



BOARD OF DIRECTORS

July 20th, 2021

BEDFORD REGIONAL WATER AUTHORITY

Providing quality service to everyone.



CANCELLATION NOTICE

To: Board of Directors
From: Brian Key – Executive Director
Date: July 14, 2021
Re: Notice of Board Meeting Cancellation and Board Packets

The regular meeting of the Board of Directors of the Bedford Regional Water Authority (“Authority”) will be **CANCELLED for JULY 2021**. The next meeting is scheduled to take place on Tuesday, August 17, 2021 at 7:00 p.m. in the Board Meeting Room of the Authority located in the Annex building at 1723 Falling Creek Road in Bedford County.

The following items are included in the July board packets, containing information that is normally included as agenda items for meetings.

1. Minutes: June 15, 2021 – Regular Board Meeting
 - These minutes will be included for review at the August 17, 2021 board meeting.
2. Financial Statements through month end June 2021
3. Operations Report
4. Public Relations Information
5. Projects Summary

MINUTES

**Bedford Regional Water Authority – Board of Directors
Regular Board Meeting – Minutes
June 15, 2021**

A regular meeting of the Board of Directors of the Bedford Regional Water Authority (“Bedford Water”) was held on Tuesday, June 15, 2021, in the Board Meeting Room in Bedford Water’s Annex building located at 1723 Falling Creek Road in Bedford County.

Members Present:..... Bob Flynn, Chair
Michael Moldenhauer, Vice Chair
Jay Gray (Virtually)
Rusty Mansel
Kevin Mele
Thomas Segroves
Walter Siehien

Members Absent: None

Staff & Counsel Present: . Brian Key – Executive Director
Nathan Carroll – Assistant Executive Director (Virtually)
Megan Pittman – Director of Administration (Virtually)

1. Call to Order

The meeting was called to order by the Chair at approximately 7:00 p.m. The Pledge of Allegiance and a moment of silence were conducted.

2. Review of Agenda

The following agenda was reviewed as shown with changes shown in ***bold italics***.

1. Call to Order
 - a. Pledge of Allegiance
 - b. Moment of Silence
2. Review of Agenda
3. Public Comments
4. Approval of Minutes: May 18, 2021 – Regular Board Meeting
5. Financial Report: Presented by ***Brian Key***
 - a. Financial Statements through month end May 2021
6. Operations Report: Presented by Nathan Carroll
 - a. Work Order Summary
7. Administration Report: Presented by Megan Pittman
 - a. Public Relations Information
8. Executive Director’s Report: Presented by Brian Key
 - a. Projects Summary
 - b. Education Moment: Agreement with Lynchburg for Sewer
9. Other business not covered on the above agenda
10. Motion to Adjourn

3. Public Comments

There were no public comments.

4. Approval of Minutes: May 18, 2021 Regular Board Meeting

The regular Board Meeting Minutes from May 18, 2021, were reviewed.

Member Mele made a motion to approve the minutes.

Member Segroves seconded the motion.

- Board member votes: 7 Aye; 0 Nay; 0 Abstain. The motion carried.

5. Financial Report: Presented by Brian Key

a. Financial Statements through month end May 2021

Mr. Key explained that Ms. Underwood was not available to attend the board meeting; therefore, he would be presenting the financials for the month.

It was explained that there are currently 364 residential customers that are past due, totaling \$154,763. Three businesses are past due totaling \$524. To compare to April's financials: the amount of payments increased 9.45%, water revenue increased 3.71%, and sewer revenue decreased 4.45%. In comparison to May 2020, water revenue increased 2.49% and sewer revenue increased 0.74%.

The budget goal is 92% for May with operating revenues at 98% and operating expenses at 79%. Capital Recovery fees received so far this FY are 173% of the total budgeted amount, with water at 132% and sewer at 307%. There were 49 new connections in May; 47 in Forest and 2 in Moneta. Customer Service had a rush of fees coming in before the rate increase that took effect on June 1st. Customer Service anticipates seeing capital recover fees being a little lower in the first several months of the upcoming fiscal year due to this influx.

Mr. Key discussed the challenges that the pandemic has caused in purchasing and the increase in past dues.

6. Operations Report: Presented by Nathan Carroll

a. Work Order Summary

Mr. Carroll explained that the Avenel waterline replacement project was marked complete in May which populated all the hours worked into the summary report. Mr. Carroll included the graphs with and without the CIP projects to show give a more accurate picture of the month's activities. This month's top tasks are pipe repairs with the most time spent on work in the Town. The Avenel sewer project is projected to be done by the end of July.

Mr. Key asked the board's opinion for the CIP tracking reports since two options were shown in the Financial Report. The board agreed the chart option was a good approach.

7. Administration Report: Presented by Megan Pittman

a. Public Relations Information

Ms. Pittman reviewed the articles included in the packet about the newly acquired Paradise Point water distribution system. The Paradise Point project will be started by the CIP crew after the Avenel project is completed.

8. Executive Director's Report: Presented by Brian Key

a. Projects Summary

Mr. Key explained that the 122 waterline is under construction and is slated to be completed by the end of June. The Burnbridge project has been survey staked and will be under construction in late June or early July. Two major breaks occurred this

weekend; one on Route 43 due to a cast-iron pipe breaking and another break on Oakwood with a ductile pipe.

b. **Education Moment: Agreement with Lynchburg for Sewer**

Mr. Key explained the Regional Sewer Agreement the Authority has with Lynchburg that was made in 1974 and is still current. This agreement governs how the sewage from Forest and New London is transmitted and treated by the City. The new Ivy Creek 5 & 6 sewer project in Forest is being constructed under the terms of this agreement. For the treatment of the sewage, a fixed payment is made to Lynchburg every month based on an estimate which is calculated using historical usage; the actual cost of treating the sewage for the fiscal year is settled up after the fiscal year is closed out.

There were no questions asked by the Board about the agreement.

9. Other Business

Mr. Key stated that management is working on a reopening plan post-pandemic after the statement of emergency is lifted on June 30th.

Mr. Key also discussed with the board the American Rescue Plan Act (“ARPA”) funding that the Authority is petitioning the County to receive for certain qualifying projects. Mr. Key and Mr. Flynn will be meeting with the County Water and Sewer Committee next week to discuss the projects and funding. They will also meet with the Town about potential ARPA funding.

10. Motion to Adjourn:

There being no further business to discuss, Moldenhauer made a motion to adjourn and Segroves seconded the motion.

- Board member votes: 7 Aye; 0 Nay; 0 Abstain. The motion carried.

The meeting adjourned at approximately 8:14 pm.

Prepared by Megan Pittman – Director of Administration

Approved: _____ 2021

FINANCIAL REPORT



1723 Falling Creek Road
Bedford, VA 24523-3137
(540) 586-7679 (phone)
(540) 586-5805 (fax)
brwa@brwa.com

MEMORANDUM

To: BRWA Board of Directors
From: Jill W. Underwood, Director of Finance
Date: July 7, 2021
Re: Financial Highlights for June 2021

Customer Service Statistical Report:

There are currently 510 residential customers that are past due, totaling \$181,321. There is 1 business that is past due totaling \$413. With the state of emergency expiring on June 30th, disconnections will resume in September, Customer Service is working on the details, as there will be more disconnections than we've had in the past.

To compare to May's financials: the amount of payments increased 7.39%, water revenue increased 8.76% and sewer revenue increased 5.10%. In comparison to June 2020, water revenue increased 11.54% and sewer revenue increased 5.88%.

Summary of Revenues & Expenses:

- 1) Budget goal is 100% for June, operating revenues are at 107% and operating expenses at 88%. We will not have final audited reports until early October, as there are still transactions and audit entries to be posted.
- 2) Capital Recovery fees received so far this FY are 183% of the total budgeted amount, with water at 139% and sewer at 327%. There were 9 new connections 8 in Forest and 1 in Moneta during June.

Cash Flow Summary

The summary is included in your packets.

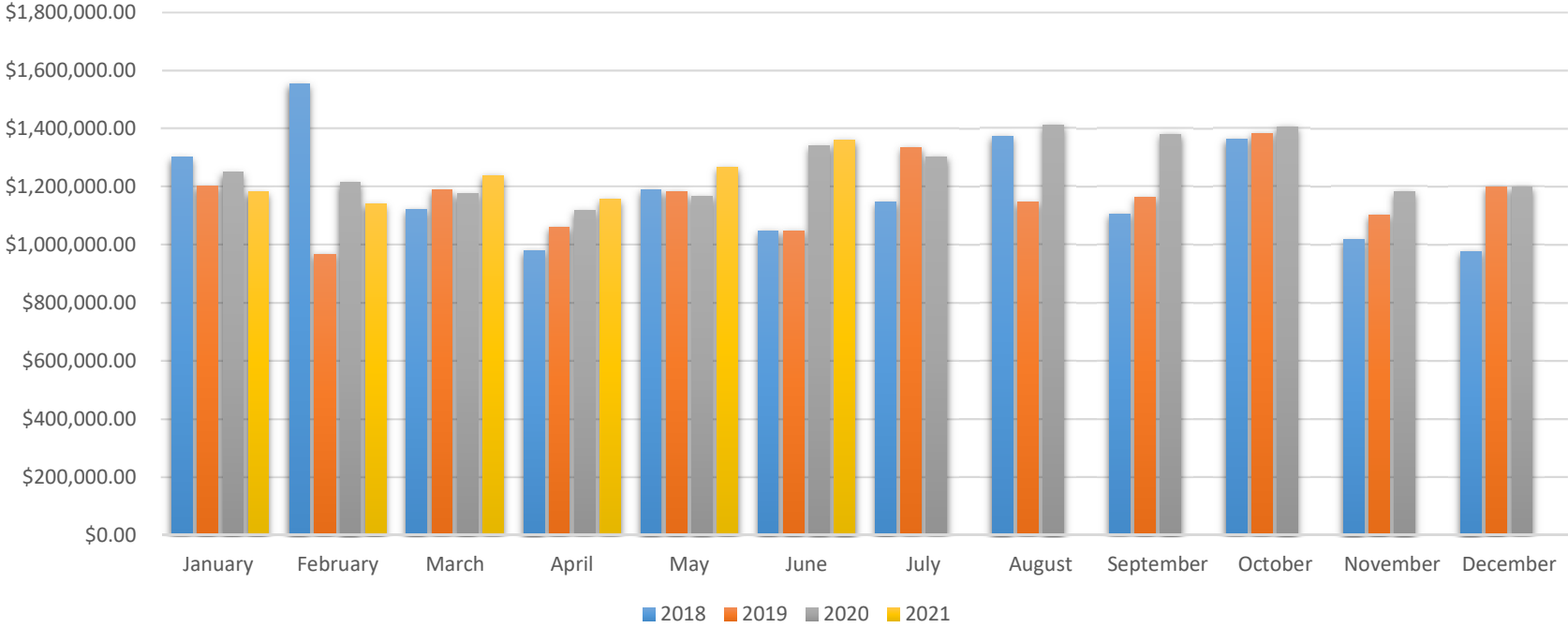
Audit Information

Work is underway preparing for the annual audit, scheduled for mid-August. Included in the packet is a letter from Brown, Edwards related to the audit process and their contact information should any Board member have concerns that they would like to bring to the auditor's attention.

Tracking Data for Customer Service Department

Description	July '20	August '20	September '20	October '20	November '20	December '20	January '21	February '21	March '21	April '21	May '21	June '21	Running 12 Month Totals
1 Statements Mailed	15,149	15,179	15,170	15,175	15,180	15,183	15,162	15,186	15,215	15,237	15,273	15,304	182,413
2 Statements Sent Electronically	1,712	1,743	1,781	1,821	1,860	1,868	1,834	1,938	2,113	310	2,285	2,392	21,657
3 Total of Payments Received	12,372	12,986	12,723	12,792	12,523	12,864	11,774	11,731	13,237	12,251	12,301	13,330	150,884
4	\$1,304,444.99	\$1,411,137.42	\$1,382,006.43	\$1,405,935.16	\$1,183,110.39	\$1,200,081.72	\$1,182,192.55	\$1,139,909.57	\$1,239,274.12	\$1,157,433.82	\$1,266,813.43	\$1,360,467.63	\$15,232,807.23
5	2,668	2,642	2,617	2,625	2,582	2,755	2,498	2,575	2,790	2,640	2,579	2,686	31,657
6 Bill Payer Payments	\$182,270.17	\$197,183.61	\$203,632.67	\$192,142.84	\$174,884.85	\$169,578.81	\$169,000.26	\$159,390.40	\$176,927.30	\$166,551.99	\$160,905.25	\$177,974.10	\$2,130,442.25
7	21.6%	20.3%	20.6%	20.5%	20.6%	21.4%	21.2%	22.0%	21.1%	21.5%	21.0%	20.2%	21.0%
8	2,189	2,209	2,356	2,481	2,253	2,260	2,173	1,841	1,697	767	688	617	21,531
9 Paymentus Payments	\$196,439.49	\$209,415.28	\$240,699.46	\$227,598.78	\$202,662.06	\$192,625.85	\$184,758.02	\$147,384.82	\$145,796.56	\$65,099.17	\$60,726.80	\$56,736.32	\$1,929,942.61
10	17.7%	17.0%	18.5%	19.4%	18.0%	17.6%	18.5%	15.7%	12.8%	6.3%	5.6%	4.6%	14.3%
11									527	1,557	1,844	1,908	5,836
12 Invoice Cloud Payments									\$52,681.20	\$127,620.52	\$167,957.30	\$165,879.01	\$514,138.03
13	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	4.0%	12.7%	15.0%	14.3%	3.9%
14	1,701	1,705	1,736	1,746	1,749	1,769	1,715	1,723	1,789	1,821	1,854	1,871	21,179
15 Automatic Draft Payments (ACH)	\$111,667.16	\$118,811.43	\$136,682.95	\$126,465.30	\$115,978.27	\$124,512.13	\$110,641.95	\$106,418.21	\$105,915.93	\$104,453.93	\$113,714.11	\$119,931.36	\$1,395,192.73
16	13.7%	13.1%	13.6%	13.6%	14.0%	13.8%	14.6%	14.7%	13.5%	14.9%	15.1%	14.0%	14.0%
17 Account Transfers	205	174	149	158	140	137	95	116	223	155	146	171	1,869
18 New Customers - Forest	33	23	15	19	12	13	24	16	11	10	47	8	231
19 New Customers - SML	3		6	1	3	4	2	2	3	5	2	1	32
20 Residential Past Due Customers	504	360	239	152	236	441	336	326	305	356	364	510	4,129
21	\$136,087.50	\$106,329.24	\$64,382.12	\$36,173.51	\$54,957.66	\$94,081.22	\$85,656.53	\$93,085.66	\$99,377.87	\$115,462.49	\$154,763.35	\$181,321.32	\$1,221,678
22 Meters Read - Normal and Transfer Readings	14,363	14,369	14,385	14,399	14,415	14,477	14,438	14,456	14,477	14,504	14,537	14,577	173,397
23 Radio Read Meters	12,771	12,781	12,798	12,843	12,874	13,000	13,058	13,160	13,364	13,546	13,758	13,937	157,890
24 Manually Read Meters	1,592	1,592	1,587	1,556	1,541	1,477	1,380	1,296	1,113	958	779	640	15,511
25 Tower Read Meters	1,002	950	1,037	1,085	1,115	861	987	1,673	1,446	2,674	2,020	2,879	17,729
26 New Meter Installs	22	11	4	18	15	10	7	5	20	26	32	22	192
27 Broken Meters Replaced	2	1	4	3	2	5	7	21	23	-	-	-	68
28 Meters Changed - Program	10	1	4	31	5	112	55	74	181	157	178	56	864
29 Connections paid for but not installed	300	303	311	309	308	308	331	336	359	356	366	353	N/A
30 Remaining Developer's Credits	\$368,484.01	\$368,484.01	\$350,484.01	\$350,484.01	\$341,484.01	\$341,484.01	\$341,484.01	\$341,484.01	\$341,484.01	\$341,484.01	\$362,484.01	\$362,484.01	N/A
31 Bulk Water Sales - New London (Gallons)	42,738	-	6,280	12,760	9,395	835	935	4,150	43,764	93,485	104,219	163,432	481,993
32 Bulk Water Sales - Moneta (Gallons)	6,000	-	20,128	-	-	-	-	-	-	-	26,400	25,300	77,828
33 Bulk Water Sales - Central Distr (Gallons)	28,700	3,900	17,800	3,500	17,500	8,460	200	-	8,150	126,500	45,600	44,300	304,610
34 Total Bulk Water Sales	\$418.17	\$21.06	\$238.72	\$87.80	\$145.23	\$50.19	\$6.13	\$22.41	\$280.34	\$1,187.92	\$951.58	\$1,258.37	\$4,667.93

2018-2021 Total Payments Received



Bedford Regional Water Auth.
Balance Sheet
For the Twelve Months Ending Wednesday, June 30, 2021

		<u>7/1/2020</u>	<u>Jun 2021</u>
		<u>Beginning</u>	<u>Actual</u>
ASSETS			
1000:1000	Cash	\$5,993,484.61	\$7,489,518.74
1001	Restricted Investments	8,150,166.66	13,196,678.70
1002:1002	Prepaid Expenses	828,812.19	828,632.58
1101:1101	Accounts Receivable	2,157,333.40	2,325,038.54
1102	Accounts Receivable Other	33,439.18	15,756.37
1200	Inventory	488,551.59	932,659.45
1202	Loan Related Assets	3,934.66	3,934.66
1250	Construction In Progress	297,742.21	1,525,081.14
1301	Tangible Assets- Office	4,385,424.94	4,385,424.94
1302	Tangible Assets - Vehicles	3,367,485.04	3,367,485.04
1400:1500	Tangible Assets - Water	100,146,345.04	100,146,345.04
1700	Tangible Assets - Sewer	62,476,091.92	62,487,226.42
1800	Intangible Assets	714,451.00	714,451.00
1801	Fixed Asset Clearing Account		169,264.66
1900	Depreciation	<u>(64,747,719.17)</u>	<u>(65,132,807.59)</u>
	Total assets	<u>124,295,543.27</u>	<u>132,454,689.69</u>
LIABILITIES			
2000	Accounts Payable	(419,653.13)	(205,950.06)
2001	Customer Liabilities	(515,437.37)	(466,536.46)
2100	Employee Liabilities	(1,264,686.26)	(1,157,547.41)
2200	Notes Payable	(42,062,594.55)	(43,515,385.50)
2300	Developer Credits	(452,440.01)	(306,440.01)
2900	Equity	(41,000.00)	
2999	Retained Earnings	<u>(79,539,731.95)</u>	<u>(79,539,731.95)</u>
	Total liabilities	<u>(124,295,543.27)</u>	<u>(125,191,591.39)</u>
	Operating Surplus/ (Loss)		7,263,098.30

Bedford Regional Water Auth.
Balance Sheet
For the Twelve Months Ending Wednesday, June 30, 2021

		<u>7/1/2020</u>	<u>Jun 2021</u>
		<u>Beginning</u>	<u>Actual</u>
ASSETS			
Cash:			
1000-0000	Change Box for CS	350.00	350.00
1000-0001	Petty Cash	16.57	16.57
1000-0002	SunTrust Checking Account	2,136,501.19	3,631,630.74
1000-0004	Cash Drawer	225.00	225.00
1000-0011	LGIP Operating Reserves Fund	322,251.36	322,767.32
1000-1000	VA Investment Pool-Capital Projects Reserve	2,498,188.70	2,502,088.27
1000-2000	VA Investment Pool- Operating Reserves	1,035,951.79	1,037,568.84
1000-0005	Cash Suspense Account (for F.A.)		(5,128.00)
	Total Cash	<u>5,993,484.61</u>	<u>7,489,518.74</u>
Restricted Investments:			
1001-0001	Deposit Refund Program Fund	359,661.65	359,661.65
1001-0010	Debt Service Accumulation Fund	1,705,687.91	2,311,179.63
1001-0020	Reserve for future capital projects	662,705.67	663,065.32
1001-0021	County Funds for New Projects	229,925.42	201,061.58
1001-0022	SML WTF Depreciation Fund W/VA	252,079.10	403,135.82
1001-0023	BRWA Cell Tower Funds	240,538.75	281,925.54
1001-0024	SML WTF Depreciation Fund- BRWA portion	252,065.18	403,121.88
1001-0025	Vehicle and Equipment Replacement Fund	295,493.54	432,181.11
1001-0030	Information Systems Replacement Fund	157,872.83	187,695.99
1001-0035	Meter Replacement Fund	318,719.33	357,382.46
1001-0040	Sewerline Replacement Fund	558,195.16	658,191.16
1001-0045	Waterline Replacement Fund	522,165.92	682,161.92
1001-0050	Tank Rehab	237,996.00	237,996.00
1001-1010	VA Investment Pool- Reserve Fund	450,171.30	451,529.50
1001-1020	LGIP Repairs & Maintenance Reserve	24,085.63	24,085.63
1001-1025	VRA Debt Service Reserve Fund- PNC Bank	1,771,570.44	1,771,570.44
1001-1030	VRA 2015 Debt Service Reserve Fund-SNAP	43,445.49	9,013.02
1001-1100	Escrow Account	67,787.34	32,037.34
1001-1215	VRA 2020 Construction Fund		3,727,098.15
1001-1216	VRA 2020 Construction Account- Interest		2,584.56
	Total Restricted Investments	<u>8,150,166.66</u>	<u>13,196,678.70</u>
Prepaid Expenses:			
1002-1000	Prepaid Insurance	113,720.53	113,508.32
1002-1001	Prepaid Dues/Service Contracts	62,308.66	62,341.26
1002-1002	Deferred Outflows of Resources (Pensions)	595,511.00	595,511.00
1002-1003	VRS OPEB Deferred Outflow	76,188.00	76,188.00
1002-1004	VRS OPEB Deferred Outflow	(16,379.00)	(16,379.00)
1002-1005	Local OPEB Deferred Outflows	16,467.00	16,467.00
1002-1006	Local OPEB Deferred Inflows	(19,004.00)	(19,004.00)
	Total Prepaid Expenses	<u>828,812.19</u>	<u>828,632.58</u>
Accounts Receivable:			
1101-1000	Billings Receivable Water	1,411,415.24	1,540,114.08
1101-2000	Budget Billing Accounts Rec.	229.36	229.36
1101-2001	Monthly Statement A/R	(20.00)	(20.00)
1101-2002	Monthly Deferred A/R- holding account	553.47	553.47
1101-2003	AR Credits	(50.00)	(50.00)
1101-3000	Billings Receivable Sewer	908,202.39	975,094.07
1101-3210	Credit Card Convenience Fee AR	847.58	841.58
1101-4000	Allowance for Doubtful Accounts	(486,341.29)	(486,341.29)
1101-4001	Water Penalties- A/R	39,404.50	50,734.86
1101-4002	Payment Arrangement AR- Water	(154.96)	(154.96)
1101-4003	Sewer Penalties A/R	25,136.10	33,670.11
1101-4004	Payment Arrangement AR- Sewer	268.43	268.43
1101-4005	Payment Arrangement AR- Sewer Penalties	94.60	94.60

Bedford Regional Water Auth.
Balance Sheet
For the Twelve Months Ending Wednesday, June 30, 2021

		<u>7/1/2020</u> <u>Beginning</u>	<u>Jun 2021</u> <u>Actual</u>
1101-4006	Payment Arrangement AR- Water Penalties	174.14	174.14
1101-5001	Water Facility Fees A/R	86,479.00	55,779.00
1101-5002	Returned Check A/R	784.75	1,078.80
1101-5003	Sewer Facility Fees A/R	55,627.78	30,627.78
1101-5005	Reconnect Fee A/R	27,058.15	26,590.03
1101-6000	Water Account Charge A/R	10,552.03	9,620.05
1101-6003	Sewer Account Charges A/R	6,168.09	5,268.09
1101-7001	Water Deposits A/R	3,393.56	3,428.81
1101-7003	Sewer Deposits A/R	20,712.75	20,562.00
1101-7500	Meter Base Installation Fee A/R	14,244.02	12,744.02
1101-7504	Sewer Pump Maintenance A/R	4,284.79	5,859.84
1101-7505	Service Repairs & Rents A/R	2,504.94	1,004.94
1101-7506	A/R- Septage Dumping Fees	8,335.00	8,335.00
1101-7507	Meter Fee A/R	5,750.00	4,475.00
1101-7508	A/R- Industrial Pretreatment	1,541.66	1,083.33
1101-8000	Misc. Charges Receivable	(1.00)	(1.00)
1101-8002	NSF holding/clearing account	145.78	375.39
1101-8003	Consolidation holding account	(3,761.63)	(3,761.63)
1101-8006	Unauthorized Service A/R	7,845.08	7,810.26
1101-8009	Pending Electronic Payments	5,909.09	14,750.38
1101-7502	A/R- Sewer Clean-Out Insallation Fee		3,000.00
1101-7510	SGP Review and Inpections A/R		1,200.00
	Total Accounts Receivable	<u>2,157,333.40</u>	<u>2,325,038.54</u>
Accounts Receivable Other:			
1102-0001	Miscellaneous Accounts Receivable	33,439.18	15,756.37
	Total Accounts Receivable Other	<u>33,439.18</u>	<u>15,756.37</u>
Inventory:			
1200-0001	Maintenance Inventory	174,859.22	320,105.87
1200-0002	Meter Inventory	313,692.37	612,553.58
	Total Inventory	<u>488,551.59</u>	<u>932,659.45</u>
Loan Related Assets:			
1202-0009	VRA 2014 Cash Account (per docs)	3,934.66	3,934.66
	Total Loan Related Assets	<u>3,934.66</u>	<u>3,934.66</u>
Construction In Progress:			
1250-0363	BRWA Facility Master Plan & Building	44,400.11	71,770.11
1250-0381	CIP- Mariners Landing	112,595.11	163,469.47
1250-0383	CIP- Ivy Creek Sewer	45,700.00	50,454.09
1250-0389	CIP- Country Estates Waterline	77,044.49	96,163.20
1250-0391	CIP- Turkey Mtn Booster Station	18,002.50	42,490.00
1250-0324	Central Sewer Pump Station 5		41,403.76
1250-0326	Town & Country Sewer Replacement Project		33,060.00
1250-0345	CIP- Central WWTP PLC controls		7,000.00
1250-0376	CIP- Valley Mills Crossing		441.46
1250-0386	CIP - Building Renovations		3,669.51
1250-0387	CIP- Rucker Rd. waterline project		104.99
1250-0390	CIP- 460 Booster Station		47,560.00
1250-0392	Montvale Sewer (VDOT)		17,104.08
1250-0393	CIP- Bunker Hill Loop (DEQ)		61,061.00
1250-0394	Mariners Landing WWTP		140,506.16
1250-0395	ESCO Project		540,321.84
1250-0396	CIP- Avenel Ave Water		73,855.23
1250-0397	Route 122 Waterline Relocation		75,936.14
1250-0398	CIP- Avenel Ave Sewer		58,710.10
	Total Construction In Progress	<u>297,742.21</u>	<u>1,525,081.14</u>

Bedford Regional Water Auth.
Balance Sheet
For the Twelve Months Ending Wednesday, June 30, 2021

		<u>7/1/2020</u> <u>Beginning</u>	<u>Jun 2021</u> <u>Actual</u>
Tangible Assets- Office:			
1301-0001	Office Facilities	2,725,886.28	2,725,886.28
1301-0002	Information Systems	1,659,538.66	1,659,538.66
	Total Tangible Assets- Office	<u>4,385,424.94</u>	<u>4,385,424.94</u>
Tangible Assets - Vehicles:			
1302-0001	Vehicles and Equipment	3,367,485.04	3,367,485.04
	Total Tangible Assets - Vehicles	<u>3,367,485.04</u>	<u>3,367,485.04</u>
Tangible Assets - Water:			
1400-1000	SML Water Treatment Facility	16,447,649.90	16,447,649.90
1400-2000	Smith Mountain Lake Central	21,339,066.84	21,339,066.84
1400-3000	Stewartsville Water	2,735,076.84	2,735,076.84
1500-1000	Forest Water	36,203,064.99	36,203,064.99
1500-2000	Lakes Water	1,625,458.78	1,625,458.78
1500-3000	Central Water	21,796,027.69	21,796,027.69
	Total Tangible Assets - Water	<u>100,146,345.04</u>	<u>100,146,345.04</u>
Tangible Assets - Sewer:			
1700-0014	Central Sewer	22,535,093.64	22,535,093.64
1700-0015	Moneta Sewer	12,700,512.43	12,700,512.43
1700-0016	Forest Sewer	18,983,660.02	18,983,660.02
1700-0020	Mariners Landing Sewer	1,218,000.00	1,229,134.50
1700-1016	BRWA Share Lynchburg Sewer Upgrade	4,983,649.44	4,983,649.44
1700-8000	Montvale Sewer	2,055,176.39	2,055,176.39
	Total Tangible Assets - Sewer	<u>62,476,091.92</u>	<u>62,487,226.42</u>
Intangible Assets:			
1800-0000	Studies & Permits (Feasibility, master studies)	658,040.55	658,040.55
1800-0090	Capitalized Interest (Various projects)	56,410.45	56,410.45
	Total Intangible Assets	<u>714,451.00</u>	<u>714,451.00</u>
Fixed Asset Clearing Account:			
1801-0000	Fixed Asset Clearing Account		169,264.66
	Total Fixed Asset Clearing Account		<u>169,264.66</u>
Depreciation:			
1900-0000	Accumulated Depreciation	(64,747,719.17)	(65,132,807.59)
	Total Depreciation	<u>(64,747,719.17)</u>	<u>(65,132,807.59)</u>
	Total assets	124,295,543.27	132,454,689.69
LIABILITIES			
Accounts Payable:			
2000-1000	Accounts Payable	(219,653.13)	(2,458.06)
2000-1005	Retainage Payable	(200,000.00)	(203,492.00)
	Total Accounts Payable	<u>(419,653.13)</u>	<u>(205,950.06)</u>
Customer Liabilities:			
2001-0000	Customer Credit- Budget Billing accounts	5,068.88	5,068.88
2001-0001	Customer Credits	(234,769.82)	(342,152.63)
2001-0002	Misc. Misposting	(1,520.90)	(1,520.90)
2001-0003	Customer Refunds Payable	10,916.45	8,592.74

Bedford Regional Water Auth.
Balance Sheet
For the Twelve Months Ending Wednesday, June 30, 2021

		<u>7/1/2020</u> <u>Beginning</u>	<u>Jun 2021</u> <u>Actual</u>
2001-1000	Water Deposits	(189,397.42)	(74,361.89)
2001-1555	Fireline Assembly Deposits	(16,308.86)	(16,308.86)
2001-2000	Interest on Deposits (Town accounts)	1,256.53	1,256.93
2001-3000	Sewer Deposits	(90,682.23)	(41,860.73)
2001-0004	Liability for Sureties Held		(5,250.00)
	Total Customer Liabilities	<u>(515,437.37)</u>	<u>(466,536.46)</u>
Employee Liabilities:			
2100-0050	Compensated Absences Liability	(149,518.68)	(131,090.02)
2100-0060	Accrued Payroll	(106,761.48)	(0.01)
2100-0250	VRS Employee Contribution Payable	300.36	391.85
2100-0400	Net Pension Liability	(501,911.00)	(501,911.00)
2100-0450	Flexible Spending Account Payable	1.63	
2100-0500	VRS OPEB Liability	(257,271.00)	(257,271.00)
2100-0510	Local OPEB Liability	(226,966.00)	(226,966.00)
2100-0550	Health Insurance Payable- Employee Share	(24,551.55)	(42,925.33)
2100-0600	VRS Mandatory Cash Match- Hybrid	1.25	1.25
2100-0750	Optional Life Insurance Payable	342.81	600.93
2100-0800	AFLAC Withholding Payable	1,697.23	1,671.75
2100-0900	Outstanding Payables Checks	(49.83)	(49.83)
	Total Employee Liabilities	<u>(1,264,686.26)</u>	<u>(1,157,547.41)</u>
Notes Payable:			
2200-0115	Current Maturities Long-Term Debt	0.40	2,864,218.95
2200-2001	Accrued Interest Payable	(393,431.42)	(393,431.42)
2200-2020	VRA 2015 Loan	(29,600,000.00)	(29,600,000.00)
2200-2021	VRA 2015 Premium	(274,983.94)	(274,983.94)
2200-2026	VRA Series 2005 Premium	(2,107.00)	(2,107.00)
2200-2029	VRA 2009 Series Deferred amount of Refunding	137,400.52	137,400.52
2200-2230	Series 2012 Loan (2005 Refunding)	(3,075,000.00)	(3,075,000.00)
2200-2231	Series 2012 Premium (2005 Refunding)	(360,271.80)	(360,271.80)
2200-2232	VRA 2012 Deferred Amount on refunding	195,351.94	195,351.94
2200-2233	VRA Series 2014 Loan (2005 refunding)	(1,745,000.00)	(1,745,000.00)
2200-2234	VRA Series 2014 Premium (2005)	(154,413.52)	(154,413.52)
2200-2235	VRA 2014 Deferred Amt on Refunding	50,678.07	50,678.07
2200-2236	VRA 2019 Refunding Premium	(165,654.33)	(165,654.33)
2200-2237	VRA Series 2019 Refunding	(2,725,000.00)	(2,725,000.00)
2200-2238	VRA Series 2019 Deferred Amt on Refunding	(87,268.87)	(87,268.87)
2200-2500	Assumed Debt from Town	(3,246,382.17)	(3,246,382.17)
2200-3000	Lynchburg Sewer System Loan Payable	(616,512.43)	(616,512.43)
2200-2240	VRA 2020 Loan (ESCO)		(3,730,000.00)
2200-2241	VRA 2020 Premium		(587,009.50)
	Total Notes Payable	<u>(42,062,594.55)</u>	<u>(43,515,385.50)</u>
Developer Credits:			
2300-0000	Deferred Revenue Liability	(368,484.01)	(294,984.01)
2300-0002	Prepayments Transfer Clearing account		72,500.00
2300-1000	Deferred Inflows of Resources	(83,956.00)	(83,956.00)
	Total Developer Credits	<u>(452,440.01)</u>	<u>(306,440.01)</u>
Equity:			
2900-0150	Customer Contributions for Line Extensions	(41,000.00)	
	Total Equity	<u>(41,000.00)</u>	
Retained Earnings:			
2999-0000	Retained Earnings	(79,539,731.95)	(79,539,731.95)
	Total Retained Earnings	<u>(79,539,731.95)</u>	<u>(79,539,731.95)</u>

Bedford Regional Water Auth.
Balance Sheet
For the Twelve Months Ending Wednesday, June 30, 2021

	<u>7/1/2020</u> <u>Beginning</u>	<u>Jun 2021</u> <u>Actual</u>
Total liabilities	(124,295,543.27)	(125,191,591.39)
Operating Surplus/ (Loss)		7,263,098.30

Bedford Regional Water Auth.
Summary of Revenue & Expenditures
For the Twelve Months Ending Wednesday, June 30, 2021

	<u>Month</u>	<u>FY 20-21 YTD</u>	<u>FY 20-21 Budget</u>	<u>Remaining On Budget</u>	<u>Goal: 100%</u>	
OPERATING REVENUE						
3000-3000 +...	Water Sales	(\$801,619.71)	(\$8,867,884.27)	(\$8,372,144.00)	\$495,740.27	106%
3100-3000:3...	Sewer Sales	(381,599.61)	(4,521,261.14)	(4,279,608.00)	241,653.14	106%
3902	Penalties	(6,369.21)	(59,466.63)	(70,000.00)	(10,533.37)	85%
3903-3231:3...	Account Charges	(5,220.29)	(63,595.29)	(60,000.00)	3,595.29	106%
3903-3240:3...	Review Fees	(825.00)	(71,105.52)	(53,500.00)	17,605.52	133%
3900-3250:3...	Interest Earned		(10,490.16)	(60,000.00)	(49,509.84)	17%
3903-3245:3...	Sewer Clean Outs	(3,000.00)	(33,352.81)	(7,000.00)	26,352.81	476%
3903-3250 +...	Meter Installation Revenues	(8,475.00)	(212,394.95)	(95,000.00)	117,394.95	224%
3903-3255	Industrial Pretreatment Revenue	(1,520.82)	(18,249.84)	(18,000.00)	249.84	101%
3903-3261	Rent/Meter Charges	(5,896.86)	(11,771.74)	(5,000.00)	6,771.74	235%
3903-3262:3...	Misc	(14,207.74)	(145,031.15)	(112,729.00)	32,302.15	129%
3903-3280:3...	Fixed Asset Disposals		(5,394.00)		5,394.00	0%
3901-3211:3...	Account Default Fees	(105.00)	(3,235.00)	(23,000.00)	(19,765.00)	14%
3201-3275 +...	Contract Reimbursements		(196,546.17)	(151,000.00)	45,546.17	130%
	Revenue from BRWA Operations	(1,228,839.24)	(14,219,778.67)	(13,306,981.00)	912,797.67	107%
3000-3220 +...	Capital Recovery Fees	(97,700.00)	(1,719,200.00)	(939,010.00)	780,190.00	183%
3903-3265 +...	Cellular Antenna Site Rental-County...	(5,277.82)	(60,943.44)	(45,153.00)	15,790.44	135%
3904-3310	BOS Capital Contributions		(2,000,000.00)	(2,000,000.00)		100%
3904-3312 +...	BOS Contributions for New Develop...		(500,000.00)		500,000.00	0%
3904-3315	Developer Line Contributions		(26,288.00)	(200,000.00)	(173,712.00)	13%
3904-3316 +...	Contributions from WVWA		(152,948.19)		152,948.19	0%
3904-3335	Contributions for DEQ Projects		(42,913.00)		42,913.00	0%
3903-3330	SML WTF Revenue		(113.42)		113.42	0%
3904-3317	Developer Prepayments Redemptio...			(20,000.00)	(20,000.00)	0%
3904-3320	Customer Line Contributions		(48,269.60)		48,269.60	0%
	Revenue from Other Sources	(102,977.82)	(4,550,675.65)	(3,204,163.00)	1,346,512.65	142%
	Total Revenue	(1,331,817.06)	(18,770,454.32)	(16,511,144.00)	2,259,310.32	114%
OPERATING EXPENSES						
4000 + 4002...	Salaries	308,047.42	3,820,389.91	4,169,901.18	349,511.27	92%
4010	General Office Expenses	19,289.88	201,016.25	268,467.00	67,450.75	75%
4100	Employee Benefit & Related Expens...	60,801.98	1,414,854.93	1,724,071.00	309,216.07	82%
4110	Billing Expenses	40,907.35	215,864.06	211,404.00	(4,460.06)	102%
4120	Information Systems Expenses	10,068.62	143,958.05	158,194.00	14,235.95	91%
4130	Adminstration Supplies		2,686.45	500.00	(2,186.45)	537%
4140	Customer Service Supplies	72.99	815.39	3,368.00	2,552.61	24%
4210	Engineering Expenses	25,035.97	70,514.39	81,353.00	10,838.61	87%
4220 + 4223	Operations Expenses	69.99	1,028.13	2,400.00	1,371.87	43%
4221	Compliance Program Supplies			8,000.00	8,000.00	0%
4222	Pretreatment Expenses	3,317.24	19,547.05	19,600.00	52.95	100%
4225-0100	Lab Supplies	1,786.87	15,921.07	24,000.00	8,078.93	66%
4230	Maintenance Expenses	2,444.17	30,886.22	46,402.00	15,515.78	67%
4240	Vehicles & Equipment Expenses	22,819.99	238,284.77	239,624.00	1,339.23	99%
4250	Forest Water Expenses	213,572.69	1,134,430.31	840,247.00	(294,183.31)	135%
4260	Well Systems Expenses	5,982.82	27,373.44	45,678.00	18,304.56	60%
4265	SML Central Distribution System Ex...	686.18	54,072.70	33,845.00	(20,227.70)	160%
4270	Highpoint Facility Expenses	1,683.15	36,747.90	40,738.00	3,990.10	90%
4330	SML WTF Expenses	22,159.10	339,543.14	493,766.00	154,222.86	69%
4275	Central Water Distribution Expenses	13,398.24	120,805.34	225,692.00	104,886.66	54%
4276	Central Water Treatment Expenses	13,278.93	130,198.86	135,189.00	4,990.14	96%
4280	Stewartsville Water Expenses	8,681.71	39,040.66	38,532.00	(508.66)	101%
4290	Forest Sewer Expenses	79,830.68	432,669.43	609,825.00	177,155.57	71%
4291	Central Sewer Collection System Ex...	59,539.41	171,718.51	318,750.00	147,031.49	54%
4293	Central Sewer Treatment Expenses	60,483.67	472,219.53	626,550.00	154,330.47	75%
4292	Moneta Sewer Collection System E...	1,731.79	27,078.35	31,800.00	4,721.65	85%
4294	Moneta Sewer Treatment Expenses	7,932.85	106,465.47	150,447.00	43,981.53	71%
4295	Montvale Sewer Expenses	1,531.34	23,868.12	29,380.00	5,511.88	81%
4340	Mariners Landing Sewer Expenses	20,826.80	141,771.46	86,770.00	(55,001.46)	163%
4350	Cedar Rock Sewer Expenses	970.80	35,165.29	26,070.00	(9,095.29)	135%

Bedford Regional Water Auth.
 Summary of Revenue & Expenditures
 For the Twelve Months Ending Wednesday, June 30, 2021

	<u>Month</u>	<u>FY 20-21 YTD</u>	<u>FY 20-21 Budget</u>	<u>Remaining On Budget</u>	<u>Goal: 100%</u>	
4360	Paradise Point Water Expenses	53.89	53.89	(53.89)	0%	
4300 + 4310	Schools Sewer Expenses	1,605.46	14,277.69	20,722.31	41%	
4315	Mariners Landing Water Expenses	339.38	8,837.56	28,655.00	31%	
4320	Franklin County Operations	3,806.30	40,375.37	36,000.00	112%	
	Total Operating Expenditures	<u>1,012,757.66</u>	<u>9,532,479.69</u>	<u>10,790,218.18</u>	<u>1,257,738.49</u>	<u>88%</u>
4400	Depreciation		385,088.42	3,257,478.00	2,872,389.58	12%
4500-0600	Loan Issuance Costs		49,589.51		(49,589.51)	0%
4500-0640	Lynchburg Debt Service Paid		2,174.31	262.00	(1,912.31)	830%
4500-0645	2012 VRA Interest		139,400.01	139,400.00	(0.01)	100%
4500-0660	2014 VRA Interest		77,281.26	77,281.00	(0.26)	100%
4500-0665	2015 VRA Interest		1,058,562.50	1,058,563.00	0.50	100%
4500-0650	Assumed Debt from City		80,070.30	80,070.00	(0.30)	100%
4500-0670	VRA 2019 Interest		115,780.97	117,491.00	1,710.03	99%
4500-0675	VRA 2020 Interest (ESCO project)		66,929.05		(66,929.05)	0%
	Total Interest and Debt Service		<u>1,589,787.91</u>	<u>1,473,067.00</u>	<u>(116,720.91)</u>	<u>108%</u>
	Total Exp., Depr. and Debt Servi...	1,012,757.66	11,507,356.02	15,520,763.18	4,013,407.16	74%
	Total Revenues Less Oper Expense	(319,059.40)	(7,263,098.30)	(990,380.82)	6,272,717.48	733%
	Gross Cash Before Capital Exp	<u>(319,059.40)</u>	<u>(7,263,098.30)</u>	<u>(990,380.82)</u>	<u>6,272,717.48</u>	<u>733%</u>
	Less non-debt Capital Contributions		(270,532.21)	(220,000.00)	50,532.21	123%
	Earnings/(loss) before BRWA Capit...	<u>(319,059.40)</u>	<u>(6,992,566.09)</u>	<u>(770,380.82)</u>	<u>6,222,185.27</u>	<u>908%</u>

Bedford Regional Water Auth.
Summary of Revenue & Expenditures
For the Twelve Months Ending Wednesday, June 30, 2021

	<u>Month</u>	<u>FY 20-21 YTD</u>	<u>FY 20-21 Budget</u>	<u>Remaining On Budget</u>	<u>Goal: 100%</u>
OPERATING REVENUE					
Water Sales:					
3000-3000	Water Sales	(785,105.95)	(8,723,398.39)	(8,298,674.00)	424,724.39 105%
3000-3050	Contract Water Sales	(16,513.76)	(144,485.88)	(73,470.00)	71,015.88 197%
	Total Water Sales	<u>(801,619.71)</u>	<u>(8,867,884.27)</u>	<u>(8,372,144.00)</u>	<u>495,740.27 106%</u>
Sewer Sales:					
3100-3000	Sewer Sales	(378,785.37)	(4,488,605.49)	(4,248,408.00)	240,197.49 106%
3100-3050	Cedar Rock Revenue	(2,814.24)	(32,655.65)	(31,200.00)	1,455.65 105%
	Total Sewer Sales	<u>(381,599.61)</u>	<u>(4,521,261.14)</u>	<u>(4,279,608.00)</u>	<u>241,653.14 106%</u>
Penalties:					
3902-3211	Water Penalty Revenue	(3,532.34)	(35,996.74)	(45,000.00)	(9,003.26) 80%
3902-3213	Sewer Penalty Revenue	(2,836.87)	(23,469.89)	(25,000.00)	(1,530.11) 94%
	Total Penalties	<u>(6,369.21)</u>	<u>(59,466.63)</u>	<u>(70,000.00)</u>	<u>(10,533.37) 85%</u>
Account Charges:					
3903-3231	Water Account Charge Revenue	(3,420.29)	(42,495.29)	(40,000.00)	2,495.29 106%
3903-3233	Sewer Account Charge Revenue	(1,800.00)	(21,100.00)	(20,000.00)	1,100.00 106%
	Total Account Charges	<u>(5,220.29)</u>	<u>(63,595.29)</u>	<u>(60,000.00)</u>	<u>3,595.29 106%</u>
Review Fees:					
3903-3240	Engineering Review Fees		(61,580.52)	(50,000.00)	11,580.52 123%
3903-3242	Engineering Fire Flow Testing	(225.00)	(525.00)	(1,500.00)	(975.00) 35%
3903-3243	SGP Review and Inspections	(600.00)	(9,000.00)	(2,000.00)	7,000.00 450%
	Total Review Fees	<u>(825.00)</u>	<u>(71,105.52)</u>	<u>(53,500.00)</u>	<u>17,605.52 133%</u>
Interest Earned:					
3900-3250	Bank Interest Earned		(7,905.60)	(60,000.00)	(52,094.40) 13%
3900-3251	VRA Interest Earned		(2,584.56)		2,584.56 0%
	Total Interest Earned		<u>(10,490.16)</u>	<u>(60,000.00)</u>	<u>(49,509.84) 17%</u>
Sewer Clean Outs:					
3903-3245	Sewer Clean-Out Installation Fee	(3,000.00)	(33,352.81)	(7,000.00)	26,352.81 476%
	Total Sewer Clean Outs	<u>(3,000.00)</u>	<u>(33,352.81)</u>	<u>(7,000.00)</u>	<u>26,352.81 476%</u>
Meter Installation Revenues:					
3903-3250	Meter Fee Revenue	(3,975.00)	(68,025.00)	(35,000.00)	33,025.00 194%
3903-3260	Meter Base Installation Revenue	(4,500.00)	(144,369.95)	(60,000.00)	84,369.95 241%
	Total Meter Installation Revenues	<u>(8,475.00)</u>	<u>(212,394.95)</u>	<u>(95,000.00)</u>	<u>117,394.95 224%</u>
Industrial Pretreatment Revenue:					
3903-3255	Industrial Pretreatment Revenue	(1,520.82)	(18,249.84)	(18,000.00)	249.84 101%
	Total Industrial Pretreatment Reve...	<u>(1,520.82)</u>	<u>(18,249.84)</u>	<u>(18,000.00)</u>	<u>249.84 101%</u>
Rent/Meter Charges:					
3903-3261	Service Repairs & Equipment Ren...	(5,896.86)	(11,771.74)	(5,000.00)	6,771.74 235%
	Total Rent/Meter Charges	<u>(5,896.86)</u>	<u>(11,771.74)</u>	<u>(5,000.00)</u>	<u>6,771.74 235%</u>
Misc:					
3903-3262	Cellular Antenna Rental- BRWA p...	(7,916.74)	(69,065.21)	(67,729.00)	1,336.21 102%
3903-3264	Sewer Pump Maintenance Reven...	(5,215.00)	(61,425.00)	(40,000.00)	21,425.00 154%
3903-3270	Miscellaneous Revenue	(226.00)	(7,740.94)	(5,000.00)	2,740.94 155%

Bedford Regional Water Auth.
Summary of Revenue & Expenditures
For the Twelve Months Ending Wednesday, June 30, 2021

	<u>Month</u>	<u>FY 20-21 YTD</u>	<u>FY 20-21 Budget</u>	<u>Remaining On Budget</u>	<u>Goal: 100%</u>
3903-3275 Revenue from Communication To...	(850.00)	(6,800.00)		6,800.00	0%
Total Misc	(14,207.74)	(145,031.15)	(112,729.00)	32,302.15	129%
Fixed Asset Disposals:					
3903-3280 Sales and Disposals		(5,394.00)		5,394.00	0%
Total Fixed Asset Disposals		(5,394.00)		5,394.00	0%
Account Default Fees:					
3901-3211 Reconnect Fee Revenue		(100.00)	(20,000.00)	(19,900.00)	1%
3901-3212 Return Check Revenue	(105.00)	(2,135.00)	(2,000.00)	135.00	107%
3901-3213 Unauthorized Service Revenue		(1,000.00)	(1,000.00)		100%
Total Account Default Fees	(105.00)	(3,235.00)	(23,000.00)	(19,765.00)	14%
Contract Reimbursements:					
3201-3275 School System Operations		(27,786.64)	(51,000.00)	(23,213.36)	54%
3904-3318 Franklin County Contract Operatio...		(168,759.53)	(100,000.00)	68,759.53	169%
Total Contract Reimbursements		(196,546.17)	(151,000.00)	45,546.17	130%
Revenue from BRWA Operations	(1,228,839.24)	(14,219,778.67)	(13,306,981.00)	912,797.67	107%
Capital Recovery Fees:					
3000-3220 Water Capital Recovery Fees	(55,000.00)	(1,002,500.00)	(719,710.00)	282,790.00	139%
3100-3220 Sewer Capital Recovery Fees	(42,700.00)	(716,700.00)	(219,300.00)	497,400.00	327%
Total Capital Recovery Fees	(97,700.00)	(1,719,200.00)	(939,010.00)	780,190.00	183%
Cellular Antenna Site Rental-County portion:					
3903-3265 Cellular Antenna Revenue- Co. po...	(5,277.82)	(46,043.44)	(45,153.00)	890.44	102%
3903-3285 Bedford County Broadband Reven...		(14,900.00)		14,900.00	0%
Total Cellular Antenna Site Rental...	(5,277.82)	(60,943.44)	(45,153.00)	15,790.44	135%
BOS Capital Contributions:					
3904-3310 Bedford County Debt Support		(2,000,000.00)	(2,000,000.00)		100%
Total BOS Capital Contributions		(2,000,000.00)	(2,000,000.00)		100%
BOS Contributions for New Development:					
3904-3305 Bedford County Support-Forest S...		(500,000.00)		500,000.00	0%
Total BOS Contributions for New...		(500,000.00)		500,000.00	0%
Developer Line Contributions:					
3904-3315 Developer Contributions		(26,288.00)	(200,000.00)	(173,712.00)	13%
Total Developer Line Contributions		(26,288.00)	(200,000.00)	(173,712.00)	13%
Contributions from WVWA:					
3904-3316 Contributions from WVWA		(152,948.19)		152,948.19	0%
Total Contributions from WVWA		(152,948.19)		152,948.19	0%
Contributions for DEQ Projects:					
3904-3335 DEQ Contributions for Projects		(42,913.00)		42,913.00	0%
Total Contributions for DEQ Proje...		(42,913.00)		42,913.00	0%
SML WTF Revenue:					
3903-3330 SML WTF Revenue		(113.42)		113.42	0%

Bedford Regional Water Auth.
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	<u>Month</u>	<u>FY 20-21 YTD</u>	<u>FY 20-21 Budget</u>	<u>Remaining On Budget</u>	<u>Goal: 100%</u>
Total SML WTF Revenue		(113.42)		113.42	0%
Developer Prepayments Redemption Revenue:					
3904-3317 Developer Capital Recovery Fee...			(20,000.00)	(20,000.00)	0%
Total Developer Prepayments Red...			(20,000.00)	(20,000.00)	0%
Customer Line Contributions:					
3904-3320 Customer contributions for Line Ex...		(48,269.60)		48,269.60	0%
Total Customer Line Contributions		(48,269.60)		48,269.60	0%
Revenue from Other Sources	(102,977.82)	(4,550,675.65)	(3,204,163.00)	1,346,512.65	142%
Total Revenue	(1,331,817.06)	(18,770,454.32)	(16,511,144.00)	2,259,310.32	114%
 OPERATING EXPENSES					
Salaries:					
4000-0010 Administration Salaries	54,820.17	704,664.64	794,279.12	89,614.48	89%
4000-0019 IT Oncall Stipend	600.00	7,350.00	7,800.00	450.00	94%
4000-0020 Administration Overtime		129.51	3,170.28	3,040.77	4%
4002-0010 Customer Service Salaries	26,796.92	319,355.44	340,458.28	21,102.84	94%
4002-0020 Customer Service Overtime	458.01	9,062.47	17,984.58	8,922.11	50%
4003-0010 Engineering Department Salaries	56,106.72	664,679.05	620,091.59	(44,587.46)	107%
4003-0019 Engineering OnCall Stipend	600.00	7,500.00	7,800.00	300.00	96%
4003-0020 Engineering Department Overtime	393.94	35,956.75	32,240.31	(3,716.44)	112%
4004-0010 Maintenance Department Salaries	62,924.30	770,890.33	859,238.92	88,348.59	90%
4004-0019 Maintenance Oncall Stipend Expe...	1,200.00	15,450.00	18,720.00	3,270.00	83%
4004-0020 Maintenance Department Overtime	6,664.38	90,167.71	137,797.55	47,629.84	65%
4005-0010 Operations Department Salaries	91,719.87	1,136,584.85	1,232,559.27	95,974.42	92%
4005-0020 Operations Department Overtime	5,763.11	58,599.16	97,761.28	39,162.12	60%
Total Salaries	308,047.42	3,820,389.91	4,169,901.18	349,511.27	92%
General Office Expenses:					
4010-0075 Board & Committee Meetings		854.76	600.00	(254.76)	142%
4010-0085 Long Range Planning		12,767.50	45,000.00	32,232.50	28%
4010-0100 Office Supplies	75.62	4,006.15	10,000.00	5,993.85	40%
4010-0103 Public Outreach Expenses	445.00	2,752.54	16,415.00	13,662.46	17%
4010-0110 Building Maintenance Expense	2,058.68	26,841.49	21,000.00	(5,841.49)	128%
4010-0130 Postage and Shipping Expense		5,604.92	8,000.00	2,395.08	70%
4010-0140 Commercial Phone Charges	1,130.01	12,268.43	12,600.00	331.57	97%
4010-0142 Cellular Phone Service	2,555.67	14,774.02	19,220.00	4,445.98	77%
4010-0150 Building Power and Utilities	2,665.75	17,703.67	20,500.00	2,796.33	86%
4010-0155 Building Fuel Costs	3,632.48	6,704.01	8,000.00	1,295.99	84%
4010-0160 Employee Bond	42.33	507.96	669.00	161.04	76%
4010-0161 Building Insurance	346.00	4,152.00	3,863.00	(289.00)	107%
4010-0170 Advertising	626.76	3,651.58	18,000.00	14,348.42	20%
4010-0175 Bank Service charges	1,060.76	13,857.06	15,600.00	1,742.94	89%
4010-0200 Accounting Services		23,385.00	30,000.00	6,615.00	78%
4010-0220 Legal Expenses	2,874.50	30,132.52	18,000.00	(12,132.52)	167%
4010-0400 Board of Directors Fees	1,750.00	21,000.00	21,000.00		100%
4010-0401 Board Mileage Reimbursements	26.32	52.64		(52.64)	0%
Total General Office Expenses	19,289.88	201,016.25	268,467.00	67,450.75	75%
Employee Benefit & Related Expenses:					
4100-0030 Payroll Taxes	22,407.25	286,063.58	316,372.00	30,308.42	90%
4100-0040 VRS Retirement and Group Life	24,597.99	289,199.56	356,583.00	67,383.44	81%
4100-0041 VRS Hybrid Disability Program	1,070.84	6,357.58	10,210.00	3,852.42	62%
4100-0045 Unemployment Payments	930.65	1,632.52	6,000.00	4,367.48	27%
4100-0050 Health Insurance		686,202.18	728,478.00	42,275.82	94%

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	<u>Month</u>	<u>FY 20-21 YTD</u>	<u>FY 20-21 Budget</u>	<u>Remaining On Budget</u>	<u>Goal: 100%</u>	
4100-0055	Flexible Spending Account	(1,190.14)	2,500.00	3,690.14	(48%)	
4100-0060	Worker's Compensation	4,680.92	54,480.04	109,604.00	55,123.96	50%
4100-0065	Employee Testing		2,954.50	4,785.00	1,830.50	62%
4100-0070	Mileage Reimbursements			460.00	460.00	0%
4100-0075	Meetings	212.76	870.69	6,140.00	5,269.31	14%
4100-0080	Professional Dues	274.00	6,043.91	23,150.00	17,106.09	26%
4100-0085	Training and Education	650.00	14,467.78	54,117.00	39,649.22	27%
4100-0090	Whistle Blower Hotline		497.00	500.00	3.00	99%
4100-0101	Clothing and Uniforms	977.86	16,580.83	31,248.00	14,667.17	53%
4100-0102	Employee & Incentive Fund	2,580.37	24,464.40	27,500.00	3,035.60	89%
4100-0103	Safety	2,419.34	26,230.50	41,174.00	14,943.50	64%
4100-0086	Continuing Education			5,250.00	5,250.00	0%
	Total Employee Benefit & Related...	60,801.98	1,414,854.93	1,724,071.00	309,216.07	82%
Billing Expenses:						
4110-0091	Bad Debt Expense Water		942.80	15,000.00	14,057.20	6%
4110-0093	Bad Debt Expense Sewer		1,369.21	7,500.00	6,130.79	18%
4110-0097	Collection Agency Expense	243.06	2,082.82	1,200.00	(882.82)	174%
4110-0110	Bill Processing Services	37,004.27	134,419.43	103,978.00	(30,441.43)	129%
4110-0120	Customer Service Software Maint...	720.00	43,951.33	52,596.00	8,644.67	84%
4110-0125	Credit Card Processing Fees	2,570.87	28,974.37	18,900.00	(10,074.37)	153%
4110-0175	Courier Service	369.15	4,124.10	4,230.00	105.90	97%
4110-0094	Bad Debt Expense Penalties/Misc.			4,000.00	4,000.00	0%
4110-0112	Customer Notification Expenses			3,000.00	3,000.00	0%
4110-0115	Meter Testing			1,000.00	1,000.00	0%
	Total Billing Expenses	40,907.35	215,864.06	211,404.00	(4,460.06)	102%
Information Systems Expenses:						
4120-0100	Information Systems Supplies	1,407.48	5,962.33	8,500.00	2,537.67	70%
4120-0110	Contracted Services (Network)	1,766.94	32,110.42	22,000.00	(10,110.42)	146%
4120-0115	Continuing Support (Software)	4,596.70	99,922.80	123,314.00	23,391.20	81%
4120-0145	Internet and WAN Communications	2,297.50	5,962.50	4,380.00	(1,582.50)	136%
	Total Information Systems Expens...	10,068.62	143,958.05	158,194.00	14,235.95	91%
Administration Supplies:						
4130-0100	Administration Supplies		2,686.45	500.00	(2,186.45)	537%
	Total Administration Supplies		2,686.45	500.00	(2,186.45)	537%
Customer Service Supplies:						
4140-0100	Customer Service Supplies	72.99	815.39	3,368.00	2,552.61	24%
	Total Customer Service Supplies	72.99	815.39	3,368.00	2,552.61	24%
Engineering Expenses:						
4210-0100	Engineering Supplies	1,908.67	10,882.27	18,413.00	7,530.73	59%
4210-0110	Engineering Reviews	22,395.00	49,680.42	51,800.00	2,119.58	96%
4210-0141	Locating Notification Tickets	657.30	8,876.70	8,320.00	(556.70)	107%
4210-0240	Construction testing	75.00	1,075.00	2,820.00	1,745.00	38%
	Total Engineering Expenses	25,035.97	70,514.39	81,353.00	10,838.61	87%
Operations Expenses:						
4220-0100	Wastewater Operations Supplies	69.99	980.18	1,900.00	919.82	52%
4223-0100	Water Operations Supplies		47.95	500.00	452.05	10%
	Total Operations Expenses	69.99	1,028.13	2,400.00	1,371.87	43%
Compliance Program Supplies:						
4221-0100	FROG Program Supplies			8,000.00	8,000.00	0%

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	<u>Month</u>	<u>FY 20-21 YTD</u>	<u>FY 20-21 Budget</u>	<u>Remaining On Budget</u>	<u>Goal: 100%</u>
Total Compliance Program Suppli...			8,000.00	8,000.00	0%
Pretreatment Expenses:					
4222-0100 Pretreatment Supplies/Expenses	3,317.24	19,547.05	19,600.00	52.95	100%
Total Pretreatment Expenses	3,317.24	19,547.05	19,600.00	52.95	100%
Lab Supplies:					
4225-0100 Lab Supplies	1,786.87	15,921.07	24,000.00	8,078.93	66%
Total Lab Supplies	1,786.87	15,921.07	24,000.00	8,078.93	66%
Maintenance Expenses:					
4230-0100 Maintenance Supplies	2,444.17	30,886.22	46,402.00	15,515.78	67%
Total Maintenance Expenses	2,444.17	30,886.22	46,402.00	15,515.78	67%
Vehicles & Equipment Expenses:					
4240-0100 Vehicles and Equipment Supplies	3,069.73	28,663.17	32,350.00	3,686.83	89%
4240-0110 Vehicles and Equipment Contract...	9,397.54	108,384.11	81,600.00	(26,784.11)	133%
4240-0155 Vehicles & Equipment Fuel Costs	8,187.14	75,250.53	95,000.00	19,749.47	79%
4240-0162 Vehicles and Equipment Insurance	2,165.58	25,986.96	30,674.00	4,687.04	85%
Total Vehicles & Equipment Expe...	22,819.99	238,284.77	239,624.00	1,339.23	99%
Forest Water Expenses:					
4250-0100 Forest Water Supplies	547.49	15,134.98	35,000.00	19,865.02	43%
4250-0110 Forest Water Contracted Services	6,862.98	40,818.98	19,400.00	(21,418.98)	210%
4250-0140 Forest Water Communications	33.98	371.47	300.00	(71.47)	124%
4250-0150 Forest Water Power	511.48	6,234.15	3,000.00	(3,234.15)	208%
4250-0161 Forest Water Insurance	1,126.76	13,521.12	16,851.00	3,329.88	80%
4250-0240 Forest Water Sampling and Testing	510.00	3,620.41	15,000.00	11,379.59	24%
4250-0300 Forest Water Purchased	203,980.00	1,029,798.75	666,440.00	(363,358.75)	155%
4250-0410 Forest Water VDH Fees		24,930.45	24,756.00	(174.45)	101%
4250-0101 Forest Water Meter Installations			56,000.00	56,000.00	0%
4250-0115 Forest Water System Repairs & I...			3,500.00	3,500.00	0%
Total Forest Water Expenses	213,572.69	1,134,430.31	840,247.00	(294,183.31)	135%
Well Systems Expenses:					
4260-0100 Well Systems Supplies	3,644.02	7,539.95	15,000.00	7,460.05	50%
4260-0105 Well Systems Chemicals	1,078.40	4,549.22	3,000.00	(1,549.22)	152%
4260-0110 Well Systems Contracted Services	300.00	7,370.00	13,100.00	5,730.00	56%
4260-0150 Well Systems Power	865.73	5,631.90	5,500.00	(131.90)	102%
4260-0161 Well Systems Insurance	58.67	704.04	899.00	194.96	78%
4260-0240 Well Systems Sampling and Testi...	36.00	899.83	5,000.00	4,100.17	18%
4260-0410 Well Systems VDH Fees		678.50	679.00	0.50	100%
4260-0101 Well Systems Meter Installations			500.00	500.00	0%
4260-0115 Well Systems Repairs & Improve...			2,000.00	2,000.00	0%
Total Well Systems Expenses	5,982.82	27,373.44	45,678.00	18,304.56	60%
SML Central Distribution System Expenses:					
4265-0100 SML Central Supplies	392.18	24,332.36	10,000.00	(14,332.36)	243%
4265-0110 SML Central Contracted Services	180.00	23,654.46	3,000.00	(20,654.46)	788%
4265-0240 SML Central Sampling & Testing	114.00	2,731.73	10,000.00	7,268.27	27%
4265-0410 SML Central VDH Fees		3,354.15	3,345.00	(9.15)	100%
4265-0101 SML Central Meter Installations			6,500.00	6,500.00	0%
4265-0115 SML Central Repairs & Improvem...			1,000.00	1,000.00	0%
Total SML Central Distribution Sys...	686.18	54,072.70	33,845.00	(20,227.70)	160%
Highpoint Facility Expenses:					
4270-0100 Highpoint Facility Supplies		936.47	2,000.00	1,063.53	47%
4270-0110 Highpoint Facility Contracted Servi...	680.00	8,242.69	3,550.00	(4,692.69)	232%

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	<u>Month</u>	<u>FY 20-21 YTD</u>	<u>FY 20-21 Budget</u>	<u>Remaining On Budget</u>	<u>Goal: 100%</u>	
4270-0150	Highpoint Facility Power	608.31	12,041.91	16,800.00	4,758.09	72%
4270-0155	Highpoint Facility Fuel Costs		2,456.75	2,000.00	(456.75)	123%
4270-0161	Highpoint Facility Insurance	394.84	4,738.08	7,038.00	2,299.92	67%
4270-0300	SML Quality Monitoring		7,500.00	7,500.00		100%
4270-0371	Highpoint Facility Road Maintenanc...		832.00	850.00	18.00	98%
4270-0105	Highpoint Facility Chemicals			1,000.00	1,000.00	0%
	Total Highpoint Facility Expenses	1,683.15	36,747.90	40,738.00	3,990.10	90%
SML WTF Expenses:						
4330-0100	SML WTF Supplies	1,657.26	29,634.09	30,000.00	365.91	99%
4330-0105	SML WTF Chemicals	5,301.77	38,915.18	45,000.00	6,084.82	86%
4330-0110	SML WTF Contracted Services	3,405.00	87,290.11	125,000.00	37,709.89	70%
4330-0140	SML WTF Communications	50.87	489.59	516.00	26.41	95%
4330-0150	SML WTF Power	10,478.86	162,617.66	228,000.00	65,382.34	71%
4330-0155	SML WTF Fuel Costs		281.45	2,000.00	1,718.55	14%
4330-0161	SML WTF Property Insurance	1,129.42	13,553.04	14,450.00	896.96	94%
4330-0240	SML WTF Sampling & Testing	135.92	6,762.02	40,000.00	33,237.98	17%
4330-0370	SML WTF Raw Water Fee			8,800.00	8,800.00	0%
	Total SML WTF Expenses	22,159.10	339,543.14	493,766.00	154,222.86	69%
Central Water Distribution Expenses:						
4275-0100	Central Water Supplies	6,437.87	30,331.94	37,500.00	7,168.06	81%
4275-0110	Central Water Contracted Services	1,800.00	58,157.22	108,700.00	50,542.78	54%
4275-0140	Central Water Communications		62.00		(62.00)	0%
4275-0155	Central Water Fuel Purchases	4,974.37	8,602.79	250.00	(8,352.79)	3,441%
4275-0240	Central Water Sampling & Testing	186.00	12,624.29	20,000.00	7,375.71	63%
4275-0410	Central Water VDH Fees		11,027.10	10,992.00	(35.10)	100%
4275-0101	Central Water Meter Installations			3,750.00	3,750.00	0%
4275-0115	Central Water Repairs & Improve...			44,500.00	44,500.00	0%
	Total Central Water Distribution E...	13,398.24	120,805.34	225,692.00	104,886.66	54%
Central Water Treatment Expenses:						
4276-0100	Central Water Treatment Supplies	2,212.57	32,662.46	20,000.00	(12,662.46)	163%
4276-0105	Central Water Treatment Chemica...	6,763.72	42,978.40	50,000.00	7,021.60	86%
4276-0110	Central Water Treatment Contract...	898.50	5,902.79	10,000.00	4,097.21	59%
4276-0140	Central Water Treatment Commun...	83.27	673.87	1,020.00	346.13	66%
4276-0150	Central Water Treatment Power	2,530.11	38,492.22	33,600.00	(4,892.22)	115%
4276-0161	Central Water Treatment Property...	790.76	9,489.12	18,569.00	9,079.88	51%
4276-0155	Central Water Treatment Fuel			2,000.00	2,000.00	0%
	Total Central Water Treatment Ex...	13,278.93	130,198.86	135,189.00	4,990.14	96%
Stewartsville Water Expenses:						
4280-0100	Stewartsville Water Supplies	637.24	2,266.97	2,000.00	(266.97)	113%
4280-0110	Stewartsville Water Contracted Se...	4,750.00	6,033.33	2,700.00	(3,333.33)	223%
4280-0140	Stewartsville Water Communicatio...	104.51	394.80	300.00	(94.80)	132%
4280-0150	Stewartsville Water Power	13.00	400.43	300.00	(100.43)	133%
4280-0161	Stewartsville Water Insurance	44.52	534.24	666.00	131.76	80%
4280-0240	Stewartsville Water Sampling and...	18.00	973.65	1,500.00	526.35	65%
4280-0300	Stewartsville Water Purchased	3,114.44	28,021.29	27,650.00	(371.29)	101%
4280-0410	Stewartsville Water VDH Fees		415.95	416.00	0.05	100%
4280-0101	Stewartsville Meter Installations			500.00	500.00	0%
4280-0115	Stewartsville Water Repairs & Imp...			2,500.00	2,500.00	0%
	Total Stewartsville Water Expenses	8,681.71	39,040.66	38,532.00	(508.66)	101%
Forest Sewer Expenses:						
4290-0100	Forest Sewer Supplies	1,501.19	35,827.39	65,000.00	29,172.61	55%
4290-0105	Forest Sewer Chemicals	6,740.22	61,507.46	87,000.00	25,492.54	71%
4290-0110	Forest Sewer Contracted Services	15,513.35	46,164.25	104,500.00	58,335.75	44%
4290-0140	Forest Sewer Communications	215.64	1,625.74	3,600.00	1,974.26	45%
4290-0150	Forest Sewer Power	5,510.50	40,772.23	37,200.00	(3,572.23)	110%

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	<u>Month</u>	<u>FY 20-21 YTD</u>	<u>FY 20-21 Budget</u>	<u>Remaining On Budget</u>	<u>Goal: 100%</u>	
4290-0161	Forest Sewer Insurance	349.78	4,197.36	5,025.00	827.64	84%
4290-0350	Forest Sewer Treatment Costs	50,000.00	242,575.00	300,000.00	57,425.00	81%
4290-0115	Forest Sewer Repairs & Improvem...			2,000.00	2,000.00	0%
4290-0155	Forest Sewer Fuel Expense			5,000.00	5,000.00	0%
4290-0240	Forest Sewer Testing			500.00	500.00	0%
	Total Forest Sewer Expenses	79,830.68	432,669.43	609,825.00	177,155.57	71%
Central Sewer Collection System Expenses:						
4291-0100	Central Sewer Supplies	1,240.18	26,879.91	70,000.00	43,120.09	38%
4291-0110	Central Sewer Coll System Contra...	5,236.44	52,456.50	84,500.00	32,043.50	62%
4291-0115	Central Sewer Repairs & Improve...	52,023.64	81,482.72	104,000.00	22,517.28	78%
4291-0150	Central Sewer Power	1,039.15	8,858.47	55,000.00	46,141.53	16%
4291-0155	Central Sewer Fuel Costs		1,096.64	5,000.00	3,903.36	22%
4291-0240	Central Sewer Sampling & Testing		944.27	250.00	(694.27)	378%
	Total Central Sewer Collection Sy...	59,539.41	171,718.51	318,750.00	147,031.49	54%
Central Sewer Treatment Expenses:						
4293-0100	Center Sewer Treatment Supplies	13,013.01	61,673.52	73,000.00	11,326.48	84%
4293-0105	Center Sewer Treatment Chemicals	13,290.01	84,228.91	127,000.00	42,771.09	66%
4293-0110	Center Sewer Treatment Contract...	7,215.80	44,795.73	95,000.00	50,204.27	47%
4293-0115	Center Sewer Sludge Tipping Fees	5,232.00	18,581.09	45,000.00	26,418.91	41%
4293-0140	Center Sewer Treatment Commu...	1,307.47	8,476.91	7,200.00	(1,276.91)	118%
4293-0150	Center Sewer Treatment Power	16,351.99	215,352.18	228,000.00	12,647.82	94%
4293-0161	Center Sewer Treatment Property...	1,009.19	12,110.28	15,450.00	3,339.72	78%
4293-0240	Center Sewer Treatment Samplin...	3,064.20	17,621.91	25,000.00	7,378.09	70%
4293-0411	Center Sewer DEQ Charges		9,379.00	9,400.00	21.00	100%
4293-0155	Central Sewer Fuel			1,500.00	1,500.00	0%
	Total Central Sewer Treatment Ex...	60,483.67	472,219.53	626,550.00	154,330.47	75%
Moneta Sewer Collection System Expenses:						
4292-0100	Moneta Sewer Supplies	107.02	7,010.02	10,250.00	3,239.98	68%
4292-0105	Moneta Sewer Chemicals		2,035.28	2,000.00	(35.28)	102%
4292-0110	Moneta Sewer Contracted Services	340.00	4,691.13	3,050.00	(1,641.13)	154%
4292-0150	Moneta Sewer Power	1,284.77	13,341.92	12,000.00	(1,341.92)	111%
4292-0115	Moneta Sewer Repairs & Improve...			400.00	400.00	0%
4292-0155	Moneta Sewer Fuel Costs			3,500.00	3,500.00	0%
4292-0240	Moneta Sewer Sampling & Testing			600.00	600.00	0%
	Total Moneta Sewer Collection Sy...	1,731.79	27,078.35	31,800.00	4,721.65	85%
Moneta Sewer Treatment Expenses:						
4294-0100	Moneta Sewer Treatment Supplies	39.46	6,993.74	30,000.00	23,006.26	23%
4294-0105	Moneta Sewer Treatment Chemic...	1,567.87	9,715.26	9,000.00	(715.26)	108%
4294-0110	Moneta Sewer Contracted Services	1,337.50	30,404.68	21,500.00	(8,904.68)	141%
4294-0115	Moneta Sewer Sludge Tipping Fees	627.00	4,373.02	15,000.00	10,626.98	29%
4294-0140	Moneta Sewer Treatment Commu...	132.60	1,458.60	1,980.00	521.40	74%
4294-0150	Moneta Sewer Treatment Power	3,113.01	36,519.43	43,200.00	6,680.57	85%
4294-0155	Moneta Sewer Fuel		254.98	350.00	95.02	73%
4294-0161	Moneta Sewer Treatment Property...	485.59	5,827.08	6,417.00	589.92	91%
4294-0240	Moneta Sewer Treatment Samplin...	629.82	8,029.68	20,000.00	11,970.32	40%
4294-0411	Moneta Sewer DEQ Charges		2,889.00	3,000.00	111.00	96%
	Total Moneta Sewer Treatment Ex...	7,932.85	106,465.47	150,447.00	43,981.53	71%
Montvale Sewer Expenses:						
4295-0100	Montvale Sewer Supplies	764.91	7,058.74	6,000.00	(1,058.74)	118%
4295-0105	Montvale Sewer Chemicals	359.47	1,055.17	1,500.00	444.83	70%
4295-0110	Montvale Sewer Contracted Servi...	280.00	10,725.44	10,000.00	(725.44)	107%
4295-0140	Montvale Communications	21.06	156.99	300.00	143.01	52%
4295-0150	Montvale Sewer Power	28.21	319.27	360.00	40.73	89%
4295-0161	Montvale Sewer Insurance	60.89	730.68	1,570.00	839.32	47%
4295-0240	Montvale Sewer Sampling & Testi...	16.80	1,510.83	7,000.00	5,489.17	22%

Bedford Regional Water Auth.
Summary of Revenue & Expenditures
For the Twelve Months Ending Wednesday, June 30, 2021

	<u>Month</u>	<u>FY 20-21 YTD</u>	<u>FY 20-21 Budget</u>	<u>Remaining On Budget</u>	<u>Goal: 100%</u>	
4295-0411	Montvale Sewer DEQ charges	2,311.00	2,400.00	89.00	96%	
4295-0155	Montvale Sewer Fuel Costs		250.00	250.00	0%	
	Total Montvale Sewer Expenses	1,531.34	23,868.12	29,380.00	5,511.88	81%
Mariners Landing Sewer Expenses:						
4340-0100	Mariners Landing Sewer Supplies	3,210.42	35,524.80	16,000.00	(19,524.80)	222%
4340-0110	Mariners Landing Sewer Contract...	386.40	64,624.83	28,400.00	(36,224.83)	228%
4340-0115	Mariners Landing Sewer Sludge Ti...	10,493.72	10,493.72		(10,493.72)	0%
4340-0140	Mariners Landing Sewer Commun...	3,152.35	7,144.05	300.00	(6,844.05)	2,381%
4340-0150	Mariners Landing Sewer Power	3,583.91	23,984.06	27,000.00	3,015.94	89%
4340-0105	Mariners Landing Sewer Chemicals			4,500.00	4,500.00	0%
4340-0155	Mariners Landing Sewer Fuel Costs			4,200.00	4,200.00	0%
4340-0161	Mariners Landing Sewer Property...			1,570.00	1,570.00	0%
4340-0240	Mariners Landing Sewer Sampling...			2,400.00	2,400.00	0%
4340-0411	Mariners Landing Sewer DEQ Per...			2,400.00	2,400.00	0%
	Total Mariners Landing Sewer Exp...	20,826.80	141,771.46	86,770.00	(55,001.46)	163%
Cedar Rock Sewer Expenses:						
4350-0100	Cedar Rock Sewer Supplies		12,179.64	5,000.00	(7,179.64)	244%
4350-0105	Cedar Rock Sewer Chemicals	179.73	505.44	700.00	194.56	72%
4350-0110	Cedar Rock Sewer Contracted Ser...		12,925.00	8,000.00	(4,925.00)	162%
4350-0140	Cedar Rock Sewer Communication	139.72	930.78	300.00	(630.78)	310%
4350-0150	Cedar Rock Sewer Power	621.72	5,800.52	5,100.00	(700.52)	114%
4350-0161	Cedar Rock Sewer Property Insur...	12.83	153.96	1,570.00	1,416.04	10%
4350-0240	Cedar Rock Sewer Sampling & Te...	16.80	358.95	2,400.00	2,041.05	15%
4350-0411	Cedar Rock Sewer DEQ Permit F...		2,311.00	2,400.00	89.00	96%
4350-0155	Cedar Rock Sewer Fuel Costs			600.00	600.00	0%
	Total Cedar Rock Sewer Expenses	970.80	35,165.29	26,070.00	(9,095.29)	135%
Paradise Point Water Expenses:						
4360-0100	Paradise Point Supplies	27.48	27.48		(27.48)	0%
4360-0150	Paradise Point electric	26.41	26.41		(26.41)	0%
	Total Paradise Point Water Expen...	53.89	53.89		(53.89)	0%
Schools Sewer Expenses:						
4300-0100	Schools Operations Supplies	1,425.73	5,113.78	10,000.00	4,886.22	51%
4300-0105	Schools Chemicals	179.73	4,015.47	10,000.00	5,984.53	40%
4300-0240	Schools Sampling and Testing		5,148.44		(5,148.44)	0%
4300-0110	Schools Contracted Services			15,000.00	15,000.00	0%
	Total Schools Sewer Expenses	1,605.46	14,277.69	35,000.00	20,722.31	41%
Mariners Landing Water Expenses:						
4315-0100	Mariners Landing Water Expenses		738.76	6,868.00	6,129.24	11%
4315-0140	Mariners Landing Water Communi...	184.54	803.02	300.00	(503.02)	268%
4315-0150	Mariners Landing Water Power	136.84	3,736.28	11,925.00	8,188.72	31%
4315-0240	Mariners Landing Sampling Expen...	18.00	2,500.45	2,400.00	(100.45)	104%
4315-0410	Mariners Landing Water VDH Fees		1,059.05	1,162.00	102.95	91%
4315-0110	Mariners Landing Water Contracte...			2,000.00	2,000.00	0%
4315-0155	Mariners Landing Water Fuel Costs			2,800.00	2,800.00	0%
4315-0161	Mariners Landing Water Insurance			1,200.00	1,200.00	0%
	Total Mariners Landing Water Exp...	339.38	8,837.56	28,655.00	19,817.44	31%
Franklin County Operations:						
4320-0100	Franklin County Supplies	1,709.81	16,714.47	7,000.00	(9,714.47)	239%
4320-0105	Franklin County Chemicals	680.33	12,368.37	9,000.00	(3,368.37)	137%
4320-0240	Franklin County Sampling & Testi...	1,416.16	11,292.53	20,000.00	8,707.47	56%
	Total Franklin County Operations	3,806.30	40,375.37	36,000.00	(4,375.37)	112%
	Total Operating Expenditures	1,012,757.66	9,532,479.69	10,790,218.18	1,257,738.49	88%

Bedford Regional Water Auth.
Summary of Revenue & Expenditures
For the Twelve Months Ending Wednesday, June 30, 2021

	<u>Month</u>	<u>FY 20-21 YTD</u>	<u>FY 20-21 Budget</u>	<u>Remaining On Budget</u>	<u>Goal: 100%</u>
Depreciation:					
4400-0810	Office Depreciation	10,686.93	151,840.00	141,153.07	7%
4400-0811	Information Systems Depreciation	4,087.49	48,933.00	44,845.51	8%
4400-0812	Vehicles and Equipment Depreciat...	25,641.89	147,568.00	121,926.11	17%
4400-0813	Forest Water Depreciation	61,375.00	573,566.00	512,191.00	11%
4400-0814	Lakes Water Depreciation	2,781.73	26,316.00	23,534.27	11%
4400-0815	SML Central Depreciation	33,885.54	329,609.00	295,723.46	10%
4400-0816	Stewartsville Water Depreciation	4,074.60	48,895.00	44,820.40	8%
4400-0817	Forest Sewer Depreciation	44,361.46	511,568.00	467,206.54	9%
4400-0818	Montvale Sewer Depreciation	6,824.15	80,336.00	73,511.85	8%
4400-0819	Amortization Expense	46.23	1,000.00	953.77	5%
4400-0820	Studies Depreciation Expense	2,545.49	35,410.00	32,864.51	7%
4400-0821	Moneta Sewer Depreciation	37,686.86	444,330.00	406,643.14	8%
4400-0822	Central Sewer Depreciation	41,963.44	415,564.00	373,600.56	10%
4400-0823	Center Water Depreciation	36,252.53	438,551.00	402,298.47	8%
4400-0824	SML Water Treatment Facility Dep...	67,762.68	3,992.00	(63,770.68)	1,697%
4400-0825	Mariners Landing Sewer Deprecia...	5,112.40		(5,112.40)	0%
	Total Depreciation	385,088.42	3,257,478.00	2,872,389.58	12%
Loan Issuance Costs:					
4500-0600	Loan Issuance Costs	49,589.51		(49,589.51)	0%
	Total Loan Issuance Costs	49,589.51		(49,589.51)	0%
Lynchburg Debt Service Paid:					
4500-0640	Lynchburg Sewer Interest	2,174.31	262.00	(1,912.31)	830%
	Total Lynchburg Debt Service Paid	2,174.31	262.00	(1,912.31)	830%
2012 VRA Interest:					
4500-0645	VRA 2012 Interest (2005 refunding)	139,400.01	139,400.00	(0.01)	100%
	Total 2012 VRA Interest	139,400.01	139,400.00	(0.01)	100%
2014 VRA Interest:					
4500-0660	VRA 2014 Interest (2005 Refundin...	77,281.26	77,281.00	(0.26)	100%
	Total 2014 VRA Interest	77,281.26	77,281.00	(0.26)	100%
2015 VRA Interest:					
4500-0665	VRA 2015 Interest	1,058,562.50	1,058,563.00	0.50	100%
	Total 2015 VRA Interest	1,058,562.50	1,058,563.00	0.50	100%
Assumed Debt from City:					
4500-0650	Assumed Debt from Town- Interest	80,070.30	80,070.00	(0.30)	100%
	Total Assumed Debt from City	80,070.30	80,070.00	(0.30)	100%
VRA 2019 Interest:					
4500-0670	VRA 2019 Refunding Interest	115,780.97	117,491.00	1,710.03	99%
	Total VRA 2019 Interest	115,780.97	117,491.00	1,710.03	99%
VRA 2020 Interest (ESCO project):					
4500-0675	VRA 2020 Interest (ESCO)	66,929.05		(66,929.05)	0%
	Total VRA 2020 Interest (ESCO pr...	66,929.05		(66,929.05)	0%
	Total Interest and Debt Service	1,589,787.91	1,473,067.00	(116,720.91)	108%
	Total Exp., Depr. and Debt Servi...	1,012,757.66	11,507,356.02	4,013,407.16	74%

Bedford Regional Water Auth.
 Summary of Revenue & Expenditures
 For the Twelve Months Ending Wednesday, June 30, 2021

	<u>Month</u>	<u>FY 20-21 YTD</u>	<u>FY 20-21 Budget</u>	<u>Remaining On Budget</u>	<u>Goal: 100%</u>
Total Revenues Less Oper Expense	(319,059.40)	(7,263,098.30)	(990,380.82)	6,272,717.48	733%
Gross Cash Before Capital Exp	(319,059.40)	(7,263,098.30)	(990,380.82)	6,272,717.48	733%
Less non-debt Capital Contributions		(270,532.21)	(220,000.00)	50,532.21	123%
Earnings/(loss) before BRWA Capit...	(319,059.40)	(6,992,566.09)	(770,380.82)	6,222,185.27	908%

BRWA Cash Flow Analysis- SunTrust Checking Account

Description	July-20	August-20	September-20	October-20	November-20	December-20	January-21	February-21	March-21	April-21	May-21	June-21	YTD Total
Starting Balance	\$ 2,136,501.19	\$ 2,471,838.17	\$ 2,766,224.08	\$ 2,800,962.02	\$ 3,148,563.62	\$ 3,395,721.86	\$ 3,437,534.61	\$ 3,934,098.55	\$ 3,186,172.90	\$ 3,279,667.84	\$ 3,768,227.16	\$ 3,877,620.72	
DEBITS													
Debits from Operations													
Capital Contributions/Asset Sales and Dispos	\$ 5,118.00	\$ 25,675.00	\$ -	\$ 15.00	\$ 64.00	\$ 2,721.53	\$ -	\$ 21,093.88	\$ 5,088.72	\$ 26,288.00	\$ 154,650.00	\$ 0.00	\$ 240,714.13
Cash From Operations	\$ 1,339,885.55	\$ 1,431,050.59	\$ 1,394,976.43	\$ 1,415,075.47	\$ 1,274,873.85	\$ 1,215,667.76	\$ 1,222,588.51	\$ 1,158,717.19	\$ 1,295,153.76	\$ 1,251,916.24	\$ 1,286,037.43	\$ 1,389,661.38	\$ 15,675,604.16
Total Cash from Operations:	\$ 1,345,003.55	\$ 1,456,725.59	\$ 1,394,976.43	\$ 1,415,090.47	\$ 1,274,937.85	\$ 1,218,389.29	\$ 1,222,588.51	\$ 1,179,811.07	\$ 1,300,242.48	\$ 1,278,204.24	\$ 1,440,687.43	\$ 1,389,661.38	\$ 15,916,318.29
Debits from Non-Operating Sources													
County CIP & Debt Service	\$ -	\$ -	\$ 1,762,265.64	\$ -	\$ -	\$ -	\$ 500,000.00	\$ -	\$ 237,734.36	\$ -	\$ -	\$ -	\$ 2,500,000.00
Transfers from Reserve Accounts	\$ -	\$ -	\$ -	\$ -	\$ 0.00	\$ -	\$ -	\$ -	\$ -	\$ 17,119.37	\$ -	\$ -	\$ 17,119.37
Transfers from SNAP Project Fund	\$ -	\$ -	\$ -	\$ 17,313.10	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 542,031.50	\$ -	\$ -	\$ 559,344.60
Transfers from Escrow Account	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 41,000.00	\$ -	\$ 41,000.00
Transfers from Capital & Replacement Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 67,151.00	\$ 8,950.71	\$ -	\$ -	\$ 66,244.00	\$ 142,345.71
Transfers in Deposit Refund Program Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers from Economic Dev. Fund	\$ -	\$ -	\$ 50,000.00	\$ 16,104.08	\$ -	\$ -	\$ 10,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 76,104.08
Transfers In Debt Service Fund	\$ -	\$ -	\$ 1,293,318.75	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 592,172.80	\$ -	\$ -	\$ -	\$ 1,885,491.55
Total Cash from Non Operating:	\$ -	\$ -	\$ 3,105,584.39	\$ 33,417.18	\$ -	\$ -	\$ 510,000.00	\$ 67,151.00	\$ 838,857.87	\$ 559,150.87	\$ 41,000.00	\$ 66,244.00	\$ 5,221,405.31
Total Debits (Oper. and Non-Oper.)	\$ 1,345,003.55	\$ 1,456,725.59	\$ 4,500,560.82	\$ 1,448,507.65	\$ 1,274,937.85	\$ 1,218,389.29	\$ 1,732,588.51	\$ 1,246,962.07	\$ 2,139,100.35	\$ 1,837,355.11	\$ 1,481,687.43	\$ 1,455,905.38	\$ 21,137,723.60
CREDITS													
Credits for Operating Expenditures													
	\$ 729,149.57	\$ 704,205.16	\$ 1,130,343.01	\$ 813,227.83	\$ 739,691.40	\$ 894,765.99	\$ 683,529.51	\$ 994,131.63	\$ 816,263.79	\$ 836,381.34	\$ 865,174.73	\$ 1,203,813.17	\$ 10,410,677.13
Credits for Non-Operating Expenditures													
Payments on Capital Projects	\$ 5,900.00	\$ 60,594.74	\$ 8,240.00	\$ 19,325.04	\$ 18,197.06	\$ 22,789.03	\$ 6,500.00	\$ 674,220.31	\$ 179,677.90	\$ 82,712.93	\$ 15,126.12	\$ 278,325.63	\$ 1,371,608.76
Payments on Debt Service	\$ -	\$ 116,657.50	\$ 3,055,584.39	\$ -	\$ -	\$ -	\$ 272,544.75	\$ 116,657.50	\$ 739,079.06	\$ 9,202.52	\$ 56,365.74	\$ -	\$ 4,366,091.46
Transfers to Debt Service Account	\$ 200,000.00	\$ 200,000.00	\$ 200,000.00	\$ 200,000.00	\$ 200,000.00	\$ 200,000.00	\$ 200,000.00	\$ 200,000.00	\$ 290,828.10	\$ 200,000.00	\$ 200,000.00	\$ 200,000.00	\$ 2,490,828.10
Transfers to Capital Account	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers to Replacement Fund	\$ 74,617.00	\$ 71,174.00	\$ 63,860.34	\$ 68,353.18	\$ 65,939.84	\$ 55,070.21	\$ 69,499.00	\$ -	\$ -	\$ 69,499.00	\$ 69,499.00	\$ -	\$ 607,511.57
Transfers to Deposit Refund Program	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers to Investment Account	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers to Escrow Account	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,250.00	\$ -	\$ 5,250.00
Transfers to SML WTF Depreciation Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 151,000.00	\$ 151,000.00	\$ -	\$ -
Payments/Transfers to Economic Development Fund	\$ -	\$ 9,708.28	\$ 7,795.14	\$ -	\$ 3,951.31	\$ 3,951.31	\$ 3,951.31	\$ 9,878.28	\$ 19,756.56	\$ -	\$ 9,878.28	\$ 19,756.56	\$ 88,627.03
Total Non-Operating Expenditures:	\$ 280,517.00	\$ 458,134.52	\$ 3,335,479.87	\$ 287,678.22	\$ 288,088.21	\$ 281,810.55	\$ 552,495.06	\$ 1,000,756.09	\$ 1,229,341.62	\$ 512,414.45	\$ 507,119.14	\$ 498,082.19	\$ 9,231,916.92
Total Credits (Oper. and Non-Oper.)	\$ 1,009,666.57	\$ 1,162,339.68	\$ 4,465,822.88	\$ 1,100,906.05	\$ 1,027,779.61	\$ 1,176,576.54	\$ 1,236,024.57	\$ 1,994,887.72	\$ 2,045,605.41	\$ 1,348,795.79	\$ 1,372,293.87	\$ 1,701,895.36	\$ 19,642,594.05
Ending Cash Balance	\$ 2,471,838.17	\$ 2,766,224.08	\$ 2,800,962.02	\$ 3,148,563.62	\$ 3,395,721.86	\$ 3,437,534.61	\$ 3,934,098.55	\$ 3,186,172.90	\$ 3,279,667.84	\$ 3,768,227.16	\$ 3,877,620.72	\$ 3,631,630.74	



June 28, 2021

To the Board of Directors of
Bedford Regional Water Authority
Bedford, Virginia

We are engaged to audit the financial statements of the Bedford Regional Water Authority (the "Authority") for the year ended June 30, 2021. Professional standards require that we provide you with the following information related to our audit. We would also appreciate the opportunity to meet with you at your request to discuss this information further since a two-way dialogue can provide valuable information for the audit process.

Our Responsibilities under U.S. Generally Accepted Auditing Standards and Government Auditing Standards

As stated in our engagement letter dated June 28, 2021, our responsibility, as described by professional standards, is to express opinions about whether the financial statements prepared by management with your oversight are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles. Our audit of the financial statements does not relieve you or management of your responsibilities.

As part of our audit, we will consider the internal control of the Authority. Such considerations are solely for the purpose of determining our audit procedures and not to provide any assurance concerning such internal control.

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will also perform tests of the Authority's compliance with certain provisions of laws, regulations, contracts, and grants. However, providing an opinion on compliance with those provisions is not an objective of our audit.

Other Information in Documents Containing Audited Financial Statements

Generally accepted accounting principles provide for certain required supplementary information (RSI) to supplement the basic financial statements. Our responsibility with respect to RSI referenced in our engagement letter, which supplement the basic financial statements, is to apply certain limited procedures in accordance with generally accepted auditing standards. However, the RSI will not be audited and, because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance, we will not express an opinion or provide any assurance on the RSI.

We have been engaged to report on the supplemental information referenced in our engagement letter, which accompanies the financial statements but is not RSI. Our responsibility for this supplementary information, as described by professional standards, is to evaluate the presentation of the supplementary information in relation to the financial statements as a whole and to report on whether the supplementary information is fairly stated, in all material respects, in relation to the financial statements as a whole.

Your Success is Our Focus

To the Board of Directors of
Bedford Regional Water Authority
June 28, 2021
Page 2

Other Information in Documents Containing Audited Financial Statements (Continued)

We have not been engaged to report on the introductory and statistical sections, which accompany the financial statements but are not RSI. Our responsibility with respect to this other information in documents containing the audited financial statements and auditor's report does not extend beyond the financial information identified in the report. We have no responsibility for determining whether this other information is properly stated. This other information will not be audited and we will not express an opinion or provide any assurance on it.

Planned Scope and Timing of the Audit

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested.

Our audit will include obtaining an understanding of the entity and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Material misstatements may result from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the entity or to acts by management or employees acting on behalf of the entity. We will generally communicate our significant findings at the conclusion of the audit. However, some matters could be communicated sooner, particularly if significant difficulties are encountered during the audit where assistance is needed to overcome the difficulties or if the difficulties may lead to a modified opinion. We will also communicate any internal control related matters that are required to be communicated under professional standards.

We expect to begin our audit in August 2021 and issue our report in September 2021. Chris Banta is the engagement partner and is responsible for supervising the engagement and signing the report or authorizing another individual to sign it.

The Concept of Materiality in Planning and Executing the Audit

In planning the audit, the materiality limit is viewed as the maximum aggregate amount of misstatements, which if detected and not corrected, would not cause us to modify our opinion on the financial statements. The materiality limit is an allowance not only for misstatements that will be detected and not corrected but also for misstatements that may not be detected by the audit. Our assessment of materiality throughout the audit will be based on quantitative and qualitative considerations. Because of the interaction of quantitative and qualitative considerations, misstatements of a relatively small amount could have a material effect on the current financial statements as well as financial statements of future periods. At the end of the audit, we will inform you of all individual unrecorded misstatements aggregated by us unless clearly inconsequential in connection with your evaluation or our audit test results.

To the Board of Directors of
Bedford Regional Water Authority
June 28, 2021
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Inquiries Concerning Fraud

As part of the planning process, we assess the risk of misstatements in the financial statements, whether from fraud or error. Your consideration of the following questions is valuable in planning our engagement.

- Are you aware of any fraud, suspected fraud, or allegations of fraud?
- Are there departments or processes where you think fraud could easily occur and remain undetected?
- Are you comfortable with the integrity of management?
- Are you aware of any illegal acts or noncompliance with laws or grant agreements?
- Are you confident that personnel possess appropriate skill sets, and are committed to providing high quality financial information?
- Are there particular areas in the financial statements where you have concern that misstatements could occur?
- Are there any circumstances that you believe should be of interest to your auditors, but of which management is unaware or might have reason to not fully disclose to us?
- Are you satisfied that those charged with governance are actively involved in the Organization's assessment of the risks of fraud and the programs and controls established to mitigate those risks?
- Are there any significant unusual transactions that the entity entered into during the year?
- Do you have any concerns about the entity's related-party relationships and transactions?

If your consideration of these questions yields no concerns, we do not require that you respond to us. However, if you have any concerns or would like to simply discuss these (or any other) issues relating to the audit, please contact us at:

Chris Banta
540-345-0936
cbanta@becpas.com

Travis Gilmer
540-345-0936
tgilmer@becpas.com

Independence

Our independence policies and procedures are designed to provide reasonable assurance that our firm and its personnel comply with applicable professional independence standards. Our policies address financial interests, business and family relationships, and non-audit services that may be thought to bear on independence. We are not aware of any circumstances that have impaired our independence with respect to our engagement as described in our engagement letter.

This information is intended solely for the use of those charged with governance and management and is not intended to be, and should not be, used by anyone other than these specified parties.

Brown, Edwards & Company, L.L.P.
CERTIFIED PUBLIC ACCOUNTANTS

Roanoke, Virginia



Government Finance Officers Association

203 North LaSalle Street, Suite 2700

Chicago, Illinois 60601-1210

312.977.9700 fax: 312.977.4806

6/24/2021

Robert Flynn
Board Chairman
Bedford Regional Water Authority, Virginia

Dear Mr. Flynn:

We are pleased to notify you that your comprehensive annual financial report for the fiscal year ended June 30, 2020 qualifies for GFOA's Certificate of Achievement for Excellence in Financial Reporting. The Certificate of Achievement is the highest form of recognition in governmental accounting and financial reporting, and its attainment represents a significant accomplishment by a government and its management.

When a Certificate of Achievement is awarded to a government, an Award of Financial Reporting Achievement (AFRA) is also presented to the individual(s) or department designated by the government as primarily responsible for its having earned the Certificate. This award has been sent to the submitter as designated on the application.

We hope that you will arrange for a formal presentation of the Certificate and Award of Financial Reporting Achievement, and give appropriate publicity to this notable achievement. A sample news release is included to assist with this effort.

We hope that your example will encourage other government officials in their efforts to achieve and maintain an appropriate standard of excellence in financial reporting.

Sincerely,

A handwritten signature in black ink that reads "Michele Mark Levine". The signature is written in a cursive, flowing style.

Michele Mark Levine
Director, Technical Services

Capital Improvement Projects (CIP) Tracking

ID	Task Name	Duration	Start	Finish	Budget	Spent	Remaining	% Done	Notes	Manager	2020			2021			
											Q3	Q4	Q1	Q2	Q3	Q4	Q1
0	Total Active CIP Projects				\$3,889,000.00	\$931,149.99	\$2,957,850.01	71%									
1	FY 2018-2019 CIP																
2	Mariners Waterline Connection- Design	16 wks	Mon 7/2/18	Fri 10/19/18	\$45,000.00	\$22,700.00	\$22,300.00	100%	Design Complete. Construction is #34 below.	English							
3	Country Estates Neighborhood Line Extension	41.5 wks	Mon 12/24/18	Tue 6/30/20	\$108,000.00	\$96,043.00	\$11,957.00	100%	Project complete. Much less expensive than hiring a contractor.	English,Ch							
4	Office Improvements- Parking Lot Design	91 wks	Mon 7/2/18	Fri 3/27/20	\$50,000.00	\$68,400.00	(\$18,400.00)	70%	Revised plans to address VDOT comments.	English							
5	Office Improvements- Parking Lot Construction and Storm water Facilities. Funding increased with #16 below.	30 wks	Mon 3/30/20	Fri 10/23/20	\$200,000.00	\$0.00	\$200,000.00	0%	Second entrance denied, unless primary entrance is eliminated. Contractor pricing was received, and the project will be phased to work with the available funds.	English							
6	Lake Vista Sewer Line Extension- Preliminary Engineering Report (PER)	20 wks	Mon 12/3/18	Fri 4/19/19	\$60,000.00	\$45,700.00	\$14,300.00	100%	Final report received. Project complete.	English							
7	Office Improvements- Admin Building- Flooring and Painting	26.8 wks	Mon 1/28/19	Thu 8/1/19	\$70,000.00	\$114,259.00	(\$44,259.00)	100%	Includes cost of moving and setting up new mobile units from Forest Middle School. Also added security cameras, and office furniture..	Key							
8	Purchase Track Skid Steer Loader	8.6 wks	Wed 7/17/19	Fri 9/13/19	\$70,000.00	\$75,502.00	(\$5,502.00)	100%	Purchase complete.	Cherro							
9	FY 2019-2020 CIP		Sat 7/1/17		\$3,286,000.00	\$508,545.99	\$2,777,454.01	69%									
10	Supplies and Tools		Sat 7/1/17		\$45,000.00	\$32,118.00	\$12,882.00	93%									
11	Customer Service Gateway antennae's	2 wks	Tue 8/13/19	Mon 8/26/19	\$15,000.00	\$9,515.00	\$5,485.00	50%	Work order pending for Facility Maintenance Crew.	Mclvor							
12	Vehicle for Water Operations	12 wks	Wed 4/1/20	Tue 6/23/20	\$30,000.00	\$22,603.00	\$7,397.00	100%	Vehicle is in use in the fleet	Cherro							
13	Site Upgrades				\$438,000.00	\$13,206.31	\$424,793.69	73%									
14	Main Office	63.8 wks	Tue 8/13/19	Fri 10/30/20	\$181,000.00	\$37,694.31	\$143,305.69	83%									
15	Engineering Assistant Manager desk	37.2 wks	Mon 9/2/19	Mon 5/18/20	\$6,000.00	\$0.00	\$6,000.00	100%	Paid for under #17 (same invoice)	English							
16	Additional funding for Parking Lot Construction (in addition to item #5 above)	16 wks	Mon 7/13/20	Fri 10/30/20	\$100,000.00	\$0.00	\$100,000.00	0%	Working with J+M to quote the front parking lot. BRWA CIP crew to perform stormwater work.	English							
17	Annex Cubicles and chairs	40 wks	Tue 8/13/19	Mon 5/18/20	\$75,000.00	\$37,694.31	\$37,305.69	100%	Installed/delivered and invoice received for payment	English							
18	Central Water Treatment Plant	2 wks	Tue 8/13/19	Mon 8/26/19	\$140,000.00	\$36,853.00	\$103,147.00	11%									
19	Central Water Control Valve replacements	12 wks	Mon 11/4/19	Fri 1/24/20	\$80,000.00	\$0.00	\$80,000.00	0%		Deitrich							
20	Design for booster station & finished line for customers served by Central WTP	8.78 wks	Mon 1/20/20	Tue 6/30/20	\$60,000.00	\$36,853.00	\$23,147.00	25%	Plans were submitted to VDH for review	Quarles							
21	Central Wastewater Treatment Plant	2 wks	Tue 8/13/19	Mon 8/26/19	\$117,000.00	(\$61,341.00)	\$178,341.00	78%									
22	Patch and Seam asphalt	3.8 wks	Tue 3/16/21	Fri 4/9/21	\$30,000.00	\$0.00	\$30,000.00	0%	Carryover to next FY due to ESCO project	Ramsey							
23	PLC Controls- sand filter	17.4 wks	Mon 5/3/21	Tue 8/31/21	\$34,000.00	\$0.00	\$34,000.00	18%	Expect PLC and HMI to arrive in July 2021, and install in August.	Ramsey							
24	Central WWTP VFD's for EQ	31.8 wks	Tue 8/20/19	Fri 3/27/20	\$16,000.00	\$6,919.00	\$9,081.00	100%	Complete	Ramsey							
25	Replace roof in Control room & lab	9.8 wks	Tue 8/20/19	Fri 10/25/19	\$25,000.00	\$19,140.00	\$5,860.00	100%	Installation complete	Ramsey							
26	Heat and AC for Office in Shop	9 wks	Fri 8/30/19	Thu 10/31/19	\$6,000.00	\$7,800.00	(\$1,800.00)	100%	Installation complete	Ramsey							
27	HVAC for Control Room	9 wks	Fri 8/30/19	Thu 10/31/19	\$6,000.00	\$4,800.00	\$1,200.00	100%	Installation complete	Ramsey							
28	200 HP blower with VFH control	0.2 wks	Tue 8/13/19	Tue 8/13/19	(\$100,000.00)	(\$100,000.00)	\$0.00	100%	Blower moved to ESCO. Funds moved to L.S.#10 gen (below).	Ramsey							
29	Generator Lift Station 10	0.2 wks?	Tue 8/13/19	Tue 8/13/19	\$100,000.00	\$0.00	\$100,000.00	5%	Expected Delivery August 2021	Ramsey							
30	Central Sewer Lift Stations	2 wks	Tue 8/13/19	Mon 8/26/19	\$0.00	\$0.00	\$0.00	72%									
31	Central Sewer PS 1- soft starts and control panel	16 wks	Mon 3/1/21	Fri 6/18/21	(\$50,000.00)	\$0.00	(\$50,000.00)	100%	Allocated to PS #5 in Town; total loss due to flooding	Ramsey							
32	Central Sewer Pump Stations Upgrades- Planning	16 wks	Mon 3/1/21	Fri 6/18/21	(\$70,000.00)	\$0.00	(\$70,000.00)	100%	Allocated to PS #5 in Town; total loss due to flooding	Ramsey							
33	Replacing Lift Station 5 in Town	16 wks	Thu 8/5/21	Wed 11/24/21	\$120,000.00	\$0.00	\$120,000.00	15%	Equipment ordered, waiting on Falwell for labor quote	Ramsey							
34	Residual 2015 Bond Funding				\$2,803,000.00	\$463,221.68	\$2,339,778.32	61%									
35	Control Valves	38.8 wks	Mon 2/4/19	Thu 10/31/19	\$180,000.00	\$167,432.00	\$12,568.00	100%	Complete	Carroll							
36	Mariners Landing Waterline Connection	26 wks	Mon 9/30/19	Fri 3/27/20	\$180,000.00	\$160,435.00	\$19,565.00	100%	Project Complete. Mariners is now on SMLWTF Water.	Cherro							
37	SML WTF Pump Station	42 wks	Mon 2/10/20	Fri 11/27/20	\$2,000,000.00	\$1,835.00	\$1,998,165.00	3%	To be included in PPEA design-build project with CHA/E.C.Pace	Carroll							
38	SML WTF Projects	12 wks	Tue 10/1/19	Mon 12/23/19	\$300,000.00	\$1,000.00	\$299,000.00	5%	Issued IFB for second GAC contactor; bids due 10/15	Deitrich							
39	Mariners Landing WWTP upgrades	26.2 wks	Wed 4/1/20	Wed 9/30/20	\$103,000.00	\$94,894.68	\$8,105.32	75%	Train 1 biowheel complete. Train 2 parts ordered, should arrive in July 2021.	Ramsey							
40	Mariners Landing Pump Stations 1&2 SCADA connection	17.2 wks	Wed 4/1/20	Wed 7/29/20	\$40,000.00	\$37,625.00	\$2,375.00	75%	Work is complete, waiting for closeout documents from contractor.	Ramsey							

[Skip to main content](#)

My lists
 2021-★
 2022

CIP Title	Manag...	Project Type	Cost	Spent	Start Date	Completion Date	Notes	Status
Sample Hydrants Phase 1 (5)	Bob	Staff Performed	5,000	\$0.00	8/2/2021	11/1/2021	Guarantees accessibility and representative water for compliance samples. (Phased)To be installed by our Maintenance Dept.	Not Started
Replace CWTP control valves (waste)	Bob	Contractor/Consultant	30,000	\$0.00	9/1/2021	4/30/2022	16" waste valves are plunger type; replacement will require fabricated knife gates with transitions.	Not Started
Upgrade CWTP chemical feeders to liquid chemical (Delpac/PaCl)	Bob	Staff Performed	10,000	\$0.00	2/1/2021	11/1/2021	Changing coagulant to liquid PACI (DELPAC) will extend filter runs, reduce waste, delay media replacement, reduce lime use by 75% and improve water quality. With no dry chemicals added to the water, less sediment would need to be cleaned and hauled.	In Progress
Mountain View Shores Filter Replacement	Bob	Contractor/Consultant	150,000	\$0.00	10/1/2021	4/30/2022	This will require an RFP due to the cost. We may opt to have an engineer develop specs. The filters are in danger of failure due to serious corrosion. Price is for full replacement.	Not Started
Paradise Point SCADA	Bob	Contractor/Consultant	15,000	\$0.00	7/1/2021	12/31/2021	Provide remote monitoring of well system; included in rate evaluation for Paradise Point.	Not Started
SMLWTF: SCADA Upgrades to tie in existing equipment	Bob	Contractor/Consultant	10,000	\$0.00	7/1/2021	9/1/2021	Any monitor or chemical additions must be added to SCADA; however, all input blocks are full. New rail cabinet and I/O equipment along with programming is needed. Already have equipment waiting to be added.	Not Started
SMLWTF: PACI System Completion	Bob	Staff Performed	5,000	\$0.00	3/24/2021	12/31/2021	PACI has been determined to be beneficial for organics removal. The system needs to be finalized per VDH requirements including plans, specs and additional equipment.	In Progress
Leak Detection Equipment (linked to new position)	Bob	Purchase/Procure	30,000	\$0.00	7/1/2021	10/29/2021	To be used by new Water Operations distribution position.	Not Started
Billing Software - InHance Impresse	Marcie	Contractor/Consultant	79,600	\$0.00	7/1/2021	1/14/2022	BillMaster no longer supported. InHance Impresse part of same parent company for smooth transition.	In Progress
Bill Pay Kiosk	Marcie	Purchase/Procure	33,275	\$0.00	7/1/2021	12/31/2021	To allow customers to pay their bill when the office is closed (whether through pandemic, after-hours, or weekends). The kiosk will allow the customer to pay with cash, by check or credit/debit card and receive a receipt.	Not Started
Website Redesign	Megan	Contractor/Consultant	65,000	\$0.00	8/1/2021	6/30/2022	BRWA website currently on an outdated platform that limits and prohibits some functionality of the site. Site will no longer be supported after April 2021.	Not Started
CWWTP: Concrete repairs on anoxic and pre-air tanks	Mike	Contractor/Consultant	20,000	\$0.00	1/10/2022	3/18/2022	Repair cracks	Not Started
Central WW: Pump Stations 1, 2, 3 - Security Cameras	Mike	Staff Performed	5,000	\$0.00	8/16/2021	10/29/2021	Allow operators to view station remotely for overflow concerns or security issues.	Not Started

	Central WW: Pump Station 1 - Soft starts and new control panel	Mike	Contractor/Consultant	50,000	\$0.00	2/1/2022	5/27/2022	Reduce water hammer effect on receiving force main.	Not Started
Skip to main content									
	Central WW: Pump Station 2 - Replacement Pump #1	Mike	Staff Performed	45,000	\$0.00	1/3/2022	6/10/2022	3 pumps are >20 years old; 1st phase for replacement. Will reduce overflows.	Not Started
	Central WW: Pump Station 3 - Replacement Pump #1	Mike	Staff Performed	45,000	\$0.00	1/3/2022	6/10/2022	3 pumps are >20 years old; 1st phase for replacement. Will reduce overflows.	Not Started
	ML: WWTP Upgrades (Additional)	Mike	Contractor/Consultant	40,000	\$0.00	7/1/2021	9/30/2021	Additional funding needed to complete the rebuild of both BIOWHEELS and new BIOWHEEL gearbox.	Not Started
	ML: Pump Station 3 SCADA	Mike	Contractor/Consultant	10,000	\$0.00	7/5/2021	9/17/2021	Allow remote view and ability to trend station performance.	Not Started
	ML: Pump Station 4 SCADA	Mike	Contractor/Consultant	10,000	\$0.00	7/5/2021	9/17/2021	Allow remote view and ability to trend station performance.	Not Started
	Stoney Creek Reservoir Telemetry	Nathan	Staff Performed	10,000	\$0.00	7/1/2021	10/29/2021	New broadband tower enables ability to provide telemetry upon equipment being installed.	Not Started
	Reservoir Drain Valve Analysis & Contingency Plan	Rhonda	Contractor/Consultant	15,000	\$0.00	7/1/2021	2/25/2022	Drain valve should be operated annually; DCR recommended contingency plan from consultant prior to operation. May analyze use of siphon system to allow access for valve operation without use of boat.	Not Started
	Stewartsville GAC & Rechlorination PER	Rhonda	Contractor/Consultant	30,000	\$0.00	9/24/2021	5/27/2022	Review feasibility of repurposing GAC units from Highpoint to remove DBPs and boost chlorination for adequate residual.	Not Started
	Key System - Phase 1a (Admin & Annex-ext/pub)	Therron	Contractor/Consultant	50,000	\$0.00	10/1/2021	12/1/2021	Replacement key system for all exterior and public area doors on site. Adds security.	Not Started
	Key System - Phase 1b (Admin & Annex-interior)	Therron	Contractor/Consultant	50,000	\$0.00	7/1/2022	9/1/2022	Replacement key system for all interior doors on site.	Not Started
	Administration Offices - New Gate	Tom	Purchase/Procure	28,000	\$0.00	7/2/2021	8/6/2021	The gate is not functioning properly due to being too heavy for the current set-up, creating accessibility and security concerns.	Not Started
	Administration Offices - Surface coat rear parking lot	Tom	Contractor/Consultant	10,000	\$0.00	7/1/2021	9/30/2021	Need to have the cracks filled, surface treated, and new lines painted on the rear parking lot behind the Annex Building to prevent complete pavement failure.	Not Started
	South Mobile Roof Replacement/Repair	Tom	Contractor/Consultant	6,000	\$0.00	7/5/2021	9/30/2021	Mobile near heated garage. Roof was not replaced upon moving the mobile and moisture is causing damage to files stored inside. If roof determined in adequate shape, may build diversion above mobile to divert stormwater runoff away from base of mobile. Addressing source of water will provide protection to files currently stored and allow file cabinets from Board Room to be moved upon files being scanned.	Not Started
	Vehicle for New Water Operations Position	Tom	Purchase/Procure	26,050	\$0.00	7/5/2021	10/29/2021	Associated with personnel request.	Not Started
	Aluminum Trench Boxes (2)	Tom	Purchase/Procure	18,000	\$0.00	7/5/2021	10/29/2021	Wider and lighter trench boxes with 4 sides instead of 2. Beneficial where sloping not required. Better protection for employees and within VOSH standards. Rental costs to obtain necessary trench boxes until these are	Not Started

									standards. Rental costs to obtain necessary trench boxes until these are purchased.	
	Mini Excavator	Tom	Purchase/Procure	50,000	\$0.00	7/5/2021	12/17/2021		Currently have 4 line crews and only 3 excavators, including one that should be sold since it was replaced; includes John Deere 35G w/ thumb & angle blade.	Not Started
	Mini Excavator - Trailer	Tom	Purchase/Procure	7,000	\$0.00	7/5/2021	12/17/2021		Hooper trailer to carry requested mini-excavator.	Not Started
	Mini Excavator - Rock hammer	Tom	Purchase/Procure	9,000	\$0.00	7/5/2021	12/17/2021		Rock hammer to fit new excavator; each excavator has its own.	Not Started
	Plate compactor - excavator attachment	Tom	Purchase/Procure	8,000	\$0.00	7/5/2021	12/17/2021		Plate compactor will help compaction, especially around roadways. Can be used with existing equipment. To be used where handheld jumping-jack compactor cannot be used. Reduces time and labor necessary for compacting backfill.	Not Started
	Skid Steer Attachment-Bush Hog	Tom	Purchase/Procure	15,000	\$0.00	7/5/2021	12/17/2021		Assists with easement clearing; provides access into smaller areas than tractor.	Not Started
	Skid Steer Attachment-Power Rake	Tom	Purchase/Procure	14,000	\$0.00	7/5/2021	12/17/2021		More efficient and smoother cleanup than manual rakes.	Not Started
	Skid Steer Attachment - Sewer Clearing Easement Machine	Tom	Purchase/Procure	20,000	\$0.00	7/5/2021	12/17/2021		Heavy Duty Brush Mower	Not Started
	Dump Truck (single Axle)	Tom	Purchase/Procure	120,000	\$0.00	7/5/2021	1/28/2022		Larger dump truck to dedicate to CIP crew construction; crew typically requires use of 2 dump trucks of the 4 currently owned.	Not Started
	New FM Employee-Dodge RAM 2500 w\ utility body	Tom	Purchase/Procure	52,000	\$0.00	7/5/2021	12/17/2021		Vehicle required for additional employee allotted for Facilities Maintenance.	Not Started
	New FM Employee - Tools for new vehicle	Tom	Purchase/Procure	15,000	\$0.00	7/5/2021	12/17/2021		Tools to outfit new Facilities Maintenance vehicle.	Not Started
	Utility Body & Ladder Rack for Supervisor Truck	Tom	Purchase/Procure	16,000	\$0.00	7/5/2021	1/28/2022		2014 RAM 2500 converted to supervisor vehicle and needs associated utility body installed.	Not Started
	Push Camera Tilt/Pan Head for existing unit	Tom	Purchase/Procure	13,000	\$0.00	7/5/2021	8/27/2021		This will replace the existing camera head, providing pan/tilt capabilities required for inspecting laterals.	Not Started
	Diamond blade root cutters	Tom	Purchase/Procure	13,000	\$0.00	7/5/2021	8/27/2021		These cutters will allow root removal, reducing back-ups. Will inflict less damage to aging sewer system.	Not Started
	Bridgewater Bay Pressure Reducing Valve (PRV)	Whitney	Contractor/Consultant	65,000	\$0.00	7/5/2021	6/30/2022		System pressures of 130-170psi. Piping materials rated to 200 psi, while meters rated at 150 psi. Customers' standard residential PRVs insufficient for pressure and regularly failing.	Not Started
	Central WW: Pump Station 7 Replacement	Whitney	Contractor/Consultant	186,000	\$0.00	12/1/2021	6/30/2022		Smith & Loveless pump station with failing steel wet well.	Not Started

+ Add new item

OPERATIONS REPORT

MEMORANDUM

To: BRWA Board of Directors
From: Nathan Carroll, Assistant Executive Director
CC: Brian Key, Executive Director
Date: July 9, 2021
Re: June 2021 Cartegraph Tasks Report

Completed Tasks Summary

Below is a map showing the distribution of the Cartegraph Tasks marked complete across our Service Areas in the month of June.

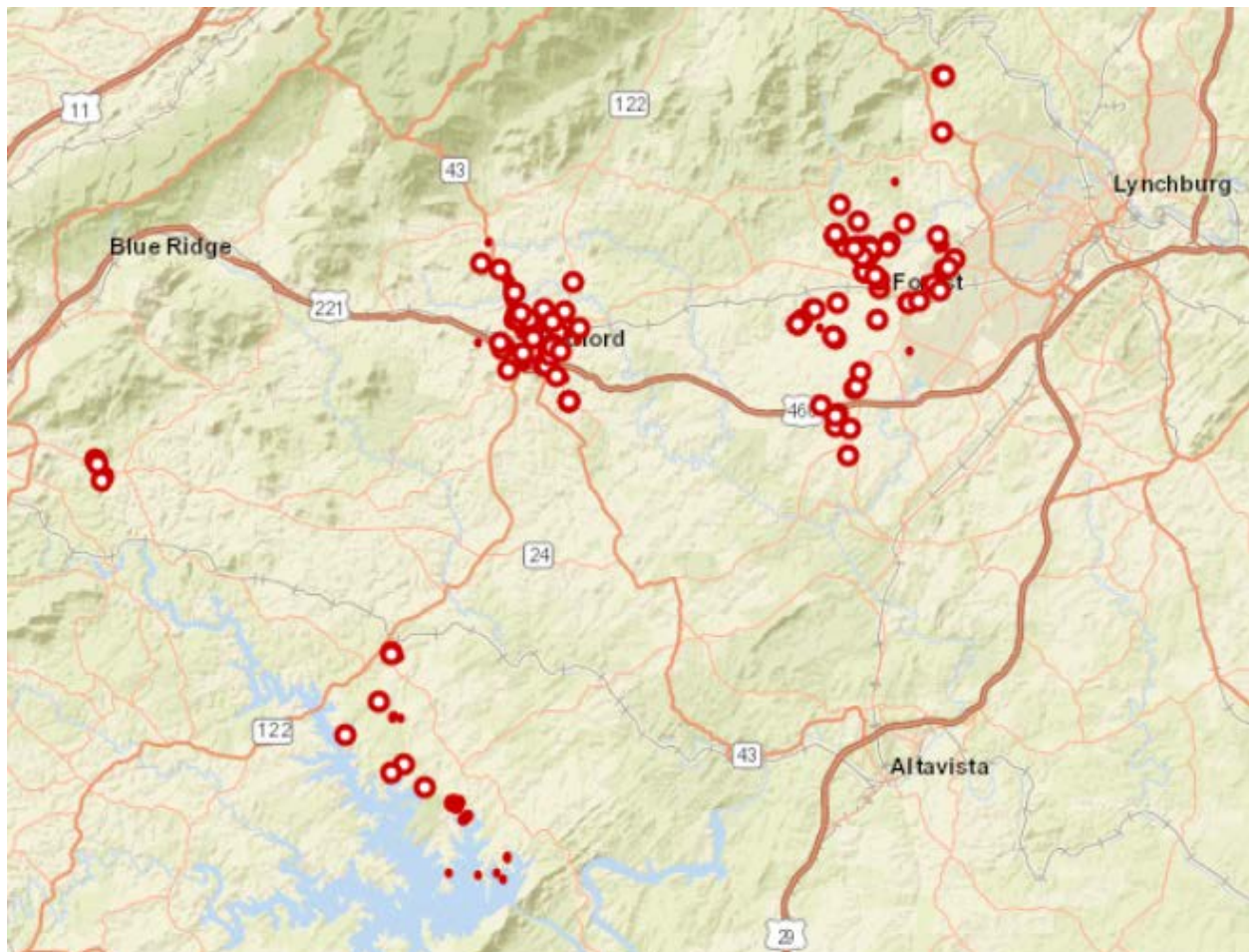
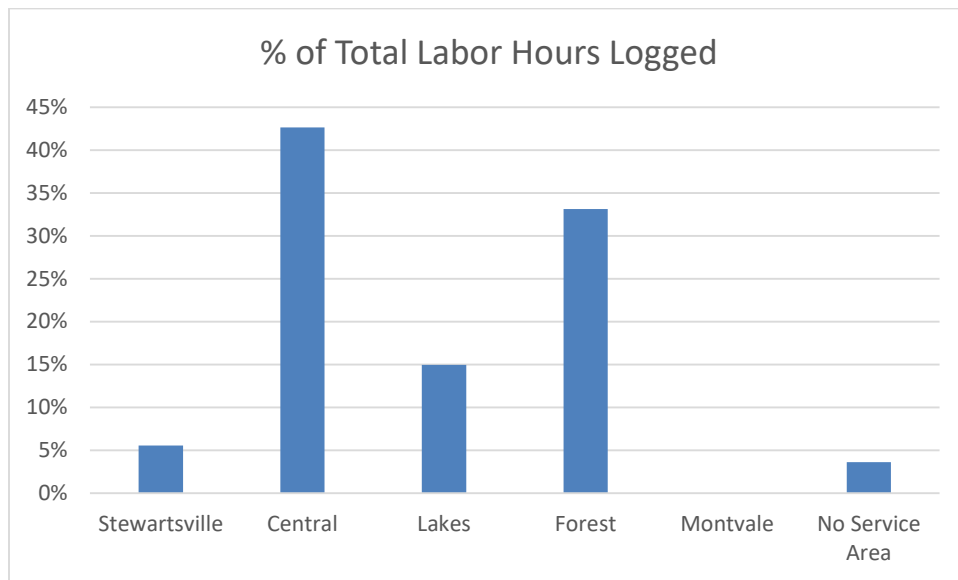


Figure 1: Map Showing Distribution of June Tasks Completed

Labor Hours Invested by General Service Area

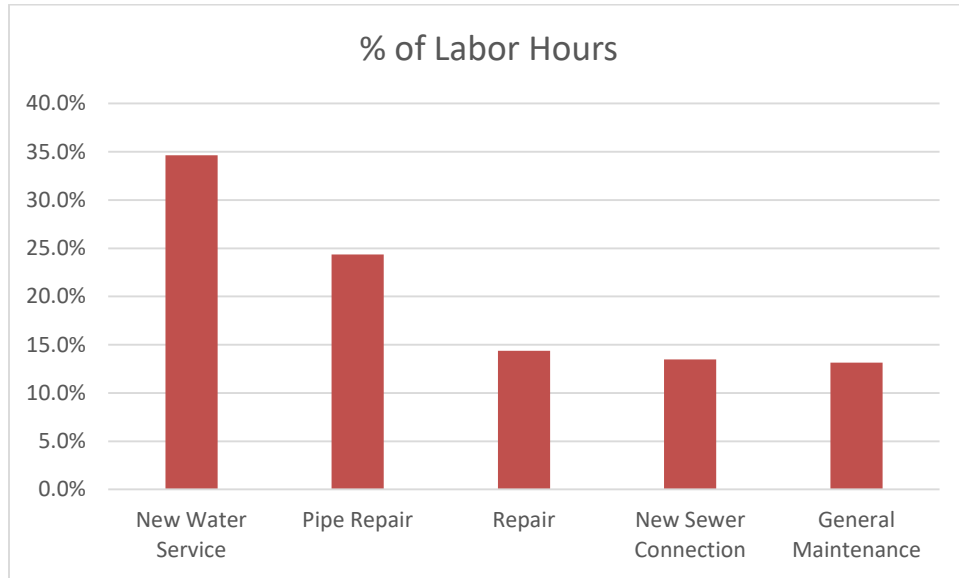
Below is a table containing the percentage of labor hours logged by General Service Area. The “General Service Area” groupings of the actual Service Areas are described below.

- **Stewartsville:** Stewartsville Water
- **Central:** Central Water and Sewer, including Treatment, Distribution, and Collection systems and BRWA Offices
- **Lakes:** Well Systems, SML Treatment and Water Distribution, SMLWTF, Moneta Sewer Treatment and Collection, Mariner’s Landing Water and Sewer, Paradise Point (May 2021)
- **Forest:** Forest Water, Forest Sewer, Cedar Rock Sewer
- **Montvale:** Montvale Sewer Treatment and Collection
- **No Service Area:** Labor not assigned to a particular service area such as meetings or vehicle maintenance.



Labor Hours by Task Type

Below are the top five types of Tasks (by labor hours) completed in June, with New Water Service installations in the top category for the month. Sixty-two percent of the total labor hours logged for the month are accounted for in these top five Task types.



ADMINISTRATION REPORT

https://newsadvance.com/news/local/bedford-neighborhood-development-proposal-stalls-again/article_e5d1ee7e-d455-11eb-8774-533b8ce19ec1.html

ALERT TOP STORY

Bedford neighborhood development proposal stalls again

Shannon Kelly
Jun 23, 2021



The intersection of Emerald Crest and Crest Ridge drives in the Governors Hill subdivision in Bedford is shown. Photo by Shannon Keith/The News&Adva

Shannon Kelly

Town of Bedford council members tabled a decision on Tuesday regarding a conditional use permit request from Lynchburg-based White Engineering & Design for a contentious proposed development project in the Governor's Hill

neighborhood of Bedford.

After being denied a conditional use permit request by council in February for the development of 233 townhouse units on about 45 acres of land in the Governor's Hill neighborhood area, White Engineering & Design, on behalf of property owner Randbowellen, LLC, applied for a new conditional use permit to authorize construction of 143 patio-style homes in addition to 70 detached, single-family homes to be built by right on the lower portion of the land, totaling 213 dwellings.

The new conditional use permit requested is part of a revised development proposal.

The developer proposed six attached conditions, including addition of a community park and nature path; a vegetative buffer between new development and adjoining lots on Emerald Crest Drive in the form of leaving an undisturbed strip of land between property lines; attempting to avoid "cookie cutter" looks in patio home units by using mixed construction materials and colors, plus varying roof lines and porches; and having two full access entrances to the development — one at the main Crest Ridge Drive and another connecting to the cul-de-sac at Emerald View Court.

The developer will work with the Bedford Regional Water Authority in a sewer study, said Jamey White of White Engineering & Design. The study would assess actual sewer connection capability on site and help determine how many dwellings could realistically be constructed on the acreage. Risk factors and potential complications including root systems and flood-prone areas would be assessed, White added, as the existing neighborhood already wrestles with stormwater drainage problems. Depending on the results of the sewer study, White said it is possible that fewer than the maximum proposed 213 residences could be developed.

"We think our option is better," White said of the revised development proposal.

The Town of Bedford Planning Commission unanimously recommended denial of the CUP in a 6-0 vote at its meeting earlier this month, also suggesting the developer work directly with existing Governors Hill neighborhood residents to design developments.

White said the developer went to the neighborhood and spoke with residents of adjoining properties to the development site on Emerald Crest Drive. In those talks, White said, the developer offered to leave a 40-foot buffer of undisturbed land between property lines. Land on this buffer strip would be deeded over to the adjoining property owners, giving them a 40-foot extension of land to do with as they saw fit. White said 11 letters of support were obtained from the adjoining property owners following the talks, which he submitted for public record with the town.

More than 20 Governors Hill residents appeared for a public hearing before town council Tuesday night.

Several residents shared the same concerns raised previously surrounding proposed development, primarily related to traffic and safety worries for children and pedestrians who play or walk in the already-busy street. Governor's Hill resident Suzanne Schuiter asked council members to add a condition requiring traffic calming measures if development must move forward.

"I have no problem with 143 patio homes and 70 single homes. That's not our concern," said Louanne Doody of the Governor's Hill neighborhood. "Our concern is the fact that we bought on a cul-de-sac for a reason. That we expected that it would be quieter traffic-wise."

Property value depreciation, loss of a quiet cul-de-sac, drainage issues and question of who would be legally accountable for the site and any potential issues associated with it were other concerns shared by speakers on Tuesday.

"I want to see it [Bedford] grow. We do need places for people to live. But at what sacrifice are we going to do that?" said resident Dina Massie, who lives in the Town and Country neighborhood attached to Governors Hill.

A couple residents who own property adjoining the proposed buffer area said they could abide the proposed development under the condition that they would eventually be deeded their portion of the buffer between property lines.

Council member C. G. Stanley said he would prefer to hold off on a decision until the sewer study was complete, since those results could impact the total number of dwellings that could be built. Mayor Tim Black agreed.

Council member Darren Shoen, who has a career in law, expressed concern over the lack of written conditions discussed verbally by White, specifically pertaining to talk of agreements made with adjoining property owners about being deeded a portion of the proposed buffer land along Emerald Crest Drive. Commissioners shared the same concern in their June meeting. Documenting all discussed conditions and proposals in writing would be appropriate from a legal standpoint, according to Shoen. Black agreed all conditions should be documented in writing, even civil agreements such as the proposed buffer deal between the developer and certain neighborhood residents.

Council member Stacey Hailey moved to table a decision on the CUP until council had more time to consider the revised development proposal. The motion to table the decision passed in a 4-3 vote, with Shoen, Stanley and Vice Mayor Steve Rush voting against.

There is no time limit for council to bring the item back for a vote, according to Town Manager Bart Warner, and no future date was set for a final vote on the CUP.

Shannon Kelly

(434) 385-5489

SML Water Quality Monitoring season opens, results given

Jun 25, 2021

Smith Mountain Lake Association

The 2021 Smith Mountain Lake Water Quality Monitoring season opened during the week of May 23. Water samples, algae filters and water clarity readings from 84 sites around the lake were collected by our fleet of 58 volunteers and were submitted to the Ferrum College Water Quality Lab for analysis. Also during the week, scientists from Ferrum College performed bacteria sampling, algae sampling and water temperature depth profiling at various sites around the lake. Key results of this first week of sampling are provided below.

Bacterial Sampling

The first bacterial testing around the lake for the summer was conducted May 25. We are pleased to report that all locations tested were within the Virginia Department of Health (VDH) standard for recreational waters.

Water Clarity

Water clarity in the lake has improved compared to the same period last year. Measured by a metric known as secchi depth, the average across all sites was 1.74 meters during the first sampling week this year, a significant improvement over the average of 1.45 meters during the first sampling week of last year. Fewer instances of heavy rain this spring are believed to have contributed to the improved water clarity compared to last year.

VDH asks that we remind you of the following:

Do not swim just after heavy rain falls, nor around ducks, geese and other birds, farm animals or wildlife.

Avoid getting water in your mouth or up your nose.

Do not swim with open wounds or sores.

Everyone should always take a shower after being in the water.

The VDH maintains that no body of water in Virginia or elsewhere can ever be deemed completely safe in regard to pathogens that may cause disease. They do not recommend drinking any untreated water from rivers or lakes. The water that is drawn from SML for public drinking water is treated by the Smith Mountain Lake Water Treatment Facility under strict standards for public consumption so it is considered safe for drinking. The Smith Mountain Lake Water Treatment Facility is jointly owned by the Bedford Regional Water Authority and the Western Virginia Water Authority.

Read more stories in the current issue of the Smith Mountain Eagle newspaper. Pick up a copy or subscribe at www.smithmountaineagle.com/subscriber_services to view articles in the print and/or e-edition version.

https://newsadvance.com/news/local/bedford-town-attorney-stepping-down-from-post-reflects-on-37-year-tenure/article_f8b5afe0-d837-11eb-9164-a38d8588baa9.html

ALERT TOP STORY

Bedford town attorney stepping down from post, reflects on 37-year tenure

Justin Faulconer
Jun 28, 2021



William Berry IV poses for a portrait on the front steps of his law office in downtown Bedford on June 24.

Kendall Warner, The News & Advance

Justin Faulconer

After 37 years as attorney for the Town of Bedford, William Berry IV is stepping down from the role that has been an integral part of his legal career that, including private practice, spans just more than half a century.

When Berry assumed the role in 1984, Bedford was in its second decade as an independent city and he became an instrumental figure in its reversion back to a town in 2013, a process that merged the city-turned-town into Bedford County. Throughout the legal complexities of the reversion, which was announced in 2008 and took five years to complete, Berry was highly involved in bringing it to fruition.

From his office on East Main Street across from the Bedford courthouse and the town's municipal building, Berry has practiced law 46 years in the town. His father had been a lawyer in Bedford since 1936 and when Berry joined the practice he was the office's fourth attorney on staff at the time.

"I never looked back when I came here," Berry, 76, said of returning home to Bedford in 1975. "I've had the wonderful existence of being the small-town attorney."

Berry considered a career in engineering but decided to follow in his father's footsteps in law.

"I was more interested in the humanities and the things that kind of lead to law," Berry said, adding with a laugh: "I kid people, saying I thought about going into the ministry but changed my mind after 10 minutes. I decided to go to law school. I loved it."

Berry attended Davidson College in North Carolina and graduated from the University of Virginia's School of Law. After the attack on Pearl Harbor, his father closed his Bedford law practice for several years to fight in World War II. Following his dad's footsteps in the military, Will Berry was at Fort Eustis in Newport News doing legal work at headquarters and was ready for potential active duty during the Vietnam War, he said.

Berry was offered a reserve commitment, got a job with a Norfolk law firm for a year and worked four years as an assistant in the Virginia Beach City's Attorney Office, where he gained experience in municipal law, including prosecution of criminal cases.

He recalls Bedford County's massive growth in the past several decades, including Forest and Smith Mountain Lake, and said the town's current growth is "booming" as far as building permits.

Bedford had reasons to become an independent city in the late 1960s, centered on the idea it could grow and become more populated, he said.

A state moratorium on annexation the following decade that froze land boundaries halted those plans and some successful developments in Bedford County, including the Walmart shopping center, were on the outskirts of city limits. The former city had a revenue-sharing agreement with Bedford County prior to the reversion. Bedford became Virginia's third city to revert, following South Boston and Clifton Forge.

A state statute encouraged small cities to revert to towns based on changes in the local composite index that determines funding to public schools, and Bedford town leaders took advantage, he said. He added reversion brought many opportunities for shared services and was a "win-win" for both the town and county.

Berry said Bedford's reversion was a smooth process — not contentious — and probably the most successful one the state has had. Bedford County Public Schools received \$6 million in additional funding for a 15-year period and the former city's public water department merged with the county's service authority to become the Bedford Regional Water Authority, which has expanded its outreach as a result.

"It was just a wonderful opportunity for me," Berry said of the process. "The county and city were in lockstep ... We've worked really well with the county. It just made sense. We saw an opportunity to really do something great."

He studied provisions in boundary changes and the town was able to expand its borders, becoming larger than the former city, including areas just east of the former city limits on U.S. 460. The boundary adjustments still are not complete, according to the reversion agreement.

Berry said he felt his strong familiarity with the county and the relationships built over the years helped in the reversion.

"One of my assets is I'm good at working behind the scenes," Berry said.

Bedford's growth also has benefited the town, leading to a recent surge in residential and business growth, which is one of the reasons Berry said he feels now is a good time to step away.

"I have been most fortunate to have the opportunity to work with the councils, managers and staff and with outside specialized counsel on the many projects which, over the years, are now paying dividends," Berry wrote in a recent letter to Bedford Town Council stating his resignation.

Council honored Berry during its most recent meeting and thanked him for his service and guidance over the years. Mayor Tim Black said Berry provided sound legal advice and is part of much of the town's successes.

"Will's tenure is noteworthy in and of itself — and it's fair to say that it's highly unlikely to be repeated," Town Manager Bart Warner said. "In addition to our professional relationship, Will is a dear friend and I have very much enjoyed the opportunity to interact with him for many years. He's a talented guy who could have pursued a lot of great opportunities. The fact that he chose to apply his skills on behalf of his hometown is testament to his love for Bedford and his personal character."

Although his last day is June 30, Warner said Berry is willing to assist the town as needed until a successor is appointed. The search for a new attorney is underway and finalists soon will be interviewed, according to Warner.

Berry said he is not fully retired as far as his law practice and has a backlog of work. He looks forward to spending more time with family, including his wife, who is a retired school teacher in Bedford, two children and grandchildren.

His advice to the next attorney is to be aware of cooperation between town and county leaders who have the Bedford community's best interests at heart while working out differences. The town is "right on the spur of really taking off" and his successor will be a part of managing the growth that's coming, he said.

"It's a great place," he said of his hometown. "And it's got a great future."

ENGINEERING REPORT

Current Projects

Bedford Regional Water Authority

Job #	2012001	Job Type:	Water & Sewer	Location	Central County/Bedford City	Last updated on:	9/3/2020	
Job Name	Harmony in Bedford Site 1						Department Contact:	S Foster
Description	49.47 AC in County & 9.61 AC in City. Concept for proposed subdivision for 58 single family lots, 181 TH's & 5 commercial lots (EXCLUDING the US Army Corps of Eng Site).							
Status	TRC 1/12/12. Design Plan 01 & \$350 Review Fee rec'd 8/30/12. Courtesy comments issued 10/12/12. 2nd submittal rec'd 12/11/12 - not to PSA stds. Courtesy comments 02 issued 12/12/12. SWF/RBE met w/ Norm Walton 12/13/12. As-built 01 rec'd 11/13/13. 7/5/17 - Steve called George Aznavorian for 'annual' check on status. George was of the opinion all is done and he is willing to sign BOSQC & to contact Tom Hall with questions; stated that Tom Hall or P&O could provide as-builts if still outstanding. George also disclosed plans for a hotel coming in Fall 2017 (60-65 units). 7/17/17 - Shannell & Steve walked Phase 1 & went through project files to determine outstanding items & will compile comprehensive list w/in next three weeks as requested by RBE. "Annual" letter to be sent to Developer with comprehensive list of outstanding items in early August 2017. As-Built 02 rec'd 11/9/17. Esmnt Exhibit 01 Comments issued 12/6/17. As-Built 03 rec'd 1/17/18. 9/24/18 reached out to developer via email with outstanding project close out items. Annual project close out requirements letter mailed 9/3/20.							
Job #	2013086.2	Job Type:	Other	Location	Central - Bedford	Last updated on:	7/10/2020	
Job Name	Route 43 - Stoney Creek Bridge VDOT Improvement						Department Contact:	S Dade
Description	VDOT improvements to bridge over Stoney Creek. VDOT project 0043-009-738. VDOT Structure 1010. Near Pump Station 6 and Big Otter River Intake. Affects wells for Central system. See 2013086.1 for Big Otter crossing at Pump Station 6							
Status	Plans received 3/10/17. Relocation of sewer lines as part of the project. Easement documents executed and returned 7/31/17. Plan revision 2 returned for comments on 8/29/17. Final Easement drawing rec'd 10/2/17. Final plans received for review 1/3/18. Executed Agmts mailed to VDOT 2/26/18. Project advertised Spring 2018. Sewer line relocation began 10/18/2018. Construction halted due to stream crossing permit requirements (fish study results). Construction planned to resume June 2019. Construction and testing complete. Working to gather close-out documents							
Job #	2016062	Job Type:	Water	Location	Forest	Last updated on:	3/4/2021	
Job Name	Kitsmont Subdivision - Design						Department Contact:	S Dade
Description	New construction of approximately 4,100 LF of WL and appurtenances for 52 lots.							
Status	TRC 8/11/16; rec'd 8/4/16. TRC 5/11/17; rec'd 5/5/17. FF Test Fee rec'd 5/15/17. Design 01 rec'd 6/21/17. Base Review Fee rec'd 6/22/17. Design 01 comments & Dev Pkg issued 7/5/17. Dsgn 02 rec'd 10/2/17. Dev Agmt & Review Fees rec'd 11/29/17. Dsgn 02 comments issued 11/30/17. Dsgn 03 rec'd 3/2/18. Re-Review Fee rec'd 3/23/18. Review 03 comments issued 3/27/18. Dsgn 04 rec'd 6/12/18; Re-Review Fee rec'd 6/19/18. Comments issued 7/23/18. Dsgn 05 rec'd 3/4/19. Awaiting \$200.00 Re-review fee 3/4/19. Dsgn 05 formally withdrawn, next submittal will be treated as Dsgn 05. Re-Review fee for submittal 5 received 3/15/19. Revised Design submittal 05 rec'd 3/18/15. Design 05 & Calc 03 submittal review comments issued 5/10/19. Design & Calc submittal 06 rec'd 10/3/19. \$200.00 Re-review fee rec'd 10/4/19. Comments issued 10/16/19. Met w/ Surveyor & Engineer to go over comments 10/21/19. Re-review fee rec'd 1/29/20. Dsgn 07 rec'd 1/30/20. Dsgn 07 approvable as of 2/26/20; email sent 2/27/20. Construction Cost Estimate rec'd 2/25/20; Calc 06 comments issued 3/2/20; Surety Rqmnt sent 3/2/20. Calc 07 approved 3/5/20. Surety LOC# 353 rec'd 3/18/20. Inspection fee rec'd 3/30/20. Shop Dwgs appv'd 3/24/20; Plans Approved and C2C issued to Inspector 3/30/20. C2C issued 3/31/2020. VDH Water Cert completed 4/23/20 (See 2020-003). Waterline complete, testing complete and punchlist mailed 11/9/20. Punchlist completed; Warranty Letter rec'd; Locator has marked lines and Inspector has notified Sureveyors (Peace of Mind) we are ready for As-Builts.							
Job #	2017060	Job Type:	Sewer	Location	Forest	Last updated on:	5/21/2021	
Job Name	Burnbridge Sewer Extension - Design						Department Contact:	C Ward
Description	Discussions of sewer extension along Burnbridge Road to serve commercial lots and allow for development of the area and expansion of existing development.							
Status	Meetings held with County, Doyle Allen and Tom Scott to discuss gaining interest and financial support from property owners, and the EDA. Desire to have prepayment credit to offer property owners for their contribution. Public meeting held by County on 8/29/17 to discuss with adjoining property owners. Most interested in contributing if gravity available. Met with Doyle & Tom 10/18/17 to discuss alignment & funding assistance options; Tom & Doyle preparing requests for Board review. Sent info on 3/27/18, 5/22/18, & 7/2/18 regarding next steps & what to include in prepayment & funding assistance request. Rec'd draft request on 9/24/18 and returned comments; Board reviewed draft request at October 2018 meeting and remanded to committee to review once final request is received. Final request rec'd 11/27/18, to P&P Committee on 12/13/18. Board approved prepayment 1/2019; D. Allen informed on 1/24/19. Meetings held 4/12, 4/24, and 5/1 to discuss administering of project; T. Scott to manage with EDA collecting funds through Escrow Agreements and reimbursing costs through the project. Dsgn Plan 01 rec'd 5/7/19. Comments emailed 5/23/2019. Dsgn Plan 02 rec'd 5/31/19. Comments emailed 6/13/2019. Developers Agrmt rec'd 6/17/19. Dsgn 03 & Calcs rec'd 7/24/19. Comments emailed 8/6/19. Dsgn 04 & Calcs rec'd 9/12/2019. Comments emailed 9/18/2019. Public meeting held 11/6 to discuss status & funding; escrow payments & easements due 12/6. EDA received \$91k from property owners. Prepayment approval expired 1/15/20; resolution passed by Board in Jan for re-approval. H&P working with Aldridge consultant on alignment through property; prepayment agreements will be issued upon easement being received from Aldridge. County, EDA, and H&P giving Aldridge 3 months to provide easement to T Scott property in desired location. Aldridge refused easements; 4/3/2020 H&P reviewing alternate pressure sewer alignment along roadways. 6/22/2020. Preliminary FM Dsgn 01 rec'd 10/06/20. Plans intended for VDOT's review. Full set of plans to be sent in at a later date. Dsgn 01 rec'd 11/20/20. Comments emailed to engineer 12/3/20 Dsgn 02 rec'd 12/14/20. Comments emailed to engineer 1/4/21. Dsgn 03 rec'd 1/22/21. Comments emailed to the engineer 2/5/21. Easement Exhibits rec'd 2/4/21 Comments Emailed 2/23/21 Easement Exhibits rec'd 2/24/21. Dsgn 04 rec'd 3/8/21. 4 Final hard copies of design rec'd 3/30/21. Esmts #210005873, 210005874, 210005875, 210005876, 210005877, 210005878, 210005879 & 210005880 recorded 4/20/21. VDOT permit #216-28586 rec'd 4/26/21. C2C issued 5/21/21.							

Job #	2018023.1	Job Type: Water	Location Lakes / Huddleston	Last updated on: 4/11/2021
Job Name	Mariners Landing System Transfer - Waterline Extension			Department Contact: S Dade
Description	Waterline extension along SML Parkway to connect Mariners Landing water system to public system.			
Status	Proposal approved 8/9/18 for survey and design of waterline extension. Preliminary alignment reviewed 10/10/18 with H&P. Plans rec'd 2/13/19, comments returned 6/19. Will not require County SRP submission. Plans rec'd 8/13/2019. Plans emailed to VDOT & Natrual Resources 8/20/19. Natrual Resources LDP Application form & approval rec'd 8/28/19 Comments emailed 8/29/19. Comments received from VDOT. Dsgn 03 rec'd 10/28/19. 12" Waterline installation and pressure testing complete on SML Parkway. Bac-t samples and PRV vault to be installed at a later date. Water Analysis samples rec'd 8/21/20. Water Analysis sample rec'd 8/31/20. ESMT #200009947 recorded 8/31/20. Water Analysis sample rec'd 9/4/20. Construction complete and punchlist items sent 9/20/20. Punchlist complete except minor grading around FH. Project surveyed by Locator. Wells and raw waterlines retained by Mariners Landing and disconnected from potable system.			
Job #	2018034	Job Type: Other	Location Forest / Goode	Last updated on: 11/12/2020
Job Name	VDOT Everett Rd Bridge Replacement			Department Contact:
Description	Replacement of railroad bridge past Canary Street, involving grading work over existing waterline (from JN 2001-151). Additional fill over parts of waterline as well as a ditchline cut over a portion. 12" waterline & a service line present in work area.			
Status	VDOT emailed preliminary drawings identifying potential grading concerns. BRWA to verify depth of waterline in areas of concern. Minor Site Plan SP# 20-0106 for a temp job trailer for bridge replacement rec'd 11/12/20 no impact on BRWA.			
Job #	2018055	Job Type: Preliminary Plan	Location Forest	Last updated on: 4/12/2021
Job Name	Cambridge Manor Estates - Preliminary Plan			Department Contact: S Foster
Description	Preliminary layout for Country Club Meadows subdivision. 156 single family lots on public water & private septic. Roads Connecting to Everett Road and 221. Currently planned for 2 phases. Previously known as "Country Club Meadows - Prelim Plan".			
Status	Preliminary Plan 01 rec'd 5/9/18. TRC 5/22/18. Preliminary Plan 02 rec'd 12/07/18. Comments issued 1/16/19. Preliminary Plan 03 rec'd 2/19/20. Comments sent to Planning 3/4/20. Preliminary Plan 04 rec'd 6/29/20. Items noted are outside BRWA purview - therefore no BRWA comments on 4th submittal & BRWA ok for approval. Preliminary Plan 05 rec'd 11/30/20. "No Further BRWA Comments" issued 12/9/20. Preliminary Plan 06 rec'd 3/16/21. Prelim Plan approvable to BRWA - comments issues to Planning 4/12/21.			
Job #	2018062.2	Job Type: Internal	Location Bedford Central	Last updated on: 6/22/2021
Job Name	BRWA Administration Parking Lot - North			Department Contact: R English
Description	Addition of a parking lot at the north side of the BRWA administration facilities.			
Status	Concept drawing received from W W 7/19/2019; awaiting approval of additional land from County. Design proposal received 7/24/19, revised 8/16, executed 8/26. Survey completed week of 8/26/19. Design concept rec'd 11/14/19, comments sent 12/3. County approved transfer of land, including a revised 150' strip where 115' previously added to lease. Additional revisions sent to W W 1/10 in reference to additional land and parking. Area graded for mobile unit was surveyed by W W on 2/20 to incorporate into final design. Plans submitted to County late April for review. Contract executed for additional costs due to changes requested. Received E&S approvals and comments from County on 1st plan submittal; VDOT comments rec'd 7/9/20 indicating waiver request for new entrance would require review by regional office and possibly another 3 month's review time. Revised plans were submitted for VDOT review on 8/4/20. Nutrient purchase agreement and invoice were received 8/3. W W notified on 12/4/20 of VDOT comments sent to County in 10/2020 but not delivered to BRWA or W W. W W removing new entrance to address VDOT comments. Pricing received from Annual Contractor on 3/1/21; will phase project to available budget and construct public parking lot at a later time. County plan approvals valid for 5 years once issued. VDOT app'l rec'd 4/20/21. Revised scope received from 1st annual contractor (J&B) approx \$25k over budget; requesting scope from AJ Conner within \$300k budget. VDOT Land Use Permit 216-28696 rec'd 6/22/21.			
Job #	2018092	Job Type: Internal	Location Boonsboro	Last updated on: 4/8/2019
Job Name	Blackburn Subdivision Water System Inquiry			Department Contact: R English
Description	Private water system serving 6 lots with master meter and booster pump station at the end of Fox Hollow Road. Property owners inquiring about BRWA taking over system, including aged and failing booster station.			
Status	Met with Dunstan & Riley on 6/5/18 to view system in field. Contacted Falwell on 8/3/18 to get plans for the system. Can offer submetering now; can discuss possible contract operation only upon rebuild of booster pump station & waterline information received. 1/4/19; meeting scheduled for 3/4/19 with BRWA and Falwell to review system again for upgrades needed. Falwell did not attend; property owners requesting list of upgrades needed for BRWA to consider contract operation or acceptance.			
Job #	2018106.2	Job Type: Fire Flow Meter	Location Forest	Last updated on: 7/12/2021
Job Name	NLBTC Lot 7 Belvac Building - FFMV			Department Contact: J Dean
Description	Proposed FFMV for shell building.			
Status	Site plan 01 rec'd 5/25/21. Comments sent to Consultant on 5/28/2021. Site Plan 02 rec'd 6/23/21. Signed Dev Agmt, Esmt & Bond #K40322851 rec'd 7/7/21. Esmt #210009890 recorded 7/7/21. Review & Inspection fees rec'd 7/12/21. Executed Dev Agmt 7/12/21.			

Job #	2018125	Job Type:	Sewer	Location	Forest	Last updated on:	
Job Name	Forest Middle School Improvements - Site/Design					Last updated on:	3/4/2021
Description	Proposed expansion and upgrades to the existing Forest Middle School. Project will include relocating portion of existing public sewer and addressing unmetered fire line.					Department Contact:	S Dade
Status	TRC 12/13/18. Concept plan 01 rec'd 12/13/18. Site/Design Plan 01 rec'd 02/01/19 & waiting on \$400 Base Review Fee. Met w/ Engineer, BCPS, Planning & VDOT 2/8/19. Per the meeting, BRWA is deferring review & comment until 2nd submittal - posted comment to that effect for 1st submittal. Base Review Fee rec'd 3/8/19. Fire Flow Test Fee rec'd 4/12/19. Site Plan 02 rec'd 4/23/19. Meeting held 5/16/19. Several revised conceptual SS alignments sent via e-mail. Dsgn 02 comments issued 5/20/19. Dsgn 03 rec'd 5/24/19. Comments posted 5/29/19. Dev Agmt -Signed- rec'd 5/30/19. Dsgn 04 rec'd 6/10/19 - comments issued 6/18/19; Rev & Insp Fee reqmts issued 6/18/19; Esmt Exhibit 01 review comments issued 6/18/19. Dsgn 05 (Slip Sheets) rec'd 6/25/19. Site Plan appv'd by BRWA 6/26/19. Requested 4 copies for C2C purposes & e-mailed BCPS status update of outstanding items needed for C2C on 6/26/19. Shop Dwgs 01 rec'd 7/10/19. Review Fees, Inspection Fees & Re-Review Fees Rec'd 7/15/19. Construction Cost Estimate of \$197,500 rec'd/agreedupon 7/16/19. Shop Dwgs 02 rec'd 7/16/19; Shop Dwgs & Plans appv'd 7/19/19; C2C prepared for Pre-Con on 7/22/19; Easement Agmnts prepared to execute. Pre-Con meeting & C2C issued 7/22/19. Private waterlines have been disconnected from the public main and rerouted behind the existing vault. The sanitary sewerline has been constructed and tested. Punchlist mailed to BCPS and Contractor 5/20/2020. Need to confirm punchlist status. Will be using BRWA Inspector mark-ups for As-Builts and proceed toward closeout.						
Job #	2019034	Job Type:	Water & Sewer	Location	Forest	Last updated on:	
Job Name	Westyn Village Townhomes 2019 - Site/Design					Last updated on:	3/4/2021
Description	Proposed (8) 9 unit residential townhomes and (3) 8 unit Townhomes with private road					Department Contact:	S Dade
Status	Site/Dsgn rec'd 3/12/19. Awaiting \$400 review fee. Comments & Dev Pkg issued 4/8/19. Met w/ Russ Orrison to discuss review & PS analysis 4/12/19. Requested flow data from CS 4/29/19; Site/Dsgn Plan 02 rec'd 8/29/19. CS water consumption data sent to Russ Orrison 8/29/19. Updated Plans rec'd 9/9/19 prior to review of the set rec'd 8/29. Replaced as Submittal 02 rec'd 9/9/19. Review & Inspection Fees rec'd 9/10/19. Review 02 comments issued 9/17/19. Re-review fee rec'd 11/06/19. Site/Design 03 rec'd 11/7/19. Signed Dev Agmt rec'd 11/22/19. Site Plan 03 approved pending matching plat submittal and approval. Requested 3 additional copies for construction purposes. Calcs approved 12/2/19. 3 copies of revised Plans Design 04 rec'd 12/20/19; Comments issued 1/21/20. Design 05 rec'd 1/27/20. Signed Dev agmt rec'd 2/6/20. Re-review feed rec'd 2/7/20. Comments issued 2/12/20 - Approvable. Shop Drawings approved 2/27/20. Awaiting Surety & Contractor confirmation. Revised Cost Est rec'd & revised Surety Rqmnt sent. Surety rec'd 7/7/20 with inaccuracies - returned to Developer 7/8/20 with notification of needed corrections. On-Site Contractor will be Thomas Builders of VA; Contractor for public connections to existing will be JL Crawford per e-mail from Developer 6/26/20. C2C pending receipt of corrected Surety. Awaiting Contractor & Surety Information. Surety LOC# 582 rec'd 7/15/20. Dev agmt executed 7/16/20. Water Cert completed 7/16/20. C2C issued 7/16/20. Request rec'd from P&O regarding meter placement related to sewer main. Sewerline construction complete & testing near completion. Waterline construction approximately 90% complete.						
Job #	2019061	Job Type:	Internal	Location	Central, Lakes	Last updated on:	
Job Name	Energy Performance Study and Improvements					Last updated on:	5/3/2021
Description	Evaluation of existing facilities and upgrades that can be made that reduce energy costs to create savings greater than or equal to the cost of upgrade.					Department Contact:	N Carroll
Status	A meeting was held 5/13/19 with Scheider Electric to discuss their basic review of improvements to the Central WWTP that could be made. DMME presented the public process on 5/14/19 and provided template documents for the initial process. Schneider will review the proposed project with the Finance Committee on 9/12/19. Project included in financial study. Board resolution passed in Jan to execute IGA upon verification of procurement processes. Virtual walk-through of Central WWTP on 4/15. Design Intent Document (DID) was reviewed with proposed Energy Control Measures (ECMs). VRA funding application submitted. Final DID prepared. Bond paperwork signed 11/5. Board approved contract at 11/2020 Board meeting. Utilities marked by locators for project survey. 90% plans reviewed; 100% drawings and material submittals expected by end of April, with deliveries scheduled to begin in September. BRES (Chris Fewster) assisting with 3rd party review of plans and submittals.						
Job #	2019081.1	Job Type:	Internal	Location	Lakes	Last updated on:	
Job Name	Paradise Point Waterline Replacement					Last updated on:	
Description						Department Contact:	W Quarles
Status	.Design being prepared by BRWA. Esmt #210007627 recorded 5/24/21. Esmt #210008066 recorded 6/1/21. Await two more easements. Requested AJ Conner to provide construction cost proposal.						
Job #	2019085	Job Type:	Sewer	Location	Smith Mountain Lake	Last updated on:	
Job Name	Moneta Storage Units Lot 6 - Site Plan					Last updated on:	7/9/2021
Description	New construction of a mini warehouse complex. Includes relocation of 40-ft of existing FM, installation of 1 FM valve, 1 sewer connection & 1 water connection - Requires a Developer Project					Department Contact:	S Foster
Status	Site Plan 01 rec'd 8/13/19. Comments issued 9/4/19. Site Plan 02 rec'd 10/29/19. Comments issued 11/12/19. Site Plan 03 rec'd 1/28/2020. Comments & Dev Pkg issued 2/13/20 - requested 3 additional copies of Plans; Site Plan approved by Planning 4/14/20; 4/20/20 - Warning layer posted to GIS not to accept new signup fees until C2C is issued (have not rec'd signed Dev Agmt or Fees). Site no longer requesting w/s connection. Notified Engineer & Owner of outstanding Dev Agmt for requisite FM relocation. Signed Developer Agmt, Insepction & Review fees rec'd 3/24/21. Site now desires public water & sewer (4/1/21). SWF has discussed project w/ Owner, Engineer, BRWA Maint Mgr and GC. Developer proposes to use Jeff Crawford. Rec'd Cost Est and issued req'd Surety Amt 5/3/21. Waiting on Shop Dwgs & Surety, Surety (Cashiers Check) #10175219 rec'd 5/6/21. Shop Dwgs approved 5/28/21. C2C issued 6/2/21. An unauthorized retaining wall has been built in PUE conflicting with BRWA FM. Planning has been notified & Planning notified Owner. BRWA awaiting proposed solution from Owner/Engineer.						

Job #	2019088	Job Type:	Water	Location	Forest	Last updated on:	
Job Name	The Stables On Coffee Subdivision - Design					Last updated on:	5/5/2021
Description	Proposed 15 lot residential subdivision with public roadway & water line. Comments Emailed to County 12/31/19.					Department Contact:	S Dade
Status	TRC 8/27/19. Dsgn 01 rec'd 12/10/19. Review Comments submitted to County & Engineer 12/31/19. Base Review Fee, Review Fee & Signed Developers Agmt rec'd 1/7/20. FFTR sent to Engineer on 1/21/2020. Dsgn 02 rec'd 1/31/20. Comments Emailed to Planning 2/13/2020. Dsgn 03 rec'd 7/1/20. Design & Water Calcs Approved and sent comments to Planning & Engineer 7/17/2020. Dsgn 04 rec'd 8/12/20. Inspection fees rec'd 8/13/20. Surety #20-200 rec'd 8/25/20. Shop Drwgs Approved 9/11/2020. Developer Agmt executed 4/8/21. C2C issued 4/8/21, pre-con held and construction has begun. VDH Water Cert completed 4/26/21.						
Job #	2019113	Job Type:	Internal	Location	SML (Bridgewater Bay Deve	Last updated on:	
Job Name	Bridgewater Bay Water Pressure Issues					Last updated on:	3/11/2021
Description	11/18/19 - BRWA Engineering was made aware of ongoing high water pressure issues in Bridgewater Bay since about mid 2019 resulting in 13 +/- individual PRV failures.					Department Contact:	S Foster
Status	Engineering contacted Mr. Harmon to gather as much background info as possible. WO's were issued to Preventive Maintenance (PM) 11/20/19 to set up pressure recorders to collect pressure data. First round of pressure recorder data rec'd from PM 12/5/19. Pressure results communicated to Bridgewater Bay. Money has been requested in FY - 2020-2021 budget to install main line PRV. Responded to status update request from Mr. Harmon on 8/6/20 explaining CIP budget cut due to COVID. Also e-mailed info on BRWA waterline their private FM around entrance area per Mr. Harmon's request. Mr. Harmon reported they have not been having the failures that they had previously been experiencing. Mr. Harmon contacted again on 2/3/21 asking for update on mainline PRV installation. Mainline PRV included in FY21-22 CIP request.						
Job #	2019117	Job Type:	Water & Sewer	Location	Forest	Last updated on:	
Job Name	Westyn Village Condotels - Site/Design					Last updated on:	7/7/2021
Description	Proposed 24 Condotel & 6 36 unit Condotel with a clubhouse. (Plan Name Changed to Westyn Village Ph II).					Department Contact:	S Foster
Status	Site/Design 01 rec'd 12/06/19. Comments & Dev Pkg issued 1/31/20. Site/Design 02 rec'd 4/13/20. Site Plan 02 comments, Esmnt Exhibits 01 comments & Revised Developer Agreement issued 6/1/20. Easement Exhibit submittal 02 rec'd 6/11/20. Exhibit review comments e-mailed to Engineer 8/25/20. Project 'on-hold' pending sewer capacity issues being resolved. Signed Developer Agreement, Review & Inspection Fees rec'd 5/20/21. Site/Design 03 rec'd 6/2/21. Original Site/Dsgn 03 replaced with new revised submittal from planning. Site/Dsgn 03 rec'd 6/8/21. Appv'd by BRWA 6/11/21 for SITE PLAN purposes only & comments issued thru Planning. Still working through outstandign items needed to reach C2C status. 6/14/21 - Completed review of Esmnt Exhibits & E-Mailed Esmnt Agmnts to Developer for signature and return. Water & Sewer Calcs 01 Review comments issued 6/15/21. Esmt #210009164 & 210009165 recorded 6/22/21. Per 7/1/21 E-Mail from Planning - Planning has not yet issued Site Plan approval, Natural Resouces has recinded approval due to E&SC changes. Site/Dsgn 04 rec'd 7/7/21 (need re-review fee 7/7/21)						
Job #	2019117.1	Job Type:	Fire Flow Meter	Location		Last updated on:	
Job Name	Westin Village Condotels - Site/Design					Last updated on:	6/11/2021
Description	For Fire Flow purposes only please reference 2019-117.					Department Contact:	
Status	See 2019-117						
Job #	2020008	Job Type:	Water	Location	Bedford Central	Last updated on:	
Job Name	Turkey Mountain Booster Station					Last updated on:	4/30/2021
Description	Booster station and distribution lines to serve customers currently directly connected to WTP and dependent upon the plant being in operation. Part of FY 19-20 CIP					Department Contact:	W Blankenship
Status	Site reviewed with H&P on 1/21/20; proposal received 2/6. VDH to require full review and approval. Survey to begin week of 3/9/20. In design with H&P. WR&A provided min/max pressures utilizing water model - sent to H&P on 4/21. First draft of Design Report rec'd from H&P on 6/3 and was distributed internally for review/comments. Comments were provided to H&P on 6/10. H&P submitted the second submittal of the design report on 6/29 and 30% drawings on 6/30. BRWA comments were sent to H&P on 7/7. Public Hearing for Special Review Project on 9/15/2020. SRP approved. Reviewing third plan submittal. Plans finalized and sent to VDH for review as of 12/2020. Approval letter from VDH received on 4/30/2021. Funding not available for construction by Annual Contractor.						
Job #	2020020	Job Type:	Water	Location	Forest	Last updated on:	
Job Name	Cambridge Manor Phase 1 - Design					Last updated on:	5/17/2021
Description	Road & waterline plan & profile for Country Club Meadows Phase 1 (59 lot single family development). Previously known as "Country Club Meadows Phase 1 - Design".					Department Contact:	S Foster
Status	Dsgn 01 rec'd 2/03/20. (Need \$400.00 base review fee). Dsgn 01 Comments & Dev Pkg issued 2/28/20. Dsgn 02 rec'd 6/30/20. Fees & Agment have not yet been rec'd. 2nd Review Comments issued and due to Project name change & design changes a revised Dev Pkg was issued 7/31/20. Please do not accept 3rd submittal w/o Agmnt, Base Fee, Review Fees & Re-Review Fee. Dsgn 03 rec'd 11/30/20 (need Signed Agmnt, Base Fee, Review Fees & Re-Review Fee before review completed/comments released). Review complete & Developer notified 12/31/20 via e-mail of outstandign tems needed prior to release of comments. Base fee, Review fees & Re-review fee rec'd 2/2/21; Agmnt rec'd via e-mail 2/17/21 & Review 03 comments issued 2/19/21. Dsgn 04 rec'd 3/16/21 (need Re-review fee) 3/16/21. Dsgn 04 review complete (4/19) and notified Developer need Original signed Agmnt & re-review fees prior to release of comments. Water Calcs 01 comments issued 4/28/21. Re-review fee rec'd 5/4/21. Signed Dev Agmt rec'd 5/6/21, DSGN 04 Comments released 5/17/21.						

Job #	2020022	Job Type:	Fire Flow Meter	Location	Forest	Last updated on:	
Job Name	Berglund Toyota - Site/Design					Last updated on:	4/27/2021
Description	Improvements proposed include demolition of existing (vacant) car dealership building & construction of new dealership building (automobile parts/supply & retail) with associated parking expansion & utilities.					Department Contact:	C Slusser
Status	TRC 2/11/20. Concept 01 rec'd 2/5/20. FFT Fee rec'd 2/28/20. Site/Dsgn 01 & Calcs rec'd 6/5/20. Base Review Fee rec'd 6/11/20. Comments 01 & Dev Pkg emailed/mailed 7/10/20. Updated Dev Agmt emailed 7/29/20. Site/Dsgn 02 rec'd 8/3/20; hard copies rec'd from Planning 8/12/20. Site/Dsgn 02 approvable as of 8/14/20 - need Dev Agmt & Fees. Updated Dev Agmt emailed 8/24/20. Esmt Exhibit 01 reviewed & comments issued 9/14/20. Esmt, Dev Agmt, & Review & Inspection Fee rec'd 12/22/20. Esmt #200015740 recorded 12/22/20. Site Plan approval emailed to Planning & Engineer 12/23/20; waiting on remaining items before issuing C2C. 2 additional copies rec'd 12/29/20. Bowman Excavating app'd as Contractor & Construction Cost Est accepted 1/19/21. Surety LOC# IS000179925U rec'd 3/31/21. 'Candy cane' connection detail app'd 4/27/21. Waiting on Shop Drawings.						
Job #	2020023	Job Type:	Sewer	Location	Lakes	Last updated on:	
Job Name	Bridgewater Bay Sewer Inquiry					Last updated on:	5/3/2021
Description	Bridgewater Bay HOA inquiring for BRWA to accept sewer system, and as to BRWA's responsibility for upgrades necessary to meet BRWA standards.					Department Contact:	R English
Status	Responsibility inquiry passed to Sam Vance for legal opinion on 11/25/19; response rec'd 12/13/19 that firm was in conflict. Sent information to GFDG on 2/6/20; gathering additional info requested for legal opinion to be made. Dan Early submitted courtesy plans 12/22/20 for upgrading pump station to solids handling, stating HOA has no intent to make station public; BRWA requested project be brought to BRWA standard considering ongoing request for public acceptance. Comments were issued to D Early and Cass Tucker (HOA) on 1/21/21. No responses rec'd.						
Job #	2020028	Job Type:	Site Plan w/ Existing Utilities	Location	Forest	Last updated on:	
Job Name	Innerspec Building Addition - Site Plan					Last updated on:	3/11/2021
Description	Proposed 10,400 SF building addition and associated stormwater measures. Building use will be light manufacturing.					Department Contact:	J Dean
Status	TRC 2/25/20. Concept 01 rec'd 2/20/20. Site Plan 01 rec'd 9/23/20. Review & Inspection fees rec'd 10/23/20. Signed Developer Agreement & Signed Esmt rec'd 10/28/20. Site Plan 02 rec'd 11/2/20. Site Plan 02 approved 11/12/20. Shop Drawings apprvd 11/24/20. Surety #B1246569 rec'd 12/7/20. ESMT #200015039 recorded 12/9/20. Dev Agmt execute 3/11/21. C2C issued 3/11/21.						
Job #	2020035	Job Type:	Internal	Location		Last updated on:	
Job Name	Asset Management Conversion					Last updated on:	6/4/2021
Description	Conversion of SEMS asset management data into Cartograph					Department Contact:	A Browning
Status	Preliminary kickoff conference call held 2/27/20. Workshops scheduled with departments on 4/21-22 to prepare for conversion. Live date revised from September 2020 to February 2021. System live on 2/22/21. Continued updates for GIS integration and input of recurring PM tasks. Regular meetings being scheduled and led by managers to address questions and continued improvements, with first meeting scheduled for 6/24/21.						
Job #	2020043.2	Job Type:	Sewer	Location	Forest	Last updated on:	
Job Name	Ivy Creek Divisions 5 & 6 Interceptors - Funding					Last updated on:	6/4/2021
Description	Funding to complete the Ivy Creek sewer line to take the Lake Vista Pump Station offline.					Department Contact:	R English
Status	PER modification completed for CWRLF funding application; application submitted on 7/8/20. Conditional approval rec'd, final approval upon SWCB meeting in December. Meeting held with DEQ and DB team on 10/7 to discuss funding process. DEQ approved funding in 12/2020. Anticipated closing on loan in Spring 2021. Request of EA exemption for 460 pump station submitted 2/12/21, approval rec'd 3/31/21. AIS exemption approved for 460 PS in May '21. EA process for Ivy Creek required to be complete prior to loan closing.						
Job #	2020043.3	Job Type:	Sewer	Location	Forest	Last updated on:	
Job Name	Ivy Creek Divisions 5 & 6 Interceptors					Last updated on:	6/4/2021
Description	Design and construction of Ivy Creek sewer extension from Lake Vista to Lynchburg; includes temporary capacity measures at Lake Vista Pump Station until project completion.					Department Contact:	R English
Status	Meeting held 1/11/21 at LVPS to review station for temporary capacity measures needed. Survey complete and permitting efforts underway for sewer line. SRP application to be submitted in May for 6/15/21 Planning Commission meeting. 30% drawings expected mid-May for sewer line. DB Team working on plans for temporary capacity increase at LVPS. Comments returned on 30% drawings on 5/24 and reviewed with DB on 5/27.						
Job #	2020043.4	Job Type:	Water	Location	Bedford Central	Last updated on:	
Job Name	Route 460 Water Pump Station					Last updated on:	6/4/2021
Description	Value engineering design and construction of booster station at the end of East Crest Drive.					Department Contact:	R English
Status	Preliminary Stage contract for PPEA project executed 12/18/20. Construction Stage contract for this portion of the project anticipated early spring 2021. Working with contractor to obtain permanent electric service installed for use with temporary pump measures. In 2/2021, Bedford Electric indicated 9 month delay to obtain 3-phase transformer for site; updated delivery expected 6/1/21. Electric agreement executed 5/27, with payment being processed for service.						

Job #	2020048	Job Type:	Water & Sewer	Location	Town Tax Map 129	Last updated on:	7/9/2021
Job Name	Avenel Ave Water & Sewer Replacement					Department Contact:	C Ward
Description	To replace a 4"/3" waterline and 6" sewerline on Avenel Ave to coincide with the Town of Bedford paving schedule given by Wayne Hale.						
Status	Research and design Plans sent for BRWA internal review 4/24/2020. Plans revised and approved by BRWA 6/29/2020. Revised plans sent to Town of Bedford for review and approval 6/30/2020. Easement agreement mailed to Rucker 7/8/2020. Easement Agreement declined by property owner 7/21/2020. New easement agreement mailed to Johnston 7/23/2020. Comments rec'd from Town of Bedford 9/4/2020 Construction began 2/23/21. Johnston ESMT #210004171 recorded 3/18/21. Waterline construction complete & testing to be scheduled week of 4/12/21. Waterline complete and connection made 4/28/21. Sewer complete last connection made, with compaction testing and dressing needed 7/9/21.						
Job #	2020056	Job Type:	Site Plan w/ Existing Utilities	Location	Forest	Last updated on:	6/30/2021
Job Name	The Shoppes at Parsons Place Parking Lot Addition - Site Plan					Department Contact:	C Slusser
Description	Proposed additional 12 spaces of parking.						
Status	Concept 01 rec'd 4/29/20. No conflict with BRWA infrastructure - comments issued 5/6/20. Site Plan 01 rec'd 4/12/21. Comments 01 emailed to Planning 4/13/21. Site Plan 02 rec'd 6/30/21. Comments 02 emailed to Planning 6/30/21.						
Job #	2020066.2	Job Type:	Sewer	Location	Forest	Last updated on:	3/2/2021
Job Name	FMS Pump Station Upgrades- Prepayment Request					Department Contact:	R English
Description	Prepayment request to complete upgrades to Forest Middle School pump station to allow for current and future growth. Current growth related to Westin Village development.						
Status	Discussions held on 9/23/20 with R Orrison and D Cyrus of process and developer's responsibility for design. Prepayment request approved at October Board Meeting for \$100k less than total construction cost. Developer still working through surety concerns.						
Job #	2020066.3	Job Type:	Sewer	Location	Forest	Last updated on:	6/23/2021
Job Name	Westyn Village Forest Middle School Pump Station Upgrades - Design					Department Contact:	R English
Description	Upgrades to Forest Middle School pump station to allow for current and future growth. Current growth related to Westin Village development.						
Status	Meeting held on 12/3/20 with P&O to discuss station design. P&O working with Chris Fewster on pump station design. Revised basis of design report given to P&O on 3/1/21 based on increase in proposed development. Design 01 rec'd 3/5/21, comments rec'd 3/29. Surety #5018510461 rec'd 5/17/21. Site/Dsgn 02 rec'd 5/17/21. Deve Agmt Rec'd 5/20/21; Site/Dsgn 02 Comments issued 5/24/21. CTC application for DEQ received 6/4/21 and submitted to DEQ. Site/Dsgn 03 rec'd 6/8/21. Site/Dsgn 03 comments issued to Planning 6/23/21. Working with Sam Vance on Easement Agreement.						
Job #	2020073	Job Type:	Water	Location	Forest	Last updated on:	7/9/2021
Job Name	West Crossing Section 4 - Design					Department Contact:	S Foster
Description	Road plan, waterline design and profile for section 4. 19 lots approximately 2900 LF Waterline.						
Status	Dsgn 01 rec'd via e-mail (pdf) 6/29/20. Hard copy rec'd 7/8/20. Comments issued 8/6/20. Dev Pkg issued 8/6/20. Need Base Fee. Need Review Fees. Need Dev Agmt. Dsgn 02 rec'd 10/22/20. Review 02 complete 11/4/20. Base Review Fee, Review Fees & Re-review Fee for forthcoming 3rd submittal rec'd 11/17/20. Signed Developer Agmt rec'd 11/17/20. Review 02 comments issued 11/17/20. Fire Flow Test fee rec'd 1/26/21. Dsgn 03 rec'd 6/23/21. "DRAFT" comments e-mailed to Engineer 7/2/21 with option to address as slip sheets to current submittal.						
Job #	2020095	Job Type:	Water & Sewer	Location	Forest	Last updated on:	7/9/2021
Job Name	Boonsboro Meadows Sections 3 & 4 - Design					Department Contact:	S Dade
Description	Sections 3 (20 Lots) & 4 (20 Lots) of Boonsboro Meadows. Water & Sewer (LPFM).						
Status	Water Calcs rec'd via e-mail from H&P 8/11/20. Link to Plans rec'd from H&P 8/26/20 while awaiting official submittal through Planning. Dsgn 01 rec'd 9/28/20. Dsgn 01 & Water Calc 01 Review comments issued 10/15/20. Dev Pkg issued 10/19/20. Base Review Fee & Signed Developer Agreement rec'd 10/30/20. Review Fees rec'd 1/5/21. Dsgn 02 rec'd 1/22/21. Dsgn 02 Comments issued 2/3/21 Surety #2021-005 rec'd 2/8/21. Water Calcs 04 Rec'd 2/16/21. FM Calc 01 review completed and comments issued 2/17/21. Inspection Fees rec'd 3/8/21. Re-review fee rec'd 3/16/21. Dsgn 03 rec'd 3/16/21. Design 03 comments issued 3/31/21 - Approval pending (see review comments). Revised FM Calcs in review. Sewer FM Calcs 02 approved and comments issued 4/2/21. Hard copies of approved shape drawings rec'd 4/5/21. VDOT Design Plan review comments rec'd 4/9/21 and as a result, revised Design Plan Submittal (4th) is anticipated. Dsgn 04 rec'd 4/16/21 (awaiting re-review fee). Dsgn 04 conditionally Appv'd by VDOT & Appv'd by BRWA. NEED - \$200 rereview fee, 4 hard copies of plans and signature plats. Re-review fee rec'd 4/26/21. Contacted H&P about water calc issues discovered when attempting to complete water cert 4/28/21. Upon receipt of 4 final hard copies of plans noticed minor revision on 1st two sheets proceeded with full review (4/29/21). DSGN 05 appv'd 4/30/21. C2C issued 5/6/21. Revised Waterline Calcs 05 rec'd 6/24/21 & comments issued 6/28/21. Final Revised Water Calcs 07 appv'd and VDH Water Cert completed 7/6/21.						

Job #	2020107	Job Type:	Water & Sewer	Location	Forest	Last updated on:	
Job Name	Boonsboro Meadows Section 5 Roadway & Water - Design					Department Contact:	11/5/2020
Description	Proposed Section 5 (Proposed 16 Lots). Consisting of Water and LPFM. Wild Doe Drive					Department Contact:	S Foster
Status	Desgn 01 rec'd 9/28/20. Comments & Dev Pkg issued 10/26/20. Need \$400 Base Fee, Review Fees and Agmnt w/ 2nd submittal. Base Review fee rec'd 11/5/20.						
Job #	2020108.2	Job Type:	Water & Sewer	Location	Countywide	Last updated on:	
Job Name	Water and Sewer Replacement Projects					Department Contact:	6/4/2021
Description	Replacement Project planning for use of water and sewer setaside funds.					Department Contact:	W Blankenship
Status	Meeting held with Engineering and Maintenance to discuss upcoming projects and distribution between annual contractor and CIP crew. Monthly meetings scheduled to provide updates to projects and schedules.						
Job #	2020123	Job Type:	Site Plan w/Proposed Utilities	Location	Forest	Last updated on:	
Job Name	Perrowville Road Mini-Storage Units - Site Plan					Department Contact:	5/24/2021
Description	Proposed Mini-Storage Units on Perrowville Road.					Department Contact:	C Slusser
Status	TRC 12/8/20. Concept 01 rec'c 12/2/20. Comments 01 emailed to Planning & Engineer 12/7/20. Site Plan 01 rec'd 5/19/21. Comments 01 emailed to Planning 5/24/21.						
Job #	2020125	Job Type:	Internal	Location		Last updated on:	
Job Name	Ratliff Road Route122 Waterline Replacement					Department Contact:	7/12/2021
Description						Department Contact:	C Ward
Status	Design and easements prepared 1/8/21/. ESMT#210002180 recorded 2/11/21. ESMT #210002895 recorded 2/26/21. Certificate of Take to be filed on 5/25. NTP issued to contractor for 5/26 COT recorded #210007730 5/25/21. NTP to contractor 5/26/21. Directional Drilling began 6/2/21. Installation of DIP began 6/28/202. Testing and flushing to begin 7/12/2021. oLine planned to be active before 7/16/2021.						
Job #	2021008	Job Type:	Site Plan w/ Existing Utilities	Location	Forest	Last updated on:	
Job Name	Burnbridge Commercial Outdoor Recreational Space - Site Plan					Department Contact:	1/20/2021
Description	Proposed auto dealership / commercial outdoor entertainment.					Department Contact:	C Slusser
Status	Site Plan 01 rec'd 1/15/21. Comments 01 emailed to Planning 1/20/21.						
Job #	2021009	Job Type:	Site Plan w/Proposed Utilities	Location	Forest	Last updated on:	
Job Name	Goodwilll Retail Store - Site Plan					Department Contact:	5/13/2021
Description	Proposed 11,999 SF Goodwill building.					Department Contact:	C Slusser
Status	TRC 1/26/21. Concept 01 rec'd 1/20/21. Comments 01 emailed to Planning & Engineer 1/21/21. Site Plan 01 rec'd 5/6/21. Comments 01 emailed to Planning 5/13/21.						
Job #	2021018	Job Type:	Site Plan w/ Existing Utilities	Location	Smith Mountain Lake	Last updated on:	
Job Name	Eastlake Community Church Sport - Site Plan					Department Contact:	6/25/2021
Description	Proposed construction of 2 baseball fields and one track and field with associated grading, utilities, landscaping & stormwater management.					Department Contact:	C Slusser
Status	TRC 2/23/21. Concept 01 rec'd 2/17/21. Comments 01 emailed to Planning & Surveyor 2/22/21. Site Plan 01 rec;d 6/21/21. Comments 01 emailed to Planning 6/25/21.						
Job #	2021022	Job Type:	Site Plan w/Proposed Utilities	Location	Smith Mountain Lake	Last updated on:	
Job Name	Lot 4 Moneta Business Center Hardee's - Site Plan					Department Contact:	4/22/2021
Description	Proposed Hardee's restaurant.					Department Contact:	C Slusser
Status	TRC 3/9/21. Concept 01 rec'd 3/4/21. Comments 01 emailed to Planning & Surveyor 3/8/21. Site Plan 01 rec'd 4/14/21. Comments 01 emailed to Planning 4/22/21.						
Job #	2021023	Job Type:	Site Plan w/ Existing Utilities	Location	Forest	Last updated on:	
Job Name	Parking lot at Phillips Circle - Site Plan					Department Contact:	3/16/2021
Description	Proposed office parking lot.					Department Contact:	J Dean
Status	Site Plan 01 rec'd 3/8/21. Comments emailed to Planning 3/16/2021.						

Job #	2021024	Job Type:	Internal	Location	Central	Last updated on:	
Job Name	Big Otter Well Abandonments					Department Contact:	3/11/2021
Description	Abandonment of wells formerly used as part of the Central water system, located behind sewer pump station 6 and within the property boundaries of 4920 Peaks Road.						
Status	Bob met with property owner of 4920 Peaks Rd, Rita Ragland, who requested consideration be made to abandon or maintain the well sites within her property. Information gathered on existing easements for the wells and raw waterlines.						
Job #	2021029	Job Type:	Internal	Location	Central Bedford	Last updated on:	
Job Name	Stoney Creek Reservoir - Annual Dam Inspection					Department Contact:	3/23/2021
Description	Annual dam inspection performed internally.						
Status	Inspection performed on 3/22/2021. Report being prepared; will require account setup through DCR.						
Job #	2021035	Job Type:	Concept	Location	Town	Last updated on:	
Job Name	620 Railroad Ave Apartments - Concept					Department Contact:	7/9/2021
Description	Proposed 55 apartments & pizza shop .						
Status	FFT fee rec'd 2/17/21. FFT results emailed 3/4/21. TRC (town) 5/5/21. Concept 01 rec'd 4/30/21. Met w/ Town & Engineer 5/5/21. Issued WO for SS Assessment & Survey 5/7/21. Initial assessment & cleaning completed. CCTV, final assessment & survey forthcoming.						
Job #	2021036	Job Type:	Site Plan w/ Existing Utilities	Location	Forest	Last updated on:	
Job Name	Ridgewood Animal Hospital Addition - Site plan					Department Contact:	5/24/2021
Description	2,000 SF addition to Ridgewood Animal Hospital.						
Status	TRC 4/13/21. Concept 01 rec'd 4/8/21. Site Plan 01 rec'd 5/24/21. Comments sent to Planning on 6/7/2021.						
Job #	2021039	Job Type:	Internal	Location	Lakes	Last updated on:	
Job Name	SML WTF Delpac Permitting					Department Contact:	4/13/2021
Description	Preparation of plans, calculations, and specifications to permit a permanent feed for Delpac to the raw water in the WTP.						
Status	Draft specs and plans submitted 4/8/21 for review.						
Job #	2021041	Job Type:	Site Plan w/Proposed Utilities	Location	Smith Mountain Lake	Last updated on:	
Job Name	Moneta Commons Lot 9 Retail Space - Site Plan					Department Contact:	5/17/2021
Description	Proposed 3,200 SF commercial building (office retail space / restaurant) & accompanying parking area.						
Status	TRC 4/27/21. Concept 01 rec'd 4/22/21. Comments 01 emailed to Planning & Surveyor 4/27/21. Site Plan 01 rec'd 5/11/21. Comments 01 emailed to Planning 5/17/21.						
Job #	2021042	Job Type:	Site Plan w/ Existing Utilities	Location	Forest	Last updated on:	
Job Name	Vista Drive Warehouse Addition - Site Plan					Department Contact:	7/8/2021
Description	Proposed 43,390 Square Foot Warehouse Addition.						
Status	TRC 4/27/21. Concept 01 rec'd 4/22/21. Site Plan 01 rec'd 6/3/21. Comments sent to Planning on 6/11/2021. FFT fee rec'd 6/22/21. Site Plan 02 rec'd 7/8/21.						
Job #	2021045	Job Type:	Water	Location	Forest	Last updated on:	
Job Name	Greak Oaks Subdivision Section 5 - Design					Department Contact:	4/26/2021
Description	Proposed 14 lots and 2 common areas.						
Status	Dsgn 01 rec'd 4/26/21. Comments sent to Planning & Consultant notified on 5/7/2021.						
Job #	2021046	Job Type:	Sewer	Location	Central Bedford	Last updated on:	
Job Name	Central Pump Station 5 Replacement					Department Contact:	6/4/2021
Description	Upgrade of failed pump station 5 from a Smith & Loveless vacuuum pump system to submersible pump system. Emergency project as bypass pumping is in place until station is replaced.						
Status	WW Ops procured replacement equipment for submersible station. Proposal obtained from BRES to assist with engineering and documentation necessary to obtain Certificate to Construct (CTC) and Certificate to Operate (CTO from DEQ. CTC application submitted on 6/2 with approval rec'd 6/4/21.						

Job #	2021054	Job Type:	Concept	Location	Forest	Last updated on:	
Job Name	Cottontown Manor Multi -Family Dwelling Rezoning - Concept Plan					Department Contact:	7/9/2021
Description	Proposed rezoning from PRD to R-4 (Multi-Family Dwelling Use)						
Status	TRC 5/25/21. Concept 01 rec'd 5/20/21. Concept Plan Review Comment responses rec'd from Engineer via e-mail 6/6/21 - working through the responses.						
Job #	2021055	Job Type:	Concept	Location	Forest	Last updated on:	
Job Name	TPB Enterprises Rezoning - Concept					Department Contact:	5/20/2021
Description	Rezoning from PRD to R-4 (Multi-Family Dwelling Use).						
Status	TRC 5/25/21. Concept 01 rec'd 5/25/21.						
Job #	2021058	Job Type:	Site Plan w/ Existing Utilities	Location	Forest	Last updated on:	
Job Name	Westyn Village Phase 3 - Site Plan					Department Contact:	6/17/2021
Description	Proposed (5) 36 unit extended stay hotels.						
Status	Site Plan 01 rec'd 6/7/21. Comments issued to Planning & Engineer/Developer notified 6/17/21.						
Job #	2021064	Job Type:	Internal	Location		Last updated on:	
Job Name	Moneta Park Waterline Extension					Department Contact:	7/12/2021
Description	Proposed waterline extension down Rucker Road to Moneta Park.						
Status	Requested design proposal from H&P on 6/28/2021 and received 6/30/21 under review. Requested modeling from WR&A for 6-inch vs 8-inch.						
Job #	2021065	Job Type:	Sewer	Location	Bedford Central	Last updated on:	
Job Name	Central Sewer Modeling					Department Contact:	6/30/2021
Description	Development of sewer model for Central sewer service area, with focus on drainage area for Pump Station 1. (Associated with JN 2021049 Governors Hill)						
Status	Met with WRA 6/30/21 to review needs for model; gathering information requested.						
Job #	2021066	Job Type:	Other	Location	Bedford Central	Last updated on:	
Job Name	Town Enterprise Zone Reporting 2020					Department Contact:	6/30/2021
Description	Annual report of improvements made to infrastructure in Town service area during calendar year.						
Status	Request received for annual update.						
Job #	2021067	Job Type:	Concept	Location	Town	Last updated on:	
Job Name	D-Day Memorial Amphitheater - Concept					Department Contact:	7/2/2021
Description	Proposed Amphitheater at the D-Day Memorial.						
Status	Concept meeting 7/15. Concept 01 rec'd 7/2/21.						
Job #	2021071	Job Type:	Concept	Location	Montvale	Last updated on:	
Job Name	Economy Pre-Owned Auto Sales - Concept					Department Contact:	7/8/2021
Description	Proposed Used Automotive Sales and Minor Automotive Repair.						
Status	*Outside of BRWA service area* TRC 7/13/21. Concept 01 rec'd 7/8/21.						
Job #	2021072	Job Type:	Concept	Location	Forest	Last updated on:	
Job Name	Sanjechi Properties Rezoning - Concept					Department Contact:	7/8/2021
Description	Proposed Rezoning from PCD to R-4 (5 buildings/165 apartment units) for lots 117-A-(42-80).						
Status	TRC 7/13/21.						