



BOARD OF DIRECTORS

June 15th, 2021

BEDFORD REGIONAL WATER AUTHORITY

Providing quality service to everyone.



1723 Falling Creek Road, Bedford, VA 24523-3137



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MEETING NOTES

To: BRWA Board of Directors
From: Brian M. Key, PE; Executive Director
Date: June 10, 2021
Re: Notes for the June 15, 2021 Board of Directors Meeting

There are not any action items for the board's consideration this month; the majority of the agenda items for this meeting are routine reports.

The "Education Moment" this month will focus on the Regional Sewer Agreement that the Authority has with Lynchburg; this agreement governs how the sewage from Forest and New London are transmitted and treated by the City. The new Ivy Creek 5 & 6 sewer project in Forest is being constructed in accordance with this agreement. A copy of the agreement is included as a separate file in dropbox, as is the most recent memorandum of understanding showing how the agreement is amended from time to time.

If you have any questions about any of the information contained in your board packets, or if you are not going to be able to attend the meeting, please contact me prior to the board meeting.

AGENDA

NOTICE AND AGENDA

To: Board of Directors
From: Brian Key – Executive Director
Date: June 9, 2021
Re: Notice of Board Meeting and Agenda

A regular meeting of the Board of Directors of the Bedford Regional Water Authority (“Authority”) will be held on **Tuesday, June 15, 2021 at 7:00 p.m.** in the **Board Meeting Room** of the Authority located in the **Annex** building at **1723 Falling Creek Road in Bedford County**. Due to COVID-19, the meeting room attendees will be limited to board members and staff; the public can provide input and/or join the meeting in the following ways:

- Join the Zoom meeting with **audio/video** by electronic device (computer, phone, tablet):
<https://us02web.zoom.us/j/84735402849?pwd=VXo4c1MzbTRvcGNDTEVHZzZlZUZlZz09>
 - Meeting ID: 847 3540 2849
 - Password: ZDi3hd
- Join the Zoom meeting with **audio only** by phone:
267 831 0333 US (Philadelphia)
301 715 8592 US (Washington DC)
312 626 6799 US (Chicago)
470 250 9358 US (Atlanta)
470 381 2552 US (Atlanta)
646 518 9805 US (New York)
646 558 8656 US (New York)
 - Meeting ID: 847 3540 2849
 - Passcode: 511531
- Click on the link to the online meeting on our Facebook page or website
 - www.brwa.com (the meeting link is on one of the banner posts on the front page)
 - <https://www.facebook.com/bedfordwater>

The following Agenda is proposed for discussion:

1. Call to Order
 - a. Pledge of Allegiance
 - b. Moment of Silence
2. Review of Agenda
3. Public Comments
4. Approval of Minutes: May 18, 2021 – Regular Board Meeting
5. Financial Report: Presented by Jill Underwood
 - a. Financial Statements through month end May 2021

To: Board of Directors
From: Brian Key – Executive Director
Date: June 8, 2021
Re: Notice of Board Meeting and Agenda

6. Operations Report: Presented by Nathan Carroll
 - a. Work Order Summary
7. Administration Report: Presented by Megan Pittman
 - a. Public Relations Information
8. Executive Report: Presented by Brian Key
 - a. Projects Summary
 - b. Education Moment: Agreement with Lynchburg for Sewer
9. Other business not covered on the above agenda
10. Motion to Adjourn

MINUTES

**Bedford Regional Water Authority – Board of Directors
Regular Board Meeting – Minutes
May 18, 2021**

A regular meeting of the Board of Directors of the Bedford Regional Water Authority (“Bedford Water”) was held on Tuesday, May 18, 2021, in the Board Meeting Room in Bedford Water’s Annex building located at 1723 Falling Creek Road in Bedford County.

Members Present:..... Bob Flynn, Chair
Michael Moldenhauer, Vice Chair
Jay Gray
Rusty Mansel
Kevin Mele
Thomas Segroves
Walter Siehien

Members Absent: None

Staff & Counsel Present: . Brian Key – Executive Director
Rhonda English – Director of Engineering (Virtually)
Jill Underwood – Director of Finance (Virtually)
Megan Pittman – Director of Administration (Virtually)

1. Call to Order

The meeting was called to order by the Chair at approximately 7:00 p.m. The Pledge of Allegiance and a moment of silence were conducted.

2. Review of Agenda

The following agenda was reviewed as shown.

1. Call to Order
 - a. Pledge of Allegiance
 - b. Moment of Silence
2. Review of Agenda
3. Public Comments
4. Approval of Minutes: April 20, 2021 – Regular Board Meeting
5. Financial Report: Presented by Jill Underwood
 - a. Financial Statements through month end April 2021
 - b. Resolution 2021-05.01: Policies
6. Administration Report: Presented by Megan Pittman
 - a. Public Relations Information
 - b. Authority Email Accounts for Board Members
7. Engineering Report: Presented by Rhonda English
 - a. Projects Summary
 - b. Resolution 2021-05.02 – Engineering Term Contracts
8. Executive Director’s Report: Presented by Brian Key
 - a. Education Moment: Davenport Study
 - b. April Tasks Summary
9. Legal Counsel Report
10. Other business not covered on the above agenda

11. Motion to Adjourn

3. Public Comments

There were no public comments.

4. Approval of Minutes: April 20, 2021 Regular Board Meeting

The regular Board Meeting Minutes from April 20, 2021, were reviewed.

Member Gray made a motion to approve the minutes.

Member Siehien seconded the motion.

- Board member votes: 7 Aye; 0 Nay; 0 Abstain. The motion carried.

5. Financial Report: Presented by Jill Underwood

a. Financial Statements through month end April 2021

The number of e-statements sent in April is lower than in previous months, as the BRWA transitions to a different provider and customers sign up under Invoice Cloud.

There are currently 356 residential customers that are past due, totaling \$115,462.

There is only 1 business that is past due and they owe \$117; this is because Customer Service can still disconnect businesses off for non-payment.

To compare to March's financials: the amount of payments decreased 6.6%, water revenue increased 9.9% and sewer revenue increased 13.1%. In comparison to April 2020, water revenue increased 1.8% and sewer revenue increased 10.1%.

Ms. Underwood reviewed some of the details about the financial reports for the period ending April 2021. The targeted budget goal for April was 83%; operating revenues were 80%, and operating expenditures were 71%. Capital recovery fees received are 143% of the total budgeted amount, with water at 111% and sewer at 250%. There were 15 new connections, 10 in Forest and 5 in Moneta in April.

Ms. Underwood submitted the first requisition for the 2020 VRA and it is reflected in the transfers from the SNAP Project Fund line item. Ms. Underwood also transferred this fiscal year's contribution to the SML WTF Depreciation Fund and billed WVWA for their portion. The funds were moved from a money market savings account at SunTrust to a stable net asset account with the VA Investment Pool, resulting in higher interest earnings.

b. Resolution 2021-05.01: Policies

Due to the approval of Resolution 2021-04.01 at the April 20, 2021 Board meeting, modifications were required to the following policies:

- 2.01 Rate Information: Revisions were made to clarify volume charges for existing volume charges, as well as adding information regarding bulk fill station volume charges.
- 2.71 Filling Station: Revisions were necessary following the addition of a bulk fill rate for volume charges.

Since these modifications were required due to the adoption of the rates, they were not taken to a Committee and will require a motion for approval.

WHEREAS, the Bedford Regional Water Authority (the "Authority") is a public service authority formed and existing in accordance with the provisions of Chapter 51 of Title 15.2 of the Code of Virginia, 1950, as amended, the Virginia Water and Waste Authorities Act §§ 15.2-5100-15.2-5159 (the "Act"); and,

WHEREAS, the Authority desires to have a comprehensive set of policies governing the manner in which the Authority conducts its regular business, and the Authority directs that these policies be grouped together into an operating policy manual; and,

WHEREAS, the approval of the Rates with Resolution 2021-04.01, changes were required to the following policies:

- 2.01 Rate Information
- 2.71 Filling Station

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Bedford Regional Water Authority that the changes to the above noted policies be hereby adopted by the Authority.

This resolution shall take effect immediately.

Member Segroves made a motion to approve the minutes.

Member Moldenhauer seconded the motion.

- Board Member Votes: 7 Aye, 0 Nay, 0 Abstain. The motion carried.

6. Administration Report: Presented by Megan Pittman

a. Public Relations Information

Ms. Pittman gave a summary of the articles included in the packets and also informed the board about the Paradise Point press release that will be released next week after the closing.

b. Authority Email Accounts for Board Members

Ms. Pittman reviewed the process of board members requesting and gaining access to an Authority email address. Currently, only one board member has requested an account.

7. Engineering Report: Presented by Rhonda English

a. Projects Summary

Ms. English stated that the 460 Pump Station project is expecting a construction contract soon using CIP funds. Depending on the PPEA guidelines, it may need to come before the board before proceeding.

Ms. English plans to be at the planning commission meeting next month for the Ivy Creek Sewer project. A construction contract for that project will take a few months longer since there are a variety of studies that needed to be completed as part of the DEQ funding requirements.

The 122 waterline replacement project Certificate of Take will be filed on May 25th and a Notice to Proceed has been issued to the contractor for May 26th. Staff and legal counsel have been in touch with the property owners and the easement papers were still not signed. To keep the project moving forward, the Authority had to continue with eminent domain. Construction is expected to take 3-4 weeks; once completed, this project will temporarily take care of Lowe's water pressure issue. When the new E.Crest pump station is completed, similar problems will occur anytime water is being drawn from Forest and sent to the Town or to SML; therefore, staff is working with Lowe's to determine a permanent solution to keep the pressures at an acceptable level at all times.

Paradise Point is scheduled to close on Monday May 24th and operation will begin on Tuesday the 25th; this will give the operators a few days to get used to the system before Memorial Day weekend.

The groundbreaking ceremony for the Burnbridge Sewer project was last Friday May 21st; construction will begin in about a month.

The Authority has been working with the developer in Forest for a carwash. Staff is waiting on the letter of credit for the cost of a disputed change order. There were also some issues with the sewer line installation that have been worked through by staff.

The Avenel project is still in process. A waterline was found that was thought to be abandoned, which was not the case. Maintenance crews worked late into the night last Thursday night to find the source of water feeding the waterline and have not been able to locate the source as of yet. This will slow the process as the crews troubleshoot around this unexpected problem.

b. Resolution 2021-05.02 – Engineering Term Contracts

The current engineering term contracts with CHA, Hurt & Proffitt, Wiley|Wilson, and WRA expired on April 19th.

The BRWA received proposals from eight firms to enter into a new term contract; these firms include:

- AH Environmental Consultants
- Blue Ridge Engineering & Construction Services
- CHA
- Draper Aden Associates
- Engineering Concepts
- Hurt & Proffitt
- Whitman Requardt & Associates
- Wiley|Wilson

As the new term contracts will be 1-year contracts and they will allow for 1-year extensions up to a total of 5 years, Ms. English recommends issuing contracts to all 8 submitting firms; this will give the Authority the flexibility in the selection of the best-suited consultant for various projects. Several of the firms provide more expertise in specific areas, and some are smaller firms with the potential for better cost efficiency on smaller projects.

A few of the firms are new to working with the Authority; however, staff has either worked with the engineers previously or thoroughly vetted the firms.

At a regular meeting of the Bedford Regional Water Authority (“Authority”) Board of Directors, held in the Board Meeting Room at the Authority’s Administrative Annex Building on the 18th of May 2021, beginning at 7:00pm

WHEREAS, the Engineering department has received Proposals to Provide Engineering Services from eight (8) engineering firms; and,

WHEREAS, a Selection Committee comprised of Rhonda English, Whitney Quarles, and Stephen Foster thoroughly reviewed and ranked each proposal based on criteria published in the Request for Proposals and the Selection Committee interviewed all submitting firms; and,

WHEREAS, the Selection Committee recommends Agreements for Engineering Services under a Term Contract be entered with all submitting firms; now,

THEREFORE, BE IT RESOLVED that the Board of Directors does hereby authorize the Director of Engineering to enter into Agreements with AH Environmental Consultants, Blue Ridge Engineering & Construction Services, CHA, Draper Aden Associates, Engineering Concepts, Hurt & Proffitt, Whiteman Requardt & Associates, and Wiley|Wilson for Engineering Services under a Term Contract.

This resolution shall take effect immediately.

Member Moldenhauer made a motion to approve the minutes.

Member Mele seconded the motion.

- Board Member Votes: 7 Aye, 0 Nay, 0 Abstain. The motion carried.

8. Executive Director’s Report: Presented by Brian Key

a. Education Moment: Davenport Study

Mr. Key plans to give a short report each month about important historical moments for the Authority which are still relevant today. The Davenport Study was completed in January 2020 and it analyzed existing debt and revenues to determine the Authority's capacity to take on debt in the future. The report also looked at other entities to determine the debt service coverage ratio that would be advantageous for the Authority. The main focus of the report was ensuring that the Authority could properly fund the ESCO project and the Forest Sewer project. The board discussed a few current and future projects and the debt service available to the Authority.

b. April Tasks Summary

Mr. Carroll prepared the report for April; however, Mr. Key presented the report since Mr. Carroll was not able to attend the board meeting. The report shows the new mapping feature that Cartegraph can produce along with other charts showing the amount of time per service area and type of tasks. There were no questions from the Board about the report.

9. Legal Counsel Report

There was no legal counsel report presented.

10. Other Business

Mr. Key briefed the board about how the Authority is handling the pandemic under the Standard even with the new Governor's order about masks. Once the Executive Order for the state of emergency is lifted, the Authority must allow the public to attend the board meetings in person and board members can only attend meetings remotely twice a year. Mr. Key suggested that the meetings should still be held on Zoom for the benefit of staff and the public. Once the state of emergency is lifted the Authority must determine if it will open the front lobby to the public. The board discussed the pros and cons of keeping the front desk closed to the public. If Staff determined that keeping the front door closed to the public was the preferred option, the board asked for a written report documenting how the public would still receive quality service.. Mr. Flynn stated he wanted the Authority to help the community feel back to normal.

Mr. Moldenhauer asked Mr. Key about the executive training that the board has asked him to attend this year. Mr. Key is still researching the best fit and availability of programs.

11. Motion to Adjourn:

There being no further business to discuss, Member Segroves made a motion to adjourn and Member Moldenhauer seconded the motion.

- Board member votes: 7 Aye; 0 Nay; 0 Abstain. The motion carried.

The meeting adjourned at approximately 8:20 p.m.

Prepared by Megan Pittman – Director of Administration

Approved: _____ 2021

FINANCIAL REPORT



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MEMORANDUM

To: BRWA Board of Directors
From: Jill W. Underwood, Director of Finance
Date: June 9, 2021
Re: Financial Highlights for May 2021

Customer Service Statistical Report:

There are currently 364 residential customers that are past due, totaling \$154,763.
There are 3 businesses that are past due totaling \$524.

To compare to April's financials: the amount of payments increased 9.45%, water revenue increased 3.71% and sewer revenue decreased 4.45%. In comparison to May 2020, water revenue increased 2.49% and sewer revenue increased 0.74%.

Summary of Revenues & Expenses:

- 1) Budget goal is 92% for May, operating revenues are at 98% and operating expenses at 79%.
- 2) Capital Recovery fees received so far this FY are 173% of the total budgeted amount, with water at 132% and sewer at 307%. There were 49 new connections 47 in Forest and 2 in Moneta during May. We had a rush of fees coming in prior to the rate increase that took effect June 1st. I would expect to see fees a little lower in the first several months of the upcoming fiscal year, due to this influx.

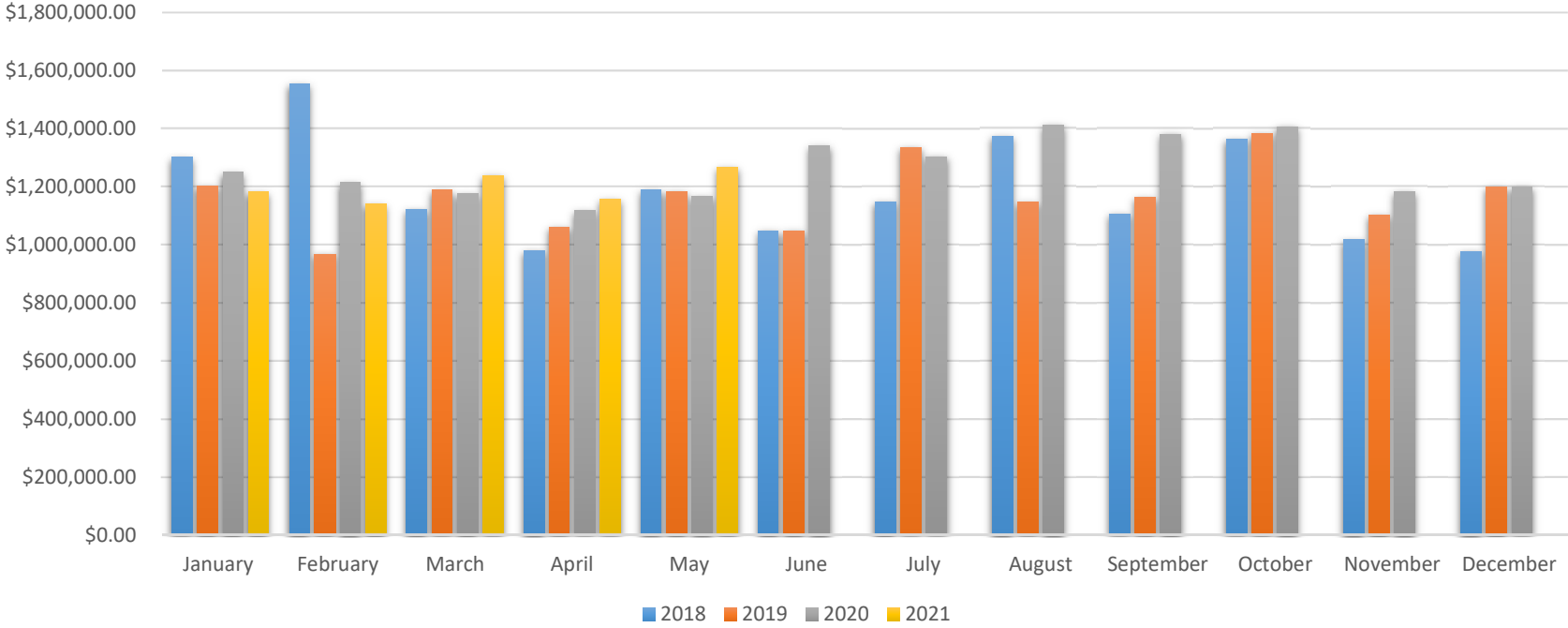
Cash Flow Summary

The summary is included in your packets.

Tracking Data for Customer Service Department

Description	June '20	July '20	August '20	September '20	October '20	November '20	December '20	January '21	February '21	March '21	April '21	May '21	Running 12 Month Totals
1 Statements Mailed	15,091	15,149	15,179	15,170	15,175	15,180	15,183	15,162	15,186	15,215	15,237	15,273	182,200
2 Statements Sent Electronically	1,675	1,712	1,743	1,781	1,821	1,860	1,868	1,834	1,938	2,113	310	2,285	20,940
3 Total of Payments Received	13,019	12,372	12,986	12,723	12,792	12,523	12,864	11,774	11,731	13,237	12,251	12,301	150,573
4	\$1,341,042.49	\$1,304,444.99	\$1,411,137.42	\$1,382,006.43	\$1,405,935.16	\$1,183,110.39	\$1,200,081.72	\$1,182,192.55	\$1,139,909.57	\$1,239,274.12	\$1,157,433.82	\$1,266,813.43	\$15,213,382.09
5	2,698	2,668	2,642	2,617	2,625	2,582	2,755	2,498	2,575	2,790	2,640	2,579	31,669
6 Bill Payer Payments	\$186,081.65	\$182,270.17	\$197,183.61	\$203,632.67	\$192,142.84	\$174,884.85	\$169,578.81	\$169,000.26	\$159,390.40	\$176,927.30	\$166,551.99	\$160,905.25	\$2,138,549.80
7	20.7%	21.6%	20.3%	20.6%	20.5%	20.6%	21.4%	21.2%	22.0%	21.1%	21.5%	21.0%	21.0%
8	2,150	2,189	2,209	2,356	2,481	2,253	2,260	2,173	1,841	1,697	767	688	23,064
9 Paymentus Payments	\$192,581.63	\$196,439.49	\$209,415.28	\$240,699.46	\$227,598.78	\$202,662.06	\$192,625.85	\$184,758.02	\$147,384.82	\$145,796.56	\$65,099.17	\$60,726.80	\$2,065,787.92
10	16.5%	17.7%	17.0%	18.5%	19.4%	18.0%	17.6%	18.5%	15.7%	12.8%	6.3%	5.6%	15.3%
11										527	1,557	1,844	3,928
12 Invoice Cloud Payments										\$52,681.20	\$127,620.52	\$167,957.30	\$348,259.02
13	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	4.0%	12.7%	15.0%	2.6%
14	1,692	1,701	1,705	1,736	1,746	1,749	1,769	1,715	1,723	1,789	1,821	1,854	21,000
15 Automatic Draft Payments (ACH)	\$110,038.96	\$111,667.16	\$118,811.43	\$136,682.95	\$126,465.30	\$115,978.27	\$124,512.13	\$110,641.95	\$106,418.21	\$105,915.93	\$104,453.93	\$113,714.11	\$1,385,300.33
16	13.0%	13.7%	13.1%	13.6%	13.6%	14.0%	13.8%	14.6%	14.7%	13.5%	14.9%	15.1%	13.9%
17 Account Transfers	167	205	174	149	158	140	137	95	116	223	155	146	1,865
18 New Customers - Forest	18	33	23	15	19	12	13	24	16	11	10	47	241
19 New Customers - SML	3	3		6	1	3	4	2	2	3	5	2	34
20 Residential Past Due Customers	860	504	360	239	152	236	441	336	326	305	356	364	4,479
21	\$158,728.81	\$136,087.50	\$106,329.24	\$64,382.12	\$36,173.51	\$54,957.66	\$94,081.22	\$85,656.53	\$93,085.66	\$99,377.87	\$115,462.49	\$154,763.35	\$1,199,086
22 Meters Read - Normal and Transfer Readings	14,334	14,363	14,369	14,385	14,399	14,415	14,477	14,438	14,456	14,477	14,504	14,537	173,154
23 Radio Read Meters	12,727	12,771	12,781	12,798	12,843	12,874	13,000	13,058	13,160	13,364	13,546	13,758	156,680
24 Manually Read Meters	1,607	1,592	1,592	1,587	1,556	1,541	1,477	1,380	1,296	1,113	958	779	16,478
25 Tower Read Meters	1,037	1,002	950	1,037	1,085	1,115	861	987	1,673	1,446	2,674	2,020	15,887
26 New Meter Installs	22	22	11	4	18	15	10	7	5	20	26	32	192
27 Broken Meters Replaced	4	2	1	4	3	2	5	7	21	23	-	-	72
28 Meters Changed - Program	108	10	1	4	31	5	112	55	74	181	157	178	916
29 Connections paid for but not installed	291	300	303	311	309	308	308	331	336	359	356	366	N/A
30 Remaining Developer's Credits	\$368,484.01	\$368,484.01	\$368,484.01	\$350,484.01	\$350,484.01	\$341,484.01	\$341,484.01	\$341,484.01	\$341,484.01	\$341,484.01	\$341,484.01	\$362,484.01	N/A
31 Bulk Water Sales - New London (Gallons)	82,673	42,738	-	6,280	12,760	9,395	835	935	4,150	43,764	93,485	104,219	401,234
32 Bulk Water Sales - Moneta (Gallons)	40,480	6,000	-	20,128	-	-	-	-	-	-	-	26,400	93,008
33 Bulk Water Sales - Central Distr (Gallons)	-	28,700	3,900	17,800	3,500	17,500	8,460	200	-	8,150	126,500	45,600	260,310
34 Total Bulk Water Sales	\$665.03	\$418.17	\$21.06	\$238.72	\$87.80	\$145.23	\$50.19	\$6.13	\$22.41	\$280.34	\$1,187.92	\$951.58	\$4,074.58

2018-2021 Total Payments Received



Bedford Regional Water Auth.
Balance Sheet
For the Eleven Months Ending Monday, May 31, 2021

		<u>7/1/2020</u>	<u>May 2021</u>
		<u>Beginning</u>	<u>Actual</u>
ASSETS			
1000:1000	Cash	\$5,993,484.61	\$7,735,209.77
1001	Restricted Investments	8,150,166.66	13,042,793.77
1002:1002	Prepaid Expenses	828,812.19	706,198.53
1101:1101	Accounts Receivable	2,157,333.40	2,509,394.48
1102	Accounts Receivable Other	33,439.18	9,859.51
1200	Inventory	488,551.59	802,063.85
1202	Loan Related Assets	3,934.66	3,934.66
1250	Construction In Progress	297,742.21	1,348,172.95
1301	Tangible Assets- Office	4,385,424.94	4,385,424.94
1302	Tangible Assets - Vehicles	3,367,485.04	3,367,485.04
1400:1500	Tangible Assets - Water	100,146,345.04	100,146,345.04
1700	Tangible Assets - Sewer	62,476,091.92	62,476,091.92
1800	Intangible Assets	714,451.00	714,451.00
1801	Fixed Asset Clearing Account		154,390.17
1900	Depreciation	<u>(64,747,719.17)</u>	<u>(64,747,719.17)</u>
	Total assets	<u>124,295,543.27</u>	<u>132,654,096.46</u>
LIABILITIES			
2000	Accounts Payable	(419,653.13)	(205,950.06)
2001	Customer Liabilities	(515,437.37)	(544,235.90)
2100	Employee Liabilities	(1,264,686.26)	(1,171,397.04)
2200	Notes Payable	(42,062,594.55)	(43,515,385.50)
2300	Developer Credits	(452,440.01)	(348,940.01)
2900	Equity	(41,000.00)	
2999	Retained Earnings	<u>(79,539,731.95)</u>	<u>(79,539,731.95)</u>
	Total liabilities	<u>(124,295,543.27)</u>	<u>(125,325,640.46)</u>
	Operating Surplus/ (Loss)		7,328,456.00

Bedford Regional Water Auth.
Balance Sheet
For the Eleven Months Ending Monday, May 31, 2021

		<u>7/1/2020</u>	<u>May 2021</u>
		<u>Beginning</u>	<u>Actual</u>
ASSETS			
Cash:			
1000-0000	Change Box for CS	350.00	350.00
1000-0001	Petty Cash	16.57	16.57
1000-0002	SunTrust Checking Account	2,136,501.19	3,877,620.72
1000-0004	Cash Drawer	225.00	225.00
1000-0011	LGIP Operating Reserves Fund	322,251.36	322,743.81
1000-1000	VA Investment Pool-Capital Projects Reserve	2,498,188.70	2,501,893.57
1000-2000	VA Investment Pool- Operating Reserves	1,035,951.79	1,037,488.10
1000-0005	Cash Suspense Account (for F.A.)		(5,128.00)
	Total Cash	<u>5,993,484.61</u>	<u>7,735,209.77</u>
Restricted Investments:			
1001-0001	Deposit Refund Program Fund	359,661.65	359,661.65
1001-0010	Debt Service Accumulation Fund	1,705,687.91	2,111,162.74
1001-0020	Reserve for future capital projects	662,705.67	663,030.37
1001-0021	County Funds for New Projects	229,925.42	193,158.96
1001-0022	SML WTF Depreciation Fund WVWA	252,079.10	403,109.71
1001-0023	BRWA Cell Tower Funds	240,538.75	270,071.60
1001-0024	SML WTF Depreciation Fund- BRWA portion	252,065.18	403,095.78
1001-0025	Vehicle and Equipment Replacement Fund	295,493.54	438,241.11
1001-0030	Information Systems Replacement Fund	157,872.83	182,695.99
1001-0035	Meter Replacement Fund	318,719.33	444,232.46
1001-0040	Sewerline Replacement Fund	558,195.16	649,858.16
1001-0045	Waterline Replacement Fund	522,165.92	668,828.92
1001-0050	Tank Rehab	237,996.00	237,996.00
1001-1010	VA Investment Pool- Reserve Fund	450,171.30	451,261.18
1001-1020	LGIP Repairs & Maintenance Reserve	24,085.63	24,085.63
1001-1025	VRA Debt Service Reserve Fund- PNC Bank	1,771,570.44	1,771,570.44
1001-1030	VRA 2015 Debt Service Reserve Fund-SNAP	43,445.49	9,013.02
1001-1100	Escrow Account	67,787.34	32,037.34
1001-1215	VRA 2020 Construction Fund		3,727,098.15
1001-1216	VRA 2020 Construction Account- Interest		2,584.56
	Total Restricted Investments	<u>8,150,166.66</u>	<u>13,042,793.77</u>
Prepaid Expenses:			
1002-1000	Prepaid Insurance	113,720.53	12,698.12
1002-1001	Prepaid Dues/Service Contracts	62,308.66	40,717.41
1002-1002	Deferred Outflows of Resources (Pensions)	595,511.00	595,511.00
1002-1003	VRS OPEB Deferred Outflow	76,188.00	76,188.00
1002-1004	VRS OPEB Deferred Outflow	(16,379.00)	(16,379.00)
1002-1005	Local OPEB Deferred Outflows	16,467.00	16,467.00
1002-1006	Local OPEB Deferred Inflows	(19,004.00)	(19,004.00)
	Total Prepaid Expenses	<u>828,812.19</u>	<u>706,198.53</u>
Accounts Receivable:			
1101-1000	Billings Receivable Water	1,411,415.24	1,519,992.00
1101-2000	Budget Billing Accounts Rec.	229.36	229.36
1101-2001	Monthly Statement A/R	(20.00)	(20.00)
1101-2002	Monthly Deferred A/R- holding account	553.47	553.47
1101-2003	AR Credits	(50.00)	(50.00)
1101-3000	Billings Receivable Sewer	908,202.39	988,942.79
1101-3210	Credit Card Convenience Fee AR	847.58	841.58
1101-4000	Allowance for Doubtful Accounts	(486,341.29)	(486,341.29)
1101-4001	Water Penalties- A/R	39,404.50	50,142.57
1101-4002	Payment Arrangement AR- Water	(154.96)	(154.96)
1101-4003	Sewer Penalties A/R	25,136.10	32,887.11
1101-4004	Payment Arrangement AR- Sewer	268.43	268.43
1101-4005	Payment Arrangement AR- Sewer Penalties	94.60	94.60

Bedford Regional Water Auth.
Balance Sheet
For the Eleven Months Ending Monday, May 31, 2021

		<u>7/1/2020</u> <u>Beginning</u>	<u>May 2021</u> <u>Actual</u>
1101-4006	Payment Arrangement AR- Water Penalties	174.14	174.14
1101-5001	Water Facility Fees A/R	86,479.00	138,779.00
1101-5002	Returned Check A/R	784.75	1,078.80
1101-5003	Sewer Facility Fees A/R	55,627.78	115,627.78
1101-5005	Reconnect Fee A/R	27,058.15	26,640.03
1101-6000	Water Account Charge A/R	10,552.03	10,398.53
1101-6003	Sewer Account Charges A/R	6,168.09	5,877.51
1101-7001	Water Deposits A/R	3,393.56	6,391.06
1101-7003	Sewer Deposits A/R	20,712.75	22,990.75
1101-7500	Meter Base Installation Fee A/R	14,244.02	20,610.02
1101-7504	Sewer Pump Maintenance A/R	4,284.79	5,826.58
1101-7505	Service Repairs & Rents A/R	2,504.94	2,504.94
1101-7506	A/R- Septage Dumping Fees	8,335.00	8,335.00
1101-7507	Meter Fee A/R	5,750.00	9,250.00
1101-7508	A/R- Industrial Pretreatment	1,541.66	2,122.25
1101-8000	Misc. Charges Receivable	(1.00)	(1.00)
1101-8002	NSF holding/clearing account	145.78	(4,086.05)
1101-8003	Consolidation holding account	(3,761.63)	(3,761.63)
1101-8006	Unauthorized Service A/R	7,845.08	7,810.26
1101-8009	Pending Electronic Payments	5,909.09	20,940.85
1101-7502	A/R- Sewer Clean-Out Insallation Fee		3,000.00
1101-7510	SGP Review and Inpections A/R		1,500.00
	Total Accounts Receivable	<u>2,157,333.40</u>	<u>2,509,394.48</u>
Accounts Receivable Other:			
1102-0001	Miscellaneous Accounts Receivable	33,439.18	9,859.51
	Total Accounts Receivable Other	<u>33,439.18</u>	<u>9,859.51</u>
Inventory:			
1200-0001	Maintenance Inventory	174,859.22	309,750.77
1200-0002	Meter Inventory	313,692.37	492,313.08
	Total Inventory	<u>488,551.59</u>	<u>802,063.85</u>
Loan Related Assets:			
1202-0009	VRA 2014 Cash Account (per docs)	3,934.66	3,934.66
	Total Loan Related Assets	<u>3,934.66</u>	<u>3,934.66</u>
Construction In Progress:			
1250-0363	BRWA Facility Master Plan & Building	44,400.11	71,650.11
1250-0381	CIP- Mariners Landing	112,595.11	163,469.47
1250-0383	CIP- Ivy Creek Sewer	45,700.00	50,454.09
1250-0389	CIP- Country Estates Waterline	77,044.49	96,043.20
1250-0391	CIP- Turkey Mtn Booster Station	18,002.50	42,490.00
1250-0376	CIP- Valley Mills Crossing		441.46
1250-0386	CIP - Building Renovations		3,669.51
1250-0387	CIP- Rucker Rd. waterline project		104.99
1250-0390	CIP- 460 Booster Station		7,160.00
1250-0392	Montvale Sewer (VDOT)		17,104.08
1250-0393	CIP- Bunker Hill Loop (DEQ)		61,061.00
1250-0394	Mariners Landing WWTP		103,767.61
1250-0395	ESCO Project		540,321.84
1250-0396	CIP- Avenel Ave Water		73,452.75
1250-0397	Route 122 Waterline Relocation		75,970.81
1250-0398	CIP- Avenel Ave Sewer		41,012.03
	Total Construction In Progress	<u>297,742.21</u>	<u>1,348,172.95</u>
Tangible Assets- Office:			
1301-0001	Office Facilities	2,725,886.28	2,725,886.28

Bedford Regional Water Auth.
Balance Sheet
For the Eleven Months Ending Monday, May 31, 2021

		<i>7/1/2020 Beginning</i>	<i>May 2021 Actual</i>
1301-0002	Information Systems	1,659,538.66	1,659,538.66
	Total Tangible Assets- Office	4,385,424.94	4,385,424.94
Tangible Assets - Vehicles:			
1302-0001	Vehicles and Equipment	3,367,485.04	3,367,485.04
	Total Tangible Assets - Vehicles	3,367,485.04	3,367,485.04
Tangible Assets - Water:			
1400-1000	SML Water Treatment Facility	16,447,649.90	16,447,649.90
1400-2000	Smith Mountain Lake Central	21,339,066.84	21,339,066.84
1400-3000	Stewartsville Water	2,735,076.84	2,735,076.84
1500-1000	Forest Water	36,203,064.99	36,203,064.99
1500-2000	Lakes Water	1,625,458.78	1,625,458.78
1500-3000	Central Water	21,796,027.69	21,796,027.69
	Total Tangible Assets - Water	100,146,345.04	100,146,345.04
Tangible Assets - Sewer:			
1700-0014	Central Sewer	22,535,093.64	22,535,093.64
1700-0015	Moneta Sewer	12,700,512.43	12,700,512.43
1700-0016	Forest Sewer	18,983,660.02	18,983,660.02
1700-0020	Mariners Landing Sewer	1,218,000.00	1,218,000.00
1700-1016	BRWA Share Lynchburg Sewer Upgrade	4,983,649.44	4,983,649.44
1700-8000	Montvale Sewer	2,055,176.39	2,055,176.39
	Total Tangible Assets - Sewer	62,476,091.92	62,476,091.92
Intangible Assets:			
1800-0000	Studies & Permits (Feasibility, master studies)	658,040.55	658,040.55
1800-0090	Capitalized Interest (Various projects)	56,410.45	56,410.45
	Total Intangible Assets	714,451.00	714,451.00
Fixed Asset Clearing Account:			
1801-0000	Fixed Asset Clearing Account		154,390.17
	Total Fixed Asset Clearing Account		154,390.17
Depreciation:			
1900-0000	Accumulated Depreciation	(64,747,719.17)	(64,747,719.17)
	Total Depreciation	(64,747,719.17)	(64,747,719.17)
	Total assets	124,295,543.27	132,654,096.46
LIABILITIES			
Accounts Payable:			
2000-1000	Accounts Payable	(219,653.13)	(2,458.06)
2000-1005	Retainage Payable	(200,000.00)	(203,492.00)
	Total Accounts Payable	(419,653.13)	(205,950.06)
Customer Liabilities:			
2001-0000	Customer Credit- Budget Billing accounts	5,068.88	5,068.88
2001-0001	Customer Credits	(234,769.82)	(432,230.07)
2001-0002	Misc. Misposting	(1,520.90)	(1,520.90)
2001-0003	Customer Refunds Payable	10,916.45	8,592.74
2001-1000	Water Deposits	(189,397.42)	(66,017.14)
2001-1555	Fireline Assembly Deposits	(16,308.86)	(16,308.86)
2001-2000	Interest on Deposits (Town accounts)	1,256.53	1,256.93

Bedford Regional Water Auth.
Balance Sheet
For the Eleven Months Ending Monday, May 31, 2021

		<u>7/1/2020</u> <u>Beginning</u>	<u>May 2021</u> <u>Actual</u>
2001-3000	Sewer Deposits	(90,682.23)	(37,827.48)
2001-0004	Liability for Sureties Held		(5,250.00)
	Total Customer Liabilities	<u>(515,437.37)</u>	<u>(544,235.90)</u>
Employee Liabilities:			
2100-0050	Compensated Absences Liability	(149,518.68)	(131,090.02)
2100-0060	Accrued Payroll	(106,761.48)	(0.01)
2100-0250	VRS Employee Contribution Payable	300.36	391.78
2100-0400	Net Pension Liability	(501,911.00)	(501,911.00)
2100-0450	Flexible Spending Account Payable	1.63	(908.60)
2100-0500	VRS OPEB Liability	(257,271.00)	(257,271.00)
2100-0510	Local OPEB Liability	(226,966.00)	(226,966.00)
2100-0550	Health Insurance Payable- Employee Share	(24,551.55)	(25,095.91)
2100-0600	VRS Mandatory Cash Match- Hybrid	1.25	1.25
2100-0750	Optional Life Insurance Payable	342.81	531.93
2100-0800	AFLAC Withholding Payable	1,697.23	1,671.91
2100-0900	Outstanding Payables Checks	(49.83)	(49.83)
2100-0200	State Withholding Payable		(30,351.54)
2100-1000	Garnishments Payable		(350.00)
	Total Employee Liabilities	<u>(1,264,686.26)</u>	<u>(1,171,397.04)</u>
Notes Payable:			
2200-0115	Current Maturities Long-Term Debt	0.40	2,864,218.95
2200-2001	Accrued Interest Payable	(393,431.42)	(393,431.42)
2200-2020	VRA 2015 Loan	(29,600,000.00)	(29,600,000.00)
2200-2021	VRA 2015 Premium	(274,983.94)	(274,983.94)
2200-2026	VRA Series 2005 Premium	(2,107.00)	(2,107.00)
2200-2029	VRA 2009 Series Deferred amount of Refunding	137,400.52	137,400.52
2200-2230	Series 2012 Loan (2005 Refunding)	(3,075,000.00)	(3,075,000.00)
2200-2231	Series 2012 Premium (2005 Refunding)	(360,271.80)	(360,271.80)
2200-2232	VRA 2012 Deferred Amount on refunding	195,351.94	195,351.94
2200-2233	VRA Series 2014 Loan (2005 refunding)	(1,745,000.00)	(1,745,000.00)
2200-2234	VRA Series 2014 Premium (2005)	(154,413.52)	(154,413.52)
2200-2235	VRA 2014 Deferred Amt on Refunding	50,678.07	50,678.07
2200-2236	VRA 2019 Refunding Premium	(165,654.33)	(165,654.33)
2200-2237	VRA Series 2019 Refunding	(2,725,000.00)	(2,725,000.00)
2200-2238	VRA Series 2019 Deferred Amt on Refunding	(87,268.87)	(87,268.87)
2200-2500	Assumed Debt from Town	(3,246,382.17)	(3,246,382.17)
2200-3000	Lynchburg Sewer System Loan Payable	(616,512.43)	(616,512.43)
2200-2240	VRA 2020 Loan (ESCO)		(3,730,000.00)
2200-2241	VRA 2020 Premium		(587,009.50)
	Total Notes Payable	<u>(42,062,594.55)</u>	<u>(43,515,385.50)</u>
Developer Credits:			
2300-0000	Deferred Revenue Liability	(368,484.01)	(337,484.01)
2300-0002	Prepayments Transfer Clearing account		72,500.00
2300-1000	Deferred Inflows of Resources	(83,956.00)	(83,956.00)
	Total Developer Credits	<u>(452,440.01)</u>	<u>(348,940.01)</u>
Equity:			
2900-0150	Customer Contributions for Line Extensions	(41,000.00)	
	Total Equity	<u>(41,000.00)</u>	
Retained Earnings:			
2999-0000	Retained Earnings	(79,539,731.95)	(79,539,731.95)
	Total Retained Earnings	<u>(79,539,731.95)</u>	<u>(79,539,731.95)</u>
	Total liabilities	<u>(124,295,543.27)</u>	<u>(125,325,640.46)</u>

Bedford Regional Water Auth.
Balance Sheet
For the Eleven Months Ending Monday, May 31, 2021

	<u>7/1/2020</u> <u>Beginning</u>	<u>May 2021</u> <u>Actual</u>
Operating Surplus/ (Loss)		7,328,456.00

Bedford Regional Water Auth.
Summary of Revenue & Expenditures
For the Eleven Months Ending Monday, May 31, 2021

	<u>Month</u>	<u>FY 20-21 YTD</u>	<u>FY 20-21 Budget</u>	<u>Remaining On Budget</u>	<u>Goal: 92%</u>
OPERATING REVENUE					
3000-3000 +...	Water Sales	(\$733,968.14)	(\$8,066,264.56)	(\$8,372,144.00)	(\$305,879.44) 96%
3100-3000:3...	Sewer Sales	(363,078.04)	(4,139,661.53)	(4,279,608.00)	(139,946.47) 97%
3902	Penalties	(7,412.00)	(53,097.42)	(70,000.00)	(16,902.58) 76%
3903-3231:3...	Account Charges	(6,675.00)	(58,375.00)	(60,000.00)	(1,625.00) 97%
3903-3240:3...	Review Fees	(10,699.16)	(70,280.52)	(53,500.00)	16,780.52 131%
3900-3250:3...	Interest Earned		(9,871.05)	(60,000.00)	(50,128.95) 16%
3903-3245:3...	Sewer Clean Outs	(4,500.00)	(30,352.81)	(7,000.00)	23,352.81 434%
3903-3250 +...	Meter Installation Revenues	(26,500.00)	(203,919.95)	(95,000.00)	108,919.95 215%
3903-3255	Industrial Pretreatment Revenue	(1,520.82)	(16,729.02)	(18,000.00)	(1,270.98) 93%
3903-3261	Rent/Meter Charges		(5,874.88)	(5,000.00)	874.88 117%
3903-3262:3...	Misc	(15,102.20)	(130,823.41)	(112,729.00)	18,094.41 116%
3903-3280:3...	Fixed Asset Disposals	(3,650.00)	(5,394.00)		5,394.00 0%
3901-3211:3...	Account Default Fees	(1,055.00)	(3,130.00)	(23,000.00)	(19,870.00) 14%
3201-3275 +...	Contract Reimbursements		(196,546.17)	(151,000.00)	45,546.17 130%
	Revenue from BRWA Operations	<u>(1,174,160.36)</u>	<u>(12,990,320.32)</u>	<u>(13,306,981.00)</u>	<u>(316,660.68)</u> 98%
3000-3220 +...	Capital Recovery Fees	(277,000.00)	(1,621,500.00)	(939,010.00)	682,490.00 173%
3903-3265 +...	Cellular Antenna Site Rental-County...	(2,624.80)	(55,665.62)	(45,153.00)	10,512.62 123%
3904-3310	BOS Capital Contributions		(2,000,000.00)	(2,000,000.00)	0 100%
3904-3312 +...	BOS Contributions for New Develop...		(500,000.00)		500,000.00 0%
3904-3315	Developer Line Contributions		(26,288.00)	(200,000.00)	(173,712.00) 13%
3904-3316 +...	Contributions from WVWA		(152,948.19)		152,948.19 0%
3904-3335	Contributions for DEQ Projects		(42,913.00)		42,913.00 0%
3903-3330	SML WTF Revenue		(61.21)		61.21 0%
3904-3317	Developer Prepayments Redemptio...			(20,000.00)	(20,000.00) 0%
3904-3320	Customer Line Contributions	(41,000.00)	(48,269.60)		48,269.60 0%
	Revenue from Other Sources	<u>(320,624.80)</u>	<u>(4,447,645.62)</u>	<u>(3,204,163.00)</u>	<u>1,243,482.62</u> 139%
	Total Revenue	(1,494,785.16)	(17,437,965.94)	(16,511,144.00)	926,821.94 106%
OPERATING EXPENSES					
4000 + 4002...	Salaries	299,718.76	3,512,342.49	4,169,901.18	657,558.69 84%
4010	General Office Expenses	29,495.53	181,726.37	268,467.00	86,740.63 68%
4100	Employee Benefit & Related Expens...	136,707.48	1,354,052.95	1,724,071.00	370,018.05 79%
4110	Billing Expenses	6,020.39	174,956.71	211,404.00	36,447.29 83%
4120	Information Systems Expenses	14,090.54	133,889.43	158,194.00	24,304.57 85%
4130	Adminstration Supplies		2,686.45	500.00	(2,186.45) 537%
4140	Customer Service Supplies	75.04	742.40	3,368.00	2,625.60 22%
4210	Engineering Expenses	6,865.30	45,478.42	81,353.00	35,874.58 56%
4220 + 4223	Operations Expenses		958.14	2,400.00	1,441.86 40%
4221	Compliance Program Supplies			8,000.00	8,000.00 0%
4222	Pretreatment Expenses	299.00	16,229.81	19,600.00	3,370.19 83%
4225-0100	Lab Supplies	662.76	14,134.20	24,000.00	9,865.80 59%
4230	Maintenance Expenses	2,722.29	28,442.05	46,402.00	17,959.95 61%
4240	Vehicles & Equipment Expenses	25,909.42	215,464.78	239,624.00	24,159.22 90%
4250	Forest Water Expenses	98,616.12	920,857.62	840,247.00	(80,610.62) 110%
4260	Well Systems Expenses	1,054.39	21,390.62	45,678.00	24,287.38 47%
4265	SML Central Distribution System Ex...	3,749.41	53,386.52	33,845.00	(19,541.52) 158%
4270	Highpoint Facility Expenses	2,343.48	35,064.75	40,738.00	5,673.25 86%
4330	SML WTF Expenses	77,810.26	317,384.04	493,766.00	176,381.96 64%
4275	Central Water Distribution Expenses	6,869.87	107,407.10	225,692.00	118,284.90 48%
4276	Central Water Treatment Expenses	12,192.33	116,919.93	135,189.00	18,269.07 86%
4280	Stewartsville Water Expenses	3,210.35	30,358.95	38,532.00	8,173.05 79%
4290	Forest Sewer Expenses	26,801.83	352,838.75	609,825.00	256,986.25 58%
4291	Central Sewer Collection System Ex...	9,294.51	112,179.10	318,750.00	206,570.90 35%
4293	Central Sewer Treatment Expenses	37,804.09	411,735.86	626,550.00	214,814.14 66%
4292	Moneta Sewer Collection System E...	1,625.31	25,346.56	31,800.00	6,453.44 80%
4294	Moneta Sewer Treatment Expenses	5,572.77	98,532.62	150,447.00	51,914.38 65%
4295	Montvale Sewer Expenses	611.31	22,336.78	29,380.00	7,043.22 76%
4340	Mariners Landing Sewer Expenses	17,860.94	120,944.66	86,770.00	(34,174.66) 139%
4350	Cedar Rock Sewer Expenses	2,017.15	34,194.49	26,070.00	(8,124.49) 131%

Bedford Regional Water Auth.
 Summary of Revenue & Expenditures
 For the Eleven Months Ending Monday, May 31, 2021

	<u>Month</u>	<u>FY 20-21 YTD</u>	<u>FY 20-21 Budget</u>	<u>Remaining On Budget</u>	<u>Goal: 92%</u>	
4300 + 4310	Schools Sewer Expenses	1,166.03	12,672.23	35,000.00	22,327.77	36%
4315	Mariners Landing Water Expenses	458.07	8,498.18	28,655.00	20,156.82	30%
4320	Franklin County Operations	3,134.47	36,569.07	36,000.00	(569.07)	102%
	Total Operating Expenditures	<u>834,759.20</u>	<u>8,519,722.03</u>	<u>10,790,218.18</u>	<u>2,270,496.15</u>	<u>79%</u>
4400	Depreciation			3,257,478.00	3,257,478.00	0%
4500-0600	Loan Issuance Costs		49,589.51		(49,589.51)	0%
4500-0640	Lynchburg Debt Service Paid	2,174.31	2,174.31	262.00	(1,912.31)	830%
4500-0645	2012 VRA Interest		139,400.01	139,400.00	(0.01)	100%
4500-0660	2014 VRA Interest		77,281.26	77,281.00	(0.26)	100%
4500-0665	2015 VRA Interest		1,058,562.50	1,058,563.00	0.50	100%
4500-0650	Assumed Debt from City		80,070.30	80,070.00	(0.30)	100%
4500-0670	VRA 2019 Interest		115,780.97	117,491.00	1,710.03	99%
4500-0675	VRA 2020 Interest (ESCO project)		66,929.05		(66,929.05)	0%
	Total Interest and Debt Service	<u>2,174.31</u>	<u>1,589,787.91</u>	<u>1,473,067.00</u>	<u>(116,720.91)</u>	<u>108%</u>
	Total Exp., Depr. and Debt Servi...	<u>836,933.51</u>	<u>10,109,509.94</u>	<u>15,520,763.18</u>	<u>5,411,253.24</u>	<u>65%</u>
	Total Revenues Less Oper Expense	<u>(657,851.65)</u>	<u>(7,328,456.00)</u>	<u>(990,380.82)</u>	<u>6,338,075.18</u>	<u>740%</u>
	Gross Cash Before Capital Exp	<u>(657,851.65)</u>	<u>(7,328,456.00)</u>	<u>(990,380.82)</u>	<u>6,338,075.18</u>	<u>740%</u>
	Less non-debt Capital Contributions	<u>(41,000.00)</u>	<u>(270,480.00)</u>	<u>(220,000.00)</u>	<u>50,480.00</u>	<u>123%</u>
	Earnings/(loss) before BRWA Capit...	<u>(616,851.65)</u>	<u>(7,057,976.00)</u>	<u>(770,380.82)</u>	<u>6,287,595.18</u>	<u>916%</u>

Bedford Regional Water Auth.
Summary of Revenue & Expenditures
For the Eleven Months Ending Monday, May 31, 2021

		<u>Month</u>	<u>FY 20-21 YTD</u>	<u>FY 20-21 Budget</u>	<u>Remaining On Budget</u>	<u>Goal: 92%</u>
OPERATING REVENUE						
Water Sales:						
3000-3000	Water Sales	(721,892.99)	(7,938,292.44)	(8,298,674.00)	(360,381.56)	96%
3000-3050	Contract Water Sales	(12,075.15)	(127,972.12)	(73,470.00)	54,502.12	174%
	Total Water Sales	<u>(733,968.14)</u>	<u>(8,066,264.56)</u>	<u>(8,372,144.00)</u>	<u>(305,879.44)</u>	<u>96%</u>
Sewer Sales:						
3100-3000	Sewer Sales	(360,196.82)	(4,109,820.12)	(4,248,408.00)	(138,587.88)	97%
3100-3050	Cedar Rock Revenue	(2,881.22)	(29,841.41)	(31,200.00)	(1,358.59)	96%
	Total Sewer Sales	<u>(363,078.04)</u>	<u>(4,139,661.53)</u>	<u>(4,279,608.00)</u>	<u>(139,946.47)</u>	<u>97%</u>
Penalties:						
3902-3211	Water Penalty Revenue	(4,641.08)	(32,464.40)	(45,000.00)	(12,535.60)	72%
3902-3213	Sewer Penalty Revenue	(2,770.92)	(20,633.02)	(25,000.00)	(4,366.98)	83%
	Total Penalties	<u>(7,412.00)</u>	<u>(53,097.42)</u>	<u>(70,000.00)</u>	<u>(16,902.58)</u>	<u>76%</u>
Account Charges:						
3903-3231	Water Account Charge Revenue	(4,475.00)	(39,075.00)	(40,000.00)	(925.00)	98%
3903-3233	Sewer Account Charge Revenue	(2,200.00)	(19,300.00)	(20,000.00)	(700.00)	97%
	Total Account Charges	<u>(6,675.00)</u>	<u>(58,375.00)</u>	<u>(60,000.00)</u>	<u>(1,625.00)</u>	<u>97%</u>
Review Fees:						
3903-3240	Engineering Review Fees	(8,599.16)	(61,580.52)	(50,000.00)	11,580.52	123%
3903-3242	Engineering Fire Flow Testing		(300.00)	(1,500.00)	(1,200.00)	20%
3903-3243	SGP Review and Inspections	(2,100.00)	(8,400.00)	(2,000.00)	6,400.00	420%
	Total Review Fees	<u>(10,699.16)</u>	<u>(70,280.52)</u>	<u>(53,500.00)</u>	<u>16,780.52</u>	<u>131%</u>
Interest Earned:						
3900-3250	Bank Interest Earned		(7,286.49)	(60,000.00)	(52,713.51)	12%
3900-3251	VRA Interest Earned		(2,584.56)		2,584.56	0%
	Total Interest Earned		<u>(9,871.05)</u>	<u>(60,000.00)</u>	<u>(50,128.95)</u>	<u>16%</u>
Sewer Clean Outs:						
3903-3245	Sewer Clean-Out Installation Fee	(4,500.00)	(30,352.81)	(7,000.00)	23,352.81	434%
	Total Sewer Clean Outs	<u>(4,500.00)</u>	<u>(30,352.81)</u>	<u>(7,000.00)</u>	<u>23,352.81</u>	<u>434%</u>
Meter Installation Revenues:						
3903-3250	Meter Fee Revenue	(10,000.00)	(64,050.00)	(35,000.00)	29,050.00	183%
3903-3260	Meter Base Installation Revenue	(16,500.00)	(139,869.95)	(60,000.00)	79,869.95	233%
	Total Meter Installation Revenues	<u>(26,500.00)</u>	<u>(203,919.95)</u>	<u>(95,000.00)</u>	<u>108,919.95</u>	<u>215%</u>
Industrial Pretreatment Revenue:						
3903-3255	Industrial Pretreatment Revenue	(1,520.82)	(16,729.02)	(18,000.00)	(1,270.98)	93%
	Total Industrial Pretreatment Reve...	<u>(1,520.82)</u>	<u>(16,729.02)</u>	<u>(18,000.00)</u>	<u>(1,270.98)</u>	<u>93%</u>
Rent/Meter Charges:						
3903-3261	Service Repairs & Equipment Ren...		(5,874.88)	(5,000.00)	874.88	117%
	Total Rent/Meter Charges		<u>(5,874.88)</u>	<u>(5,000.00)</u>	<u>874.88</u>	<u>117%</u>
Misc:						
3903-3262	Cellular Antenna Rental- BRWA p...	(3,937.20)	(61,148.47)	(67,729.00)	(6,580.53)	90%
3903-3264	Sewer Pump Maintenance Reven...	(5,215.00)	(56,210.00)	(40,000.00)	16,210.00	141%
3903-3270	Miscellaneous Revenue		(7,514.94)	(5,000.00)	2,514.94	150%

Bedford Regional Water Auth.
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	<u>Month</u>	<u>FY 20-21 YTD</u>	<u>FY 20-21 Budget</u>	<u>Remaining On Budget</u>	<u>Goal: 92%</u>	
3903-3275	Revenue from Communication To...	(5,950.00)	(5,950.00)	5,950.00	0%	
	Total Misc	(15,102.20)	(130,823.41)	18,094.41	116%	
Fixed Asset Disposals:						
3903-3280	Sales and Disposals	(3,650.00)	(5,394.00)	5,394.00	0%	
	Total Fixed Asset Disposals	(3,650.00)	(5,394.00)	5,394.00	0%	
Account Default Fees:						
3901-3211	Reconnect Fee Revenue	50.00	(100.00)	(19,900.00)	1%	
3901-3212	Return Check Revenue	(105.00)	(2,030.00)	30.00	102%	
3901-3213	Unauthorized Service Revenue	(1,000.00)	(1,000.00)	(1,000.00)	100%	
	Total Account Default Fees	(1,055.00)	(3,130.00)	(19,870.00)	14%	
Contract Reimbursements:						
3201-3275	School System Operations		(27,786.64)	(51,000.00)	(23,213.36)	54%
3904-3318	Franklin County Contract Operatio...		(168,759.53)	(100,000.00)	68,759.53	169%
	Total Contract Reimbursements		(196,546.17)	(151,000.00)	45,546.17	130%
	Revenue from BRWA Operations	(1,174,160.36)	(12,990,320.32)	(13,306,981.00)	(316,660.68)	98%
Capital Recovery Fees:						
3000-3220	Water Capital Recovery Fees	(152,000.00)	(947,500.00)	(719,710.00)	227,790.00	132%
3100-3220	Sewer Capital Recovery Fees	(125,000.00)	(674,000.00)	(219,300.00)	454,700.00	307%
	Total Capital Recovery Fees	(277,000.00)	(1,621,500.00)	(939,010.00)	682,490.00	173%
Cellular Antenna Site Rental-County portion:						
3903-3265	Cellular Antenna Revenue- Co. po...	(2,624.80)	(40,765.62)	(45,153.00)	(4,387.38)	90%
3903-3285	Bedford County Broadband Reven...		(14,900.00)		14,900.00	0%
	Total Cellular Antenna Site Rental...	(2,624.80)	(55,665.62)	(45,153.00)	10,512.62	123%
BOS Capital Contributions:						
3904-3310	Bedford County Debt Support		(2,000,000.00)	(2,000,000.00)		100%
	Total BOS Capital Contributions		(2,000,000.00)	(2,000,000.00)		100%
BOS Contributions for New Development:						
3904-3305	Bedford County Support-Forest S...		(500,000.00)		500,000.00	0%
	Total BOS Contributions for New...		(500,000.00)		500,000.00	0%
Developer Line Contributions:						
3904-3315	Developer Contributions		(26,288.00)	(200,000.00)	(173,712.00)	13%
	Total Developer Line Contributions		(26,288.00)	(200,000.00)	(173,712.00)	13%
Contributions from WVWA:						
3904-3316	Contributions from WVWA		(152,948.19)		152,948.19	0%
	Total Contributions from WVWA		(152,948.19)		152,948.19	0%
Contributions for DEQ Projects:						
3904-3335	DEQ Contributions for Projects		(42,913.00)		42,913.00	0%
	Total Contributions for DEQ Proje...		(42,913.00)		42,913.00	0%
SML WTF Revenue:						
3903-3330	SML WTF Revenue		(61.21)		61.21	0%

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	<u>Month</u>	<u>FY 20-21 YTD</u>	<u>FY 20-21 Budget</u>	<u>Remaining On Budget</u>	<u>Goal: 92%</u>
Total SML WTF Revenue		(61.21)		61.21	0%
Developer Prepayments Redemption Revenue: 3904-3317 Developer Capital Recovery Fee...			(20,000.00)	(20,000.00)	0%
Total Developer Prepayments Red...			(20,000.00)	(20,000.00)	0%
Customer Line Contributions: 3904-3320 Customer contributions for Line Ex...	(41,000.00)	(48,269.60)		48,269.60	0%
Total Customer Line Contributions	(41,000.00)	(48,269.60)		48,269.60	0%
Revenue from Other Sources	(320,624.80)	(4,447,645.62)	(3,204,163.00)	1,243,482.62	139%
Total Revenue	(1,494,785.16)	(17,437,965.94)	(16,511,144.00)	926,821.94	106%
 OPERATING EXPENSES					
Salaries:					
4000-0010 Administration Salaries	54,609.35	649,844.47	794,279.12	144,434.65	82%
4000-0019 IT Oncall Stipend	600.00	6,750.00	7,800.00	1,050.00	87%
4000-0020 Administration Overtime		129.51	3,170.28	3,040.77	4%
4002-0010 Customer Service Salaries	26,763.34	292,558.52	340,458.28	47,899.76	86%
4002-0020 Customer Service Overtime	647.08	8,604.46	17,984.58	9,380.12	48%
4003-0010 Engineering Department Salaries	56,059.47	608,572.33	620,091.59	11,519.26	98%
4003-0019 Engineering OnCall Stipend	600.00	6,900.00	7,800.00	900.00	88%
4003-0020 Engineering Department Overtime	1,686.54	35,562.81	32,240.31	(3,322.50)	110%
4004-0010 Maintenance Department Salaries	61,499.92	707,966.03	859,238.92	151,272.89	82%
4004-0019 Maintenance Oncall Stipend Expe...	1,200.00	14,250.00	18,720.00	4,470.00	76%
4004-0020 Maintenance Department Overtime	4,314.97	83,503.33	137,797.55	54,294.22	61%
4005-0010 Operations Department Salaries	89,887.58	1,044,864.98	1,232,559.27	187,694.29	85%
4005-0020 Operations Department Overtime	1,850.51	52,836.05	97,761.28	44,925.23	54%
Total Salaries	299,718.76	3,512,342.49	4,169,901.18	657,558.69	84%
General Office Expenses:					
4010-0075 Board & Committee Meetings		854.76	600.00	(254.76)	142%
4010-0085 Long Range Planning	12,767.50	12,767.50	45,000.00	32,232.50	28%
4010-0100 Office Supplies	539.24	3,930.53	10,000.00	6,069.47	39%
4010-0103 Public Outreach Expenses	70.00	2,307.54	16,415.00	14,107.46	14%
4010-0110 Building Maintenance Expense	5,514.92	24,782.81	21,000.00	(3,782.81)	118%
4010-0130 Postage and Shipping Expense	1,449.31	5,604.92	8,000.00	2,395.08	70%
4010-0140 Commercial Phone Charges	1,124.48	11,138.42	12,600.00	1,461.58	88%
4010-0142 Cellular Phone Service	1,281.95	12,218.35	19,220.00	7,001.65	64%
4010-0150 Building Power and Utilities	1,517.39	15,037.92	20,500.00	5,462.08	73%
4010-0155 Building Fuel Costs		3,071.53	8,000.00	4,928.47	38%
4010-0160 Employee Bond	42.33	465.63	669.00	203.37	70%
4010-0161 Building Insurance	346.00	3,806.00	3,863.00	57.00	99%
4010-0170 Advertising	786.24	3,024.82	18,000.00	14,975.18	17%
4010-0175 Bank Service charges	1,155.75	12,796.30	15,600.00	2,803.70	82%
4010-0200 Accounting Services		23,385.00	30,000.00	6,615.00	78%
4010-0220 Legal Expenses	1,124.10	27,258.02	18,000.00	(9,258.02)	151%
4010-0400 Board of Directors Fees	1,750.00	19,250.00	21,000.00	1,750.00	92%
4010-0401 Board Mileage Reimbursements	26.32	26.32		(26.32)	0%
Total General Office Expenses	29,495.53	181,726.37	268,467.00	86,740.63	68%
Employee Benefit & Related Expenses:					
4100-0030 Payroll Taxes	21,634.28	263,656.33	316,372.00	52,715.67	83%
4100-0040 VRS Retirement and Group Life	46,967.99	264,601.57	356,583.00	91,981.43	74%
4100-0041 VRS Hybrid Disability Program	523.32	5,286.74	10,210.00	4,923.26	52%
4100-0045 Unemployment Payments		701.87	6,000.00	5,298.13	12%
4100-0050 Health Insurance	58,367.23	686,202.18	728,478.00	42,275.82	94%

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	<u>Month</u>	<u>FY 20-21 YTD</u>	<u>FY 20-21 Budget</u>	<u>Remaining On Budget</u>	<u>Goal: 92%</u>	
4100-0055	Flexible Spending Account	(1,190.14)	2,500.00	3,690.14	(48%)	
4100-0060	Worker's Compensation	4,680.92	49,799.12	59,804.88	45%	
4100-0065	Employee Testing	421.50	2,954.50	1,830.50	62%	
4100-0070	Mileage Reimbursements		460.00	460.00	0%	
4100-0075	Meetings	180.49	657.93	5,482.07	11%	
4100-0080	Professional Dues	200.00	5,769.91	17,380.09	25%	
4100-0085	Training and Education	1,147.20	13,817.78	40,299.22	26%	
4100-0090	Whistle Blower Hotline		497.00	3.00	99%	
4100-0101	Clothing and Uniforms	1,319.26	15,602.97	15,645.03	50%	
4100-0102	Employee & Incentive Fund		21,884.03	5,615.97	80%	
4100-0103	Safety	1,265.29	23,811.16	17,362.84	58%	
4100-0086	Continuing Education		5,250.00	5,250.00	0%	
	Total Employee Benefit & Related...	136,707.48	1,354,052.95	1,724,071.00	370,018.05	79%
Billing Expenses:						
4110-0091	Bad Debt Expense Water		942.80	15,000.00	14,057.20	6%
4110-0093	Bad Debt Expense Sewer		1,369.21	7,500.00	6,130.79	18%
4110-0097	Collection Agency Expense	612.86	1,839.76	1,200.00	(639.76)	153%
4110-0110	Bill Processing Services	2,554.44	97,415.16	103,978.00	6,562.84	94%
4110-0120	Customer Service Software Maint...		43,231.33	52,596.00	9,364.67	82%
4110-0125	Credit Card Processing Fees	2,485.52	26,403.50	18,900.00	(7,503.50)	140%
4110-0175	Courier Service	367.57	3,754.95	4,230.00	475.05	89%
4110-0094	Bad Debt Expense Penalties/Misc.			4,000.00	4,000.00	0%
4110-0112	Customer Notification Expenses			3,000.00	3,000.00	0%
4110-0115	Meter Testing			1,000.00	1,000.00	0%
	Total Billing Expenses	6,020.39	174,956.71	211,404.00	36,447.29	83%
Information Systems Expenses:						
4120-0100	Information Systems Supplies	195.64	4,554.85	8,500.00	3,945.15	54%
4120-0110	Contracted Services (Network)	6,716.32	30,343.48	22,000.00	(8,343.48)	138%
4120-0115	Continuing Support (Software)	6,813.58	95,326.10	123,314.00	27,987.90	77%
4120-0145	Internet and WAN Communications	365.00	3,665.00	4,380.00	715.00	84%
	Total Information Systems Expens...	14,090.54	133,889.43	158,194.00	24,304.57	85%
Administration Supplies:						
4130-0100	Administration Supplies		2,686.45	500.00	(2,186.45)	537%
	Total Administration Supplies		2,686.45	500.00	(2,186.45)	537%
Customer Service Supplies:						
4140-0100	Customer Service Supplies	75.04	742.40	3,368.00	2,625.60	22%
	Total Customer Service Supplies	75.04	742.40	3,368.00	2,625.60	22%
Engineering Expenses:						
4210-0100	Engineering Supplies		8,973.60	18,413.00	9,439.40	49%
4210-0110	Engineering Reviews	5,580.00	27,285.42	51,800.00	24,514.58	53%
4210-0141	Locating Notification Tickets	930.30	8,219.40	8,320.00	100.60	99%
4210-0240	Construction testing	355.00	1,000.00	2,820.00	1,820.00	35%
	Total Engineering Expenses	6,865.30	45,478.42	81,353.00	35,874.58	56%
Operations Expenses:						
4220-0100	Wastewater Operations Supplies		910.19	1,900.00	989.81	48%
4223-0100	Water Operations Supplies		47.95	500.00	452.05	10%
	Total Operations Expenses		958.14	2,400.00	1,441.86	40%
Compliance Program Supplies:						
4221-0100	FROG Program Supplies			8,000.00	8,000.00	0%

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	<u>Month</u>	<u>FY 20-21 YTD</u>	<u>FY 20-21 Budget</u>	<u>Remaining On Budget</u>	<u>Goal: 92%</u>
Total Compliance Program Suppli...			8,000.00	8,000.00	0%
Pretreatment Expenses:					
4222-0100 Pretreatment Supplies/Expenses	299.00	16,229.81	19,600.00	3,370.19	83%
Total Pretreatment Expenses	299.00	16,229.81	19,600.00	3,370.19	83%
Lab Supplies:					
4225-0100 Lab Supplies	662.76	14,134.20	24,000.00	9,865.80	59%
Total Lab Supplies	662.76	14,134.20	24,000.00	9,865.80	59%
Maintenance Expenses:					
4230-0100 Maintenance Supplies	2,722.29	28,442.05	46,402.00	17,959.95	61%
Total Maintenance Expenses	2,722.29	28,442.05	46,402.00	17,959.95	61%
Vehicles & Equipment Expenses:					
4240-0100 Vehicles and Equipment Supplies	5,883.10	25,593.44	32,350.00	6,756.56	79%
4240-0110 Vehicles and Equipment Contract...	7,243.61	98,986.57	81,600.00	(17,386.57)	121%
4240-0155 Vehicles & Equipment Fuel Costs	10,617.13	67,063.39	95,000.00	27,936.61	71%
4240-0162 Vehicles and Equipment Insurance	2,165.58	23,821.38	30,674.00	6,852.62	78%
Total Vehicles & Equipment Expe...	25,909.42	215,464.78	239,624.00	24,159.22	90%
Forest Water Expenses:					
4250-0100 Forest Water Supplies	440.20	14,587.49	35,000.00	20,412.51	42%
4250-0110 Forest Water Contracted Services	150.00	33,956.00	19,400.00	(14,556.00)	175%
4250-0140 Forest Water Communications	33.98	337.49	300.00	(37.49)	112%
4250-0150 Forest Water Power	331.43	5,722.67	3,000.00	(2,722.67)	191%
4250-0161 Forest Water Insurance	1,126.76	12,394.36	16,851.00	4,456.64	74%
4250-0240 Forest Water Sampling and Testing	540.00	3,110.41	15,000.00	11,889.59	21%
4250-0300 Forest Water Purchased	95,993.75	825,818.75	666,440.00	(159,378.75)	124%
4250-0410 Forest Water VDH Fees		24,930.45	24,756.00	(174.45)	101%
4250-0101 Forest Water Meter Installations			56,000.00	56,000.00	0%
4250-0115 Forest Water System Repairs & I...			3,500.00	3,500.00	0%
Total Forest Water Expenses	98,616.12	920,857.62	840,247.00	(80,610.62)	110%
Well Systems Expenses:					
4260-0100 Well Systems Supplies	121.76	3,895.93	15,000.00	11,104.07	26%
4260-0105 Well Systems Chemicals		3,470.82	3,000.00	(470.82)	116%
4260-0110 Well Systems Contracted Services	450.00	7,070.00	13,100.00	6,030.00	54%
4260-0150 Well Systems Power	384.96	4,766.17	5,500.00	733.83	87%
4260-0161 Well Systems Insurance	58.67	645.37	899.00	253.63	72%
4260-0240 Well Systems Sampling and Testi...	39.00	863.83	5,000.00	4,136.17	17%
4260-0410 Well Systems VDH Fees		678.50	679.00	0.50	100%
4260-0101 Well Systems Meter Installations			500.00	500.00	0%
4260-0115 Well Systems Repairs & Improve...			2,000.00	2,000.00	0%
Total Well Systems Expenses	1,054.39	21,390.62	45,678.00	24,287.38	47%
SML Central Distribution System Expenses:					
4265-0100 SML Central Supplies	617.41	23,940.18	10,000.00	(13,940.18)	239%
4265-0110 SML Central Contracted Services	3,000.00	23,474.46	3,000.00	(20,474.46)	782%
4265-0240 SML Central Sampling & Testing	132.00	2,617.73	10,000.00	7,382.27	26%
4265-0410 SML Central VDH Fees		3,354.15	3,345.00	(9.15)	100%
4265-0101 SML Central Meter Installations			6,500.00	6,500.00	0%
4265-0115 SML Central Repairs & Improvem...			1,000.00	1,000.00	0%
Total SML Central Distribution Sys...	3,749.41	53,386.52	33,845.00	(19,541.52)	158%
Highpoint Facility Expenses:					
4270-0100 Highpoint Facility Supplies		936.47	2,000.00	1,063.53	47%
4270-0110 Highpoint Facility Contracted Servi...	1,020.00	7,562.69	3,550.00	(4,012.69)	213%

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4270-0150	Highpoint Facility Power	928.64	11,433.60	16,800.00	5,366.40	68%
4270-0155	Highpoint Facility Fuel Costs		2,456.75	2,000.00	(456.75)	123%
4270-0161	Highpoint Facility Insurance	394.84	4,343.24	7,038.00	2,694.76	62%
4270-0300	SML Quality Monitoring		7,500.00	7,500.00		100%
4270-0371	Highpoint Facility Road Maintenanc...		832.00	850.00	18.00	98%
4270-0105	Highpoint Facility Chemicals			1,000.00	1,000.00	0%
	Total Highpoint Facility Expenses	2,343.48	35,064.75	40,738.00	5,673.25	86%
SML WTF Expenses:						
4330-0100	SML WTF Supplies	1,563.60	27,976.83	30,000.00	2,023.17	93%
4330-0105	SML WTF Chemicals	1,269.00	33,613.41	45,000.00	11,386.59	75%
4330-0110	SML WTF Contracted Services	64,954.45	83,885.11	125,000.00	41,114.89	67%
4330-0140	SML WTF Communications		438.72	516.00	77.28	85%
4330-0150	SML WTF Power	8,757.87	152,138.80	228,000.00	75,861.20	67%
4330-0155	SML WTF Fuel Costs		281.45	2,000.00	1,718.55	14%
4330-0161	SML WTF Property Insurance	1,129.42	12,423.62	14,450.00	2,026.38	86%
4330-0240	SML WTF Sampling & Testing	135.92	6,626.10	40,000.00	33,373.90	17%
4330-0370	SML WTF Raw Water Fee			8,800.00	8,800.00	0%
	Total SML WTF Expenses	77,810.26	317,384.04	493,766.00	176,381.96	64%
Central Water Distribution Expenses:						
4275-0100	Central Water Supplies	2,315.87	23,894.07	37,500.00	13,605.93	64%
4275-0110	Central Water Contracted Services	4,320.00	56,357.22	108,700.00	52,342.78	52%
4275-0140	Central Water Communications		62.00		(62.00)	0%
4275-0155	Central Water Fuel Purchases		3,628.42	250.00	(3,378.42)	1,451%
4275-0240	Central Water Sampling & Testing	234.00	12,438.29	20,000.00	7,561.71	62%
4275-0410	Central Water VDH Fees		11,027.10	10,992.00	(35.10)	100%
4275-0101	Central Water Meter Installations			3,750.00	3,750.00	0%
4275-0115	Central Water Repairs & Improve...			44,500.00	44,500.00	0%
	Total Central Water Distribution E...	6,869.87	107,407.10	225,692.00	118,284.90	48%
Central Water Treatment Expenses:						
4276-0100	Central Water Treatment Supplies	1,642.69	30,449.89	20,000.00	(10,449.89)	152%
4276-0105	Central Water Treatment Chemica...	6,535.42	36,214.68	50,000.00	13,785.32	72%
4276-0110	Central Water Treatment Contract...	292.59	5,004.29	10,000.00	4,995.71	50%
4276-0140	Central Water Treatment Commun...	59.06	590.60	1,020.00	429.40	58%
4276-0150	Central Water Treatment Power	2,871.81	35,962.11	33,600.00	(2,362.11)	107%
4276-0161	Central Water Treatment Property...	790.76	8,698.36	18,569.00	9,870.64	47%
4276-0155	Central Water Treatment Fuel			2,000.00	2,000.00	0%
	Total Central Water Treatment Ex...	12,192.33	116,919.93	135,189.00	18,269.07	86%
Stewartsville Water Expenses:						
4280-0100	Stewartsville Water Supplies		1,629.73	2,000.00	370.27	81%
4280-0110	Stewartsville Water Contracted Se...	240.00	1,283.33	2,700.00	1,416.67	48%
4280-0140	Stewartsville Water Communicatio...	48.14	290.29	300.00	9.71	97%
4280-0150	Stewartsville Water Power	16.03	387.43	300.00	(87.43)	129%
4280-0161	Stewartsville Water Insurance	44.52	489.72	666.00	176.28	74%
4280-0240	Stewartsville Water Sampling and...	18.00	955.65	1,500.00	544.35	64%
4280-0300	Stewartsville Water Purchased	2,843.66	24,906.85	27,650.00	2,743.15	90%
4280-0410	Stewartsville Water VDH Fees		415.95	416.00	0.05	100%
4280-0101	Stewartsville Meter Installations			500.00	500.00	0%
4280-0115	Stewartsville Water Repairs & Imp...			2,500.00	2,500.00	0%
	Total Stewartsville Water Expenses	3,210.35	30,358.95	38,532.00	8,173.05	79%
Forest Sewer Expenses:						
4290-0100	Forest Sewer Supplies	146.32	34,326.20	65,000.00	30,673.80	53%
4290-0105	Forest Sewer Chemicals	4,468.94	54,767.24	87,000.00	32,232.76	63%
4290-0110	Forest Sewer Contracted Services	3,244.62	30,650.90	104,500.00	73,849.10	29%
4290-0140	Forest Sewer Communications	141.01	1,410.10	3,600.00	2,189.90	39%
4290-0150	Forest Sewer Power	876.16	35,261.73	37,200.00	1,938.27	95%

Bedford Regional Water Auth.
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	<u>Month</u>	<u>FY 20-21 YTD</u>	<u>FY 20-21 Budget</u>	<u>Remaining On Budget</u>	<u>Goal: 92%</u>	
4290-0161	Forest Sewer Insurance	349.78	3,847.58	5,025.00	1,177.42	77%
4290-0350	Forest Sewer Treatment Costs	17,575.00	192,575.00	300,000.00	107,425.00	64%
4290-0115	Forest Sewer Repairs & Improvem...			2,000.00	2,000.00	0%
4290-0155	Forest Sewer Fuel Expense			5,000.00	5,000.00	0%
4290-0240	Forest Sewer Testing			500.00	500.00	0%
	Total Forest Sewer Expenses	26,801.83	352,838.75	609,825.00	256,986.25	58%
Central Sewer Collection System Expenses:						
4291-0100	Central Sewer Supplies	509.55	25,639.73	70,000.00	44,360.27	37%
4291-0110	Central Sewer Coll System Contra...	8,028.22	47,220.06	84,500.00	37,279.94	56%
4291-0115	Central Sewer Repairs & Improve...		29,459.08	104,000.00	74,540.92	28%
4291-0150	Central Sewer Power	756.74	7,819.32	55,000.00	47,180.68	14%
4291-0155	Central Sewer Fuel Costs		1,096.64	5,000.00	3,903.36	22%
4291-0240	Central Sewer Sampling & Testing		944.27	250.00	(694.27)	378%
	Total Central Sewer Collection Sy...	9,294.51	112,179.10	318,750.00	206,570.90	35%
Central Sewer Treatment Expenses:						
4293-0100	Center Sewer Treatment Supplies	7,049.62	48,660.51	73,000.00	24,339.49	67%
4293-0105	Center Sewer Treatment Chemicals	5,128.75	70,938.90	127,000.00	56,061.10	56%
4293-0110	Center Sewer Treatment Contract...	6,685.83	37,579.93	95,000.00	57,420.07	40%
4293-0115	Center Sewer Sludge Tipping Fees		13,349.09	45,000.00	31,650.91	30%
4293-0140	Center Sewer Treatment Commu...	250.74	7,169.44	7,200.00	30.56	100%
4293-0150	Center Sewer Treatment Power	16,698.02	199,000.19	228,000.00	28,999.81	87%
4293-0161	Center Sewer Treatment Property...	1,009.19	11,101.09	15,450.00	4,348.91	72%
4293-0240	Center Sewer Treatment Samplin...	981.94	14,557.71	25,000.00	10,442.29	58%
4293-0411	Center Sewer DEQ Charges		9,379.00	9,400.00	21.00	100%
4293-0155	Central Sewer Fuel			1,500.00	1,500.00	0%
	Total Central Sewer Treatment Ex...	37,804.09	411,735.86	626,550.00	214,814.14	66%
Moneta Sewer Collection System Expenses:						
4292-0100	Moneta Sewer Supplies	77.03	6,903.00	10,250.00	3,347.00	67%
4292-0105	Moneta Sewer Chemicals		2,035.28	2,000.00	(35.28)	102%
4292-0110	Moneta Sewer Contracted Services	240.00	4,351.13	3,050.00	(1,301.13)	143%
4292-0150	Moneta Sewer Power	1,308.28	12,057.15	12,000.00	(57.15)	100%
4292-0115	Moneta Sewer Repairs & Improve...			400.00	400.00	0%
4292-0155	Moneta Sewer Fuel Costs			3,500.00	3,500.00	0%
4292-0240	Moneta Sewer Sampling & Testing			600.00	600.00	0%
	Total Moneta Sewer Collection Sy...	1,625.31	25,346.56	31,800.00	6,453.44	80%
Moneta Sewer Treatment Expenses:						
4294-0100	Moneta Sewer Treatment Supplies	1,201.79	6,954.28	30,000.00	23,045.72	23%
4294-0105	Moneta Sewer Treatment Chemic...		8,147.39	9,000.00	852.61	91%
4294-0110	Moneta Sewer Contracted Services	45.87	29,067.18	21,500.00	(7,567.18)	135%
4294-0115	Moneta Sewer Sludge Tipping Fees		3,746.02	15,000.00	11,253.98	25%
4294-0140	Moneta Sewer Treatment Commu...	132.60	1,326.00	1,980.00	654.00	67%
4294-0150	Moneta Sewer Treatment Power	2,939.42	33,406.42	43,200.00	9,793.58	77%
4294-0155	Moneta Sewer Fuel		254.98	350.00	95.02	73%
4294-0161	Moneta Sewer Treatment Property...	485.59	5,341.49	6,417.00	1,075.51	83%
4294-0240	Moneta Sewer Treatment Samplin...	767.50	7,399.86	20,000.00	12,600.14	37%
4294-0411	Moneta Sewer DEQ Charges		2,889.00	3,000.00	111.00	96%
	Total Moneta Sewer Treatment Ex...	5,572.77	98,532.62	150,447.00	51,914.38	65%
Montvale Sewer Expenses:						
4295-0100	Montvale Sewer Supplies	58.17	6,293.83	6,000.00	(293.83)	105%
4295-0105	Montvale Sewer Chemicals		695.70	1,500.00	804.30	46%
4295-0110	Montvale Sewer Contracted Servi...	420.00	10,445.44	10,000.00	(445.44)	104%
4295-0140	Montvale Communications	10.58	135.93	300.00	164.07	45%
4295-0150	Montvale Sewer Power	28.07	291.06	360.00	68.94	81%
4295-0161	Montvale Sewer Insurance	60.89	669.79	1,570.00	900.21	43%
4295-0240	Montvale Sewer Sampling & Testi...	33.60	1,494.03	7,000.00	5,505.97	21%

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	<u>Month</u>	<u>FY 20-21 YTD</u>	<u>FY 20-21 Budget</u>	<u>Remaining On Budget</u>	<u>Goal: 92%</u>	
4295-0411	Montvale Sewer DEQ charges		2,400.00	89.00	96%	
4295-0155	Montvale Sewer Fuel Costs		250.00	250.00	0%	
	Total Montvale Sewer Expenses	611.31	22,336.78	29,380.00	7,043.22	76%
Mariners Landing Sewer Expenses:						
4340-0100	Mariners Landing Sewer Supplies	4,924.72	32,314.38	16,000.00	(16,314.38)	202%
4340-0110	Mariners Landing Sewer Contract...	9,742.91	64,238.43	28,400.00	(35,838.43)	226%
4340-0140	Mariners Landing Sewer Commun...	1,253.99	3,991.70	300.00	(3,691.70)	1,331%
4340-0150	Mariners Landing Sewer Power	1,939.32	20,400.15	27,000.00	6,599.85	76%
4340-0105	Mariners Landing Sewer Chemicals			4,500.00	4,500.00	0%
4340-0155	Mariners Landing Sewer Fuel Costs			4,200.00	4,200.00	0%
4340-0161	Mariners Landing Sewer Property...			1,570.00	1,570.00	0%
4340-0240	Mariners Landing Sewer Sampling...			2,400.00	2,400.00	0%
4340-0411	Mariners Landing Sewer DEQ Per...			2,400.00	2,400.00	0%
	Total Mariners Landing Sewer Exp...	17,860.94	120,944.66	86,770.00	(34,174.66)	139%
Cedar Rock Sewer Expenses:						
4350-0100	Cedar Rock Sewer Supplies	1,292.56	12,179.64	5,000.00	(7,179.64)	244%
4350-0105	Cedar Rock Sewer Chemicals		325.71	700.00	374.29	47%
4350-0110	Cedar Rock Sewer Contracted Ser...		12,925.00	8,000.00	(4,925.00)	162%
4350-0140	Cedar Rock Sewer Communication	158.86	791.06	300.00	(491.06)	264%
4350-0150	Cedar Rock Sewer Power	519.30	5,178.80	5,100.00	(78.80)	102%
4350-0161	Cedar Rock Sewer Property Insur...	12.83	141.13	1,570.00	1,428.87	9%
4350-0240	Cedar Rock Sewer Sampling & Te...	33.60	342.15	2,400.00	2,057.85	14%
4350-0411	Cedar Rock Sewer DEQ Permit F...		2,311.00	2,400.00	89.00	96%
4350-0155	Cedar Rock Sewer Fuel Costs			600.00	600.00	0%
	Total Cedar Rock Sewer Expenses	2,017.15	34,194.49	26,070.00	(8,124.49)	131%
Schools Sewer Expenses:						
4300-0100	Schools Operations Supplies		3,688.05	10,000.00	6,311.95	37%
4300-0105	Schools Chemicals		3,835.74	10,000.00	6,164.26	38%
4300-0240	Schools Sampling and Testing	1,166.03	5,148.44		(5,148.44)	0%
4300-0110	Schools Contracted Services			15,000.00	15,000.00	0%
	Total Schools Sewer Expenses	1,166.03	12,672.23	35,000.00	22,327.77	36%
Mariners Landing Water Expenses:						
4315-0100	Mariners Landing Water Expenses		738.76	6,868.00	6,129.24	11%
4315-0140	Mariners Landing Water Communi...	40.13	618.48	300.00	(318.48)	206%
4315-0150	Mariners Landing Water Power	26.82	3,599.44	11,925.00	8,325.56	30%
4315-0240	Mariners Landing Sampling Expen...	391.12	2,482.45	2,400.00	(82.45)	103%
4315-0410	Mariners Landing Water VDH Fees		1,059.05	1,162.00	102.95	91%
4315-0110	Mariners Landing Water Contracte...			2,000.00	2,000.00	0%
4315-0155	Mariners Landing Water Fuel Costs			2,800.00	2,800.00	0%
4315-0161	Mariners Landing Water Insurance			1,200.00	1,200.00	0%
	Total Mariners Landing Water Exp...	458.07	8,498.18	28,655.00	20,156.82	30%
Franklin County Operations:						
4320-0100	Franklin County Supplies	13.12	15,004.66	7,000.00	(8,004.66)	214%
4320-0105	Franklin County Chemicals	2,033.51	11,688.04	9,000.00	(2,688.04)	130%
4320-0240	Franklin County Sampling & Testi...	1,087.84	9,876.37	20,000.00	10,123.63	49%
	Total Franklin County Operations	3,134.47	36,569.07	36,000.00	(569.07)	102%
	Total Operating Expenditures	834,759.20	8,519,722.03	10,790,218.18	2,270,496.15	79%
Depreciation:						
4400-0810	Office Depreciation			151,840.00	151,840.00	0%
4400-0811	Information Systems Depreciation			48,933.00	48,933.00	0%
4400-0812	Vehicles and Equipment Depreciat...			147,568.00	147,568.00	0%
4400-0813	Forest Water Depreciation			573,566.00	573,566.00	0%

Bedford Regional Water Auth.
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	<u>Month</u>	<u>FY 20-21 YTD</u>	<u>FY 20-21 Budget</u>	<u>Remaining On Budget</u>	<u>Goal: 92%</u>	
4400-0814	Lakes Water Depreciation		26,316.00	26,316.00	0%	
4400-0815	SML Central Depreciation		329,609.00	329,609.00	0%	
4400-0816	Stewartsville Water Depreciation		48,895.00	48,895.00	0%	
4400-0817	Forest Sewer Depreciation		511,568.00	511,568.00	0%	
4400-0818	Montvale Sewer Depreciation		80,336.00	80,336.00	0%	
4400-0819	Amortization Expense		1,000.00	1,000.00	0%	
4400-0820	Studies Depreciation Expense		35,410.00	35,410.00	0%	
4400-0821	Moneta Sewer Depreciation		444,330.00	444,330.00	0%	
4400-0822	Central Sewer Depreciation		415,564.00	415,564.00	0%	
4400-0823	Center Water Depreciation		438,551.00	438,551.00	0%	
4400-0824	SML Water Treatment Facility Dep...		3,992.00	3,992.00	0%	
	Total Depreciation		3,257,478.00	3,257,478.00	0%	
Loan Issuance Costs:						
4500-0600	Loan Issuance Costs		49,589.51	(49,589.51)	0%	
	Total Loan Issuance Costs		49,589.51	(49,589.51)	0%	
Lynchburg Debt Service Paid:						
4500-0640	Lynchburg Sewer Interest	2,174.31	2,174.31	262.00	(1,912.31)	830%
	Total Lynchburg Debt Service Paid	2,174.31	2,174.31	262.00	(1,912.31)	830%
2012 VRA Interest:						
4500-0645	VRA 2012 Interest (2005 refunding)		139,400.01	139,400.00	(0.01)	100%
	Total 2012 VRA Interest		139,400.01	139,400.00	(0.01)	100%
2014 VRA Interest:						
4500-0660	VRA 2014 Interest (2005 Refundin...		77,281.26	77,281.00	(0.26)	100%
	Total 2014 VRA Interest		77,281.26	77,281.00	(0.26)	100%
2015 VRA Interest:						
4500-0665	VRA 2015 Interest		1,058,562.50	1,058,563.00	0.50	100%
	Total 2015 VRA Interest		1,058,562.50	1,058,563.00	0.50	100%
Assumed Debt from City:						
4500-0650	Assumed Debt from Town- Interest		80,070.30	80,070.00	(0.30)	100%
	Total Assumed Debt from City		80,070.30	80,070.00	(0.30)	100%
VRA 2019 Interest:						
4500-0670	VRA 2019 Refunding Interest		115,780.97	117,491.00	1,710.03	99%
	Total VRA 2019 Interest		115,780.97	117,491.00	1,710.03	99%
VRA 2020 Interest (ESCO project):						
4500-0675	VRA 2020 Interest (ESCO)		66,929.05		(66,929.05)	0%
	Total VRA 2020 Interest (ESCO pr...		66,929.05		(66,929.05)	0%
	Total Interest and Debt Service	2,174.31	1,589,787.91	1,473,067.00	(116,720.91)	108%
	Total Exp., Depr. and Debt Servi...	836,933.51	10,109,509.94	15,520,763.18	5,411,253.24	65%
	Total Revenues Less Oper Expense	(657,851.65)	(7,328,456.00)	(990,380.82)	6,338,075.18	740%
	Gross Cash Before Capital Exp	(657,851.65)	(7,328,456.00)	(990,380.82)	6,338,075.18	740%
	Less non-debt Capital Contributions	(41,000.00)	(270,480.00)	(220,000.00)	50,480.00	123%
	Earnings/(loss) before BRWA Capit...	(616,851.65)	(7,057,976.00)	(770,380.82)	6,287,595.18	916%

BRWA Cash Flow Analysis- SunTrust Checking Account

Description	July-20	August-20	September-20	October-20	November-20	December-20	January-21	February-21	March-21	April-21	May-21	June-21	YTD Total
Starting Balance	\$ 2,136,501.19	\$ 2,471,838.17	\$ 2,766,224.08	\$ 2,800,962.02	\$ 3,148,563.62	\$ 3,395,721.86	\$ 3,437,534.61	\$ 3,934,098.55	\$ 3,186,172.90	\$ 3,279,667.84	\$ 3,768,227.16		
DEBITS													
Debits from Operations													
Capital Contributions/Asset Sales and Dispos	\$ 5,118.00	\$ 25,675.00	\$ -	\$ 15.00	\$ 64.00	\$ 2,721.53	\$ -	\$ 21,093.88	\$ 5,088.72	\$ 26,288.00	\$ 154,650.00		\$ 240,714.13
Cash From Operations	\$ 1,339,885.55	\$ 1,431,050.59	\$ 1,394,976.43	\$ 1,415,075.47	\$ 1,274,873.85	\$ 1,215,667.76	\$ 1,222,588.51	\$ 1,158,717.19	\$ 1,295,153.76	\$ 1,251,916.24	\$ 1,286,037.43		\$ 14,285,942.78
Total Cash from Operations:	\$ 1,345,003.55	\$ 1,456,725.59	\$ 1,394,976.43	\$ 1,415,090.47	\$ 1,274,937.85	\$ 1,218,389.29	\$ 1,222,588.51	\$ 1,179,811.07	\$ 1,300,242.48	\$ 1,278,204.24	\$ 1,440,687.43	\$ -	\$ 14,526,656.91
Debits from Non-Operating Sources													
County CIP & Debt Service	\$ -	\$ -	\$ 1,762,265.64	\$ -	\$ -	\$ -	\$ 500,000.00	\$ -	\$ 237,734.36	\$ -	\$ -		\$ 2,500,000.00
Transfers from Reserve Accounts	\$ -	\$ -	\$ -	\$ -	\$ 0.00	\$ -	\$ -	\$ -	\$ -	\$ 17,119.37	\$ -		\$ 17,119.37
Transfers from SNAP Project Fund	\$ -	\$ -	\$ -	\$ 17,313.10	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 542,031.50	\$ -		\$ 559,344.60
Transfers from Escrow Account	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 41,000.00		\$ 41,000.00
Transfers from Capital & Replacement Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 67,151.00	\$ 8,950.71	\$ -	\$ -		\$ 76,101.71
Transfers in Deposit Refund Program Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -
Transfers from Economic Dev. Fund	\$ -	\$ -	\$ 50,000.00	\$ 16,104.08	\$ -	\$ -	\$ 10,000.00	\$ -	\$ -	\$ -	\$ -		\$ 76,104.08
Transfers In Debt Service Fund	\$ -	\$ -	\$ 1,293,318.75	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 592,172.80	\$ -	\$ -		\$ 1,885,491.55
Total Cash from Non Operating:	\$ -	\$ -	\$ 3,105,584.39	\$ 33,417.18	\$ -	\$ -	\$ 510,000.00	\$ 67,151.00	\$ 838,857.87	\$ 559,150.87	\$ 41,000.00	\$ -	\$ 5,155,161.31
Total Debits (Oper. and Non-Oper.)	\$ 1,345,003.55	\$ 1,456,725.59	\$ 4,500,560.82	\$ 1,448,507.65	\$ 1,274,937.85	\$ 1,218,389.29	\$ 1,732,588.51	\$ 1,246,962.07	\$ 2,139,100.35	\$ 1,837,355.11	\$ 1,481,687.43	\$ -	\$ 19,681,818.22
CREDITS													
Credits for Operating Expenditures													
	\$ 729,149.57	\$ 704,205.16	\$ 1,130,343.01	\$ 813,227.83	\$ 739,691.40	\$ 894,765.99	\$ 683,529.51	\$ 994,131.63	\$ 816,263.79	\$ 836,381.34	\$ 865,174.73		\$ 9,206,863.96
Credits for Non-Operating Expenditures													
Payments on Capital Projects	\$ 5,900.00	\$ 60,594.74	\$ 8,240.00	\$ 19,325.04	\$ 18,197.06	\$ 22,789.03	\$ 6,500.00	\$ 674,220.31	\$ 179,677.90	\$ 82,712.93	\$ 15,126.12		\$ 1,093,283.13
Payments on Debt Service	\$ -	\$ 116,657.50	\$ 3,055,584.39	\$ -	\$ -	\$ -	\$ 272,544.75	\$ 116,657.50	\$ 739,079.06	\$ 9,202.52	\$ 56,365.74		\$ 4,366,091.46
Transfers to Debt Service Account	\$ 200,000.00	\$ 200,000.00	\$ 200,000.00	\$ 200,000.00	\$ 200,000.00	\$ 200,000.00	\$ 200,000.00	\$ 200,000.00	\$ 290,828.10	\$ 200,000.00	\$ 200,000.00		\$ 2,290,828.10
Transfers to Capital Account	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -
Transfers to Replacement Fund	\$ 74,617.00	\$ 71,174.00	\$ 63,860.34	\$ 68,353.18	\$ 65,939.84	\$ 55,070.21	\$ 69,499.00	\$ -	\$ -	\$ 69,499.00	\$ 69,499.00		\$ 607,511.57
Transfers to Deposit Refund Program	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -
Transfers to Investment Account	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -
Transfers to Escrow Account	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,250.00		\$ 5,250.00
Transfers to SML WTF Depreciation Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 151,000.00	\$ 151,000.00		\$ 302,000.00
Payments/Transfers to Economic Development Fund	\$ -	\$ 9,708.28	\$ 7,795.14	\$ -	\$ 3,951.31	\$ 3,951.31	\$ 3,951.31	\$ 9,878.28	\$ 19,756.56	\$ -	\$ 9,878.28		\$ 68,870.47
Total Non-Operating Expenditures:	\$ 280,517.00	\$ 458,134.52	\$ 3,335,479.87	\$ 287,678.22	\$ 288,088.21	\$ 281,810.55	\$ 552,495.06	\$ 1,000,756.09	\$ 1,229,341.62	\$ 512,414.45	\$ 507,119.14	\$ -	\$ 8,733,834.73
Total Credits (Oper. and Non-Oper.)	\$ 1,009,666.57	\$ 1,162,339.68	\$ 4,465,822.88	\$ 1,100,906.05	\$ 1,027,779.61	\$ 1,176,576.54	\$ 1,236,024.57	\$ 1,994,887.72	\$ 2,045,605.41	\$ 1,348,795.79	\$ 1,372,293.87	\$ -	\$ 17,940,698.69
Ending Cash Balance	\$ 2,471,838.17	\$ 2,766,224.08	\$ 2,800,962.02	\$ 3,148,563.62	\$ 3,395,721.86	\$ 3,437,534.61	\$ 3,934,098.55	\$ 3,186,172.90	\$ 3,279,667.84	\$ 3,768,227.16	\$ 3,877,620.72	\$ -	

CIP AND REPLACEMENT PROJECT TRACKING




Crew	Completion	Funding	Project Number	Project	Line Size	Est. Const. Cost	LF	Timeline																				
								Mar-21	Apr-21	May-21	Jun-21	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22		
AC	2022	Setasides	2021-004	Town & Country Sewer Replacement - Windy Ridge Phase I	8"	TBD	2,597	H&P Proposal	H&P Survey/Design - Approve Plans by 8/30						Order Materials	1	2	3	4	5	6							
AC	2022	Setasides	2021-004	Town & Country Sewer Replacement - Windy Ridge Phase II																Order Materials	1	2	3	4	5	6		
TBD	2021	CIP	2018-062.2	North Parking Lot Expansion		\$619,541.00		Agency Review/Approval	Funding not available for full project, working with AC and Maintenance to complete portion of project within budget constraints.																			
AC2 - AJC	2021	Setasides	2020-125	Moneta Road (Route 122) Waterline Relocation	18"	\$462,141.00	968	Easements	Easement Delay	1	2																	
CIP	2021	Setasides		Avenel Avenue Sewer Replacement	8"	\$0.00	793		Materials	1	2	3																
CIP	2021	Setasides		Paradise Point	2" & 3"	\$50,000.00	2,340	In-House Design/Review		Materials	1	2	3	4	5	6												
CIP	TBD	Setasides	2020-086.1	Poplar Street Waterline Replacement	6"	\$76,616.00	373	In-House Design			Materials	1	2	3														
CIP	TBD	Setasides	2020-086.2	Windsor Drive Waterline Replacement	4" - 2"	\$77,705.00	1,176	In-House Design				Materials	1	2	3													
CIP	TBD	Setasides		Baltimore/Walnut Waterline Replacement				In-House Design						Materials	1	2	3											
CIP	TBD	Setasides	2020-086.3	Laurel Street Waterline Replacement	6"	\$199,415.00	1,375	In-House Design						Materials	1	2	3											
TBD	TBD	CIP	2020-008	Turkey Mountain Booster Station		\$738,149.04		Funding not available for construction by AC; may have Maintenance perform construction in future year																				
Completed Projects					Size	Const. Cost	LF	Total Time	Cost/ft																			
CIP	2021	Setasides	2020-048	Avenel Water Replacement	10"	\$119,904.00	814	3.00	\$ 147.30																			

My lists
2021- ★

[Skip to main content](#)

Upgrade CWTP chemical feeders to ...	Bob	Staff Performed	10,000	2/1/2021	11/1/2021	Changing coagulant to liquid PACI (DELPAC) will extend filter runs, reduce waste, delay media replacemenet, reduce lime use by 75% and improve water quality. With no dry chemicals added to the water, less sediment would need to be cleaned and hauled.	In Progress
SMLWTF: PACI System Completion	Bob	Staff Performed	5,000	3/24/2021	12/31/2021	PACI has been determined to be beneficial for organics removal. The system needs to be finalized per VDH requirements including plans, specs and additional equipment.	In Progress
Stoney Creek Reservoir Telemetry	Nathan	Staff Performed	10,000	7/1/2021	10/29/2021	New broadband tower enables ability to provide telemetry upon equipment being installed.	Not Started
Reservoir Drain Valve Analysis & Co...	Rhonda	Contractor/Consultant	15,000	7/1/2021	2/25/2022	Drain valve should be operated annually; DCR recommended contingency plan from consultant prior to operation. May analyze use of siphon system to allow access for valve operation without use of boat.	Not Started
Paradise Point SCADA	Bob	Contractor/Consultant	15,000	7/1/2021	12/31/2021	Provide remote monitoring of well system; included in rate evaluation for Paradise Point.	Not Started
SMLWTF: SCADA Upgrades to tie in ...	Bob	Contractor/Consultant	10,000	7/1/2021	9/1/2021	Any monitor or chemical additions must be added to SCADA; however, all input blocks are full. New rail cabinet and I/O equipment along with programming is needed. Already have equipment waiting to be added.	Not Started
ML: WWTP Upgrades (Additional)	Mike	Contractor/Consultant	40,000	7/1/2021	9/30/2021	Additional funding needed to complete the rebuild of both BIOWHEELS and new BIOWHEEL gearbox.	Not Started
Administration Offices - Surface coat rear ...	Tom	Contractor/Consultant	10,000	7/1/2021	9/30/2021	Need to have the cracks filled, surface treated, and new lines painted on the rear parking lot behind the Annex Building to prevent complete pavement failure.	Not Started
Website Redesign	Megan	Contractor/Consultant	65,000	7/1/2021	6/30/2022	BRWA website currently on an outdated platform that limits and prohibits some functionality of the site. Site will no longer be supported after April 2021.	Not Started
Billing Software - InHance Impresse	Marcie	Contractor/Consultant	79,600	7/1/2021	11/1/2021	BillMaster no longer supported. InHance Impressa part of same parent company for smooth transition.	Not Started
Bill Pay Kiosk	Marcie	Purchase/Procure	33,275	7/1/2021	12/31/2021	To allow customers to pay their bill when the office is closed (whether through pandemic, after-hours, or weekends). The kiosk will allow the customer to pay with cash, by check or credit/debit card and receive a receipt.	Not Started
Leak Detection Equipment (linked t...	Bob	Purchase/Procure	30,000	7/1/2021	10/29/2021	To be used by new Water Operations distribution position.	Not Started
Administration Offices - New Gate	Tom	Purchase/Procure	28,000	7/2/2021	8/6/2021	The gate is not functioning properly due to being too heavy for the current set-up, creating accessibility and security concerns.	Not Started
Bridgewater Bay Pressure Reducing Valve ...	Whitney	Contractor/Consultant	65,000	7/5/2021	6/30/2022	System pressures of 130-170psi. Piping materials rated to 200 psi, while meters rated at 150 psi. Customers' standard residential PRVs insufficient for pressure and regularly failing.	Not Started

ML: Pump Station 3 SCADA	Mike	Contractor/Consultant	10,000	7/5/2021	9/17/2021	Allow remote view and ability to trend station performance.	Not Started
ML: Pump Station 4 SCADA	Mike	Contractor/Consultant	10,000	7/5/2021	9/17/2021	Allow remote view and ability to trend station performance.	Not Started
South Mobile Roof Replacement/Repair	Tom	Contractor/Consultant	6,000	7/5/2021	9/30/2021	Mobile near heated garage. Roof was not replaced upon moving the mobile and moisture is causing damage to files stored inside. If roof determined in adequate shape, may build diversion above mobile to divert stormwater runoff away from base of mobile. Addressing source of	Not Started
Skip to main content							
Vehicle for New Water Operations P...	Tom	Purchase/Procure	26,050	7/5/2021	10/29/2021	Associated with personnel request.	Not Started
Aluminum Trench Boxes (2)	Tom	Purchase/Procure	18,000	7/5/2021	10/29/2021	Wider and lighter trench boxes with 4 sides instead of 2. Beneficial where sloping not required. Better protection for employees and within VOSH standards. Rental costs to obtain necessary trench boxes until these are purchased.	Not Started
Mini Excavator	Tom	Purchase/Procure	50,000	7/5/2021	12/17/2021	Currently have 4 line crews and only 3 excavators, including one that should be sold since it was replaced; includes John Deere 35G w/ thumb & angle blade.	Not Started
Mini Excavator - Trailer	Tom	Purchase/Procure	7,000	7/5/2021	12/17/2021	Hooper trailer to carry requested mini-excavator.	Not Started
Mini Excavator - Rock hammer	Tom	Purchase/Procure	9,000	7/5/2021	12/17/2021	Rock hammer to fit new excavator; each excavator has its own.	Not Started
Plate compactor - excavator attachment	Tom	Purchase/Procure	8,000	7/5/2021	12/17/2021	Plate compactor will help compaction, especially around roadways. Can be used with existing equipment. To be used where handheld jumping-jack compactor cannot be used. Reduces time and labor necessary for compacting backfill.	Not Started
Skid Steer Attachment-Bush Hog	Tom	Purchase/Procure	15,000	7/5/2021	12/17/2021	Assists with easement clearing; provides access into smaller areas than tractor.	Not Started
Skid Steer Attachment-Power Rake	Tom	Purchase/Procure	14,000	7/5/2021	12/17/2021	More efficient and smoother cleanup than manual rakes.	Not Started
Skid Steer Attachment - Sewer Clearing E...	Tom	Purchase/Procure	20,000	7/5/2021	12/17/2021	Heavy Duty Brush Mower	Not Started
Dump Truck (single Axle)	Tom	Purchase/Procure	120,000	7/5/2021	1/28/2022	Larger dump truck to dedicate to CIP crew construction; crew typically requires use of 2 dump trucks of the 4 currently owned.	Not Started
New FM Employee-Dodge RAM 2500 w\ ...	Tom	Purchase/Procure	52,000	7/5/2021	12/17/2021	Vehicle required for additional employee allotted for Facilities Maintenance.	Not Started
New FM Employee - Tools for new vehicle	Tom	Purchase/Procure	15,000	7/5/2021	12/17/2021	Tools to outfit new Facilities Maintenance vehicle.	Not Started
Utility Body & Ladder Rack for Supervisor...	Tom	Purchase/Procure	16,000	7/5/2021	1/28/2022	2014 RAM 2500 converted to supervisor vehicle and needs associated utility body installed.	Not Started
Push Camera Tilt/Pan Head for existing unit	Tom	Purchase/Procure	13,000	7/5/2021	8/27/2021	This will replace the existing camera head, providing pan/tilt capabilities required for inspecting laterals.	Not Started
Diamond blade root cutters	Tom	Purchase/Procure	13,000	7/5/2021	8/27/2021	These cutters will allow root removal, reducing back-ups. Will inflict less damage to aging sewer system.	Not Started
Sample Hydrants Phase 1 (5)	Bob	Staff Performed	5,000	8/2/2021	11/1/2021	Guarantees accessibility and representative water for compliance samples. (Phased)To be installed by our Maintenance Dept.	Not Started
Central WW: Pump Stations 1, 2, 3 - Secur...	Mike	Staff Performed	5,000	8/16/2021	10/29/2021	Allow operators to view station remotely for overflow concerns or security issues.	Not Started

Replace CWTP control valves (waste) 	Bob	Contractor/Consultant	30,000	9/1/2021	4/30/2022	16" waste valves are plunger type; replacement will require fabricated knife gates with transitions.	Not Started
Stewartsville GAC & Rechlorination PER	Rhonda	Contractor/Consultant	30,000	9/24/2021	5/27/2022	Review feasibility of repurposing GAC units from Highpoint to remove DBPs and boost chlorination for adequate residual.	Not Started
Mountain View Shores Filter Replac... 	Bob	Contractor/Consultant	150,000	10/1/2021	4/30/2022	This will require an RFP due to the cost. We may opt to have an engineer develop specs. The filters are in danger of failure due to serious corrosion. Price is for full replacement.	Not Started
Key System - Phase 1a (Admin & Annex-e...	Therron	Contractor/Consultant	50,000	10/1/2021	12/1/2021	Replacement key system for all exterior and public area doors on site. Adds security.	Not Started
Central WW: Pump Station 7 Replac... 	Whitney	Contractor/Consultant	186,000	12/1/2021	6/30/2022	Smith & Loveless pump station with failing steel wet well.	Not Started
Central WW: Pump Station 2 - Replaceme...	Mike	Staff Performed	45,000	1/3/2022	6/10/2022	3 pumps are >20 years old; 1st phase for replacement. Will reduce overflows.	Not Started
Central WW: Pump Station 3 - Replaceme...	Mike	Staff Performed	45,000	1/3/2022	6/10/2022	3 pumps are >20 years old; 1st phase for replacement. Will reduce overflows.	Not Started
CWWTP: Concrete repairs on anoxic and ...	Mike	Contractor/Consultant	20,000	1/10/2022	3/18/2022	Repair cracks	Not Started
Central WW: Pump Station 1 - Soft starts ...	Mike	Contractor/Consultant	50,000	2/1/2022	5/27/2022	Reduce water hammer effect on receiving force main.	Not Started
Central WW: Pump Station 1 - Replaceme...	Mike	Staff Performed	45,000	2/1/2022	5/27/2022	3 pumps are >20 years old; 1st phase for replacement. Will reduce overflows.	Not Started
Key System - Phase 1b (Admin & Annex-i...	Therron	Contractor/Consultant	50,000	7/1/2022	9/1/2022	Replacement key system for all interior doors on site.	Not Started

OPERATIONS REPORT

MEMORANDUM

To: BRWA Board of Directors
From: Nathan Carroll, Assistant Executive Director
CC: Brian Key, Executive Director
Date: June 9, 2021
Re: May 2021 Cartegraph Tasks Report

Completed Tasks Summary

Below is a map showing the distribution of the Cartegraph Tasks marked complete across our Service Areas in the month of May.

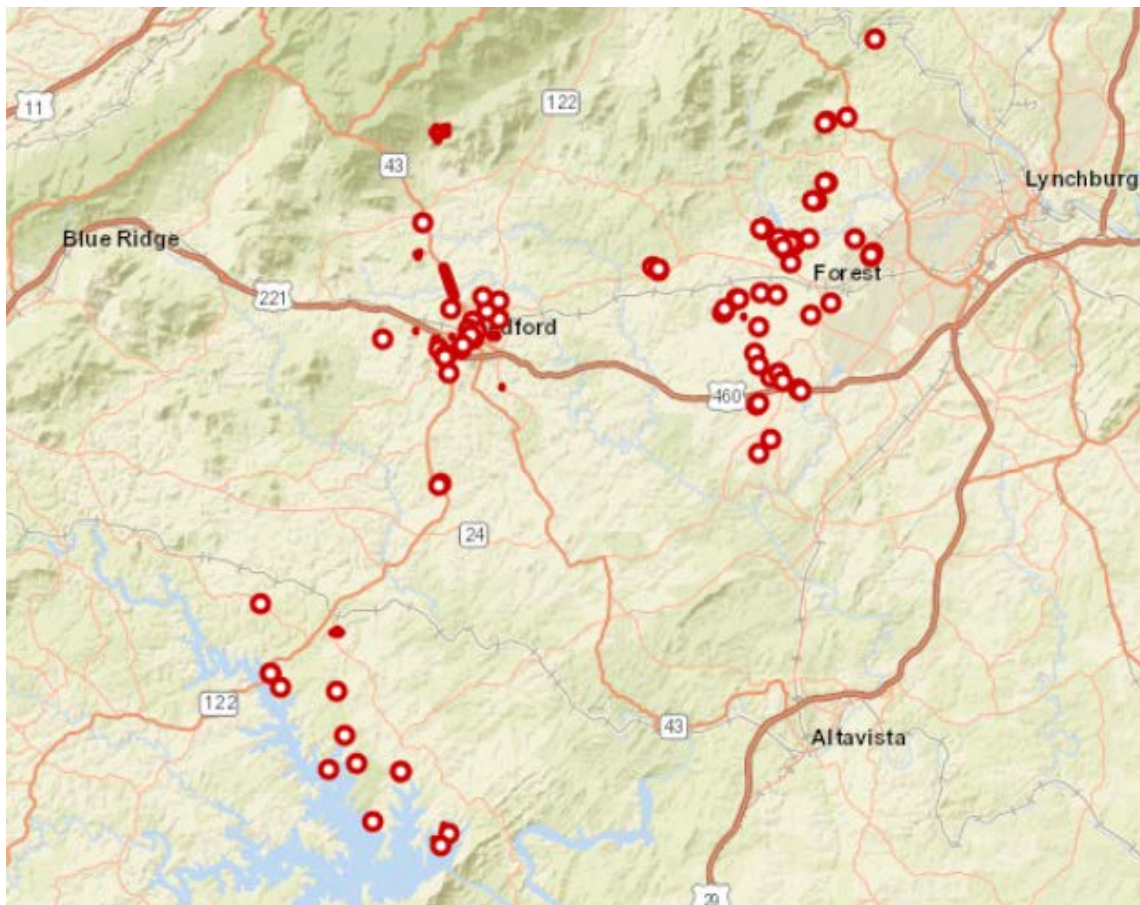


Figure 1: Map Showing Distribution of May Tasks Completed

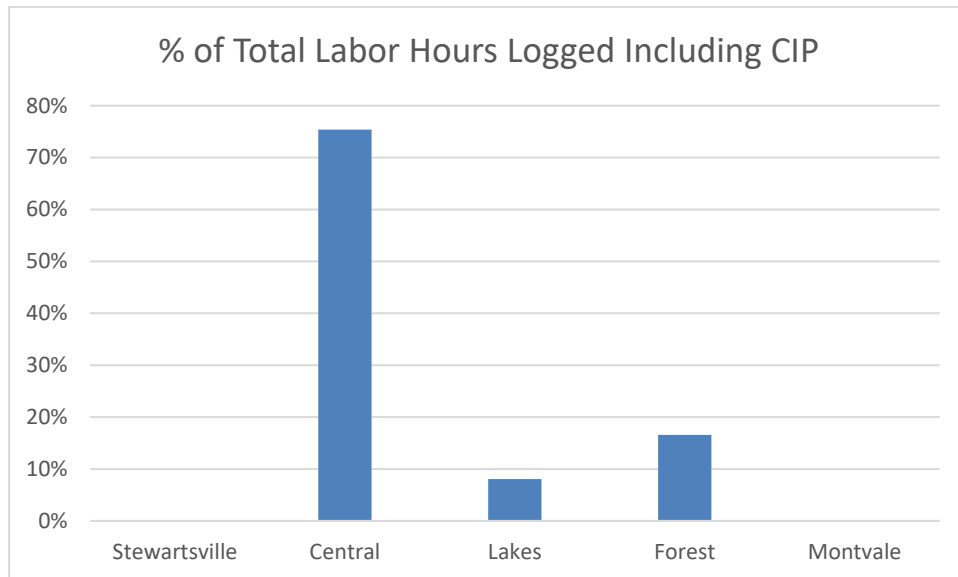
Labor Hours Invested by General Service Area

Below is a table containing the percentage of labor hours logged by General Service Area. The “General Service Area” groupings of the actual Service Areas are described below.

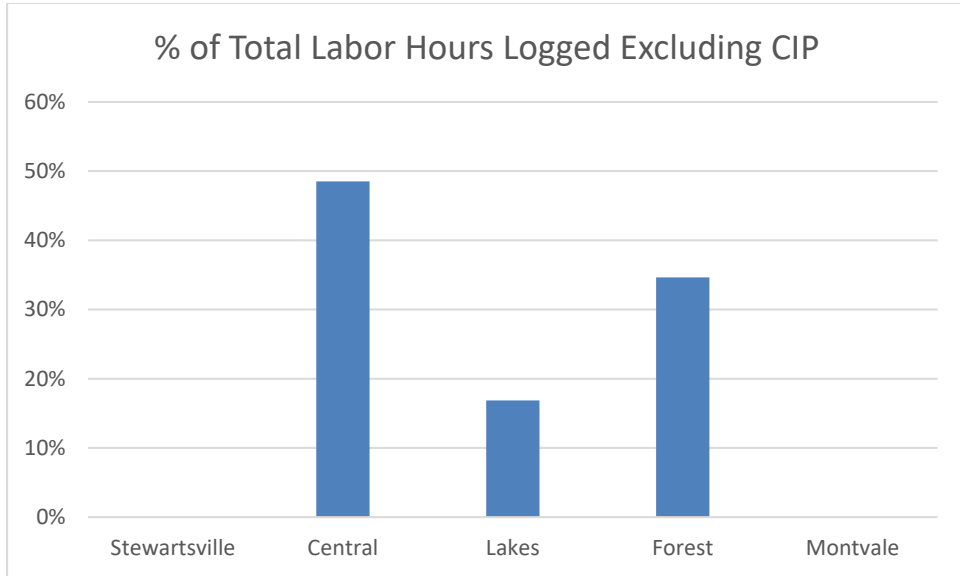
- **Stewartsville:** Stewartsville Water
- **Central:** Central Water and Sewer, including Treatment, Distribution, and Collection systems and BRWA Offices
- **Lakes:** Well Systems, SML Treatment and Water Distribution, SMLWTF, Moneta Sewer Treatment and Collection, Mariner’s Landing Water and Sewer, Paradise Point (May 2021)
- **Forest:** Forest Water, Forest Sewer, Cedar Rock Sewer
- **Montvale:** Montvale Sewer Treatment and Collection
- **Non-asset:** Labor not assigned to a particular asset such as meetings or training events.

The Avenel waterline replacement Task was completed within the month of May, which is why the percentage of total labor hours logged is considerably higher for the Central general service area.

Below is the chart the *includes* the CIP crew’s hours.



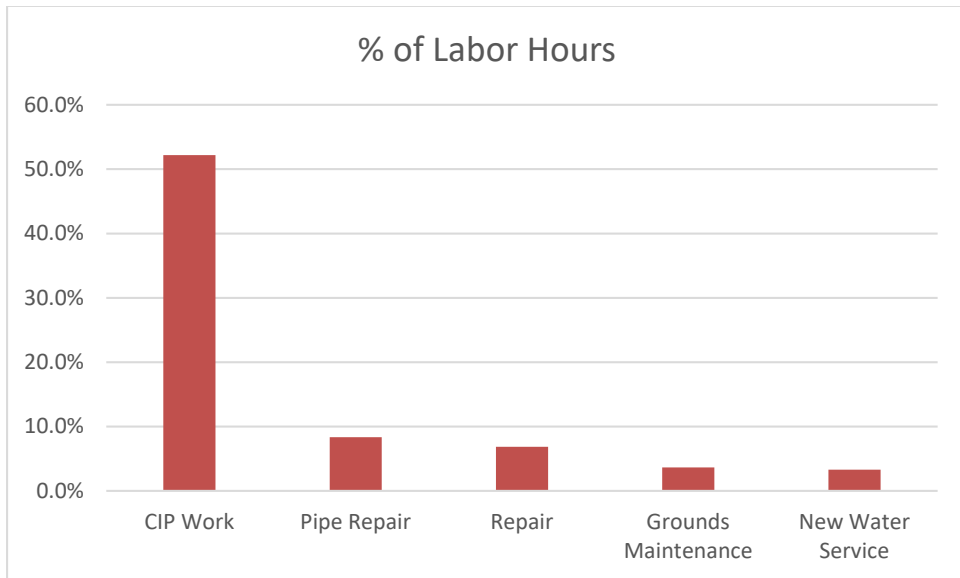
Below is a chart that *excludes* the CIP crew's hours. The chart below is more comparable to previous months' charts.



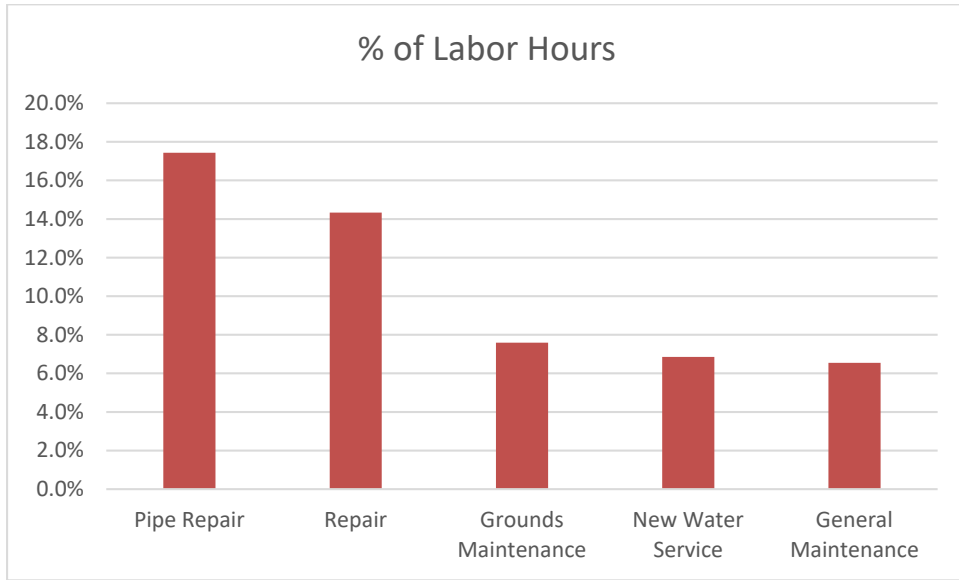
Labor Hours by Task Type

The top five types of Tasks (by labor hours) completed in the month of May is also skewed by the CIP crew's labor hours, so charts with and without the CIP crew's hours are included below.

Top Five Task Types *with* CIP Labor Hours:



Top Five Task Types without CIP Labor Hours:



As is most often the case, Pipe Repair Tasks constitute the majority of labor hours, with the majority of those repairs taking place within the Central general service area.

ADMINISTRATION REPORT

ADVERTISEMENT

News Report Run on WSET

Bedford Regional Water Authority expands services to 24 homes along Hales Ford Rd.

by Ida Domingo
Tuesday, May 25th 2021

AA



Bedford Regional Water Authority announced Tuesday, May 25, 2021, that they are taking over the ownership of a private water system in the Paradise Point subdivision along Hales Ford Road in Bedford County at Smith Mountain Lake. (Credit: Bedford Regional Water Authority)

Search Site

Bedford Regional
Water Authority

65°

91°

90°
Bedford
County

Point subdivision along Hales Ford Road in Bedford County at Smith Mountain Lake.

They say this new ownership will give residents a more reliable and low-maintenance water treatment and distribution system.

The neighborhood has 24 homes that will become BRWA customers.

RELATED: [Bedford Regional Water Authority to increase rates for some customers](#)

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Amazon Has Millions of Prime Subscribers — But Few Know About This Savings Trick

Capital One Shopping

“Residents from Paradise Point had been struggling with the management of their system for years along with paying hefty contractor bills for line repairs. With the system transferring to the BRWA, residents no longer have to think about the operation of the system and they can just enjoy the clean water without the work!” said Rhonda English, BRWA Director of Engineering.

Search Site

According to BRWA, beginning Tuesday, Paradise Point customers will be billed monthly for water based upon their metered water usage. The BRWA has a special base fee rate for the subdivision of \$37 per month per customer. In addition to this base charge, there will be a volume charge at the current water rate of \$5.60 per thousand gallons.

Bedford Regional Water Authority takes ownership of Paradise Point water system

Jun 3, 2021



The well system's buildings at Paradise Point are closely tucked behind the entrance sign to the Paradise Point development.

Contributed

On May 25, the Bedford Regional Water Authority (BRWA) took ownership of a private water system in the Paradise Point subdivision along Hales Ford Road in Bedford County at Smith Mountain Lake to give residents a more reliable and low maintenance water treatment and distribution system.

The Paradise Point Corporation previously owned and operated the system serving the community since 1963. The neighborhood has 24 homes that will become BRWA customers.

Due to the maintenance and operation needs at Paradise Point, along with not having a backup for the operator responsible for maintaining the system for more than 21 years, the homeowners at Paradise Point and the BRWA began discussing transferring the system to the BRWA in 2019.

While these discussions continued, the BRWA began contract operations to assist with the system's maintenance and operations. In July 2020, Paradise Point confirmed with the BRWA that it would like to transfer its system to alleviate the burden of operating the system by the community.

"Residents from Paradise Point had been struggling with the management of their system for years along with paying hefty contractor bills for line repairs," said BRWA Director of Engineering Rhonda English. "With the system transferring to the BRWA, residents no longer have to think about the operation of the system, and they can just enjoy the clean water without the work!"

Beginning May 25, Paradise Point customers will be billed monthly for water based upon their metered water usage. The BRWA has a special base fee rate for the subdivision of \$37 per month per customer. In addition to this base charge, there will be a volume charge at the current water rate of \$5.60 per thousand gallons.

The special rate for the subdivision was based on the cost of upgrading the water treatment plant and performing a complete distribution replacement. To help save costs for the customers and to keep the rate as low as possible, the BRWA stated that it will provide the labor for construction to the extent possible. The upgrades are anticipated to be complete within the first 12 months of operation of the system. The customers will have the new water meters purchased by Paradise Point Corporation, and the labor to install the meters will be provided by the BRWA.

"Over the 31 years that I have been involved with the maintenance of the well, it has served our community providing plenty of great quality water," Paradise Point President Frank Bartley explained. "However, those of us who have been maintaining the well over the past several decades are no longer in good health, and there have been no volunteers willing to step in to

replace or assist us. So, it is past the time that we self-maintain the well, and we are pleased to turn over the system to the Bedford Regional Water Authority. They have the expertise and the equipment to continue to provide us with great drinking water.”

The BRWA stated that it is excited to welcome the residents in Paradise Point as customers.

BRWA provides water and wastewater services to the residents and businesses in Bedford County and the Town of Bedford; additionally, the BRWA partners with the Western Virginia Water Authority to serve customers surrounding Smith Mountain Lake in both Bedford and Franklin County.

Visit www.brwa.com for further information.

Read more stories in the current issue of the Smith Mountain Eagle newspaper. Pick up a copy or subscribe at www.smithmountaineagle.com/subscriber_services to view articles in the print and/or e-edition version.

EXECUTIVE DIRECTOR'S REPORT

Job #	2012001	Job Type:	Water & Sewer	Location	Central County/Bedford City	Last updated on:	9/3/2020	
Job Name	Harmony in Bedford Site 1						Department Contact:	S Foster
Description	49.47 AC in County & 9.61 AC in City. Concept for proposed subdivision for 58 single family lots, 181 TH's & 5 commercial lots (EXCLUDING the US Army Corps of Eng Site).							
Status	TRC 1/12/12. Design Plan 01 & \$350 Review Fee rec'd 8/30/12. Courtesy comments issued 10/12/12. 2nd submittal rec'd 12/11/12 - not to PSA stds. Courtesy comments 02 issued 12/12/12. SWF/RBE met w/ Norm Walton 12/13/12. As-built 01 rec'd 11/13/13. 7/5/17 - Steve called George Aznavorian for 'annual' check on status. George was of the opinion all is done and he is willing to sign BOSQC & to contact Tom Hall with questions; stated that Tom Hall or P&O could provide as-builts if still outstanding. George also disclosed plans for a hotel coming in Fall 2017 (60-65 units). 7/17/17 - Shannell & Steve walked Phase 1 & went through project files to determine outstanding items & will compile comprehensive list w/in next three weeks as requested by RBE. "Annual" letter to be sent to Developer with comprehensive list of outstanding items in early August 2017. As-Built 02 rec'd 11/9/17. Esmt Exhibit 01 Comments issued 12/6/17. As-Built 03 rec'd 1/17/18. 9/24/18 reached out to developer via email with outstanding project close out items. Annual project close out requirements letter mailed 9/3/20.							
Job #	2013086.2	Job Type:	Other	Location	Central - Bedford	Last updated on:	7/10/2020	
Job Name	Route 43 - Stoney Creek Bridge VDOT Improvement						Department Contact:	S Dade
Description	VDOT improvements to bridge over Stoney Creek. VDOT project 0043-009-738. VDOT Structure 1010. Near Pump Station 6 and Big Otter River Intake. Affects wells for Central system. See 2013086.1 for Big Otter crossing at Pump Station 6							
Status	Plans received 3/10/17. Relocation of sewer lines as part of the project. Easement documents executed and returned 7/31/17. Plan revision 2 returned for comments on 8/29/17. Final Easement drawing rec'd 10/2/17. Final plans received for review 1/3/18. Executed Agmts mailed to VDOT 2/26/18. Project advertised Spring 2018. Sewer line relocation began 10/18/2018. Construction halted due to stream crossing permit requirements (fish study results). Construction planned to resume June 2019. Construction and testing complete. Working to gather close-out documents							
Job #	2015058	Job Type:	Water & Sewer	Location	Forest	Last updated on:	3/4/2021	
Job Name	Corporate Park Drive Extension - Design						Department Contact:	S Dade
Description	Proposed extension of Corporate Park Drive to connect to Route 221 (Forest Rd) at Elkton Farm Road intersection. Reference Forest Square Offsite Sewer 2003122, and Forest Square Sewerage Facilites plans dated 1-1994							
Status	Rhonda met with County and H&P on 7/8/15 to discuss impacts to existing sewer lines affected by the proposed roadway and grading. Dsgn 01 rec'd 11/15/16. Meeting held 11/20/17 to discuss comments and rerouting of sewer for maintenance ability under proposed VDOT roadway. Dsgn 02 rec'd 4/5/18. Comments emailed to engineer 4/20/18. Dsgn 03 rec'd 8/28/2018. Comments emailed to Engineer 9/18/2018. Dsgn 04 rec'd 10/15/2018. Plans ready for approval and Developers Agreement sent to Bedford County 10/31/2018. Dsgn 05 rec'd 11/27/18. Shop Drawings 01 rec'd 2/13/19. Shop Drawings 02 rec'd 3/28/19. Developers Agreement Executed 4/24/19. Met with County, VDOT & H&P 5/24/19 to discuss rock issues and sewer redesign; redesign rec'd 5/24 and comments issued 6/3. Redesign approved 7/2/19 pending easement and limited access acknowledgement if casing not used at driveway entrance. Esmts recorded 8/22/19. Construction complete. Completed testing of the 12" sanitary sewermain from manhole "E", "I", "J", and "H". Manhole J03 removed 10/15/219 and existing sanitary sewer is now connected to new sanitary sewer alignment. Testing complete; puchlist mailed 2/10/20. Punchlist mailed 7/24/20. Gathering close out documents 11/9/20. Waiting for revised As-Builts from Engineer. Engineer is waiting on VDOT comments before finalizing As-Builts.							
Job #	2016062	Job Type:	Water	Location	Forest	Last updated on:	3/4/2021	
Job Name	Kitsmont Subdivision - Design						Department Contact:	S Dade
Description	New construction of approximately 4,100 LF of WL and appurtenances for 52 lots.							
Status	TRC 8/11/16; rec'd 8/4/16. TRC 5/11/17; rec'd 5/5/17. FF Test Fee rec'd 5/15/17. Design 01 rec'd 6/21/17. Base Review Fee rec'd 6/22/17. Design 01 comments & Dev Pkg issued 7/5/17. Dsgn 02 rec'd 10/2/17. Dev Agmt & Review Fees rec'd 11/29/17. Dsgn 02 comments issued 11/30/17. Dsgn 03 rec'd 3/2/18. Re-Review Fee rec'd 3/23/18. Review 03 comments issued 3/27/18. Dsgn 04 rec'd 6/12/18; Re-Review Fee rec'd 6/19/18. Comments issued 7/23/18. Dsgn 05 rec'd 3/4/19. Awaiting \$200.00 Re-review fee 3/4/19. Dsgn 05 formally withdrawn, next submittal will be treated as Dsgn 05. Re-Review fee for submittal 5 received 3/15/19. Revised Design submittal 05 rec'd 3/18/15. Design 05 & Calc 03 submittal review comments issued 5/10/19. Design & Calc submittal 06 rec'd 10/3/19. \$200.00 Re-review feed rec'd 10/4/19. Comments issued 10/16/19. Met w/ Surveyor & Engineer to go over comments 10/21/19. Re-review fee rec'd 1/29/20. Dsgn 07 rec'd 1/30/20. Dsgn 07 approvable as of 2/26/20; email sent 2/27/20. Construction Cost Estimate rec'd 2/25/20; Calc 06 comments issued 3/2/20; Surety Rqmnt sent 3/2/20. Calc 07 approved 3/5/20. Surety LOC# 353 rec'd 3/18/20. Inspection fee rec'd 3/30/20. Shop Dwgs appv'd 3/24/20; Plans Approved and C2C issued to Inspector 3/30/20. C2C issued 3/31/2020. VDH Water Cert completed 4/23/20 (See 2020-003). Waterline complete, testing complete and punchlist mailed 11/9/20. Punchlist completed; Warranty Letter rec'd; Locator has marked lines and Inspector has notified Sureveyors (Peace of Mind) we are ready for As-Builts.							

Job #	2017060	Job Type:	Sewer	Location	Forest	Last updated on:	5/21/2021
Job Name	Burnbridge Sewer Extension - Design					Department Contact:	C Ward
Description	Discussions of sewer extension along Burnbridge Road to serve commercial lots and allow for development of the area and expansion of existing development.						
Status	Meetings held with County, Doyle Allen and Tom Scott to discuss gaining interest and financial support from property owners, and the EDA. Desire to have prepayment credit to offer property owners for their contribution. Public meeting held by County on 8/29/17 to discuss with adjoining property owners. Most interested in contributing if gravity available. Met with Doyle & Tom 10/18/17 to discuss alignment & funding assistance options; Tom & Doyle preparing requests for Board review. Sent info on 3/27/18, 5/22/18, & 7/2/18 regarding next steps & what to include in prepayment & funding assistance request. Rec'd draft request on 9/24/18 and returned comments; Board reviewed draft request at October 2018 meeting and remanded to committee to review once final request is received. Final request rec'd 11/27/18, to P&P Committee on 12/13/18. Board approved prepayment 1/2019; D. Allen informed on 1/24/19. Meetings held 4/12, 4/24, and 5/1 to discuss administering of project; T. Scott to manage with EDA collecting funds through Escrow Agreements and reimbursing costs through the project. Dsgn Plan 01 rec'd 5/7/19. Comments emailed 5/23/2019. Dsgn Plan 02 rec'd 5/31/19. Comments emailed 6/13/2019. Developers Agrmt rec'd 6/17/19. Dsgn 03 & Calcs rec'd 7/24/19. Comments emailed 8/6/19. Dsgn 04 & Calcs rec'd 9/12/2019. Comments emailed 9/18/2019. Public meeting held 11/6 to discuss status & funding; escrow payments & easements due 12/6. EDA received \$91k from property owners. Prepayment approval expired 1/15/20; resolution passed by Board in Jan for re-approval. H&P working with Aldridge consultant on alignment through property; prepayment agreements will be issued upon easement being received from Aldridge. County, EDA, and H&P giving Aldridge 3 months to provide easement to T Scott property in desired location. Aldridge refused easements; 4/3/2020 H&P reviewing alternate pressure sewer alignment along roadways.6/22/2020. Preliminary FM Dsgn 01 rec'd 10/06/20. Plans intended for VDOT's review. Full set of plans to be sent in at a later date. Dsgn 01 rec'd 11/20/20. Comments emailed to engineer 12/3/20 Dsgn 02 rec'd 12/14/20. Comments emailed to engineer 1/4/21. Dsgn 03 rec'd 1/22/21. Comments emailed to the engineer 2/5/21. Easement Exhibits rec'd 2/4/21 Comments Emailed 2/23/21 Easement Exhibits rec'd 2/24/21. Dsgn 04 rec'd 3/8/21. 4 Final hard copies of design rec'd 3/30/21. Esmts #210005873, 210005874, 210005875, 210005876, 210005877,210005878, 210005879 & 210005880 recorded 4/20/21. VDOT permit #216-28586 rec'd 4/26/21. C2C issued 5/21/21.						
Job #	2018023.1	Job Type:	Water	Location	Lakes / Huddleston	Last updated on:	4/11/2021
Job Name	Mariners Landing System Transfer - Waterline Extension					Department Contact:	S Dade
Description	Waterline extension along SML Parkway to connect Mariners Landing water system to public system.						
Status	Proposal approved 8/9/18 for survey and design of waterline extension. Preliminary alignment reviewed 10/10/18 with H&P. Plans rec'd 2/13/19, comments returned 6/19. Will not require County SRP submission. Plans rec'd 8/13/2019. Plans emailed to VDOT & Natrual Resources 8/20/19. Natrual Resources LDP Application form & approval rec'd 8/28/19 Comments emailed 8/29/19. Comments received from VDOT. Dsgn 03 rec'd 10/28/19. 12" Waterline installation and pressure testing complete on SML Parkway. Bac-t samples and PRV vault to be installed at a later date. Water Analysis samples rec'd 8/21/20. Water Analysis sample rec'd 8/31/20. ESMT #200009947 recorded 8/31/20. Water Analysis sample rec'd 9/4/20. Construction complete and punchlist items sent 9/20/20. Punchlist complete except minor grading around FH. Project surveyed by Locator. Wells and raw waterlines retained by Mariners Landing and disconnected from potable system.						
Job #	2018034	Job Type:	Other	Location	Forest / Goode	Last updated on:	11/12/2020
Job Name	VDOT Everett Rd Bridge Replacement					Department Contact:	
Description	Replacement of railroad bridge past Canary Street, involving grading work over existing waterline (from JN 2001-151). Additional fill over parts of waterline as well as a ditchline cut over a portion. 12" waterline & a service line present in work area.						
Status	VDOT emailed preliminary drawings identifying potential grading concerns. BRWA to verify depth of waterline in areas of concern. Minor Site Plan SP# 20-0106 for a temp job trailer for bridge replacement rec'd 11/12/20 no impact on BRWA.						
Job #	2018055	Job Type:	Preliminary Plan	Location	Forest	Last updated on:	4/12/2021
Job Name	Cambridge Manor Estates - Preliminary Plan					Department Contact:	S Foster
Description	Preliminary layout for Country Club Meadows subdivision. 156 single family lots on public water & private septic. Roads Connecting to Everett Road and 221. Currently planned for 2 phases. Previously known as "Country Club Meadows - Prelim Plan".						
Status	Preliminary Plan 01 rec'd 5/9/18. TRC 5/22/18. Preliminary Plan 02 rec'd 12/07/18. Comments issued 1/16/19. Preliminary Plan 03 rec'd 2/19/20. Comments sent to Planning 3/4/20. Preliminary Plan 04 rec'd 6/29/20. Items noted are outside BRWA purview - therefore no BRWA comments on 4th submittal & BRWA ok for approval. Preliminary Plan 05 rec'd 11/30/20. "No Further BRWA Comments" issued 12/9/20. Preliminary Plan 06 rec'd 3/16/21. Prelim Plan approvable to BRWA - comments issues to Planning 4/12/21.						

Job #	2018062.2	Job Type:	Internal	Location	Bedford Central	Last updated on:	5/3/2021
Job Name	BRWA Administration Parking Lot - North					Department Contact:	R English
Description	Addition of a parking lot at the north side of the BRWA administration facilities.						
Status	<p>Concept drawing received from W W 7/19/2019; awaiting approval of additional land from County. Design proposal received 7/24/19, revised 8/16, executed 8/26. Survey completed week of 8/26/19. Design concept rec'd 11/14/19, comments sent 12/3. County approved transfer of land, including a revised 150' strip where 115' previously added to lease. Additional revisions sent to W W 1/10 in reference to additional land and parking. Area graded for mobile unit was surveyed by W W on 2/20 to incorporate into final design. Plans submitted to County late April for review. Contract executed for additional costs due to changes requested. Received E&S approvals and comments from County on 1st plan submittal; VDOT comments rec'd 7/9/20 indicating waiver request for new entrance would require review by regional office and possibly another 3 month's review time. Revised plans were submitted for VDOT review on 8/4/20. Nutrient purchase agreement and invoice were received 8/3. W\W notified on 12/4/20 of VDOT comments sent to County in 10/2020 but not delivered to BRWA or W W. W W removing new entrance to address VDOT comments. Pricing received from Annual Contractor on 3/1/21; will phase project to available budget and construct public parking lot at a later time. County plan approvals valid for 5 years once issued. VDOT app'l rec'd 4/20/21. Revised scope received from 1st annual contractor (J&B) approx \$25k over budget; requesting scope from AJ Conner within \$300k budget.</p>						
Job #	2018092	Job Type:	Internal	Location	Boonsboro	Last updated on:	4/8/2019
Job Name	Blackburn Subdivision Water System Inquiry					Department Contact:	R English
Description	Private water system serving 6 lots with master meter and booster pump station at the end of Fox Hollow Road. Property owners inquiring about BRWA taking over system, including aged and failing booster station.						
Status	<p>Met with Dunstan & Riley on 6/5/18 to view system in field. Contacted Falwell on 8/3/18 to get plans for the system. Can offer submetering now; can discuss possible contract operation only upon rebuild of booster pump station & waterline information received. 1/4/19; meeting scheduled for 3/4/19 with BRWA and Falwell to review system again for upgrades needed. Falwell did not attend; property owners requesting list of upgrades needed for BRWA to consider contract operation or acceptance.</p>						
Job #	2018106.2	Job Type:	Fire Flow Meter	Location	Forest	Last updated on:	5/25/2021
Job Name	NLBTC Lot 7 Belvac Building - FFMV					Department Contact:	J Dean
Description	Proposed FFMV for shell building.						
Status	Site plan 01 rec'd 5/25/21.						
Job #	2018125	Job Type:	Sewer	Location	Forest	Last updated on:	3/4/2021
Job Name	Forest Middle School Improvements - Site/Design					Department Contact:	S Dade
Description	Proposed expansion and upgrades to the existing Forest Middle School. Project will include relocating portion of existing public sewer and addressing unmetred fire line.						
Status	<p>TRC 12/13/18. Concept plan 01 rec'd 12/13/18. Site/Design Plan 01 rec'd 02/01/19 & waiting on \$400 Base Review Fee. Met w/ Engineer, BCPS, Planning & VDOT 2/8/19. Per the meeting, BRWA is deferring review & comment until 2nd submittal - posted comment to that effect for 1st submittal. Base Review Fee rec'd 3/8/19. Fire Flow Test Fee rec'd 4/12/19. Site Plan 02 rec'd 4/23/19. Meeting held 5/16/19. Several revised conceptual SS alignments sent via e-mail. Dsgn 02 comments issued 5/20/19. Dsgn 03 rec'd 5/24/19. Comments posted 5/29/19. Dev Agmt -Signed- rec'd 5/30/19. Dsgn 04 rec'd 6/10/19 - comments issued 6/18/19; Rev & Insp Fee reqmts issued 6/18/19; Esmt Exhibit 01 review comments issued 6/18/19. Dsgn 05 (Slip Sheets) rec'd 6/25/19. Site Plan appv'd by BRWA 6/26/19. Requested 4 copies for C2C purposes & e-mailed BCPS status update of outstanding items needed for C2C on 6/26/19. Shop Dwgs 01 rec'd 7/10/19. Review Fees, Inspection Fees & Re-Review Fees Rec'd 7/15/19. Construction Cost Estimate of \$197,500 rec'd/agreedupon 7/16/19. Shop Dwgs 02 rec'd 7/16/19; Shop Dwgs & Plans appv'd 7/19/19; C2C prepared for Pre-Con on 7/22/19; Easement Agmnts prepared to execute. Pre-Con meeting & C2C issued 7/22/19. Private waterlines have been disconnected from the public main and rerouted behind the existing vault. The sanitary sewerline has been constructed and tested. Punchlist mailed to BCPS and Contractor 5/20/2020. Need to confirm punchlist status. Will be using BRWA Inspector mark-ups for As-Builts and proceed toward closeout.</p>						
Job #	2019034	Job Type:	Water & Sewer	Location	Forest	Last updated on:	3/4/2021
Job Name	Westyn Village Townhomes 2019 - Site/Design					Department Contact:	S Dade
Description	Proposed (8) 9 unit residential townhomes and (3) 8 unit Townhomes with private road						
Status	<p>Site/Dsgn rec'd 3/12/19. Awaiting \$400 review fee. Comments & Dev Pkg issued 4/8/19. Met w/ Russ Orrison to discuss review & PS analysis 4/12/19. Requested flow data from CS 4/29/19; Site/Dsgn Plan 02 rec'd 8/29/19. CS water consumption data sent to Russ Orrison 8/29/19. Updated Plans rec'd 9/9/19 prior to review of the set rec'd 8/29. Replaced as Submittal 02 rec'd 9/9/19. Review & Inspection Fees rec'd 9/10/19. Review 02 comments issued 9/17/19. Re-review fee rec'd 11/06/19. Site/Design 03 rec'd 11/7/19. Signed Dev Agmt rec'd 11/22/19. Site Plan 03 approved pending matching plat submittal and approval. Requested 3 additional copies for construction purposes. Calcs approved 12/2/19. 3 copies of revised Plans Design 04 rec'd 12/20/19; Comments issued 1/21/20. Design 05 rec'd 1/27/20. Signed Dev agmt rec'd 2/6/20. Re-review fee rec'd 2/7/20. Comments issued 2/12/20 - Approvable. Shop Drawings approved 2/27/20. Awaiting Surety & Contractor confirmation. Revised Cost Est rec'd & revised Surety Rqmnt sent. Surety rec'd 7/7/20 with inaccuracies - returned to Developer 7/8/20 with notification of needed corrections. On-Site Contractor will be Thomas Builders of VA; Contractor for public connections to existing will be JL Crawford per e-mail from Developer 6/26/20. C2C pending receipt of corrected Surety. Awaiting Contractor & Surety Information. Surety LOC# 582 rec'd 7/15/20. Dev agmt executed 7/16/20. Water Cert completed 7/16/20. C2C issued 7/16/20. Request rec'd from P&O regarding meter placement related to sewer main. Sewerline construction complete & tessting near completion. Waterline construction approximately 90% complete.</p>						

Job #	2019061	Job Type: Internal	Location Central, Lakes	Last updated on: 5/3/2021
Job Name	Energy Performance Study and Improvements			Department Contact: N Carroll
Description	Evaluation of existing facilities and upgrades that can be made that reduce energy costs to create savings greater than or equal to the cost of upgrade.			
Status	A meeting was held 5/13/19 with Scheider Electric to discuss their basic review of improvements to the Central WWTP that could be made. DMME presented the public process on 5/14/19 and provided template documents for the initial process. Schneider will review the proposed project with the Finance Committee on 9/12/19. Project included in financial study. Board resolution passed in Jan to execute IGA upon verification of procurement processes. Virtual walk-through of Central WWTP on 4/15. Design Intent Document (DID) was reviewed with proposed Energy Control Measures (ECMs). VRA funding application submitted. Final DID prepared. Bond paperwork signed 11/5. Board approved contract at 11/2020 Board meeting. Utilities marked by locators for project survey. 90% plans reviewed; 100% drawings and material submittals expected by end of April, with deliveries scheduled to begin in September. BRES (Chris Fewster) assisting with 3rd party review of plans and submittals.			
Job #	2019081	Job Type: Internal	Location Lakes	Last updated on: 6/4/2021
Job Name	Paradise Point Water System Transfer Request			Department Contact: R English
Description	Owner is requesting BRWA take ownership of water system. Water system serves 24 customers. Treatment includes orthophosphate, soda ash, and chlorine.			
Status	Met with system operator, J. Hughes, to review plant and system on 7/31/19. Financial analysis reviewed with Jean Maas on 9/16/19. Additional info received from Maas on 9/26, and financial analysis updated and sent on 9/27. Maas approached WVWA 10/2019. Rec'd financial comments from Maas on 11/12 & responded 11/15. Inquiry rec'd 2/4/20 regarding contract repairs. Inquiry rec'd on 2/21 for presentation to be given to subdivision. FOIA request received 3/8/20 regarding capital funding; response sent 3/12 with additional questions received afterwards. Owners made presentation to Board at 4/21 Rate Hearing; rate concerns to be further discussed with Finance Committee. Finance Committee recommended and Board approved \$37 rate with no further reductions based on 5/28/20 review and discussion of revised calculations. Request received on 7/28/20 from owners for system transfer. Information given to legal counsel for document preparation, with information being received from Paradise Point. Goals planned for draft documents by end of October, SCC submission by end of November, and transfer by 5/31/2021. Draft Petition, Summary and Transfer Agreement reviewed by BRWA on 11/5 and sent to Paradise Point for review. Final documents were sent to J Maas on 11/17 for review. Final documents signed by Paradise Point on 12/21/20. Legal counsel e-filed with SCC on 1/14; SCC acknowledged complete application on 1/20/21, approved on 3/11/21. Closing occurred 5/24 and operation began 5/25/21.			
Job #	2019081.1	Job Type: Internal	Location Lakes	Last updated on:
Job Name	Paradise Point Waterline Replacement			Department Contact: W Quarles
Description				
Status	Esmt #210007627 recorded 5/24/21. Esmt #210008066 recorded 6/1/21.			
Job #	2019085	Job Type: Sewer	Location Smith Mountain Lake	Last updated on: 6/2/2021
Job Name	Moneta Storage Units Lot 6 - Site Plan			Department Contact: S Foster
Description	New construction of a mini warehouse complex. Includes relocation of 40-ft of existing FM, installation of 1 FM valve, 1 sewer connection & 1 water connection - Requires a Developer Project			
Status	Site Plan 01 rec'd 8/13/19. Comments issued 9/4/19. Site Plan 02 rec'd 10/29/19. Comments issued 11/12/19. Site Plan 03 rec'd 1/28/2020. Comments & Dev Pkg issued 2/13/20 - requested 3 additional copies of Plans; Site Plan approved by Planning 4/14/20; 4/20/20 - Warning layer posted to GIS not to accept new sign-up fees until C2C is issued (have not rec'd signed Dev Agmt or Fees). Site no longer requesting w/s connection. Notified Engineer & Owner of outstanding Dev Agmt for requisite FM relocation. Signed Developer Agmt, Insepection & Review fees rec'd 3/24/21. Site now desires public water & sewer (4/1/21). SWF has discussed project w/ Owner, Engineer, BRWA Maint Mgr and GC. Developer proposes to use Jeff Crawford. Rec'd Cost Est and issued req'd Surety Amt 5/3/21. Waiting on Shop Dwgs & Surety, Surety (Cashiers Check) #10175219 rec'd 5/6/21. Shop Dwgs approved 5/28/21. C2C issued 6/2/21.			
Job #	2019088	Job Type: Water	Location Forest	Last updated on: 5/5/2021
Job Name	The Stables On Coffee Subdivision - Design			Department Contact: S Dade
Description	Proposed 15 lot residential subdivision with public roadway & water line. Comments Emailed to County 12/31/19.			
Status	TRC 8/27/19. Dsgn 01 rec'd 12/10/19. Review Comments submitted to County & Engineer 12/31/19. Base Review Fee, Review Fee & Signed Developers Agmt rec'd 1/7/20. FFTR sent to Engineer on 1/21/2020. Dsgn 02 rec'd 1/31/20. Comments Emailed to Planning 2/13/2020. Dsgn 03 rec'd 7/1/20. Design & Water Calcs Approved and sent comments to Planning & Engineer 7/17/2020. Dsgn 04 rec'd 8/12/20. Inspection fees rec'd 8/13/20. Surety #20-200 rec'd 8/25/20. Shop Dwgs Approved 9/11/2020. Developer Agmt executed 4/8/21. C2C issued 4/8/21, pre-con held and construction has begun. VDH Water Cert completed 4/26/21.			

Job #	2019113	Job Type:	Internal	Location	SML (Bridgewater Bay Deve	Last updated on:	
Job Name	Bridgewater Bay Water Pressure Issues					Last updated on:	3/11/2021
Description	11/18/19 - BRWA Engineering was made aware of ongoing high water pressure issues in Bridgewater Bay since about mid 2019 resulting in 13 +/- individual PRV failures.					Department Contact:	S Foster
Status	Engineering contacted Mr. Harmon to gather as much background info as possible. WO's were issued to Preventive Maintenance (PM) 11/20/19 to set up pressure recorders to collect pressure data. First round of pressure recorder data rec'd from PM 12/5/19. Pressure results communicated to Bridgewater Bay. Money has been requested in FY - 2020-2021 budget to install main line PRV. Responded to status update request from Mr. Harmon on 8/6/20 explaining CIP budget cut due to COVID. Also e-mailed info on BRWA waterline their private FM around entrance area per Mr. Harmon's request. Mr. Harmon reported they have not been having the failures that they had previously been experiencing. Mr. Harmon contacted again on 2/3/21 asking for update on mainline PRV installation. Mainline PRV included in FY21-22 CIP request.						
Job #	2019117	Job Type:	Water & Sewer	Location	Forest	Last updated on:	
Job Name	Westyn Village Condotels - Site/Design					Last updated on:	6/2/2021
Description	Proposed 24 Condotel & 6 36 unit Condotel with a clubhouse. (Plan Name Changed to Westyn Village Ph II).					Department Contact:	S Foster
Status	Site/Design 01 rec'd 12/06/19. Comments & Dev Pkg issued 1/31/20. Site/Design 02 rec'd 4/13/20. Site Plan 02 comments, Esmnt Exhibits 01 comments & Revised Developer Agreement issued 6/1/20. Easement Exhibit submittal 02 rec'd 6/11/20. Exhibit review comments e-mailed to Engineer 8/25/20. Project 'on-hold' pending sewer capacity issues being resolved. Signed Developer Agreement, Review & Inspection Fees rec'd 5/20/21. Site/Design 03 rec'd 6/2/21.						
Job #	2020008	Job Type:	Water	Location	Bedford Central	Last updated on:	
Job Name	Turkey Mountain Booster Station					Last updated on:	1/5/2021
Description	Booster station and distribution lines to serve customers currently directly connected to WTP and dependent upon the plant being in operation. Part of FY 19-20 CIP					Department Contact:	W Blankenship
Status	Site reviewed with H&P on 1/21/20; proposal received 2/6. VDH to require full review and approval. Survey to begin week of 3/9/20. In design with H&P. WR&A provided min/max pressures utilizing water model - sent to H&P on 4/21. First draft of Design Report rec'd from H&P on 6/3 and was distributed internally for review/comments. Comments were provided to H&P on 6/10. H&P submitted the second submittal of the design report on 6/29 and 30% drawings on 6/30. BRWA comments were sent to H&P on 7/7. Public Hearing for Special Review Project on 9/15/2020. SRP approved. Reviewing third plan submittal. Plans finalized and sent to VDH for review as of 12/20/20						
Job #	2020020	Job Type:	Water	Location	Forest	Last updated on:	
Job Name	Cambridge Manor Phase 1 - Design					Last updated on:	5/17/2021
Description	Road & waterline plan & profile for Country Club Meadows Phase 1 (59 lot single family development). Previously known as "Country Club Meadows Phase 1 - Design".					Department Contact:	S Foster
Status	Dsgn 01 rec'd 2/03/20. (Need \$400.00 base review fee). Dsgn 01 Comments & Dev Pkg issued 2/28/20. Dsgn 02 rec'd 6/30/20. Fees & Agmt have not yet been rec'd. 2nd Review Comments issued and due to Project name change & design changes a revised Dev Pkg was issued 7/31/20. Please do not accept 3rd submittal w/o Agmt, Base Fee, Review Fees & Re-Review Fee. Dsgn 03 rec'd 11/30/20 (need Signed Agmt, Base Fee, Review Fees & Re-Review Fee before review completed/comments released). Review complete & Developer notified 12/31/20 via e-mail of outstandign tems needed prior to release of comments. Base fee, Review fees & Re-review fee rec'd 2/2/21; Agmt rec'd via e-mail 2/17/21 & Review 03 comments issued 2/19/21. Dsgn 04 rec'd 3/16/21 (need Re-review fee) 3/16/21. Dsgn 04 review complete (4/19) and notified Developer need Original signed Agmt & re-review fees prior to release of comments. Water Calcs 01 comments issued 4/28/21. Re-review fee rec'd 5/4/21. Signed Dev Agmt rec;d 5/6/21, DSGN 04 Comments released 5/17/21.						
Job #	2020022	Job Type:	Fire Flow Meter	Location	Forest	Last updated on:	
Job Name	Berglund Toyota - Site/Design					Last updated on:	4/27/2021
Description	Improvements proposed include demolition of existing (vacant) car dealership building & construction of new dealership building (automobile parts/supply & retail) with associated parking expansion & utilities.					Department Contact:	C Slusser
Status	TRC 2/11/20. Concept 01 rec'd 2/5/20. FFT Fee rec'd 2/28/20. Site/Dsgn 01 & Calcs rec'd 6/5/20. Base Review Fee rec'd 6/11/20. Comments 01 & Dev Pkg emailed/mailed 7/10/20. Updated Dev Agmt emailed 7/29/20. Site/Dsgn 02 rec'd 8/3/20; hard copies rec'd from Planning 8/12/20. Site/Dsgn 02 approvable as of 8/14/20 - need Dev Agmt & Fees. Updated Dev Agmt emailed 8/24/20. Esmt Exhibit 01 reviewed & comments issued 9/14/20. Esmt, Dev Agmt, & Review & Inspection Fee rec'd 12/22/20. Esmt #200015740 recorded 12/22/20. Site Plan approval emailed to Planning & Engineer 12/23/20; waiting on remaining items before issuing C2C. 2 additional copies rec'd 12/29/20. Bowman Excavating app'd as Contractor & Construction Cost Est accepted 1/19/21. Surety LOC# IS000179925U rec'd 3/31/21. 'Candy cane' connection detail app'd 4/27/21. Waiting on Shop Drawings.						
Job #	2020023	Job Type:	Sewer	Location	Lakes	Last updated on:	
Job Name	Bridgewater Bay Sewer Inquiry					Last updated on:	5/3/2021
Description	Bridgewater Bay HOA inquiring for BRWA to accept sewer system, and as to BRWA's responsibility for upgrades necessary to meet BRWA standards.					Department Contact:	R English
Status	Responsibility inquiry passed to Sam Vance for legal opinion on 11/25/19; response rec'd 12/13/19 that firm was in conflict. Sent information to GFDG on 2/6/20; gathering additional info requested for legal opinion to be made. Dan Early submitted courtesy plans 12/22/20 for upgrading pump station to solids handling, stating HOA has no intent to make station public; BRWA requested project be brought to BRWA standard considering ongoing request for public acceptance. Comments were issued to D Early and Cass Tucker (HOA) on 1/21/21. No responses rec'd.						

Job #	2020028	Job Type:	Site Plan w/ Existing Utilities	Location	Forest	Last updated on:	3/11/2021
Job Name	Innerspec Building Addition - Site Plan					Department Contact:	J Dean
Description	Proposed 10,400 SF building addition and associated stormwater measures. Building use will be light manufacturing.						
Status	TRC 2/25/20. Concept 01 rec'd 2/20/20. Site Plan 01 rec'd 9/23/20. Review & Inspection fees rec'd 10/23/20. Signed Developer Agreement & Signed Esmt rec'd 10/28/20. Site Plan 02 rec'd 11/2/20. Site Plan 02 approved 11/12/20. Shop Drawings apprvd 11/24/20. Surety #B1246569 rec'd 12/7/20. ESMT #200015039 recorded 12/9/20. Dev Agmt execute 3/11/21. C2C issued 3/11/21.						
Job #	2020035	Job Type:	Internal	Location		Last updated on:	6/4/2021
Job Name	Asset Management Conversion					Department Contact:	A Browning
Description	Conversion of SEMS asset management data into Cartegraph						
Status	Preliminary kickoff conference call held 2/27/20. Workshops scheduled with departments on 4/21-22 to prepare for conversion. Live date revised from September 2020 to February 2021. System live on 2/22/21. Continued updates for GIS integration and input of recurring PM tasks. Regular meetings being scheduled and led by managers to address questions and continued improvements, with first meeting scheduled for 6/24/21.						
Job #	2020043.2	Job Type:	Sewer	Location	Forest	Last updated on:	6/4/2021
Job Name	Ivy Creek Divisions 5 & 6 Interceptors - Funding					Department Contact:	R English
Description	Funding to complete the Ivy Creek sewer line to take the Lake Vista Pump Station offline.						
Status	PER modification completed for CWRLF funding application; application submitted on 7/8/20. Conditional approval rec'd, final approval upon SWCB meeting in December. Meeting held with DEQ and DB team on 10/7 to discuss funding process. DEQ approved funding in 12/2020. Anticipated closing on loan in Spring 2021. Request of EA exemption for 460 pump station submitted 2/12/21, approval rec'd 3/31/21. AIS exemption approved for 460 PS in May '21. EA process for Ivy Creek required to be complete prior to loan closing.						
Job #	2020043.3	Job Type:	Sewer	Location	Forest	Last updated on:	6/4/2021
Job Name	Ivy Creek Divisions 5 & 6 Interceptors					Department Contact:	R English
Description	Design and construction of Ivy Creek sewer extension from Lake Vista to Lynchburg; includes temporary capacity measures at Lake Vista Pump Station until project completion.						
Status	Meeting held 1/11/21 at LVPS to review station for temporary capacity measures needed. Survey complete and permitting efforts underway for sewer line. SRP application to be submitted in May for 6/15/21 Planning Commission meeting. 30% drawings expected mid-May for sewer line. DB Team working on plans for temporary capacity increase at LVPS. Comments returned on 30% drawings on 5/24 and reviewed with DB on 5/27.						
Job #	2020043.4	Job Type:	Water	Location	Bedford Central	Last updated on:	6/4/2021
Job Name	Route 460 Water Pump Station					Department Contact:	R English
Description	Value engineering design and construction of booster station at the end of East Crest Drive.						
Status	Preliminary Stage contract for PPEA project executed 12/18/20. Construction Stage contract for this portion of the project anticipated early spring 2021. Working with contractor to obtain permanent electric service installed for use with temporary pump measures. In 2/2021, Bedford Electric indicated 9 month delay to obtain 3-phase transformer for site; updated delivery expected 6/1/21. Electric agreement executed 5/27, with payment being processed for service.						
Job #	2020048	Job Type:	Water & Sewer	Location	Town Tax Map 129	Last updated on:	4/9/2021
Job Name	Avenel Ave Water & Sewer Replacement					Department Contact:	C Ward
Description	To replace a 4"/3" waterline and 6" sewerline on Avenel Ave to coincide with the Town of Bedford paving schedule given by Wayne Hale.						
Status	Research and design Plans sent for BRWA internal review 4/24/2020. Plans revised and approved by BRWA 6/29/2020. Revised plans sent to Town of Bedford for review and approval 6/30/2020. Easement agreement mailed to Rucker 7/8/2020. Easement Agreement declined by property owner 7/21/2020. New easement agreement mailed to Johnston 7/23/2020. Comments rec'd from Town of Bedford 9/4/2020. Construction began 2/23/21. Johnston ESMT #210004171 recorded 3/18/21. Waterline construction complete & testing to be scheduled week of 4/12/21.						
Job #	2020056	Job Type:	Site Plan w/ Existing Utilities	Location	Forest	Last updated on:	4/13/2021
Job Name	The Shoppes at Parsons Place Parking Lot Addition - Site Plan					Department Contact:	C Slusser
Description	Proposed additional 12 spaces of parking.						
Status	Concept 01 rec'd 4/29/20. No conflict with BRWA infrastructure - comments issued 5/6/20. Site Plan 01 rec'd 4/12/21. Comments 01 emailed to Planning 4/13/21.						

Job #	2020066.2	Job Type: Sewer	Location Forest	Last updated on:
Job Name	FMS Pump Station Upgrades- Prepayment Request			3/2/2021
Description	Prepayment request to complete upgrades to Forest Middle School pump station to allow for current and future growth. Current growth related to Westin Village development.			Department Contact: R English
Status	Discussions held on 9/23/20 with R Orrison and D Cyrus of process and developer's responsibility for design. Prepayment request approved at October Board Meeting for \$100k less than total construction cost. Developer still working through surety concerns.			
Job #	2020066.3	Job Type: Sewer	Location Forest	Last updated on:
Job Name	Westyn Village Forest Middle School Pump Station Upgrades - Design			6/4/2021
Description	Upgrades to Forest Middle School pump station to allow for current and future growth. Current growth related to Westin Village development.			Department Contact: R English
Status	Meeting held on 12/3/20 with P&O to discuss station design. P&O working with Chris Fewster on pump station design. Revised basis of design report given to P&O on 3/1/21 based on increase in proposed development. Design 01 rec'd 3/5/21, comments ret'd 3/29. Surety #5018510461 rec'd 5/17/21. Site/Dsgn 02 rec'd 5/17/21. Deve Agmnt Rec'd 5/20/21; Site/Dsgn 02 Comments issued 5/24/21. CTC application for DEQ received 6/4/21 and submitted to DEQ.			
Job #	2020073	Job Type: Water	Location Forest	Last updated on:
Job Name	West Crossing Section 4 - Design			1/26/2021
Description	Road plan, waterline design and profile for section 4. 19 lots approximately 2900 LF Waterline.			Department Contact: S Foster
Status	Dsgn 01 rec'd via e-mail (pdf) 6/29/20. Hard copy rec'd 7/8/20. Comments issued 8/6/20. Dev Pkg issued 8/6/20. Need Base Fee. Need Review Fees. Need Dev Agmnt. Dsgn 02 rec'd 10/22/20. Review 02 complete 11/4/20. Base Review Fee, Review Rees & Re-review Fee for forthcoming 3rd submittal rec'd 11/17/20. Signed Developer Agmt rec'd 11/17/20. Review 02 comments issued 11/17/20. Fire Flow Test fee rec'd 1/26/21.			
Job #	2020095	Job Type: Water & Sewer	Location Forest	Last updated on:
Job Name	Boonsboro Meadows Sections 3 & 4 - Design			5/6/2021
Description	Sections 3 (20 Lots) & 4 (20 Lots) of Boonsboro Meadows. Water & Sewer (LPFM).			Department Contact: S Dade
Status	Water Calcs rec'd via e-mail from H&P 8/11/20. Link to Plans rec'd from H&P 8/26/20 while awaiting official submittal through Planning. Dsgn 01 rec'd 9/28/20. Dsgn 01 & Water Calc 01 Review comments issued 10/15/20. Dev Pkg issued 10/19/20. Base Review Fee & Signed Developer Agreement rec'd 10/30/20. Review Fees rec'd 1/5/21. Dsgn 02 rec'd 1/22/21. Dsgn 02 Comments issued 2/3/21 Surety #2021-005 rec'd 2/8/21. Water Calcs 04 Rec'd 2/16/21. FM Calc 01 review completed and comments issued 2/17/21. Inspection Fees rec'd 3/8/21. Re-review fee rec'd 3/16/21. Dsgn 03 rec'd 3/16/21. Design 03 comments issued 3/31/21 – Approval pending (see review comments). Revised FM Calcs in review. Sewer FM Calcs 02 approved and comments issued 4/2/21. Hard copies of approved shope drawings rec'd 4/5/21. VDOT Desgin Plan review comments rec'd 4/9/21 and as a result, revised Design Plan Submittal (4th) is anticipated. Dsgn 04 rec'd 4/16/21 (awaiting re-review fee). Dsgn 04 conditionally Appv'd by VDOT & Appv'd by BRWA. NEED - \$200 rereview fee, 4 hard copies of plans and signature plats. Re-review fee rec'd 4/26/21. Contacted H&P about water calc issues discovered when attempting to complete water cert 4/28/21. Upon recpt of 4 final hard copies of plans noticed minor revision on 1st two sheets proceeded with full review (4/29/21). DSGN 05 appv'd 4/30/21. C2C issued 5/6/21.			
Job #	2020107	Job Type: Water & Sewer	Location Forest	Last updated on:
Job Name	Boonsboro Meadows Section 5 Roadway & Water - Design			11/5/2020
Description	Proposed Section 5 (Proposed 16 Lots). Consisting of Water and LPFM. Wild Doe Drive			Department Contact: S Foster
Status	Desgn 01 rec'd 9/28/20. Comments & Dev Pkg issued 10/26/20. Need \$400 Base Fee, Review Fees and Agmnt w/ 2nd submittal. Base Review fee rec'd 11/5/20.			
Job #	2020108.2	Job Type: Water & Sewer	Location Countywide	Last updated on:
Job Name	Water and Sewer Replacement Projects			6/4/2021
Description	Replacement Project planning for use of water and sewer setaside funds.			Department Contact: W Blankenship
Status	Meeting held with Engineering and Maintenance to discuss upcoming projects and distribution between annual contractor and CIP crew. Monthly meetings scheduled to provide updates to projects and schedules.			
Job #	2020123	Job Type: Site Plan w/Proposed Utilities	Location Forest	Last updated on:
Job Name	Perrowville Road Mini-Storage Units - Site Plan			5/24/2021
Description	Proposed Mini-Storage Units on Perrowville Road.			Department Contact: C Slusser
Status	TRC 12/8/20. Concept 01 rec'c 12/2/20. Comments 01 emailed to Planning & Engineer 12/7/20. Site Plan 01 rec'd 5/19/21. Comments 01 emailed to Planning 5/24/21.			

Job #	2020125	Job Type:	Internal	Location		Last updated on:	
Job Name	Ratliff Road Route122 Waterline Replacement					5/25/2021	
Description						Department Contact:	C Ward
Status	Design and easements prepared 1/8/21/. ESMT#210002180 recorded 2/11/21. ESMT #210002895 recorded 2/26/21. Certificate of Take to be filed on 5/25. NTP issued to contractor for 5/26 COT recorded #210007730 5/25/21.						
Job #	2021008	Job Type:	Site Plan w/ Existing Utilities	Location	Forest	Last updated on:	
Job Name	Burnbridge Commercial Outdoor Recreational Space - Site Plan					1/20/2021	
Description	Proposed auto dealership / commercial outdoor entertainment.					Department Contact:	C Slusser
Status	Site Plan 01 rec'd 1/15/21. Comments 01 emailed to Planning 1/20/21.						
Job #	2021009	Job Type:	Site Plan w/Proposed Utilities	Location	Forest	Last updated on:	
Job Name	Goodwill Retail Store - Site Plan					5/13/2021	
Description	Proposed 11,999 SF Goodwill building.					Department Contact:	C Slusser
Status	TRC 1/26/21. Concept 01 rec'd 1/20/21. Comments 01 emailed to Planning & Engineer 1/21/21. Site Plan 01 rec'd 5/6/21. Comments 01 emailed to Planning 5/13/21.						
Job #	2021022	Job Type:	Site Plan w/Proposed Utilities	Location	Smith Mountain Lake	Last updated on:	
Job Name	Lot 4 Moneta Business Center Hardee's - Site Plan					4/22/2021	
Description	Proposed Hardee's restaurant.					Department Contact:	C Slusser
Status	TRC 3/9/21. Concept 01 rec'd 3/4/21. Comments 01 emailed to Planning & Surveyor 3/8/21. Site Plan 01 rec'd 4/14/21. Comments 01 emailed to Planning 4/22/21.						
Job #	2021023	Job Type:	Site Plan w/ Existing Utilities	Location	Forest	Last updated on:	
Job Name	Parking lot at Phillips Circle - Site Plan					3/16/2021	
Description	Proposed office parking lot.					Department Contact:	J Dean
Status	Site Plan 01 rec'd 3/8/21. Comments emailed to Planning 3/16/2021.						
Job #	2021024	Job Type:	Internal	Location	Central	Last updated on:	
Job Name	Big Otter Well Abandonments					3/11/2021	
Description	Abandonment of wells formerly used as part of the Central water system, located behind sewer pump station 6 and within the property boundaries of 4920 Peaks Road.					Department Contact:	
Status	Bob met with property owner of 4920 Peaks Rd, Rita Ragland, who requested consideration be made to abandon or maintain the well sites within her property. Information gathered on existing easements for the wells and raw waterlines.						
Job #	2021029	Job Type:	Internal	Location	Central Bedford	Last updated on:	
Job Name	Stoney Creek Reservoir - Annual Dam Inspection					3/23/2021	
Description	Annual dam inspection performed internally.					Department Contact:	C Ward
Status	Inspection performed on 3/22/2021. Report being prepared; will require account setup through DCR.						
Job #	2021035	Job Type:	Concept	Location	Town	Last updated on:	
Job Name	620 Railroad Ave Apartments - Concept					5/3/2021	
Description	Proposed 55 apartments & pizza shop .					Department Contact:	S Foster
Status	FFT fee rec'd 2/17/21. FFT results emailed 3/4/21. TRC (town) 5/5/21. Concept 01 rec'd 4/30/21.						
Job #	2021036	Job Type:	Site Plan w/ Existing Utilities	Location	Forest	Last updated on:	
Job Name	Ridgewood Animal Hospital Addition - Site plan					5/24/2021	
Description	2,000 SF addition to Ridgewood Animal Hospital.					Department Contact:	J Dean
Status	TRC 4/13/21. Concept 01 rec'd 4/8/21. Site Plan 01 rec'd 5/24/21.						

Job # 2021039 **Job Type:** Internal **Location** Lakes **Last updated on:**
Job Name SML WTF Delpac Permitting 4/13/2021
Description Preparation of plans, calculations, and specifications to permit a permanent feed for Delpac to the raw water in the WTP. **Department Contact:**
R Deitrich
Status Draft specs and plans submitted 4/8/21 for review.

Job # 2021041 **Job Type:** Site Plan w/Proposed Utilities **Location** Smith Mountain Lake **Last updated on:**
Job Name Moneta Commons Lot 9 Retail Space - Site Plan 5/17/2021
Description Proposed 3,200 SF commercial building (office retail space / restaurant) & accompanying parking area. **Department Contact:**
C Slusser
Status TRC 4/27/21. Concept 01 rec'd 4/22/21. Comments 01 emailed to Planning & Surveyor 4/27/21. Site Plan 01 rec'd 5/11/21. Comments 01 emailed to Planning 5/17/21.

Job # 2021042 **Job Type:** Site Plan w/ Existing Utilities **Location** Forest **Last updated on:**
Job Name Vista Drive Warehouse Addition - Site Plan 6/3/2021
Description Proposed 43,390 Square Foot Warehouse Addition. **Department Contact:**
J Dean
Status TRC 4/27/21. Concept 01 rec'd 4/22/21. Site Plan 01 rec'd 6/3/21.

Job # 2021045 **Job Type:** Water **Location** Forest **Last updated on:**
Job Name Greak Oaks Subdivision Section 5 - Design 4/26/2021
Description Proposed 14 lots and 2 common areas. **Department Contact:**
J Dean
Status Dsgn 01 rec'd 4/26/21. Comments sent to Planning & Consultant notified on 5/7/2021.

Job # 2021046 **Job Type:** Sewer **Location** Central Bedford **Last updated on:**
Job Name Central Pump Station 5 Replacement 6/4/2021
Description Upgrade of failed pump station 5 from a Smith & Loveless vacuuum pump system to submersible pump system. Emergency project as bypass pumping is in place until station is replaced. **Department Contact:**
M Ramsey / R English
Status WW Ops procured replacement equipment for submersible station. Proposal obtained from BRES to assist with engineering and documentation necessary to obtain Certificate to Construct (CTC) and Certificate to Operate (CTO from DEQ. CTC application submitted on 6/2 with approval rec'd 6/4/21.

Job # 2021054 **Job Type:** Concept **Location** Forest **Last updated on:**
Job Name Cottontown Manor Multi -Family Dwelling Rezoning - Concept Plan 5/20/2021
Description Proposed rezoning from PRD to R-4 (Multi-Family Dwelling Use) **Department Contact:**
Status TRC 5/25/21. Concept 01 rec'd 5/20/21.

Job # 2021055 **Job Type:** Concept **Location** Forest **Last updated on:**
Job Name TPB Enterprises Rezoning - Concept 5/20/2021
Description Rezoning from PRD to R-4 (Multi-Family Dwelling Use). **Department Contact:**
Status TRC 5/25/21. Concept 01 rec'd 5/25/21.
