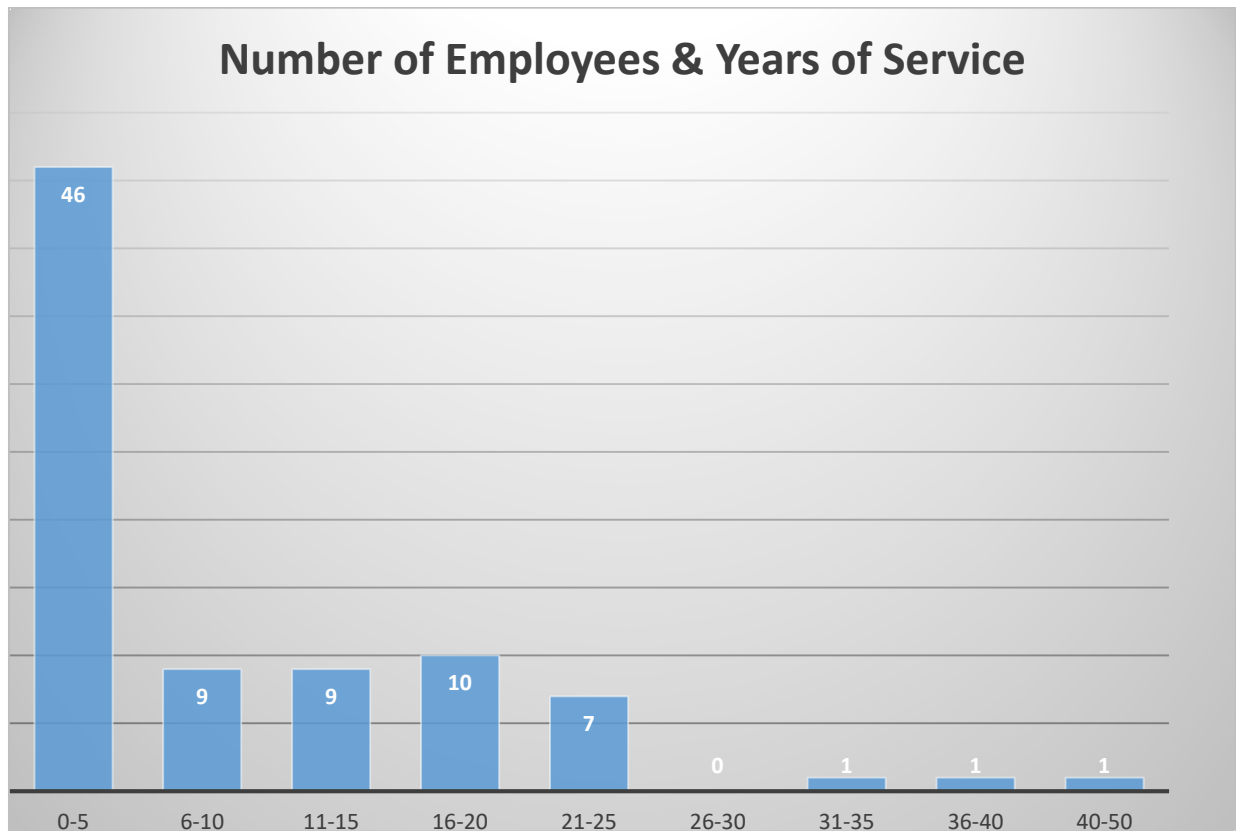
Goal

100%

11



HR Notes: The majority of turnover was involuntary terminations within our Maintenance Department. The BRWA's focus of better compensation, encouraging innovation, and providing training and growth opportunities for staff provides an opportunity for stronger retention in 2022.

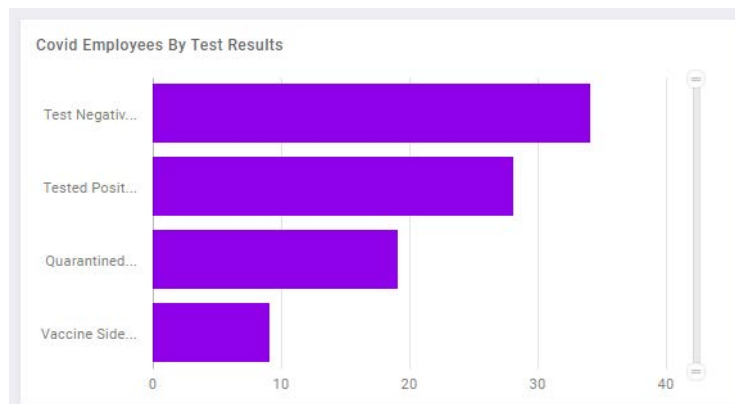
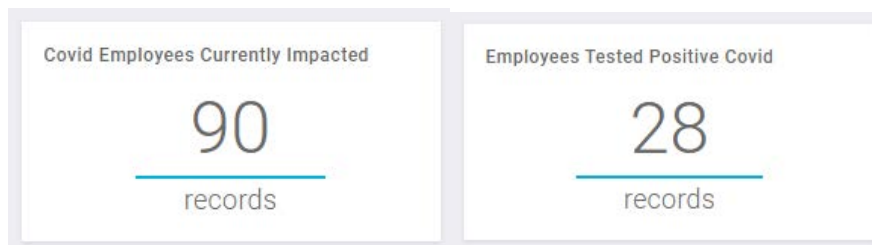
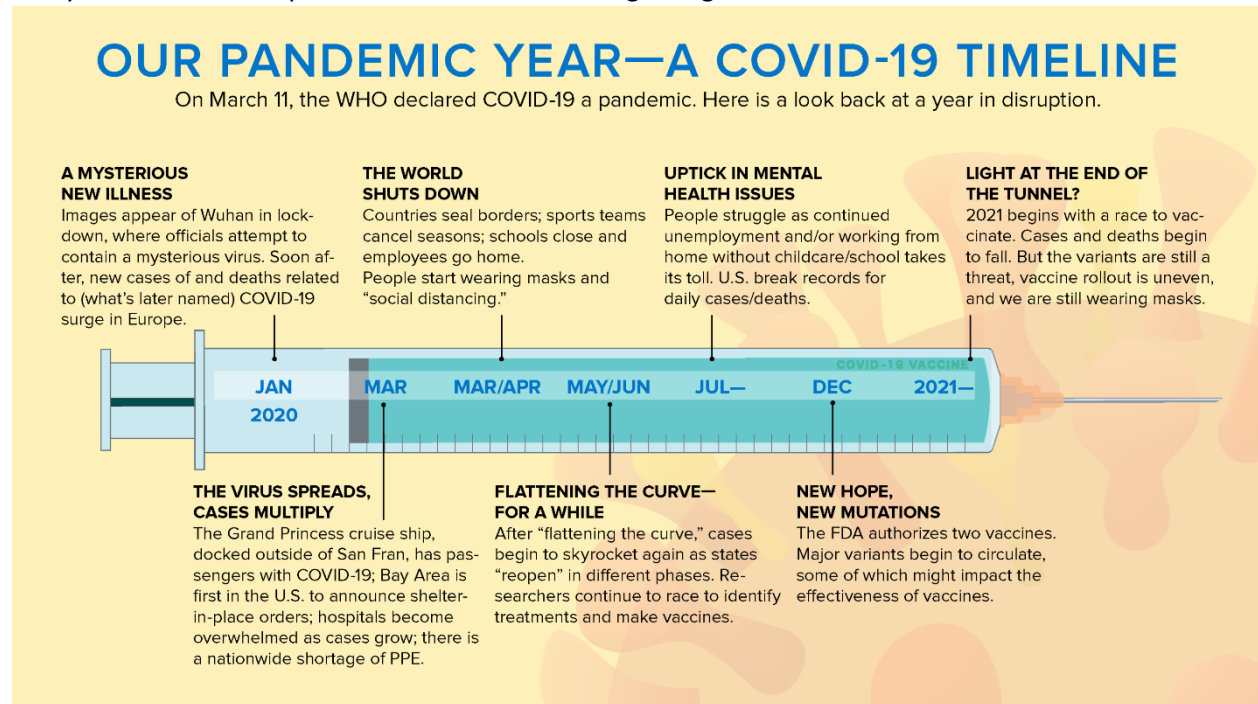


Years	Number of Employees
0-5	46
6-10	9
11-15	9
16-20	10
21-25	7
26-30	0
31-35	1
36-40	1
40-50	1

HR Notes: The BRWA has 10 members with 21 years of service or more with the BRWA. This equates to 12% of our staff.

Covid-19 Pandemic

Staff have continued to be devoted daily by working hard to continue providing quality service to everyone. Here is a snapshot from Yale Medicine regarding the Covid-19 Timeline



52% of BRWA staff are vaccinated.



1723 Falling Creek Road
Bedford, VA 24523-3137
(540) 586-7679 (phone)
(540) 586-5805 (fax)
www.brwa.com

Workers Compensation Data for 2021

- Eight workman comp claims were reported.
- Four claims were reported only, with no medical treatment required.
- Four claims were reportable to OSHA due to injury causing 16 days away from work. This includes weekend days even if the employee does not work weekends.

ENGINEERING REPORT

Current Capital and Internal Projects Report

Bedford Regional Water Authority

Job #: 2017050	Job Type: Internal	Service Area: Bedford Central	Last Updated: 12/2/2021
Job Name: Bell Town Road Waterline Extension (ARPA)		Funding/Budget: \$500,000.00	
		Funding Source: ARPA - Town	Department Contact: W Quarles
Engineer: Engineering Concepts		Design Contract Amt: \$44,465.00	
Contractor:		Construction Contract Amt:	
Description: The City extended the waterline in 2004 (JN 2004-121) and again in 2007 (JN 2007-159) to take care of wells that were impacted by leachate. The next group of homes east of Draper Road would like the service extended to them.			
Status: The Town has asked for assistance from the BRWA. Design proposal received on 10/18/2021 to be accepted once BRWA receives executed MOU from the Town. Design proposal accepted from Engineering Concepts, Inc. on 12/2/2021			
Job #: 2018062.2	Job Type: Internal	Service Area: Bedford Central	Last Updated: 12/9/2021
Job Name: BRWA Administration Parking Lot - North		Funding/Budget: \$700,000.00	
		Funding Source: CIP	Department Contact: R English \ W Quarles \ S Dade
Engineer: Wiley\Wilson		Design Contract Amt: \$45300	
Contractor: J+M Infrastructure		Construction Contract Amt: \$619,541	
Description: Addition of a parking lot at the north side of the BRWA administration facilities.			
Status: Concept drawing received from W\W 7/19/2019; awaiting approval of additional land from County. Design proposal received 7/24/19, revised 8/16, executed 8/26. Survey completed week of 8/26/19. Design concept rec'd 11/14/19, comments sent 12/3. County approved transfer of land, including a revised 150' strip where 115' previously added to lease. Additional revisions sent to W\W 1/10 in reference to additional land and parking. Area graded for mobile unit was surveyed by W\W on 2/20 to incorporate into final design. Plans submitted to County late April for review. Contract executed for additional costs due to changes requested. Received E&S approvals and comments from County on 1st plan submittal; VDOT comments rec'd 7/9/20 indicating waiver request for new entrance would require review by regional office and possibly another 3 month's review time. Revised plans were submitted for VDOT review on 8/4/20. Nutrient purchase agreement and invoice were received 8/3. W\W notified on 12/4/20 of VDOT comments sent to County in 10/2020 but not delivered to BRWA or W\W. W\W removing new entrance to address VDOT comments. Pricing received from Annual Contractor on 3/1/21; will phase project to available budget and construct public parking lot at a later time. County plan approvals valid for 5 years once issued. VDOT appv'l rec'd 4/20/21. Revised scope received from 1st annual contractor (J&B) approx \$25k over budget; requesting scope from AJ Conner within \$300k budget. VDOT Land Use Permit 216-28696 rec'd 6/22/21. County Land Disturbing Permit - #LD190109 rec'd 7/29/21. NTP issued on 8/9/2021. Construction began 8/11/2021. Board approved additional funding in the amount of \$400k totaling \$700k. Requesting pricing for fencing.			
Job #: 2019061	Job Type: Internal	Service Area: Central, Lakes	Last Updated: 12/7/2021
Job Name: Energy Performance Study and Improvements		Funding/Budget:	
		Funding Source: VRA / CIP	Department Contact: N Carroll
Engineer: Schneider Electric; BRES (3rd Party)		Design Contract Amt:	
Contractor: Schneider Electric		Construction Contract Amt: \$5,316,745	
Description: Evaluation of existing facilities and upgrades that can be made that reduce energy costs to create savings greater than or equal to the cost of upgrade.			
Status: A meeting was held 5/13/19 with Scheider Electric to discuss their basic review of improvements to the Central WWTP that could be made. DMME presented the public process on 5/14/19 and provided template documents for the initial process. Schneider will review the proposed project with the Finance Committee on 9/12/19. Project included in financial study. Board resolution passed in Jan to execute IGA upon verification of procurement processes. Virtual walk-through of Central WWTP on 4/15. Design Intent Document (DID) was reviewed with proposed Energy Control Measures (ECMs). VRA funding application submitted. Final DID prepared. Bond paperwork signed 11/5. Board approved contract at 11/2020 Board meeting. Utilities marked by locators for project survey. 90% plans reviewed; 100% drawings and material submittals expected by end of April, with deliveries scheduled to begin in September. BRES (Chris Fewster) assisting with 3rd party review of plans and submittals. Delivery of blowers is delayed. As of 9/29, all equipment ordered.; pumps, office & equipment trailers on site. Due to volume of existing underground utilities, much of electrical and communications lines being routed on sides of basins. Electrical work to begin 11/9/21. Conduit installation and belt filter press demolition began late November 2021. New belt filter press and conveyor has been delivered.			
Job #: 2019081.1	Job Type: Water	Service Area: Lakes	Last Updated: 12/6/2021
Job Name: Paradise Point Waterline Replacement		Funding/Budget:	
		Funding Source: Setasides - Water	Department Contact: W Quarles
Engineer: BRWA		Design Contract Amt: N/A	
Contractor: TBD		Construction Contract Amt: TBD	
Description: Replacement of existing galvanized waterlines as discussed during system transfer.			
Status: .Design being prepared by BRWA. Esmt #210007627 recorded 5/24/21. Esmt #210008066 recorded 6/1/21. Await two more easements. Requested AJ Conner to provide construction cost proposal. Cost proposal received for directional drilling 3-inch main along Hales Ford Road and is being reviewed for approval. VDOT Land Use Permit #21-28841 rec'd 11/10/21. Notice to Proceed issued to AJ Conner for construction to begin as soon as 12/6/2021.			

Job #: 2019113	Job Type: Water	Service Area: Lakes (Bridgewater Bay)	Last Updated: 12/6/2021
Job Name: Bridgewater Bay Water Pressure Issues		Funding/Budget: \$65,000.00	
		Funding Source: CIP	Department Contact: W Quarles
Engineer: Draper Aden		Design Contract Amt: \$5,500	
Contractor: BRWA		Construction Contract Amt: TBD	
Description: 11/18/19 - BRWA Engineering was made aware of ongoing high water pressure issues in Bridgewater Bay since about mid 2019 resulting in 13 +/- individual PRV failures.			
Status: Engineering contacted Mr. Harmon to gather as much background info as possible. WO's were issued to Preventive Maintenance (PM) 11/20/19 to set up pressure recorders to collect pressure data. First round of pressure recorder data rec'd from PM 12/5/19. Pressure results communicated to Bridgewater Bay. Money has been requested in FY - 2020-2021 budget to install main line PRV. Responded to status update request from Mr. Harmon on 8/6/20 explaining CIP budget cut due to COVID. Also e-mailed info on BRWA waterline their private FM around entrance area per Mr. Harmon's request. Mr. Harmon reported they have not been having the failures that they had previously been experiencing. Mr. Harmon contacted again on 2/3/21 asking for update on mainline PRV installation. Mainline PRV included in FY21-22 CIP request. NTP issued to DAA for design and easement. Survey for design began on 7/29. 90% Plan and Calc 01 Review Submittal Rec'd 8/31/21. VDOT Land Use Permit #216-28803 approved 10/8/21. Received quotes for materials from vendor. One outstanding easement. ESMT #210016204 11/15/21. Materials have been ordered and installation will begin once materials are received.			
Job #: 2020043.2	Job Type: Sewer	Service Area: Forest	Last Updated: 12/9/2021
Job Name: Ivy Creek Divisions 5 & 6 Interceptors - Funding		Funding/Budget:	
		Funding Source: CIP	Department Contact: R English
Engineer: Wiley Wilson (app. only)		Design Contract Amt: \$5160	
Contractor: N/A		Construction Contract Amt: N/A	
Description: Funding to complete the Ivy Creek sewer line to take the Lake Vista Pump Station offline.			
Status: PER modification completed for CWRLF funding application; application submitted on 7/8/20. Conditional approval rec'd, final approval upon SWCB meeting in December. Meeting held with DEQ and DB team on 10/7 to discuss funding process. DEQ approved funding in 12/2020. Anticipated closing on loan in Spring 2021. Request of EA exemption for 460 pump station submitted 2/12/21, approval rec'd 3/31/21. AIS exemption approved for 460 PS in May '21. EA process for Ivy Creek required to be complete prior to loan closing. Archaeological survey completed. Final EA draft submitted to DEQ on 12/3/21 for review,			
Job #: 2020043.3	Job Type: Sewer	Service Area: Forest	Last Updated: 1/6/2022
Job Name: Ivy Creek Divisions 5 & 6 Interceptors		Funding/Budget:	
		Funding Source: DEQ - VCWRLF	Department Contact: R English
Engineer: CHA / E.C. Pace		Design Contract Amt: \$1,277,900	
Contractor: E.C. Pace		Construction Contract Amt: TBD	
Description: Design and construction of Ivy Creek sewer extension from Lake Vista to Lynchburg; includes temporary capacity measures at Lake Vista Pump Station until project completion.			
Status: Meeting held 1/11/21 at LVPS to review station for temporary capacity measures needed. Survey complete and permitting efforts underway for sewer line. SRP application submitted in May for 6/15/21 Planning Commission meeting. 30% drawings expected mid-May for sewer line. DB Team working on plans for temporary capacity increase at LVPS. Comments returned on 30% drawings on 5/24 and reviewed with DB on 5/27. Reviewing temporary LVPS solutions with DB on 8/11/21. Esmts #210012980 & 210012981 recorded 9/8/21. 10/5: Pipe materials difficult to find, significant cost increase. 60% drawings anticipated in mid-October. Esmts #210015229, #210015230, #210015231 & #210015232 recorded 10/26/21. 60% drawings rec'd 11/4/21 - Review completed by SWF 11/16/21, with final review by RBE and comments returned on 12/2/21. Esmt #210016351 recorded 11/17/21. Esmt #210016549, #210016550 & 210016569 recorded 11/22/21. Esmt #210018045 recorded 12/22/21. Public hearing to be scheduled to review Environmental Assessment per DEQ.			
Job #: 2020043.4	Job Type: Water	Service Area: Bedford Central	Last Updated: 12/9/2021
Job Name: Route 460 Water Pump Station		Funding/Budget: \$2,300,000.00	
		Funding Source: CIP	Department Contact: R English \ S Dade
Engineer: CHA / E.C. Pace		Design Contract Amt: \$89,000	
Contractor: E.C. Pace		Construction Contract Amt: \$2,123,813	
Description: Value engineering design and construction of booster station at the end of East Crest Drive.			
Status: Preliminary Stage contract for PPEA project executed 12/18/20. Construction Stage contract for this portion of the project anticipated early spring 2021. Working with contractor to obtain permanent electric service installed for use with temporary pump measures. In 2/2021, Bedford Electric indicated 9 month delay to obtain 3-phase transformer for site; updated delivery expected 6/1/21. Electric agreement executed 5/27. DB removed trees for electric service. VE plans rec'd and submitted to VDH on 8/2; met with DB on 8/11/21 to review. VDH verbally approved 10/5. Contract amendment #1 for construction approved at October Board meeting, along with increased budget from \$2M to \$2.3M. Contract amendment executed 10/25/21. Contractor mobilized to site 12/6/21.			

Job #: 2021046	Job Type: Sewer	Service Area: Bedford Central	Last Updated: 10/6/2021
Job Name: Central Pump Station 5 Replacement		Funding/Budget:	
		Funding Source: CIP	Department Contact: M Ramsey / R English / W Quarles
Engineer: Blue Ridge Engineering (Chris Fewster)		Design Contract Amt: \$4500	
Contractor: Falwell Corp		Construction Contract Amt:	
Description: Upgrade of failed pump station 5 from a Smith & Loveless vacuum pump system to submersible pump system. Emergency project as bypass pumping is in place until station is replaced.			
Status: WW Ops procured replacement equipment for submersible station. Proposal obtained from BRES to assist with engineering and documentation necessary to obtain Certificate to Construct (CTC) and Certificate to Operate (CTO from DEQ. CTC application submitted on 6/2 with approval rec'd 6/4/21. Construction and start-up testing completed 9/28/21.			
Job #: 2021064	Job Type: Water	Service Area: Lakes	Last Updated: 1/6/2022
Job Name: Moneta Park Waterline Extension		Funding/Budget:	
		Funding Source: County	Department Contact: W Quarles; Jared Dean
Engineer: Hurt & Proffitt		Design Contract Amt: \$39,800	
Contractor: TBD		Construction Contract Amt: TBD	
Description: Proposed waterline extension down Rucker Road to Moneta Park.			
Status: Requested design proposal from H&P on 6/28/2021 and received 6/30/21 under review. Requested modeling from WR&A for 6-inch vs 8-inch. NTP issued to H&P for design of 8-inch watermain on 7/29. Preliminary alignment of waterline approved on 9/7/2021. SRP approved on 10/19/2021. Water Calculations 01 rec'd 10/28/21. Dsgn 01 rec'd 11/8/21. Dsgn 02 & Water Calculations rec'd 1/6/22.			
Job #: 2021069	Job Type: Water	Service Area: Bedford Central	Last Updated: 1/10/2022
Job Name: Windsor Drive Waterline Replacement (Phase II)		Funding/Budget:	
		Funding Source: Setasides - Water	Department Contact: C Ward
Engineer: BRWA		Design Contract Amt: N/A	
Contractor: BRWA		Construction Contract Amt: TBD	
Description: To replace and upgrade the existing 1" waterline along Windsor Drive with a 4" and 3" waterline Which will connect into (Phase I)			
Status: Locate and Survey Completed 6/11/2020. Research and Design completed for review 7/30/2020. Comments rec'd 7/30/2020. Investigation for realignment underway 8/3/2020. Plans approved and ready for construction. Construction began 11/16/21. Construction completed 12/16/21. Water testing completed 12/17/21. Outstanding puchlist items to be addressed.			
Job #: 2021070	Job Type: Water	Service Area: Bedford Central	Last Updated: 12/13/2021
Job Name: Laurel Street Waterline Replacement (Phase III)		Funding/Budget:	
		Funding Source: Setasides - Water	Department Contact: C Ward
Engineer: BRWA		Design Contract Amt: N/A	
Contractor: BRWA		Construction Contract Amt: TBD	
Description: To replace and upgrade the existing 2" and 1" waterlines to a 6" waterline along Laurel Street which will connect into Phase I			
Status: Locate and Survey Completed 6/11/2020. Research and design underway 8/5/2020 Construction Notification Letters mailed to Residents 12/8/21.			
Job #: 2021093	Job Type: Sewer	Service Area: Forest Central	Last Updated: 10/29/2021
Job Name: Lake Vista Sewer Line Rehabilitation Study		Funding/Budget:	
		Funding Source: Operating	Department Contact: W Quarles
Engineer: BRWA Preventive Maintenance		Design Contract Amt:	
Contractor:		Construction Contract Amt:	
Description: Analysis of 24" and 18" sewer line flowing into LVPS to identify any large sources of I&I and plan for rehabilitation as appropriate to limit peak flows into LVPS.			
Status: PM Crew to perform condition assessment, CCTV survey, and easement clearing.			

Job #: 2021097	Job Type: Feasibility Study	Service Area: Bedford Central	Last Updated: 12/17/2021
Job Name: Reservoir Drain Valve Analysis & Contingency Plan		Funding/Budget: \$15,000.00	
		Funding Source: CIP	Department Contact: R English
Engineer: Wiley Wilson		Design Contract Amt: \$14,000-\$16,000	
Contractor: N/A		Construction Contract Amt: N/A	
Description: DCR recommended contincy plan from a consultant prior to operating the drain valve at the reservoir, which should be operated annually.			
Status: Proposal received from W W including diver inspection and valve operation by Brander Smith. Contingency plan received and submitted to VDSIS 11/22/21. Diver inspection performed 12/9/21. Video received 12/16/21 of drain conduit. One significant leak found in older section of drain conduit wall. Of 3 gate valves and 2 sluice gates, the highest drain valve was operated, which is normally open. Other gate valves were not operable. Sluice gates not operable, likely due to stems and stem guides. Sediment around tower covering ~6" up inlet elbot of 2nd highest intake. Upstream sluice gate buried in sediment.			
Job #: 2021098	Job Type: Feasibility Study	Service Area: Stewartsville	Last Updated: 1/6/2022
Job Name: Stewartsville GAC & Rechlorination PER		Funding/Budget: \$30,000.00	
		Funding Source: CIP	Department Contact: R English
Engineer: Draper Aden		Design Contract Amt: \$29,150	
Contractor: N/A		Construction Contract Amt: N/A	
Description: Review feasibility of repurposing GAC units from High Point to remove disinfection byproducts, and to boost chlorination for adequate system residuals.			
Status: Proposal has been requested of Draper Aden to perform this study. Scoping meeting with DAA held 11/4/21 to finalize scope of study. Draft proposal received, reviewed, and updated; final proposal executed on 12/17/21. Project kickoff meeting held 1/6/2022. Study will be limited to strategic flushing and chlorine residual management since WVWA's acceptance of Vinton water system in 7/2022 will impact future water source and quality.			
Job #: 2021103	Job Type:	Service Area:	Last Updated: 10/29/2021
Job Name: Central Sewer Pump Station Rehabs (4, 7, & 8)		Funding/Budget:	
		Funding Source:	Department Contact: W Blakenship
Engineer: Blue Ridge Engineering & Construction Services		Design Contract Amt: \$5,000	
Contractor:		Construction Contract Amt:	
Description:			
Status: PS #7 to be rehabbed in FY22. PS #4 I&I Evaluation and PS #8 Rehab slated for FY23. PS #4 Rehab slated for FY24.			
Job #: 2021105	Job Type: Other	Service Area: Bedford Central	Last Updated: 11/9/2021
Job Name: Stoney Creek Reservoir Telemetry		Funding/Budget: \$10,000.00	
		Funding Source: CIP	Department Contact: N Carroll
Engineer:		Design Contract Amt:	
Contractor: Fairwinds Automation		Construction Contract Amt: \$2,500	
Description: Initial telemetry installation at Stoney Creek Reservoir			
Status: Equipment installation is nearly complete. InfoSys is working to obtain Internet access from BRISNET.			
Job #: 2021111	Job Type: Water	Service Area: Bedford Central	Last Updated: 1/7/2022
Job Name: Helm Street Tank Replacement		Funding/Budget: \$2,000,000.00	
		Funding Source: ARPA-Town	Department Contact: R English
Engineer: Whitman, Requardt & Associates (WRA)		Design Contract Amt:	
Contractor:		Construction Contract Amt:	
Description: Replacement of existing deteriorated round tank at Helm Street with a new tank to serve the system.			
Status: Scoping meeting held with WRA and BRWA on 11/9 to review design options prior to design proposal. On-site meeting held 12/9 with WRA to review field conditions prior to preparing proposal. Proposal received 12/20 and under review to reduce scope where feasible.			

Job #: 2021138	Job Type: Internal	Service Area:	Last Updated:
Job Name: Dogwood Hills Drive Culvert Replacement		Funding/Budget:	
		Funding Source:	Department Contact:
Engineer:		Design Contract Amt:	W Quarles
Contractor:		Construction Contract Amt:	
Description: Culvert replacement affecting 12" waterline.			
Status:			

Current Engineering Projects

Bedford Regional Water Authority

Job #: 2012001	Job Type: Water & Sewer	Service Area: Central County/Bedford City	Last updated on: 9/7/2021
Job Name: Harmony in Bedford Site 1			Department Contact: S Foster
Description: 49.47 AC in County & 9.61 AC in City. Concept for proposed subdivision for 58 single family lots, 181 TH's & 5 commercial lots (EXCLUDING the US Army Corps of Eng Site).			
Status: TRC 1/12/12. Design Plan 01 & \$350 Review Fee rec'd 8/30/12. Courtesy comments issued 10/12/12. 2nd submittal rec'd 12/11/12 - not to PSA stds. Courtesy comments 02 issued 12/12/12. SWF/RBE met w/ Norm Walton 12/13/12. As-built 01 rec'd 11/13/13. 7/5/17 - Steve called George Aznavorian for 'annual' check on status. George was of the opinion all is done and he is willing to sign BOSQC & to contact Tom Hall with questions; stated that Tom Hall or P&O could provide as-builts if still outstanding. George also disclosed plans for a hotel coming in Fall 2017 (60-65 units). 7/17/17 - Shannell & Steve walked Phase 1 & went through project files to determine outstanding items & will compile comprehensive list w/in next three weeks as requested by RBE. "Annual" letter to be sent to Developer with comprehensive list of outstanding items in early August 2017. As-Built 02 rec'd 11/9/17. Esmnt Exhibit 01 Comments issued 12/6/17. As-Built 03 rec'd 1/17/18. 9/24/18 reached out to developer via email with outstanding project close out items. Annual project close out requirements letter mailed 9/3/20. Annual project close out requirements letter emailed 9/7/21.			
Job #: 2013086.2	Job Type: Other	Service Area: Central - Bedford	Last updated on: 7/10/2020
Job Name: Route 43 - Stoney Creek Bridge VDOT Improvement			Department Contact: S Dade
Description: VDOT improvements to bridge over Stoney Creek. VDOT project 0043-009-738. VDOT Structure 1010. Near Pump Station 6 and Big Otter River Intake. Affects wells for Central system. See 2013086.1 for Big Otter crossing at Pump Station 6			
Status: Plans received 3/10/17. Relocation of sewer lines as part of the project. Easement documents executed and returned 7/31/17. Plan revision 2 returned for comments on 8/29/17. Final Easement drawing rec'd 10/2/17. Final plans received for review 1/3/18. Executed Agmts mailed to VDOT 2/26/18. Project advertised Spring 2018. Sewer line relocation began 10/18/2018. Construction halted due to stream crossing permit requirements (fish study results). Construction planned to resume June 2019. Construction and testing complete. Working to gather close-out documents			
Job #: 2018055	Job Type: Preliminary Plan	Service Area: Forest	Last updated on: 4/12/2021
Job Name: Cambridge Manor Estates - Preliminary Plan			Department Contact: S Foster
Description: Preliminary layout for Country Club Meadows subdivision. 156 single family lots on public water & private septic. Roads Connecting to Everett Road and 221. Currently planned for 2 phases. Previously known as "Country Club Meadows - Prelim Plan".			
Status: Preliminary Plan 01 rec'd 5/9/18. TRC 5/22/18. Preliminary Plan 02 rec'd 12/07/18. Comments issued 1/16/19. Preliminary Plan 03 rec'd 2/19/20. Comments sent to Planning 3/4/20. Preliminary Plan 04 rec'd 6/29/20. Items noted are outside BRWA purview - therefore no BRWA comments on 4th submittal & BRWA ok for approval. Preliminary Plan 05 rec'd 11/30/20. 'No Further BRWA Comments' issued 12/9/20. Preliminary Plan 06 rec'd 3/16/21. Prelim Plan approvable to BRWA - comments issued to Planning 4/12/21.			
Job #: 2018125	Job Type: Sewer	Service Area: Forest	Last updated on: 8/9/2021
Job Name: Forest Middle School Improvements - Site/Design			Department Contact: S Dade
Description: Proposed expansion and upgrades to the existing Forest Middle School. Project will include relocating portion of existing public sewer and addressing unmetered fire line.			
Status: TRC 12/13/18. Concept plan 01 rec'd 12/13/18. Site/Design Plan 01 rec'd 02/01/19 & waiting on \$400 Base Review Fee. Met w/ Engineer, BCPS, Planning & VDOT 2/8/19. Per the meeting, BRWA is deferring review & comment until 2nd submittal - posted comment to that effect for 1st submittal. Base Review Fee rec'd 3/8/19. Fire Flow Test Fee rec'd 4/12/19. Site Plan 02 rec'd 4/23/19. Meeting held 5/16/19. Several revised conceptual SS alignments sent via e-mail. Dsgn 02 comments issued 5/20/19. Dsgn 03 rec'd 5/24/19. Comments posted 5/29/19. Dev Agmt - Signed- rec'd 5/30/19. Dsgn 04 rec'd 6/10/19 - comments issued 6/18/19; Rev & Insp Fee reqmts issued 6/18/19; Esmt Exhibit 01 review comments issued 6/18/19. Dsgn 05 (Slip Sheets) rec'd 6/25/19. Site Plan appv'd by BRWA 6/26/19. Requested 4 copies for C2C purposes & e-mailed BCPS status update of outstanding items needed for C2C on 6/26/19. Shop Dwgs 01 rec'd 7/10/19. Review Fees, Inspection Fees & Re-Review Fees Rec'd 7/15/19. Construction Cost Estimate of \$197,500 rec'd/agreed upon 7/16/19. Shop Dwgs 02 rec'd 7/16/19; Shop Dwgs & Plans appv'd 7/19/19; C2C prepared for Pre-Con on 7/22/19; Easement Agmnts prepared to execute. Pre-Con meeting & C2C issued 7/22/19. Private waterlines have been disconnected from the public main and rerouted behind the existing vault. The sanitary sewerline has been constructed and tested. Punchlist mailed to BCPS and Contractor 5/20/2020. Need to confirm punchlist status. Will be using BRWA Inspector mark-ups for As-Builts and proceed toward closeout. Construction Supervisor working on obtaining outstanding as-built.			

Job #: 2019085	Job Type: Sewer	Service Area: Smith Mountain Lake	Last updated on: 8/3/2021
Job Name: Moneta Storage Units Lot 6 - Site Plan			Department Contact: S Dade
Description: New construction of a mini warehouse complex. Includes relocation of 40-ft of existing FM, installation of 1 FM valve, 1 sewer connection & 1 water connection - Requires a Developer Project			
Status: Site Plan 01 rec'd 8/13/19. Comments issued 9/4/19. Site Plan 02 rec'd 10/29/19. Comments issued 11/12/19. Site Plan 03 rec'd 1/28/2020. Comments & Dev Pkg issued 2/13/20 - requested 3 additional copies of Plans; Site Plan approved by Planning 4/14/20; 4/20/20 - Warning layer posted to GIS not to accept new signup fees until C2C is issued (have not rec'd signed Dev Agmt or Fees). Site no longer requesting w/s connection. Notified Engineer & Owner of outstanding Dev Agmt for requisite FM relocation. Signed Developer Agmt, Insepection & Review fees rec'd 3/24/21. Site now desires public water & sewer (4/1/21). SWF has discussed project w/ Owner, Engineer, BRWA Maint Mgr and GC. Developer proposes to use Jeff Crawford. Rec'd Cost Est and issued req'd Surety Amt 5/3/21. Waiting on Shop Dwgs & Surety, Surety (Cashiers Check) #10175219 rec'd 5/6/21. Shop Dwgs approved 5/28/21. C2C issued 6/2/21. An unauthorized retaining wall has been built in PUE conflicting with BRWA FM. Planning has been notified & Planning notified Owner. Proposed solution rec'd from Engineer via e-mail and is being handled as a field change waiver request.			
Job #: 2019117	Job Type: Water & Sewer	Service Area: Forest	Last updated on: 12/16/2021
Job Name: Westyn Village Condotels - Site/Design			Department Contact: S Foster
Description: Proposed 24 Condotel & 6 36 unit Condotel with a clubhouse. (Plan Name Changed to Westyn Village Ph II). - Changed to Apartments following successful re-zoning. One property - Public Waterline Extension and FFMV.			
Status: Site/Design 01 rec'd 12/06/19. Comments & Dev Pkg issued 1/31/20. Site/Design 02 rec'd 4/13/20. Site Plan 02 comments, Esmnt Exhibits 01 comments & Revised Developer Agreement issued 6/1/20. Easement Exhibit submittal 02 rec'd 6/11/20. Exhibit review comments e-mailed to Engineer 8/25/20. Project 'on-hold' pending sewer capacity issues being resolved. Signed Developer Agreement, Review & Inspection Fees rec'd 5/20/21. Site/Design 03 rec'd 6/2/21. Original Site/Dsgn 03 replaced with new revised submittal from planning. Site/Dsgn 03 rec'd 6/8/21. Appv'd by BRWA 6/11/21 for SITE PLAN purposes only & comments issued thru Planning. Still working through outstandign items needed to reach C2C status. 6/14/21 - Completed review of Esmnt Exhibits & E-Mailed Esmnt Agmnts to Developer for signature and return. Water & Sewer Calcs 01 Review comments issued 6/15/21. Esmt #210009164 & 210009165 recorded 6/22/21. Per 7/1/21 E-Mail from Planning - Planning has not yet issued Site Plan approval, Natural Resouces has recinded approval due to E&SC changes. Site/Dsgn 04 rec'd 7/7/21 (need re-review fee 7/7/21). Review completed 7/13/21. Plan is approvable by BRWA for Site Plan purposes only. Awaiting rec'pt of re-review fees before releasing comments. Re-review fees rec'd & Comments released 7/19/21. LOC# 5018577548 rec'd 7/22/21. Shop Drawings 01 rec'd 7/26/21 & approved. Water & Sewer Calcs 02 rec'd 8/4/21 - "No futher comments" issued 8/11/21. A re-zoning application has been submitted to the County proposing re-zoning the property from PCD to R-4. Site/Dsgn 05 rec'd 10/29/21 Re-review fee rec'd 11/4/21. Site/Dsgn 05 comments issued to Planning 11/4/21 - comments can be addressed at pre-con and/or As-Built. Need 3 full size hard copies upon Planning approval. Planning appv'd Site Plan & requisite hard copies rec'd 12/10/21. C2C Issued 12/16/21.			
Job #: 2020020	Job Type: Water	Service Area: Forest	Last updated on: 5/17/2021
Job Name: Cambridge Manor Phase 1 - Design			Department Contact: S Foster
Description: Road & waterline plan & profile for Country Club Meadows Phase 1 (59 lot single family development). Previously known as "Country Club Meadows Phase 1 - Design".			
Status: Dsgn 01 rec'd 2/03/20. (Need \$400.00 base review fee). Dsgn 01 Comments & Dev Pkg issued 2/28/20. Dsgn 02 rec'd 6/30/20. Fees & Agment have not yet been rec'd. 2nd Review Comments issued and due to Project name change & design changes a revised Dev Pkg was issued 7/31/20. Please do not accept 3rd submittal w/o Agmnt, Base Fee, Review Fees & Re-Review Fee. Dsgn 03 rec'd 11/30/20 (need Signed Agmnt, Base Fee, Review Fees & Re-Review Fee before review completed/comments released). Review complete & Developer notified 12/31/20 via e-mail of outstandign tems needed prior to release of comments. Base fee, Review fees & Re-review fee rec'd 2/2/21; Agmnt rec'd via e-mail 2/17/21 & Review 03 comments issued 2/19/21. Dsgn 04 rec'd 3/16/21 (need Re-review fee) 3/16/21. Dsgn 04 review complete (4/19) and notified Developer need Orignal signed Agmnt & re-review fees prior to release of comments. Water Calcs 01 comments issued 4/28/21. Re-review fee rec'd 5/4/21. Signed Dev Agmt rec'd 5/6/21, DSGN 04 Comments released 5/17/21.			
Job #: 2020023	Job Type: Sewer	Service Area: Lakes	Last updated on: 5/3/2021
Job Name: Bridgewater Bay Sewer Inquiry			Department Contact: R English
Description: Bridgewater Bay HOA inquiring for BRWA to accept sewer system, and as to BRWA's responsibility for upgrades necessary to meet BRWA standards.			
Status: Responsibility inquiry passed to Sam Vance for legal opinion on 11/25/19; response rec'd 12/13/19 that firm was in conflict. Sent information to GFDG on 2/6/20; gathering additional info requested for legal opinion to be made. Dan Early submitted courtesy plans 12/22/20 for upgrading pump station to solids handling, stating HOA has no intent to make station public; BRWA requested project be brought to BRWA standard considering ongoing request for public acceptance. Comments were issued to D Early and Cass Tucker (HOA) on 1/21/21. No responses rec'd.			
Job #: 2020028	Job Type: Fire Flow Meter	Service Area: Forest	Last updated on: 8/9/2021
Job Name: Innerspec Building Addition - Site Plan			Department Contact: J Dean \ T Hale
Description: Proposed 10,400 SF building addition and associated stormwater measures. Building use will be light manufacturing.			
Status: TRC 2/25/20. Concept 01 rec'd 2/20/20. Site Plan 01 rec'd 9/23/20. Review & Inspection fees rec'd 10/23/20. Signed Developer Agreement & Signed Esmt rec'd 10/28/20. Site Plan 02 rec'd 11/2/20. Site Plan 02 approved 11/12/20. Shop Drawings apprvd 11/24/20. Surety #B1246569 rec'd 12/7/20. ESMT #200015039 recorded 12/9/20. Dev Agmt execute 3/11/21. C2C issued 3/11/21. Work complete, contractor needs to order correct interior material for vault.			

Job #: 2020066.2	Job Type: Sewer	Service Area: Forest	Last updated on: 1/7/2022
Job Name: FMS Pump Station Upgrades- Prepayment Request			Department Contact: R English
Description: Prepayment request to complete upgrades to Forest Middle School pump station to allow for current and future growth. Current growth related to Westin Village development.			
Status: Discussions held on 9/23/20 with R Orrison and D Cyrus of process and developer's responsibility for design. Prepayment request approved at October Board Meeting for \$100k less than total construction cost. Surety received; awaiting final contractor and cost information for Prepayment Agreement. Requested schedule update and information from Developer on 9/2/21 to finalize prepayment agreement; prepayment approval expires 10/20/2021. Developer rec'd zoning approvals for Westyn Ph 2 & 3 approvals; prepayment for pump station upgrades re-approved at 11/2021 Board meeting. Awaiting developer to enter construction contract prior to completion of Prepayment Agreement.			
Job #: 2020066.3	Job Type: Sewer	Service Area: Forest	Last updated on: 1/7/2022
Job Name: Westyn Village Forest Middle School Pump Station Upgrades - Design			Department Contact: R English \ S Foster
Description: Upgrades to Forest Middle School pump station to allow for current and future growth. Current growth related to Westin Village development.			
Status: Meeting held on 12/3/20 with P&O to discuss station design. P&O working with Chris Fewster on pump station design. Revised basis of design report given to P&O on 3/1/21 based on increase in proposed development. Design 01 rec'd 3/5/21, comments ret'd 3/29. Surety #5018510461 rec'd 5/17/21. Site/Dsgn 02 rec'd 5/17/21. Deve Agmnt Rec'd 5/20/21; Site/Dsgn 02 Comments issued 5/24/21. CTC application for DEQ received 6/4/21 and submitted to DEQ. Site/Dsgn 03 rec'd 6/8/21. Site/Dsgn 03 comments issued to Planning 6/23/21. Working with BCPS on Easement Agreement. Site plan approved by planning 7/29/21. Hard copies of approved plans rec'd 8/3/21. ESMT #210012251 & Deed of Release #210012252 recorded 8/24/21. BRES working with Falwell and suppliers for equipment quotes; BRES assisting Developer with submittal review.			
Job #: 2020073	Job Type: Water	Service Area: Forest	Last updated on: 12/20/2021
Job Name: West Crossing Section 4 - Design			Department Contact: S Foster
Description: Road plan, waterline design and profile for section 4. 19 lots approximately 2900 LF Waterline.			
Status: Dsgn 01 rec'd via e-mail (pdf) 6/29/20. Hard copy rec'd 7/8/20. Comments issued 8/6/20. Dev Pkg issued 8/6/20. Need Base Fee. Need Review Fees. Need Dev Agmnt. Dsgn 02 rec'd 10/22/20. Review 02 complete 11/4/20. Base Review Fee, Review Rees & Re-review Fee for forthcoming 3rd submittal rec'd 11/17/20. Signed Developer Agmt rec'd 11/17/20. Review 02 comments issued 11/17/20. Fire Flow Test fee rec'd 1/26/21. Dsgn 03 rec'd 6/23/21. "DRAFT" comments e-mailed to Engineer 7/2/21 with option to address as slip sheets to current submittal. Water Calcs 01 comments issued 7/19/21. Water Calcs 02 Rec'd 9/25/21 & comments issued 10/5/21. Calc 03 Rec'd 10/10/21. Calc 03 Comments issued 10/18/21. Calc 04 comments issued 10/25/21 - approvable pending matching final Dsgn Plans and Plat. Water model cert rec'd from from Engineer 11/14/21. Plat was appv'd by BRWA 7/22/21; Cost Est rec'd 11/15/21 & hard copy Surety forthcoming. Bond #107540706 rec'd 12/6/21. 12/20/21 - Rec'd E-mail from Engineer w/ full set of revised Plans w/ 3 subsequent Rev dates. E-mailed Engineer to officially submit thru Planning (Dsgn Submittal 04) and BRWA Re-Review Fee rq'd.			
Job #: 2020095	Job Type: Water & Sewer	Service Area: Forest	Last updated on: 11/12/2021
Job Name: Boonsboro Meadows Sections 3 & 4 - Design			Department Contact: S Dade
Description: Sections 3 (20 Lots) & 4 (20 Lots) of Boonsboro Meadows. Water & Sewer (LPFM).			
Status: Water Calcs rec'd via e-mail from H&P 8/11/20. Link to Plans rec'd from H&P 8/26/20 while awaiting official submittal through Planning. Dsgn 01 rec'd 9/28/20. Dsgn 01 & Water Calc 01 Review comments issued 10/15/20. Dev Pkg issued 10/19/20. Base Review Fee & Signed Developer Agreement rec'd 10/30/20. Review Fees rec'd 1/5/21. Dsgn 02 rec'd 1/22/21. Dsgn 02 Comments issued 2/3/21. Surety #2021-005 rec'd 2/8/21. Water Calcs 04 Rec'd 2/16/21. FM Calc 01 review completed and comments issued 2/17/21. Inspection Fees rec'd 3/8/21. Re-review fee rec'd 3/16/21. Dsgn 03 rec'd 3/16/21. Design 03 comments issued 3/31/21 - Approval pending (see review comments). Revised FM Calcs in review. Sewer FM Calcs 02 approved and comments issued 4/2/21. Hard copies of approved shope drawings rec'd 4/5/21. VDOT Desgin Plan review comments rec'd 4/9/21 and as a result, revised Design Plan Submittal (4th) is anticipated. Dsgn 04 rec'd 4/16/21 (awaiting re-review fee). Dsgn 04 conditionally Appv'd by VDOT & Appv'd by BRWA. NEED - \$200 rereview fee, 4 hard copies of plans and signature plats. Re-review fee rec'd 4/26/21. Contacted H&P about water calc issues discovered when attempting to complete water cert 4/28/21. Upon recpt of 4 final hard copies of plans noticed minor revision on 1st two sheets proceeded with full review (4/29/21). DSGN 05 appv'd 4/30/21. C2C issued 5/6/21. Revised Waterline Calcs 05 rec'd 6/24/21 & comments issued 6/28/21. Final Revised Water Calcs 07 appv'd and VDH Water Cert completed 7/6/21. Warranty Letter rec'd 11/12/21.			
Job #: 2020107	Job Type: Water & Sewer	Service Area: Forest	Last updated on: 1/6/2022
Job Name: Boonsboro Meadows Section 5 Roadway & Water - Design			Department Contact: S Foster
Description: Proposed Section 5 (Proposed 16 Lots). Consisting of Water and LPFM. Wild Doe Drive			
Status: Dsgn 01 rec'd 9/28/20. Comments & Dev Pkg issued 10/26/20. Need \$400 Base Fee, Review Fees and Agmnt w/ 2nd submittal. Base Review fee rec'd 11/5/20. Design 02 rec'd 10/6/21. Review fee & Signed Developer Agmt rec'd 10/7/21. Dsgn 02 and Water Calcs 02 Review Comments issued 10/15/21. Sewer FM Calcs 01 Comments issued 10/20/21. Re-review fee rec'd 11/22/21 (forthcoming 3rd submittal). Dsgn 03 rec'd 12/15/21. Plan review comments issued to Planning and Engineer notified 12/30/21. Water Calcs Submittal 03 Reviewed and comments issued 1/3/22. Sewer FM Calcs Submittal 02 review complete & comments issued.			

Job #: 2021009	Job Type: Site Plan w/Proposed Utilities	Service Area: Forest	Last updated on: 5/13/2021
Job Name: Goodwill Retail Store - Site Plan			Department Contact: C Slusser
Description: Proposed 11,999 SF Goodwill building.			
Status: TRC 1/26/21. Concept 01 rec'd 1/20/21. Comments 01 emailed to Planning & Engineer 1/21/21. Site Plan 01 rec'd 5/6/21. Comments 01 emailed to Planning 5/13/21.			
Job #: 2021018	Job Type: Site Plan w/ Existing Utilities	Service Area: Smith Mountain Lake	Last updated on: 9/21/2021
Job Name: Eastlake Community Church Sport - Site Plan			Department Contact: C Slusser
Description: Proposed construction of 2 baseball fields and one track and field with associated grading, utilities, landscaping & stormwater management.			
Status: TRC 2/23/21. Concept 01 rec'd 2/17/21. Comments 01 emailed to Planning & Surveyor 2/22/21. Site Plan 01 rec'd 6/21/21. Comments 01 emailed to Planning 6/25/21. Site Plan 02 rec'd 9/14/21. Comments 02 emailed to Planning 9/21/21.			
Job #: 2021022	Job Type: Site Plan w/Proposed Utilities	Service Area: Smith Mountain Lake	Last updated on: 12/14/2021
Job Name: Lot 4 Moneta Business Center Hardee's - Site Plan			Department Contact: C Slusser
Description: Proposed Hardee's restaurant.			
Status: TRC 3/9/21. Concept 01 rec'd 3/4/21. Comments 01 emailed to Planning & Surveyor 3/8/21. Site Plan 01 rec'd 4/14/21. Comments 01 emailed to Planning 4/22/21. Site Plan 02 rec'd 7/14/21. Comments 02 emailed to Planning & Dev Pkg emailed to Engineer 8/2/21. Revised Dev Agmt emailed to Engineer 8/12/21. Site Plan 03 forthcoming as of 11/3/21. Site Plan 03 rec'd 11/18/21. Site Plan approvable as of 11/30/21; awaiting Executed Developer Agreement & Review Fees before emailing approval to Planning; additional Developer documents will be needed prior to issuing C2C. Per Engineer on 12/14/21, Developer will bid out again & select Contractor in mid to late January.			
Job #: 2021024	Job Type: Internal	Service Area: Central	Last updated on: 3/11/2021
Job Name: Big Otter Well Abandonments			Department Contact:
Description: Abandonment of wells formerly used as part of the Central water system, located behind sewer pump station 6 and within the property boundaries of 4920 Peaks Road.			
Status: Bob met with property owner of 4920 Peaks Rd, Rita Ragland, who requested consideration be made to abandon or maintain the well sites within her property. Information gathered on existing easements for the wells and raw waterlines.			
Job #: 2021027	Job Type: Site Plan (Does not involve P	Service Area: Forest	Last updated on: 12/28/2021
Job Name: Overstreet Enterprises Mini-Warehouse and Commercial Storage - Site Plan			Department Contact: J Dean
Description: Proposed Mini-Warehouse and Commercial Storage Units Development.			
Status: TRC 3/23/21. Concept 01 rec'd 3/18/21. Site Plan 01 rec'd 12/28/21.			
Job #: 2021028	Job Type: Site Plan w/Proposed Utilities	Service Area: Lynchburg	Last updated on: 11/3/2021
Job Name: Rock Pike Baptist Church Addition Phase 1 - Site/Design			Department Contact: J Dean
Description: Proposed land use for religious assembly and waterline extension.			
Status: Submitted after TRC, planning request review and written comments. Concept 01 rec'd 3/22/21. Site/dsgn rec'd 7/26/21. Need \$400.00 base review fee. Comments sent to Planning & Consultant was notified on 8/25/2021. Site/dsgn 02 rec'd 9/30/21. Signed developer agreement & partial review fees rec'd (\$600.00 remaining) 10/25/21. Outstanding Review fee of \$600.00 rec'd 11/3/21. Approval Comments sent to Planning & Consultant notified on 11/3/2021. Waiting on Developer items to issue C2C.			
Job #: 2021035	Job Type: Water & Sewer	Service Area: Town	Last updated on: 12/22/2021
Job Name: 620 Railroad Ave Apartments - Site/Design			Department Contact: S Foster
Description: Proposed Multi Family (58 units) & Retail Space (2,929 SF). Water & Sewer Adjustments & FFMV.			
Status: FFT fee rec'd 2/17/21. FFT results emailed 3/4/21. TRC (town) 5/5/21. Concept 01 rec'd 4/30/21. Met w/ Town & Engineer 5/5/21. Issued WO for SS Assessment & Survey 5/7/21. Initial assessment & cleaning completed. CCTV, final assessment & survey forthcoming. Site Plan 01 rec'd 9/10/21. Site/Dsgn 01 Comments & Dev. Pkg. issued 9/28/21. Site/Dsgn 02 rec'd 12/8/21. Signed Dev Agmt, Review & Insepection fees rec'd 12/22/21. Site/Dsgn 02 Comments issued 12/22/21. Developer will need to submit a Qualification Statement for the listed Contractor for BRWA review or select a BRWA approved Contractor.			

Job #: 2021041	Job Type: Site Plan w/Proposed Utilities	Service Area: Smith Mountain Lake	Last updated on: 12/29/2021
Job Name: Moneta Commons Lot 9 Retail Space - Site Plan			
Description: Proposed 3,200 SF commercial building (office retail space / restaurant) & accompanying parking area.			Department Contact: C Slusser
Status: TRC 4/27/21. Concept 01 rec'd 4/22/21. Comments 01 emailed to Planning & Surveyor 4/27/21. Site Plan 01 rec'd 5/11/21. Comments 01 emailed to Planning 5/17/21. Site Plan 02 rec'd 10/5/21. Comments 02 emailed to Planning 10/7/21. Site Plan 03 rec'd 12/29/21.			
Job #: 2021042	Job Type: Site Plan w/ Existing Utilities	Service Area: Forest	Last updated on: 8/30/2021
Job Name: Vista Drive Warehouse Addition - Site Plan			
Description: Proposed 43,390 Square Foot Warehouse Addition.			Department Contact: J Dean
Status: TRC 4/27/21. Concept 01 rec'd 4/22/21. Site Plan 01 rec'd 6/3/21. Comments sent to Planning on 6/11/2021. Dev Agmt mailed 6/14/2021. FFT fee rec'd 6/22/21. Site Plan 02 rec'd 7/8/21. Review & Inspection fees rec'd 7/12/21. signed developer agreement & easement agreement 7/20/21. 2nd Submittal Comments sent to Planning on 7/20/2021. Surety - #B3267365 rec'd 7/26/21. Esmt #210011227 recorded 8/2/21. Site Plan 03 rec'd 8/6/21. Site Plan Approved 8/13/2021. Waiting on Approved Shop Drawings to issue C2C. Hard copies of site plan rec'd 8/16/21. Shop Drawings 01 rec'd 8/19/21. Shop Drawings approved 8/23/21. C2C issued 8/27/21.			
Job #: 2021043	Job Type: Water & Sewer	Service Area: Forest	Last updated on: 12/22/2021
Job Name: Jefferson Village Drive Townhomes - Site/Design			
Description: Proposed 9 townhouse buildings creating 56 lots.			Department Contact: J Dean
Status: TRC 4/27/21. Concept 01 rec'd 4/22/21. Site/Dsgn rec'd 11/22/21. Comments sent to planning 12/22/21.			
Job #: 2021045	Job Type: Water	Service Area: Forest	Last updated on: 9/20/2021
Job Name: Greak Oaks Subdivision Section 5 - Design			
Description: Proposed 14 lots and 2 common areas.			Department Contact: J Dean
Status: Dsgn 01 rec'd 4/26/21. Comments sent to Planning & Consultant notified on 5/7/2021. Dev Agmt, Base, Review & Inspection Fees rec'd 8/30/21. Design 02 rec'd 9/9/21. Comments sent to Planning & Consultant notified 9/20/2021.			
Job #: 2021058	Job Type: Site Plan w/ Existing Utilities	Service Area: Forest	Last updated on: 11/17/2021
Job Name: Westyn Village Phase 3 - Site Plan			
Description: Proposed (5) 36 unit extended stay hotels.			Department Contact: S Foster
Status: Site Plan 01 rec'd 6/7/21. Comments issued to Planning & Engineer/Developer notified 6/17/21. A re-zoning application has been submitted to the County proposing re-zoning the property from PCD to R-4. Site Plan 02 rec'd 11/10/21. Comments issued to Planning & Engineer/Developer notified 11/17/21.			
Job #: 2021065	Job Type: Sewer	Service Area: Bedford Central	Last updated on: 10/13/2021
Job Name: Central Sewer Modeling			
Description: Development of sewer model for Central sewer service area, with focus on drainage area for Pump Station 1. (Associated with JN 2021049 Governors Hill)			Department Contact: W Quarles
Status: Met with WRA 6/30/21 to review needs for model; gathering information requested. BRWA files provided to WRA on 8/3. PS #1 Summary received on 10/13/2021. Field survey needed to run sewer model.			
Job #: 2021083	Job Type: Site Plan w/ Existing Utilities	Service Area: Forest	Last updated on: 1/5/2022
Job Name: World Help Building Addition - Site Plan			
Description: Proposed warehouse addition.			Department Contact: C Slusser
Status: TRC 8/10/21. Concept 01 rec'd 8/5/21. Comments 01 emailed to Planning & Engineer 8/9/21. Site Plan 01 rec'd 9/15/21. Comments 01 emailed to Planning 9/28/21. Site Plan 02 rec'd 1/5/21.			
Job #: 2021089	Job Type: Sewer	Service Area: Forest	Last updated on: 1/6/2022
Job Name: Grandview Force Main 5 Relocation - Design			
Description: Proposed relocation of existing force main.			Department Contact: S Foster
Status: Meeting with engineer & developer 8/18/21. Design 01 rec'd 10/20/21. Review 01 Comments & Dev Pkg issued 10/26/21. Design 02 rec'd 10/27/21. Review, Inspection & Base Review fees rec'd 11/10/21. Digital Agmt rec'd 11/17/21 - awaiting original hard copy; Design 02 comments issued 11/18/21. 12/8/21 - Hard copy plans rec'd, Cost Est rec'd and Surety Rqmnt issued. Bond #1255408 rec'd 1/6/22.			

Job #: 2021095	Job Type: Site Plan w/ Existing Utilities	Service Area: Boonsboro	Last updated on: 9/10/2021
Job Name: Boonsboro Road Financial Institution - Site Plan			Department Contact: J Dean
Description: Proposed Financial Institution with no drive-in..			
Status: Site Plan 02 rec'd 8/27/21. Comments sent to Planning on 9/10/21.			
Job #: 2021099	Job Type: Fire Flow Meter	Service Area: Central	Last updated on: 10/4/2021
Job Name: Bedford Readiness Center FFMV			Department Contact: S Foster
Description: Bedford Readiness Center fire service improvements.			
Status: Corresponding and working with the Timmons Group on FFMV requirements to meter a currently unmetered fire line.			
Job #: 2021102	Job Type: Sewer	Service Area: Bedford Central	Last updated on: 10/6/2021
Job Name: Winoa Sewer System Transfer			Department Contact: R English
Description: Transfer of privately owned sewer lines and pump station serving former Winoa / Wheelabrator facilities and Bison Printing. (Also see 2021032 and 2015016)			
Status: Contract Operations agreement executed 9/14/21 to offer operational and maintenance assistance until transfer is completed.			
Job #: 2021112	Job Type: Site Plan w/ Existing Utilities	Service Area: Central	Last updated on: 10/14/2021
Job Name: Bedford Lutheran Church - Site Plan			Department Contact: J Dean
Description: Proposed new building.			
Status: Site Plan 01 rec'd 9/30/21. Comments sent to Consultant & Town Engineer on 10/14/2021.			
Job #: 2021114	Job Type: Internal	Service Area: Countywide	Last updated on:
Job Name: Program for Low Water Pressure Customers			Department Contact: R English
Description: Establishing program or policy for addressing customers with pressures at the water meter that are regularly or intermittently less than 20 psi.			
Status:			
Job #: 2021123	Job Type: Site Plan w/ Existing Utilities	Service Area: Forest	Last updated on: 1/4/2022
Job Name: Brook Park Place Office Building - Site Plan			Department Contact: C Slusser
Description: Construct a 1 story office building with basement, approx. 6,000 SF.			
Status: Site Plan 01 rec'd 11/10/21. Comments 01 emailed to Planning 11/18/21. Site Plan 02 rec'd 12/22/21. Comments 02 emailed to Planning 1/4/22.			
Job #: 2021125	Job Type: Site Plan w/ Existing Utilities	Service Area: Forest	Last updated on: 11/24/2021
Job Name: Café Bakery Forest Road - Site Plan			Department Contact: J Dean
Description: Proposed change of use permit from retail store to family restaurant.			
Status: Site Plan 01 rec'd 11/18/21. Comments sent to Planning 11/24/2021.			
Job #: 2021127	Job Type: Site Plan w/ Existing Utilities	Service Area: Forest	Last updated on: 11/24/2021
Job Name: Crazy Mason Milkshake Bar - Site Plan			Department Contact: J Dean
Description: Proposed change of use permit from retail to milkshake bar.			
Status: Site plan 01 rec'd 11/19/21. Comments sent to Planning 11/24/2021.			

Developer Dedications Fiscal Year 2021-2022

Project	Project Type	Developer	Water		Sewer		Date Put Into Service
			Project Cost Ledger Acct 1500-1000	PipeLength	Project Cost Ledger Acct 1700-0016	Pipe Length	
2020022 Berglund Toyota - Site/Design	Fire Flow Meter	Farrell Properties Forest LLC Attn: Michael Morris 2009 Williamson Rd, NE Roanoke, VA 24012	\$98,500.00	110 lf	\$0.00	0 lf	12/22/2021
2019088 The Stables On Coffee Subdivision - Design	Water	Austin P. Hull 8480 E Lynchburg Salem Tpke Goode, VA 24556	\$51,199.00	1024 lf	\$0.00	0 lf	12/17/2021
2019034 Westyn Village Townhomes 2019 - Site/Design	Water & Sewer	Owner: Jefferson Manor Investments LLC Developer: Thomas Builders of VA	\$330,756.00	1524 lf	\$426,321.60	3831 lf	12/17/2021
2018106.2 NLBTC Lot 7 Belvac Building - FFMV	Fire Flow Meter	Belvac Production Mechinery, Inc.	\$58,500.00	0 lf	\$0.00	0 lf	9/15/2021
2017060 Burnbridge Sewer Extension - Design	Sewer	Bedford County EDA, Tom Scott 1200 Forest Point Place Forest Virginia, 24551	\$0.00	0 lf	\$274,392.00	2054 lf	12/17/2021
2016062 Kitsonmont Subdivision - Design	Water	Kitsonmont, LLC Attn: Jeffery Graff 208 Tomahawk Industrial Park	\$222,460.00	4085 lf	\$0.00	0 lf	9/22/2021

Total Value Waterline Dedications: \$761,415.00

Total Length Water Pipe: 6743 lf

Total Value Sewer Line Dedications: \$700,713.60

Total Length Sewer Pipe: 5885 lf

Total Value of Dedications: \$1,462,128.60

EXECUTIVE DIRECTOR'S REPORT

Bedford Regional Water Authority - Board of Directors Positions

Calendar Year	Chairman	Vice-Chairman	Personnel Committee	Finance Committee	Projects & Policies Committee
2013	Elmer Hodge	Carl Wells	Mike Moldenhauer Carl Wells	Bob Flynn Cindy Gunnoe	Tom Segroves Walter Siehien
2014	Elmer Hodge	Carl Wells	Mike Moldenhauer Carl Wells	Bob Flynn Cindy Gunnoe	Tom Segroves Walter Siehien
2015	Elmer Hodge	Carl Wells	Mike Moldenhauer Carl Wells	Bob Flynn Cindy Gunnoe	Tom Segroves Walter Siehien
2016	Elmer Hodge	Carl Wells	Mike Moldenhauer Carl Wells	Bob Flynn Cindy Gunnoe	Tom Segroves Walter Siehien
2017	Elmer Hodge	Carl Wells	Mike Moldenhauer Carl Wells	Bob Flynn Cindy Gunnoe	Tom Segroves Walter Siehien
2018	Elmer Hodge	Carl Wells	Mike Moldenhauer Carl Wells	Bob Flynn Cindy Gunnoe	Tom Segroves Walter Siehien
2019	Bob Flynn	Cindy Gunnoe	Mike Moldenhauer Carl Wells	Elmer Hodge Cindy Gunnoe	Tom Segroves Walter Siehien
2020	Bob Flynn	Mike Moldenhauer	Mike Moldenhauer Carl Wells	Elmer Hodge Cindy Gunnoe Tom Segroves	Tom Segroves Walter Siehien
2021	Bob Flynn	Mike Moldenhauer	Rusty Mansel Mike Moldenhauer	Kevin Mele Tom Segroves	Jay Gray Walter Siehien
2022	Bob Flynn	Mike Moldenhauer	Rusty Mansel Mike Moldenhauer	Kevin Mele Tom Segroves	Jay Gray Walter Siehien