



BOARD OF DIRECTORS

December 21st, 2021

BEDFORD REGIONAL WATER AUTHORITY

Providing quality service to everyone.



1723 Falling Creek Road
Bedford, VA 24523-3137
(540) 586-7679 (phone)
(540) 586-5805 (fax)
www.brwa.com

MEETING NOTES

To: BRWA Board of Directors
From: Brian M. Key, PE; Executive Director
Date: December 15, 2021
Re: Notes for the December 21, 2021 Board of Directors Meeting

It's election time for the BRWA board; per the bylaws, the Board needs to elect the officers at the December board meeting each year. The rest of the board meeting is fairly routine.

If you have any questions about any of the information contained in your board packets, or if you are not going to be able to attend the meeting, please contact me prior to the board meeting.

AGENDA

NOTICE AND AGENDA

To: Board of Directors
From: Brian Key – Executive Director
Date: December 14, 2021
Re: Notice of Board Meeting and Agenda

A regular meeting of the Board of Directors of the Bedford Regional Water Authority (“Authority”) will be held on **Tuesday, December 21, 2021 at 7:00 p.m.** in the **Board Meeting Room** of the Authority located in the **Annex** building at **1723 Falling Creek Road in Bedford County**. Due to COVID-19, all onsite attendees (regardless of vaccination status) will be required to wear masks when inside the building; remote attendees can provide input and/or join the meeting in the following ways:

- Join the Zoom meeting with **audio/video** by electronic device (computer, phone, tablet):
<https://us02web.zoom.us/j/81477923051?pwd=QUg5b3JKT25OelUxalBrcHJHRSSyQT09>
 - Meeting ID: 814 7792 3051
 - Password: HAWT39
- Join the Zoom meeting with **audio only** by phone:
 - Phone Numbers:
 - 267 831 0333 US (Philadelphia)
 - 301 715 8592 US (Washington DC)
 - 312 626 6799 US (Chicago)
 - 470 250 9358 US (Atlanta)
 - 470 381 2552 US (Atlanta)
 - 646 518 9805 US (New York)
 - Meeting ID: 814 7792 3051
 - Passcode: 689423
- Click on the link to the online meeting on our Facebook page or website
 - www.brwa.com (the meeting link is on one of the banner posts on the front page)
 - <https://www.facebook.com/bedfordwater>

The following Agenda is proposed for discussion:

1. Call to Order
 - a. Pledge of Allegiance
 - b. Moment of Silence
2. Review of Agenda
3. Public Comments
4. Approval of Minutes: November 16, 2021 – Regular Board Meeting
5. Financial Report: Presented by Brian Key
6. Operations Report: Presented by Nathan Carroll
7. Administration Report: Presented by Megan Pittman

To: Board of Directors
Date: December 14, 2021
Re: Notice of Board Meeting and Agenda

8. Engineering Report: Presented by Rhonda English
9. Executive Report: Presented by Brian Key
10. Election of Officers
 - a. Existing Terms and Officer History
 - b. Resolution 2021-12.01 Elections of Officers
11. Other business not covered on the above agenda
12. Motion to Adjourn

MINUTES



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**Bedford Regional Water Authority – Board of Directors
Regular Board Meeting – Minutes
November 16, 2021**

A regular meeting of the Board of Directors of the Bedford Regional Water Authority (“BRWA”) was held on Tuesday, November 16, 2021, in the Board Meeting Room in BRWA’s Annex building located at 1723 Falling Creek Road in Bedford County.

Members Present:..... Bob Flynn, Chair
Michael Moldenhauer, Vice Chair
Jay Gray
Rusty Mansel
Thomas Segroves
Walter Siehien (Virtually)

Members Absent: Kevin Mele

Staff & Counsel Present: . Brian Key – Executive Director
Rhonda English – Director of Engineering (Virtually)
Jill Underwood – Director of Finance (Virtually)
Megan Pittman – Director of Administration (Virtually)

1. Call to Order

The meeting was called to order by the Chair at approximately 7:00 pm. The Pledge of Allegiance and a moment of silence were conducted.

2. Review of Agenda

The following agenda was reviewed as shown.

1. Call to Order
 - a. Pledge of Allegiance
 - b. Moment of Silence
2. Review of Agenda
3. Public Comments
4. Approval of Minutes: October 19, 2021 – Regular Board Meeting
5. Financial Report: Presented by Jill Underwood
 - a. Financial Statements through month end October 2021
 - b. Annual Comprehensive Financial Report: Presented by Chris Banta (Brown Edwards)
6. Administration Report: Presented by Megan Pittman
7. Engineering Report: Presented by Rhonda English
 - a. Project Summaries
 - b. Resolution 2021-11.01 – Prepayment for Forest Middle School Lift Station
8. Executive Director’s Report: Presented by Brian Key
 - a. Operations Report
 - b. Resolution 2021-11.02 – Town ARPA Agreement

9. Closed Session pursuant to Section 2.2-3711 A. 1. of the Code of Virginia, 1950, as amended; this closed meeting is to discuss personnel matters, specifically related to the results of the compensation study.
10. Other business not covered on the above agenda
11. Motion to Adjourn

3. Public Comments

There were no public comments.

4. Approval of Minutes: October 19, 2021 Regular Board Meeting

The regular Board Meeting Minutes from October 19, 2021, were reviewed.

Member Moldenhauer made a motion to approve the minutes.

Member Mansel seconded the motion.

- Board member votes: 6 Aye; 0 Nay; 0 Abstain. The motion carried.

5. Financial Report: Presented by Jill Underwood

a. Financial Statements through month end October 2021

The BRWA has been awarded \$57,977.71 in federal State and Local Fiscal Recovery Funds (SLFRF) through the American Recovery Plan Act (ARPA) for the COVID-19 ARPA SLFRF Municipal Utility Assistance Program. These funds are to be used to directly assist residential municipal utility customers with arrearages greater than 60 days for the time between March 12, 2020, and August 31, 2021. The BRWA is working with the County as the BRWA's fiscal agent to accept the funds by developing an MOU and completing the required certification documentation. Required documentation is being accepted biweekly until January 21, 2022.

The budget goal is 33% for October with operating revenues at 36% and operating expenses at 30%. Capital Recovery fees received so far this FY are 37% of the total budgeted amount, with water at 25% and sewer at 81%. There were 13 new connections in Forest and two at Smith Mountain Lake during October.

There were a total of 187 customers disconnected for non-payment in October, which is higher than before the pandemic. To compare to September's financials: the amount of payments decreased 20.73%, or \$265,330.

The final audited financials are included in the packet. For FY 2021, revenues ended at 108% and expenses at 96%. Total capital recovery fees were 175%.

b. Annual Comprehensive Financial Report: Presented by Chris Banta (Brown Edwards)

Chris Banta, a Partner with Brown Edwards, gave a presentation of the audit, highlighting key points including the statement and changes of net position, cash flow statement, compliance, internal governance, and internal control. Travis Gilmer, a Director with Brown Edwards was also in attendance.

The board requested that staff compile the costs associated with the auditor's internal control comments and suggestions, particularly as related to segregation of duties.

6. Administration Report: Presented by Megan Pittman

Ms. Pittman reviewed the articles included in the packets; topics included ARPA discussions and the BRWA's *Enjoy Your Feast Recycle the Grease* campaign. The grease program is done every year around the holidays to educate the community about how to properly dispose of grease. We have partnered with Lynchburg to gain more exposure and expand grease kit pick-up and drop-off locations. Locations include our main office facility, SML Water Treatment Facility, Bedford Christian Ministries, and various other locations.

Ms. Pittman also mentioned the annual Winter Luncheon which the board is invited to. This year the event is in two parts: one small group lunch followed by a virtual component for games, awards, and prizes. If board members would like to attend the lunch, please let Ms. Pittman know so lunch is ordered at the preferred facility.

Ms. Pittman reported that 50 employees, including board members, have been vaccinated. This is 56% of our staff. Ten employees were vaccinated during the COVID vaccine program. The board requested that staff look into continuing the incentive and possibly including booster shots in the program.

7. Engineering Report: Presented by Rhonda English

a. Project Summaries

The parking lot project is stalled due to a delay in stormwater materials. The annual construction term contracts are up for automatic renewal in December. Easements continue to come in for Ivy Creek. The 460 Pump Station project will begin construction in December.

Mr. Flynn asked if service can still be put in the easement at the Moneta Storage Unit facility due to a retaining wall being constructed in conflict with the sewer line. Ms. English replied that they are working to relocate the line to resolve the issue.

b. Resolution 2021-11.01 – Prepayment for Forest Middle School Lift Station

Ms. English briefly reviewed the purpose and process of the Prepayment Policy. The issuance of prepayment credits for Westyn Village LLC to perform upgrades to the Forest Middle School Lift Station was previously approved by the Board on October 20, 2020. Since approvals are only valid for one year per the Prepayment Policy, this resolution is provided for the board's review and consideration to offer an extension of the deadline for prepayment credits being issued.

At a regular meeting of the Bedford Regional Water Authority ("Authority") Board of Directors, held in the Board Meeting Room at the Authority's Administrative Annex Building on the 16th of November 2021, beginning at 7:00pm

WHEREAS, the Authority received a request from Westyn Village LLC ("Developer") for prepayment credits in the amount of \$602,820 per the Prepayment Policy 4.40 ("Policy") for the reimbursement of construction expenses for upgrades to the Authority's Forest Middle School Lift Station ("Station") in Forest, Virginia ("Project"); and,
WHEREAS, remaining capacity of the Station is unable to support Westyn Village Phase 2 and Phase 3 ("Development") as proposed by the Developer, or support further development in the drainage area of the Forest Middle School Lift Station; and,
WHEREAS, the Developer agrees to upgrade the Station to provide a minimum additional capacity of 25,000 gallons per day average and 44 gallons per minute peak flow above and beyond the additional capacity needed to serve their development; and,
WHEREAS, the Project is proposed as a future Capital Improvement Project for the Authority; and,

WHEREAS, the Authority desires to bring the Station up to its current standards which may increase the cost estimate for the Project as provided by the Developer; and,
WHEREAS, the Authority is in receipt of bonding for the Project and anticipates partial issuance of Prepayment credits in up to four phases based upon progress of construction and verified construction payments, with the final credits to be issued upon construction completion and verification of costs; and,
WHEREAS, the Policy states that “Each project proposed for reimbursement shall be evaluated by the Board of Directors on a case by case basis”, and the Policies and Projects Committee (“Committee”) has reviewed the request at a Committee meeting that took place on October 13, 2020; and,
WHEREAS, the Committee recommended partial approval of the prepayment credit issuance requested by the Developer with the requirement that the Developer hold some financial responsibility towards the Project cost; and,
WHEREAS, the Prepayment Policy states that “After the Board of Directors gives approval for a project to have prepayment credits issued, the credits must be issued within one (1) year or the agreement will be void”; that the Board of Directors authorized the issuance of prepayment credits for the Project on October 20, 2020 in Resolution 2020-10.01 which expired on October 20, 2021; now,
THEREFORE, BE IT RESOLVED, that the Board of Directors does hereby authorize the Director of Engineering to execute an agreement with the Developer for the issuance of prepayment credits as a reimbursement of the Project in an amount not to exceed \$100,000 less than the verifiable costs of construction for the Project.

Member Gray made a motion to approve this Resolution.

Member Segroves made a Second to approve.

- Board Member Votes: 6 Aye 0 Nay 0 Abstain. The motion carried.

8. Executive Director’s Report: Presented by Brian Key

a. Operations Report

Mr. Key presented the report in Mr. Carroll’s absence. Member Gray asked about the high amount of time spent working in the Central service area this month, and Mr. Key responded that it was typical for the Authority to spend the majority of the time each month working in the Central area. It was also explained that the utility locator staff spent considerable time at the Central Wastewater Treatment Plant in October to prepare for the ESCO project.

b. Resolution 2021-11.02 – Town ARPA Agreement

A draft agreement with the Town of Bedford for the American Rescue Plan Act (“ARPA”) funding was included in board packets for review. This resolution would authorize the execution of a substantially similar agreement to the one included in packets. The agreement has been reviewed by Sam Darby as the BRWA’s legal counsel, and his comments are included in this draft.

At a regular meeting of the Bedford Regional Water Authority (“Authority”) Board of Directors, held in the Board Meeting Room at the Authority’s Administrative Annex Building on the 16th of November 2021, beginning at 7:00pm:

WHEREAS, the Authority is a public service authority formed and existing in accordance with the provisions of Chapter 51 of Title 15.2 of the Code of Virginia, 1950, as amended, the Virginia Water and Waste Authorities Act §§ 15.2-5100, et seq. (the “Act”); and,

WHEREAS, the Town of Bedford, Virginia (“Town”) has received American Rescue Plan Act (“ARPA”) funding from the federal government, and the Town Council has approved of allocating a portion of these funds to the Authority for water and sewer projects; and, **WHEREAS**, a Grant Subrecipient Agreement (“Agreement”) has been drafted for execution between the Town and the Authority, and said Agreement has been reviewed by both parties legal counsels; now, **THEREFORE, BE IT RESOLVED**, that the Board of Directors does hereby authorize the Executive Director to execute an agreement with the Town that is substantially similar to the draft agreement that was presented to the Board of Directors with this resolution.

Member Segroves made a motion to approve this Resolution.

Member Moldenhauer made a Second to approve.

- Board Member Votes: 6 Aye 0 Nay 0 Abstain. The motion carried.

9. Closed Session pursuant to Section 2.2-3711 A. 1. of the Code of Virginia, 1950, as amended; this closed meeting is to discuss personnel matters, specifically related to the results of the compensation study.

Member Gray moved that the Board of Directors go into Closed Meeting pursuant to Section 2.2-3711 A.1 of the Code of Virginia (1950), as amended, to discuss personnel matters, specifically related to the result of the compensation study.

- Board Member Votes: 6 Aye; 0 Nay; 0 Abstain. The motion carried.

The board entered into closed session at approximately 8:20 pm.

At approximately 9:05pm Member Gray moved that the board exit closed session and return to open session. Member Moldenhauer seconded the motion.

- Board Member Votes: 6 Aye; 0 Nay; 0 Abstain. The motion carried.

Member Flynn moved that the Board of Directors take a roll call vote certifying that to the best of the member’s knowledge only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the meeting by the public body.

- Board member votes:
 - Aye: Bob Flynn, Jay Gray, Rusty Mansel, Michael Moldenhauer, Thomas Segroves, Walter Siehien
 - Nay: None
 - The motion passed.

10. Other Business

Mr. Key updated the board that Clay Chastain has filed a motion with the court to request a modification to the amount of the bond requirement that was required to be paid before BRWA connections would be made. The court summarily denied the request; if Mr. Chastain does not pay the \$10,000 by November 30, 2021, the case will be dismissed. If he files the money, the BRWA will have to make the connections within 14 days, and the BRWA will have to go back to court in February 2022 to make the argument that the cost should be the full connection fee.

11. Motion to Adjourn:

There being no further business to discuss, Member Moldenhauer made a motion to adjourn and Segroves seconded the motion.

- Board member votes: 6 Aye; 0 Nay; 0 Abstain. The motion carried.

The meeting adjourned at approximately 9:12 pm.

Prepared by Megan Pittman – Director of Administration
Approved: _____ 2021

FINANCIAL REPORT



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MEMORANDUM

To: BRWA Board of Directors
From: Jill W. Underwood, Director of Finance
Date: December 14, 2021
Re: Financial Highlights for November 2021

Customer Service Statistical Report:

Due to training on the new billing system and a short month due to holidays, cutoffs were not done in November.

The BRWA has been awarded \$57,977.71 in federal State and Local Fiscal Recovery Funds (SLFRF) through the American Recovery Plan Act (ARPA) for the COVID-19 ARPA SLFRF Municipal Utility Assistance Program.

UPDATE: We have received the executed paperwork from the County and are submitting to the state in advance of the December 17th biweekly submission deadline. Once we receive the funds, we will be able to allocate the funding to the past due customers that meet the program criteria.

Summary of Revenues & Expenses:

- 1) Budget goal is 42% for November, operating revenues are at 47% and operating expenses at 39%. The reports are printed in landscape mode in an effort to make the numbers easier to read.
- 2) Capital Recovery fees received so far this FY are 40% of the total budgeted amount, with water at 28% and sewer at 81%. There were 6 new connections in Forest and 1 at SML during November.

Cash Flow Summary

The summary is included in your packets.

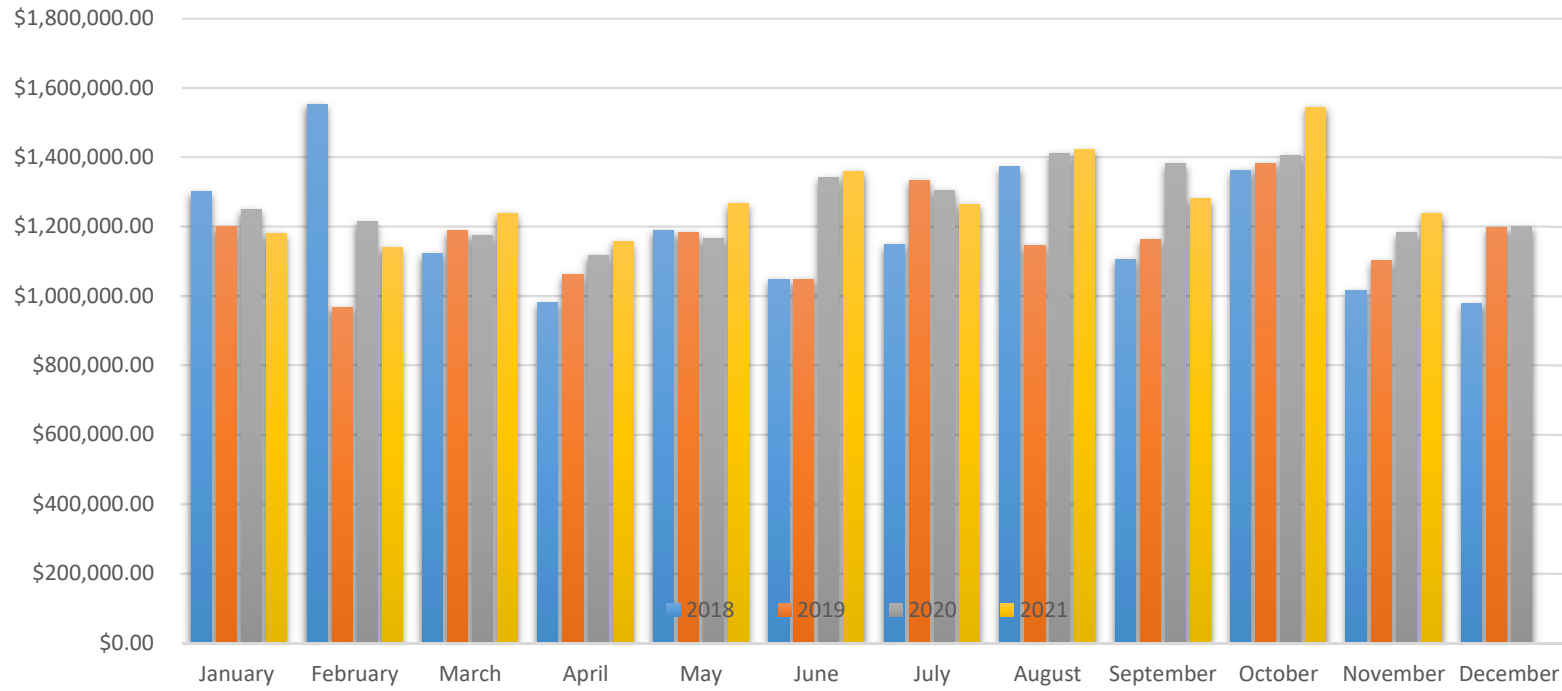
FY 2023 Budget

We will begin working on the draft FY 2023 budget in late January and plan to have the first Finance Committee meeting in late February/early March.

Tracking Data for Customer Service Department

Description	December '20	January '21	February '21	March '21	April '21	May '21	June '21	July '21	August '21	September '21	October '21	November '21	Running 12 Month Totals
1 Statements Mailed	15,183	15,162	15,186	15,215	15,237	15,273	15,304	15,301	15,142	15,110	15,123	15,134	182,370
2 Statements Sent Electronically	1,868	1,834	1,938	2,113	310	2,285	2,392	648	926	1,036	508	1,916	17,774
3 Total of Payments Received	12,864	11,774	11,731	13,237	12,251	12,301	13,330	12,833	13,474	12,877	13,085	13,174	152,931
4	\$1,200,081.72	\$1,182,192.55	\$1,139,909.57	\$1,239,274.12	\$1,157,433.82	\$1,266,813.43	\$1,360,467.63	\$1,265,583.55	\$1,421,442.06	\$1,280,152.33	\$1,545,482.34	\$1,239,099.34	\$15,297,932.46
5	2,755	2,498	2,575	2,790	2,640	2,579	2,686	2,592	2,587	2,596	2,551	2,626	31,475
6 Bill Payer Payments	\$169,578.81	\$169,000.26	\$159,390.40	\$176,927.30	\$166,551.99	\$160,905.25	\$177,974.10	\$181,197.24	\$190,519.04	\$183,472.04	\$181,368.84	\$178,239.08	\$2,095,124.35
7	21.4%	21.2%	22.0%	21.1%	21.5%	21.0%	20.2%	20.2%	19.2%	20.2%	19.5%	19.9%	20.6%
8	2,260	2,173	1,841	1,697	767	688	617	424	354	278	263	218	11,580
9 Paymentus Payments	\$192,625.85	\$184,758.02	\$147,384.82	\$145,796.56	\$65,099.17	\$60,726.80	\$56,736.32	\$38,225.05	\$36,816.81	\$24,972.25	\$23,417.75	\$17,584.95	\$994,144.35
10	17.6%	18.5%	15.7%	12.8%	6.3%	5.6%	4.6%	3.3%	2.6%	2.2%	2.0%	1.7%	7.6%
11				527	1,557	1,844	1,908	2,333	2,692	2,595	2,846	2,702	19,004
12 Invoice Cloud Payments				\$52,681.20	\$127,620.52	\$167,957.30	\$165,879.01	\$209,398.52	\$288,041.93	\$241,544.80	\$269,553.40	\$252,736.83	\$1,775,413.51
13	0.0%	0.0%	0.0%	4.0%	12.7%	15.0%	14.3%	18.2%	20.0%	20.2%	21.8%	20.5%	12.4%
14	1,769	1,715	1,723	1,789	1,821	1,854	1,871	1,861	1,891	1,873	1,889	1,897	21,953
15 Automatic Draft Payments (ACH)	\$124,512.13	\$110,641.95	\$106,418.21	\$105,915.93	\$104,453.93	\$113,714.11	\$119,931.36	\$132,908.07	\$141,439.67	\$136,003.65	\$139,462.06	\$128,672.21	\$1,464,073.28
16	13.8%	14.6%	14.7%	13.5%	14.9%	15.1%	14.0%	14.5%	14.0%	14.5%	14.4%	14.4%	14.4%
17 Account Transfers	137	95	116	223	155	146	171	163	174	163	134	137	1,814
18 New Customers - Forest	13	24	16	11	10	47	8	5	5	7	13	6	165
19 New Customers - SML	4	2	2	3	5	2	1	4	-	1	2	1	27
20 Residential Past Due Customers	441	336	326	305	356	364	510	564	99	79	192	96	3,668
21	\$94,081.22	\$85,656.53	\$93,085.66	\$99,377.87	\$115,462.49	\$154,763.35	\$181,321.32	\$153,723.49	\$63,988.09	\$27,199.96	\$35,669.33	\$18,121.12	\$1,122,450
22 Meters Read - Normal and Transfer Readings	14,477	14,438	14,456	14,477	14,504	14,537	14,577	14,596	14,691	14,705	14,623	14,641	174,722
23 Radio Read Meters	13,000	13,058	13,160	13,364	13,546	13,758	13,937	14,073	14,162	14,199	14,169	14,215	164,641
24 Manually Read Meters	1,477	1,380	1,296	1,113	958	779	640	523	529	506	454	426	10,081
25 Tower Read Meters	861	987	1,673	1,446	2,674	2,020	2,879	2,756	3,103	2,122	3,062	2,963	26,546
26 New Meter Installs	10	7	5	20	26	32	22	19	12	14	14	27	208
27 Broken Meters Replaced	5	7	21	23	-	-	-	-	1	-	-	-	57
28 Meters Changed - Program Connections paid for but not installed	112	55	74	181	157	178	56	118	52	23	18	20	1,044
29	308	331	336	359	356	366	353	321	319	318	321	309	N/A
30 Remaining Developer's Credits	\$341,484.01	\$341,484.01	\$341,484.01	\$341,484.01	\$341,484.01	\$362,484.01	\$362,484.01	\$374,484.01	\$374,484.01	\$374,484.01	\$374,484.01	\$374,484.01	N/A
31 Bulk Water Sales - New London (Gallons)	835	935	4,150	43,764	93,485	104,219	163,432	109,265	30,404	18,560	25,050	17,855	611,954
32 Bulk Water Sales - Moneta (Gallons)	-	-	-	-	-	26,400	25,300	17,400	20,830	18,600	16,780	5,800	131,110
33 Bulk Water Sales - Central Distr (Gallons)	8,460	200	-	8,150	126,500	45,600	44,300	7,000	13,000	15,100	6,100	5,800	280,210
34 Total Bulk Water Sales	\$50.19	\$6.13	\$22.41	\$280.34	\$1,187.92	\$951.58	\$1,258.37	\$721.79	\$346.86	\$282.20	\$258.82	\$159.06	\$5,525.68

2018-2021 Total Payments Received



Bedford Regional Water Auth.
Balance Sheet
For the Five Months Ending Tuesday, November 30, 2021

		<u>7/1/2021</u>	<u>Nov 2021</u>
		<u>Beginning</u>	<u>Actual</u>
ASSETS			
1000:1000	Cash	\$7,494,850.24	\$5,801,332.91
1001	Restricted Investments	13,356,199.29	12,469,284.10
1002:1002	Prepaid Expenses	989,437.45	893,463.31
1101:1101	Accounts Receivable	2,135,398.67	1,837,986.89
1102	Accounts Receivable Other	12,144.52	13,482.78
1200	Inventory	718,893.23	814,989.68
1202	Loan Related Assets	3,934.66	3,934.66
1250	Construction In Progress	2,343,640.81	4,211,084.59
1301	Tangible Assets- Office	4,436,522.86	4,436,522.86
1302	Tangible Assets - Vehicles	3,438,853.21	3,438,853.21
1400:1500	Tangible Assets - Water	100,874,591.94	100,874,591.94
1700	Tangible Assets - Sewer	63,400,631.54	63,400,631.54
1800	Intangible Assets	714,451.00	714,451.00
1801	Fixed Asset Clearing Account		166,217.45
1900	Depreciation	<u>(69,344,496.04)</u>	<u>(69,344,496.04)</u>
	Total assets	<u>130,575,053.38</u>	<u>129,732,330.88</u>
LIABILITIES			
2000	Accounts Payable	(1,762,784.90)	(247,148.83)
2001	Customer Liabilities	(325,674.23)	(385,931.90)
2100	Employee Liabilities	(1,639,639.81)	(1,518,663.44)
2200	Notes Payable	(43,552,826.53)	(40,816,169.03)
2300	Developer Credits	(384,274.01)	(372,274.01)
2999	Retained Earnings	<u>(82,909,853.90)</u>	<u>(82,909,853.90)</u>
	Total liabilities	<u>(130,575,053.38)</u>	<u>(126,250,041.11)</u>
	Operating Surplus/ (Loss)		3,482,289.77

Bedford Regional Water Auth.
Balance Sheet
For the Five Months Ending Tuesday, November 30, 2021

		<u>7/1/2021</u>	<u>Nov 2021</u>
		<u>Beginning</u>	<u>Actual</u>
ASSETS			
Cash:			
1000-0000	Change Box for CS	350.00	350.00
1000-0001	Petty Cash	16.57	16.57
1000-0002	SunTrust Checking Account	3,631,630.74	1,973,008.96
1000-0004	Cash Drawer	225.00	225.00
1000-0011	LGIP Operating Reserves Fund	322,782.68	322,852.27
1000-1000	VA Investment Pool-Capital Projects Reserve	2,502,221.25	2,502,963.86
1000-2000	VA Investment Pool- Operating Reserves	1,037,624.00	1,037,931.90
1000-0005	Cash Suspense Account (for F.A.)		(36,015.65)
	Total Cash	7,494,850.24	5,801,332.91
Restricted Investments:			
1001-0001	Deposit Refund Program Fund	359,661.65	359,661.65
1001-0010	Debt Service Accumulation Fund	2,311,197.09	1,742,131.29
1001-0020	Reserve for future capital projects	663,099.32	663,267.04
1001-0021	County Funds for New Projects	201,061.58	71,866.82
1001-0022	SML WTF Depreciation Fund W/WWA	403,157.27	403,277.05
1001-0023	BRWA Cell Tower Funds	281,925.54	288,183.42
1001-0024	SML WTF Depreciation Fund- BRWA portion	403,143.33	403,263.10
1001-0025	Vehicle and Equipment Replacement Fund	432,181.11	484,601.76
1001-0030	Information Systems Replacement Fund	187,695.99	212,008.75
1001-0035	Meter Replacement Fund	357,382.46	468,312.46
1001-0040	Sewerline Replacement Fund	658,191.16	668,362.76
1001-0045	Waterline Replacement Fund	682,161.92	253,926.70
1001-0050	Tank Rehab	237,996.00	273,412.65
1001-1010	VA Investment Pool- Reserve Fund	450,838.05	449,520.37
1001-1020	LGIP Repairs & Maintenance Reserve	24,085.63	24,085.63
1001-1025	VRA Debt Service Reserve Fund- PNC Bank	1,931,140.75	1,931,140.75
1001-1030	VRA 2015 Debt Service Reserve Fund-SNAP	9,013.02	9,013.02
1001-1100	Escrow Account	32,037.34	32,037.34
1001-1215	VRA 2020 Construction Fund	3,727,098.15	3,727,098.15
1001-1216	VRA 2020 Construction Account- Interest	3,131.93	4,113.39
	Total Restricted Investments	13,356,199.29	12,469,284.10
Prepaid Expenses:			
1002-1000	Prepaid Insurance	113,508.32	71,968.04
1002-1001	Prepaid Dues/Service Contracts	62,658.13	8,224.27
1002-1002	Deferred Outflows of Resources (Pensions)	716,684.00	716,684.00
1002-1003	VRS OPEB Deferred Outflow	98,259.00	98,259.00
1002-1004	VRS OPEB Deferred Outflow	(8,586.00)	(8,586.00)
1002-1005	Local OPEB Deferred Outflows	22,750.00	22,750.00
1002-1006	Local OPEB Deferred Inflows	(15,836.00)	(15,836.00)
	Total Prepaid Expenses	989,437.45	893,463.31
Accounts Receivable:			
1101-1000	Billings Receivable Water	1,497,719.63	1,368,827.97
1101-2000	Budget Billing Accounts Rec.	229.36	6.52
1101-2001	Monthly Statement A/R	(20.00)	(20.00)
1101-2002	Monthly Deferred A/R- holding account	553.47	553.47
1101-2003	AR Credits	(50.00)	(50.00)
1101-3000	Billings Receivable Sewer	946,611.25	851,878.29
1101-3210	Credit Card Convenience Fee AR	841.58	735.34
1101-4000	Allowance for Doubtful Accounts	(605,103.89)	(605,103.89)
1101-4001	Water Penalties- A/R	50,734.86	34,317.87
1101-4002	Payment Arrangement AR- Water	(154.96)	(154.96)
1101-4003	Sewer Penalties A/R	33,670.11	20,484.09
1101-4004	Payment Arrangement AR- Sewer	268.43	268.43
1101-4005	Payment Arrangement AR- Sewer Penalties	94.60	94.60

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		<u>7/1/2021</u>	<u>Nov 2021</u>
		<u>Beginning</u>	<u>Actual</u>
1101-4006	Payment Arrangement AR- Water Penalties	174.14	174.14
1101-5001	Water Capital Recovery Fees A/R	55,779.00	42,779.00
1101-5002	Returned Check A/R	1,078.80	615.24
1101-5003	Sewer Capital Recovery Fees A/R	30,627.78	22,863.73
1101-5005	Reconnect Fee A/R	26,590.03	16,002.96
1101-6000	Water Account Charge A/R	9,620.05	8,173.53
1101-6003	Sewer Account Charges A/R	5,268.09	4,468.09
1101-7001	Water Deposits A/R	3,428.81	2,992.31
1101-7003	Sewer Deposits A/R	20,562.00	20,395.00
1101-7500	Meter Base Installation Fee A/R	12,744.02	10,563.43
1101-7502	A/R- Sewer Clean-Out Installation Fee	3,000.00	4,500.00
1101-7504	Sewer Pump Maintenance A/R	5,859.84	5,057.09
1101-7505	Service Repairs & Rents A/R	1,004.94	(709.88)
1101-7506	A/R- Septage Dumping Fees	8,335.00	8,335.00
1101-7507	Meter Fee A/R	4,475.00	3,019.63
1101-7508	A/R- Industrial Pretreatment	1,083.33	1,249.99
1101-7510	SGP Review and Inspections A/R	1,200.00	600.00
1101-8000	Misc. Charges Receivable	(1.00)	(1.00)
1101-8002	NSF holding/clearing account	375.39	159.22
1101-8003	Consolidation holding account	(3,761.63)	(3,761.63)
1101-8006	Unauthorized Service A/R	7,810.26	4,000.00
1101-8009	Pending Electronic Payments	14,750.38	14,673.31
	Total Accounts Receivable	<u>2,135,398.67</u>	<u>1,837,986.89</u>
Accounts Receivable Other:			
1102-0001	Miscellaneous Accounts Receivable	12,144.52	13,482.78
	Total Accounts Receivable Other	<u>12,144.52</u>	<u>13,482.78</u>
Inventory:			
1200-0001	Maintenance Inventory	243,741.69	310,268.56
1200-0002	Meter Inventory	475,151.54	504,721.12
	Total Inventory	<u>718,893.23</u>	<u>814,989.68</u>
Loan Related Assets:			
1202-0009	VRA 2014 Cash Account (per docs)	3,934.66	3,934.66
	Total Loan Related Assets	<u>3,934.66</u>	<u>3,934.66</u>
Construction In Progress:			
1250-0324	Central Sewer Pump Station 5	46,028.76	209,214.79
1250-0326	Town & Country Sewer Replacement Project	33,970.00	45,690.00
1250-0345	CIP- Central WWTP PLC controls	7,000.00	16,500.00
1250-0353	CIP- SML WTP & Waterlines	135,600.00	228,000.00
1250-0363	BRWA Parking Lot Expansion	87,995.50	509,200.53
1250-0383	CIP- Ivy Creek Sewer	252,454.09	1,042,263.82
1250-0390	CIP- 460 Booster Station	47,560.00	47,560.00
1250-0391	CIP- Turkey Mtn Booster Station	42,490.00	42,490.00
1250-0394	Mariners Landing WWTP	143,006.16	198,000.80
1250-0395	ESCO Project	1,113,803.58	1,113,803.58
1250-0396	CIP- Avenel Ave Water	633.85	633.85
1250-0397	Route 122 Waterline Relocation	432,911.14	489,053.14
1250-0398	CIP- Avenel Ave Sewer	187.73	19,583.85
1250-0320	CIP- Paradise Point Waterline		250.00
1250-0321	CIP- Billing System Upgrade		52,196.50
1250-0322	CIP- Key System		18,565.00
1250-0323	Central Water control valves		72,492.82
1250-0327	CIP- Poplar St.		28,925.13
1250-0328	Bridgewater Bay PRV		5,600.00
1250-0329	CIP- Windsor Dr Waterline		22,656.93
1250-0330	CIP- Stoney Creek Telemetry		4,957.87

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		<u>7/1/2021</u> <u>Beginning</u>	<u>Nov 2021</u> <u>Actual</u>
1250-0331	CIP- Laurel Street Waterline		14,024.21
1250-0332	Stoney Creek Reservoir Drain Analysis		285.00
1250-0335	CIP- Mariners West Cove PS SCADA		12.09
1250-0346	CIP- Moneta Park WL Ext.		19,500.00
1250-0350	CIP- Mariners PS 7 to SCADA		9,552.79
1250-0389	CIP- Country Estates Waterline		71.89
	Total Construction In Progress	<u>2,343,640.81</u>	<u>4,211,084.59</u>
Tangible Assets- Office:			
1301-0001	Office Facilities	2,729,555.79	2,729,555.79
1301-0002	Information Systems	1,706,967.07	1,706,967.07
	Total Tangible Assets- Office	<u>4,436,522.86</u>	<u>4,436,522.86</u>
Tangible Assets - Vehicles:			
1302-0001	Vehicles and Equipment	3,438,853.21	3,438,853.21
	Total Tangible Assets - Vehicles	<u>3,438,853.21</u>	<u>3,438,853.21</u>
Tangible Assets - Water:			
1400-1000	SML Water Treatment Facility	16,447,649.90	16,447,649.90
1400-2000	Smith Mountain Lake Central	21,566,117.31	21,566,117.31
1400-3000	Stewartsville Water	2,735,076.84	2,735,076.84
1500-1000	Forest Water	36,630,406.19	36,630,406.19
1500-2000	Lakes Water	1,625,458.78	1,625,458.78
1500-3000	Central Water	21,869,882.92	21,869,882.92
	Total Tangible Assets - Water	<u>100,874,591.94</u>	<u>100,874,591.94</u>
Tangible Assets - Sewer:			
1700-0014	Central Sewer	22,595,952.04	22,595,952.04
1700-0015	Moneta Sewer	12,700,512.43	12,700,512.43
1700-0016	Forest Sewer	19,599,240.73	19,599,240.73
1700-0020	Mariners Landing Sewer	1,229,134.50	1,229,134.50
1700-1016	BRWA Share Lynchburg Sewer Upgrade	5,205,912.62	5,205,912.62
1700-8000	Montvale Sewer	2,069,879.22	2,069,879.22
	Total Tangible Assets - Sewer	<u>63,400,631.54</u>	<u>63,400,631.54</u>
Intangible Assets:			
1800-0000	Studies & Permits (Feasibility, master studies)	658,040.55	658,040.55
1800-0090	Capitalized Interest (Various projects)	56,410.45	56,410.45
	Total Intangible Assets	<u>714,451.00</u>	<u>714,451.00</u>
Fixed Asset Clearing Account:			
1801-0000	Fixed Asset Clearing Account		166,217.45
	Total Fixed Asset Clearing Account		<u>166,217.45</u>
Depreciation:			
1900-0000	Accumulated Depreciation	(69,344,496.04)	(69,344,496.04)
	Total Depreciation	<u>(69,344,496.04)</u>	<u>(69,344,496.04)</u>
	Total assets	130,575,053.38	129,732,330.88
LIABILITIES			
Accounts Payable:			
2000-1000	Accounts Payable	(1,515,118.76)	(2,610.15)
2000-1005	Retainage Payable	(247,666.14)	(244,538.68)

Bedford Regional Water Auth.
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		<u>7/1/2021</u> <u>Beginning</u>	<u>Nov 2021</u> <u>Actual</u>
	Total Accounts Payable	(1,762,784.90)	(247,148.83)
Customer Liabilities:			
2001-0000	Customer Credit- Budget Billing accounts	5,068.88	5,068.88
2001-0001	Customer Credits	(202,152.63)	(202,217.57)
2001-0002	Misc. Misposting	(1,520.90)	(1,520.90)
2001-0003	Customer Refunds Payable	9,454.97	8,592.74
2001-0004	Liability for Sureties Held	(5,250.00)	(5,250.00)
2001-1000	Water Deposits	(74,361.89)	(113,472.14)
2001-1555	Fireline Assembly Deposits	(16,308.86)	(16,308.86)
2001-2000	Interest on Deposits (Town accounts)	1,256.93	1,256.93
2001-3000	Sewer Deposits	(41,860.73)	(62,080.98)
	Total Customer Liabilities	(325,674.23)	(385,931.90)
Employee Liabilities:			
2100-0050	Compensated Absences Liability	(157,283.11)	(157,283.11)
2100-0060	Accrued Payroll	(129,577.98)	(0.01)
2100-0250	VRS Employee Contribution Payable	391.85	391.69
2100-0400	Net Pension Liability	(784,977.00)	(784,977.00)
2100-0500	VRS OPEB Liability	(287,541.00)	(287,541.00)
2100-0510	Local OPEB Liability	(258,380.00)	(258,380.00)
2100-0550	Health Insurance Payable- Employee Share	(24,496.67)	(7,018.73)
2100-0600	VRS Mandatory Cash Match- Hybrid	1.25	1.25
2100-0750	Optional Life Insurance Payable	600.93	530.00
2100-0800	AFLAC Withholding Payable	1,671.75	1,670.87
2100-0900	Outstanding Payables Checks	(49.83)	(49.83)
2100-0200	State Withholding Payable		(26,007.57)
	Total Employee Liabilities	(1,639,639.81)	(1,518,663.44)
Notes Payable:			
2200-0115	Current Maturities Long-Term Debt	0.40	2,736,657.90
2200-2001	Accrued Interest Payable	(403,411.79)	(403,411.79)
2200-2020	VRA 2015 Loan	(28,840,000.00)	(28,840,000.00)
2200-2021	VRA 2015 Premium	(264,093.49)	(264,093.49)
2200-2026	VRA Series 2005 Premium	(1,685.60)	(1,685.60)
2200-2029	VRA 2009 Series Deferred amount of Refunding	76,333.52	76,333.52
2200-2230	Series 2012 Loan (2005 Refunding)	(2,365,000.00)	(2,365,000.00)
2200-2231	Series 2012 Premium (2005 Refunding)	(246,946.76)	(246,946.76)
2200-2232	VRA 2012 Deferred Amount on refunding	130,234.64	130,234.64
2200-2233	VRA Series 2014 Loan (2005 refunding)	(1,745,000.00)	(1,745,000.00)
2200-2234	VRA Series 2014 Premium (2005)	(123,530.82)	(123,530.82)
2200-2235	VRA 2014 Deferred Amt on Refunding	40,542.47	40,542.47
2200-2236	VRA 2019 Refunding Premium	(94,659.33)	(94,659.33)
2200-2237	VRA Series 2019 Refunding	(1,860,000.00)	(1,860,000.00)
2200-2238	VRA Series 2019 Deferred Amt on Refunding	(49,867.99)	(49,867.99)
2200-2240	VRA 2020 Loan (ESCO)	(3,730,000.00)	(3,730,000.00)
2200-2241	VRA 2020 Premium	(547,875.53)	(547,875.53)
2200-2500	Assumed Debt from Town	(2,771,355.05)	(2,771,355.05)
2200-3000	Lynchburg Sewer System Loan Payable	(756,511.20)	(756,511.20)
	Total Notes Payable	(43,552,826.53)	(40,816,169.03)
Developer Credits:			
2300-0000	Deferred Revenue Liability	(362,484.01)	(362,484.01)
2300-0002	Prepayments Transfer Clearing account		12,000.00
2300-1000	Deferred Inflows of Resources	(21,790.00)	(21,790.00)
	Total Developer Credits	(384,274.01)	(372,274.01)
Retained Earnings:			

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		<u>7/1/2021</u>	<u>Nov 2021</u>
		<u>Beginning</u>	<u>Actual</u>
2999-0000	Retained Earnings	(82,909,853.90)	(82,909,853.90)
	Total Retained Earnings	(82,909,853.90)	(82,909,853.90)
	Total liabilities	(130,575,053.38)	(126,250,041.11)
	Operating Surplus/ (Loss)		3,482,289.77

Bedford Regional Water Auth.
Summary of Revenue & Expenditures
For the Five Months Ending Tuesday, November 30, 2021

	<u>Month</u>	<u>FY 21-22 YTD</u>	<u>FY 21-22 Budget</u>	<u>Remaining On Budget</u>	<u>Goal: 42%</u>	
OPERATING REVENUE						
3000-3000 + 3000-3050 + 3000-3100	Water Sales	(\$800,317.16)	(\$4,071,737.22)	(\$9,313,750.00)	(\$5,242,012.78)	44%
3100-3000:3100	Sewer Sales	(382,534.84)	(1,988,129.46)	(4,542,954.00)	(2,554,824.54)	44%
3902	Penalties	(11,300.02)	(27,700.68)	(70,000.00)	(42,299.32)	40%
3903-3231:3233	Account Charges	(4,825.00)	(26,800.00)	(60,000.00)	(33,200.00)	45%
3903-3240:3243	Review Fees	(5,324.70)	(22,041.87)	(55,500.00)	(33,458.13)	40%
3900-3250:3251	Interest Earned	(422.31)	(1,079.93)	(10,000.00)	(8,920.07)	11%
3903-3245:3245	Sewer Clean Outs		(7,700.00)	(7,000.00)	700.00	110%
3903-3250 + 3903-3260	Meter Installation Revenues	(8,000.00)	(50,185.00)	(95,000.00)	(44,815.00)	53%
3903-3255	Industrial Pretreatment Revenue	(1,520.82)	(7,604.10)	(18,000.00)	(10,395.90)	42%
3903-3261	Rent/Meter Charges		(4,627.43)	(5,000.00)	(372.57)	93%
3903-3262:3264 + 3903-3270 + 3901-3210 + 3901-3209 + 3903-3275	Misc	(15,201.40)	(59,103.88)	(139,124.00)	(80,020.12)	42%
3903-3280:3281	Fixed Asset Disposals		(4,050.00)		4,050.00	0%
3901-3211:3213	Account Default Fees	(405.00)	(14,995.00)	(3,000.00)	11,995.00	500%
3201-3275 + 3904-3318	Contract Reimbursements		(98,923.97)	(151,000.00)	(52,076.03)	66%
	Revenue from BRWA Operations	<u>(1,229,851.25)</u>	<u>(6,384,678.54)</u>	<u>(14,470,328.00)</u>	<u>(8,085,649.46)</u>	<u>44%</u>
3000-3220 + 3100-3220	Capital Recovery Fees	(30,000.00)	(463,400.00)	(1,158,411.00)	(695,011.00)	40%
3903-3265 + 3903-3285	Cellular Antenna Site Rental-County portion	(2,393.60)	(20,098.84)	(53,166.00)	(33,067.16)	38%
3904-3310	BOS Capital Contributions		(1,796,906.26)	(2,000,000.00)	(203,093.74)	90%
3904-3312 + 3904-3305	BOS Contributions for New Development			(500,000.00)	(500,000.00)	0%
3904-3315	Developer Line Contributions			(200,000.00)	(200,000.00)	0%
3903-3330	SML WTF Revenue	(49.75)	(198.55)		198.55	0%
3904-3317	Developer Prepayments Redemption Revenue			(20,000.00)	(20,000.00)	0%
	Revenue from Other Sources	<u>(32,443.35)</u>	<u>(2,280,603.65)</u>	<u>(3,931,577.00)</u>	<u>(1,650,973.35)</u>	<u>58%</u>
	Total Revenue	(1,262,294.60)	(8,665,282.19)	(18,401,905.00)	(9,736,622.81)	47%
OPERATING EXPENSES						
4000 + 4002 + 4003 + 4004 + 4005 + 4006	Salaries	321,057.62	1,614,744.77	4,414,027.97	2,799,283.20	37%
4010	General Office Expenses	24,853.66	92,129.47	247,251.00	155,121.53	37%
4100	Employee Benefit & Related Expenses	147,759.48	657,581.85	1,833,200.00	1,175,618.15	36%
4110	Billing Expenses	40,871.70	389,027.75	214,957.00	(174,070.75)	181%
4120	Information Systems Expenses	14,863.73	95,268.81	159,189.00	63,920.19	60%
4130	Administration Supplies			1,000.00	1,000.00	0%
4140	Customer Service Supplies		63.27	2,318.00	2,254.73	3%
4210	Engineering Expenses	8,033.68	16,689.94	88,328.00	71,638.06	19%
4220 + 4223	Operations Expenses		15.63	1,600.00	1,584.37	1%
4221	Compliance Program Supplies	591.86	591.86	8,000.00	7,408.14	7%
4222	Pretreatment Expenses	1.38	4,741.03	19,600.00	14,858.97	24%
4225-0100	Lab Supplies	1,453.19	8,155.59	24,000.00	15,844.41	34%
4230	Maintenance Expenses	5,553.86	15,672.18	46,832.00	31,159.82	33%
4240	Vehicles & Equipment Expenses	20,915.34	90,388.86	241,100.00	150,711.14	37%
4250	Forest Water Expenses	146,171.31	366,957.04	878,341.00	511,383.96	42%
4260	Well Systems Expenses	3,860.86	9,367.92	38,673.00	29,305.08	24%
4265	SML Central Distribution Water System Expenses	4,036.11	18,057.77	34,180.00	16,122.23	53%

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For the Five Months Ending Tuesday, November 30, 2021

	<u>Month</u>	<u>FY 21-22 YTD</u>	<u>FY 21-22 Budget</u>	<u>Remaining On Budget</u>	<u>Goal: 42%</u>	
4270	Highpoint Facility Expenses	1,629.56	8,527.58	30,792.00	22,264.42	28%
4330	SMLWTF Water Treatment Expenses	87,408.33	182,544.27	555,794.00	373,249.73	33%
4275	Central Water Distribution Expenses	10,669.84	55,810.57	228,753.00	172,942.43	24%
4276	Central Water Treatment Expenses	23,236.34	58,094.31	135,017.00	76,922.69	43%
4280	Stewartsville Water Expenses	3,755.21	16,766.24	41,448.00	24,681.76	40%
4290	Forest Sewer Expenses	72,378.40	201,342.70	608,044.00	406,701.30	33%
4291	Central Sewer Collection System Expenses	19,952.97	43,179.98	323,750.00	280,570.02	13%
4293	Central Sewer Treatment Expenses	35,254.13	139,442.24	583,460.00	444,017.76	24%
4292	Moneta Sewer Collection System Expenses	2,094.94	9,027.25	32,800.00	23,772.75	28%
4294	Moneta Sewer Treatment Expenses	6,288.29	35,932.30	163,062.00	127,129.70	22%
4295	Montvale Sewer Expenses	1,673.99	6,379.30	49,618.00	43,238.70	13%
4340	Mariners Landing Sewer Expenses	4,718.79	37,382.72	104,686.00	67,303.28	36%
4350	Cedar Rock Sewer Expenses	2,595.37	13,124.87	45,770.00	32,645.13	29%
4360	Paradise Point Water Expenses	93.28	7,641.60	19,463.00	11,821.40	39%
4300 + 4310	Schools Sewer Expenses	2,682.70	6,515.26	42,000.00	35,484.74	16%
4315	Mariners Landing Water Expenses	7,365.08	8,703.68		(8,703.68)	0%
4320	Franklin County Operations	3,025.75	12,573.71	39,000.00	26,426.29	32%
4600:4600	BRWA&EDA Contributions for Development		162,450.00		(162,450.00)	0%
	Total Operating Expenditures	<u>1,024,846.75</u>	<u>4,384,892.32</u>	<u>11,256,053.97</u>	<u>6,871,161.65</u>	<u>39%</u>
4400	Depreciation			3,257,478.00	3,257,478.00	0%
4500-0600	Loan Issuance Costs	15,600.00	15,600.00		(15,600.00)	0%
4500-0640	Lynchburg Debt Service Paid			1,842.00	1,842.00	0%
4500-0645	2012 VRA Interest		60,603.13	102,116.00	41,512.87	59%
4500-0660	2014 VRA Interest		38,640.63	77,281.00	38,640.37	50%
4500-0665	2015 VRA Interest		525,243.75	1,034,091.00	508,847.25	51%
4500-0650	Assumed Debt from City		36,440.71	72,881.00	36,440.29	50%
4500-0670	VRA 2019 Interest		47,662.50	72,134.00	24,471.50	66%
4500-0675	VRA 2020 Interest (ESCO project)		73,909.38	143,334.00	69,424.62	52%
	Total Interest and Debt Service	<u>15,600.00</u>	<u>798,100.10</u>	<u>1,503,679.00</u>	<u>705,578.90</u>	<u>53%</u>
	Total Exp., Depr. and Debt Service	<u>1,040,446.75</u>	<u>5,182,992.42</u>	<u>16,017,210.97</u>	<u>10,834,218.55</u>	<u>32%</u>
	Total Revenues Less Oper Expense	(221,847.85)	(3,482,289.77)	(2,384,694.03)	1,097,595.74	146%
	Gross Cash Before Capital Exp	<u>(221,847.85)</u>	<u>(3,482,289.77)</u>	<u>(2,384,694.03)</u>	<u>1,097,595.74</u>	<u>146%</u>
	Less non-debt Capital Contributions	(49.75)	(198.55)	(220,000.00)	(219,801.45)	0%
	Earnings/(loss) before BRWA Capital Outlays	<u>(221,798.10)</u>	<u>(3,482,091.22)</u>	<u>(2,164,694.03)</u>	<u>1,317,397.19</u>	<u>161%</u>

Bedford Regional Water Auth.
Summary of Revenue & Expenditures
For the Five Months Ending Tuesday, November 30, 2021

		<u>Month</u>	<u>FY 21-22 YTD</u>	<u>FY 21-22 Budget</u>	<u>Remaining On Budget</u>	<u>Goal: 42%</u>
OPERATING REVENUE						
Water Sales:						
3000-3000	Water Sales	(748,146.46)	(3,963,438.34)	(9,223,750.00)	(5,260,311.66)	43%
3000-3050	Contract Water Sales	(51,282.70)	(103,858.88)	(90,000.00)	13,858.88	115%
3000-3100	Paradise Point Water	(888.00)	(4,440.00)		4,440.00	0%
	Total Water Sales	<u>(800,317.16)</u>	<u>(4,071,737.22)</u>	<u>(9,313,750.00)</u>	<u>(5,242,012.78)</u>	<u>44%</u>
Sewer Sales:						
3100-3000	Sewer Sales	(379,746.31)	(1,974,204.49)	(4,510,814.00)	(2,536,609.51)	44%
3100-3050	Cedar Rock Revenue	(2,788.53)	(13,924.97)	(32,140.00)	(18,215.03)	43%
	Total Sewer Sales	<u>(382,534.84)</u>	<u>(1,988,129.46)</u>	<u>(4,542,954.00)</u>	<u>(2,554,824.54)</u>	<u>44%</u>
Penalties:						
3902-3211	Water Penalty Revenue	(7,125.79)	(17,185.62)	(45,000.00)	(27,814.38)	38%
3902-3213	Sewer Penalty Revenue	(4,174.23)	(10,515.06)	(25,000.00)	(14,484.94)	42%
	Total Penalties	<u>(11,300.02)</u>	<u>(27,700.68)</u>	<u>(70,000.00)</u>	<u>(42,299.32)</u>	<u>40%</u>
Account Charges:						
3903-3231	Water Account Charge Revenue	(3,500.00)	(18,000.00)	(40,000.00)	(22,000.00)	45%
3903-3233	Sewer Account Charge Revenue	(1,325.00)	(8,800.00)	(20,000.00)	(11,200.00)	44%
	Total Account Charges	<u>(4,825.00)</u>	<u>(26,800.00)</u>	<u>(60,000.00)</u>	<u>(33,200.00)</u>	<u>45%</u>
Review Fees:						
3903-3240	Engineering Review Fees	(5,249.70)	(20,691.87)	(50,000.00)	(29,308.13)	41%
3903-3242	Engineering Fire Flow Testing	(75.00)	(150.00)	(1,500.00)	(1,350.00)	10%
3903-3243	SGP Review and Inspections		(1,200.00)	(4,000.00)	(2,800.00)	30%
	Total Review Fees	<u>(5,324.70)</u>	<u>(22,041.87)</u>	<u>(55,500.00)</u>	<u>(33,458.13)</u>	<u>40%</u>
Interest Earned:						
3900-3250	Bank Interest Earned	(237.07)	(98.47)	(10,000.00)	(9,901.53)	1%
3900-3251	VRA Interest Earned	(185.24)	(981.46)		981.46	0%
	Total Interest Earned	<u>(422.31)</u>	<u>(1,079.93)</u>	<u>(10,000.00)</u>	<u>(8,920.07)</u>	<u>11%</u>
Sewer Clean Outs:						
3903-3245	Sewer Clean-Out Installation Fee		(7,700.00)	(7,000.00)	700.00	110%
	Total Sewer Clean Outs		<u>(7,700.00)</u>	<u>(7,000.00)</u>	<u>700.00</u>	<u>110%</u>
Meter Installation Revenues:						
3903-3250	Meter Fee Revenue	(2,000.00)	(16,025.00)	(35,000.00)	(18,975.00)	46%
3903-3260	Meter Base Installation Revenue	(6,000.00)	(34,160.00)	(60,000.00)	(25,840.00)	57%

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	<u>Month</u>	<u>FY 21-22 YTD</u>	<u>FY 21-22 Budget</u>	<u>Remaining On Budget</u>	<u>Goal: 42%</u>
Total Meter Installation Revenues	(8,000.00)	(50,185.00)	(95,000.00)	(44,815.00)	53%
Industrial Pretreatment Revenue:					
3903-3255 Industrial Pretreatment Revenue	(1,520.82)	(7,604.10)	(18,000.00)	(10,395.90)	42%
Total Industrial Pretreatment Revenue	(1,520.82)	(7,604.10)	(18,000.00)	(10,395.90)	42%
Rent/Meter Charges:					
3903-3261 Service Repairs & Equipment Rentals		(4,627.43)	(5,000.00)	(372.57)	93%
Total Rent/Meter Charges		(4,627.43)	(5,000.00)	(372.57)	93%
Misc:					
3903-3262 Cellular Antenna Rental- BRWA portion	(3,590.40)	(27,298.28)	(71,124.00)	(43,825.72)	38%
3903-3264 Sewer Pump Maintenance Revenue	(5,530.00)	(21,875.00)	(63,000.00)	(41,125.00)	35%
3903-3270 Miscellaneous Revenue	(4,347.00)	(4,796.60)	(5,000.00)	(203.40)	96%
3903-3275 Revenue from Communication Towers	(1,734.00)	(5,134.00)		5,134.00	0%
Total Misc	(15,201.40)	(59,103.88)	(139,124.00)	(80,020.12)	42%
Fixed Asset Disposals:					
3903-3280 Sales and Disposals		(4,050.00)		4,050.00	0%
Total Fixed Asset Disposals		(4,050.00)		4,050.00	0%
Account Default Fees:					
3901-3211 Reconnect Fee Revenue	50.00	(11,700.00)		11,700.00	0%
3901-3212 Return Check Revenue	(455.00)	(1,295.00)	(2,000.00)	(705.00)	65%
3901-3213 Unauthorized Service Revenue		(2,000.00)	(1,000.00)	1,000.00	200%
Total Account Default Fees	(405.00)	(14,995.00)	(3,000.00)	11,995.00	500%
Contract Reimbursements:					
3201-3275 School System Operations		(13,973.86)	(51,000.00)	(37,026.14)	27%
3904-3318 Franklin County Contract Operations		(84,950.11)	(100,000.00)	(15,049.89)	85%
Total Contract Reimbursements		(98,923.97)	(151,000.00)	(52,076.03)	66%
Revenue from BRWA Operations	(1,229,851.25)	(6,384,678.54)	(14,470,328.00)	(8,085,649.46)	44%
Capital Recovery Fees:					
3000-3220 Water Capital Recovery Fees	(30,000.00)	(253,400.00)	(899,637.00)	(646,237.00)	28%
3100-3220 Sewer Capital Recovery Fees		(210,000.00)	(258,774.00)	(48,774.00)	81%
Total Capital Recovery Fees	(30,000.00)	(463,400.00)	(1,158,411.00)	(695,011.00)	40%
Cellular Antenna Site Rental-County portion:					

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	<u>Month</u>	<u>FY 21-22 YTD</u>	<u>FY 21-22 Budget</u>	<u>Remaining On Budget</u>	<u>Goal: 42%</u>
3903-3265 Cellular Antenna Revenue- Co. portion	(2,393.60)	(18,198.84)	(47,416.00)	(29,217.16)	38%
3903-3285 Bedford County Broadband Revenue		(1,900.00)	(5,750.00)	(3,850.00)	33%
Total Cellular Antenna Site Rental-County portion	(2,393.60)	(20,098.84)	(53,166.00)	(33,067.16)	38%
BOS Capital Contributions:					
3904-3310 Bedford County Debt Support		(1,796,906.26)	(2,000,000.00)	(203,093.74)	90%
Total BOS Capital Contributions		(1,796,906.26)	(2,000,000.00)	(203,093.74)	90%
BOS Contributions for New Development:					
3904-3305 Bedford County Support-Forest Sewer			(500,000.00)	(500,000.00)	0%
Total BOS Contributions for New Development			(500,000.00)	(500,000.00)	0%
Developer Line Contributions:					
3904-3315 Developer Contributions			(200,000.00)	(200,000.00)	0%
Total Developer Line Contributions			(200,000.00)	(200,000.00)	0%
SML WTF Revenue:					
3903-3330 SML WTF Revenue	(49.75)	(198.55)		198.55	0%
Total SML WTF Revenue	(49.75)	(198.55)		198.55	0%
Developer Prepayments Redemption Revenue:					
3904-3317 Developer Capital Recovery Fee Redemption Revenue			(20,000.00)	(20,000.00)	0%
Total Developer Prepayments Redemption Revenue			(20,000.00)	(20,000.00)	0%
Revenue from Other Sources	(32,443.35)	(2,280,603.65)	(3,931,577.00)	(1,650,973.35)	58%
Total Revenue	(1,262,294.60)	(8,665,282.19)	(18,401,905.00)	(9,736,622.81)	47%

OPERATING EXPENSES

Salaries:					
4000-0010 Administration Salaries	56,195.71	285,718.79	830,689.92	544,971.13	34%
4000-0019 IT Oncall Stipend	600.00	3,000.00	7,800.00	4,800.00	38%
4000-0020 Administration Overtime		212.77	1,930.42	1,717.65	11%
4002-0010 Customer Service Salaries	27,330.28	138,543.54	357,942.00	219,398.46	39%
4002-0020 Customer Service Overtime	444.57	1,781.96	18,353.05	16,571.09	10%
4003-0010 Engineering Department Salaries	56,325.44	292,631.84	648,340.80	355,708.96	45%
4003-0019 Engineering OnCall Stipend	750.00	3,300.00	7,800.00	4,500.00	42%
4003-0020 Engineering Department Overtime	1,988.57	8,739.56	35,460.44	26,720.88	25%
4004-0010 Maintenance Department Salaries	70,584.99	351,165.28	984,927.60	633,762.32	36%

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	<u>Month</u>	<u>FY 21-22 YTD</u>	<u>FY 21-22 Budget</u>	<u>Remaining On Budget</u>	<u>Goal: 42%</u>
4004-0019 Maintenance Oncall Stipend Expense	1,200.00	6,300.00	18,720.00	12,420.00	34%
4004-0020 Maintenance Department Overtime	6,895.57	29,962.85	149,693.62	119,730.77	20%
4005-0010 Operations Department Salaries	94,722.81	474,921.97	1,250,218.40	775,296.43	38%
4005-0020 Operations Department Overtime	4,019.68	18,466.21	102,151.72	83,685.51	18%
Total Salaries	321,057.62	1,614,744.77	4,414,027.97	2,799,283.20	37%
General Office Expenses:					
4010-0075 Board & Committee Meetings		193.01	1,000.00	806.99	19%
4010-0085 Long Range Planning			15,000.00	15,000.00	0%
4010-0100 Office Supplies	169.53	786.61	8,000.00	7,213.39	10%
4010-0103 Public Outreach Expenses	90.90	4,735.83	16,415.00	11,679.17	29%
4010-0110 Building Maintenance Expense	3,329.44	11,643.46	25,500.00	13,856.54	46%
4010-0130 Postage and Shipping Expense	1,302.44	2,620.10	8,000.00	5,379.90	33%
4010-0140 Commercial Phone Charges	1,115.44	3,181.81	12,600.00	9,418.19	25%
4010-0142 Cellular Phone Service	2,837.36	6,860.43	20,480.00	13,619.57	33%
4010-0150 Building Power and Utilities	2,744.54	7,332.11	16,767.00	9,434.89	44%
4010-0155 Building Fuel Costs	685.55	685.55	8,000.00	7,314.45	9%
4010-0170 Advertising	1,305.91	1,802.22	18,000.00	16,197.78	10%
4010-0175 Bank Service charges	1,267.52	6,380.27	15,600.00	9,219.73	41%
4010-0200 Accounting Services		22,160.00	30,000.00	7,840.00	74%
4010-0220 Legal Expenses	8,228.71	14,192.79	18,000.00	3,807.21	79%
4010-0400 Board of Directors Fees	1,750.00	9,450.00	25,200.00	15,750.00	38%
4010-0401 Board Mileage Reimbursements	26.32	105.28	3,360.00	3,254.72	3%
4010-0160 Employee Bond			736.00	736.00	0%
4010-0161 Building Insurance			4,593.00	4,593.00	0%
Total General Office Expenses	24,853.66	92,129.47	247,251.00	155,121.53	37%
Employee Benefit & Related Expenses:					
4100-0030 Payroll Taxes	23,320.13	126,354.47	335,048.00	208,693.53	38%
4100-0040 VRS Retirement and Group Life	49,406.58	128,608.15	373,918.00	245,309.85	34%
4100-0041 VRS Hybrid Disability Program	1,178.91	2,891.28	10,606.00	7,714.72	27%
4100-0050 Health Insurance	58,446.94	353,049.17	769,145.00	416,095.83	46%
4100-0055 Flexible Spending Account		1,267.12	2,500.00	1,232.88	51%
4100-0065 Employee Testing	727.50	1,655.00	4,785.00	3,130.00	35%
4100-0075 Meetings		423.95	6,445.00	6,021.05	7%
4100-0080 Professional Dues	577.53	2,469.62	22,578.00	20,108.38	11%
4100-0085 Training and Education	951.05	5,731.13	108,927.00	103,195.87	5%
4100-0101 Clothing and Uniforms	9,754.26	13,467.91	36,602.00	23,134.09	37%
4100-0102 Employee & Incentive Fund	1,058.59	9,525.43	27,500.00	17,974.57	35%
4100-0103 Safety	2,337.99	12,138.62	45,502.00	33,363.38	27%
4100-0045 Unemployment Payments			6,000.00	6,000.00	0%
4100-0060 Worker's Compensation			76,523.00	76,523.00	0%
4100-0070 Mileage Reimbursements			1,120.00	1,120.00	0%
4100-0086 Continuing Education			5,501.00	5,501.00	0%
4100-0090 Whistle Blower Hotline			500.00	500.00	0%
Total Employee Benefit & Related Expenses	147,759.48	657,581.85	1,833,200.00	1,175,618.15	36%

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	<u>Month</u>	<u>FY 21-22 YTD</u>	<u>FY 21-22 Budget</u>	<u>Remaining On Budget</u>	<u>Goal: 42%</u>	
Billing Expenses:						
4110-0091	Bad Debt Expense Water	122,447.46	20,000.00	(102,447.46)	612%	
4110-0093	Bad Debt Expense Sewer	103,192.40	15,000.00	(88,192.40)	688%	
4110-0094	Bad Debt Expense Penalties/Misc.	57,273.48	5,000.00	(52,273.48)	1,145%	
4110-0097	Collection Agency Expense	279.38	1,974.79	(774.79)	165%	
4110-0110	Bill Processing Services	34,948.90	43,366.06	51,965.94	45%	
4110-0120	Customer Service Software Maintenance	1,916.62	46,991.67	(3,921.67)	109%	
4110-0125	Credit Card Processing Fees	2,980.57	11,977.31	25,125.00	48%	
4110-0175	Courier Service	746.23	1,804.58	4,230.00	43%	
4110-0112	Customer Notification Expenses		5,000.00	5,000.00	0%	
4110-0115	Meter Testing		1,000.00	1,000.00	0%	
	Total Billing Expenses	40,871.70	389,027.75	(174,070.75)	181%	
Information Systems Expenses:						
4120-0100	Information Systems Supplies	187.55	1,856.93	8,500.00	6,643.07	22%
4120-0110	Contracted Services (Network)	3,492.24	11,527.75	24,000.00	12,472.25	48%
4120-0115	Continuing Support (Software)	9,928.78	79,275.22	117,839.00	38,563.78	67%
4120-0145	Internet and WAN Communications	1,255.16	2,608.91	8,850.00	6,241.09	29%
	Total Information Systems Expenses	14,863.73	95,268.81	159,189.00	63,920.19	60%
Administration Supplies:						
4130-0100	Administration Supplies		1,000.00	1,000.00	0%	
	Total Administration Supplies		1,000.00	1,000.00	0%	
Customer Service Supplies:						
4140-0100	Customer Service Supplies	63.27	2,318.00	2,254.73	3%	
	Total Customer Service Supplies	63.27	2,318.00	2,254.73	3%	
Engineering Expenses:						
4210-0100	Engineering Supplies	193.07	2,608.58	15,438.00	12,829.42	17%
4210-0110	Engineering Reviews	6,812.66	9,982.91	59,800.00	49,817.09	17%
4210-0141	Locating Notification Tickets	607.95	2,571.45	10,270.00	7,698.55	25%
4210-0240	Construction testing	420.00	1,527.00	2,820.00	1,293.00	54%
	Total Engineering Expenses	8,033.68	16,689.94	88,328.00	71,638.06	19%
Operations Expenses:						
4220-0100	Wastewater Operations Supplies		(21.10)	1,600.00	1,621.10	(1%)
4223-0100	Water Operations Supplies		36.73		(36.73)	0%
	Total Operations Expenses		15.63	1,600.00	1,584.37	1%
Compliance Program Supplies:						

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	<u>Month</u>	<u>FY 21-22 YTD</u>	<u>FY 21-22 Budget</u>	<u>Remaining On Budget</u>	<u>Goal: 42%</u>
4221-0100 FROG Program Supplies	591.86	591.86	8,000.00	7,408.14	7%
Total Compliance Program Supplies	591.86	591.86	8,000.00	7,408.14	7%
Pretreatment Expenses:					
4222-0100 Pretreatment Supplies/Expenses	1.38	4,741.03	19,600.00	14,858.97	24%
Total Pretreatment Expenses	1.38	4,741.03	19,600.00	14,858.97	24%
Lab Supplies:					
4225-0100 Lab Supplies	1,453.19	8,155.59	24,000.00	15,844.41	34%
Total Lab Supplies	1,453.19	8,155.59	24,000.00	15,844.41	34%
Maintenance Expenses:					
4230-0100 Maintenance Supplies	5,553.86	15,672.18	46,832.00	31,159.82	33%
Total Maintenance Expenses	5,553.86	15,672.18	46,832.00	31,159.82	33%
Vehicles & Equipment Expenses:					
4240-0100 Vehicles and Equipment Supplies	4,382.79	18,050.30	32,350.00	14,299.70	56%
4240-0110 Vehicles and Equipment Contracted Services	7,631.47	34,740.54	85,000.00	50,259.46	41%
4240-0155 Vehicles & Equipment Fuel Costs	8,901.08	37,598.02	95,000.00	57,401.98	40%
4240-0162 Vehicles and Equipment Insurance			28,750.00	28,750.00	0%
Total Vehicles & Equipment Expenses	20,915.34	90,388.86	241,100.00	150,711.14	37%
Forest Water Expenses:					
4250-0100 Forest Water Supplies	2,484.88	11,166.00	35,000.00	23,834.00	32%
4250-0110 Forest Water Contracted Services	901.06	8,113.44	30,000.00	21,886.56	27%
4250-0140 Forest Water Communications	67.76	169.61	400.00	230.39	42%
4250-0150 Forest Water Power	195.86	1,170.24	6,000.00	4,829.76	20%
4250-0240 Forest Water Sampling and Testing	1,278.00	2,886.00	15,000.00	12,114.00	19%
4250-0300 Forest Water Purchased	141,243.75	317,618.75	690,250.00	372,631.25	46%
4250-0410 Forest Water VDH Fees		25,833.00	27,232.00	1,399.00	95%
4250-0101 Forest Water Meter Installations			56,000.00	56,000.00	0%
4250-0115 Forest Water System Repairs & Improvements			3,500.00	3,500.00	0%
4250-0161 Forest Water Insurance			14,959.00	14,959.00	0%
Total Forest Water Expenses	146,171.31	366,957.04	878,341.00	511,383.96	42%
Well Systems Expenses:					
4260-0100 Well Systems Supplies	2,833.15	3,188.44	10,400.00	7,211.56	31%
4260-0105 Well Systems Chemicals		1,581.13	3,500.00	1,918.87	45%
4260-0110 Well Systems Contracted Services	554.15	1,604.15	10,100.00	8,495.85	16%
4260-0150 Well Systems Power	355.76	2,036.40	5,500.00	3,463.60	37%
4260-0240 Well Systems Sampling and Testing	117.80	261.80	5,000.00	4,738.20	5%
4260-0410 Well Systems VDH Fees		696.00	684.00	(12.00)	102%

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	<u>Month</u>	<u>FY 21-22 YTD</u>	<u>FY 21-22 Budget</u>	<u>Remaining On Budget</u>	<u>Goal: 42%</u>	
4260-0101	Well Systems Meter Installations		500.00	500.00	0%	
4260-0115	Well Systems Repairs & Improvements		2,000.00	2,000.00	0%	
4260-0161	Well Systems Insurance		989.00	989.00	0%	
	Total Well Systems Expenses	3,860.86	9,367.92	38,673.00	29,305.08	24%
SML Central Distribution Water System Expenses:						
4265-0100	SML Central Water Distribution Supplies	3,076.58	6,278.74	10,000.00	3,721.26	63%
4265-0110	SML Central Water Distribution Contracted Services	425.53	6,325.03	3,000.00	(3,325.03)	211%
4265-0240	SML Central Water Distribution Sampling & Testing	534.00	900.00	10,000.00	9,100.00	9%
4265-0410	SML Central Water Distribution VDH Fees		4,554.00	3,680.00	(874.00)	124%
4265-0101	SML Central Water Distribution Meter Installations			6,500.00	6,500.00	0%
4265-0115	SML Central Water Distrib. Repairs & Improvements		1,000.00	1,000.00	1,000.00	0%
	Total SML Central Distribution Water System Expenses	4,036.11	18,057.77	34,180.00	16,122.23	53%
Highpoint Facility Expenses:						
4270-0100	Highpoint Facility Supplies	12.66	462.24	2,000.00	1,537.76	23%
4270-0110	Highpoint Facility Contracted Services	659.15	3,439.15	3,200.00	(239.15)	107%
4270-0150	Highpoint Facility Power	957.75	4,537.43	14,000.00	9,462.57	32%
4270-0155	Highpoint Facility Fuel Costs		88.76	2,000.00	1,911.24	4%
4270-0105	Highpoint Facility Chemicals			1,000.00	1,000.00	0%
4270-0161	Highpoint Facility Insurance			7,742.00	7,742.00	0%
4270-0371	Highpoint Facility Road Maintenance Fees			850.00	850.00	0%
	Total Highpoint Facility Expenses	1,629.56	8,527.58	30,792.00	22,264.42	28%
SMLWTF Water Treatment Expenses:						
4330-0100	SMLWTF Water Treatment Supplies	4,308.36	12,291.59	30,000.00	17,708.41	41%
4330-0105	SMLWTF Water Treatment Chemicals	4,076.02	18,888.97	55,000.00	36,111.03	34%
4330-0110	SMLWTF Water Treatment Contracted Services	61,251.61	64,250.71	205,000.00	140,749.29	31%
4330-0140	SMLWTF Water Treatment Communications	50.96	644.10	500.00	(144.10)	129%
4330-0150	SMLWTF Water Treatment Power	17,313.62	78,183.93	230,000.00	151,816.07	34%
4330-0240	SMLWTF Water Treatment Sampling & Testing	407.76	784.97	2,000.00	1,215.03	39%
4330-0300	SML Water Quality Monitoring		7,500.00	7,500.00		100%
4330-0155	SMLWTF Water Treatment Fuel Costs			2,000.00	2,000.00	0%
4330-0161	SMLWTF Water Treatment Property Insurance			14,994.00	14,994.00	0%
4330-0370	SMLWTF Water Treatment Raw Water Fee			8,800.00	8,800.00	0%
	Total SMLWTF Water Treatment Expenses	87,408.33	182,544.27	555,794.00	373,249.73	33%
Central Water Distribution Expenses:						
4275-0100	Central Water Supplies	719.02	14,817.43	37,500.00	22,682.57	40%
4275-0110	Central Water Contracted Services	7,350.06	25,937.19	108,700.00	82,762.81	24%
4275-0115	Central Water Repairs & Improvements	1,123.00	1,123.00	44,500.00	43,377.00	3%
4275-0240	Central Water Sampling & Testing	1,477.76	2,664.95	20,000.00	17,335.05	13%
4275-0410	Central Water VDH Fees		11,268.00	12,091.00	823.00	93%
4275-0101	Central Water Meter Installations			3,750.00	3,750.00	0%
4275-0140	Central Water Communications			1,962.00	1,962.00	0%

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	<u>Month</u>	<u>FY 21-22 YTD</u>	<u>FY 21-22 Budget</u>	<u>Remaining On Budget</u>	<u>Goal: 42%</u>
4275-0155 Central Water Fuel Purchases			250.00	250.00	0%
Total Central Water Distribution Expenses	10,669.84	55,810.57	228,753.00	172,942.43	24%
Central Water Treatment Expenses:					
4276-0100 Central Water Treatment Supplies	2,367.92	17,499.94	30,000.00	12,500.06	58%
4276-0105 Central Water Treatment Chemicals	10,627.71	22,973.27	40,000.00	17,026.73	57%
4276-0110 Central Water Treatment Contracted Services	7,075.30	8,144.46	15,000.00	6,855.54	54%
4276-0140 Central Water Treatment Communications	84.27	264.45	1,020.00	755.55	26%
4276-0150 Central Water Treatment Power	2,268.97	8,400.02	35,000.00	26,599.98	24%
4276-0155 Central Water Treatment Fuel	812.17	812.17	2,000.00	1,187.83	41%
4276-0161 Central Water Treatment Property Insurance			10,497.00	10,497.00	0%
4276-0240 Central Water Treatment Sampling & Testing			1,500.00	1,500.00	0%
Total Central Water Treatment Expenses	23,236.34	58,094.31	135,017.00	76,922.69	43%
Stewartsville Water Expenses:					
4280-0100 Stewartsville Water Supplies		1,680.16	1,000.00	(680.16)	168%
4280-0110 Stewartsville Water Contracted Services	292.77	1,165.27	2,700.00	1,534.73	43%
4280-0140 Stewartsville Water Communications	106.18	265.57	300.00	34.43	89%
4280-0150 Stewartsville Water Power	13.55	54.12	400.00	345.88	14%
4280-0240 Stewartsville Water Sampling and Testing	186.00	312.00	900.00	588.00	35%
4280-0300 Stewartsville Water Purchased	3,156.71	12,860.12	32,000.00	19,139.88	40%
4280-0410 Stewartsville Water VDH Fees		429.00	416.00	(13.00)	103%
4280-0101 Stewartsville Meter Installations			500.00	500.00	0%
4280-0115 Stewartsville Water Repairs & Improvements			2,500.00	2,500.00	0%
4280-0161 Stewartsville Water Insurance			732.00	732.00	0%
Total Stewartsville Water Expenses	3,755.21	16,766.24	41,448.00	24,681.76	40%
Forest Sewer Expenses:					
4290-0100 Forest Sewer Supplies	9,214.56	26,060.92	63,600.00	37,539.08	41%
4290-0105 Forest Sewer Chemicals	8,580.22	27,361.28	87,000.00	59,638.72	31%
4290-0110 Forest Sewer Contracted Services	1,591.49	10,547.37	104,500.00	93,952.63	10%
4290-0115 Forest Sewer Repairs & Improvements		34.40	2,000.00	1,965.60	2%
4290-0140 Forest Sewer Communications	217.63	646.66	3,600.00	2,953.34	18%
4290-0150 Forest Sewer Power	2,774.50	11,692.07	37,200.00	25,507.93	31%
4290-0350 Forest Sewer Treatment Costs	50,000.00	125,000.00	300,000.00	175,000.00	42%
4290-0155 Forest Sewer Fuel Expense			5,000.00	5,000.00	0%
4290-0161 Forest Sewer Insurance			4,644.00	4,644.00	0%
4290-0240 Forest Sewer Testing			500.00	500.00	0%
Total Forest Sewer Expenses	72,378.40	201,342.70	608,044.00	406,701.30	33%
Central Sewer Collection System Expenses:					
4291-0100 Central Sewer Supplies	16,543.01	27,049.77	70,000.00	42,950.23	39%
4291-0110 Central Sewer Coll System Contracted Services	1,488.66	12,289.46	84,500.00	72,210.54	15%
4291-0115 Central Sewer Repairs & Improvements		159.50	109,000.00	108,840.50	0%
4291-0150 Central Sewer Power	1,076.12	2,836.07	55,000.00	52,163.93	5%

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	<u>Month</u>	<u>FY 21-22 YTD</u>	<u>FY 21-22 Budget</u>	<u>Remaining On Budget</u>	<u>Goal: 42%</u>
4291-0155 Central Sewer Fuel Costs	845.18	845.18	5,000.00	4,154.82	17%
4291-0240 Central Sewer Sampling & Testing			250.00	250.00	0%
Total Central Sewer Collection System Expenses	19,952.97	43,179.98	323,750.00	280,570.02	13%
Central Sewer Treatment Expenses:					
4293-0100 Center Sewer Treatment Supplies	1,252.54	4,895.33	73,000.00	68,104.67	7%
4293-0105 Center Sewer Treatment Chemicals	7,478.84	28,146.70	120,000.00	91,853.30	23%
4293-0110 Center Sewer Treatment Contracted Services	3,503.96	7,752.83	75,000.00	67,247.17	10%
4293-0115 Center Sewer Sludge Tipping Fees	2,568.00	13,984.40	45,000.00	31,015.60	31%
4293-0140 Center Sewer Treatment Communications	1,156.51	3,196.72	9,162.00	5,965.28	35%
4293-0150 Center Sewer Treatment Power	16,956.78	67,018.97	212,000.00	144,981.03	32%
4293-0155 Central Sewer Fuel	1,120.88	1,120.88	1,500.00	379.12	75%
4293-0240 Center Sewer Treatment Sampling & Testing	1,216.62	3,797.41	25,000.00	21,202.59	15%
4293-0411 Center Sewer DEQ Charges		9,529.00	9,400.00	(129.00)	101%
4293-0161 Center Sewer Treatment Property Insurance			13,398.00	13,398.00	0%
Total Central Sewer Treatment Expenses	35,254.13	139,442.24	583,460.00	444,017.76	24%
Moneta Sewer Collection System Expenses:					
4292-0100 Moneta Sewer Supplies		625.56	10,250.00	9,624.44	6%
4292-0110 Moneta Sewer Contracted Services	718.30	2,948.30	3,050.00	101.70	97%
4292-0140 Moneta Communications	79.18	183.54		(183.54)	0%
4292-0150 Moneta Sewer Power	1,297.46	5,269.85	13,000.00	7,730.15	41%
4292-0105 Moneta Sewer Chemicals			2,000.00	2,000.00	0%
4292-0115 Moneta Sewer Repairs & Improvements			400.00	400.00	0%
4292-0155 Moneta Sewer Fuel Costs			3,500.00	3,500.00	0%
4292-0240 Moneta Sewer Sampling & Testing			600.00	600.00	0%
Total Moneta Sewer Collection System Expenses	2,094.94	9,027.25	32,800.00	23,772.75	28%
Moneta Sewer Treatment Expenses:					
4294-0100 Moneta Sewer Treatment Supplies	49.44	4,333.69	30,000.00	25,666.31	14%
4294-0105 Moneta Sewer Treatment Chemicals	1,231.20	2,722.70	12,000.00	9,277.30	23%
4294-0110 Moneta Sewer Contracted Services	1,019.15	7,145.28	35,000.00	27,854.72	20%
4294-0115 Moneta Sewer Sludge Tipping Fees	40.00	1,547.00	15,000.00	13,453.00	10%
4294-0140 Moneta Sewer Treatment Communications	136.60	1,670.56	1,980.00	309.44	84%
4294-0150 Moneta Sewer Treatment Power	3,323.98	13,639.87	39,285.00	25,645.13	35%
4294-0240 Moneta Sewer Treatment Sampling & Testing	487.92	1,933.20	20,000.00	18,066.80	10%
4294-0411 Moneta Sewer DEQ Charges		2,940.00	3,000.00	60.00	98%
4294-0155 Moneta Sewer Fuel			350.00	350.00	0%
4294-0161 Moneta Sewer Treatment Property Insurance			6,447.00	6,447.00	0%
Total Moneta Sewer Treatment Expenses	6,288.29	35,932.30	163,062.00	127,129.70	22%
Montvale Sewer Expenses:					
4295-0100 Montvale Sewer Supplies	28.57	454.39	15,000.00	14,545.61	3%
4295-0105 Montvale Sewer Chemicals		283.10	1,500.00	1,216.90	19%
4295-0110 Montvale Sewer Contracted Services	1,560.81	3,030.81	15,000.00	11,969.19	20%

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	<u>Month</u>	<u>FY 21-22 YTD</u>	<u>FY 21-22 Budget</u>	<u>Remaining On Budget</u>	<u>Goal: 42%</u>	
4295-0140	Montvale Communications	21.27	52.83	300.00	247.17	18%
4295-0150	Montvale Sewer Power	29.74	121.17	360.00	238.83	34%
4295-0240	Montvale Sewer Sampling & Testing	33.60	84.00	14,000.00	13,916.00	1%
4295-0411	Montvale Sewer DEQ charges		2,353.00	2,400.00	47.00	98%
4295-0155	Montvale Sewer Fuel Costs			250.00	250.00	0%
4295-0161	Montvale Sewer Insurance			808.00	808.00	0%
	Total Montvale Sewer Expenses	1,673.99	6,379.30	49,618.00	43,238.70	13%
Mariners Landing Sewer Expenses:						
4340-0100	Mariners Landing Sewer Supplies	1,766.47	18,241.94	25,000.00	6,758.06	73%
4340-0110	Mariners Landing Sewer Contracted Services	1,023.30	11,097.81	40,000.00	28,902.19	28%
4340-0150	Mariners Landing Sewer Power	1,929.02	8,042.97	24,159.00	16,116.03	33%
4340-0105	Mariners Landing Sewer Chemicals			4,500.00	4,500.00	0%
4340-0140	Mariners Landing Sewer Communication			300.00	300.00	0%
4340-0155	Mariners Landing Sewer Fuel Costs			4,200.00	4,200.00	0%
4340-0161	Mariners Landing Sewer Property Insurance			1,727.00	1,727.00	0%
4340-0240	Mariners Landing Sewer Sampling & Testing			2,400.00	2,400.00	0%
4340-0411	Mariners Landing Sewer DEQ Permit Fees			2,400.00	2,400.00	0%
	Total Mariners Landing Sewer Expenses	4,718.79	37,382.72	104,686.00	67,303.28	36%
Cedar Rock Sewer Expenses:						
4350-0100	Cedar Rock Sewer Supplies	102.62	1,809.55	15,000.00	13,190.45	12%
4350-0105	Cedar Rock Sewer Chemicals		283.10	700.00	416.90	40%
4350-0110	Cedar Rock Sewer Contracted Services	1,638.91	5,444.80	20,000.00	14,555.20	27%
4350-0140	Cedar Rock Sewer Communication	136.94	342.59	800.00	457.41	43%
4350-0150	Cedar Rock Sewer Power	683.30	2,639.30	5,100.00	2,460.70	52%
4350-0240	Cedar Rock Sewer Sampling & Testing	33.60	252.53	1,000.00	747.47	25%
4350-0411	Cedar Rock Sewer DEQ Permit Fees		2,353.00	2,400.00	47.00	98%
4350-0155	Cedar Rock Sewer Fuel Costs			600.00	600.00	0%
4350-0161	Cedar Rock Sewer Property Insurance			170.00	170.00	0%
	Total Cedar Rock Sewer Expenses	2,595.37	13,124.87	45,770.00	32,645.13	29%
Paradise Point Water Expenses:						
4360-0110	Paradise Point Contracted Services		3,584.00	5,000.00	1,416.00	72%
4360-0140	Paradise Point Communications		3,425.34	300.00	(3,125.34)	1,142%
4360-0150	Paradise Point electric	42.68	251.75	5,000.00	4,748.25	5%
4360-0240	Paradise Point Sampling and Testing	50.60	308.51	2,000.00	1,691.49	15%
4360-0410	Paradise Point VDH Fees		72.00	63.00	(9.00)	114%
4360-0100	Paradise Point Supplies			2,000.00	2,000.00	0%
4360-0105	Paradise Point Chemicals			5,000.00	5,000.00	0%
4360-0155	Paradise Point Fuel Costs			100.00	100.00	0%
	Total Paradise Point Water Expenses	93.28	7,641.60	19,463.00	11,821.40	39%
Schools Sewer Expenses:						
4300-0100	Schools Operations Supplies		676.90	10,000.00	9,323.10	7%

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	<u>Month</u>	<u>FY 21-22 YTD</u>	<u>FY 21-22 Budget</u>	<u>Remaining On Budget</u>	<u>Goal: 42%</u>
4300-0105 Schools Chemicals	620.00	931.60	10,000.00	9,068.40	9%
4300-0240 Schools Sampling and Testing	2,062.70	4,906.76	7,000.00	2,093.24	70%
4300-0110 Schools Contracted Services			15,000.00	15,000.00	0%
Total Schools Sewer Expenses	2,682.70	6,515.26	42,000.00	35,484.74	16%
Mariners Landing Water Expenses:					
4315-0100 Mariners Landing Water Expenses		66.64		(66.64)	0%
4315-0110 Mariners Landing Water Contracted Services	462.78	462.78		(462.78)	0%
4315-0140 Mariners Landing Water Communications	6,633.57	6,768.93		(6,768.93)	0%
4315-0150 Mariners Landing Water Power	64.17	289.25		(289.25)	0%
4315-0240 Mariners Landing Sampling Expenses	204.56	1,116.08		(1,116.08)	0%
Total Mariners Landing Water Expenses	7,365.08	8,703.68		(8,703.68)	0%
Franklin County Operations:					
4320-0100 Franklin County Supplies	673.35	4,408.53	12,000.00	7,591.47	37%
4320-0105 Franklin County Chemicals	1,752.40	4,474.25	12,000.00	7,525.75	37%
4320-0240 Franklin County Sampling & Testing	600.00	3,690.93	15,000.00	11,309.07	25%
Total Franklin County Operations	3,025.75	12,573.71	39,000.00	26,426.29	32%
BRWA&EDA Contributions for Development:					
4600-0100 BRWA and EDA Contributions for Development		162,450.00		(162,450.00)	0%
Total BRWA&EDA Contributions for Development		162,450.00		(162,450.00)	0%
Total Operating Expenditures	1,024,846.75	4,384,892.32	11,256,053.97	6,871,161.65	39%
Depreciation:					
4400-0810 Office Depreciation			151,840.00	151,840.00	0%
4400-0811 Information Systems Depreciation			48,933.00	48,933.00	0%
4400-0812 Vehicles and Equipment Depreciation			147,568.00	147,568.00	0%
4400-0813 Forest Water Depreciation			573,566.00	573,566.00	0%
4400-0814 Lakes Water Depreciation			26,316.00	26,316.00	0%
4400-0815 SML Central Depreciation			329,609.00	329,609.00	0%
4400-0816 Stewartsville Water Depreciation			48,895.00	48,895.00	0%
4400-0817 Forest Sewer Depreciation			511,568.00	511,568.00	0%
4400-0818 Montvale Sewer Depreciation			80,336.00	80,336.00	0%
4400-0819 Amortization Expense			1,000.00	1,000.00	0%
4400-0820 Studies Depreciation Expense			35,410.00	35,410.00	0%
4400-0821 Moneta Sewer Depreciation			444,330.00	444,330.00	0%
4400-0822 Central Sewer Depreciation			415,564.00	415,564.00	0%
4400-0823 Center Water Depreciation			438,551.00	438,551.00	0%
4400-0824 SML Water Treatment Facility Depreciation			3,992.00	3,992.00	0%
Total Depreciation			3,257,478.00	3,257,478.00	0%

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	<u>Month</u>	<u>FY 21-22 YTD</u>	<u>FY 21-22 Budget</u>	<u>Remaining On Budget</u>	<u>Goal: 42%</u>
Loan Issuance Costs:					
4500-0600 Loan Issuance Costs	15,600.00	15,600.00		(15,600.00)	0%
Total Loan Issuance Costs	15,600.00	15,600.00		(15,600.00)	0%
Lynchburg Debt Service Paid:					
4500-0640 Lynchburg Sewer Interest			1,842.00	1,842.00	0%
Total Lynchburg Debt Service Paid			1,842.00	1,842.00	0%
2012 VRA Interest:					
4500-0645 VRA 2012 Interest (2005 refunding)		60,603.13	102,116.00	41,512.87	59%
Total 2012 VRA Interest		60,603.13	102,116.00	41,512.87	59%
2014 VRA Interest:					
4500-0660 VRA 2014 Interest (2005 Refunding)		38,640.63	77,281.00	38,640.37	50%
Total 2014 VRA Interest		38,640.63	77,281.00	38,640.37	50%
2015 VRA Interest:					
4500-0665 VRA 2015 Interest		525,243.75	1,034,091.00	508,847.25	51%
Total 2015 VRA Interest		525,243.75	1,034,091.00	508,847.25	51%
Assumed Debt from City:					
4500-0650 Assumed Debt from Town- Interest		36,440.71	72,881.00	36,440.29	50%
Total Assumed Debt from City		36,440.71	72,881.00	36,440.29	50%
VRA 2019 Interest:					
4500-0670 VRA 2019 Refunding Interest		47,662.50	72,134.00	24,471.50	66%
Total VRA 2019 Interest		47,662.50	72,134.00	24,471.50	66%
VRA 2020 Interest (ESCO project):					
4500-0675 VRA 2020 Interest (ESCO)		73,909.38	143,334.00	69,424.62	52%
Total VRA 2020 Interest (ESCO project)		73,909.38	143,334.00	69,424.62	52%
Total Interest and Debt Service	15,600.00	798,100.10	1,503,679.00	705,578.90	53%
Total Exp., Depr. and Debt Service	1,040,446.75	5,182,992.42	16,017,210.97	10,834,218.55	32%
Total Revenues Less Oper Expense	(221,847.85)	(3,482,289.77)	(2,384,694.03)	1,097,595.74	146%
Gross Cash Before Capital Exp	(221,847.85)	(3,482,289.77)	(2,384,694.03)	1,097,595.74	146%
Less non-debt Capital Contributions	(49.75)	(198.55)	(220,000.00)	(219,801.45)	0%

BRWA Cash Flow Analysis- SunTrust Checking Account

Description	July-21	August-21	September-21	October-21	November-21	December-21	January-22	February-22	March-22	April-22	May-22	June-22	YTD Total
Starting Balance	\$ 3,631,630.74	\$ 2,856,981.44	\$ 1,840,822.24	\$ 2,407,964.11	\$ 2,290,751.13								
DEBITS													
Debits from Operations													
Capital Contributions/Asset Sales and Dispos	\$ 13,200.00	\$ 19,900.00	\$ 6,965.65	\$ -	\$ 4,000.00								\$ 44,065.65
Cash From Operations	\$ 1,276,377.31	\$ 1,505,069.29	\$ 1,288,593.56	\$ 1,552,363.17	\$ 1,273,549.59								\$ 6,895,952.92
Total Cash from Operations:	\$ 1,289,577.31	\$ 1,524,969.29	\$ 1,295,559.21	\$ 1,552,363.17	\$ 1,277,549.59	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,940,018.57
Debits from Non-Operating Sources													
County CIP & Debt Service	\$ -	\$ -	\$ 1,796,906.26	\$ -	\$ -								\$ 1,796,906.26
Transfers from Reserve Accounts	\$ -	\$ -	\$ -	\$ -	\$ -								\$ -
Transfers from SNAP Project Fund	\$ -	\$ -	\$ -	\$ -	\$ -								\$ -
Transfers from Escrow Account	\$ -	\$ -	\$ -	\$ -	\$ -								\$ -
Transfers from Capital & Replacement Fund	\$ -	\$ -	\$ 609,728.62	\$ -	\$ -								\$ 609,728.62
Transfers in Deposit Refund Program Fund	\$ -	\$ -	\$ -	\$ -	\$ -								\$ -
Transfers from Economic Dev. Fund	\$ -	\$ -	\$ 162,450.00	\$ -	\$ -								\$ 162,450.00
Transfers In Debt Service Fund	\$ -	\$ -	\$ 1,569,153.13	\$ -	\$ -								\$ 1,569,153.13
Total Cash from Non Operating:	\$ -	\$ -	\$ 4,138,238.01	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,138,238.01
Total Debits (Oper. and Non-Oper.)	\$ 1,289,577.31	\$ 1,524,969.29	\$ 5,433,797.22	\$ 1,552,363.17	\$ 1,277,549.59	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 11,078,256.58
CREDITS													
Credits for Operating Expenditures													
	\$ 682,335.18	\$ 1,000,228.05	\$ 872,986.17	\$ 799,043.02	\$ 1,101,881.11								\$ 4,456,473.53
Credits for Non-Operating Expenditures													
Payments on Capital Projects	\$ 1,043,950.10	\$ 1,067,094.39	\$ 308,072.25	\$ 635,479.77	\$ 230,177.32								\$ 3,284,773.83
Payments on Debt Service	\$ 36,108.00	\$ 138,872.72	\$ 3,366,059.39	\$ 332.71	\$ -								\$ 3,541,372.82
Transfers to Debt Service Account	\$ 200,000.00	\$ 200,000.00	\$ 200,000.00	\$ 200,000.00	\$ 200,000.00								\$ 1,000,000.00
Transfers to Capital Account	\$ -	\$ -	\$ -	\$ -	\$ -								\$ -
Transfers to Replacement Fund	\$ 101,833.33	\$ 134,933.33	\$ 99,780.98	\$ 14,964.09	\$ 63,233.33								\$ 414,745.06
Transfers to Deposit Refund Program	\$ -	\$ -	\$ -	\$ -	\$ -								\$ -
Transfers to Investment Account	\$ -	\$ -	\$ -	\$ -	\$ -								\$ -
Transfers to Escrow Account	\$ -	\$ -	\$ -	\$ -	\$ -								\$ -
Transfers to SML WTF Depreciation Fund	\$ -	\$ -	\$ -	\$ -	\$ -								\$ -
Payments/Transfers to Economic Development Fund	\$ -	\$ -	\$ 19,756.56	\$ 19,756.56	\$ -								\$ 39,513.12
Total Non-Operating Expenditures:	\$ 1,381,891.43	\$ 1,540,900.44	\$ 3,993,669.18	\$ 870,533.13	\$ 493,410.65	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,280,404.83
Total Credits (Oper. and Non-Oper.)	\$ 2,064,226.61	\$ 2,541,128.49	\$ 4,866,655.35	\$ 1,669,576.15	\$ 1,595,291.76	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 12,736,878.36
Ending Cash Balance	\$ 2,856,981.44	\$ 1,840,822.24	\$ 2,407,964.11	\$ 2,290,751.13	\$ 1,973,008.96	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

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CIP Purchases	Manager	Project Type	Budget	Spent	Start Date	Completi...	Notes	Status
Sample Hydrants Phase 1 (5)	Bob	Staff Performed	\$5,000	\$6,784.29	07/15/2021	11/01/2021	All hydrants have been installed. Thanks to the CIP crew for their quick work. As of the first week of October, work orders have been created for installation of the first 3. Locations are being evaluated for the other two. Hydrants have been delivered. Toms crew will handle installation over the next few months. Hydrants guarantee accessibility and representative water for compliance samples. (Phased) To be installed by our Maintenance Dept.	Completed
Replace CWTP control valves (waste)	Bob	Contractor/Consultant	\$30,000	\$0.00	01/01/2022	04/30/2022	Money may be reallocated to cover cost of installing other valves recently purchased. 16" waste valves are plunger type; replacement will require fabricated knife gates with transitions.	Not Started
Central WTP: Upgrade chemical feeders	Bob	Staff Performed	\$10,000	\$0.00	02/01/2021	11/01/2021	Changing coagulant to liquid PACI (DELPAC) will extend filter runs, reduce waste, delay media replacement, reduce lime use by 75% and improve water quality. With no dry chemicals added to the water, less sediment would need to be cleaned and hauled.	In Progress
Stoney Creek Reservoir Telemetry	Nathan	Staff Performed	\$10,000	\$4,533.00	07/01/2021	10/29/2021	New broadband tower enables ability to provide telemetry upon equipment being installed. One camera ordered on 9/07. Scheduling meeting with SCADA integrator to define scope and obtain pricing for other aspects of the project. Router and bridge ordered on 9/08. Amount spent to-date is approximate at this time. Major components ordered and received. No field installation has started yet.	In Progress
Mountain View Shores Filter Replacement	Bob	Contractor/Consultant	\$150,000	\$0.00	10/01/2021	04/30/2022	This will require an RFP due to the cost. We may opt to have an engineer develop specs. The filters are in danger of failure due to serious corrosion. Price is for full replacement.	Not Started
Paradise Point SCADA	Bob	Contractor/Consultant	\$10,000	\$0.00	07/01/2021	12/31/2021	October 5th - still in progress. Provide remote monitoring of well system; included in rate evaluation for Paradise Point. Signed agreement with Fairwinds on 7/21/21. Site visit scheduled for 8/26/21.	In Progress
SMLWTF: SCADA Upgrades	Bob	Contractor/Consultant	\$10,000	\$4,000.00	07/01/2021	09/01/2021	Work in complete and under budget. Any monitor or chemical additions must be added to SCADA; however, all input blocks are full. New rail cabinet and I/O equipment along with programming is needed. Already have equipment waiting to be added. Signed agreement with Fairwinds on 7/21/21	Completed
SMLWTF: PACI System Completion	Bob	Staff Performed	\$5,000	\$3,000.00	03/24/2021	12/31/2021	Our VDH Construction Permit was issued in November. A vendor is putting together a quote for a "skid" that will include the chemical feeders and required appurtenances. As of 10/21/21 VDH is nearing the end of their review and the construction permit will be	In Progress
Central WWTP: Concrete repairs on anoxic and pre-air tanks	Mike	Contractor/Consultant	\$20,000	\$0.00	01/10/2022	03/18/2022	Repair cracks This has been added in with the Energy project	Not Started
Central WW: Pump Stations 1, 2, 3 - Security Cameras	Mike	Staff Performed	\$5,000	\$0.00	01/03/2022	02/11/2022	Allow operators to view station remotely for overflow concerns or security issues.	Not Started
Central WW: Pump Station 1 - Upgrades	Mike	Contractor/Consultant	\$50,000	\$0.00	02/01/2022	09/23/2022	Soft starts to reduce water hammer effect on receiving force main. Also connect to SCADA	Not Started

Central WW: Pump Station 1 - Replacement Pump #1	Mike	Staff Performed	\$45,000	\$0.00	02/01/2022	05/27/2022	3 pumps are >20 years old; 1st phase for replacement. Will reduce overflows.	Not Started
Central WW: Pump Station 2 - Replacement Pump #1	Mike	Staff Performed	\$45,000	\$0.00	01/03/2022	06/10/2022	3 pumps are >20 years old; 1st phase for replacement. Will reduce overflows.	Not Started
Central WW: Pump Station 3 - Replacement Pump #1	Mike	Staff Performed	\$45,000	\$0.00	01/03/2022	06/10/2022	3 pumps are >20 years old; 1st phase for replacement. Will reduce overflows.	Not Started
Skip to main content								
							gearbox.	
ML: West Cove Pump Station SCADA	Mike	Contractor/Consultant	\$10,000	\$12.34	07/05/2021	01/07/2022	90% complete, waiting on cell modem. IT has ordered cell modems.	In Progress
ML: Pump Station 7 SCADA	Mike	Contractor/Consultant	\$10,000	\$9,565.13	07/05/2021	01/07/2022	90% complete, waiting on cell modems. IT has ordered cell modems.	In Progress
Office: New Gate	Tom	Purchase/Procure	\$28,000	\$0.00	07/02/2021	11/30/2021	The gate is not functioning properly due to being too heavy for the current set-up, creating accessibility and security concerns. 8/24 - Received first quote. Will need to create an RFQ because cost will exceed \$20K	In Progress
Office: Surface coat rear parking lot	Tom	Contractor/Consultant	\$10,000	\$2,500.00	07/01/2021	09/30/2021	Need to have the cracks filled, surface treated, and new lines painted on the rear parking lot behind the Annex Building to prevent complete pavement failure. 8/24 - Received three quotes for seal coating the rear parking lot. Quotes came in under budget and decision will be made by 9/1/2021.	Completed
South Mobile Roof Replacement/Repair	Tom	Contractor/Consultant	\$6,000	\$11,100.00	07/05/2021	12/31/2021	Mobile near heated garage. Roof was not replaced upon moving the mobile and moisture is causing damage to files stored inside. If roof determined in adequate shape, may build diversion above mobile to divert storm water runoff away from base of mobile. Addressing source of water will provide protection to files currently stored and allow file cabinets from Board Room to be moved upon files being scanned.	In Progress
Office: Key System Phase 1a - Exterior	Therron	Contractor/Consultant	\$50,000	\$18,565.00	10/01/2021	12/01/2021	Replacement key system for all exterior and public area doors on site. Adds security.	In Progress
Office: Key System Phase 1b - Interior	Therron	Contractor/Consultant	\$50,000	\$0.00	07/01/2022	09/01/2022	Replacement key system for all interior doors on site.	Not Started
Website Redesign	Megan	Contractor/Consultant	\$65,000	\$0.00	07/01/2021	06/30/2022	BRWA website currently on an outdated platform that limits and prohibits some functionality of the site. Site will no longer be supported after April 2021.	In Progress
Billing Software - InHance Impresse	Marcie	Contractor/Consultant	\$79,600	\$52,196.50	07/01/2021	01/14/2022	BillMaster no longer supported. InHance Impresse part of same parent company for smooth transition.	In Progress
Office: Bill Pay Kiosk	Marcie	Purchase/Procure	\$33,275	\$0.00	07/01/2021	12/31/2021	To allow customers to pay their bill when the office is closed (whether through pandemic, after-hours, or weekends). The kiosk will allow the customer to pay with cash, by check or credit/debit card and receive a receipt.	Not Started
Leak Detection Equipment (linked to new position)	Bob	Purchase/Procure	\$30,000	\$0.00	07/01/2021	10/29/2021	To be used by new Water Operations distribution position.	Not Started
Vehicle for New Water Operations Position	Tom	Purchase/Procure	\$26,050	\$0.00	07/05/2021	01/31/2022	Associated with personnel request.	In Progress
Equipment: Aluminum Trench Boxes (2)	Tom	Purchase/Procure	\$18,000	\$17,170.00	07/05/2021	11/30/2021	Wider and lighter trench boxes with 4 sides instead of 2. Beneficial where sloping not required. Better protection for employees and within VOSH standards. Rental costs to obtain necessary trench boxes until these are purchased.	Completed
Mini Excavator	Tom	Purchase/Procure	\$50,000	\$48,806.86	07/05/2021	12/17/2021	Currently have 4 line crews and only 3 excavators, including one that should be sold since it was replaced; includes John Deere 35G w/ thumb & angle blade.	In Progress
Mini Excavator - Trailer	Tom	Purchase/Procure	\$7,000	\$7,395.00	07/05/2021	12/17/2021	Hooper trailer to carry requested mini-excavator.	Completed

Equipment: Rock hammer for New Mini Excavator		Tom	Purchase/Procure	\$9,000	\$8,165.00	07/05/2021	12/17/2021	Rock hammer to fit new excavator; each excavator has its own.	Completed
Plate compactor - excavator attachment		Tom	Purchase/Procure	\$8,000	\$5,250.00	07/05/2021	12/17/2021	Plate compactor will help compaction, especially around roadways. Can be used with existing equipment. To be used where handheld jumping-jack compactor cannot be used. Reduces time and labor necessary for compacting backfill.	Completed
Skip to main content									
Skid Steer Attachment-Power Rake		Tom	Purchase/Procure	\$14,000	\$11,011.99	07/05/2021	12/17/2021	More efficient and smoother cleanup than manual rakes.	In Progress
Skid Steer Attachment - Brush Mower		Tom	Purchase/Procure	\$20,000	\$0.00	07/05/2021	12/17/2021	Heavy Duty Brush Mower for easement clearing	In Progress
Dump Truck (single Axle)		Tom	Purchase/Procure	\$120,000	\$0.00	07/05/2021	01/28/2022	Larger dump truck to dedicate to CIP crew construction; crew typically requires use of 2 dump trucks of the 4 currently owned.	Not Started
New FM Employee-Dodge RAM 2500 w\ utility body		Tom	Purchase/Procure	\$52,000	\$0.00	07/05/2021	12/17/2021	Vehicle required for additional employee allotted for Facilities Maintenance.	In Progress
New FM Employee - Tools for new vehicle		Tom	Purchase/Procure	\$15,000	\$0.00	07/05/2021	12/17/2021	Tools to outfit new Facilities Maintenance vehicle.	In Progress
Utility Body & Ladder Rack for Supervisor Truck		Tom	Purchase/Procure	\$16,000	\$12,296.00	07/05/2021	01/28/2022	2014 RAM 2500 converted to supervisor vehicle and needs associated utility body installed.	In Progress
Push Camera Tilt/Pan Head for existing unit		Tom	Purchase/Procure	\$13,000	\$0.00	07/05/2021	11/30/2021	This will replace the existing camera head, providing pan/tilt capabilities required for inspecting laterals.	In Progress
Diamond blade root cutters		Tom	Purchase/Procure	\$13,000	\$0.00	07/05/2021	11/30/2021	These cutters will allow root removal, reducing back-ups. Will inflict less damage to aging sewer system.	In Progress
Customer Service Gateway antennae's		Marcie	Purchase/Procure	\$15,000	\$9,515.00	10/01/2020	01/30/2022	Work order pending for Facility Maintenance Crew.	Not Started
Central WWTP: Pavement Repair		Mike	Contractor/Consultant	\$30,000	\$0.00	04/16/2022	06/01/2022	Waiting for ESCO project to be completed before repairing the asphalt, so that ESCO doesn't damage brand new pavement.	Not Started
PLC Controls for Sand Filter ad Central WWTP		Mike	Contractor/Consultant	\$34,000	\$16,500.00	05/03/2021	12/14/2021	This project is complete waiting on final invoice.	In Progress
Central WTP: Valve Replacement		Bob	Purchase/Procure	\$80,000	\$78,000.00	07/01/2021	02/28/2022	As of December, a bid was accepted for valve installation. The contractor is double checking measurements and preparing to order parts. The valves alone cost close to the budget. Assessing whether to proceed with a contractor installing them or utilizing staff to install them.	In Progress
New Generator for Pump Station 10 (central sewer)		Mike	Contractor/Consultant	\$100,000	\$0.00	04/01/2021	12/31/2021	Generator was tested at shop (passed) waiting on installation date.	In Progress
Central WW: Pump Station 5 - Complete Replacement		Mike	Contractor/Consultant	\$120,000	\$209,214.79	05/01/2021	10/08/2021	Hired Falwell Construction to complete this work.	Completed
ML: WWTP Upgrades		Mike	Contractor/Consultant	\$103,000	\$94,894.00	02/15/2021	10/20/2021	Hired Falwell Corporation to perform most of the work.	Completed
ML: Pump Station 1&2 SCADA		Mike	Contractor/Consultant	\$40,000	\$37,625.00	04/01/2021	11/08/2021	Hired Fairwinds to connect these 2 primary lift station to the SCADA system.	Completed

OPERATIONS REPORT

MEMORANDUM

To: BRWA Board of Directors
From: Nathan Carroll, Assistant Executive Director
CC: Brian Key, Executive Director
Date: December 8, 2021
Re: November 2021 Cartegraph Tasks Report

Completed Tasks Summary

Below is a map showing the distribution of the Cartegraph Tasks marked complete across our Service Areas in the month of November.

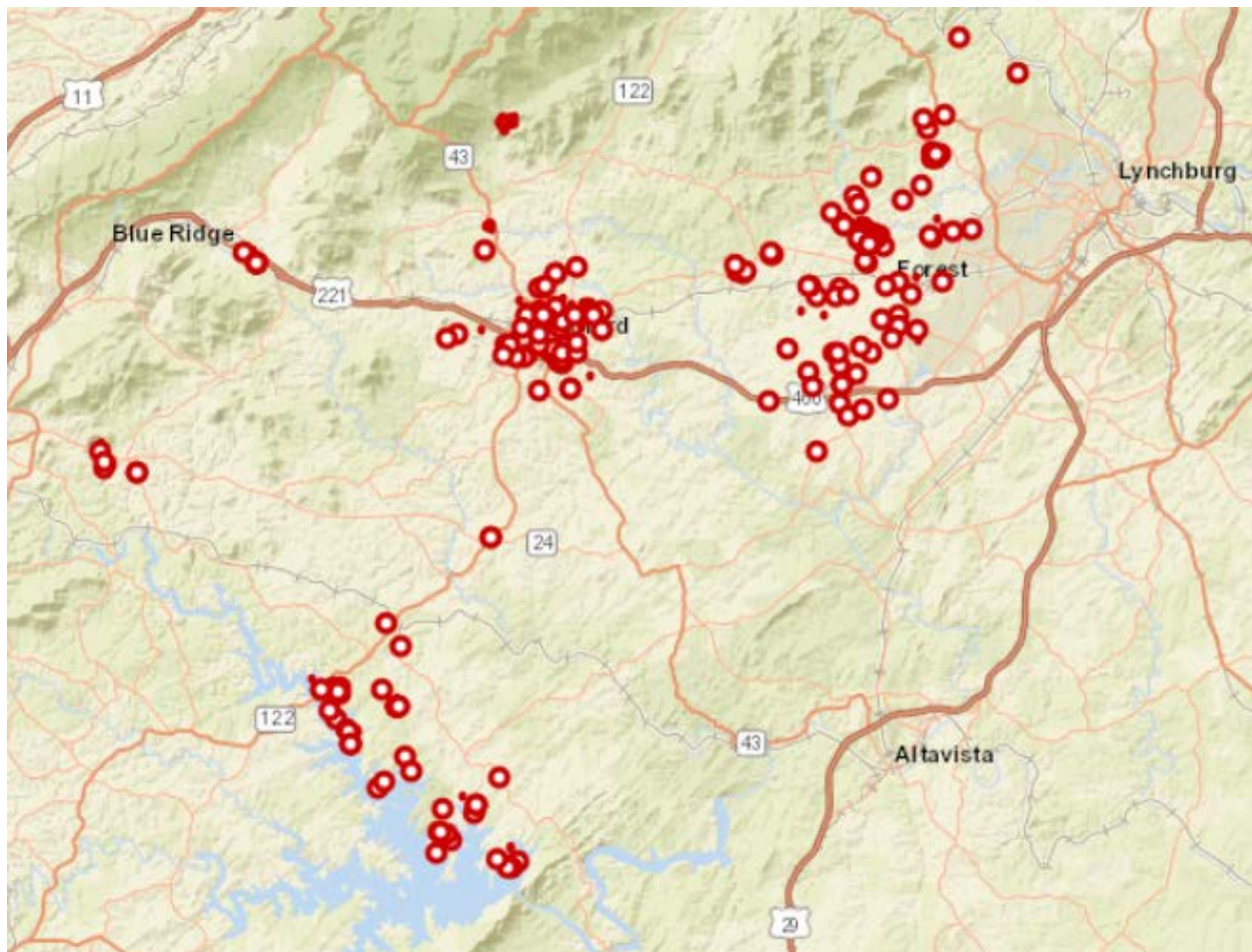
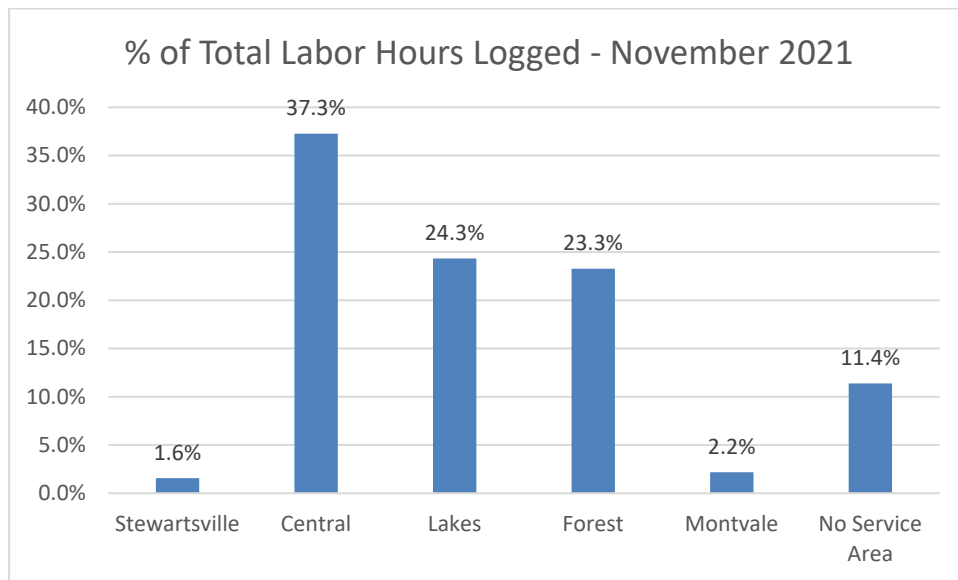


Figure 1: Map Showing Distribution of November Tasks Completed

Labor Hours Invested by General Service Area

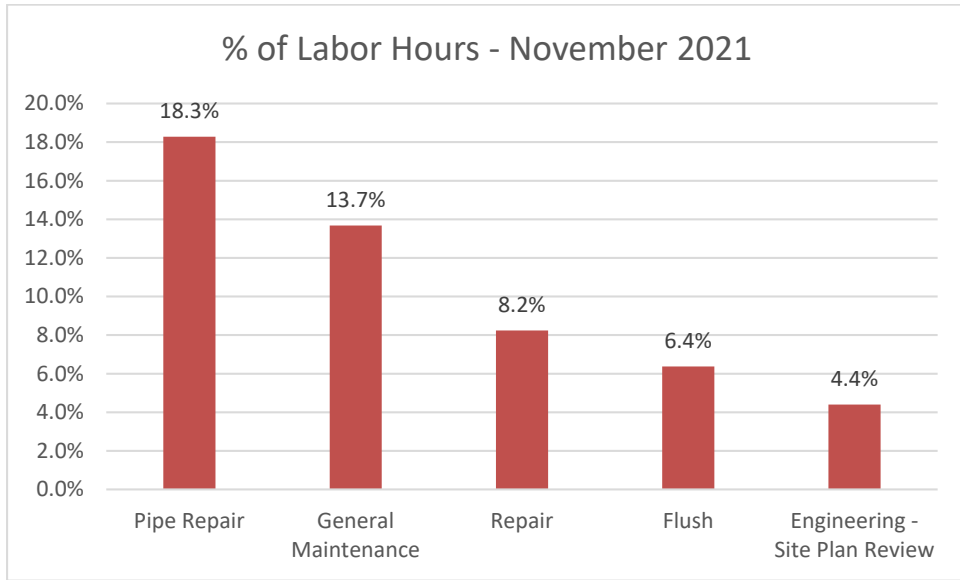
Below is a table containing the percentage of labor hours logged by General Service Area. The “General Service Area” groupings of the actual Service Areas are described below.

- **Stewartsville:** Stewartsville Water
- **Central:** Central Water and Sewer, including Treatment, Distribution, and Collection systems and BRWA Offices
- **Lakes:** Well Systems, SML Treatment and Water Distribution, SMLWTF, Moneta Sewer Treatment and Collection, Mariner’s Landing Water and Sewer, Paradise Point (May 2021)
- **Forest:** Forest Water, Forest Sewer, Cedar Rock Sewer
- **Montvale:** Montvale Sewer Treatment and Collection
- **No Service Area:** Labor not assigned to a particular service area such as meetings or vehicle maintenance.



Labor Hours by Task Type

Below are the top five types of Tasks (by labor hours) completed in November, with Pipe Repairs in the top category for the month again. Fifty-one percent of the total labor hours logged for the month are accounted for in these top five Task types.



ADMINISTRATION REPORT

BRWA reports on SML project delays

There have been potential delays reported for Smith Mountain Lake projects, according to the minutes of the Oct. 19 regular meeting of the board of directors of the Bedford Regional Water Authority that were approved Nov. 16.

The meeting was held in the Board Meeting Room in Bedford Water's Annex building located at 1723 Falling Creek Road in Bedford County.

The following information regarding delays were

extracted and edited from the minutes of the meeting:

Operations Report presented by Assistant Executive Director Nathan Carroll, who attended virtually:

The Central Wastewater Treatment Plant project has been delayed tentatively until May/June of 2022; there will be an amendment to the contract to extend the projected completion date. The delay is due to the blowers; the majority of the order is not able to be filled due to a raw material shortage.

The disc filter replacement at Smith Mountain Lake Water Treatment Facility is also delayed; the unit is in place and is being plumbed but some of the peripheral parts are causing delays in completing the project. This is significant since it has been an ongoing issue for years and without the temporary filter, the permit limits cannot be met. The town's ISO regrading process is still moving forward.

See **BRWA**, Page 10

BRWA

Continued from Page 3

Board member Jay Gray asked if any delays were costing the BRWA a substantial amount of money. Carroll replied that the disc filter project is being billed to Black & Veatch and OCI and the Central WWTP is a loss of planned energy savings. The biggest potential bind could be pipe and smaller parts for waterline installations with the CIP crew. Ductile iron pipe is delayed by 6-9 months.

Engineering Report presented by Rhonda English: English said that pipe

delays may delay the Ivy Creek project. The continued delay caused by the environmental assessment may help allow supply and demand to even out as the costs of items that have quadrupled since the initial proposal. Whitney Quarles, the BRWA's engineering manager, was at the County Planning Commission meeting for the Moneta Park special review project. The parking lot may also incur delays with the paving pending delivery of the storm structures; however, there is quite a bit of progress. The engineering team has been preparing for the upcoming ARPA projects.

The past month from the Oct. 19 meeting, there were two developer dedications.

Chairman Bob Flynn asked if the town project funds had been received. Executive Director Brian Key said that the next step is drafting an agreement between the town and the BRWA. After the agreement is finalized and signed, the funds will be available to the BRWA. Flynn asked where the Moneta Park waterline runs. English said it runs to the rec field where it ends at the master meter. The county does not have plans to go any further than the park at this time.



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PLUG AWAY: Recycle the Grease!
11/22/2021

Lilly Meighan from Lynchburg Water Resources talks about things you shouldn't flush down the toilet, Fatburgs, and where to pour your grease not just this holiday season, but every day!

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<https://wlni.com/plug-away-monday-11-22-2021/>



Lilly Meighan 11 - 17 - 21
Lynchburg City Water .MP3

27 days ago

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Report



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GREASE CAMPAIGN 2021

Outreach

Print Materials

Banners Displayed	11
Buckets Distributed	85
Flyers Distributed	180

Facebook (Overall):

People Reached	1K
Impressions	1.4K
Engagements	49
Shares	1
Reactions	31
Post Clicks	18
Comments	2

Event:

People Reached (see breakdown below)	675
Responses	6

Posts:

BRWA Page	7
Event Page	1

Instagram (Overall):

Accounts Reached	258
Impressions	278
Shares	2
Likes	43
Profile Visits	4



Traditional Media

Radio	2
Newspaper	2
TV News	1
Webpage visits	45

Response

Buckets Returned	3 gal
Other Oil/Grease Returned	8 gal
Total	11 gal

What we did well:**Campaign Appeal:**

The content communicated to the public was appropriate and received well via social media and in from word of mouth.

Communication:

Campaign message (of preventing grease from going down the drain) was communicated in a timely manner throughout the holiday season.

Coordination:

Process of developing and implementing content was successful.

Teamwork:

Excellent staff contribution. Those who contributed to event ideation, distribution of print materials, and set up / take-down of grab-and-go locations were great to work with.

Increased Awareness:

Target audience was reached within our service area. Engaged the public with educational materials, conveyed a positive BRWA image, and boosted social media and website traffic. Having Bedford Christian Ministries, Bedford County Waste Management, and Lynchburg Water Resources offer assistance while being open to expanding our partnership is fantastic.

Direction:

Overall, the event continues to move in an encouraging direction.

Opportunities for improvement / ideas:**More grab-and-go / take-back locations:**

Utilize more facilities to serve as grab-and-go / take-back locations and what that would look like.

Biodegradable / sustainable containers:

Incorporate different containers to serve as at home collection devices - utilize less plastic.

Expand grease campaign offerings:

Arrange for year round grease collection containers to be utilized at one or more facilities. Offer at home grease collection materials / education materials year round (potentially to be housed within permanent container(s)). Extend kit giveaways and takeback through Christmas.

Partnership(s):

Further partnership with Bedford County Waste Management. This would lend the BRWA additional touchpoints while fostering community engagement.

ENGINEERING REPORT

Job #: 2017050	Job Type: Internal	Service Area:	Last Updated:
Job Name: Bell Town Road Waterline Extension (ARPA)		Funding/Budget: \$500,000.00	12/2/2021
Engineer: Engineering Concepts		Funding Source: ARPA - Town	Department Contact:
Contractor:		Design Contract Amt: \$44,465.00	W Quarles
Description:	The City extended the waterline in 2004 (JN 2004-121) and again in 2007 (JN 2007-159) to take care of wells that were impacted by leachate. The next group of homes east of Draper Road would like the service extended to them.		
Status:	The Town has asked for assistance from the BRWA. Design proposal received on 10/18/2021 to be accepted once BRWA receives executed MOU from the Town. Design proposal accepted from Engineering Concepts, Inc. on 12/2/2021		
Job #: 2018062.2	Job Type: Internal	Service Area: Bedford Central	Last Updated:
Job Name: BRWA Administration Parking Lot - North		Funding/Budget: \$700,000.00	12/9/2021
Engineer: Wiley Wilson		Funding Source: CIP	Department Contact:
Contractor: J+M Infrastructure		Design Contract Amt: \$9,700	R English \ W Quarles \ S Dade
Description:	Addition of a parking lot at the north side of the BRWA administration facilities.		
Status:	Concept drawing received from W W 7/19/2019; awaiting approval of additional land from County. Design proposal received 7/24/19, revised 8/16, executed 8/26. Survey completed week of 8/26/19. Design concept rec'd 11/14/19, comments sent 12/3. County approved transfer of land, including a revised 150' strip where 115' previously added to lease. Additional revisions sent to W W 1/10 in reference to additional land and parking. Area graded for mobile unit was surveyed by W W on 2/20 to incorporate into final design. Plans submitted to County late April for review. Contract executed for additional costs due to changes requested. Received E&S approvals and comments from County on 1st plan submittal; VDOT comments rec'd 7/9/20 indicating waiver request for new entrance would require review by regional office and possibly another 3 month's review time. Revised plans were submitted for VDOT review on 8/4/20. Nutrient purchase agreement and invoice were received 8/3. WW notified on 12/4/20 of VDOT comments sent to County in 10/2020 but not delivered to BRWA or W W. W W removing new entrance to address VDOT comments. Pricing received from Annual Contractor on 3/1/21; will phase project to available budget and construct public parking lot at a later time. County plan approvals valid for 5 years once issued. VDOT appv'l rec'd 4/20/21. Revised scope received from 1st annual contractor (J&B) approx \$25k over budget; requesting scope from AJ Conner within \$300k budget. VDOT Land Use Permit 216-28696 rec'd 6/22/21. County Land Disturbing Permit - #LD190109 rec'd 7/29/21. NTP issued on 8/9/2021. Construction began 8/11/2021. Board approved additional funding in the amount of \$400k totaling \$700k. Requesting pricing for fencing.		
Job #: 2019061	Job Type: Internal	Service Area: Central, Lakes	Last Updated:
Job Name: Energy Performance Study and Improvements		Funding/Budget:	12/7/2021
Engineer: Schneider Electric; BRES (3rd Party)		Funding Source: VRA / CIP	Department Contact:
Contractor: Schneider Electric		Design Contract Amt:	N Carroll
Description:	Evaluation of existing facilities and upgrades that can be made that reduce energy costs to create savings greater than or equal to the cost of upgrade.		
Status:	A meeting was held 5/13/19 with Scheider Electric to discuss their basic review of improvements to the Central WWTP that could be made. DMME presented the public process on 5/14/19 and provided template documents for the initial process. Schneider will review the proposed project with the Finance Committee on 9/12/19. Project included in financial study. Board resolution passed in Jan to execute IGA upon verification of procurement processes. Virtual walk-through of Central WWTP on 4/15. Design Intent Document (DID) was reviewed with proposed Energy Control Measures (ECMs). VRA funding application submitted. Final DID prepared. Bond paperwork signed 11/5. Board approved contract at 11/2020 Board meeting. Utilities marked by locators for project survey. 90% plans reviewed; 100% drawings and material submittals expected by end of April, with deliveries scheduled to begin in September. BRES (Chris Fewster) assisting with 3rd party review of plans and submittals. Delivery of blowers is delayed. As of 9/29, all equipment ordered.; pumps, office & equipment trailers on site. Due to volume of existing underground utilities, much of electrical and communications lines being routed on sides of basins. Electrical work to begin 11/9/21. Conduit installation and belt filter press demolition began late November 2021. New belt filter press and conveyor has been delivered.		
Job #: 2019081.1	Job Type: Water	Service Area: Lakes	Last Updated:
Job Name: Paradise Point Waterline Replacement		Funding/Budget:	12/6/2021
Engineer: BRWA		Funding Source: Setasides - Water	Department Contact:
Contractor: TBD		Design Contract Amt: N/A	W Quarles
Description:	Replacement of existing galvanized waterlines as discussed during system transfer.		
Status:	Design being prepared by BRWA. Esmt #210007627 recorded 5/24/21. Esmt #210008066 recorded 6/1/21. Await two more easements. Requested AJ Conner to provide construction cost proposal. Cost proposal received for directional drilling 3-inch main along Hales Ford Road and is being reviewed for approval. VDOT Land Use Permit #21-28841 rec'd 11/10/21. Notice to Proceed issued to AJ Conner for construction to begin as soon as 12/6/2021.		

Job #: 2019113	Job Type: Water	Service Area: Lakes (Bridgewater Bay)	Last Updated: 12/6/2021
Job Name: Bridgewater Bay Water Pressure Issues		Funding/Budget: \$65,000.00	
		Funding Source: CIP	Department Contact: W Quarles
Engineer: Draper Aden		Design Contract Amt: \$5,500	
Contractor: BRWA		Construction Contract Amt: TBD	
Description: 11/18/19 - BRWA Engineering was made aware of ongoing high water pressure issues in Bridgewater Bay since about mid 2019 resulting in 13 +/- individual PRV failures.			
Status: Engineering contacted Mr. Harmon to gather as much background info as possible. WO's were issued to Preventive Maintenance (PM) 11/20/19 to set up pressure recorders to collect pressure data. First round of pressure recorder data rec'd from PM 12/5/19. Pressure results communicated to Bridgewater Bay. Money has been requested in FY - 2020-2021 budget to install main line PRV. Responded to status update request from Mr. Harmon on 8/6/20 explaining CIP budget cut due to COVID. Also e-mailed info on BRWA waterline their private FM around entrance area per Mr. Harmon's request. Mr. Harmon reported they have not been having the failures that they had previously been experiencing. Mr. Harmon contacted again on 2/3/21 asking for update on mainline PRV installation. Mainline PRV included in FY21-22 CIP request. NTP issued to DAA for design and easement. Survey for design began on 7/29. 90% Plan and Calc 01 Review Submittal Rec'd 8/31/21. VDOT Land Use Permit #216-28803 approved 10/8/21. Received quotes for materials from vendor. One outstanding easement. ESMT #210016204 11/15/21. Materials have been ordered and installation will begin once materials are received.			
Job #: 2020008	Job Type: Water	Service Area: Bedford Central	Last Updated: 4/30/2021
Job Name: Turkey Mountain Booster Station - Design		Funding/Budget:	
		Funding Source: CIP	Department Contact: W Blankenship
Engineer: Hurt & Proffitt		Design Contract Amt: \$68,545.00	
Contractor: Project On Hold		Construction Contract Amt: TBD	
Description: Booster station and distribution lines to serve customers currently directly connected to WTP and dependent upon the plant being in operation. Part of FY 19-20 CIP			
Status: Site reviewed with H&P on 1/21/20; proposal received 2/6. VDH to require full review and approval. Survey to begin week of 3/9/20. In design with H&P. WR&A provided min/max pressures utilizing water model - sent to H&P on 4/21. First draft of Design Report rec'd from H&P on 6/3 and was distributed internally for review/comments. Comments were provided to H&P on 6/10. H&P submitted the second submittal of the design report on 6/29 and 30% drawings on 6/30. BRWA comments were sent to H&P on 7/7. Public Hearing for Special Review Project on 9/15/2020. SRP approved. Reviewing third plan submittal. Plans finalized and sent to VDH for review as of 12/2020. Approval letter from VDH received on 4/30/2021. Funding not available for construction by Annual Contractor.			
Job #: 2020043.2	Job Type: Sewer	Service Area: Forest	Last Updated: 12/9/2021
Job Name: Ivy Creek Divisions 5 & 6 Interceptors - Funding		Funding/Budget:	
		Funding Source: CIP	Department Contact: R English
Engineer: Wiley Wilson (app. only)		Design Contract Amt: \$5160	
Contractor: N/A		Construction Contract Amt: N/A	
Description: Funding to complete the Ivy Creek sewer line to take the Lake Vista Pump Station offline.			
Status: PER modification completed for CWRLF funding application; application submitted on 7/8/20. Conditional approval rec'd, final approval upon SWCB meeting in December. Meeting held with DEQ and DB team on 10/7 to discuss funding process. DEQ approved funding in 12/2020. Anticipated closing on loan in Spring 2021. Request of EA exemption for 460 pump station submitted 2/12/21, approval rec'd 3/31/21. AIS exemption approved for 460 PS in May '21. EA process for Ivy Creek required to be complete prior to loan closing. Archaeological survey completed. Final EA draft submitted to DEQ on 12/3/21 for review,			
Job #: 2020043.3	Job Type: Sewer	Service Area: Forest	Last Updated: 12/9/2021
Job Name: Ivy Creek Divisions 5 & 6 Interceptors		Funding/Budget:	
		Funding Source: DEQ - VCWRLF	Department Contact: R English
Engineer: CHA / E.C. Pace		Design Contract Amt: \$1,277,900	
Contractor: E.C. Pace		Construction Contract Amt: TBD	
Description: Design and construction of Ivy Creek sewer extension from Lake Vista to Lynchburg; includes temporary capacity measures at Lake Vista Pump Station until project completion.			
Status: Meeting held 1/11/21 at LVPS to review station for temporary capacity measures needed. Survey complete and permitting efforts underway for sewer line. SRP application submitted in May for 6/15/21 Planning Commission meeting. 30% drawings expected mid-May for sewer line. DB Team working on plans for temporary capacity increase at LVPS. Comments returned on 30% drawings on 5/24 and reviewed with DB on 5/27. Reviewing temporary LVPS solutions with DB on 8/11/21. Esmts #210012980 & 210012981 recorded 9/8/21. 10/5: Pipe materials difficult to find, significant cost increase. 60% drawings anticipated in mid-October. Esmts #210015229, #210015230, #210015231 & #210015232 recorded 10/26/21. 60% drawings rec'd 11/4/21 - Review completed by SWF 11/16/21, with final review by RBE and comments returned on 12/2/21. Esmt #210016351 recorded 11/17/21. Esmt #210016549, #210016550 & 210016569 recorded 11/22/21.			

Job #: 2020043.4	Job Type: Water	Service Area: Bedford Central	Last Updated: 12/9/2021
Job Name: Route 460 Water Pump Station		Funding/Budget: \$2,300,000.00	
		Funding Source: CIP	Department Contact: R English \ S Dade
Engineer: CHA / E.C. Pace		Design Contract Amt: \$89,000	
Contractor: E.C. Pace		Construction Contract Amt: \$2,123,813	
Description: Value engineering design and construction of booster station at the end of East Crest Drive.			
Status: Preliminary Stage contract for PPEA project executed 12/18/20. Construction Stage contract for this portion of the project anticipated early spring 2021. Working with contractor to obtain permanent electric service installed for use with temporary pump measures. In 2/2021, Bedford Electric indicated 9 month delay to obtain 3-phase transformer for site; updated delivery expected 6/1/21. Electric agreement executed 5/27. DB removed trees for electric service. VE plans rec'd and submitted to VDH on 8/2; met with DB on 8/11/21 to review. VDH verbally approved 10/5. Contract amendment #1 for construction approved at October Board meeting, along with increased budget from \$2M to \$2.3M. Contract amendment executed 10/25/21. Contractor mobilized to site 12/6/21.			
Job #: 2020086	Job Type: Water	Service Area: Bedford Central	Last Updated: 12/6/2021
Job Name: Poplar Street Waterline Replacement (Phase I)		Funding/Budget:	
		Funding Source: Setasides - Water	Department Contact: C Ward \ T Hale
Engineer: BRWA		Design Contract Amt: N/A	
Contractor: BRWA		Construction Contract Amt: TBD	
Description: To replace and upgrade the existing 1" waterline along Poplar Street with a 6" waterline in response to customers having water quality issues			
Status: Locate and Survey Completed 6/11/2020. Research and Design completed for review 7/29/2020. Plans sent for internal review 7/30/2020. Plans sent for Town review 8/21/2020. Comments rec'd 9/4/2020 Construction began on 8/12/2021. Main line installation complete. Services have been switched over. Restoration, paving and concrete work are still outstanding.			
Job #: 2020108.2	Job Type: Water & Sewer	Service Area: Countywide	Last Updated: 6/4/2021
Job Name: Water and Sewer Replacement Projects		Funding/Budget:	
		Funding Source:	Department Contact: W Quarles
Engineer:		Design Contract Amt:	
Contractor:		Construction Contract Amt:	
Description: Replacement Project planning for use of water and sewer setaside funds.			
Status: Meeting held with Engineering and Maintenance to discuss upcoming projects and distribution between annual contractor and CIP crew. Monthly meetings scheduled to provide updates to projects and schedules.			
Job #: 2021039	Job Type: Internal	Service Area: Lakes	Last Updated: 4/13/2021
Job Name: SML WTF Delpac Permitting		Funding/Budget:	
		Funding Source:	Department Contact: R Deitrich
Engineer: Hurt & Proffitt		Design Contract Amt: \$4,500	
Contractor: H&P		Construction Contract Amt:	
Description: Preparation of plans, calculations, and specifications to permit a permanent feed for Delpac to the raw water in the WTP.			
Status: Draft specs and plans submitted 4/8/21 for review.			
Job #: 2021046	Job Type: Sewer	Service Area: Bedford Central	Last Updated: 10/6/2021
Job Name: Central Pump Station 5 Replacement		Funding/Budget:	
		Funding Source: CIP	Department Contact: M Ramsey / R English / W Quarles
Engineer: Blue Ridge Engineering (Chris Fewster)		Design Contract Amt: \$4500	
Contractor: Falwell Corp		Construction Contract Amt:	
Description: Upgrade of failed pump station 5 from a Smith & Loveless vacuum pump system to submersible pump system. Emergency project as bypass pumping is in place until station is replaced.			
Status: WW Ops procured replacement equipment for submersible station. Proposal obtained from BRES to assist with engineering and documentation necessary to obtain Certificate to Construct (CTC) and Certificate to Operate (CTO) from DEQ. CTC application submitted on 6/2 with approval rec'd 6/4/21. Construction and start-up testing completed 9/28/21.			

Job #: 2021064 **Job Type:** Water **Service Area:** Lakes **Last Updated:** 11/8/2021
Job Name: Moneta Park Waterline Extension **Funding/Budget:**
Funding Source: County **Department Contact:** W Quarles; Jared Dean
Engineer: Hurt & Proffitt **Design Contract Amt:** \$39,800
Contractor: TBD **Construction Contract Amt:** TBD
Description: Proposed waterline extension down Rucker Road to Moneta Park.
Status: Requested design proposal from H&P on 6/28/2021 and received 6/30/21 under review. Requested modeling from WR&A for 6-inch vs 8-inch. NTP issued to H&P for design of 8-inch watermain on 7/29. Preliminary alignment of waterline approved on 9/7/2021. SRP approved on 10/19/2021. Design 01 rec'd 11/8/21.

Job #: 2021069 **Job Type:** Water **Service Area:** Bedford Central **Last Updated:** 11/16/2021
Job Name: Windsor Drive Waterline Replacement (Phase II) **Funding/Budget:**
Funding Source: Setasides - Water **Department Contact:** C Ward
Engineer: BRWA **Design Contract Amt:** N/A
Contractor: BRWA **Construction Contract Amt:** TBD
Description: To replace and upgrade the existing 1" waterline along Windsor Drive with a 4" and 3" waterline Which will connect into (Phase I)
Status: Locate and Survey Completed 6/11/2020. Research and Design completed for review 7/30/2020. Comments rec'd 7/30/2020. Investigation for realignment underway 8/3/2020. Plans approved and ready for construction. Construction began 11/16/21.

Job #: 2021070 **Job Type:** Water **Service Area:** Bedford Central **Last Updated:** 12/13/2021
Job Name: Laurel Street Waterline Replacement (Phase III) **Funding/Budget:**
Funding Source: Setasides - Water **Department Contact:** C Ward
Engineer: BRWA **Design Contract Amt:** N/A
Contractor: BRWA **Construction Contract Amt:** TBD
Description: To replace and upgrade the existing 2" and 1" waterlines to a 6" waterline along Laurel Street which will connect into Phase I
Status: Locate and Survey Completed 6/11/2020. Research and design underway 8/5/2020 Construction Notification Letters mailed to Residents 12/8/21.

Job #: 2021093 **Job Type:** Sewer **Service Area:** Forest Central **Last Updated:** 10/29/2021
Job Name: Lake Vista Sewer Line Rehabilitation Study **Funding/Budget:**
Funding Source: Operating **Department Contact:** W Quarles
Engineer: BRWA Preventive Maintenance **Design Contract Amt:**
Contractor: **Construction Contract Amt:**
Description: Analysis of 24" and 18" sewer line flowing into LVPS to identify any large sources of I&I and plan for rehabilitation as appropriate to limit peak flows into LVPS.
Status: PM Crew to perform condition assessment, CCTV survey, and easement clearing.

Job #: 2021097 **Job Type:** Feasibility Study **Service Area:** Bedford Central **Last Updated:** 12/9/2021
Job Name: Reservoir Drain Valve Analysis & Contingency Plan **Funding/Budget:** \$15,000.00
Funding Source: CIP **Department Contact:** R English
Engineer: Wiley|Wilson **Design Contract Amt:** \$14,000-\$16,000
Contractor: N/A **Construction Contract Amt:** N/A
Description: DCR recommended contincy plan from a consultant prior to operating the drain valve at the reservoir, which should be operated annually.
Status: Proposal received from W|W including diver inspection and valve operation by Brander Smith. Contingency plan received and submitted to VDSIS 11/22/21. Diver inspection performed 12/9/21.

Job #: 2021098 **Job Type:** Feasibility Study **Service Area:** Stewartsville **Last Updated:** 12/9/2021
Job Name: Stewartsville GAC & Rechlorination PER **Funding/Budget:** \$30,000.00
Funding Source: CIP **Department Contact:** R English
Engineer: Draper Aden **Design Contract Amt:**
Contractor: N/A **Construction Contract Amt:** N/A
Description: Review feasibility of repurposing GAC units from High Point to remove disinfection byproducts, and to boost chlorination for adequate system residuals.
Status: Proposal has been requested of Draper Aden to perform this study. Scoping meeting with DAA held 11/4/21 to finalize scope of study. Draft proposal received, reviewed, and being updated.

Job #: 2021103 **Job Type:** **Service Area:** **Last Updated:** 10/29/2021
Job Name: Central Sewer Pump Station Rehabs (4, 7, & 8) **Funding/Budget:**
Funding Source: **Department Contact:** W Blakenship
Engineer: Blue Ridge Engineering & Construction Services **Design Contract Amt:** \$5,000
Contractor: **Construction Contract Amt:**
Description:
Status: PS #7 to be rehabbed in FY22. PS #4 I&I Evaluation and PS #8 Rehab slated for FY23. PS #4 Rehab slated for FY24.

Job #: 2021105 **Job Type:** Other **Service Area:** Bedford Central **Last Updated:** 11/9/2021
Job Name: Stoney Creek Reservoir Telemetry **Funding/Budget:** \$10,000.00
Funding Source: CIP **Department Contact:** N Carroll
Engineer: **Design Contract Amt:**
Contractor: Fairwinds Automation **Construction Contract Amt:** \$2,500
Description: Initial telemetry installation at Stoney Creek Reservoir
Status: Equipment installation is nearly complete. InfoSys is working to obtain Internet access from BRISNET.

Job #: 2021111 **Job Type:** Water **Service Area:** Bedford Central **Last Updated:** 12/9/2021
Job Name: Helm Street Tank Replacement **Funding/Budget:** \$2,000,000.00
Funding Source: ARPA-Town **Department Contact:** R English
Engineer: Whitman, Requardt & Associates (WRA) **Design Contract Amt:**
Contractor: **Construction Contract Amt:**
Description: Replacement of existing deteriorated round tank at Helm Street with a new tank to serve the system.
Status: Scoping meeting held with WRA and BRWA on 11/9 to review design options prior to design proposal. On-site meeting held 12/9 with WRA to review field conditions prior to preparing proposal.

Job #: 2012001	Job Type: Water & Sewer	Service Area: Central County/Bedford City	Last updated on:
Job Name: Harmony in Bedford Site 1			9/7/2021
Description: 49.47 AC in County & 9.61 AC in City. Concept for proposed subdivision for 58 single family lots, 181 TH's & 5 commercial lots (EXCLUDING the US Army Corps of Eng Site).			Department Contact: S Foster
Status: TRC 1/12/12. Design Plan 01 & \$350 Review Fee rec'd 8/30/12. Courtesy comments issued 10/12/12. 2nd submittal rec'd 12/11/12 - not to PSA stds. Courtesy comments 02 issued 12/12/12. SWF/RBE met w/ Norm Walton 12/13/12. As-built 01 rec'd 11/13/13. 7/5/17 - Steve called George Aznavorian for 'annual' check on status. George was of the opinion all is done and he is willing to sign BOSQC & to contact Tom Hall with questions; stated that Tom Hall or P&O could provide as-builts if still outstanding. George also disclosed plans for a hotel coming in Fall 2017 (60-65 units). 7/17/17 - Shannell & Steve walked Phase 1 & went through project files to determine outstanding items & will compile comprehensive list w/in next three weeks as requested by RBE. "Annual" letter to be sent to Developer with comprehensive list of outstanding items in early August 2017. As-Built 02 rec'd 11/9/17. Esmnt Exhibit 01 Comments issued 12/6/17. As-Built 03 rec'd 1/17/18. 9/24/18 reached out to developer via email with outstanding project close out items. Annual project close out requirements letter mailed 9/3/20. Annual project close out requirements letter emailed 9/7/21.			
Job #: 2013086.2	Job Type: Other	Service Area: Central - Bedford	Last updated on:
Job Name: Route 43 - Stoney Creek Bridge VDOT Improvement			7/10/2020
Description: VDOT improvements to bridge over Stoney Creek. VDOT project 0043-009-738. VDOT Structure 1010. Near Pump Station 6 and Big Otter River Intake. Affects wells for Central system. See 2013086.1 for Big Otter crossing at Pump Station 6			Department Contact: S Dade
Status: Plans received 3/10/17. Relocation of sewer lines as part of the project. Easement documents executed and returned 7/31/17. Plan revision 2 returned for comments on 8/29/17. Final Easement drawing rec'd 10/2/17. Final plans received for review 1/3/18. Executed Agmts mailed to VDOT 2/26/18. Project advertised Spring 2018. Sewer line relocation began 10/18/2018. Construction halted due to stream crossing permit requirements (fish study results). Construction planned to resume June 2019. Construction and testing complete. Working to gather close-out documents			
Job #: 2017060	Job Type: Sewer	Service Area: Forest	Last updated on:
Job Name: Burnbridge Sewer Extension - Design			11/9/2021
Description: Discussions of sewer extension along Burnbridge Road to serve commercial lots and allow for development of the area and expansion of existing development.			Department Contact: C Ward \ S Dade
Status: Meetings held with County, Doyle Allen and Tom Scott to discuss gaining interest and financial support from property owners, and the EDA. Desire to have prepayment credit to offer property owners for their contribution. Public meeting held by County on 8/29/17 to discuss with adjoining property owners. Most interested in contributing if gravity available. Met with Doyle & Tom 10/18/17 to discuss alignment & funding assistance options; Tom & Doyle preparing requests for Board review. Sent info on 3/27/18, 5/22/18, & 7/2/18 regarding next steps & what to include in prepayment & funding assistance request. Rec'd draft request on 9/24/18 and returned comments; Board reviewed draft request at October 2018 meeting and remanded to committee to review once final request is received. Final request rec'd 11/27/18, to P&P Committee on 12/13/18. Board approved prepayment 1/2019; D. Allen informed on 1/24/19. Meetings held 4/12, 4/24, and 5/1 to discuss administering of project; T. Scott to manage with EDA collecting funds through Escrow Agreements and reimbursing costs through the project. Dsgn Plan 01 rec'd 5/7/19. Comments emailed 5/23/2019. Dsgn Plan 02 rec'd 5/31/19. Comments emailed 6/13/2019. Developers Agrmt rec'd 6/17/19. Dsgn 03 & Calcs rec'd 7/24/19. Comments emailed 8/6/19. Dsgn 04 & Calcs rec'd 9/12/2019. Comments emailed 9/18/2019. Public meeting held 11/6 to discuss status & funding; escrow payments & easements due 12/6. EDA received \$91k from property owners. Prepayment approval expired 1/15/20; resolution passed by Board in Jan for re-approval. H&P working with Aldridge consultant on alignment through property; prepayment agreements will be issued upon easement being received from Aldridge. County, EDA, and H&P giving Aldridge 3 months to provide easement to T Scott property in desired location. Aldridge refused easements; 4/3/2020 H&P reviewing alternate pressure sewer alignment along roadways. 6/22/2020. Preliminary FM Dsgn 01 rec'd 10/06/20. Plans intended for VDOT's review. Full set of plans to be sent in at a later date. Dsgn 01 rec'd 11/20/20. Comments emailed to engineer 12/3/20 Dsgn 02 rec'd 12/14/20. Comments emailed to engineer 1/4/21. Dsgn 03 rec'd 1/22/21. Comments emailed to the engineer 2/5/21. Easement Exhibits rec'd 2/4/21 Comments Emailed 2/23/21 Easement Exhibits rec'd 2/24/21. Dsgn 04 rec'd 3/8/21. Dsgn plans approved 3/26/21. 4 Final hard copies of design rec'd 3/30/21. Shop Drawings Approved 4/16/21. Esmts #210005873, 210005874, 210005875, 210005876, 210005877, 210005878, 210005879 & 210005880 recorded 4/20/21. VDOT permit #216-28586 rec'd 4/26/21. C2C issued 5/21/21. Construction anticipated completion week of 8/9/21. Reminders were sent to 3 remaining contributors on 10/1 to return Prepayment Agreements for credits. Warrantly letter rec'd 11/9/21.			
Job #: 2018055	Job Type: Preliminary Plan	Service Area: Forest	Last updated on:
Job Name: Cambridge Manor Estates - Preliminary Plan			4/12/2021
Description: Preliminary layout for Country Club Meadows subdivision. 156 single family lots on public water & private septic. Roads Connecting to Everett Road and 221. Currently planned for 2 phases. Previously known as "Country Club Meadows - Prelim Plan".			Department Contact: S Foster
Status: Preliminary Plan 01 rec'd 5/9/18. TRC 5/22/18. Preliminary Plan 02 rec'd 12/07/18. Comments issued 1/16/19. Preliminary Plan 03 rec'd 2/19/20. Comments sent to Planning 3/4/20. Preliminary Plan 04 rec'd 6/29/20. Items noted are outside BRWA purview - therefore no BRWA comments on 4th submittal & BRWA ok for approval. Preliminary Plan 05 rec'd 11/30/20. 'No Further BRWA Comments' issued 12/9/20. Preliminary Plan 06 rec'd 3/16/21. Prelim Plan approvable to BRWA - comments issued to Planning 4/12/21.			

Job #: 2018125	Job Type: Sewer	Service Area: Forest	Last updated on: 8/9/2021
Job Name: Forest Middle School Improvements - Site/Design			Department Contact: S Dade
Description: Proposed expansion and upgrades to the existing Forest Middle School. Project will include relocating portion of existing public sewer and addressing unmetered fire line.			
Status: TRC 12/13/18. Concept plan 01 rec'd 12/13/18. Site/Design Plan 01 rec'd 02/01/19 & waiting on \$400 Base Review Fee. Met w/ Engineer, BCPS, Planning & VDOT 2/8/19. Per the meeting, BRWA is deferring review & comment until 2nd submittal - posted comment to that effect for 1st submittal. Base Review Fee rec'd 3/8/19. Fire Flow Test Fee rec'd 4/12/19. Site Plan 02 rec'd 4/23/19. Meeting held 5/16/19. Several revised conceptual SS alignments sent via e-mail. Dsgn 02 comments issued 5/20/19. Dsgn 03 rec'd 5/24/19. Comments posted 5/29/19. Dev Agmt - Signed- rec'd 5/30/19. Dsgn 04 rec'd 6/10/19 - comments issued 6/18/19; Rev & Insp Fee reqmts issued 6/18/19; Esmt Exhibit 01 review comments issued 6/18/19. Dsgn 05 (Slip Sheets) rec'd 6/25/19. Site Plan app'd by BRWA 6/26/19. Requested 4 copies for C2C purposes & e-mailed BCPS status update of outstanding items needed for C2C on 6/26/19. Shop Dwgs 01 rec'd 7/10/19. Review Fees, Inspection Fees & Re-Review Fees Rec'd 7/15/19. Construction Cost Estimate of \$197,500 rec'd/agreedupon 7/16/19. Shop Dwgs 02 rec'd 7/16/19; Shop Dwgs & Plans app'd 7/19/19; C2C prepared for Pre-Con on 7/22/19; Easement Agmnts prepared to execute. Pre-Con meeting & C2C issued 7/22/19. Private waterlines have been disconnected from the public main and rerouted behind the existing vault. The sanitary sewerline has been constructed and tested. Punchlist mailed to BCPS and Contractor 5/20/2020. Need to confirm punchlist status. Will be using BRWA Inspector mark-ups for As-Builts and proceed toward closeout. Construction Supervisor working on obtaining outstanding as-built.			
Job #: 2019034	Job Type: Water & Sewer	Service Area: Forest	Last updated on: 11/19/2021
Job Name: Westyn Village Townhomes 2019 - Site/Design			Department Contact: S Foster \ S Dade
Description: Proposed (8) 9 unit residential townhomes and (3) 8 unit Townhomes with private road			
Status: Site/Dsgn rec'd 3/12/19. Awaiting \$400 review fee. Comments & Dev Pkg issued 4/8/19. Met w/ Russ Orrison to discuss review & PS analysis 4/12/19. Requested flow data from CS 4/29/19; Site/Dsgn Plan 02 rec'd 8/29/19. CS water consumption data sent to Russ Orrison 8/29/19. Updated Plans rec'd 9/9/19 prior to review of the set rec'd 8/29. Replaced as Submittal 02 rec'd 9/9/19. Review & Inspection Fees rec'd 9/10/19. Review 02 comments issued 9/17/19. Re-review fee rec'd 11/06/19. Site/Design 03 rec'd 11/7/19. Signed Dev Agmt rec'd 11/22/19. Site Plan 03 approved pending matching plat submittal and approval. Requested 3 additional copies for construction purposes. Calcs approved 12/2/19. 3 copies of revised Plans Design 04 rec'd 12/20/19; Comments issued 1/21/20. Design 05 rec'd 1/27/20. Signed Dev agmt rec'd 2/6/20. Re-review feed rec'd 2/7/20. Comments issued 2/12/20 - Approvable. Shop Drawings approved 2/27/20. Awaiting Surety & Contractor confirmation. Revised Cost Est rec'd & revised Surety Rqmnt sent. Surety rec'd 7/7/20 with inaccuracies - returned to Developer 7/8/20 with notification of needed corrections. On-Site Contractor will be Thomas Builders of VA; Contractor for public connections to existing will be JL Crawford per e-mail from Developer 6/26/20. C2C pending receipt of corrected Surety. Awaiting Contractor & Surety Information. Surety LOC# 582 rec'd 7/15/20. Dev agmt executed 7/16/20. Water Cert completed 7/16/20. C2C issued 7/16/20. Request rec'd from P&O regarding meter placement related to sewer main. Sewerline construction complete & tessting near completion. Waterline construction approximately 90% complete. Punchlist issued 5/25/21. Revised punch list issued 9/8/21. Plat rec'd 10/1/21 for the entire Site with intent to vacate existing recorded Plat and replace. Plat appears to include slight lot line shifts/adjustments to the lots. Agreement regarding retaining walls rec'd 10/27/21 after site meeting & discussion on 9/29; agreement revisions proposed & under BRWA legal counsel review. Warranty Letter rec'd 11/19/21.			
Job #: 2019085	Job Type: Sewer	Service Area: Smith Mountain Lake	Last updated on: 8/3/2021
Job Name: Moneta Storage Units Lot 6 - Site Plan			Department Contact: S Dade
Description: New construction of a mini warehouse complex. Includes relocation of 40-ft of existing FM, installation of 1 FM valve, 1 sewer connection & 1 water connection - Requires a Developer Project			
Status: Site Plan 01 rec'd 8/13/19. Comments issued 9/4/19. Site Plan 02 rec'd 10/29/19. Comments issued 11/12/19. Site Plan 03 rec'd 1/28/2020. Comments & Dev Pkg issued 2/13/20 - requested 3 additional copies of Plans; Site Plan approved by Planning 4/14/20; 4/20/20 - Warning layer posted to GIS not to accept new signup fees until C2C is issued (have not rec'd signed Dev Agmt or Fees). Site no longer requesting w/s connection. Notified Engineer & Owner of outstanding Dev Agmt for requisite FM relocation. Signed Developer Agmt, Insepction & Review fees rec'd 3/24/21. Site now desires public water & sewer (4/1/21). SWF has discussed project w/ Owner, Engineer, BRWA Maint Mgr and GC. Developer proposes to use Jeff Crawford. Rec'd Cost Est and issued req'd Surety Amt 5/3/21. Waiting on Shop Dwgs & Surety, Surety (Cashiers Check) #10175219 rec'd 5/6/21. Shop Dwgs approved 5/28/21. C2C issued 6/2/21. An unauthorized retaining wall has been built in PUE conflicting with BRWA FM. Planning has been notified & Planning notified Owner. Proposed solution rec'd from Engineer via e-mail and is being handled as a field change waiver request.			
Job #: 2019088	Job Type: Water	Service Area: Forest	Last updated on: 5/5/2021
Job Name: The Stables On Coffee Subdivision - Design			Department Contact: S Dade
Description: Proposed 15 lot residential subdivision with public roadway & water line. Comments Emailed to County 12/31/19.			
Status: TRC 8/27/19. Dsgn 01 rec'd 12/10/19. Review Comments submitted to County & Engineer 12/31/19. Base Review Fee, Review Fee & Signed Developers Agmt rec'd 1/7/20. FFTR sent to Engineer on 1/21/2020. Dsgn 02 rec'd 1/31/20. Comments Emailed to Planning 2/13/2020. Dsgn 03 rec'd 7/1/20. Design & Water Calcs Approved and sent comments to Planning & Engineer 7/17/2020. Dsgn 04 rec'd 8/12/20. Inspection fees rec'd 8/13/20. Surety #20-200 rec'd 8/25/20. Shop Dwgs Approved 9/11/2020. Developer Agmt executed 4/8/21. C2C issued 4/8/21, pre-con held and construction has begun. VDH Water Cert completed 4/26/21.			

Job #: 2019117	Job Type: Water & Sewer	Service Area: Forest	Last updated on: 12/10/2021
Job Name: Westyn Village Condotels - Site/Design			Department Contact: S Foster
Description: Proposed 24 Condotel & 6 36 unit Condotel with a clubhouse. (Plan Name Changed to Westyn Village Ph II). - Changed to Apartments following successful re-zoning. One property - Public Waterline Extension and FFMV.			
Status: Site/Design 01 rec'd 12/06/19. Comments & Dev Pkg issued 1/31/20. Site/Design 02 rec'd 4/13/20. Site Plan 02 comments, Esmnt Exhibits 01 comments & Revised Developer Agreement issued 6/1/20. Easement Exhibit submittal 02 rec'd 6/11/20. Exhibit review comments e-mailed to Engineer 8/25/20. Project 'on-hold' pending sewer capacity issues being resolved. Signed Developer Agreement, Review & Inspection Fees rec'd 5/20/21. Site/Design 03 rec'd 6/2/21. Original Site/Dsgn 03 replaced with new revised submittal from planning. Site/Dsgn 03 rec'd 6/8/21. Appv'd by BRWA 6/11/21 for SITE PLAN purposes only & comments issued thru Planning. Still working through outstandign items needed to reach C2C status. 6/14/21 - Completed review of Esmnt Exhibits & E-Mailed Esmnt Agmnts to Developer for signature and return. Water & Sewer Calcs 01 Review comments issued 6/15/21. Esmt #210009164 & 210009165 recorded 6/22/21. Per 7/1/21 E-Mail from Planning - Planning has not yet issued Site Plan approval, Natural Resouces has recinded approval due to E&SC changes. Site/Dsgn 04 rec'd 7/7/21 (need re-review fee 7/7/21). Review completed 7/13/21. Plan is approvable by BRWA for Site Plan purposes only. Awaiting rec'pt of re-review fees before releasing comments. Re-review fees rec'd & Comments released 7/19/21. LOC# 5018577548 rec'd 7/22/21. Shop Drawings 01 rec'd 7/26/21. Water & Sewer Calcs 02 rec'd 8/4/21 - "No futher comments" issued 8/11/21. A re-zoning application has been submitted to the County proposing re-zoning the property from PCD to R-4. Site/Dsgn 05 rec'd 10/29/21 Re-review fee rec'd 11/4/21. Site/Dsgn 05 comments issued to Planning 11/4/21 - comments can be addressed at pre-con and/or AS-Builts. Need 3 full size hard copies upon Planning approval. Planning appv'd Site Plan & requisite hard copies rec'd 12/10/21.			
Job #: 2020020	Job Type: Water	Service Area: Forest	Last updated on: 5/17/2021
Job Name: Cambridge Manor Phase 1 - Design			Department Contact: S Foster
Description: Road & waterline plan & profile for Country Club Meadows Phase 1 (59 lot single family development). Previously known as "Country Club Meadows Phase 1 - Design".			
Status: Dsgn 01 rec'd 2/03/20. (Need \$400.00 base review fee). Dsgn 01 Comments & Dev Pkg issued 2/28/20. Dsgn 02 rec'd 6/30/20. Fees & Agment have not yet been rec'd. 2nd Review Comments issued and due to Project name change & design changes a revised Dev Pkg was issued 7/31/20. Please do not accept 3rd submittal w/o Agmnt, Base Fee, Review Fees & Re-Review Fee. Dsgn 03 rec'd 11/30/20 (need Signed Agmnt, Base Fee, Review Fees & Re-Review Fee before review completed/comments released). Review complete & Developer notified 12/31/20 via e-mail of outstandign tems needed prior to release of comments. Base fee, Review fees & Re-review fee rec'd 2/2/21; Agmnt rec'd via e-mail 2/17/21 & Review 03 comments issued 2/19/21. Dsgn 04 rec'd 3/16/21 (need Re-review fee) 3/16/21. Dsgn 04 review complete (4/19) and notified Developer need Orignal signed Agmnt & re-review fees prior to release of comments. Water Calcs 01 comments issued 4/28/21. Re-review fee rec'd 5/4/21. Signed Dev Agmt rec'd 5/6/21, DSGN 04 Comments released 5/17/21.			
Job #: 2020022	Job Type: Fire Flow Meter	Service Area: Forest	Last updated on: 11/3/2021
Job Name: Berglund Toyota - Site/Design			Department Contact: S Dade
Description: Improvements proposed include demolition of existing (vacant) car dealership building & construction of new dealership building (automobile parts/supply & retail) with associated parking expansion & utilities.			
Status: TRC 2/11/20. Concept 01 rec'd 2/5/20. FFT Fee rec'd 2/28/20. Site/Dsgn 01 & Calcs rec'd 6/5/20. Base Review Fee rec'd 6/11/20. Comments 01 & Dev Pkg emailed/mailed 7/10/20. Updated Dev Agmt emailed 7/29/20. Site/Dsgn 02 rec'd 8/3/20; hard copies rec'd from Planning 8/12/20. Site/Dsgn 02 approvable as of 8/14/20 - need Dev Agmt & Fees. Updated Dev Agmt emailed 8/24/20. Esmt Exhibit 01 reviewed & comments issued 9/14/20. Esmt, Dev Agmt, & Review & Inspection Fee rec'd 12/22/20. Esmt #200015740 recorded 12/22/20. Site Plan approval emailed to Planning & Engineer 12/23/20; waiting on remaining items before issuing C2C. 2 additional copies rec'd 12/29/20. Bowman Excavating app'd as Contractor & Construction Cost Est accepted 1/19/21. Surety LOC# IS000179925U rec'd 3/31/21. 'Candy Cane' Connection Detail app'd 4/27/21. Shop Drawings app'd 6/10/21 but waiting on hard copies. VDOT Land Use Permit #316-28717 rec'd 7/22/21. Final hard copy of Shop Drawings rec'd 7/26/21. Revised hard copy of Shop Drawings app'd 7/28/21. C2C issued 7/30/21. Construction is underway.			
Job #: 2020023	Job Type: Sewer	Service Area: Lakes	Last updated on: 5/3/2021
Job Name: Bridgewater Bay Sewer Inquiry			Department Contact: R English
Description: Bridgewater Bay HOA inquiring for BRWA to accept sewer system, and as to BRWA's responsibility for upgrades necessary to meet BRWA standards.			
Status: Responsibility inquiry passed to Sam Vance for legal opinion on 11/25/19; response rec'd 12/13/19 that firm was in conflict. Sent information to GFDG on 2/6/20; gathering additional info requested for legal opinion to be made. Dan Early submitted courtesy plans 12/22/20 for upgrading pump station to solids handling, stating HOA has no intent to make station public; BRWA requested project be brought to BRWA standard considering ongoing request for public acceptance. Comments were issued to D Early and Cass Tucker (HOA) on 1/21/21. No responses rec'd.			
Job #: 2020028	Job Type: Fire Flow Meter	Service Area: Forest	Last updated on: 8/9/2021
Job Name: Innerspec Building Addition - Site Plan			Department Contact: J Dean \ T Hale
Description: Proposed 10,400 SF building addition and associated stormwater measures. Building use will be light manufacturing.			
Status: TRC 2/25/20. Concept 01 rec'd 2/20/20. Site Plan 01 rec'd 9/23/20. Review & Inspection fees rec'd 10/23/20. Signed Developer Agreement & Signed Esmt rec'd 10/28/20. Site Plan 02 rec'd 11/2/20. Site Plan 02 approved 11/12/20. Shop Drawings apprvd 11/24/20. Surety #B1246569 rec'd 12/7/20. ESMT #200015039 recorded 12/9/20. Dev Agmt execute 3/11/21. C2C issued 3/11/21. Work complete, contractor needs to order correct interior material for vault.			

Job #: 2020066.2	Job Type: Sewer	Service Area: Forest	Last updated on: 12/9/2021
Job Name: FMS Pump Station Upgrades- Prepayment Request			Department Contact: R English
Description: Prepayment request to complete upgrades to Forest Middle School pump station to allow for current and future growth. Current growth related to Westin Village development.			
Status: Discussions held on 9/23/20 with R Orrison and D Cyrus of process and developer's responsibility for design. Prepayment request approved at October Board Meeting for \$100k less than total construction cost. Surety received; awaiting final contractor and cost information for Prepayment Agreement. Requested schedule update and information from Developer on 9/2/21 to finalize prepayment agreement; prepayment approval expires 10/20/2021. Developer rec'd zoning approvals for Westyn Ph 2 & 3 approvals; prepayment for pump station upgrades re-approved at 11/2021 Board meeting.			
Job #: 2020066.3	Job Type: Sewer	Service Area: Forest	Last updated on: 8/24/2021
Job Name: Westyn Village Forest Middle School Pump Station Upgrades - Design			Department Contact: R English \ S Foster
Description: Upgrades to Forest Middle School pump station to allow for current and future growth. Current growth related to Westin Village development.			
Status: Meeting held on 12/3/20 with P&O to discuss station design. P&O working with Chris Fewster on pump station design. Revised basis of design report given to P&O on 3/1/21 based on increase in proposed development. Design 01 rec'd 3/5/21, comments ret'd 3/29. Surety #5018510461 rec'd 5/17/21. Site/Dsgn 02 rec'd 5/17/21. Deve Agmnt Rec'd 5/20/21; Site/Dsgn 02 Comments issued 5/24/21. CTC application for DEQ received 6/4/21 and submitted to DEQ. Site/Dsgn 03 rec'd 6/8/21. Site/Dsgn 03 comments issued to Planning 6/23/21. Working with BCPS on Easement Agreement. Site plan approved by planning 7/29/21. Hard copies of approved plans rec'd 8/3/21. ESMT #210012251 & Deed of Release #210012252 recorded 8/24/21.			
Job #: 2020073	Job Type: Water	Service Area: Forest	Last updated on: 12/6/2021
Job Name: West Crossing Section 4 - Design			Department Contact: S Foster
Description: Road plan, waterline design and profile for section 4. 19 lots approximately 2900 LF Waterline.			
Status: Dsgn 01 rec'd via e-mail (pdf) 6/29/20. Hard copy rec'd 7/8/20. Comments issued 8/6/20. Dev Pkg issued 8/6/20. Need Base Fee. Need Review Fees. Need Dev Agmnt. Dsgn 02 rec'd 10/22/20. Review 02 complete 11/4/20. Base Review Fee, Review Rees & Re-review Fee for forthcoming 3rd submittal rec'd 11/17/20. Signed Developer Agmt rec'd 11/17/20. Review 02 comments issued 11/17/20. Fire Flow Test fee rec'd 1/26/21. Dsgn 03 rec'd 6/23/21. "DRAFT" comments e-mailed to Engineer 7/2/21 with option to address as slip sheets to current submittal. Water Calcs 01 comments issued 7/19/21. Water Calcs 02 Rec'd 9/25/21 & comments issued 10/5/21. Calc 03 Rec'd 10/10/21. Calc 03 Comments issued 10/18/21. Calc 04 comments issued 10/25/21 - approvable pending matching final Dsgn Plans and Plat. Water model cert rec'd from from Engineer 11/14/21. Plat was appv'd by BRWA 7/22/21; Cost Est rec'd 11/15/21 & hard copy Surety forthcoming. Bond #107540706 rec'd 12/6/21.			
Job #: 2020095	Job Type: Water & Sewer	Service Area: Forest	Last updated on: 11/12/2021
Job Name: Boonsboro Meadows Sections 3 & 4 - Design			Department Contact: S Dade
Description: Sections 3 (20 Lots) & 4 (20 Lots) of Boonsboro Meadows. Water & Sewer (LPFM).			
Status: Water Calcs rec'd via e-mail from H&P 8/11/20. Link to Plans rec'd from H&P 8/26/20 while awaiting official submittal through Planning. Dsgn 01 rec'd 9/28/20. Dsgn 01 & Water Calc 01 Review comments issued 10/15/20. Dev Pkg issued 10/19/20. Base Review Fee & Signed Developer Agreement rec'd 10/30/20. Review Fees rec'd 1/5/21. Dsgn 02 rec'd 1/22/21. Dsgn 02 Comments issued 2/3/21. Surety #2021-005 rec'd 2/8/21. Water Calcs 04 Rec'd 2/16/21. FM Calc 01 review completed and comments issued 2/17/21. Inspection Fees rec'd 3/8/21. Re-review fee rec'd 3/16/21. Dsgn 03 rec'd 3/16/21. Design 03 comments issued 3/31/21 – Approval pending (see review comments). Revised FM Calcs in review. Sewer FM Calcs 02 approved and comments issued 4/2/21. Hard copies of approved shope drawings rec'd 4/5/21. VDOT Desgin Plan review comments rec'd 4/9/21 and as a result, revised Design Plan Submittal (4th) is anticipated. Dsgn 04 rec'd 4/16/21 (awaiting re-review fee). Dsgn 04 conditionally Appv'd by VDOT & Appv'd by BRWA. NEED - \$200 rereview fee, 4 hard copies of plans and signature plats. Re-review fee rec'd 4/26/21. Contacted H&P about water calc issues discovered when attempting to complete water cert 4/28/21. Upon recpt of 4 final hard copies of plans noticed minor revision on 1st two sheets proceeded with full review (4/29/21). DSGN 05 appv'd 4/30/21. C2C issued 5/6/21. Revised Waterline Calcs 05 rec'd 6/24/21 & comments issued 6/28/21. Final Revised Water Calcs 07 appv'd and VDH Water Cert completed 7/6/21. Warranty Letter rec'd 11/12/21.			
Job #: 2020107	Job Type: Water & Sewer	Service Area: Forest	Last updated on: 11/22/2021
Job Name: Boonsboro Meadows Section 5 Roadway & Water - Design			Department Contact: S Foster
Description: Proposed Section 5 (Proposed 16 Lots). Consisting of Water and LPFM. Wild Doe Drive			
Status: Desgn 01 rec'd 9/28/20. Comments & Dev Pkg issued 10/26/20. Need \$400 Base Fee, Review Fees and Agmnt w/ 2nd submittal. Base Review fee rec'd 11/5/20. Design 02 rec'd 10/6/21. Review fee & Signed Developer Agmt rec'd 10/7/21. Dsgn 02 and Water Calcs 02 Review Comments issued 10/15/21. Sewer FM Calcs 01 Comments issued 10/20/21. Re-review fee rec'd 11/21 (forthcoming 3rd submittal).			

Job #: 2021009	Job Type: Site Plan w/Proposed Utilities	Service Area: Forest	Last updated on: 5/13/2021
Job Name: Goodwill Retail Store - Site Plan			Department Contact: C Slusser
Description: Proposed 11,999 SF Goodwill building.			
Status: TRC 1/26/21. Concept 01 rec'd 1/20/21. Comments 01 emailed to Planning & Engineer 1/21/21. Site Plan 01 rec'd 5/6/21. Comments 01 emailed to Planning 5/13/21.			
Job #: 2021018	Job Type: Site Plan w/ Existing Utilities	Service Area: Smith Mountain Lake	Last updated on: 9/21/2021
Job Name: Eastlake Community Church Sport - Site Plan			Department Contact: C Slusser
Description: Proposed construction of 2 baseball fields and one track and field with associated grading, utilities, landscaping & stormwater management.			
Status: TRC 2/23/21. Concept 01 rec'd 2/17/21. Comments 01 emailed to Planning & Surveyor 2/22/21. Site Plan 01 rec'd 6/21/21. Comments 01 emailed to Planning 6/25/21. Site Plan 02 rec'd 9/14/21. Comments 02 emailed to Planning 9/21/21.			
Job #: 2021022	Job Type: Site Plan w/Proposed Utilities	Service Area: Smith Mountain Lake	Last updated on: 11/30/2021
Job Name: Lot 4 Moneta Business Center Hardee's - Site Plan			Department Contact: C Slusser
Description: Proposed Hardee's restaurant.			
Status: TRC 3/9/21. Concept 01 rec'd 3/4/21. Comments 01 emailed to Planning & Surveyor 3/8/21. Site Plan 01 rec'd 4/14/21. Comments 01 emailed to Planning 4/22/21. Site Plan 02 rec'd 7/14/21. Comments 02 emailed to Planning & Dev Pkg emailed to Engineer 8/2/21. Revised Dev Agmt emailed to Engineer 8/12/21. Site Plan 03 forthcoming as of 11/3/21. Site Plan 03 rec'd 11/18/21. Site Plan approvable as of 11/30/21; awaiting Executed Developer Agreement & Review Fees before emailing approval to Planning; additional Developer documents will be needed prior to issuing C2C.			
Job #: 2021024	Job Type: Internal	Service Area: Central	Last updated on: 3/11/2021
Job Name: Big Otter Well Abandonments			Department Contact: J Dean
Description: Abandonment of wells formerly used as part of the Central water system, located behind sewer pump station 6 and within the property boundaries of 4920 Peaks Road.			
Status: Bob met with property owner of 4920 Peaks Rd, Rita Ragland, who requested consideration be made to abandon or maintain the well sites within her property. Information gathered on existing easements for the wells and raw waterlines.			
Job #: 2021028	Job Type: Site Plan w/Proposed Utilities	Service Area: Lynchburg	Last updated on: 11/3/2021
Job Name: Rock Pike Baptist Church Addition Phase 1 - Site/Design			Department Contact: J Dean
Description: Proposed land use for religious assembly and waterline extension.			
Status: Submitted after TRC, planning request review and written comments. Concept 01 rec'd 3/22/21. Site/dsgn rec'd 7/26/21. Need \$400.00 base review fee. Comments sent to Planning & Consultant was notified on 8/25/2021. Site/dsgn 02 rec'd 9/30/21. Signed developer agreement & partial review fees rec'd (\$600.00 remaining) 10/25/21. Outstanding Review fee of \$600.00 rec'd 11/3/21. Approval Comments sent to Planning & Consultant notified on 11/3/2021. Waiting on Developer items to issue C2C.			
Job #: 2021035	Job Type: Water & Sewer	Service Area: Town	Last updated on: 12/8/2021
Job Name: 620 Railroad Ave Apartments - Site/Design			Department Contact: S Foster
Description: Proposed Multi Family (58 units) & Retail Space (2,929 SF). Water & Sewer Adjustments & FFMV.			
Status: FFT fee rec'd 2/17/21. FFT results emailed 3/4/21. TRC (town) 5/5/21. Concept 01 rec'd 4/30/21. Met w/ Town & Engineer 5/5/21. Issued WO for SS Assessment & Survey 5/7/21. Initial assessment & cleaning completed. CCTV, final assessment & survey forthcoming. Site Plan 01 rec'd 9/10/21. Site/Dsgn 01 Comments & Dev. Pkg. issued 9/28/21. Site/Dsgn 02 rec'd 12/8/21.			
Job #: 2021041	Job Type: Site Plan w/Proposed Utilities	Service Area: Smith Mountain Lake	Last updated on: 10/7/2021
Job Name: Moneta Commons Lot 9 Retail Space - Site Plan			Department Contact: C Slusser
Description: Proposed 3,200 SF commercial building (office retail space / restaurant) & accompanying parking area.			
Status: TRC 4/27/21. Concept 01 rec'd 4/22/21. Comments 01 emailed to Planning & Surveyor 4/27/21. Site Plan 01 rec'd 5/11/21. Comments 01 emailed to Planning 5/17/21. Site Plan 02 rec'd 10/5/21. Comments 02 emailed to Planning 10/7/21.			

Job #: 2021042	Job Type: Site Plan w/ Existing Utilities	Service Area: Forest	Last updated on: 8/30/2021
Job Name: Vista Drive Warehouse Addition - Site Plan			Department Contact: J Dean
Description: Proposed 43,390 Square Foot Warehouse Addition.			
Status: TRC 4/27/21. Concept 01 rec'd 4/22/21. Site Plan 01 rec'd 6/3/21. Comments sent to Planning on 6/11/2021. Dev Agmt mailed 6/14/2021. FFT fee rec'd 6/22/21. Site Plan 02 rec'd 7/8/21. Review & Inspection fees rec'd 7/12/21. signed developer agreement & easement agreement 7/20/21. 2nd Submittal Comments sent to Planning on 7/20/2021. Surety - #B3267365 rec'd 7/26/21. Esmt #210011227 recorded 8/2/21. Site Plan 03 rec'd 8/6/21. Site Plan Approved 8/13/2021. Waiting on Approved Shop Drawings to issue C2C. Hard copies of site plan rec'd 8/16/21. Shop Drawings 01 rec'd 8/19/21. Shop Drawings approved 8/23/21. C2C issued 8/27/21.			
Job #: 2021043	Job Type: Water & Sewer	Service Area: Forest	Last updated on: 11/22/2021
Job Name: Jefferson Village Drive Townhomes - Site/Design			Department Contact: J Dean
Description: Proposed 9 townhouse buildings creating 56 lots.			
Status: TRC 4/27/21. Concept 01 rec'd 4/22/21. Site/Dsgn rec'd 11/22/21.			
Job #: 2021045	Job Type: Water	Service Area: Forest	Last updated on: 9/20/2021
Job Name: Greak Oaks Subdivision Section 5 - Design			Department Contact: J Dean
Description: Proposed 14 lots and 2 common areas.			
Status: Dsgn 01 rec'd 4/26/21. Comments sent to Planning & Consultant notified on 5/7/2021. Dev Agmt, Base, Review & Inspection Fees rec'd 8/30/21. Dsgn 02 rec'd 9/9/21. Comments sent to Planning & Consultant notified 9/20/2021.			
Job #: 2021058	Job Type: Site Plan w/ Existing Utilities	Service Area: Forest	Last updated on: 11/17/2021
Job Name: Westyn Village Phase 3 - Site Plan			Department Contact: S Foster
Description: Proposed (5) 36 unit extended stay hotels.			
Status: Site Plan 01 rec'd 6/7/21. Comments issued to Planning & Engineer/Developer notified 6/17/21. A re-zoning application has been submitted to the County proposing re-zoning the property from PCD to R-4. Site Plan 02 rec'd 11/10/21. Comments issued to Planning & Engineer/Developer notified 11/17/21.			
Job #: 2021065	Job Type: Sewer	Service Area: Bedford Central	Last updated on: 10/13/2021
Job Name: Central Sewer Modeling			Department Contact: W Quarles
Description: Development of sewer model for Central sewer service area, with focus on drainage area for Pump Station 1. (Associated with JN 2021049 Governors Hill)			
Status: Met with WRA 6/30/21 to review needs for model; gathering information requested. BRWA files provided to WRA on 8/3. PS #1 Summary received on 10/13/2021. Field survey needed to run sewer model.			
Job #: 2021083	Job Type: Site Plan w/ Existing Utilities	Service Area: Forest	Last updated on: 9/28/2021
Job Name: World Help Building Addition - Site Plan			Department Contact: C Slusser
Description: Proposed warehouse addition.			
Status: TRC 8/10/21. Concept 01 rec'd 8/5/21. Comments 01 emailed to Planning & Engineer 8/9/21. Site Plan 01 rec'd 9/15/21. Comments 01 emailed to Planning 9/28/21.			
Job #: 2021089	Job Type: Sewer	Service Area: Forest	Last updated on: 12/8/2021
Job Name: Grandview Force Main 5 Relocation - Design			Department Contact: S Foster
Description: Proposed relocation of existing force main.			
Status: Meeting with engineer & developer 8/18/21. Design 01 rec'd 10/20/21. Review 01 Comments & Dev Pkg issued 10/26/21. Design 02 rec'd 10/27/21. Review, Inspection & Base Review fees rec'd 11/10/21. Digital Agmt rec'd 11/17/21 - awaiting original hard copy; Design 02 comments issued 11/18/21. 12/8/21 - Hard copy plans rec'd, Cost Est rec'd and Surety Rqmnt issued.			
Job #: 2021095	Job Type: Site Plan w/ Existing Utilities	Service Area: Boonsboro	Last updated on: 9/10/2021
Job Name: Boonsboro Road Financial Institution - Site Plan			Department Contact: J Dean
Description: Proposed Financial Institution with no drive-in..			
Status: Site Plan 02 rec'd 8/27/21. Comments sent to Planning on 9/10/21.			

Job #: 2021099	Job Type: Fire Flow Meter	Service Area: Central	Last updated on: 10/4/2021
Job Name: Bedford Readiness Center FFMV			Department Contact: S Foster
Description: Bedford Readiness Center fire service improvements.			
Status: Corresponding and working with the Timmons Group on FFMV requirements to meter a currently unmetered fire line.			
Job #: 2021102	Job Type: Sewer	Service Area: Bedford Central	Last updated on: 10/6/2021
Job Name: Winoa Sewer System Transfer			Department Contact: R English
Description: Transfer of privately owned sewer lines and pump station serving former Winoa / Wheelabrator facilities and Bison Printing. (Also see 2021032 and 2015016)			
Status: Contract Operations agreement executed 9/14/21 to offer operational and maintenance assistance until transfer is completed.			
Job #: 2021112	Job Type: Site Plan w/ Existing Utilities	Service Area: Central	Last updated on: 10/14/2021
Job Name: Bedford Lutheran Church - Site Plan			Department Contact: J Dean
Description: Proposed new building.			
Status: Site Plan 01 rec'd 9/30/21. Comments sent to Consultant & Town Engineer on 10/14/2021.			
Job #: 2021114	Job Type: Internal	Service Area: Countywide	Last updated on:
Job Name: Program for Low Water Pressure Customers			Department Contact: R English
Description: Establishing program or policy for addressing customers with pressures at the water meter that are regularly or intermittently less than 20 psi.			
Status:			
Job #: 2021123	Job Type: Site Plan w/ Existing Utilities	Service Area: Forest	Last updated on: 11/18/2021
Job Name: Brook Park Place Office Building - Site Plan			Department Contact: C Slusser
Description: Construct a 1 story office building with basement, approx. 6,000 SF.			
Status: Site Plan 01 rec'd 11/10/21. Comments 01 emailed to Planning 11/18/21.			
Job #: 2021125	Job Type: Site Plan w/ Existing Utilities	Service Area: Forest	Last updated on: 11/24/2021
Job Name: Café Bakery Forest Road - Site Plan			Department Contact: J Dean
Description: Proposed change of use permit from retail store to family restaurant.			
Status: Site Plan 01 rec'd 11/18/21. Comments sent to Planning 11/24/2021.			
Job #: 2021127	Job Type: Site Plan w/ Existing Utilities	Service Area: Forest	Last updated on: 11/24/2021
Job Name: Crazy Mason Milkshake Bar - Site Plan			Department Contact: J Dean
Description: Proposed change of use permit from retail to milkshake bar.			
Status: Site plan 01 rec'd 11/19/21. Comments sent to Planning 11/24/2021.			

Developer Dedications Fiscal Year 2021-2022

Project	Project Type	Developer	Water		Sewer		Date Put Into Service
			Project Cost Ledger Acct 1500-1000	PipeLength	Project Cost Ledger Acct 1700-0016	Pipe Length	
2018106.2 NLBTC Lot 7 Belvac Building - FFMV	Fire Flow Meter	Belvac Production Machinery, Inc.	\$58,500.00	0 lf	\$0.00	0 lf	9/15/2021
2016062 Kitsmont Subdivision - Design	Water	Kitsmont, LLC Attn: Jeffery Graff 208 Tomahawk Industrial Park	\$222,460.00	4085 lf	\$0.00	0 lf	9/21/2022
Total Value Waterline Dedications:					\$280,960.00		
Total Length Water Pipe:					4085 lf		
Total Value Sewer Line Dedications:					\$0.00		
Total Length Sewer Pipe:					0 lf		
Total Value of Dedications:					\$280,960.00		



Official Receipt
Bedford Circuit Court
Judy E. Reynolds
123 East Main Street, Suite 201
Bedford, VA 24523
(540) 586-7632

Receipt For : BRWA
Cashier : BNO

Instrument Type : DQC	Receipt # : 2021-076071
Instrument # : 210013327	Date : 09/15/2021 03:19pm
Pages : 8	Document : 1 of 1
1st Grantor : BELVAC PRODUCTION MACHINERY INC	Ex : N
1st Grantee : BEDFORD REGIONAL WATER AUTHORITY	Ex : N
Description: 2018-106.2 PROJECT	
Consideration: 0.00	Pct : 100.00%
Assumed Value: 0.00	1st City: Y

Item #	Description	Qty	Unit Cost	Extended
1500	Bedford County / Town of Bedford	1	0.00	0.00
			Document 1	0.00
			Grand Total	0.00
			Balance	0.00

Prepared without the benefit of a title examination
Assessment: \$ 58,500.00
Consideration: \$ 0
Tax Map ID# 152-A-41M

Prepared by and Return to:
Bedford Regional Water Authority
1723 Falling Creek Road
Bedford, Virginia 24523

NOTICE TO CLERK: When indexing this instrument, please refer to the 2018-106.2 Project.

Exempted from recordation taxes under Sections 58.1-811(A)(3) and 58.1-811(C)(5)

BILL OF SALE AND QUITCLAIM DEED

THIS BILL OF SALE AND QUITCLAIM DEED, made this 15 day of September 2021, by and between **BELVAC PRODUCTION MACHINERY, INC**, party of the first part, whose address is 237 Graves Mill Road Lynchburg, VA 24502, GRANTOR, and the **BEDFORD REGIONAL WATER AUTHORITY**, party the second part, GRANTEE;

TO: Bedford Regional Water Authority ("Authority")
1723 Falling Creek Road
Bedford, Virginia 24523
ATTENTION: Engineering Department

RE: Project Name ("Project"): NLBTC Lot 7 EDA Shell Building
BRWA Project Number: 2018-106.2
Date of Approved As-Built Plans: 9-14-2021
Plans Entitled: Site Plan for NLBTC Lot 7 EDA Shell Building
Prepared by: Hurt & Proffitt
Developer: Belvac Production Machinery, Inc ("Developer")

WHEREAS the Developer entered into a Developer Agreement with the Authority on July 22, 2021 to construct the Project, herein incorporated and attached as Exhibit A; and

WHEREAS with this letter the Developer grants, bargains, sells and conveys to the Authority all right, title and interest the Developer has in the referenced water and/or sewer system, as more fully described below.

NOW, THEREFORE, for good and valuable consideration recited herein, the receipt and sufficiency of which is hereby acknowledged, the parties hereto agree as follows:

The Developer warrants and represents to the Authority:

1. That the referenced water and/or sewer system consists of lines and appurtenances as shown on plans prepared by Hurt and Proffitt of Lynchburg, VA.
2. That Developer is the owner of said water and/or sewer system and that there are no

outstanding claims for services rendered, materials provided, or labor performed in connection with the installation and operation of said system.

3. That said system(s) lies entirely within properly dedicated public rights of way and that there are no portions of said system on any private property or other property as to which the Developer does not have proper licenses and/or easements.
4. Said system(s) is fully operational and all conditions precedent to the issuance and continuation of licensure by applicable public authorities have been met or exceeded.
5. The total construction cost of said water system is \$58,500.00
6. The total length of pipe in said water system is One 6 x 1 ½" fire flow meter vault
7. The total construction cost of said sewer system is: NA
8. The total length of pipe in said sewer system is NA feet.

Upon execution of this instrument by the parties, the Authority shall assume responsibility for the operation and maintenance of the aforesaid water and sewer systems.

WITNESS the following signatures:

GRANTOR:

David Mammerti
(Grantor Signature)

STATE OF VIRGINIA, County of Bedford, to-wit

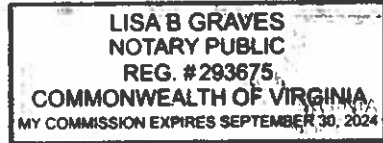
The foregoing Bill of Sale was acknowledged before me this 9th day of September, 2021, by

David Mammerti, Executive VP
(Name) (Title)

of Belvac Production Machinery, Inc.
(Company)

My Commission Expires:
September 30, 2024

Lisa B. Graves
Notary Public



GRANTEE:

Whitney L. Quarles
(Authorized Agent's Signature for the Bedford Regional Water Authority)

STATE OF VIRGINIA, County of Bedford, to-wit

The foregoing Bill of Sale was acknowledged before me this 15 day of September, 2021, by

Whitney L. Quarles, Engineering Manager
~~Rhonda B. English~~, ~~Director of Engineering~~
(Name) (Title) JKF JKF

of Bedford Regional Water Authority
(Company)

My Commission Expires:
3-31-2022

Jennifer Kaylene Fogus
Notary Public



DEVELOPERS AGREEMENT

THIS AGREEMENT, made this 22 day of July 2021; by and between the **BEDFORD REGIONAL WATER AUTHORITY** (hereinafter referred to as the "Authority"); and **BELVAC PRODUCTION MACHINERY, INC.** (hereinafter referred to as the "Developer");

WITNESSETH:

WHEREAS the Developer desires to construct a water and/or sanitary sewer facilities project within Bedford County, Virginia, (hereinafter referred to as the "Project"); and

WHEREAS said Project will provide water and/or sanitary sewer service to the following property described as **NLBTC LOT 7 EDA SHELLING BUILDING**; and

WHEREAS the Developer desires that said Project shall be owned, operated, and maintained by the Authority; and

WHEREAS the Developer has caused Plans and Specifications (hereinafter referred to as the "Plans"), which are entitled **SITE PLAN FOR NLBTC LOT 7 EDA SHELL BUILDING**; dated **August 27, 2018** with the latest revision date of 4-30-2021 as prepared by **Hurt & Proffitt**; of _____, VA (hereinafter referred to as the "Design Engineer"); and

WHEREAS the Authority has upon review approved the Plans to be used in construction of the Project on 7-6-2021; and

WHEREAS the Authority and the Developer desire that construction of the Project proceed in a timely manner.

NOW, THEREFORE, the parties hereby agree as follows:

- I. **Representations and Warranties by the Developer:** The Developer represents and warrants that before the system is conveyed to the Authority he will:
 - A. Pay all fees required by the then current Rules and Regulations of the Authority. Fees applicable to this agreement are:

Sanitary Sewer System Review Fees:	\$0
Force Main Sewer System Review Fees:	\$0
Water System Review Fees:	\$0
Base Review Fee:	\$400.00
Total Review Fees Due:	\$400.00
Sanitary Sewer System Inspection Fees:	\$0
Force Main Sewer System Inspection Fees:	\$0
Force Main Filling for Testing:	\$0
Water System Inspection Fees:	\$0
Water Bactin Testing:	\$0
Water Flushing:	\$0
Total Inspection Fees Due:	\$0.00
Fire Flow Meter Vault Review and Inspection Fee:	\$1,000.00
Large Pump Station Review and Inspection Fee:	\$0
TOTAL DUE*:	\$1,400.00

*Fees are subject to current rates at time of payment.

- B. Construct the Project according to the approved Plans by using a licensed contractor, Burkhardt's Nursery, Inc., who has passed a prequalification review by the Authority.
- C. Grant the Authority access at all times to the Project for purposes of inspection, taking of samples, and provide copies of permits, test results, and other information which may be reasonably requested by the Authority.
- D. Provide the Authority one of the following sureties, which guarantees completion of the Project according to the plans.

Irrevocable Letter of Credit #: _____

Performance Bond #: K40322851

Cashier's Check #: _____

(A Cashier's Check is permitted when value of surety does not exceed \$10,000)

as issued by Federal Insurance Company

and in the amount of \$ 61,425.00

(Sixty-one thousand four hundred twenty-five dollars)

(the amount written out in words)

- E. Submit to the Authority the required certifications and final surveyed "as-built" drawings required by the Developer Checklist.
- F. Be solely responsible for the costs for the design, construction, easement acquisition, and other related costs associated with the Project.
- G. Be solely responsible for adhering to all items listed on the Developer Checklist, or Fire Flow Meter Vault Checklist as appropriate, prior to receipt of a Certificate of Completion, hence prior to receiving service to the development.
- H. Submit to the Authority a warranty against defects in materials and workmanship which is valid for a period of one (1) year from date of final completion. At the latter of one (1) year from the date of the Certificate of Completion, or the satisfactory completion of the warranty period, the surety shall be released. A portion of the surety may be held until there are at least three (3) residential connections or one (1) commercial connection to the project.

It is understood by the Developer and Authority that if satisfactory progress is not made towards the completion of the items listed in Paragraph I, Section A thru G, the Authority may deny or refuse to provide evidence of the availability of water and/or sanitary sewer service.

- II. The Developer does hereby undertake and bind himself upon receipt of notice of final approval to convey to the Authority with General Warranty and English Covenants of Title, free and clear of all liens and encumbrances, all of his right, title, and interest in and to the Project as described in the Plans, with such interests in real estate as shall, in the opinion of the Authority and its council, be reasonably necessary for the operation and maintenance of the Project for the provision of water and sewer services.
- III. The Authority upon conveyance of the Project by the Developer shall undertake to operate the Systems constructed in the Project, install meters, and to provide utility services to the citizens of Bedford County whose properties are proximate to the systems subject to compliance with its published Rates and Regulations and other established operating procedures.
- IV. Miscellaneous:
 - A. This agreement shall be binding upon the successors and assigns of the parties hereto. It is expressly understood and agreed by and between the parties hereto that the acceptance by the Authority of the documents conveying Developer's interest in the Project does not mere or extinguish the provision hereof. All warranties contained herein shall survive the completion and closing of the transaction contemplated herein.

- B. The Developer shall have the right to assign its rights hereunder to its lender. Developer shall not assign its rights hereunder to any party other than Developer's lender without obtaining the Authority's prior consent in writing, which consent shall not be unreasonably withheld.
- C. The making, execution, and delivery of this agreement have been induced by no representations, statements, warranties, or agreements other than those expressed therein. Unless other agreements, or understandings are attached in an appendix to this agreement and said appendix is identified in Section IV F., this agreement shall embody the entire understanding of the parties hereto and there are no further or other agreements or understandings, written or oral, in effect between the parties relating to the subject matter hereof. This agreement may be modified by an agreement of equal formality signed by the parties hereto as their duly authorized officers or representatives.
- D. Neither this instrument, nor any other documents or oral communication should be construed as a reservation or allocation of water and/or sanitary sewer capacity for this particular project. The Authority cannot reserve or allocate capacity for a particular owner or project unless and until the applicable Authority facility fees have been paid in full. Projects shall be given priority according to the order in which the requisite facility fees are paid.
- E. This agreement shall be governed in its entirety by the laws of the Commonwealth of Virginia.
- F. Attached as part of this agreement are the: Developer / Fire Flow Meter Vault Project Checklist and Sample Sureties.

IN WITNESS WHEREOF, the following signatures:

BEDFORD REGIONAL WATER AUTHORITY

By: [Signature] (seal)

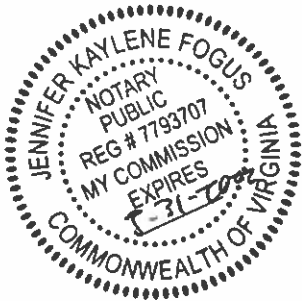
STATE OF VIRGINIA, County of Bedford, to-wit
The foregoing Agreement was acknowledged before me
this 22 day of July, 2021, by

Rhonda B. English (name), Director of Engineering (title)

of Bedford Regional Water Authority, on behalf of the Authority.

My Commission Expires:
8-31-2022

Jennifer Kaylene Fogus
Notary Public



BELVAC PRODUCTION MACHINERY, INC.

By: David Mammolenti (seal)

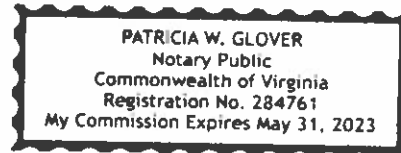
STATE OF VIRGINIA, County of Bedford, to-wit
The foregoing Agreement was acknowledged before me
this 24 day of June, 2021, by

David Mammolenti (name), Executive Vice President (title)

of Belvac Production Machinery, Inc. (company)

My Commission Expires:
05/31/2023

[Signature]
Notary Public



RETURNED
 MAILED
BRWA

INSTRUMENT # 210013327
RECORDED BEDFORD CO CIRCUIT COURT CLERK'S OFFICE
Sep 15, 2021 AT 03:19 pm
JUDY E. REYNOLDS, CLERK by BNO



Official Receipt
Bedford Circuit Court
Judy E. Reynolds
123 East Main Street, Suite 201
Bedford, VA 24523
(540) 586-7632

Receipt For : BRWA
Cashier : CMM

Instrument Type : DQC
Instrument # : 210013584
Pages : 8
1st Grantor : KITSMONT LLC
1st Grantee : BEDFORD REGIONAL WATER AUTHORITY
Description: KITSMONT SUBD BRWA PROJECT #2016 062
Consideration: 0.00 Assumed Value: 0.00

Receipt # : 2021-076329
Date : 09/22/2021 09:24am
Document : 1 of 1
Ex : N
Ex : N
Pct : 100.00%
1st City: Y

Item #	Description	Qty	Unit Cost	Extended
1500	Bedford County / Town of Bedford	1	0.00	0.00
			Document 1	0.00
			Grand Total	0.00
			Balance	0.00

FILED Sep 22, 2021 AT 09:24 am

INSTRUMENT # 210013584

TOTAL PAGES 0008

Prepared without the benefit of a title examination

Assessment: \$ 222,460.00

Consideration: \$ 0

Tax Map ID# 81-A-21C & 81-A-21A

Prepared by and Return to:
Bedford Regional Water Authority
1723 Falling Creek Road
Bedford, Virginia 24523

NOTICE TO CLERK: When indexing this instrument, please refer to the 2016-062 Project.

Exempted from recordation taxes under Sections 58.1-811(A)(3) and 58.1-811(C)(5)

BILL OF SALE AND QUITCLAIM DEED

THIS BILL OF SALE AND QUITCLAIM DEED, made this 21 day of September 2021, by and between Kitsmont, LLC, party of the first part, whose address is 208 Tomahawk Ind Pk, Lynchburg, VA, GRANTOR, and the **BEDFORD REGIONAL WATER AUTHORITY**, party the second part, GRANTEE;

TO: Bedford Regional Water Authority ("Authority")
1723 Falling Creek Road
Bedford, Virginia 24523
ATTENTION: Engineering Department

RE: Project Name ("Project"): Kitsmont Subdivision
BRWA Project Number: 2016-062
Date of Approved As-Built Plans: 8-27-2021
Plans Entitled: Kitsmont Subdivision Roadway and Utility Plan
Prepared by: White Engineering & Design
Developer: Kitsmont, LLC c/o Jeffrey Graff ("Developer")

WHEREAS the Developer entered into a Developer Agreement with the Authority on April 6, 2020 to construct the Project, herein incorporated and attached as Exhibit A; and

WHEREAS with this letter the Developer grants, bargains, sells and conveys to the Authority all right, title and interest the Developer has in the referenced water and/or sewer system, as more fully described below.

NOW, THEREFORE, for good and valuable consideration recited herein, the receipt and sufficiency of which is hereby acknowledged, the parties hereto agree as follows:

The Developer warrants and represents to the Authority:

1. That the referenced water and/or sewer system consists of lines and appurtenances as shown on plans prepared by White Engineering & Design.

2. That Developer is the owner of said water and/or sewer system and that there are no outstanding claims for services rendered, materials provided, or labor performed in connection with the installation and operation of said system.
3. That said system(s) lies entirely within properly dedicated public rights of way and that there are no portions of said system on any private property or other property as to which the Developer does not have proper licenses and/or easements.
4. Said system(s) is fully operational and all conditions precedent to the issuance and continuation of licensure by applicable public authorities have been met or exceeded.
5. The total construction cost of said water system is \$222,460.00
6. The total length of pipe in said water system is 1564 feet of 8" waterline, 1923 of 6" waterline, 417 feet of 3" waterline, and 181 feet of 2" waterline.
7. The total construction cost of said sewer system is: Not applicable
8. The total length of pipe in said sewer system is Not applicable feet.

Upon execution of this instrument by the parties, the Authority shall assume responsibility for the operation and maintenance of the aforesaid water and sewer systems.

WITNESS the following signatures:

GRANTOR:

Jeffrey Graff
(Grantor Signature)

STATE OF VIRGINIA, County of Bedford, to-wit

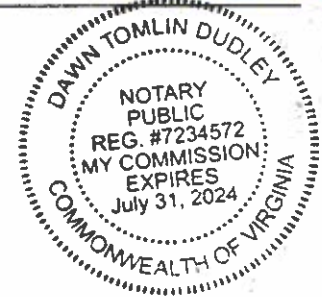
The foregoing Bill of Sale was acknowledged before me this 13th day of August, 2021, by

Jeffrey Graff, Manager
(Name) (Title)

of Kitsmont, LLC
(Company)

My Commission Expires:
July 31, 2024

Dawn Tomlin Dudley
Notary Public



GRANTEE:

Rhonda B. English
(Authorized Agent's Signature for the Bedford Regional Water Authority)

STATE OF VIRGINIA, County of Bedford, to-wit

The foregoing Bill of Sale was acknowledged before me this 21 day of September, 2021, by

Rhonda B. English, Director of Engineering
(Name) (Title)

of Bedford Regional Water Authority
(Company)

My Commission Expires:
3-31-2022

Jennifer Kaylene Fogus
Notary Public



DEVELOPERS AGREEMENT

THIS AGREEMENT, made this 6 day of April 2020; by and between the **BEDFORD REGIONAL WATER AUTHORITY** (hereinafter referred to as the "Authority"); and **KITSMONT, LLC** (hereinafter referred to as the "Developer");

WITNESSETH:

WHEREAS the Developer desires to construct a water and/or sanitary sewer facilities project within Bedford County, Virginia, (hereinafter referred to as the "Project"); and

WHEREAS said Project will provide water and/or sanitary sewer service to the following property described as **Kitsmont Subdivision** ; and

WHEREAS the Developer desires that said Project shall be owned, operated, and maintained by the Authority; and

WHEREAS the Developer has caused Plans and Specifications (hereinafter referred to as the "Plans"), which are entitled "**Kitsmont Subdivision Water Line Plan – Bedford County, Virginia**"; dated June 20, 2017 with the latest revision date of 3-31-2019, as prepared by **White Engineering & Design** ; of **Lynchburg , VA** (hereinafter referred to as the "Design Engineer"); and

WHEREAS the Authority has upon review approved the Plans to be used in construction of the Project on 1-27-2020; and

WHEREAS the Authority and the Developer desire that construction of the Project proceed in a timely manner.

NOW, THEREFORE, the parties hereby agree as follows:

- I. **Representations and Warranties by the Developer**: The Developer represents and warrants that before the system is conveyed to the Authority he will:
 - A. Pay all fees required by the then current Rules and Regulations of the Authority. Fees applicable to this agreement are:

Sanitary Sewer System Review Fees:	\$0
Force Main Sewer System Review Fees:	\$0
Water System Review Fees:	\$10,145.20
Total Review Fees Due:	\$10,145.20
Sanitary Sewer System Inspection Fees:	\$0
Force Main Sewer System Inspection Fees:	\$0
Force Main Filling for Testing:	\$0
Water System Inspection Fees:	\$7,218.70
Water Bactin Testing:	\$240.00
Water Flushing:	\$154.91
Total Inspection Fees Due:	\$7,613.61
Fire Flow Meter Vault Review and Inspection Fee:	\$0
Large Pump Station Review and Inspection Fee:	\$0
TOTAL DUE*:	\$17,758.81

*Fees are subject to current rates at time of payment.

- B. Construct the Project according to the approved Plans by using a licensed contractor, George E. Jones & Sons, who has passed a prequalification review by the Authority.
- C. Grant the Authority access at all times to the Project for purposes of inspection, taking of samples, and provide copies of permits, test results, and other information which may be reasonably requested by the Authority.
- D. Provide the Authority one of the following sureties, which guarantees completion of the Project according to the plans.

Irrevocable Letter of Credit #: 353

Performance Bond #: _____

Cashier's Check #: _____

(A Cashier's Check is permitted when value of surety does not exceed \$10,000)

as issued by First National Bank

and in the amount of \$ 253,583

(Two hundred thirty three thousand, five hundred and eighty three)
(the amount written out in words) three dollars ¹⁰⁵/₁₀₀

- E. Submit to the Authority the required certifications and final surveyed "as-built" drawings required by the Developer Checklist.
- F. Be solely responsible for the costs for the design, construction, easement acquisition, and other related costs associated with the Project.
- G. Be solely responsible for adhering to all items listed on the Developer Checklist, or Fire Flow Meter Vault Checklist as appropriate, prior to receipt of a Certificate of Completion, hence prior to receiving service to the development.
- H. Submit to the Authority a warranty against defects in materials and workmanship which is valid for a period of one (1) year from date of final completion. At the latter of one (1) year from the date of the Certificate of Completion, or the satisfactory completion of the warranty period, the surety shall be released. A portion of the surety may be held until there are at least three (3) residential connections or one (1) commercial connection to the project.

It is understood by the Developer and Authority that if satisfactory progress is not made towards the completion of the items listed in Paragraph I, Section A thru G, the Authority may deny or refuse to provide evidence of the availability of water and/or sanitary sewer service.

- II. The Developer does hereby undertake and bind himself upon receipt of notice of final approval to convey to the Authority with General Warranty and English Covenants of Title, free and clear of all liens and encumbrances, all of his right, title, and interest in and to the Project as described in the Plans, with such interests in real estate as shall, in the opinion of the Authority and its council, be reasonably necessary for the operation and maintenance of the Project for the provision of water and sewer services.
- III. The Authority upon conveyance of the Project by the Developer shall undertake to operate the Systems constructed in the Project, install meters, and to provide utility services to the citizens of Bedford County whose properties are proximate to the systems subject to compliance with its published Rates and Regulations and other established operating procedures.
- IV. Miscellaneous:
 - A. This agreement shall be binding upon the successors and assigns of the parties hereto. It is expressly understood and agreed by and between the parties hereto that the acceptance by the Authority of the documents conveying Developer's interest in the Project does not mere or extinguish the provision hereof. All warranties contained herein shall survive the completion and closing of the transaction contemplated herein.

- B. The Developer shall have the right to assign its rights hereunder to its lender. Developer shall not assign its rights hereunder to any party other than Developer's lender without obtaining the Authority's prior consent in writing, which consent shall not be unreasonably withheld.
- C. The making, execution, and delivery of this agreement have been induced by no representations, statements, warranties, or agreements other than those expressed therein. Unless other agreements, or understandings are attached in an appendix to this agreement and said appendix is identified in Section IV F., this agreement shall embody the entire understanding of the parties hereto and there are no further or other agreements or understandings, written or oral, in effect between the parties relating to the subject matter hereof. This agreement may be modified by an agreement of equal formality signed by the parties hereto as their duly authorized officers or representatives.
- D. Neither this instrument, nor any other documents or oral communication should be construed as a reservation or allocation of water and/or sanitary sewer capacity for this particular project. The Authority cannot reserve or allocate capacity for a particular owner or project unless and until the applicable Authority facility fees have been paid in full. Projects shall be given priority according to the order in which the requisite facility fees are paid.
- E. This agreement shall be governed in its entirety by the laws of the Commonwealth of Virginia.
- F. Attached as part of this agreement are the: Developer / Fire Flow Meter Vault Project Checklist and Sample Sureties.

IN WITNESS WHEREOF, the following signatures:

BEDFORD REGIONAL WATER AUTHORITY

By: [Signature] (seal)

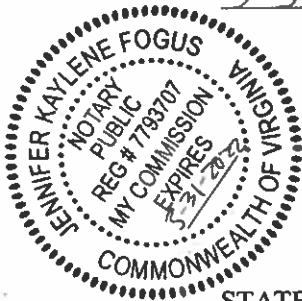
STATE OF VIRGINIA, County of Bedford, to-wit
The foregoing Agreement was acknowledged before me
this 6 day of April, 2020, by

Rhonda B. English (name), Director of Engineering (title)

of Bedford Regional Water Authority, on behalf of the Authority.

My Commission Expires:
3-31-2022

Jennifer Kaylene Fogus
Notary Public



DEVELOPER

By: [Signature] (seal)

STATE OF VIRGINIA, County of Bedford, to-wit
The foregoing Agreement was acknowledged before me
this 16th day of November, 2017, by

Jeffrey Grant (name), Manager (title)

of Kitsmont, LLC (company)

My Commission Expires:
July 31, 2020

Dawn J. Dudley
Notary Public

RETURNED
 MAILED

BRWA
[Signature]



INSTRUMENT # 210013584
RECORDED BEDFORD CO CIRCUIT COURT CLERK'S OFFICE
Sep 22, 2021 AT 09:24 am
JUDY E. REYNOLDS, CLERK by CMM

[Handwritten mark]

EXECUTIVE DIRECTOR'S REPORT

Bedford Regional Water Authority - Board of Directors Positions

Member	Appointing Locality	First Term see 2.a.(ii)	Second Term see 2.a.(iii)	Third Term see 2.a.(iii)	Comments see 2.a.(iv)
Rusty Mansel	Town	4 years 1/1/21 - 12/31/24	4 years 1/1/25 - 12/31/28	N/A	Town Appointed Rusty Mansel on 01/12/2021 to replace Elmer Hodge.
Kevin Mele	County	4 years 1/1/21 - 12/31/24	4 years 1/1/25 - 12/31/28	N/A	County Appointed Kevin Mele on 12/15/2020 to Replace Carl Wells.
Jay Gray	County	4 years 1/1/21 - 12/31/24	4 years 1/1/25 - 12/31/28	N/A	County Appointed Jay Gray on 12/15/2020 to Replace Cindy Gunnoe.
Mike Moldenhauer	Town	3 years 12/1/12 - 12/31/15	4 years 1/1/16 - 12/31/19	Last term. 4 years 1/1/2020 - 12/31/2023	Town Reappointed Mike Moldenhauer on 9/24/2019.
Bob Flynn	County	3 years 12/1/12 - 12/31/15	4 years 1/1/16 - 12/31/19	Last term. 4 years. 1/1/2020 - 12/31/2023	County Reappointed Bob Flynn on 1/13/2020.
Walter Siehien	County	2 years (Town) 12/1/12 - 12/31/14	4 years (Town) 1/1/15 - 12/31/18	Last Term. 4 years (County) 1/1/2019 - 12/31/2022	County Appointed Walter Siehien on 12/12/2019. Due to term limits, Walter is not eligible for reappointment after 2022.
Tom Segroves	County	2 years 12/1/12 - 12/31/14	4 years 1/1/15 - 12/31/18	Last Term. 4 years 1/1/2019 - 12/31/2022	County Appointed Tom Segroves on 12/12/2019.

Excerpts from Consolidation Agreement dated 10/31/2012; executed by County on 11/14/2012, PSA on 11/20/2012, and City on 11/27/2012.

- 2.a.(ii) Six (6) members of the initial Board of Directors shall be appointed by the Localities, each Locality to appoint one (1) member for a term of two (2) years, one (1) member for a term of three (3) years, and one (1) member for a term of four (4) years. The seventh initial director shall be nominated by the initial six directors and confirmed by the Localities for an initial term of four (4) years.
- 2.a.(iii) After the initial terms, each board member shall be appointed (or nominated and confirmed) for a four (4) year term and shall serve until a successor is appointed and qualified. No member may serve more than two (2) successive full four (4) year terms, but they may serve again after not serving for four (4) years.
- 2.a.(iv) Six (6) months prior to the expiration of the first four (4) year term for initial members who served for two (2) years, all further appointments will be based upon proportionate representation of the localities according to the total number of equivalent residential connections (“ERCs”) for both water and sewer in each jurisdiction based on an equivalent rate calculation of two hundred gallons per day per connection. In no event shall either Bedford or Bedford County appoint and have fewer than two (2) members of the Board of Directors of the Authority.

ERC calculation, as of 6/30/2017, based on 2.a.(iv) of the agreement

Bedford Locality	Avg Monthly Volume Sold (gal)		Equivalent Residential Connections (based on 200gpd/connection)	Proportionate representation on Board
	Water	Sewer		
County	73,443,660	12,521,319	429,825	71.8%
Town	18,488,391	15,343,990	169,162	28.2%
Total	91,932,051	27,865,309	598,987	100.0%

Bedford Locality	Proportionate representation	# of Board Members	Number of Members that can be appointed by each Locality
County	71.8%	7	5
Town	28.2%	7	2
Total	100.0%		7

Bedford Regional Water Authority - History of Board of Directors Positions

Calendar Year	Chairman	Vice-Chairman	Personnel Committee	Finance Committee	Projects & Policies Committee
2013	Elmer Hodge	Carl Wells	Mike Moldenhauer Carl Wells	Bob Flynn Cindy Gunnoe	Tom Segroves Walter Siehien
2014	Elmer Hodge	Carl Wells	Mike Moldenhauer Carl Wells	Bob Flynn Cindy Gunnoe	Tom Segroves Walter Siehien
2015	Elmer Hodge	Carl Wells	Mike Moldenhauer Carl Wells	Bob Flynn Cindy Gunnoe	Tom Segroves Walter Siehien
2016	Elmer Hodge	Carl Wells	Mike Moldenhauer Carl Wells	Bob Flynn Cindy Gunnoe	Tom Segroves Walter Siehien
2017	Elmer Hodge	Carl Wells	Mike Moldenhauer Carl Wells	Bob Flynn Cindy Gunnoe	Tom Segroves Walter Siehien
2018	Elmer Hodge	Carl Wells	Mike Moldenhauer Carl Wells	Bob Flynn Cindy Gunnoe	Tom Segroves Walter Siehien
2019	Bob Flynn	Cindy Gunnoe	Mike Moldenhauer Carl Wells	Elmer Hodge Cindy Gunnoe	Tom Segroves Walter Siehien
2020	Bob Flynn	Mike Moldenhauer	Mike Moldenhauer Carl Wells	Elmer Hodge Cindy Gunnoe Tom Segroves	Tom Segroves Walter Siehien
2021	Bob Flynn	Mike Moldenhauer	Rusty Mansel Mike Moldenhauer	Kevin Mele Tom Segroves	Jay Gray Walter Siehien



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RESOLUTION MEMORANDUM

To: BRWA Board of Directors
From: Brian M. Key – Executive Director
Date: December 14, 2021
Re: Resolution 2021-12.01 – Election of Officers

Enclosed, for your consideration, is the above referenced resolution.

Per the requirements stated in the Bylaws policy 1.30, as shown below, the board is to elect their slate of officers at the December board meeting each year.

ARTICLE IV: OFFICERS

1. Requirements:
 - a. The officers of the Authority shall be a Chair, Vice-Chair, Secretary and Treasurer, and such assistant secretaries and treasurers as shall be convenient to the conduct of the Authorities' business. Such officers shall be elected in accordance with the provisions of this article. The Secretary and Treasurer and such assistants as shall be needed need not be members of the Authority and the office of the Secretary and Treasurer may be combined if such is the vote of the majority of the members of the Authority.
2. Election and Term of Office:
 - a. The officers of the Authority shall be elected annually by the members of the Authority at the regular monthly meeting of the Authority held in the month of December of each year and shall take office the first day of the following month. If the election of officers shall not be held as of such meeting, such election shall be held as soon thereafter as it conveniently may be done. Each officer shall hold office until his or her successor shall have been duly elected.
3. Removal of Officers:
 - a. Any officer elected or appointed by the members of the Authority may be removed by the members of the Authority whenever in its judgment the best interest of the Authority would be served thereby, but such removal shall be without prejudice to the contract rights of any of the officers so removed.



RESOLUTION
2021-12.01
Election of Officers

At a regular meeting of the Bedford Regional Water Authority (“Authority”) Board of Directors, held in the Board Meeting Room at the Authority’s Administrative Annex Building on the 21st day of December 2021, beginning at 7:00pm:

WHEREAS, the Authority Bylaws Policy 1.30 states that each year at the December meeting of the board the Authority will elect officers, including Chair, Vice Chair, Treasurer, and Secretary; now,

THEREFORE BE IT RESOLVED, the following nominations and motions were made for Calendar Year 2022:

Chair:

A motion was made by _____
to Nominate _____ for the position of Chair.
The motion was seconded by _____.
Board Member Votes: ___Aye ___Nay ___Abstain. The motion passed.

Vice-Chair:

A motion was made by _____
to Nominate _____ for the position of Vice-Chair.
The motion was seconded by _____.
Board Member Votes: ___Aye ___Nay ___Abstain. The motion passed.

Secretary / Treasurer:

A motion was made by _____
to Nominate _____ for the position of Secretary / Treasurer.
The motion was seconded by _____.
Board Member Votes: ___Aye ___Nay ___Abstain. The motion passed.



CERTIFICATION

The undersigned secretary of the Bedford Regional Water Authority does hereby certify that the foregoing is a true, complete, and correct Resolution adopted by a vote of a majority of the Directors of the Bedford Regional Water Authority, present at a regular meeting of the Board of Directors of the Bedford Regional Water Authority duly called and held December 21, 2021 at which a quorum was present and acting throughout, and that the same has not been amended or rescinded and is in full force and effect as of the date of the above mentioned meeting.

(SEAL)

Brian M. Key, Secretary,
Bedford Regional Water Authority