

The primary mission of the BRWA is to provide customers with the highest quality water and wastewater services at rates that are reasonable and just while protecting public health.



BOARD OF DIRECTORS

January 19th, 2021

BEDFORD REGIONAL WATER AUTHORITY

Providing quality service to everyone.



1723 Falling Creek Road, Bedford, VA 24523-3137



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MEETING NOTES

To: BRWA Board of Directors
From: Brian M. Key, PE; Executive Director
Date: January 13, 2021
Re: Notes for the January 19, 2021 Board of Directors Meeting

We would like to welcome our three new board members to their first BRWA board meeting; we are glad to have Jay, Kevin, and Rusty on the board!

As is often the case, the first meeting of the year has a pretty light agenda; there is only one action item this month, and it is a continuation of the 'never ending' (slow starting) project on Burnbridge Road.

If you have any questions about any of the information contained in your board packets, or if you are not going to be able to attend the meeting, please contact me prior to the board meeting.

AGENDA

NOTICE AND AGENDA

To: Board of Directors
From: Brian Key – Executive Director
Date: January 13, 2021
Re: Notice of Board Meeting and Agenda

A regular meeting of the Board of Directors of the Bedford Regional Water Authority (“Authority”) will be held on **Tuesday, January 19, 2021 at 7:00 p.m.** in the **Board Meeting Room** of the Authority located in the **Annex** building at **1723 Falling Creek Road in Bedford County**. Due to COVID-19, the meeting room attendees will be limited to board members and staff; the public can provide input and/or join the meeting in the following ways:

- Join the Zoom meeting with **audio/video** by electronic device (computer, phone, tablet):
 - <https://us02web.zoom.us/j/83439908849?pwd=dmsyTzExVGRYnmNqdmdvVStrSitjZz09>
 - Meeting ID: 834 3990 8849
 - Password: W0EwAK
- Join the Zoom meeting with **audio only** by phone:
 - Phone Numbers:
 - 470-250-9358
 - 470-381-2552
 - 786 635 1003
 - 267 831 0333
 - Meeting ID: 834 3990 8849
 - Password: 507204
- Click on the link to the online meeting on our Facebook page or website
 - www.brwa.com (the meeting link is on one of the banner posts on the front page)
 - <https://www.facebook.com/bedfordwater>

The following Agenda is proposed for discussion:

1. Call to Order
 - a. Pledge of Allegiance
 - b. Moment of Silence
2. Review of Agenda
3. Public Comments
4. Approval of Minutes: December 15, 2020 – Regular Board Meeting
5. Executive Report: Presented by Brian Key
 - a. Introduction of New Board Members
 - i. Jay Gray
 - ii. Kevin Mele
 - iii. Rusty Mansel
 - b. Tours and Orientations for new board members

To: Board of Directors
From: Brian Key – Executive Director
Date: January 13, 2021
Re: Notice of Board Meeting and Agenda



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6. Financial Report: Presented by Jill Underwood
 - a. Customer Service Summary Report
 - b. Financial Statements through month end December 2020
 7. Operations Report: Presented by Nathan Carroll
 - a. Work Order Summary
 8. Administration Report: Presented by Megan Pittman
 - a. Public Relations Information
 9. Engineering Report: Presented by Rhonda English
 - a. Projects Summary
 - b. Resolution 2021-01.01 - Burnbridge Sewer Prepayment**
 10. Other business not covered on the above agenda
 11. Motion to Adjourn

MINUTES

**Bedford Regional Water Authority – Board of Directors
Regular Board Meeting – Minutes
December 15, 2020**

A regular meeting of the Board of Directors of the Bedford Regional Water Authority (“Bedford Water”) was held on Tuesday, December 15, 2020, in the Board Meeting Room in Bedford Water’s Annex building located at 1723 Falling Creek Road in Bedford County.

Members Present:..... Bob Flynn, Chair
Michael Moldenhauer, Vice Chair (Virtual)
Cynthia Gunnoe
Elmer Hodge
Thomas Segroves
Walter Siehien
Carl Wells

Members Absent: None

Staff & Counsel Present: . Brian Key – Executive Director
Nathan Carroll – Assistant Executive Director (Virtual)
Rhonda English – Director of Engineering (Virtual)
Jill Underwood – Director of Finance (Virtual)
Megan Pittman – Director of Administration (Virtual)

1. Call to Order

The meeting was called to order by the Chair at approximately 7:00 pm. The Pledge of Allegiance and a moment of silence were conducted.

2. Review of Agenda

The following agenda was reviewed as shown.

1. Call to Order
 - a. Pledge of Allegiance
 - b. Moment of Silence
2. Review of Agenda
3. Public Comments
4. Approval of Minutes: November 17, 2020 – Regular Board Meeting
5. Financial Report: Presented by Jill Underwood
6. Operations Report: Presented by Nathan Carroll
7. Administration Report: Presented by Megan Pittman
8. Engineering Report: Presented by Rhonda English
 - a. Projects Summary
 - b. **Resolution 2020-12.01** – Construction Term Contractor
9. Executive Director’s Report: Presented by Brian Key
 - a. Recognition of outgoing board members
 - b. Report on prospective (or appointed) new board members
10. **Resolution 2020-12.02** – Election of Officers for Calendar Year 2021
11. Other business not covered on the above agenda
12. Motion to Adjourn

3. Public Comments

Jay Gray, who was just appointed to the board with his term beginning in January 2021, expressed his gratitude to the members who have spent years on the board and hopes to continue their hard work.

4. Approval of Minutes: November 17, 2020 Regular Board Meeting

The regular Board Meeting Minutes from November 17, 2020, were reviewed.

Member Wells made a motion to approve the minutes.

Member Hodge seconded the motion.

- Board member votes: 7 Aye; 0 Nay; 0 Abstain. The motion carried.

5. Financial Report: Presented by Jill Underwood

Legislation was passed in November in regards to utilities. The disconnection moratorium is in place now until the Governor rescinds it or the budget expires on June 30, 2022. The repayment plan provisions are now in place and Customer Service is in the process of researching to inform our customers. The BRWA did not apply for state CARES funding, as Bedford County had already allocated a portion of their CARES funding several months ago and the state program would be identical to the existing program and currently expires on December 30, 2020.

There are currently 263 customers that are past due, totaling \$63,479. As of November 30, the Authority received \$22,000 in pledges from the County CARES funding. To compare to October's financials: the amount of payments decreased 15.85%, water revenue decreased by 1.09% and sewer revenue decreased by 0.92%. In comparison to November 2019, water revenue decreased by 1.37% and sewer revenue increased by 1.58%.

Ms. Underwood reviewed some of the details about the financial reports for the period ending November 2020. The targeted budget goal for November was 42%; operating revenues were 48%, and operating expenditures were 34%. These numbers are based on the original budget that was approved in May. The revised budget that was approved in November will be added to the financials and be reflected in the December financials (January Board packets).

Capital recovery fees received are 80% of the total budgeted amount, with water at 62% and sewer at 138%. There were 12 new connections in Forest and three in Moneta in October.

6. Operations Report: Presented by Nathan Carroll

Mr. Carroll stated that the ESCO project implementation team will be meeting on December 16, and the construction schedule will be reviewed at that meeting. . A Miss Utility ticket for the contractor's surveyor for the Central Wastewater Treatment Plant has been submitted to the Virginia Utility Protection Service.

7. Administration Report: Presented by Megan Pittman

Ms. Pittman discussed the media articles included in the packet which were centered around the Authority's grease campaign. Ms. Pittman also shared a presentation that was given at the virtual Winter After Luncheon.

8. Engineering Report: Presented by Rhonda English

a. Projects Summary

Ms. English updated the board on the main projects the Authority is working on. Updated plans were received yesterday for the Burnbridge Sewer Extension project; hopefully, it is the final version. Country Estates construction is scheduled to be

complete by the end of the week. Bunker Hill Loop waterline construction has begun this week. The final documents have been received from the Authority's legal counsel for Paradise Point related to the SCC petition and will be ready for signatures this week. The contract for Ivy Creek should be signed this week.

b. **Resolution 2020-12.01** – Construction Term Contractor

The resolution is to approve the execution of an agreement for the Annual Term Contract for Water and Sewer Line Construction Services to perform construction task orders as the Authority deems appropriate and necessary at the prices shown in the unit bids prices in the Contract. The term of the contract is a twelve (12) month period with an option for two additional twelve (12) month extensions.

At a regular meeting of the Bedford Regional Water Authority ("Authority") Board of Directors, held in the Board Meeting Room at the Authority's Administrative Annex Building on the 15th of December 2020, beginning at 7:00pm:

WHEREAS, the Bedford Regional Water Authority (the "Authority") is a public service authority formed and existing in accordance with the provisions of Chapter 51 of Title 15.2 of the Code of Virginia, 1950, as amended, the Virginia Water and Waste Authorities Act §§ 15.2-5100-15.2-5159 (the "Act"); and,

WHEREAS, the Authority has requested sealed bid proposals for a utility construction company to perform construction, repairs, rehabilitation, replacement of water and sanitary sewer systems, and to perform emergency repair work as needed under the Annual Term Contract for Water and Sewer Line Construction Services ("Contract");

WHEREAS, the work to be completed under the Contract is beyond the capabilities of the Maintenance department due to the current equipment inventory limitations, staffing availability, and/or specialized construction; and,

WHEREAS, the term of the Contract shall be for a twelve (12) month period, and the unit prices shall be valid for the term of the contract with an option for up to two additional twelve (12) month automatic extensions if both parties agree, and there are no significant changes to the conditions of the contract; and,

WHEREAS, the Authority desires to obtain at least two Contracts to ensure best service and availability; and,

WHEREAS, the Authority received two sealed bid proposals for the Contract on December 2, 2020, with J & M Infrastructure LLC being the lowest responsive bidder based on line item unit prices for work as described in the Contract; and,

WHEREAS, the Aaron J. Conner General Contractors, Inc. being the second lowest responsive bidder based on line item unit prices for work as described in the Contract; and,

WHEREAS, the cost of the Contract will be determined by actual construction costs of the projects and will primarily be funded through the Water and Sewer Replacement funds with some small projects that the Maintenance Department may identify to be funded under their Contracted Services budgets; now,

THEREFORE, BE IT RESOLVED, that the Board of Directors does hereby authorize the Director of Engineering to execute the Annual Term Contract for Water and Sewer Line Construction Services with J & M Infrastructure LLC and Aaron J. Conner General Contractors, Inc.

Member Hodge made a motion to approve this Resolution.

Member Wells made a Second to approve.

- Board Member Votes: 7 Aye 0 Nay 0 Abstain. The motion carried

9. **Executive Director's Report: Presented by Brian Key**

a. Recognition of outgoing board members

Mr. Key recognized the outgoing board members, Carl Wells, Cindy Gunnoe, and Elmer Hodge, highlighting their accomplishments.

Mr. Wells served on the Personnel Committee for the BRWA for eight years; preceding the BRWA, he also served on the BCPSA board and for nine years before

that. Mr. Wells also signed most of the checks for years, spending hours in the office socializing with the staff while signing the checks.

Ms. Gunnoe has been incredibly helpful in knowing the pulse of the community and being able to speak on their behalf. She was involved with the finance committee member for all eight years of her service to the Authority.

Mr. Hodge spent six years as Chair, notably leading the Authority through the Smith Mountain Lake Water Treatment Facility project. He was incredibly supportive and uplifting for staff and brought a depth of knowledge and experience in the water and wastewater field.

Mr. Flynn presented the three members with an award to show the board's gratitude for their service and echoed Mr. Key's praise of the dedication and skills the members brought over the past eight years.

Mr. Moldenhauer also expressed his appreciation for the three board members and stated they will be missed.

b. Report on prospective (or appointed) new board members

Mr. Key remotely attended the Board of Supervisors meeting on Monday where the Board appointed Kevin Mele and Jay Gray to the Authority's board beginning in January 2021. Mr. Mele introduced himself and said that he is a CPA and has had his practice in Bedford County for 30 years and his wife is a retired teacher and is now on the school board. Mr. Gray introduced himself and said that he lives in Forest with his wife. They chose to live in Virginia after moving from California, and his background is in the irrigation industry as well as in cross-connection.

The third open position will be appointed by the Town of Bedford. Phil Garbarini, Jr. declined the position, but he may be interested in the future. The Town is actively searching for an appointee.

10. Resolution 2020-12.02 – Election of Officers for Calendar Year 2021

Per the requirements stated in the Bylaws policy 1.30, the board is to elect their slate of officers at the December board meeting each year.

At a regular meeting of the Bedford Regional Water Authority ("Authority") Board of Directors, held in the Board Meeting Room at the Authority's Administrative Annex Building on the 15th day of December 2020, beginning at 7:00pm:

WHEREAS, the Authority Bylaws Policy 1.30 states that each year at the December meeting of the board the Authority will elect officers, including Chair, Vice Chair, Treasurer, and Secretary; now,

THEREFORE BE IT RESOLVED, the following nominations and motions were made for Calendar Year 2021:

Chair:

A motion was made by Mr. Wells
to Nominate Bob Flynn for the position of Chair.

The motion was seconded by Mr. Moldenhauer

Board Member Votes: 7 Aye 0 Nay 0 Abstain. The motion passed.

Vice-Chair:

A motion was made by Mr. Segroves
to Nominate Mike Moldenhauer for the position of Vice-Chair.

The motion was seconded by Mr. Wells.

Board Member Votes: 7 Aye 0 Nay 0 Abstain. The motion passed.

Secretary / Treasurer:

A motion was made by Ms. Gunnoe
to Nominate Brian Key for the position of Secretary / Treasurer.

The motion was seconded by Mr. Siehien.

Board Member Votes: 7 Aye 0 Nay 0 Abstain. The motion passed.

Mr. Flynn thanked the board for the nomination and their service; members will be contacted with their committee assignments in the coming weeks.

11. Other Business

There was no other business.

12. Motion to Adjourn:

There being no further business to discuss, Mr. Wells made a motion to adjourn and Mr. Moldenhauer seconded the motion.

- Board member votes: 7 Aye; 0 Nay; 0 Abstain. The motion carried.

The meeting adjourned at approximately 7:48 pm.

Prepared by Megan Pittman – Director of Administration
Approved: _____ 2020

FINANCIAL REPORT



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MEMORANDUM

To: BRWA Board of Directors
From: Jill W. Underwood, Director of Finance
Date: January 12, 2021
Re: Financial Highlights for December 2020

Customer Service Statistical Report:

As of December 31, 2020 the County CARES funding is no longer available for delinquent accounts. The disconnection moratorium is in effect until further notice. We are communicating with those customers that are past due to establish repayment plans.

There are currently 441 residential customers that are past due, totaling \$64,081. We have received \$22,628 in pledges from the County CARES funding. There are 32 businesses that are past due totaling \$16,924.

To compare to November's financials: the amount of payments increased 1.43%, water revenue increased 3.86% and sewer revenue decreased 6.66%. In comparison to December 2019, water revenue increased 11.12% and sewer revenue increased 4%.

Summary of Revenues & Expenses:

- 1) Budget goal is 50% for December, revenues are at 55% and expenses at 42%. The revised budget that was approved in November is reflected in the December financials.
- 2) Capital Recovery fees received so far this FY are 86% of the total budgeted amount, with water at 68% and sewer at 145%. There were 17 new connections 13 in Forest and 4 in Moneta during December.

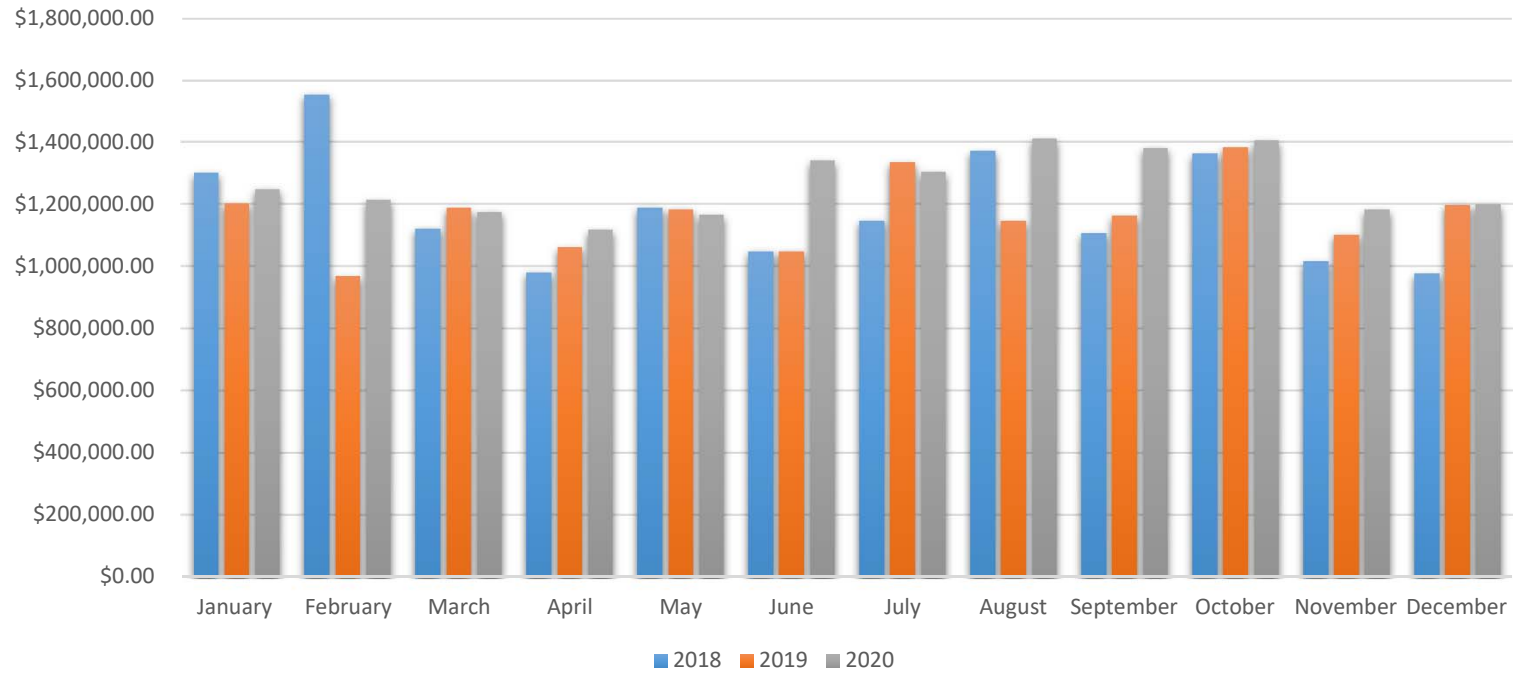
Cash Flow Summary

The summary is included in your packets.

Tracking Data for Customer Service Department

Description	January '20	February '20	March '20	April '20	May '20	June '20	July '20	August '20	September '20	October '20	November '20	December '20	Running 12 Month Totals
1 Statements Mailed	14,491	14,466	14,551	14,600	15,017	15,091	15,149	15,179	15,170	15,175	15,180	15,183	179,252
2 Statements Sent Electronically	1,427	1,479	1,518	1,552	1,613	1,675	1,712	1,743	1,781	1,821	1,860	1,868	20,049
3 Total of Payments Received	12,507	12,203	12,695	12,456	11,757	13,019	12,372	12,986	12,723	12,792	12,523	12,864	150,897
4	\$1,249,113.22	\$1,213,904.31	\$1,175,968.85	\$1,118,132.30	\$1,166,857.67	\$1,341,042.49	\$1,304,444.99	\$1,411,137.42	\$1,382,006.43	\$1,405,935.16	\$1,183,110.39	\$1,200,081.72	\$15,151,734.95
5	2,590	2,432	2,588	2,600	2,516	2,698	2,668	2,642	2,617	2,625	2,582	2,755	31,313
6 Bill Payer Payments	\$153,100.53	\$148,328.91	\$148,845.01	\$153,214.88	\$174,925.19	\$186,081.65	\$182,270.17	\$197,183.61	\$203,632.67	\$192,142.84	\$174,884.85	\$169,578.81	2,084,189
7	20.7%	19.9%	20.4%	20.9%	21.4%	20.7%	21.6%	20.3%	20.6%	20.5%	20.6%	21.4%	20.8%
8	2,248	2,214	2,049	2,216	1,982	2,150	2,189	2,209	2,356	2,481	2,253	2,260	26,607
9 Paymentus Payments	\$196,219.17	\$190,474.47	\$173,978.03	\$192,068.19	\$181,547.19	\$192,581.63	\$196,439.49	\$209,415.28	\$240,699.46	\$227,598.78	\$202,662.06	\$192,625.85	\$2,396,309.60
10	18.0%	18.1%	16.1%	17.8%	16.9%	16.5%	17.7%	17.0%	18.5%	19.4%	18.0%	17.6%	17.6%
11 Automatic Draft Payments (ACH)	1,577	1,592	1,603	1,620	1,629	1,692	1,701	1,705	1,736	1,746	1,749	1,769	20,119
12	\$92,277.41	\$96,016.58	\$92,411.16	\$91,204.25	\$93,358.28	\$110,038.96	\$111,667.16	\$118,811.43	\$136,682.95	\$126,465.30	\$115,978.27	\$124,512.13	\$1,309,423.88
13	12.6%	13.0%	12.6%	13.0%	13.9%	13.0%	13.7%	13.1%	13.6%	13.6%	14.0%	13.8%	13.3%
14 Account Transfers	113	127	130	134	136	167	205	174	149	158	140	137	1,770
15 New Customers - Forest	23	14	15	17	10	18	33	23	15	19	12	13	212
16 New Customers - SML	3	-	2	2	6	3	3	-	6	1	3	4	33
17 Disconnects for Non-payment	55	34	19	-	-	-	-	-	-	-	-	-	108
18 Customers Still Off for Non-Payment	5	7	-	-	-	-	-	-	-	-	-	-	12
19 Repeat Disconnected Customers	9	6	5	-	-	-	-	-	-	-	-	-	20
20 Meters Read - Normal and Transfer Readings	14,253	14,264	14,277	14,289	14,315	14,334	14,363	14,369	14,385	14,399	14,415	14,477	172,140
21 Radio Read Meters	11,935	12,103	12,341	12,515	12,595	12,727	12,771	12,781	12,798	12,843	12,874	13,000	151,283
22 Manually Read Meters	2,318	2,161	1,936	1,774	1,720	1,607	1,592	1,592	1,587	1,556	1,541	1,477	20,861
23 Tower Read Meters	1,086	910	1,054	1,071	1,283	1,037	1,002	950	1,037	1,085	1,115	861	12,491
24 New Meter Installs	21	6	9	11	7	22	22	11	4	18	15	10	156
25 Broken Meters Replaced	5	12	5	13	-	4	2	1	4	3	2	5	56
26 Meters Changed - Program	49	173	209	150	78	108	10	1	4	31	5	90	908
27 Connections paid for but not installed	287	289	290	286	281	291	300	303	311	309	308	308	N/A
28 Remaining Developer's Credits	\$368,484.01	\$368,480.01	\$368,484.01	\$368,484.01	\$368,484.01	\$368,484.01	\$368,484.01	\$368,484.01	\$350,484.01	\$350,484.01	\$341,484.01	\$341,484.01	N/A
29 Bulk Water Sales - New London (Gallons)	7,315	1,410	14,969	58,475	23,485	82,673	42,738	-	6,280	12,760	9,395	835	260,335
30 Bulk Water Sales - Moneta (Gallons)	4,250	600	2,700	8,610	12,200	40,480	6,000	-	20,128	-	-	-	94,968
31 Bulk Water Sales - Central Distr (Gallons)	8,800	3,000	-	-	400	-	28,700	3,900	17,800	3,500	17,500	8,460	92,060
32 Total Bulk Water Sales	\$109.97	\$27.05	\$95.41	\$362.26	\$194.86	\$665.03	\$418.17	\$21.06	\$238.72	\$87.80	\$145.23	\$50.19	\$2,415.76

2018-2020 Total Payments Received



Bedford Regional Water Auth.
Balance Sheet
For the Six Months Ending Thursday, December 31, 2020

		<u>7/1/2020</u>	<u>Dec 2020</u>
		<u>Beginning</u>	<u>Actual</u>
ASSETS			
1000:1000	Cash	\$5,993,484.61	\$7,293,195.15
1001	Restricted Investments	8,150,166.66	8,399,011.24
1002:1002	Prepaid Expenses	828,812.19	699,585.92
1101:1101	Accounts Receivable	2,157,333.40	2,187,974.81
1102	Accounts Receivable Other	33,439.18	29,249.41
1200	Inventory	488,551.59	585,323.65
1202	Loan Related Assets	3,934.66	3,934.66
1250	Construction In Progress	297,742.21	498,156.52
1301	Tangible Assets- Office	4,385,424.94	4,385,424.94
1302	Tangible Assets - Vehicles	3,367,485.04	3,367,485.04
1400:1500	Tangible Assets - Water	100,146,345.04	100,146,345.04
1700	Tangible Assets - Sewer	62,476,091.92	62,476,091.92
1800	Intangible Assets	714,451.00	714,451.00
1801	Fixed Asset Clearing Account		45,636.40
1900	Depreciation	<u>(64,747,719.17)</u>	<u>(64,747,719.17)</u>
	Total assets	<u>124,295,543.27</u>	<u>126,084,146.53</u>
LIABILITIES			
2000	Accounts Payable	(419,653.13)	(202,458.06)
2001	Customer Liabilities	(515,437.37)	(470,998.14)
2100	Employee Liabilities	(1,264,686.26)	(1,139,526.89)
2200	Notes Payable	(42,062,594.55)	(39,610,937.05)
2300	Developer Credits	(452,440.01)	(425,440.01)
2900	Equity	(41,000.00)	(41,000.00)
2999	Retained Earnings	<u>(79,539,731.95)</u>	<u>(79,539,731.95)</u>
	Total liabilities	<u>(124,295,543.27)</u>	<u>(121,430,092.10)</u>
	Operating Surplus/ (Loss)		4,654,054.43

Bedford Regional Water Auth.
Balance Sheet
For the Six Months Ending Thursday, December 31, 2020

		<u>7/1/2020</u>	<u>Dec 2020</u>
		<u>Beginning</u>	<u>Actual</u>
ASSETS			
Cash:			
1000-0000	Change Box for CS	350.00	350.00
1000-0001	Petty Cash	16.57	16.57
1000-0002	SunTrust Checking Account	2,136,501.19	3,437,534.61
1000-0004	Cash Drawer	225.00	225.00
1000-0011	LGIP Operating Reserves Fund	322,251.36	322,582.53
1000-1000	VA Investment Pool-Capital Projects Reserve	2,498,188.70	2,500,644.37
1000-2000	VA Investment Pool- Operating Reserves	1,035,951.79	1,036,970.07
1000-0005	Cash Suspense Account (for F.A.)		(5,128.00)
	Total Cash	<u>5,993,484.61</u>	<u>7,293,195.15</u>
Restricted Investments:			
1001-0001	Deposit Refund Program Fund	359,661.65	359,661.65
1001-0010	Debt Service Accumulation Fund	1,705,687.91	1,612,436.29
1001-0020	Reserve for future capital projects	662,705.67	662,864.16
1001-0021	County Funds for New Projects	229,925.42	183,402.41
1001-0022	SML WTF Depreciation Fund W/WWA	252,079.10	252,089.64
1001-0023	BRWA Cell Tower Funds	240,538.75	246,363.72
1001-0024	SML WTF Depreciation Fund- BRWA portion	252,065.18	252,075.71
1001-0025	Vehicle and Equipment Replacement Fund	295,493.54	410,846.11
1001-0030	Information Systems Replacement Fund	157,872.83	171,875.70
1001-0035	Meter Replacement Fund	318,719.33	458,382.46
1001-0040	Sewerline Replacement Fund	558,195.16	608,193.16
1001-0045	Waterline Replacement Fund	522,165.92	602,163.92
1001-0050	Tank Rehab	237,996.00	237,996.00
1001-1010	VA Investment Pool- Reserve Fund	450,171.30	451,084.51
1001-1020	LGIP Repairs & Maintenance Reserve	24,085.63	24,085.63
1001-1025	VRA Debt Service Reserve Fund- PNC Bank	1,771,570.44	1,771,570.44
1001-1030	VRA 2015 Debt Service Reserve Fund-SNAP	43,445.49	26,132.39
1001-1100	Escrow Account	67,787.34	67,787.34
	Total Restricted Investments	<u>8,150,166.66</u>	<u>8,399,011.24</u>
Prepaid Expenses:			
1002-1000	Prepaid Insurance	113,720.53	38,094.27
1002-1001	Prepaid Dues/Service Contracts	62,308.66	8,708.65
1002-1002	Deferred Outflows of Resources (Pensions)	595,511.00	595,511.00
1002-1003	VRS OPEB Deferred Outflow	76,188.00	76,188.00
1002-1004	VRS OPEB Deferred Outflow	(16,379.00)	(16,379.00)
1002-1005	Local OPEB Deferred Outflows	16,467.00	16,467.00
1002-1006	Local OPEB Deferred Inflows	(19,004.00)	(19,004.00)
	Total Prepaid Expenses	<u>828,812.19</u>	<u>699,585.92</u>
Accounts Receivable:			
1101-1000	Billings Receivable Water	1,411,415.24	1,434,543.81
1101-2000	Budget Billing Accounts Rec.	229.36	229.36
1101-2001	Monthly Statement A/R	(20.00)	(20.00)
1101-2002	Monthly Deferred A/R- holding account	553.47	553.47
1101-2003	AR Credits	(50.00)	(50.00)
1101-3000	Billings Receivable Sewer	908,202.39	913,776.43
1101-3210	Credit Card Convenience Fee AR	847.58	846.08
1101-4000	Allowance for Doubtful Accounts	(486,341.29)	(486,341.29)
1101-4001	Water Penalties- A/R	39,404.50	46,279.71
1101-4002	Payment Arrangement AR- Water	(154.96)	(154.96)
1101-4003	Sewer Penalties A/R	25,136.10	29,682.72
1101-4004	Payment Arrangement AR- Sewer	268.43	268.43
1101-4005	Payment Arrangement AR- Sewer Penalties	94.60	94.60
1101-4006	Payment Arrangement AR- Water Penalties	174.14	174.14
1101-5001	Water Facility Fees A/R	86,479.00	82,529.00

Bedford Regional Water Auth.
Balance Sheet
For the Six Months Ending Thursday, December 31, 2020

		<u>7/1/2020</u> <u>Beginning</u>	<u>Dec 2020</u> <u>Actual</u>
1101-5002	Returned Check A/R	784.75	1,078.80
1101-5003	Sewer Facility Fees A/R	55,627.78	45,627.78
1101-5005	Reconnect Fee A/R	27,058.15	26,686.28
1101-6000	Water Account Charge A/R	10,552.03	9,098.53
1101-6003	Sewer Account Charges A/R	6,168.09	5,268.09
1101-7001	Water Deposits A/R	3,393.56	4,173.81
1101-7003	Sewer Deposits A/R	20,712.75	22,056.50
1101-7500	Meter Base Installation Fee A/R	14,244.02	12,744.02
1101-7504	Sewer Pump Maintenance A/R	4,284.79	4,007.77
1101-7505	Service Repairs & Rents A/R	2,504.94	2,504.94
1101-7506	A/R- Septage Dumping Fees	8,335.00	8,335.00
1101-7507	Meter Fee A/R	5,750.00	3,500.00
1101-7508	A/R- Industrial Pretreatment	1,541.66	1,458.32
1101-8000	Misc. Charges Receivable	(1.00)	(1.00)
1101-8002	NSF holding/clearing account	145.78	415.78
1101-8003	Consolidation holding account	(3,761.63)	(3,761.63)
1101-8006	Unauthorized Service A/R	7,845.08	7,810.26
1101-8009	Pending Electronic Payments	5,909.09	13,960.06
1101-7510	SGP Review and Inpections A/R		600.00
	Total Accounts Receivable	<u>2,157,333.40</u>	<u>2,187,974.81</u>
Accounts Receivable Other:			
1102-0001	Miscellaneous Accounts Receivable	33,439.18	29,249.41
	Total Accounts Receivable Other	<u>33,439.18</u>	<u>29,249.41</u>
Inventory:			
1200-0001	Maintenance Inventory	174,859.22	254,100.45
1200-0002	Meter Inventory	313,692.37	331,223.20
	Total Inventory	<u>488,551.59</u>	<u>585,323.65</u>
Loan Related Assets:			
1202-0009	VRA 2014 Cash Account (per docs)	3,934.66	3,934.66
	Total Loan Related Assets	<u>3,934.66</u>	<u>3,934.66</u>
Construction In Progress:			
1250-0363	BRWA Facility Master Plan & Building	44,400.11	68,400.11
1250-0381	CIP- Mariners Landing	112,595.11	160,899.47
1250-0383	CIP- Ivy Creek Sewer	45,700.00	50,454.09
1250-0389	CIP- Country Estates Waterline	77,044.49	90,201.80
1250-0391	CIP- Turkey Mtn Booster Station	18,002.50	39,590.00
1250-0386	CIP - Building Renovations		3,669.51
1250-0387	CIP- Rucker Rd. waterline project		104.99
1250-0390	CIP- SML Pump Station		7,160.00
1250-0392	Montvale Sewer (VDOT)		17,104.08
1250-0393	CIP- Bunker Hill Loop (DEQ)		8,525.00
1250-0394	Mariners Landing WWTP		43,399.63
1250-0395	ESCO Project		8,647.84
	Total Construction In Progress	<u>297,742.21</u>	<u>498,156.52</u>
Tangible Assets- Office:			
1301-0001	Office Facilities	2,725,886.28	2,725,886.28
1301-0002	Information Systems	1,659,538.66	1,659,538.66
	Total Tangible Assets- Office	<u>4,385,424.94</u>	<u>4,385,424.94</u>
Tangible Assets - Vehicles:			
1302-0001	Vehicles and Equipment	3,367,485.04	3,367,485.04

Bedford Regional Water Auth.
Balance Sheet
For the Six Months Ending Thursday, December 31, 2020

	<i>7/1/2020 Beginning</i>	<i>Dec 2020 Actual</i>
Total Tangible Assets - Vehicles	3,367,485.04	3,367,485.04
Tangible Assets - Water:		
1400-1000 SML Water Treatment Facility	16,447,649.90	16,447,649.90
1400-2000 Smith Mountain Lake Central	21,339,066.84	21,339,066.84
1400-3000 Stewartsville Water	2,735,076.84	2,735,076.84
1500-1000 Forest Water	36,203,064.99	36,203,064.99
1500-2000 Lakes Water	1,625,458.78	1,625,458.78
1500-3000 Central Water	21,796,027.69	21,796,027.69
Total Tangible Assets - Water	100,146,345.04	100,146,345.04
Tangible Assets - Sewer:		
1700-0014 Central Sewer	22,535,093.64	22,535,093.64
1700-0015 Moneta Sewer	12,700,512.43	12,700,512.43
1700-0016 Forest Sewer	18,983,660.02	18,983,660.02
1700-0020 Mariners Landing Sewer	1,218,000.00	1,218,000.00
1700-1016 BRWA Share Lynchburg Sewer Upgrade	4,983,649.44	4,983,649.44
1700-8000 Montvale Sewer	2,055,176.39	2,055,176.39
Total Tangible Assets - Sewer	62,476,091.92	62,476,091.92
Intangible Assets:		
1800-0000 Studies & Permits (Feasibility, master studies)	658,040.55	658,040.55
1800-0090 Capitalized Interest (Various projects)	56,410.45	56,410.45
Total Intangible Assets	714,451.00	714,451.00
Fixed Asset Clearing Account:		
1801-0000 Fixed Asset Clearing Account		45,636.40
Total Fixed Asset Clearing Account		45,636.40
Depreciation:		
1900-0000 Accumulated Depreciation	(64,747,719.17)	(64,747,719.17)
Total Depreciation	(64,747,719.17)	(64,747,719.17)
Total assets	124,295,543.27	126,084,146.53
LIABILITIES		
Accounts Payable:		
2000-1000 Accounts Payable	(219,653.13)	(2,458.06)
2000-1005 Retainage Payable	(200,000.00)	(200,000.00)
Total Accounts Payable	(419,653.13)	(202,458.06)
Customer Liabilities:		
2001-0000 Customer Credit- Budget Billing accounts	5,068.88	5,068.88
2001-0001 Customer Credits	(234,769.82)	(309,394.08)
2001-0002 Misc. Misposting	(1,520.90)	(1,520.90)
2001-0003 Customer Refunds Payable	10,916.45	8,592.74
2001-1000 Water Deposits	(189,397.42)	(103,670.27)
2001-1555 Fireline Assembly Deposits	(16,308.86)	(16,308.86)
2001-2000 Interest on Deposits (Town accounts)	1,256.53	1,256.58
2001-3000 Sewer Deposits	(90,682.23)	(55,022.23)
Total Customer Liabilities	(515,437.37)	(470,998.14)
Employee Liabilities:		
2100-0050 Compensated Absences Liability	(149,518.68)	(149,518.68)
2100-0060 Accrued Payroll	(106,761.48)	(0.01)

Bedford Regional Water Auth.
Balance Sheet
For the Six Months Ending Thursday, December 31, 2020

		<u>7/1/2020</u> <u>Beginning</u>	<u>Dec 2020</u> <u>Actual</u>
2100-0250	VRS Employee Contribution Payable	300.36	440.29
2100-0400	Net Pension Liability	(501,911.00)	(501,911.00)
2100-0450	Flexible Spending Account Payable	1.63	61.52
2100-0500	VRS OPEB Liability	(257,271.00)	(257,271.00)
2100-0510	Local OPEB Liability	(226,966.00)	(226,966.00)
2100-0550	Health Insurance Payable- Employee Share	(24,551.55)	(6,556.27)
2100-0600	VRS Mandatory Cash Match- Hybrid	1.25	1.25
2100-0750	Optional Life Insurance Payable	342.81	528.65
2100-0800	AFLAC Withholding Payable	1,697.23	1,714.19
2100-0900	Outstanding Payables Checks	(49.83)	(49.83)
	Total Employee Liabilities	<u>(1,264,686.26)</u>	<u>(1,139,526.89)</u>
Notes Payable:			
2200-0115	Current Maturities Long-Term Debt	0.40	2,451,657.90
2200-2001	Accrued Interest Payable	(393,431.42)	(393,431.42)
2200-2020	VRA 2015 Loan	(29,600,000.00)	(29,600,000.00)
2200-2021	VRA 2015 Premium	(274,983.94)	(274,983.94)
2200-2026	VRA Series 2005 Premium	(2,107.00)	(2,107.00)
2200-2029	VRA 2009 Series Deferred amount of Refunding	137,400.52	137,400.52
2200-2230	Series 2012 Loan (2005 Refunding)	(3,075,000.00)	(3,075,000.00)
2200-2231	Series 2012 Premium (2005 Refunding)	(360,271.80)	(360,271.80)
2200-2232	VRA 2012 Deferred Amount on refunding	195,351.94	195,351.94
2200-2233	VRA Series 2014 Loan (2005 refunding)	(1,745,000.00)	(1,745,000.00)
2200-2234	VRA Series 2014 Premium (2005)	(154,413.52)	(154,413.52)
2200-2235	VRA 2014 Deferred Amt on Refunding	50,678.07	50,678.07
2200-2236	VRA 2019 Refunding Premium	(165,654.33)	(165,654.33)
2200-2237	VRA Series 2019 Refunding	(2,725,000.00)	(2,725,000.00)
2200-2238	VRA Series 2019 Deferred Amt on Refunding	(87,268.87)	(87,268.87)
2200-2500	Assumed Debt from Town	(3,246,382.17)	(3,246,382.17)
2200-3000	Lynchburg Sewer System Loan Payable	(616,512.43)	(616,512.43)
	Total Notes Payable	<u>(42,062,594.55)</u>	<u>(39,610,937.05)</u>
Developer Credits:			
2300-0000	Deferred Revenue Liability	(368,484.01)	(341,484.01)
2300-1000	Deferred Inflows of Resources	(83,956.00)	(83,956.00)
	Total Developer Credits	<u>(452,440.01)</u>	<u>(425,440.01)</u>
Equity:			
2900-0150	Customer Contributions for Line Extensions	(41,000.00)	(41,000.00)
	Total Equity	<u>(41,000.00)</u>	<u>(41,000.00)</u>
Retained Earnings:			
2999-0000	Retained Earnings	(79,539,731.95)	(79,539,731.95)
	Total Retained Earnings	<u>(79,539,731.95)</u>	<u>(79,539,731.95)</u>
	Total liabilities	<u>(124,295,543.27)</u>	<u>(121,430,092.10)</u>
	Operating Surplus/ (Loss)		4,654,054.43

Bedford Regional Water Auth.
Summary of Revenue & Expenditures
For the Six Months Ending Thursday, December 31, 2020

	<u>Month</u>	<u>FY 20-21 YTD</u>	<u>FY 20-21 Budget</u>	<u>Remaining On Budget</u>	<u>Goal: 50%</u>	
OPERATING REVENUE						
3000-3000 +...	Water Sales	(\$738,352.13)	(\$4,616,884.07)	(\$8,372,144.00)	(\$3,755,259.93)	55%
3100-3000:3...	Sewer Sales	(355,889.32)	(2,319,569.50)	(4,279,608.00)	(1,960,038.50)	54%
3902	Penalties	(5,966.47)	(19,327.88)	(70,000.00)	(50,672.12)	28%
3903-3231:3...	Account Charges	(4,475.00)	(33,050.00)	(60,000.00)	(26,950.00)	55%
3903-3240:3...	Review Fees	(1,000.00)	(21,261.24)	(53,500.00)	(32,238.76)	40%
3900-3250:3...	Interest Earned		(4,943.95)	(60,000.00)	(55,056.05)	8%
3903-3245:3...	Sewer Clean Outs		(3,850.00)	(7,000.00)	(3,150.00)	55%
3903-3250 +...	Meter Installation Revenues	(11,000.00)	(109,194.95)	(95,000.00)	14,194.95	115%
3903-3255	Industrial Pretreatment Revenue	(1,520.82)	(9,124.92)	(18,000.00)	(8,875.08)	51%
3903-3261	Rent/Meter Charges		(927.04)	(5,000.00)	(4,072.96)	19%
3903-3262:3...	Misc	(13,859.07)	(65,356.51)	(112,729.00)	(47,372.49)	58%
3903-3280:3...	Fixed Asset Disposals		(1,744.00)		1,744.00	0%
3901-3211:3...	Account Default Fees	(140.00)	(1,470.00)	(23,000.00)	(21,530.00)	6%
3201-3275 +...	Contract Reimbursements		(96,231.57)	(151,000.00)	(54,768.43)	64%
	Revenue from BRWA Operations	(1,132,202.81)	(7,302,935.63)	(13,306,981.00)	(6,004,045.37)	55%
3000-3220 +...	Capital Recovery Fees	(62,000.00)	(809,500.00)	(939,010.00)	(129,510.00)	86%
3903-3265 +...	Cellular Antenna Site Rental-County...	(3,951.31)	(30,809.07)	(45,153.00)	(14,343.93)	68%
3904-3310	BOS Capital Contributions		(1,762,265.64)	(2,000,000.00)	(237,734.36)	88%
3904-3315	Developer Line Contributions			(200,000.00)	(200,000.00)	0%
3904-3316 +...	Contributions from WVWA		(1,948.19)		1,948.19	0%
3904-3335	Contributions for DEQ Projects		(42,913.00)		42,913.00	0%
3903-3330	SML WTF Revenue		(21.07)		21.07	0%
3904-3317	Developer Prepayments Redemptio...			(20,000.00)	(20,000.00)	0%
	Revenue from Other Sources	(65,951.31)	(2,647,456.97)	(3,204,163.00)	(556,706.03)	83%
	Total Revenue	(1,198,154.12)	(9,950,392.60)	(16,511,144.00)	(6,560,751.40)	60%
OPERATING EXPENSES						
4000 + 4002...	Salaries	294,299.19	1,810,507.34	4,169,901.18	2,359,393.84	43%
4010	General Office Expenses	23,877.66	99,986.42	268,467.00	168,480.58	37%
4100	Employee Benefit & Related Expens...	127,815.16	765,227.85	1,724,071.00	958,843.15	44%
4110	Billing Expenses	8,651.96	106,894.95	211,404.00	104,509.05	51%
4120	Information Systems Expenses	7,571.32	88,907.07	158,194.00	69,286.93	56%
4130	Adminstration Supplies		2,587.75	500.00	(2,087.75)	518%
4140	Customer Service Supplies		112.81	3,368.00	3,255.19	3%
4210	Engineering Expenses	1,396.94	28,982.48	81,353.00	52,370.52	36%
4220 + 4223	Operations Expenses	47.98	117.98	2,400.00	2,282.02	5%
4221	Compliance Program Supplies			8,000.00	8,000.00	0%
4222	Pretreatment Expenses	3,509.56	11,536.40	19,600.00	8,063.60	59%
4225-0100	Lab Supplies	3,343.18	6,232.26	24,000.00	17,767.74	26%
4230	Maintenance Expenses	2,488.90	8,702.86	46,402.00	37,699.14	19%
4240	Vehicles & Equipment Expenses	22,240.94	110,716.60	239,624.00	128,907.40	46%
4250	Forest Water Expenses	87,975.92	470,421.64	840,247.00	369,825.36	56%
4260	Well Systems Expenses	1,279.00	12,813.26	45,678.00	32,864.74	28%
4265	SML Central Distribution System Ex...	18,025.21	35,764.62	33,845.00	(1,919.62)	106%
4270	SML Treatment Expenses	4,314.34	21,117.98	33,238.00	12,120.02	64%
4330	SML WTF Expenses	43,772.05	168,028.48	501,266.00	333,237.52	34%
4275	Central Water Distribution Expenses	5,054.28	53,732.39	225,692.00	171,959.61	24%
4276	Central Water Treatment Expenses	6,558.92	55,316.80	135,189.00	79,872.20	41%
4280	Stewartsville Water Expenses	4,669.29	19,818.54	38,532.00	18,713.46	51%
4290	Forest Sewer Expenses	51,994.67	212,217.06	609,825.00	397,607.94	35%
4291	Central Sewer Collection System Ex...	4,314.46	45,771.31	318,750.00	272,978.69	14%
4293	Central Sewer Treatment Expenses	36,110.74	210,917.68	626,550.00	415,632.32	34%
4292	Moneta Sewer Collection System E...	2,891.20	16,886.08	31,800.00	14,913.92	53%
4294	Moneta Sewer Treatment Expenses	17,567.10	50,882.95	150,447.00	99,564.05	34%
4295	Montvale Sewer Expenses	350.17	17,572.26	29,380.00	11,807.74	60%
4340	Mariners Landing Sewer Expenses	6,246.74	46,342.30	86,770.00	40,427.70	53%
4350	Cedar Rock Sewer Expenses	4,484.19	24,988.73	26,070.00	1,081.27	96%
4300 + 4310	Schools Sewer Expenses	2,855.11	7,520.89	35,000.00	27,479.11	21%
4315	Mariners Landing Water Expenses	810.92	6,939.58	28,655.00	21,715.42	24%

Bedford Regional Water Auth.
 Summary of Revenue & Expenditures
 For the Six Months Ending Thursday, December 31, 2020

	<u>Month</u>	<u>FY 20-21 YTD</u>	<u>FY 20-21 Budget</u>	<u>Remaining On Budget</u>	<u>Goal: 50%</u>
4320 Franklin County Operations	1,619.57	18,153.31	36,000.00	17,846.69	50%
Total Operating Expenditures	796,136.67	4,535,718.63	10,790,218.18	6,254,499.55	42%
4400 Depreciation			3,231,425.16	3,231,425.16	0%
4500-0640 Lynchburg Debt Service Paid			262.00	262.00	0%
4500-0645 2012 VRA Interest		78,796.88	139,400.00	60,603.12	57%
4500-0660 2014 VRA Interest		38,640.63	77,281.00	38,640.37	50%
4500-0665 2015 VRA Interest		533,318.75	1,058,563.00	525,244.25	50%
4500-0650 Assumed Debt from City		40,035.15	80,070.00	40,034.85	50%
4500-0670 VRA 2019 Interest		69,828.13	117,491.00	47,662.87	59%
Total Interest and Debt Service		760,619.54	1,473,067.00	712,447.46	52%
Total Exp., Depr. and Debt Servi...	796,136.67	5,296,338.17	15,494,710.34	10,198,372.17	34%
Total Revenues Less Oper Expense	(402,017.45)	(4,654,054.43)	(1,016,433.66)	3,637,620.77	458%
Gross Cash Before Capital Exp	(402,017.45)	(4,654,054.43)	(1,016,433.66)	3,637,620.77	458%
Less non-debt Capital Contributions		(44,882.26)	(220,000.00)	(175,117.74)	20%
Earnings/(loss) before BRWA Capit...	(402,017.45)	(4,609,172.17)	(796,433.66)	3,812,738.51	579%

Bedford Regional Water Auth.
Summary of Revenue & Expenditures
For the Six Months Ending Thursday, December 31, 2020

		<u>Month</u>	<u>FY 20-21 YTD</u>	<u>FY 20-21 Budget</u>	<u>Remaining On Budget</u>	<u>Goal: 50%</u>
OPERATING REVENUE						
Water Sales:						
3000-3000	Water Sales	(729,950.29)	(4,535,860.42)	(8,298,674.00)	(3,762,813.58)	55%
3000-3050	Contract Water Sales	(8,401.84)	(81,023.65)	(73,470.00)	7,553.65	110%
	Total Water Sales	<u>(738,352.13)</u>	<u>(4,616,884.07)</u>	<u>(8,372,144.00)</u>	<u>(3,755,259.93)</u>	<u>55%</u>
Sewer Sales:						
3100-3000	Sewer Sales	(353,294.35)	(2,303,677.49)	(4,248,408.00)	(1,944,730.51)	54%
3100-3050	Cedar Rock Revenue	(2,594.97)	(15,892.01)	(31,200.00)	(15,307.99)	51%
	Total Sewer Sales	<u>(355,889.32)</u>	<u>(2,319,569.50)</u>	<u>(4,279,608.00)</u>	<u>(1,960,038.50)</u>	<u>54%</u>
Penalties:						
3902-3211	Water Penalty Revenue	(3,702.72)	(11,796.65)	(45,000.00)	(33,203.35)	26%
3902-3213	Sewer Penalty Revenue	(2,263.75)	(7,531.23)	(25,000.00)	(17,468.77)	30%
	Total Penalties	<u>(5,966.47)</u>	<u>(19,327.88)</u>	<u>(70,000.00)</u>	<u>(50,672.12)</u>	<u>28%</u>
Account Charges:						
3903-3231	Water Account Charge Revenue	(3,025.00)	(22,425.00)	(40,000.00)	(17,575.00)	56%
3903-3233	Sewer Account Charge Revenue	(1,450.00)	(10,625.00)	(20,000.00)	(9,375.00)	53%
	Total Account Charges	<u>(4,475.00)</u>	<u>(33,050.00)</u>	<u>(60,000.00)</u>	<u>(26,950.00)</u>	<u>55%</u>
Review Fees:						
3903-3240	Engineering Review Fees	(1,000.00)	(16,461.24)	(50,000.00)	(33,538.76)	33%
3903-3243	SGP Review and Inspections		(4,800.00)	(2,000.00)	2,800.00	240%
3903-3242	Engineering Fire Flow Testing			(1,500.00)	(1,500.00)	0%
	Total Review Fees	<u>(1,000.00)</u>	<u>(21,261.24)</u>	<u>(53,500.00)</u>	<u>(32,238.76)</u>	<u>40%</u>
Interest Earned:						
3900-3250	Bank Interest Earned		(4,943.95)	(60,000.00)	(55,056.05)	8%
	Total Interest Earned		<u>(4,943.95)</u>	<u>(60,000.00)</u>	<u>(55,056.05)</u>	<u>8%</u>
Sewer Clean Outs:						
3903-3245	Sewer Clean-Out Installation Fee		(3,850.00)	(7,000.00)	(3,150.00)	55%
	Total Sewer Clean Outs		<u>(3,850.00)</u>	<u>(7,000.00)</u>	<u>(3,150.00)</u>	<u>55%</u>
Meter Installation Revenues:						
3903-3250	Meter Fee Revenue	(2,000.00)	(27,725.00)	(35,000.00)	(7,275.00)	79%
3903-3260	Meter Base Installation Revenue	(9,000.00)	(81,469.95)	(60,000.00)	21,469.95	136%
	Total Meter Installation Revenues	<u>(11,000.00)</u>	<u>(109,194.95)</u>	<u>(95,000.00)</u>	<u>14,194.95</u>	<u>115%</u>
Industrial Pretreatment Revenue:						
3903-3255	Industrial Pretreatment Revenue	(1,520.82)	(9,124.92)	(18,000.00)	(8,875.08)	51%
	Total Industrial Pretreatment Reve...	<u>(1,520.82)</u>	<u>(9,124.92)</u>	<u>(18,000.00)</u>	<u>(8,875.08)</u>	<u>51%</u>
Rent/Meter Charges:						
3903-3261	Service Repairs & Equipment Ren...		(927.04)	(5,000.00)	(4,072.96)	19%
	Total Rent/Meter Charges		<u>(927.04)</u>	<u>(5,000.00)</u>	<u>(4,072.96)</u>	<u>19%</u>
Misc:						
3903-3262	Cellular Antenna Rental- BRWA p...	(5,926.97)	(31,513.62)	(67,729.00)	(36,215.38)	47%
3903-3264	Sewer Pump Maintenance Reven...	(5,145.00)	(30,555.00)	(40,000.00)	(9,445.00)	76%
3903-3270	Miscellaneous Revenue	(2,787.10)	(3,287.89)	(5,000.00)	(1,712.11)	66%

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	<u>Month</u>	<u>FY 20-21 YTD</u>	<u>FY 20-21 Budget</u>	<u>Remaining On Budget</u>	<u>Goal: 50%</u>
Total Misc	(13,859.07)	(65,356.51)	(112,729.00)	(47,372.49)	58%
Fixed Asset Disposals:					
3903-3280 Sales and Disposals		(1,744.00)		1,744.00	0%
Total Fixed Asset Disposals		(1,744.00)		1,744.00	0%
Account Default Fees:					
3901-3212 Return Check Revenue	(140.00)	(1,470.00)	(2,000.00)	(530.00)	74%
3901-3211 Reconnect Fee Revenue			(20,000.00)	(20,000.00)	0%
3901-3213 Unauthorized Service Revenue			(1,000.00)	(1,000.00)	0%
Total Account Default Fees	(140.00)	(1,470.00)	(23,000.00)	(21,530.00)	6%
Contract Reimbursements:					
3201-3275 School System Operations		(10,707.38)	(51,000.00)	(40,292.62)	21%
3904-3318 Franklin County Contract Operatio...		(85,524.19)	(100,000.00)	(14,475.81)	86%
Total Contract Reimbursements		(96,231.57)	(151,000.00)	(54,768.43)	64%
Revenue from BRWA Operations	(1,132,202.81)	(7,302,935.63)	(13,306,981.00)	(6,004,045.37)	55%
Capital Recovery Fees:					
3000-3220 Water Capital Recovery Fees	(47,000.00)	(492,500.00)	(719,710.00)	(227,210.00)	68%
3100-3220 Sewer Capital Recovery Fees	(15,000.00)	(317,000.00)	(219,300.00)	97,700.00	145%
Total Capital Recovery Fees	(62,000.00)	(809,500.00)	(939,010.00)	(129,510.00)	86%
Cellular Antenna Site Rental-County portion:					
3903-3265 Cellular Antenna Revenue- Co. po...	(3,951.31)	(21,009.07)	(45,153.00)	(24,143.93)	47%
3903-3285 Bedford County Broadband Reven...		(9,800.00)		9,800.00	0%
Total Cellular Antenna Site Rental...	(3,951.31)	(30,809.07)	(45,153.00)	(14,343.93)	68%
BOS Capital Contributions:					
3904-3310 Bedford County Debt Support		(1,762,265.64)	(2,000,000.00)	(237,734.36)	88%
Total BOS Capital Contributions		(1,762,265.64)	(2,000,000.00)	(237,734.36)	88%
Developer Line Contributions:					
3904-3315 Developer Contributions			(200,000.00)	(200,000.00)	0%
Total Developer Line Contributions			(200,000.00)	(200,000.00)	0%
Contributions from WVWA:					
3904-3316 Contributions from WVWA		(1,948.19)		1,948.19	0%
Total Contributions from WVWA		(1,948.19)		1,948.19	0%
Contributions for DEQ Projects:					
3904-3335 DEQ Contributions for Projects		(42,913.00)		42,913.00	0%
Total Contributions for DEQ Proje...		(42,913.00)		42,913.00	0%
SML WTF Revenue:					
3903-3330 SML WTF Revenue		(21.07)		21.07	0%
Total SML WTF Revenue		(21.07)		21.07	0%
Developer Prepayments Redemption Revenue:					
3904-3317 Developer Capital Recovery Fee...			(20,000.00)	(20,000.00)	0%
Total Developer Prepayments Red...			(20,000.00)	(20,000.00)	0%
Revenue from Other Sources	(65,951.31)	(2,647,456.97)	(3,204,163.00)	(556,706.03)	83%

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	<u>Month</u>	<u>FY 20-21 YTD</u>	<u>FY 20-21 Budget</u>	<u>Remaining On Budget</u>	<u>Goal: 50%</u>
Total Revenue	(1,198,154.12)	(9,950,392.60)	(16,511,144.00)	(6,560,751.40)	60%
OPERATING EXPENSES					
Salaries:					
4000-0010 Administration Salaries	54,970.20	348,936.63	794,279.12	445,342.49	44%
4000-0019 IT Oncall Stipend	450.00	3,450.00	7,800.00	4,350.00	44%
4000-0020 Administration Overtime		129.51	3,170.28	3,040.77	4%
4002-0010 Customer Service Salaries	25,105.43	150,909.89	340,458.28	189,548.39	44%
4002-0020 Customer Service Overtime	676.23	4,467.51	17,984.58	13,517.07	25%
4003-0010 Engineering Department Salaries	51,304.80	300,245.29	620,091.59	319,846.30	48%
4003-0019 Engineering OnCall Stipend	600.00	3,750.00	7,800.00	4,050.00	48%
4003-0020 Engineering Department Overtime	2,419.86	13,541.74	32,240.31	18,698.57	42%
4004-0010 Maintenance Department Salaries	62,196.57	365,871.37	859,238.92	493,367.55	43%
4004-0019 Maintenance Oncall Stipend Expe...	1,200.00	7,650.00	18,720.00	11,070.00	41%
4004-0020 Maintenance Department Overtime	6,075.36	36,543.34	137,797.55	101,254.21	27%
4005-0010 Operations Department Salaries	83,384.73	550,395.89	1,232,559.27	682,163.38	45%
4005-0020 Operations Department Overtime	5,916.01	24,616.17	97,761.28	73,145.11	25%
Total Salaries	294,299.19	1,810,507.34	4,169,901.18	2,359,393.84	43%
General Office Expenses:					
4010-0075 Board & Committee Meetings	23.55	706.72	600.00	(106.72)	118%
4010-0100 Office Supplies	327.20	2,731.47	10,000.00	7,268.53	27%
4010-0103 Public Outreach Expenses	570.00	1,534.55	16,415.00	14,880.45	9%
4010-0110 Building Maintenance Expense	4,723.82	12,230.27	21,000.00	8,769.73	58%
4010-0130 Postage and Shipping Expense	1,035.21	2,878.12	8,000.00	5,121.88	36%
4010-0140 Commercial Phone Charges	1,116.66	5,538.88	12,600.00	7,061.12	44%
4010-0142 Cellular Phone Service	2,518.42	7,077.02	19,220.00	12,142.98	37%
4010-0150 Building Power and Utilities	2,552.48	8,840.82	20,500.00	11,659.18	43%
4010-0155 Building Fuel Costs		239.41	8,000.00	7,760.59	3%
4010-0160 Employee Bond	42.33	253.98	669.00	415.02	38%
4010-0161 Building Insurance	346.00	2,076.00	3,863.00	1,787.00	54%
4010-0170 Advertising	196.90	1,265.22	18,000.00	16,734.78	7%
4010-0175 Bank Service charges	1,110.14	7,340.57	15,600.00	8,259.43	47%
4010-0200 Accounting Services		22,925.00	30,000.00	7,075.00	76%
4010-0220 Legal Expenses	7,564.95	13,848.39	18,000.00	4,151.61	77%
4010-0400 Board of Directors Fees	1,750.00	10,500.00	21,000.00	10,500.00	50%
4010-0085 Long Range Planning			45,000.00	45,000.00	0%
Total General Office Expenses	23,877.66	99,986.42	268,467.00	168,480.58	37%
Employee Benefit & Related Expenses:					
4100-0030 Payroll Taxes	22,813.90	140,539.85	316,372.00	175,832.15	44%
4100-0040 VRS Retirement and Group Life	22,693.68	141,790.14	356,583.00	214,792.86	40%
4100-0041 VRS Hybrid Disability Program	1,093.92	3,156.54	10,210.00	7,053.46	31%
4100-0045 Unemployment Payments		701.87	6,000.00	5,298.13	12%
4100-0050 Health Insurance	56,460.39	397,988.84	728,478.00	330,489.16	55%
4100-0055 Flexible Spending Account	469.92	(1,660.06)	2,500.00	4,160.06	(66%)
4100-0060 Worker's Compensation	4,680.92	26,394.52	109,604.00	83,209.48	24%
4100-0065 Employee Testing	100.00	1,355.00	4,785.00	3,430.00	28%
4100-0070 Mileage Reimbursements			460.00	460.00	0%
4100-0075 Meetings	16.25	215.35	6,140.00	5,924.65	4%
4100-0080 Professional Dues	145.00	2,835.00	23,150.00	20,315.00	12%
4100-0085 Training and Education	649.00	5,560.32	54,117.00	48,556.68	10%
4100-0101 Clothing and Uniforms	3,086.47	10,945.97	31,248.00	20,302.03	35%
4100-0102 Employee & Incentive Fund	14,431.70	18,456.75	27,500.00	9,043.25	67%
4100-0103 Safety	1,174.01	16,947.76	41,174.00	24,226.24	41%
4100-0086 Continuing Education			5,250.00	5,250.00	0%
4100-0090 Whistle Blower Hotline			500.00	500.00	0%

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	<u>Month</u>	<u>FY 20-21 YTD</u>	<u>FY 20-21 Budget</u>	<u>Remaining On Budget</u>	<u>Goal: 50%</u>
Total Employee Benefit & Related...	127,815.16	765,227.85	1,724,071.00	958,843.15	44%
Billing Expenses:					
4110-0091 Bad Debt Expense Water		942.80	15,000.00	14,057.20	6%
4110-0093 Bad Debt Expense Sewer		1,369.21	7,500.00	6,130.79	18%
4110-0097 Collection Agency Expense			1,200.00	1,200.00	0%
4110-0110 Bill Processing Services	2,712.14	49,943.54	103,978.00	54,034.46	48%
4110-0120 Customer Service Software Maint...		41,726.33	52,596.00	10,869.67	79%
4110-0125 Credit Card Processing Fees	5,609.74	10,970.74	18,900.00	7,929.26	58%
4110-0175 Courier Service	330.08	1,942.33	4,230.00	2,287.67	46%
4110-0094 Bad Debt Expense Penalties/Misc.			4,000.00	4,000.00	0%
4110-0112 Customer Notification Expenses			3,000.00	3,000.00	0%
4110-0115 Meter Testing			1,000.00	1,000.00	0%
Total Billing Expenses	8,651.96	106,894.95	211,404.00	104,509.05	51%
Information Systems Expenses:					
4120-0100 Information Systems Supplies	752.16	2,605.76	8,500.00	5,894.24	31%
4120-0110 Contracted Services (Network)	2,111.62	15,896.30	22,000.00	6,103.70	72%
4120-0115 Continuing Support (Software)	3,972.54	68,205.01	123,314.00	55,108.99	55%
4120-0145 Internet and WAN Communications	735.00	2,200.00	4,380.00	2,180.00	50%
Total Information Systems Expens...	7,571.32	88,907.07	158,194.00	69,286.93	56%
Adminstration Supplies:					
4130-0100 Administration Supplies		2,587.75	500.00	(2,087.75)	518%
Total Adminstration Supplies		2,587.75	500.00	(2,087.75)	518%
Customer Service Supplies:					
4140-0100 Customer Service Supplies		112.81	3,368.00	3,255.19	3%
Total Customer Service Supplies		112.81	3,368.00	3,255.19	3%
Engineering Expenses:					
4210-0100 Engineering Supplies	89.04	4,226.06	18,413.00	14,186.94	23%
4210-0110 Engineering Reviews	601.25	20,481.42	51,800.00	31,318.58	40%
4210-0141 Locating Notification Tickets	706.65	4,095.00	8,320.00	4,225.00	49%
4210-0240 Construction testing		180.00	2,820.00	2,640.00	6%
Total Engineering Expenses	1,396.94	28,982.48	81,353.00	52,370.52	36%
Operations Expenses:					
4220-0100 Wastewater Operations Supplies	47.98	117.98	1,900.00	1,782.02	6%
4223-0100 Water Operations Supplies			500.00	500.00	0%
Total Operations Expenses	47.98	117.98	2,400.00	2,282.02	5%
Compliance Program Supplies:					
4221-0100 FROG Program Supplies			8,000.00	8,000.00	0%
Total Compliance Program Suppli...			8,000.00	8,000.00	0%
Pretreatment Expenses:					
4222-0100 Pretreatment Supplies/Expenses	3,509.56	11,536.40	19,600.00	8,063.60	59%
Total Pretreatment Expenses	3,509.56	11,536.40	19,600.00	8,063.60	59%
Lab Supplies:					
4225-0100 Lab Supplies	3,343.18	6,232.26	24,000.00	17,767.74	26%
Total Lab Supplies	3,343.18	6,232.26	24,000.00	17,767.74	26%
Maintenance Expenses:					

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	<u>Month</u>	<u>FY 20-21 YTD</u>	<u>FY 20-21 Budget</u>	<u>Remaining On Budget</u>	<u>Goal: 50%</u>	
4230-0100	Maintenance Supplies	2,488.90	8,702.86	46,402.00	37,699.14	19%
	Total Maintenance Expenses	2,488.90	8,702.86	46,402.00	37,699.14	19%
Vehicles & Equipment Expenses:						
4240-0100	Vehicles and Equipment Supplies	2,500.61	10,174.40	32,350.00	22,175.60	31%
4240-0110	Vehicles and Equipment Contract...	12,243.18	57,931.38	81,600.00	23,668.62	71%
4240-0155	Vehicles & Equipment Fuel Costs	5,331.57	29,617.34	95,000.00	65,382.66	31%
4240-0162	Vehicles and Equipment Insurance	2,165.58	12,993.48	30,674.00	17,680.52	42%
	Total Vehicles & Equipment Expe...	22,240.94	110,716.60	239,624.00	128,907.40	46%
Forest Water Expenses:						
4250-0100	Forest Water Supplies	2,476.92	8,892.39	35,000.00	26,107.61	25%
4250-0110	Forest Water Contracted Services	8,070.00	26,348.75	19,400.00	(6,948.75)	136%
4250-0140	Forest Water Communications	67.41	201.66	300.00	98.34	67%
4250-0150	Forest Water Power	460.33	2,327.42	3,000.00	672.58	78%
4250-0161	Forest Water Insurance	1,126.76	6,760.56	16,851.00	10,090.44	40%
4250-0240	Forest Water Sampling and Testing	527.00	1,022.91	15,000.00	13,977.09	7%
4250-0300	Forest Water Purchased	75,247.50	399,937.50	666,440.00	266,502.50	60%
4250-0410	Forest Water VDH Fees		24,930.45	24,756.00	(174.45)	101%
4250-0101	Forest Water Meter Installations			56,000.00	56,000.00	0%
4250-0115	Forest Water System Repairs & I...			3,500.00	3,500.00	0%
	Total Forest Water Expenses	87,975.92	470,421.64	840,247.00	369,825.36	56%
Well Systems Expenses:						
4260-0100	Well Systems Supplies	318.75	1,738.85	15,000.00	13,261.15	12%
4260-0105	Well Systems Chemicals		1,834.73	3,000.00	1,165.27	61%
4260-0110	Well Systems Contracted Services	450.00	5,000.00	13,100.00	8,100.00	38%
4260-0150	Well Systems Power	420.58	2,508.83	5,500.00	2,991.17	46%
4260-0161	Well Systems Insurance	58.67	352.02	899.00	546.98	39%
4260-0240	Well Systems Sampling and Testi...	31.00	700.33	5,000.00	4,299.67	14%
4260-0410	Well Systems VDH Fees		678.50	679.00	0.50	100%
4260-0101	Well Systems Meter Installations			500.00	500.00	0%
4260-0115	Well Systems Repairs & Improve...			2,000.00	2,000.00	0%
	Total Well Systems Expenses	1,279.00	12,813.26	45,678.00	32,864.74	28%
SML Central Distribution System Expenses:						
4265-0100	SML Central Supplies	1,060.64	14,239.95	10,000.00	(4,239.95)	142%
4265-0110	SML Central Contracted Services	16,918.07	17,811.61	3,000.00	(14,811.61)	594%
4265-0240	SML Central Sampling & Testing	46.50	358.91	10,000.00	9,641.09	4%
4265-0410	SML Central VDH Fees		3,354.15	3,345.00	(9.15)	100%
4265-0101	SML Central Meter Installations			6,500.00	6,500.00	0%
4265-0115	SML Central Repairs & Improvem...			1,000.00	1,000.00	0%
	Total SML Central Distribution Sys...	18,025.21	35,764.62	33,845.00	(1,919.62)	106%
SML Treatment Expenses:						
4270-0100	SML Treatment Supplies			2,000.00	2,000.00	0%
4270-0110	SML Treatment Contracted Services	1,020.00	4,080.00	3,550.00	(530.00)	115%
4270-0150	SML Treatment Water Power	2,417.67	6,659.42	16,800.00	10,140.58	40%
4270-0155	SML Treatment Fuel Costs	481.83	509.52	2,000.00	1,490.48	25%
4270-0161	SML Treatment Insurance	394.84	2,369.04	7,038.00	4,668.96	34%
4270-0300	SML Quality Monitoring		7,500.00		(7,500.00)	0%
4270-0105	SML Treatment Chemicals			1,000.00	1,000.00	0%
4270-0371	SML Treatment Road Maintenanc...			850.00	850.00	0%
	Total SML Treatment Expenses	4,314.34	21,117.98	33,238.00	12,120.02	64%
SML WTF Expenses:						
4330-0100	SML WTF Supplies	2,706.13	13,768.50	30,000.00	16,231.50	46%
4330-0105	SML WTF Chemicals	4,434.20	25,265.01	45,000.00	19,734.99	56%
4330-0110	SML WTF Contracted Services	2,517.83	15,104.49	125,000.00	109,895.51	12%

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	<u>Month</u>	<u>FY 20-21 YTD</u>	<u>FY 20-21 Budget</u>	<u>Remaining On Budget</u>	<u>Goal: 50%</u>	
4330-0140	SML WTF Communications	490.09	626.53	516.00	(110.53)	121%
4330-0150	SML WTF Power	30,836.55	101,667.47	228,000.00	126,332.53	45%
4330-0155	SML WTF Fuel Costs	266.05	281.45	2,000.00	1,718.55	14%
4330-0161	SML WTF Property Insurance	1,129.42	6,776.52	14,450.00	7,673.48	47%
4330-0240	SML WTF Sampling & Testing	1,391.78	4,538.51	40,000.00	35,461.49	11%
4330-0300	SML Water Quality Monitoring			7,500.00	7,500.00	0%
4330-0370	SML WTF Raw Water Fee			8,800.00	8,800.00	0%
	Total SML WTF Expenses	43,772.05	168,028.48	501,266.00	333,237.52	34%
Central Water Distribution Expenses:						
4275-0100	Central Water Supplies	279.19	6,810.97	37,500.00	30,689.03	18%
4275-0110	Central Water Contracted Services	3,680.09	27,273.85	108,700.00	81,426.15	25%
4275-0140	Central Water Communications		62.00		(62.00)	0%
4275-0240	Central Water Sampling & Testing	1,095.00	8,558.47	20,000.00	11,441.53	43%
4275-0410	Central Water VDH Fees		11,027.10	10,992.00	(35.10)	100%
4275-0101	Central Water Meter Installations			3,750.00	3,750.00	0%
4275-0115	Central Water Repairs & Improve...			44,500.00	44,500.00	0%
4275-0155	Central Water Fuel Purchases			250.00	250.00	0%
	Total Central Water Distribution E...	5,054.28	53,732.39	225,692.00	171,959.61	24%
Central Water Treatment Expenses:						
4276-0100	Central Water Treatment Supplies	677.66	23,292.12	20,000.00	(3,292.12)	116%
4276-0105	Central Water Treatment Chemica...	637.67	8,397.78	50,000.00	41,602.22	17%
4276-0110	Central Water Treatment Contract...	441.25	4,196.52	10,000.00	5,803.48	42%
4276-0140	Central Water Treatment Commun...	83.27	319.51	1,020.00	700.49	31%
4276-0150	Central Water Treatment Power	3,928.31	14,366.31	33,600.00	19,233.69	43%
4276-0161	Central Water Treatment Property...	790.76	4,744.56	18,569.00	13,824.44	26%
4276-0155	Central Water Treatment Fuel			2,000.00	2,000.00	0%
	Total Central Water Treatment Ex...	6,558.92	55,316.80	135,189.00	79,872.20	41%
Stewartsville Water Expenses:						
4280-0100	Stewartsville Water Supplies	34.16	397.79	2,000.00	1,602.21	20%
4280-0110	Stewartsville Water Contracted Se...	240.00	960.00	2,700.00	1,740.00	36%
4280-0140	Stewartsville Water Communicatio...	36.71	109.59	300.00	190.41	37%
4280-0150	Stewartsville Water Power	32.03	112.27	300.00	187.73	37%
4280-0161	Stewartsville Water Insurance	44.52	267.12	666.00	398.88	40%
4280-0240	Stewartsville Water Sampling and...	15.50	484.43	1,500.00	1,015.57	32%
4280-0300	Stewartsville Water Purchased	4,266.37	17,071.39	27,650.00	10,578.61	62%
4280-0410	Stewartsville Water VDH Fees		415.95	416.00	0.05	100%
4280-0101	Stewartsville Meter Installations			500.00	500.00	0%
4280-0115	Stewartsville Water Repairs & Imp...			2,500.00	2,500.00	0%
	Total Stewartsville Water Expenses	4,669.29	19,818.54	38,532.00	18,713.46	51%
Forest Sewer Expenses:						
4290-0100	Forest Sewer Supplies	7,026.68	20,439.10	65,000.00	44,560.90	31%
4290-0105	Forest Sewer Chemicals	15,793.80	32,669.70	87,000.00	54,330.30	38%
4290-0110	Forest Sewer Contracted Services	2,597.33	14,715.39	104,500.00	89,784.61	14%
4290-0140	Forest Sewer Communications	215.64	779.68	3,600.00	2,820.32	22%
4290-0150	Forest Sewer Power	1,011.44	16,514.51	37,200.00	20,685.49	44%
4290-0161	Forest Sewer Insurance	349.78	2,098.68	5,025.00	2,926.32	42%
4290-0350	Forest Sewer Treatment Costs	25,000.00	125,000.00	300,000.00	175,000.00	42%
4290-0115	Forest Sewer Repairs & Improvem...			2,000.00	2,000.00	0%
4290-0155	Forest Sewer Fuel Expense			5,000.00	5,000.00	0%
4290-0240	Forest Sewer Testing			500.00	500.00	0%
	Total Forest Sewer Expenses	51,994.67	212,217.06	609,825.00	397,607.94	35%
Central Sewer Collection System Expenses:						
4291-0100	Central Sewer Supplies	1,735.17	27,586.22	70,000.00	42,413.78	39%
4291-0110	Central Sewer Coll System Contra...	918.53	14,175.24	84,500.00	70,324.76	17%
4291-0150	Central Sewer Power	1,660.76	4,009.85	55,000.00	50,990.15	7%

Bedford Regional Water Auth.
Summary of Revenue & Expenditures
For the Six Months Ending Thursday, December 31, 2020

	<u>Month</u>	<u>FY 20-21 YTD</u>	<u>FY 20-21 Budget</u>	<u>Remaining On Budget</u>	<u>Goal: 50%</u>	
4291-0115	Central Sewer Repairs & Improve...		104,000.00	104,000.00	0%	
4291-0155	Central Sewer Fuel Costs		5,000.00	5,000.00	0%	
4291-0240	Central Sewer Sampling & Testing		250.00	250.00	0%	
	Total Central Sewer Collection Sy...	4,314.46	45,771.31	318,750.00	272,978.69	14%
Central Sewer Treatment Expenses:						
4293-0100	Center Sewer Treatment Supplies	1,728.72	32,433.19	73,000.00	40,566.81	44%
4293-0105	Center Sewer Treatment Chemicals	5,954.09	33,555.24	127,000.00	93,444.76	26%
4293-0110	Center Sewer Treatment Contract...		7,674.65	95,000.00	87,325.35	8%
4293-0115	Center Sewer Sludge Tipping Fees	2,558.81	7,227.69	45,000.00	37,772.31	16%
4293-0140	Center Sewer Treatment Commun...	842.37	3,329.22	7,200.00	3,870.78	46%
4293-0150	Center Sewer Treatment Power	21,089.14	99,982.53	228,000.00	128,017.47	44%
4293-0161	Center Sewer Treatment Property...	1,009.19	6,055.14	15,450.00	9,394.86	39%
4293-0240	Center Sewer Treatment Samplin...	2,928.42	11,281.02	25,000.00	13,718.98	45%
4293-0411	Center Sewer DEQ Charges		9,379.00	9,400.00	21.00	100%
4293-0155	Central Sewer Fuel		1,500.00	1,500.00	1,500.00	0%
	Total Central Sewer Treatment Ex...	36,110.74	210,917.68	626,550.00	415,632.32	34%
Moneta Sewer Collection System Expenses:						
4292-0100	Moneta Sewer Supplies	497.94	5,462.03	10,250.00	4,787.97	53%
4292-0105	Moneta Sewer Chemicals	642.74	2,035.28	2,000.00	(35.28)	102%
4292-0110	Moneta Sewer Contracted Services	425.15	3,543.77	3,050.00	(493.77)	116%
4292-0150	Moneta Sewer Power	1,325.37	5,845.00	12,000.00	6,155.00	49%
4292-0115	Moneta Sewer Repairs & Improve...			400.00	400.00	0%
4292-0155	Moneta Sewer Fuel Costs			3,500.00	3,500.00	0%
4292-0240	Moneta Sewer Sampling & Testing			600.00	600.00	0%
	Total Moneta Sewer Collection Sy...	2,891.20	16,886.08	31,800.00	14,913.92	53%
Moneta Sewer Treatment Expenses:						
4294-0100	Moneta Sewer Treatment Supplies	196.89	1,971.71	30,000.00	28,028.29	7%
4294-0105	Moneta Sewer Treatment Chemic...		4,686.67	9,000.00	4,313.33	52%
4294-0110	Moneta Sewer Contracted Servi...	11,950.00	13,650.00	21,500.00	7,850.00	63%
4294-0115	Moneta Sewer Sludge Tipping Fees	309.15	2,101.57	15,000.00	12,898.43	14%
4294-0140	Moneta Sewer Treatment Commu...	132.60	663.00	1,980.00	1,317.00	33%
4294-0150	Moneta Sewer Treatment Power	3,663.55	17,427.44	43,200.00	25,772.56	40%
4294-0161	Moneta Sewer Treatment Property...	485.59	2,913.54	6,417.00	3,503.46	45%
4294-0240	Moneta Sewer Treatment Samplin...	829.32	4,580.02	20,000.00	15,419.98	23%
4294-0411	Moneta Sewer DEQ Charges		2,889.00	3,000.00	111.00	96%
4294-0155	Moneta Sewer Fuel			350.00	350.00	0%
	Total Moneta Sewer Treatment Ex...	17,567.10	50,882.95	150,447.00	99,564.05	34%
Montvale Sewer Expenses:						
4295-0100	Montvale Sewer Supplies	7.59	3,997.59	6,000.00	2,002.41	67%
4295-0105	Montvale Sewer Chemicals		291.97	1,500.00	1,208.03	19%
4295-0110	Montvale Sewer Contracted Servi...	458.00	9,270.00	10,000.00	730.00	93%
4295-0140	Montvale Communications	20.76	93.64	300.00	206.36	31%
4295-0150	Montvale Sewer Power	29.12	147.72	360.00	212.28	41%
4295-0161	Montvale Sewer Insurance	60.89	365.34	1,570.00	1,204.66	23%
4295-0240	Montvale Sewer Sampling & Testi...	(226.19)	1,095.00	7,000.00	5,905.00	16%
4295-0411	Montvale Sewer DEQ charges		2,311.00	2,400.00	89.00	96%
4295-0155	Montvale Sewer Fuel Costs			250.00	250.00	0%
	Total Montvale Sewer Expenses	350.17	17,572.26	29,380.00	11,807.74	60%
Mariners Landing Sewer Expenses:						
4340-0100	Mariners Landing Sewer Supplies	3,214.50	12,967.77	16,000.00	3,032.23	81%
4340-0110	Mariners Landing Sewer Contract...	900.00	22,834.73	28,400.00	5,565.27	80%
4340-0150	Mariners Landing Sewer Power	2,132.24	10,539.80	27,000.00	16,460.20	39%
4340-0105	Mariners Landing Sewer Chemicals			4,500.00	4,500.00	0%
4340-0140	Mariners Landing Sewer Commun...			300.00	300.00	0%
4340-0155	Mariners Landing Sewer Fuel Costs			4,200.00	4,200.00	0%

Bedford Regional Water Auth.
Summary of Revenue & Expenditures
For the Six Months Ending Thursday, December 31, 2020

	<u>Month</u>	<u>FY 20-21 YTD</u>	<u>FY 20-21 Budget</u>	<u>Remaining On Budget</u>	<u>Goal: 50%</u>	
4340-0161	Mariners Landing Sewer Property...		1,570.00	1,570.00	0%	
4340-0240	Mariners Landing Sewer Sampling...		2,400.00	2,400.00	0%	
4340-0411	Mariners Landing Sewer DEQ Per...		2,400.00	2,400.00	0%	
	Total Mariners Landing Sewer Exp...	6,246.74	46,342.30	86,770.00	40,427.70	53%
Cedar Rock Sewer Expenses:						
4350-0100	Cedar Rock Sewer Supplies	3,290.66	7,913.47	5,000.00	(2,913.47)	158%
4350-0105	Cedar Rock Sewer Chemicals		145.98	700.00	554.02	21%
4350-0110	Cedar Rock Sewer Contracted Ser...	500.00	11,475.00	8,000.00	(3,475.00)	143%
4350-0140	Cedar Rock Sewer Communication	126.59	441.55	300.00	(141.55)	147%
4350-0150	Cedar Rock Sewer Power	520.51	2,383.40	5,100.00	2,716.60	47%
4350-0161	Cedar Rock Sewer Property Insur...	12.83	76.98	1,570.00	1,493.02	5%
4350-0240	Cedar Rock Sewer Sampling & Te...	33.60	241.35	2,400.00	2,158.65	10%
4350-0411	Cedar Rock Sewer DEQ Permit F...		2,311.00	2,400.00	89.00	96%
4350-0155	Cedar Rock Sewer Fuel Costs			600.00	600.00	0%
	Total Cedar Rock Sewer Expenses	4,484.19	24,988.73	26,070.00	1,081.27	96%
Schools Sewer Expenses:						
4300-0100	Schools Operations Supplies		1,928.58	10,000.00	8,071.42	19%
4300-0105	Schools Chemicals	2,421.75	2,776.48	10,000.00	7,223.52	28%
4300-0240	Schools Sampling and Testing	433.36	2,815.83		(2,815.83)	0%
4300-0110	Schools Contracted Services			15,000.00	15,000.00	0%
	Total Schools Sewer Expenses	2,855.11	7,520.89	35,000.00	27,479.11	21%
Mariners Landing Water Expenses:						
4315-0100	Mariners Landing Water Expenses		738.76	6,868.00	6,129.24	11%
4315-0140	Mariners Landing Water Communi...	79.87	457.99	300.00	(157.99)	153%
4315-0150	Mariners Landing Water Power	62.59	3,319.59	11,925.00	8,605.41	28%
4315-0240	Mariners Landing Sampling Expen...	668.46	1,364.19	2,400.00	1,035.81	57%
4315-0410	Mariners Landing Water VDH Fees		1,059.05	1,162.00	102.95	91%
4315-0110	Mariners Landing Water Contracte...			2,000.00	2,000.00	0%
4315-0155	Mariners Landing Water Fuel Costs			2,800.00	2,800.00	0%
4315-0161	Mariners Landing Water Insurance			1,200.00	1,200.00	0%
	Total Mariners Landing Water Exp...	810.92	6,939.58	28,655.00	21,715.42	24%
Franklin County Operations:						
4320-0100	Franklin County Supplies	499.33	8,494.14	7,000.00	(1,494.14)	121%
4320-0105	Franklin County Chemicals		5,437.34	9,000.00	3,562.66	60%
4320-0240	Franklin County Sampling & Testi...	1,120.24	4,221.83	20,000.00	15,778.17	21%
	Total Franklin County Operations	1,619.57	18,153.31	36,000.00	17,846.69	50%
	Total Operating Expenditures	796,136.67	4,535,718.63	10,790,218.18	6,254,499.55	42%
Depreciation:						
4400-0810	Office Depreciation			151,840.00	151,840.00	0%
4400-0811	Information Systems Depreciation			48,933.00	48,933.00	0%
4400-0812	Vehicles and Equipment Depreciat...			147,568.00	147,568.00	0%
4400-0813	Forest Water Depreciation			573,566.00	573,566.00	0%
4400-0814	Lakes Water Depreciation			263.16	263.16	0%
4400-0815	SML Central Depreciation			329,609.00	329,609.00	0%
4400-0816	Stewartsville Water Depreciation			48,895.00	48,895.00	0%
4400-0817	Forest Sewer Depreciation			511,568.00	511,568.00	0%
4400-0818	Montvale Sewer Depreciation			80,336.00	80,336.00	0%
4400-0819	Amortization Expense			1,000.00	1,000.00	0%
4400-0820	Studies Depreciation Expense			35,410.00	35,410.00	0%
4400-0821	Moneta Sewer Depreciation			444,330.00	444,330.00	0%
4400-0822	Central Sewer Depreciation			415,564.00	415,564.00	0%
4400-0823	Center Water Depreciation			438,551.00	438,551.00	0%
4400-0824	SML Water Treatment Facility Dep...			3,992.00	3,992.00	0%

Bedford Regional Water Auth.
 Summary of Revenue & Expenditures
 For the Six Months Ending Thursday, December 31, 2020

	<u>Month</u>	<u>FY 20-21 YTD</u>	<u>FY 20-21 Budget</u>	<u>Remaining On Budget</u>	<u>Goal: 50%</u>
Total Depreciation			3,231,425.16	3,231,425.16	0%
Lynchburg Debt Service Paid:					
4500-0640 Lynchburg Sewer Interest			262.00	262.00	0%
Total Lynchburg Debt Service Paid			262.00	262.00	0%
2012 VRA Interest:					
4500-0645 VRA 2012 Interest (2005 refunding)		78,796.88	139,400.00	60,603.12	57%
Total 2012 VRA Interest		78,796.88	139,400.00	60,603.12	57%
2014 VRA Interest:					
4500-0660 VRA 2014 Interest (2005 Refundin...		38,640.63	77,281.00	38,640.37	50%
Total 2014 VRA Interest		38,640.63	77,281.00	38,640.37	50%
2015 VRA Interest:					
4500-0665 VRA 2015 Interest		533,318.75	1,058,563.00	525,244.25	50%
Total 2015 VRA Interest		533,318.75	1,058,563.00	525,244.25	50%
Assumed Debt from City:					
4500-0650 Assumed Debt from Town- Interest		40,035.15	80,070.00	40,034.85	50%
Total Assumed Debt from City		40,035.15	80,070.00	40,034.85	50%
VRA 2019 Interest:					
4500-0670 VRA 2019 Refunding Interest		69,828.13	117,491.00	47,662.87	59%
Total VRA 2019 Interest		69,828.13	117,491.00	47,662.87	59%
Total Interest and Debt Service		760,619.54	1,473,067.00	712,447.46	52%
Total Exp., Depr. and Debt Servi...	796,136.67	5,296,338.17	15,494,710.34	10,198,372.17	34%
Total Revenues Less Oper Expense	(402,017.45)	(4,654,054.43)	(1,016,433.66)	3,637,620.77	458%
Gross Cash Before Capital Exp	(402,017.45)	(4,654,054.43)	(1,016,433.66)	3,637,620.77	458%
Less non-debt Capital Contributions		(44,882.26)	(220,000.00)	(175,117.74)	20%
Earnings/(loss) before BRWA Capit...	(402,017.45)	(4,609,172.17)	(796,433.66)	3,812,738.51	579%

BRWA Cash Flow Analysis- SunTrust Checking Account

Description	July-20	August-20	September-20	October-20	November-20	December-20	January-21	February-21	March-21	April-21	May-21	June-21	YTD Total
Starting Balance	\$ 2,136,501.19	\$ 2,471,838.17	\$ 2,766,224.08	\$ 2,800,962.02	\$ 3,148,563.62	\$ 3,395,721.86							
DEBITS													
Debits from Operations													
Capital Contributions/Asset Sales and Dispos	\$ 5,118.00	\$ 25,675.00	\$ -	\$ 15.00	\$ 64.00	\$ 2,721.53							\$ 33,593.53
Cash From Operations	\$ 1,339,885.55	\$ 1,431,050.59	\$ 1,394,976.43	\$ 1,415,075.47	\$ 1,274,873.85	\$ 1,215,667.76							\$ 8,071,529.65
Total Cash from Operations:	\$ 1,345,003.55	\$ 1,456,725.59	\$ 1,394,976.43	\$ 1,415,090.47	\$ 1,274,937.85	\$ 1,218,389.29	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,105,123.18
Debits from Non-Operating Sources													
County CIP Debt Service	\$ -	\$ -	\$ 1,762,265.64	\$ -	\$ -	\$ -							\$ 1,762,265.64
Transfers from Reserve Accounts	\$ -	\$ -	\$ -	\$ -	\$ 0.00	\$ -							\$ -
Transfers from SNAP Project Fund	\$ -	\$ -	\$ -	\$ 17,313.10	\$ -	\$ -							\$ 17,313.10
Transfers from Escrow Account	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -							\$ -
Transfers from Capital & Replacement Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -							\$ -
Transfers in Deposit Refund Program Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -							\$ -
Transfers from Economic Dev. Fund	\$ -	\$ -	\$ 50,000.00	\$ 16,104.08	\$ -	\$ -							\$ 66,104.08
Transfers In Debt Service Fund	\$ -	\$ -	\$ 1,293,318.75	\$ -	\$ -	\$ -							\$ 1,293,318.75
Total Cash from Non Operating:	\$ -	\$ -	\$ 3,105,584.39	\$ 33,417.18	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,139,001.57
Total Debits (Oper. and Non-Oper.)	\$ 1,345,003.55	\$ 1,456,725.59	\$ 4,500,560.82	\$ 1,448,507.65	\$ 1,274,937.85	\$ 1,218,389.29	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 11,244,124.75
CREDITS													
Credits for Operating Expenditures													
	\$ 729,149.57	\$ 704,205.16	\$ 1,130,343.01	\$ 813,227.83	\$ 739,691.40	\$ 894,765.99							\$ 5,011,382.96
Credits for Non-Operating Expenditures													
Payments on Capital Projects	\$ 5,900.00	\$ 60,594.74	\$ 8,240.00	\$ 19,325.04	\$ 18,197.06	\$ 22,789.03							\$ 135,045.87
Payments on Debt Service	\$ -	\$ 116,657.50	\$ 3,055,584.39	\$ -	\$ -	\$ -							\$ 3,172,241.89
Transfers to Debt Service Account	\$ 200,000.00	\$ 200,000.00	\$ 200,000.00	\$ 200,000.00	\$ 200,000.00	\$ 200,000.00							\$ 1,200,000.00
Transfers to Capital Account	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -							\$ -
Transfers to Replacement Fund	\$ 74,617.00	\$ 71,174.00	\$ 63,860.34	\$ 68,353.18	\$ 65,939.84	\$ 55,070.21							\$ 399,014.57
Transfers to Deposit Refund Program	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -							\$ -
Transfers to Investment Account	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -							\$ -
Transfers to Escrow Account	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -							\$ -
Transfers to SML WTF Depreciation Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -							\$ -
Payments/Transfers to Economic Development Fund	\$ -	\$ 9,708.28	\$ 7,795.14	\$ -	\$ 3,951.31	\$ 3,951.31							\$ 25,406.04
Total Non-Operating Expenditures:	\$ 280,517.00	\$ 458,134.52	\$ 3,335,479.87	\$ 287,678.22	\$ 288,088.21	\$ 281,810.55	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,931,708.37
Total Credits (Oper. and Non-Oper.)	\$ 1,009,666.57	\$ 1,162,339.68	\$ 4,465,822.88	\$ 1,100,906.05	\$ 1,027,779.61	\$ 1,176,576.54	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 9,943,091.33
Ending Cash Balance	\$ 2,471,838.17	\$ 2,766,224.08	\$ 2,800,962.02	\$ 3,148,563.62	\$ 3,395,721.86	\$ 3,437,534.61	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Capital Improvement Projects (CIP) Tracking

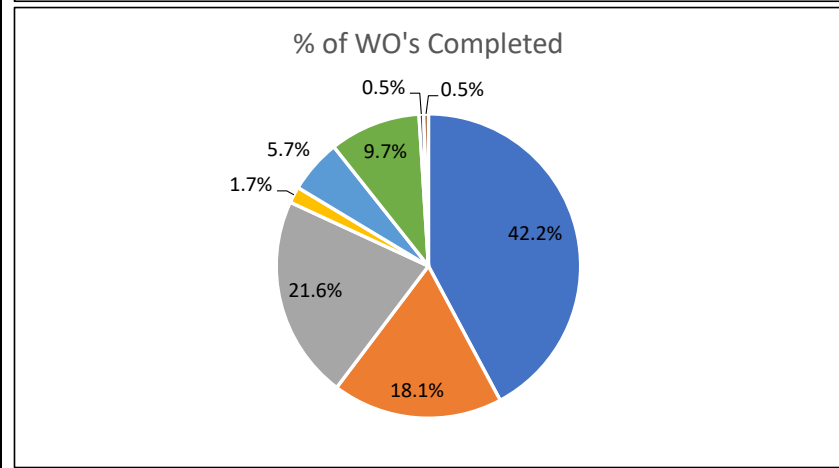
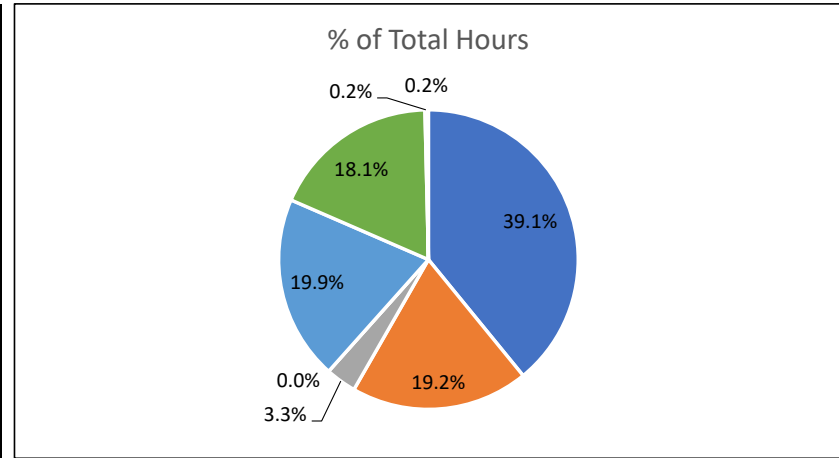
ID	Task Name	Duration	Start	Finish	Budget	Spent	Remaining	% Done	Notes	Manager	2020				2021			
											Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2
0	Total Active CIP Projects				\$3,309,000.00	\$925,338.44	\$2,383,661.56	61%										
1	FY 2018-2019 CIP																	
2	Mariners Waterline Connection- Design	16 wks	Mon 7/2/18	Fri 10/19/18	\$45,000.00	\$22,700.00	\$22,300.00	100%	Design Complete. Construction is #34 below.	English								
3	Country Estates Neighborhood Line Extension	41.5 wks	Mon 12/24/18	Tue 6/30/20	\$108,000.00	\$89,009.00	\$18,991.00	50%	Crew is wrapping up this project. Hope to be done in the next month.	English,Ch								
4	Office Improvements- Parking Lot Design	91 wks	Mon 7/2/18	Fri 3/27/20	\$50,000.00	\$41,108.00	\$8,892.00	70%	Revising plans based on comments from VDOT. See #5 & #16 below.	English								
5	Office Improvements- Parking Lot Construction and Storm water Facilities. Funding increased with #21 below.	30 wks	Mon 3/30/20	Fri 10/23/20	\$200,000.00	\$0.00	\$200,000.00	0%	Second entrance denied, unless primary entrance is eliminated.	English								
6	Lake Vista Sewer Line Extension- Preliminary Engineering Report (PER)	20 wks	Mon 12/3/18	Fri 4/19/19	\$60,000.00	\$45,700.00	\$14,300.00	100%	Final report received. Project complete.	English								
7	Office Improvements- Admin Building- Flooring and Painting	26.8 wks	Mon 1/28/19	Thu 8/1/19	\$70,000.00	\$114,259.00	(\$44,259.00)	100%	Includes cost of moving and setting up new mobile units from Forest Middle School. Also added security cameras, and office furniture..	Key								
8	Purchase Track Skid Steer Loader	8.6 wks	Wed 7/17/19	Fri 9/13/19	\$70,000.00	\$75,502.00	(\$5,502.00)	100%	Purchase complete.	Cherro								
9	FY 2019-2020 CIP		Sat 7/1/17		\$2,706,000.00	\$537,060.44	\$2,168,939.56	58%										
10	Supplies and Tools		Sat 7/1/17		\$45,000.00	\$32,118.00	\$12,882.00	93%										
11	Customer Service Gateway antennae's	2 wks	Tue 8/13/19	Mon 8/26/19	\$15,000.00	\$9,515.00	\$5,485.00	50%	Work order pending for Facility Maintenance Crew.	Mclvor								
12	Vehicle for Water Operations	12 wks	Wed 4/1/20	Tue 6/23/20	\$30,000.00	\$22,603.00	\$7,397.00	100%	Vehicle is in use in the fleet	Cherro								
13	Site Upgrades				\$658,000.00	\$113,206.31	\$544,793.69	61%										
14	Main Office	63.8 wks	Tue 8/13/19	Fri 10/30/20	\$181,000.00	\$37,694.31	\$143,305.69	83%										
15	Engineering Assistant Manager desk	37.2 wks	Mon 9/2/19	Mon 5/18/20	\$6,000.00	\$0.00	\$6,000.00	100%	Paid for under #17 (same invoice)	English								
16	Additional funding for Parking Lot Construction (in addition to item #10 above)	16 wks	Mon 7/13/20	Fri 10/30/20	\$100,000.00	\$0.00	\$100,000.00	0%		English								
17	Annex Cubicles and chairs	40 wks	Tue 8/13/19	Mon 5/18/20	\$75,000.00	\$37,694.31	\$37,305.69	100%	Installed/delivered and invoice received for payment	English								
18	Central Water Treatment Plant	2 wks	Tue 8/13/19	Mon 8/26/19	\$140,000.00	\$36,853.00	\$103,147.00	17%										
19	Central Water Control Valve replacements	12 wks	Mon 11/4/19	Fri 1/24/20	\$80,000.00	\$0.00	\$80,000.00	0%		Deitrich								
20	Design for booster station & finished line for customers served by Central WTP	23.4 wks	Mon 1/20/20	Tue 6/30/20	\$60,000.00	\$36,853.00	\$23,147.00	25%	Plans were submitted to VDH for review	Deitrich								
21	Central Wastewater Treatment Plant	2 wks	Tue 8/13/19	Mon 8/26/19	\$217,000.00	\$38,659.00	\$178,341.00	72%										
22	Patch and Seam asphalt	3.8 wks	Tue 3/16/21	Fri 4/9/21	\$30,000.00	\$0.00	\$30,000.00	0%	On hold due to COVID-19.	Ramsey								
23	PLC Controls- sand filter	7 wks	Mon 3/15/21	Fri 4/30/21	\$34,000.00	\$0.00	\$34,000.00	0%	On hold due to COVID-19.	Ramsey								
24	Central WWTP VFD's for EQ	31.8 wks	Tue 8/20/19	Fri 3/27/20	\$16,000.00	\$6,919.00	\$9,081.00	100%	Complete	Ramsey								
25	Replace roof in Control room & lab	9.8 wks	Tue 8/20/19	Fri 10/25/19	\$25,000.00	\$19,140.00	\$5,860.00	100%	Installation complete	Ramsey								
26	Heat and AC for Office in Shop	9 wks	Fri 8/30/19	Thu 10/31/19	\$6,000.00	\$7,800.00	(\$1,800.00)	100%	Installation complete	Ramsey								
27	HVAC for Control Room	9 wks	Fri 8/30/19	Thu 10/31/19	\$6,000.00	\$4,800.00	\$1,200.00	100%	Installation complete	Ramsey								
28	200 HP blower with VFH control	12 wks	Wed 4/1/20	Tue 6/23/20	\$100,000.00	\$0.00	\$100,000.00	0%	May become part of the Energy Audit	Ramsey								
29	Central Sewer Lift Stations	2 wks	Tue 8/13/19	Mon 8/26/19	\$120,000.00	\$0.00	\$120,000.00	0%										
30	Central Sewer PS 1- soft starts and control panel	12 wks	Wed 4/1/20	Tue 6/23/20	\$50,000.00	\$0.00	\$50,000.00	0%	May become part of the Energy Audit	Ramsey								
31	Central Sewer Pump Stations Upgrades- Planning	12 wks	Wed 4/1/20	Tue 6/23/20	\$70,000.00	\$0.00	\$70,000.00	0%	May become part of the Energy Audit	Ramsey								
32	Residual 2015 Bond Funding				\$2,003,000.00	\$391,736.13	\$1,611,263.87	52%										
33	Control Valves	38.8 wks	Mon 2/4/19	Thu 10/31/19	\$180,000.00	\$167,432.00	\$12,568.00	100%	Complete	Carroll								
34	Mariners Landing Waterline Connection	26 wks	Mon 9/30/19	Fri 3/27/20	\$180,000.00	\$160,435.00	\$19,565.00	100%	Project Complete. Mariners is now on SMLWTF Water.	Cherro								
35	SML WTF Pump Station	42 wks	Mon 2/10/20	Fri 11/27/20	\$1,200,000.00	\$1,835.00	\$1,198,165.00	3%	To be included in PPEA design-build project with CHA/E.C.Pace	Carroll								
36	SML WTF Projects	12 wks	Tue 10/1/19	Mon 12/23/19	\$300,000.00	\$1,000.00	\$299,000.00	5%	Issued IFB for second GAC contactor; bids due 10/15	Deitrich								
37	Mariners Landing WWTP upgrades	26.2 wks	Wed 4/1/20	Wed 9/30/20	\$103,000.00	\$43,034.13	\$59,965.87	40%	Falwell scheduling rebuild to start in February 2021.	Ramsey								
38	Mariners Landing Pump Stations 1&2 SCADA connection	17.2 wks	Wed 4/1/20	Wed 7/29/20	\$40,000.00	\$18,000.00	\$22,000.00	40%	Working on SCADA for PS#2 and WWTP.	Ramsey								

OPERATIONS REPORT



December 2020 Work Orders
(excluding Meter Replacement Program)

Service Area	Hours	% of Total Hours	Completed Work Orders	% of WO's Completed
Central Sewer Collection	267.4	15.3%	33	8.2%
Central Sewer Treatment	107.4	6.2%	78	19.4%
Central Water Distribution	234.3	13.4%	39	9.7%
Central Water Treatment	73.2	4.2%	20	5.0%
Central Total:	682.2	39.1%	170.0	42.2%
Forest Sewer	198.1	11.4%	22	5.5%
Forest Water	136.6	7.8%	51	12.7%
Forest Total:	334.7	19.2%	73.0	18.1%
Moneta Sewer Collection	6.1	0.3%	4	1.0%
Moneta Sewer Treatment	51.8	3.0%	83	20.6%
Moneta Sewer Total:	57.9	3.3%	87.0	21.6%
Montvale Sewer Collection	0.0	0.0%	2	0.5%
Montvale Sewer Treatment	0.0	0.0%	5	1.2%
Montvale Sewer Total:	0.0	0.0%	7.0	1.7%
Office - Admin Building	1.0	0.1%	6	1.5%
Office - Annex Building	1.0	0.1%	1	0.2%
Other	345.3	19.8%	16	4.0%
Offices/Other Total:	347.3	19.9%	23.0	5.7%
SML Central Distribution	182.8	10.5%	17	4.2%
SML Treatment (SMLWTF)	133.2	7.6%	22	5.5%
SML Total:	316.0	18.1%	39.0	9.7%
Stewartsville Water Total:	3.5	0.2%	2	0.5%
BRWA Well Systems Total:	3.0	0.2%	2	0.5%
Grand Totals:	1744.6	100.0%	403	100.0%

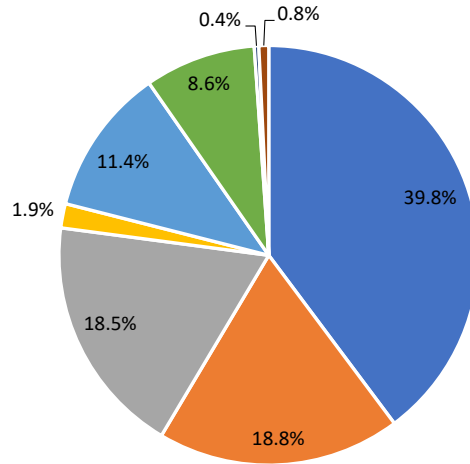




Work Order Summary All Departments Running Totals Tracking Sheet

Service Area	January '20	February '20	March '20	April '20	May '20	June '20	July '20	August '20	September '20	October '20	November '20	December '20	Running Total	Running Total %
Central	168	193	211	192	167	204	186	173	157	182	149	170	2152	39.8%
Forest	70	80	93	85	77	99	127	69	95	66	81	73	1015	18.8%
Moneta	76	105	80	65	61	83	93	83	86	92	92	87	1003	18.5%
Montvale	9	14	8	9	11	6	4	9	5	12	7	7	101	1.9%
Offices/Other	39	57	68	48	52	47	64	55	50	73	39	23	615	11.4%
SML	49	52	43	34	38	36	39	35	34	43	21	39	463	8.6%
Stewartsville	1	2	3	3	1	0	0	1	4	1	1	2	19	0.4%
BRWA Well Systems	4	4	5	7	1	2	2	2	6	5	1	2	41	0.8%
Monthly Totals:	416	507	511	443	408	477	515	427	437	474	391	403	5409	100.0%

% of Work Orders Completed - Running Total



ADMINISTRATION REPORT

The News & Advance

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‘Doing the right thing’

Northam pleads with Virginians to remain vigilant as coronavirus cases climb across region



Gov. Ralph Northam addresses the public and the media during a news conference Dec. 10 at the Patrick Henry Building in Richmond. On Wednesday, Northam celebrated the hopefulness of the coronavirus vaccine being administered across the region.

BY MICHAEL BRICE-SADDLER
The Washington Post

Gov. Ralph Northam, a Democrat, on Wednesday celebrated the hopefulness of the coronavirus vaccine being administered across the region — but urged residents to remain vigilant for months to come.

Northam, speaking during his presentation of a state budget to the General Assembly’s finance com-

mittees, closed his remarks with a swipe at those in the state who have resisted his virus-related restrictions. Campbell County has passed a resolution rejecting Northam’s executive orders to combat the pandemic, though he did not mention the localities by name.

“For months now, Virginians in all corners of this state have been doing the right thing. Of course, there are some folks whose antics grab the headlines,” Northam said, then paused and glared angrily from his

lectern. “. . . to every Virginian who pulls that mask out of their pocket and puts it on before they go into the store. Virginians — Virginians care about each other. That has been a bright light in a dark year, and I am grateful every day for the people of this great commonwealth.”

Northam’s warning comes as the greater Washington region Wednesday reported 6,599 new coronavirus cases and 102 new deaths. The

SEE **NORTHAM** | A3

“Virginians care about each other. That has been a bright light in a dark year, and I am grateful every day for the people of this great commonwealth.”

— Gov. Ralph Northam

AMHERST COUNTY
BOARD OF SUPERVISORS

Residents address a potential resolution

Arguing for and against a First Amendment resolution opposed to Northam’s latest COVID-19 restrictions

BY JUSTIN FAULCONER
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AMHERST — More than a dozen Amherst residents addressed the county’s board of supervisors Tuesday, arguing for and against a potential First Amendment resolution opposed to Gov. Ralph Northam’s latest round of restrictions aimed at mitigating the spread of the coronavirus.

The majority of the 11 residents who spoke during a public comments portion said they favor the board backing such a resolution while others voiced support for Northam’s measures they feel are keeping the public safe. The board was not prepared to take formal action on the matter Tuesday and plans to do so at its Jan. 19 evening meeting, though some urged supervisors to act immediately.

Madison Heights resident James Weeks said confrontations at stores and places of business over the governor’s mandatory face mask rule is “only going to get worse.” A firm supporter of a First Amendment resolution, he also criticized the mask requirement for young children.

“I don’t see what the point of a mask is,” Weeks said. “It doesn’t serve a purpose to put it on an 8-year-old or a 5-year-old. It doesn’t serve a purpose. The whole purpose of it is subjugation. It’s to make sure all the people have a sign on their face saying they’re doing what they’re told. It is abhorrent.”

SEE **AMHERST** | A3

Bedford broadband provider shares plans for moving forward

BY SHANNON KELLY
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BEDFORD — Representatives from two companies — Roanoke-based internet service provider Blue Ridge Internet Service Company, aka BriscNet, and Blue Ridge Towers — working to increase high-speed internet access to underserved and unserved areas of Bedford County, provided an update Monday to county supervisors.

Two of 12 towers, the Wheats Valley Reservoir and New London water tower locations, still are set to become operational and begin providing internet service as the broadband project moves into the second phase.

Ten towers currently are connected to the internet and are able to deliver service to BriscNet customers, and six of those towers currently serve subscribers, said John Manning, representing BriscNet. BriscNet is continually working to obtain

more subscribers as the broadband project ramps up operations, he said.

After completing final infrastructure touches on the New London tower and installation of the base station at the Wheats Valley Reservoir location, which Manning said will hopefully be finished in the next few weeks, all 12 towers will be operational.

Manning said BriscNet’s first focus is connecting the most readily reachable customers — residences that can connect suc-

cessfully to existing towers and are less hindered by dense foliage or elevation variations that interfere with signal and internet service.

After connecting new subscribers in the most immediately serviceable locations, Manning said, BriscNet plans to focus on working with residences in more difficult locations that require adjustments such as installation of an antenna to reach past signal obstructions or topographical factors in an attempt to ob-

tain service from the nearest main tower.

Some challenges facing internet connectivity in certain rural areas include dense foliage, mountainous terrain, and elevation factors, Manning said. He said no technology exists to penetrate thick foliage or get around geographical obstacles. Installation of antennas is one way to try and work with the situation but does not guarantee service.

SEE **BEDFORD** | A5

Bedford

From Page A1

Some locations eventually will require the installation of new main towers, as coverage also is affected by a residence's proximity to the towers, said Anthony Smith, president of Blue Ridge Towers.

These geographical and topological factors, Smith went on, are ultimately why BriscNet cannot immediately reach the goal of serving 95% of the county, which District 5 Supervisor Tommy Scott said was promised in earlier stages of broadband planning, but can serve a lesser, still significant percentage.

Secondary towers called micropops — equipment meant to help bolster signal from a main tower — were brought into question as an option to enhance service, but Smith said there is no guarantee this method would provide significant improvement in signal in harder-to-reach locations. There are no micropop installations currently planned.

BrisNet said the company plans to compile a database of addresses in remaining underserved and unserved areas of the county and work to get as many connected to the internet as possible, filling in remaining service holes.

“Network building is an ongoing process,” Manning said, requiring time and adjustments. He reiterated BriscNet's goal is to increase coverage as the project goes on and is only in its infancy stages now.

Scott asked why the broadband project — which was supposed to

be operational in August, according to BriscNet and Blue Ridge Tower's initial estimate — was taking so long.

Delays were largely caused by the time required to negotiate tower site leases, finish infrastructure improvements to the New London tower, and a delay obtaining some tower fiber network equipment, Smith said, holdups that have since been rectified.

New customers will have BriscNet workers survey their property before getting connected to internet service. Surveys allow installers to identify the best place to obtain signal on the property, BriscNet representatives explained.

BrisNet's goal, Manning said, is to create a “robust network” in Bedford County.

Bedford County Administrator Robert Hiss, along with the supervisors, requested BriscNet keep a transparent and regular stream of communication with the county and community regarding the process and timeline of the broadband initiative, including any setbacks and holdups that may arise.

District 1 Supervisor Mickey Johnson requested BriscNet appear again at the Jan. 11 meeting to provide another update on the broadband project.

NEWS TIP

Do you have an idea for a news story? Do you want to pass along a news tip to one of our reporters or editors? Call The News & Advance's newsroom at 385-5555 or (800) 275-8831 with ideas or information.

Internet service, and the truth behind the story

Lee Walker
Contributor
Dec 18, 2020

I was a Volunteer Citizen Member for six years of the now dissolved Broadband Technical Advisory Committee; several of our prior members had been on the committee since it was created over 11 years ago. The function of the committee with its several broadband industry experienced personnel was to advise the county government on the processes to obtain broadband coverage for the residents of Bedford County and to provide these residents with an avenue to voice their concerns.

I have now had the eighth person ask me why we were fired by the supervisors and why one supervisor in particular is blaming the Broadband Technical Advisory Committee for the massive delays and issues with the construction of the 12-tower site broadband initiative. Normally, it takes a lot for me to give a ... well for me to care what some politician or politicians in this county think or say. But when people in authority try to blame an all-volunteer group for their own failings and act sanctimonious about their cover up, I can be convinced to speak. For those of you who remember (radio broadcaster) Paul Harvey, you will understand it when I say, "and now for the rest of the story."

Once convinced by the Advisory Committee, after multiple failed attempts to use private money to solve the no or bad internet reception problem in Bedford County, all the county supervisors on the prior board of supervisors agreed to pony up public money to solve the issue. The county staff then advised the hiring of a "broadband consultant" who had worked with the county for several years. This consultant and the county staff proceeded to prepare a broadband plan that would supposedly provide 90 percent to 95 percent broadband access to the unserved and under-served areas by use of 12 tower locations.

The Commonwealth was overjoyed that a county would commit \$4,000,000 to solve their rural broadband problems and agreed to provide Tobacco Commission and other state grant funds to help with this initiative — thank you Del. Kathy Byron. The consultant and county staff then sold their "Broadband Plan" to the state as a basis for receiving grant funding.

While the Broadband Technical Advisory Committee was extremely happy that something positive was being done, they cautioned the county consultant, county staff and the county supervisors that just these 12 tower locations would not provide the proffered “plan” coverage area of 90 percent to 95 percent. The Advisory Committee advised that up to 30 smaller additional repeater towers, “mini-pops” as we referred to them, would be required to penetrate heavy tree foliage coverage and dips in the terrain called “shadow” areas.

While lip service by county staff and the paid county consultant was given, no funding was set aside by the supervisors for construction of these repeater towers. Additionally for those who do not know it, the supervisors also service as the members of the Broadband Authority.

Upon obtaining both county and grant funding for the project, county staff and the county consultant advised the hiring of Blue Ridge Towers to build the “plan’s” towers and to lay the fiber optics needed to actually connect the towers to internet providers. The Broadband Plan and contracts called for the county to obtain and control the tower construction sites. Construction was to be completed in February 2020.

So we do not get lost in the weeds of all this detail, I ask the readers of this commentary, “Who is the authority that controls the decision to spend county taxpayers’ money, who prepared the broadband plan, who obtained the Virginia grant money and who hired the consultant and tower builder?” This reminds me of the old train wreck story: I can’t drive the train, I can’t blow the whistle or wave the lantern from the caboose, but let the train wreck and see who is blamed. Does anyone see where the all-volunteer Citizen Broadband Technical Advisory Committee controlled any of this process? And now let’s talk about the train wreck.

In school we did math calculations, so if your plan required eight major changes or major modifications that would be 8/11, which equals a failure percentage of 72 percent, not a good success rate or some could argue not a good plan. The tower site at Montvale had already been built and was not part of the construction project.

Please note, this construction was to be completed in February 2020, at the actual beginning of this pandemic. Would it not have been better had the county finished its planned project on time?

The 12 tower sites without the additional repeater towers will not come anywhere close to the 90 percent to 95 percent that the county consultant promised Supervisor Tommy Scott in an open public meeting of the board of supervisors. The people of Bedford County, especially the children of this county, have not been well served by the management of this "Broadband Plan."

Specifically the "plan" failures are as follows:

- Dumping Mountain site: County could not negotiate the expected lease; site had to be relocated to landfill.
- Big Island School site: Site had a tower built on it after moving it away from the school.
- Big Island Georgia Pacific site: The tower builder bought the land; the county tower was then built on the tower builder's land. The tower builder obtained two leases worth about \$3,600 a month or \$1,296,000 over 30 years. The tower builder and the county is in dispute at this time as to the finder's fee to transfer these contracts to the county.
- Moneta site: Tower was too close to electric lines and the fall radius not within code; site moved to private owned land in July 2020. Tower built, and Southside Electric granted fiber permit in October 2020.
- Boonsboro site: Supervisor Tommy Scott had tower location moved due to fall radius as it was too close to the public access.
- McGhee Road site: After months of negotiation with BRWA, a land swap was made with the county and the tower was built.
- Huddleston site: Tower built but county has not obtained permission from Southside Electric to run fiber optics to the site. County recently gave another contract, from CARES money, for about \$1,300,000 to a contractor to lay fiber optic cables that may solve this issue.
- In August 2020, the county obtained a construction agreement with BRWA to build the Wheats Valley tower and hook up to the New London water tank owned by BRWA. Wheats Valley site, at direction of BRWA, was placed on what turned out to be an old refuse site from the construction of the reservoir. Construction required extensive design and changes by

engineers Hurt and Profit to make the site stable enough to allow the tower to be built. It took until November 2020 for the BRWA to be satisfied with the tower builder's installation of a microwave dish on the water tank in New London.

The county staff and the county's paid consultant ran this project; it was said the consultant was paid over \$100,000 to supervise the project. Many of the current county staff and the county consultant are not from here, as the phrase goes; the unpaid all-volunteer members of the previous Broadband Technical Advisory Committee do live here with their friends and neighbors.

A great many of the suggestions that were sent to the supervisors through their staff and their supervisor members assigned to the Broadband Technical Advisory Committee, in this past year, have fallen on deaf ears. Specifically, at New London, it was suggested to build on adjacent county land, not the BRWA water tank, so an income stream could be established for the Broadband Authority. Have the county, not the tower builder, negotiate the pole attachment agreement with Southside Electric, so that a five-month delay was not added to the Huddleston and Moneta sites. Obtain a Tower Management Contract with a group capable of putting other vendors on the towers to create the same income stream now being produced on the Big Island Georgia Pacific site owned by the tower builder. Additional communication vendors provide phone and data services like the 5G phone service available from the Big Island site. And recognize that towers are a stop-gap measure, though much better than no internet service at all, but not a real final solution.

Finally, as was advocated by the now dissolved Broadband Technical Advisory Committee, adopt a long-range "actual plan" to produce monthly income that could be used as seed money for Revenue Sharing Bonds to expand fiber optic and tower service to orphan subdivisions and businesses. A perfect example of this concept is the home owners on Tents Ferry Road, that face a heavy tree foliage issue, who would be able and willing to participate in cost sharing under a Revenue Sharing Model that could extend fiber optic line coverage. These 11 towers when fully built out could produce \$6,000 per month in income that could add \$72,000 a month or \$864,000 per year to the Broadband Authority coffers, enough to do a lot of broadband expansion each year in Bedford County. All current towers are now built and are in the process of beginning to provide internet service by vendor Briscnet.

I would love for either the county staff or the supervisors to explain in public what exactly the Broadband Technical Advisory Committee did that caused this train wreck. And as far as the supervisors taking the broadband issues by the horns, I would suggest that they get better staff and consultants to put their faith in to run future broadband projects; it is after all why we elected them to these leadership roles.

The curious matter of why an elected body would dissolve a voice of the people who tried to help them does raise an issue. That issue being, is there something being hidden that would be detrimental if the public knew about it?

https://newsadvance.com/news/local/championship-level-disc-golf-course-coming-to-new-london/article_a21e9ceb-4b70-5d1c-be27-b936f7cfc847.html

Championship level disc golf course coming to New London

Shannon Kelly
Dec 26, 2020



The disc golf course at Independence Park in Bedford on Wednesday, Dec. 23, 2020.

Kendall Warner/The News & Advance

Shannon Kelly

New London will soon have a new 18-hole championship disc golf course.

Designed by five-time disc golf world champion and Bedford County resident Paul McBeth, the course is planned along the perimeter of the New London Business and Technology Center park at West London Park Drive in Forest. The course is scheduled to be operational by early spring, according to Bedford County's parks and recreation department.

Spanning about 11,000 feet — roughly 2 miles — the New London course will be the longest of Bedford County's six existing disc golf courses, said Kenny Palmer, operations coordinator for the parks and recreation department.

The project represents a collaboration between the parks and recreation department, the Bedford County Economic Development Authority and Bedford Regional Water Authority (BRWA).

The EDA owns the 500-acre development that is the New London Business and Technology Center. A system of walking and biking trails is one existing recreational feature on the property on U.S. 460, soon to be accompanied by the disc golf course.

The New London disc golf course will move Bedford County another step forward in becoming a disc golf destination, Palmer said. Another course was completed in Independence Park last year, which McBeth aided in designing. The New London location is McBeth's first course he designed personally from start to finish.

Palmer and McBeth said since the novel coronavirus pandemic outbreak, there has been an increased demand for disc golf courses and venues nationwide.

"In the last year in particular, it has exploded due to the fact that a lot more people have time on their hands, and are being encouraged to get out and socially distance," Palmer said. "It's very easy to get outside and play disc golf, whether it's by yourself or with a couple of others, and stay away from each other, and get exercise and have a great time."

Palmer said the game might also be attractive because it is easy to get involved in — ultimately, all that is required is a disc.

McBeth was using Bedford County's disc golf courses to practice his sport after moving to the area with his wife, Palmer said. Through the county's disc golf courses, Palmer connected with McBeth. The acquaintanceship eventually led to Palmer offering McBeth the opportunity to use his expertise to design the New London course.

"I asked him if he would be interested in designing this course down at New London from start to finish, and he was absolutely excited about it," Palmer said.

McBeth, who grew up in Southern California, picked up the sport at age 14. He said he is excited to bring a championship level disc golf course to this region.

"One thing we really have here is an abundance of disc golf courses, but most of them are on an amateur level, or beginner style," McBeth said of the region spanning from Appomattox to Roanoke. "There's no shortage of courses like that. What is missing is kind of a pro-level, world-class-level course. As a player, I'm extremely excited to play something like this."

The primary differences between a beginner disc golf course and an advanced, championship level one is the length of the course, the number of holes, and the presence or absence of hazards such as water features where a disc could get stuck, McBeth explained.

Currently, McBeth said there are no plans to add hazards to the New London course, but it will be at pro-level classification thanks to its length and 18 holes.

McBeth has played disc golf internationally since going pro. In designing the New London course, he drew inspiration from various courses he has played around the world.

"I've been doing [disc golf] for a long time now, and I think it's helped so much in learning different course styles, seeing different course styles throughout the world and being able to implement them in Bedford," McBeth said.

The \$10,000 project was fully funded by local business sponsorships, Palmer said. Eighteen local businesses became “hole sponsors” on the course to help fund the amenity, giving \$500 to have their logo featured on one hole for at least two years.

Labor was provided by county employees and volunteers, Palmer said. Because the land was already cleared and optimal for a disc golf course, the task was relatively easy to complete.

Palmer hopes the disc golf course addition will attract more businesses to the New London Business and Technology Center, facilitating growth of Bedford County’s economy and making the area a tourist destination.

“It’s helping us attract businesses to the park by having these added amenities,” said Traci Blido, Bedford County’s economic development director.

The disc golf course will be open for public use, as are the existing trails in the business park, Palmer said.

“It’s a lot of fun, and I’m excited to continue to see what disc golf can do in the area,” McBeth said.

Shannon Kelly

(434) 385-5489

ENGINEERING REPORT

Current Projects

Bedford Regional Water Authority

Job #	2012001	Job Type:	Water & Sewer	Location	Central County/Bedford City	Last updated on:	9/3/2020	
Job Name	Harmony in Bedford Site 1						Department Contact:	S Foster
Description	49.47 AC in County & 9.61 AC in City. Concept for proposed subdivision for 58 single family lots, 181 TH's & 5 commercial lots (EXCLUDING the US Army Corps of Eng Site).							
Status	TRC 1/12/12. Design Plan 01 & \$350 Review Fee rec'd 8/30/12. Courtesy comments issued 10/12/12. 2nd submittal rec'd 12/11/12 - not to PSA stds. Courtesy comments 02 issued 12/12/12. SWF/RBE met w/ Norm Walton 12/13/12. As-built 01 rec'd 11/13/13. 7/5/17 - Steve called George Aznavorian for 'annual' check on status. George was of the opinion all is done and he is willing to sign BOSQC & to contact Tom Hall with questions; stated that Tom Hall or P&O could provide as-builts if still outstanding. George also disclosed plans for a hotel coming in Fall 2017 (60-65 units). 7/17/17 - Shannell & Steve walked Phase 1 & went through project files to determine outstanding items & will compile comprehensive list w/in next three weeks as requested by RBE. "Annual" letter to be sent to Developer with comprehensive list of outstanding items in early August 2017. As-Built 02 rec'd 11/9/17. Esmnt Exhibit 01 Comments issued 12/6/17. As-Built 03 rec'd 1/17/18. 9/24/18 reached out to developer via email with outstanding project close out items. Annual project close out requirements letter mailed 9/3/20.							
Job #	2013086.2	Job Type:	Other	Location	Central - Bedford	Last updated on:	7/10/2020	
Job Name	Route 43 - Stoney Creek Bridge VDOT Improvement						Department Contact:	S Dade
Description	VDOT improvements to bridge over Stoney Creek. VDOT project 0043-009-738. VDOT Structure 1010. Near Pump Station 6 and Big Otter River Intake. Affects wells for Central system. See 2013086.1 for Big Otter crossing at Pump Station 6							
Status	Plans received 3/10/17. Relocation of sewer lines as part of the project. Easement documents executed and returned 7/31/17. Plan revision 2 returned for comments on 8/29/17. Final Easement drawing rec'd 10/2/17. Final plans received for review 1/3/18. Executed Agmts mailed to VDOT 2/26/18. Project advertised Spring 2018. Sewer line relocation began 10/18/2018. Construction halted due to stream crossing permit requirements (fish study results). Construction planned to resume June 2019. Construction and testing complete. Working to gather close-out documents							
Job #	2015058	Job Type:	Water & Sewer	Location	Forest	Last updated on:	11/9/2020	
Job Name	Corporate Park Drive Extension - Design						Department Contact:	S Dade
Description	Proposed extension of Corporate Park Drive to connect to Route 221 (Forest Rd) at Elkton Farm Road intersection. Reference Forest Square Offsite Sewer 2003122, and Forest Square Sewerage Facilities plans dated 1-1994							
Status	Rhonda met with County and H&P on 7/8/15 to discuss impacts to existing sewer lines affected by the proposed roadway and grading. Dsgn 01 rec'd 11/15/16. Meeting held 11/20/17 to discuss comments and rerouting of sewer for maintenance ability under proposed VDOT roadway. Dsgn 02 rec'd 4/5/18. Comments emailed to engineer 4/20/18. Dsgn 03 rec'd 8/28/2018. Comments emailed to Engineer 9/18/2018. Dsgn 04 rec'd 10/15/2018. Plans ready for approval and Developers Agreement sent to Bedford County 10/31/2018. Dsgn 05 rec'd 11/27/18. Shop Drawings 01 rec'd 2/13/19. Shop Drawings 02 rec'd 3/28/19. Developers Agreement Executed 4/24/19. Met with County, VDOT & H&P 5/24/19 to discuss rock issues and sewer redesign; redesign rec'd 5/24 and comments issued 6/3. Redesign approved 7/2/19 pending easement and limited access acknowledgement if casing not used at driveway entrance. Esmts recorded 8/22/19. Construction complete. Completed testing of the 12" sanitary sewermain from manhole "E", "I", "J", and "H". Manhole J03 removed 10/15/219 and existing sanitary sewer is now connected to new sanitary sewer alignment. Testing complete; puchlist mailed 2/10/20. Punchlist mailed 7/24/20. Gathering close out documents 11/9/20.							
Job #	2016062	Job Type:	Water	Location	Forest	Last updated on:	11/9/2020	
Job Name	Kitsmont Subdivision - Design						Department Contact:	S Dade
Description	New construction of approximately 4,100 LF of WL and appurtenances for 52 lots.							
Status	TRC 8/11/16; rec'd 8/4/16. TRC 5/11/17; rec'd 5/5/17. FF Test Fee rec'd 5/15/17. Design 01 rec'd 6/21/17. Base Review Fee rec'd 6/22/17. Design 01 comments & Dev Pkg issued 7/5/17. Dsgn 02 rec'd 10/2/17. Dev Agmt & Review Fees rec'd 11/29/17. Dsgn 02 comments issued 11/30/17. Dsgn 03 rec'd 3/2/18. Re-Review Fee rec'd 3/23/18. Review 03 comments issued 3/27/18. Dsgn 04 rec'd 6/12/18; Re-Review Fee rec'd 6/19/18. Comments issued 7/23/18. Dsgn 05 rec'd 3/4/19. Awaiting \$200.00 Re-review fee 3/4/19. Dsgn 05 formally withdrawn, next submittal will be treated as Dsgn 05. Re-Review fee for submittal 5 received 3/15/19. Revised Design submittal 05 rec'd 3/18/15. Design 05 & Calc 03 submittal review comments issued 5/10/19. Design & Calc submittal 06 rec'd 10/3/19. \$200.00 Re-review fee rec'd 10/4/19. Comments issued 10/16/19. Met w/ Surveyor & Engineer to go over comments 10/21/19. Re-review fee rec'd 1/29/20. Dsgn 07 rec'd 1/30/20. Dsgn 07 approvable as of 2/26/20; email sent 2/27/20. Construction Cost Estimate rec'd 2/25/20; Calc 06 comments issued 3/2/20; Surety Rqmnt sent 3/2/20. Calc 07 approved 3/5/20. Surety LOC# 353 rec'd 3/18/20. Inspection fee rec'd 3/30/20. Shop Dwgs appv'd 3/24/20; Plans Approved and C2C issued to Inspector 3/30/20. C2C issued 3/31/2020. VDH Water Cert completed 4/23/20 (See 2020-003). Waterline complete, testing complete and punchlist mailed 11/9/20.							
Job #	2017058	Job Type:	Fire Flow Meter	Location	Forest	Last updated on:	1/8/2021	
Job Name	Forest Enterprises LLC - Site Plan						Department Contact:	S Dade
Description	Develop a 30,000 SF commercial warehouse building with parking.							
Status	TRC 7/27/17. Site Plan 01 rec'd 2/8/18. Comments issued 3/2/18. Site Plan 02 rec'd 4/4/18. Comments & Dev Pkg issued 5/3/18. Re-Review & FF Test Fees rec'd 5/14/18. Site Plan 03 rec'd 7/10/18. Review complete - no further comments. Need 3 additional copies for C2C purposes. Approval pending receipt of Agmt & Fees. 3 additional copies rec'd 7/22/19. Signed Agmt & Fees rec'd 7/29/19. Comments released 7/30/19 & status e-mail issued 7/30/19. Contractor to be CL Garbee, Cost Estimate rec'd, Surety Amount required sent to Developer 8/30/19. Surety rec'd 9/23/19 - LOC# 19-192. C2C issued 10/31/19. Developers Agrmt executed 10/31/19. Notice to proceed not issued to contractor due to grading. Fire flow meter vault installed. Sewer connection to be installed at a later date. Punchlist mailed 10/20/20. As-Built 01 rec'd 12/21/20. Gathered all close out documents but still awaiting BOSQC. Punchlist sent to contractor.							

Job # 2017060 **Job Type:** Sewer **Location** Forest **Last updated on:**
Job Name Burnbridge Sewer Extension - Design 1/4/2021
Description Discussions of sewer extension along Burnbridge Road to serve commercial lots and allow for development of the area and expansion of existing development. **Department Contact:**
C Ward
Status Meetings held with County, Doyle Allen and Tom Scott to discuss gaining interest and financial support from property owners, and the EDA. Desire to have prepayment credit to offer property owners for their contribution. Public meeting held by County on 8/29/17 to discuss with adjoining property owners. Most interested in contributing if gravity available. Met with Doyle & Tom 10/18/17 to discuss alignment & funding assistance options; Tom & Doyle preparing requests for Board review. Sent info on 3/27/18, 5/22/18, & 7/2/18 regarding next steps & what to include in prepayment & funding assistance request. Rec'd draft request on 9/24/18 and returned comments; Board reviewed draft request at October 2018 meeting and remanded to committee to review once final request is received. Final request rec'd 11/27/18, to P&P Committee on 12/13/18. Board approved prepayment 1/2019; D. Allen informed on 1/24/19. Meetings held 4/12, 4/24, and 5/1 to discuss administering of project; T. Scott to manage with EDA collecting funds through Escrow Agreements and reimbursing costs through the project. Dsgn Plan 01 rec'd 5/7/19. Comments emailed 5/23/2019. Dsgn Plan 02 rec'd 5/31/19. Comments emailed 6/13/2019. Developers Agrmt rec'd 6/17/19. Dsgn 03 & Calcs rec'd 7/24/19. Comments emailed 8/6/19. Dsgn 04 & Calcs rec'd 9/12/2019. Comments emailed 9/18/2019. Public meeting held 11/6 to discuss status & funding; escrow payments & easements due 12/6. EDA received \$91k from property owners. Prepayment approval expired 1/15/20; resolution passed by Board in Jan for re-approval. H&P working with Aldridge consultant on alignment through property; prepayment agreements will be issued upon easement being received from Aldridge. County, EDA, and H&P giving Aldridge 3 months to provide easement to T Scott property in desired location. Aldridge refused easements; 4/3/2020 H&P reviewing alternate pressure sewer alignment along roadways. 6/22/2020. Preliminary FM Dsgn 01 rec'd 10/06/20. Plans intended for VDOT's review. Full set of plans to be sent in at a later date. Dsgn 01 rec'd 11/20/20. Comments emailed to engineer 12/3/20 Dsgn 02 rec'd 12/14/20. Comments emailed to engineer 1/4/21

Job # 2017075 **Job Type:** Water **Location** Forest **Last updated on:**
Job Name Country Estates 2017 NLE 1/8/2021
Description Request to extend water along Country Estates Drive. **Department Contact:**
C Ward
Status David Oneil of 1350 Country Estates Dr requested an NLE Package on 9/7/17 for his property along with 5 other houses. NLE package mailed 9/8/17. Petition received in 1/2018 from all property owners. Project was reviewed with Policies & Projects Committee in 2/2018. Proposed rates and CIP funds for project to be reviewed by Board in April/May 2018. Separate rates not established - 5/3/18. CIP funding approved for 2018-19; will work with legal counsel to prepare property owner agreements necessary for project commitment & liens. EMLed Sam for AOI revisions 8/17/18; revisions rec'd 8/31/18. Verified portion for additional property owner funding to be the remaining amount after consideration of Capital Recovery Fees; rough monthly cost given to S. Hodge on 11/30/18 of \$30/month for 11 property owners. EMLed additional AOI revisions to Sam on 2/1/19; last revisions sent to Sam on 3/18/19. Draft documents reviewed by S. Hodge; to be updated and sent to property owners to execute. AOI & Lien documents mailed 9/4/19. Rec'd 9 agreements (90%) & 7 payments (70%) as of 11/6/19 with only 10 participating lots; Rec'd 10 agreements (100%) & 7 payments (70%) as of 11/19/19 with only 10 participating lots. Project Go letters mailed 12/3/19 to property owners. H&P completed survey. Internal walk-through scheduled 2/12/20 in preparation of design. Rec'd Hodge signed esmt on 4/1/20. Review Package sent to WVWA for Local Program Review on 4/6/2020. Comments are due 4/17/2020. WVWA approved plan on 4/20. Plans were sent to the CIP to order materials on 4/21. Still waiting on County/VDOT approval. Esmts #200004979, #200004975, #200004976 & 200004977 recorded 5/18/20. Esmts #200005538, #200005537, #200005533, #200005534 & #20005536 recorded 6/1/20. Esmt #200006067 recorded 6/11/20. Letters to sign up for service emailed & mailed 6/17/20. Wet tap installed 6/30/2020. Construction completed by CIP crew. Maintenance finalizing project costs which will be used to calculate remaining property owner costs.

Job # 2018023.1 **Job Type:** Water **Location** Lakes / Huddleston **Last updated on:**
Job Name Mariners Landing System Transfer - Waterline Extension 9/20/2020
Description Waterline extension along SML Parkway to connect Mariners Landing water system to public system. **Department Contact:**
S Dade
Status Proposal approved 8/9/18 for survey and design of waterline extension. Preliminary alignment reviewed 10/10/18 with H&P. Plans rec'd 2/13/19, comments returned 6/19. Will not require County SRP submission. Plans rec'd 8/13/2019. Plans emailed to VDOT & Natrual Resources 8/20/19. Natrual Resources LDP Application form & approval rec'd 8/28/19 Comments emailed 8/29/19. Comments received from VDOT. Dsgn 03 rec'd 10/28/19. 12" Waterline installation and pressure testing complete on SML Parkway. Bac-t samples and PRV vault to be installed at a later date. Water Analysis samples rec'd 8/21/20. Water Analysis sample rec'd 8/31/20. ESMT #200009947 recorded 8/31/20. Water Analysis sample rec'd 9/4/20. Construction complete and punchlist items sent 9/20/20.

Job # 2018034 **Job Type:** Other **Location** Forest / Goode **Last updated on:**
Job Name VDOT Everett Rd Bridge Replacement 11/12/2020
Description Replacement of railroad bridge past Canary Street, involving grading work over existing waterline (from JN 2001-151). Additional fill over parts of waterline as well as a ditchline cut over a portion. 12" waterline & a service line present in work area. **Department Contact:**
Status VDOT emailed preliminary drawings identifying potential grading concerns. BRWA to verify depth of waterline in areas of concern. Minor Site Plan SP# 20-0106 for a temp job trailer for bridge replacement rec'd 11/12/20 no impact on BRWA.

Job #	2018055	Job Type:	Preliminary Plan	Location	Forest	Last updated on:	
Job Name	Cambridge Manor Estates - Preliminary Plan					Department Contact:	12/9/2020 S Foster
Description	Preliminary layout for Country Club Meadows subdivision. 156 single family lots on public water & private septic. Roads Connecting to Everett Road and 221. Currently planned for 2 phases. Previously known as "Country Club Meadows - Prelim Plan".						
Status	Preliminary Plan 01 rec'd 5/9/18. TRC 5/22/18. Preliminary Plan 02 rec'd 12/07/18. Comments issued 1/16/19. Preliminary Plan 03 rec'd 2/19/20. Comments sent to Planning 3/4/20. Preliminary Plan 04 rec'd 6/29/20. Items noted are outside BRWA purview - therefore no BRWA comments on 4th submittal & BRWA ok for approval. Preliminary Plan 05 rec'd 11/30/20. "No Further BRWA Comments" issued 12/9/20.						
Job #	2018062.2	Job Type:	Internal	Location	Bedford Central	Last updated on:	
Job Name	BRWA Administration Parking Lot - North					Department Contact:	1/8/2021 R English
Description	Addition of a parking lot at the north side of the BRWA administration facilities.						
Status	Concept drawing received from W W 7/19/2019; awaiting approval of additional land from County. Design proposal received 7/24/19, revised 8/16, executed 8/26. Survey completed week of 8/26/19. Design concept rec'd 11/14/19, comments sent 12/3. County approved transfer of land, including a revised 150' strip where 115' previously added to lease. Additional revisions sent to W W 1/10 in reference to additional land and parking. Area graded for mobile unit was surveyed by W W on 2/20 to incorporate into final design. Plans submitted to County late April for review. Contract executed for additional costs due to changes requested. Received E&S approvals and comments from County on 1st plan submittal; VDOT comments rec'd 7/9/20 indicating waiver request for new entrance would require review by regional office and possibly another 3 month's review time. Revised plans were submitted for VDOT review on 8/4/20. Nutrient purchase agreement and invoice were received 8/3. W W notified on 12/4/20 of VDOT comments sent to County in 10/2020 but not delivered to BRWA or W W. W W addressing VDOT comments.						
Job #	2018086	Job Type:	Sewer	Location	Forest	Last updated on:	
Job Name	Sewer Force Main for TM# 118-A-6A - Design					Department Contact:	1/8/2021 S Dade
Description	Sanitary Force Main Plan and Profile for TM# 118-A-6A. Waterline Relocation added to project in 8th submittal (See 2018-086.1 for Waterline C2C/COC purposes)						
Status	Dsgn01 rec'd 7/19/18 - Withdrawn 7/20/18 per Engineer. Treat next submittal as Dsgn01. Dsgn01 rec'd 8/13/18. Base Review Fee rec'd 8/16/18. Comments issued 8/27/18. Current design does not meet BRWA criteria for being public. Dsgn02 rec'd 10/30/18. 11/8/18 SWF Met w/ Norm and Tommy to discuss submittal. No formal review comments being issued for submittal 02. P&O will revise and resubmit per meeting discussion. Dsgn03 rec'd 11/15/18 with hard copies of calculations. When plans were opened on 11/29/18 they were exactly the same as previous submittal. Dsgn 03 was voided and an e-mail sent to Engineer requesting revised submittal. Dsgn 04 rec'd 11/29/18. Dsgn 04 comments issued 12/5/18; Calc 02 comments issued 12/6/18. Dev Pkg issued 12/6/18. Met w/ Engineer & Developer 12/6/18. BRWA soliciting necessary Easements. Dsgn 05 rec'd 5/6/19. Comments emailed to engineer 5/28/2019. Dsgn 06 & Re-review fee rec'd 6/5/19. Slip sheets rec'd 6/10/19. Dsgn 06 Comments issued 6/13/19. Signed Developers Agrmt & Review & Inspection fees rec'd 7/3/19. Dsgn 07 & Re-Review Fee rec'd 8/19/19. Plans approvable. VDOT LUP App submitted to VDOT. Finalizing calcs w/ P&O and Liberty. Cost Est received from P&O 11/20/19 in review. Cost Est comments issued 12/9/19. FM Calcs approved 12/9/19. Unforeseen site conditions require a section of existing 12' waterline to be relocated. Plans forthcoming. Dsgn 08 rec'd 3/10/20; Comments issued 4/7/20. Additional Dev Fee rqmnts being sent to Developer for additon of Waterline Relocation to project Scope (See 2018-086.1) Dsgn 09 rec'd 4/14/20. Dsgn 09 approvable. Lis of outstanding items for C2C included in formal Dsgn 09 comments e-mailed to Engineer & Developer 4/21/20. Additional req'd review & inspection fees for waterline relocation rec'd 5/8/20 (reference 2018-086.1), Surety reviewed & revised surety forthcoming. Bond #22BSBII2206 rec'd 5/15/20. 7/30/20 - Called Tommy & responded to e-mail of 7/29 requesting guidance for what is needed to move forward. Per Developer - Falwell Corp to construct water & Vision Directional Drilling proposed to construct FM. Rec'd Contractor Qualification Statement and app'vd Vision Directional Drilling for the FM construction. FM Shop Dwg submittal 1 rec'd & review comments issued. Still awaiting issuance of VDOT permit. VDOT Land Use Permit #216-28329 rec'd 10/6/20. Shop Dwgs app'd 10/8/20 for sewer only. C2C for Sewer Only issued to Inspector 10/9/20. Developer changing Contractors to Toney Construction (12/11/20) New C2C prepared and ready to issue pending Shop Dwgs from Toney Construction. Waterline & testing complete. Punchlist sent to contractor.						
Job #	2018086.1	Job Type:	Water	Location	Forest	Last updated on:	
Job Name	221 Car Wash Waterline Relocation - Design					Department Contact:	10/5/2020 S Dade
Description	For C2C & COC purposes only. Reference 2018-086.						
Status	2018-086 Design 08 received 3/9/20 added Waterline Relocation to scope of project. Additional Dev Fee rqmnts being sent 4/7/20 to Developer for additon of Waterline Relocation to project scope. Additional req'd review & inspection fees for waterline relocation rec'd 5/8/20 (reference 2018-086), Surety reviewed & revised surety forthcoming. Bond #22BSBII2206 rec'd 5/15/20. Per Developer 7/30/20 - Falwell Corp to construct water. Shop Dwgs app'd 10/1/20 for water only. C2C for Water Only issued to Inspector 10/5/20.						
Job #	2018092	Job Type:	Internal	Location	Boonsboro	Last updated on:	
Job Name	Blackburn Subdivision Water System Inquiry					Department Contact:	4/8/2019 R English
Description	Private water system serving 6 lots with master meter and booster pump station at the end of Fox Hollow Road. Property owners inquiring about BRWA taking over system, including aged and failing booster station.						
Status	Met with Dunstan & Riley on 6/5/18 to view system in field. Contacted Falwell on 8/3/18 to get plans for the system. Can offer submetering now; can discuss possible contract operation only upon rebuild of booster pump station & waterline information received. 1/4/19: meeting scheduled for 3/4/19 with BRWA and Falwell to review system again for upgrades needed. Falwell did not attend; property owners requesting list of upgrades needed for BRWA to consider contract operation or acceptance.						

Job #	2018106	Job Type: Sewer	Location Forest	Last updated on:
Job Name	NLBTC Lot 7 EDA Shell Building - Site/Design Plan			12/3/2020
Description	Subdiving for a Shell building proposed industrial facility.			Department Contact: S Dade
Status	Concept plan rec'd 9/19/18. Site/Design Plan 01 rec'd 12/17/18. Comments posted 1/17/19. Developer Package issued 1/30/19. Dev Agmt and Review & Inspection Fees rec'd 3/21/19. Site/Design Plan 02 & Sanitary Sewer Calcs rec'd 4/10/19. Site/Design Plan 02 comments posted 4/15/2019. Shop Dwgs 01 rec'd 5/29/19. Shop Dwgs 02 rec'd 8/7/19. C2C issued 8/15/2019. Construction and testing complete. Substantial walk-thru scheduled for week of 11/11/2019. Punchlist mailed 11/18/19. Awaiting close out documents (i.e. as-builts, bill of sale, etc.) As-built 01 rec'd 12/3/20.			
Job #	2018125	Job Type: Sewer	Location Forest	Last updated on:
Job Name	Forest Middle School Improvements - Site/Design			7/10/2020
Description	Proposed expansion and upgrades to the existing Forest Middle School. Project will include relocating portion of existing public sewer and addressing unmetered fire line.			Department Contact: S Dade
Status	TRC 12/13/18. Concept plan 01 rec'd 12/13/18. Site/Design Plan 01 rec'd 02/01/19 & waiting on \$400 Base Review Fee. Met w/ Engineer, BCPS, Planning & VDOT 2/8/19. Per the meeting, BRWA is deferring review & comment until 2nd submittal - posted comment to that effect for 1st submittal. Base Review Fee rec'd 3/8/19. Fire Flow Test Fee rec'd 4/12/19. Site Plan 02 rec'd 4/23/19. Meeting held 5/16/19. Several revised conceptual SS alignments sent via e-mail. Dsgn 02 comments issued 5/20/19. Dsgn 03 rec'd 5/24/19. Comments posted 5/29/19. Dev Agmt -Signed- rec'd 5/30/19. Dsgn 04 rec'd 6/10/19 - comments issued 6/18/19; Rev & Insp Fee reqmts issued 6/18/19; Esmt Exhibit 01 review comments issued 6/18/19. Dsgn 05 (Slip Sheets) rec'd 6/25/19. Site Plan app'd by BRWA 6/26/19. Requested 4 copies for C2C purposes & e-mailed BCPS status update of outstanding items needed for C2C on 6/26/19. Shop Dwgs 01 rec'd 7/10/19. Review Fees, Inspection Fees & Re-Review Fees Rec'd 7/15/19. Construction Cost Estimate of \$197,500 rec'd/agreed upon 7/16/19. Shop Dwgs 02 rec'd 7/16/19; Shop Dwgs & Plans app'd 7/19/19; C2C prepared for Pre-Con on 7/22/19; Easement Agmnts prepared to execute. Pre-Con meeting & C2C issued 7/22/19. Private waterlines have been disconnected from the public main and rerouted behind the existing vault. The sanitary sewerline has been constructed and tested. Punchlist mailed to BCPS and Contractor 5/20/2020			
Job #	2019034	Job Type: Water & Sewer	Location Forest	Last updated on:
Job Name	Westyn Village Townhomes 2019 - Site/Design			7/16/2020
Description	Proposed (8) 9 unit residential townhomes and (3) 8 unit Townhomes with private road			Department Contact: S Dade
Status	Site/Dsgn rec'd 3/12/19. Awaiting \$400 review fee. Comments & Dev Pkg issued 4/8/19. Met w/ Russ Orrison to discuss review & PS analysis 4/12/19. Requested flow data from CS 4/29/19; Site/Dsgn Plan 02 rec'd 8/29/19. CS water consumption data sent to Russ Orrison 8/29/19. Updated Plans rec'd 9/9/19 prior to review of the set rec'd 8/29. Replaced as Submittal 02 rec'd 9/9/19. Review & Inspection Fees rec'd 9/10/19. Review 02 comments issued 9/17/19. Re-review fee rec'd 11/06/19. Site/Dsgn 03 rec'd 11/7/19. Signed Dev Agmt rec'd 11/22/19. Site Plan 03 approved pending matching plat submittal and approval. Requested 3 additional copies for construction purposes. Calcs approved 12/2/19. 3 copies of revised Plans Design 04 rec'd 12/20/19; Comments issued 1/21/20. Design 05 rec'd 1/27/20. Signed Dev agmt rec'd 2/6/20. Re-review fee rec'd 2/7/20. Comments issued 2/12/20 - Approvable. Shop Drawings approved 2/27/20. Awaiting Surety & Contractor confirmation. Revised Cost Est rec'd & revised Surety Rqmnt sent. Surety rec'd 7/7/20 with inaccuracies - returned to Developer 7/8/20 with notification of needed corrections. On-Site Contractor will be Thomas Builders of VA; Contractor for public connections to existing will be JL Crawford per e-mail from Developer 6/26/20. C2C pending receipt of corrected Surety. Awaiting Contractor & Surety Information. Surety LOC# 582 rec'd 7/15/20. Dev agmt executed 7/16/20. Water Cert completed 7/16/20. C2C issued 7/16/20.			
Job #	2019037	Job Type: Water & Sewer	Location Forest	Last updated on:
Job Name	Boonsboro Meadows Section 2 Roadway, Water & Sanitary - Design			11/9/2020
Description	Roadway, Water & Sanitary Design for Boonsboro Meadow Section 2.			Department Contact: S Dade
Status	Dsgn 01 & Water Calculations rec'd 3/13/19. Base Review Fee rec'd 3/19/19. Dev Pkg not issued yet due to number of review comments. Dsgn 01 and water & sewer calcs 01 comments issued 4/19/19. Road, Water & Sewer Design 02 rec'd 7/23/19. Comments & Dev Pkg issued 8/28/19. Signed Developer Agmt & Review fees rec'd 10/29/19. Design 03 rec'd 11/20/19 (Re-review fee not rec'd). Plan review comments issued 12/30/19 & Calc Comments to be issued separately - need 2 re-review fees prior to accepting further submittals. 1 Re-review Fee rec'd 1/8/20. Re-review fee rec'd 1/22/20 for awaited 04 submittal. Design 04 rec'd 1/27/20 - comments issued 2/4/20 (Plans approvable) Water Calcs app'd 3/13/20. FM Calcs app'd 3/30/20. Inspection fees rec'd 4/3/20. Bond #2020-053 rec'd 4/24/20. Plans stamped 'app'd for construction', Water Cert completed and C2C signed & given to Insp 5/4/20. Developer Agmt execute 5/5/20. COC issued 5/6/20. VDH water cert. completed 5/4/20 (see 2020-003). Waterline construction completed the week of 7/6/2020. Forcemain sewer to begin the week of 7/13/2020. Construction complete and crew working on punchlist 11/9/20.			
Job #	2019049	Job Type: Water	Location Forest	Last updated on:
Job Name	NLBTC Lot 7 EDA Meade Road Extension - Design Plan			12/1/2020
Description	Proposed waterline extension down Meade Road.			Department Contact: S Dade
Status	Dsgn 01 rec'd 3/29/19. Base Review Fee rec'd 4/1/19. Comments posted 4/3/2019. Inspection Fees rec'd 4/18/19. Review Fees rec'd 5/10/19. Dsgn 02 rec'd 7/2/19. Comments emailed to the engineer 7/12/19. FF Test Fee & signed developers agreement rec'd 7/22/19. Dsgn 03 rec'd 9/25/2019. Comments emailed to the engineer 10/1/2019. Dsgn 04 rec'd 11/21/19. Plans Approved, waiting on Shop Drawings 11/26/2019. Shop Drawings app'd 3/19/20. C2C issued 4/13/20. Construction completed and testing complete. Punchlist issued to Contractor 5/13/2020. As-built 01 rec'd 12/1/20.			

Job #	2019061	Job Type: Internal	Location Central, Lakes	Last updated on: 1/8/2021
Job Name	Energy Performance Study and Improvements			Department Contact: N Carroll
Description	Evaluation of existing facilities and upgrades that can be made that reduce energy costs to create savings greater than or equal to the cost of upgrade.			
Status	A meeting was held 5/13/19 with Scheider Electric to discuss their basic review of improvements to the Central WWTP that could be made. DMME presented the public process on 5/14/19 and provided template documents for the initial process. Schneider will review the proposed project with the Finance Committee on 9/12/19. Project included in financial study. Board resolution passed in Jan to execute IGA upon verification of procurement processes. Virtual walk-through of Central WWTP on 4/15. Design Intent Document (DID) was reviewed with proposed Energy Control Measures (ECMs). VRA funding application submitted. Final DID prepared. Bond paperwork signed 11/5. Board approved contract at 11/2020 Board meeting. Locators marking utilities for project survey.			
Job #	2019081	Job Type: Internal	Location Lakes	Last updated on: 12/21/2020
Job Name	Paradise Point Water System Transfer Request			Department Contact: R English
Description	Owner is requesting BRWA take ownership of water system. Water system serves 24 customers. Treatment includes orthophosphate, soda ash, and chlorine.			
Status	Met with system operator, J. Hughes, to review plant and system on 7/31/19. Financial analysis reviewed with Jean Maas on 9/16/19. Additional info received from Maas on 9/26, and financial analysis updated and sent on 9/27. Maas approached WVWA 10/2019. Rec'd financial comments from Maas on 11/12 & responded 11/15. Inquiry rec'd 2/4/20 regarding contract repairs. Inquiry rec'd on 2/21 for presentation to be given to subdivision. FOIA request received 3/8/20 regarding capital funding; response sent 3/12 with additional questions received afterwards. Owners made presentation to Board at 4/21 Rate Hearing; rate concerns to be further discussed with Finance Committee. Finance Committee recommended and Board approved \$37 rate with no further reductions based on 5/28/20 review and discussion of revised calculations. Request received on 7/28/20 from owners for system transfer. Information given to legal counsel for document preparation, with information being received from Paradise Point. Goals planned for draft documents by end of October, SCC submission by end of November, and transfer by 5/31/2021. Draft Petition, Summary and Transfer Agreement reviewed by BRWA on 11/5 and sent to Paradise Point for review. Final documents were sent to J Maas on 11/17 for review. Final documents signed by Paradise Point on 12/21/20.			
Job #	2019085	Job Type: Sewer	Location Smith Mountain Lake	Last updated on: 4/20/2020
Job Name	Moneta Storage Units Lot 6 - Site Plan			Department Contact: S Foster
Description	New construction of a mini warehouse complex. Includes relocation of 40-ft of existing FM, installation of 1 FM valve, 1 sewer connection & 1 water connection - Requires a Developer Project			
Status	Site Plan 01 rec'd 8/13/19. Comments issued 9/4/19. Site Plan 02 rec'd 10/29/19. Comments issued 11/12/19. Site Plan 03 rec'd 1/28/2020. Comments & Dev Pkg issued 2/13/20 - requested 3 additional copies of Plans; Site Plan approved by Planning 4/14/20; 4/20/20 - Warning layer posted to GIS not to accept new sign-up fees until C2C is issued (have not rec'd signed Dev Agmt or Fees).			
Job #	2019088	Job Type: Water	Location Forest	Last updated on: 9/11/2020
Job Name	The Stables On Coffee Subdivision - Design			Department Contact: J Dean
Description	Proposed 15 lot residential subdivision with public roadway & water line. Comments Emailed to County 12/31/19.			
Status	TRC 8/27/19. Dsgn 01 rec'd 12/10/19. Review Comments submitted to County & Engineer 12/31/19. Base Review Fee, Review Fee & Signed Developers Agmt rec'd 1/7/20. FFTR sent to Engineer on 1/21/2020. Dsgn 02 rec'd 1/31/20. Comments Emailed to Planning 2/13/2020. Dsgn 03 rec'd 7/1/20. Design & Water Calcs Approved and sent comments to Planning & Engineer 7/17/2020. Dsgn 04 rec'd 8/12/20. Inspection fees rec'd 8/13/20. Surety #20-200 rec'd 8/25/20. Shop Drwgs Approved 9/11/2020.			
Job #	2019093	Job Type: Concept Plan	Location Forest	Last updated on: 9/18/2019
Job Name	Tractor Supply at Perrowville Rd and Hooper Rd - Concept			Department Contact:
Description	Proposed Tractor Supply Store			
Status	TRC 9/24/19. Comments e-mailed to Planning 9/18/19.			
Job #	2019101	Job Type: Sewer	Location New London	Last updated on: 11/24/2020
Job Name	Sheetz New London Sewer Extension - Design			Department Contact: C Slusser / S Dade
Description	Proposed sewer hookup for Sheetz in New London.			
Status	Met with Ryan Gatewood (LE&D) & Charles Santore (BCPS) 12/9/19 at New London Academy to discuss alignment & easements. Dsgn 01 & Base Review Fee rec'd 2/20/20. Dsgn 01, Esmt Exhibit Comments & Dev Pkg EMLed 4/2/20. Dsgn 02, Esmt 02, Review Fee & Signed Dev Agmt rec'd 4/16/20. Esmt Exhibit approved & Dsgn 02 Comments issued 5/7/20. VDOT Permit App reviewed & original is forthcoming. Dsgn 03 rec'd 5/20/20. Dsgn 03A (slip sheets) rec'd 6/3/20. Final Dsgn plans approvable pending Dev documents; Esmt Agmts EMLed 6/3/20; VDOT Permit App being processed. Esmt #200006065 & #200006066 recorded 6/11/20. VDOT LUP# 216-28207 rec'd 6/25/20. Esmt #200007256 recorded 7/7/20. Shop Drawings 01 rec'd 7/31/20; contractor will be Counts & Dobyons. Construction Cost Est rec'd 8/11/20; need to revise & resubmit. Shop Drawings 02 rec'd 8/12/20. Inspection Fee rec'd 8/19/20. Const Cost Est & Shop Dwgs app'd 9/1/20. C2C will be issued upon receipt of Surety & Shop Dwgs as of 9/2/20. Shop Dwgs rec'd 9/21/20. Shop Dwgs app'd 9/22/20. Surety rec'd 9/22/20. C2C issued 9/23/20. Pre-construction meeting held 9/24/20. Revised Esmt Agmts requested 11/16/20. Esmt #200014323 recorded 11/24/20.			

Job #	2019106	Job Type:	Water	Location	Stewartsville	Last updated on:	9/4/2020
Job Name	Hardy Road Waterline Extension					Department Contact:	R English
Description	Proposed waterline extension to serve Hardy Road mobile home park. VDH requesting EPA WIIN grant towards water system repairs or public line extension.						
Status	Conference call with J Wells to discuss on 11/7/10; preparing cost estimates for line extension options. Estimates sent to VDH on 3/27/20. H&P preparing design upgrades for system as alternative to public waterline extension. VDH placed owner of Trailer Park under Consent Order. Conference call held 8/20 with VDH, SERCAP, RD, DHCD and owner to review options. Discussed with VDH on 8/24 inability to assist with funding or staffing for project currently.						
Job #	2019108	Job Type:	Water	Location	164-A-46A	Last updated on:	1/7/2021
Job Name	1906 Bunker Hill Loop Waterline Extension					Department Contact:	W Blankenship / S Dade
Description	DEQ requesting a possible waterline extension to serve the 1906 Bunker Hill Loop						
Status	11/18/19 DEQ request for Cost Estimate. Estimates emailed 11/22/19; response from DEQ was cost was too high for consideration. Looking for cost savings opportunities. Additional inquiry received from DEQ on 4/2 with intent to move forward. Survey and design proposal received from H&P (\$14,950.00) and was sent to DEQ for review and approval. Scope of Work for BRWA was emailed to DEQ for review/approval on 6/10/2020. Plans sent to Agencies for review on 8/3/2020. Public Hearing for Special Review Project on 9/15/2020. VDOT LUP App hand delivered (w/out check) 9/17/20. VDOT LUP Check hand delivered 10/1/20. VDOT LUP #216-28348 rec'd 10/27/20. NTP was issued 10/21/2020. Construction complete 12/23/20. Testing complete 1/7/21.						
Job #	2019113	Job Type:	Internal	Location	SML (Bridgewater Bay Deve	Last updated on:	8/7/2020
Job Name	Bridgewater Bay Water Pressure Issues					Department Contact:	S Foster
Description	11/18/19 - BRWA Engineering was made aware of ongoing high water pressure issues in Bridgewater Bay since about mid 2019 resulting in 13 +/- individual PRV failures.						
Status	Engineering contacted Mr. Harmon to gather as much background info as possible. WO's were issued to Preventive Maintenance (PM) 11/20/19 to set up pressure recorders to collect pressure data. First round of pressure recorder data rec'd from PM 12/5/19. Pressure results communicated to Bridgewater Bay. Money has been requested in FY - 2020-2021 budget to install main line PRV. Responded to status update request from Mr. Harmon on 8/6/20 explaining CIP budget cut due to COVID. Also e-mailed info on BRWA waterline their private FM around entrance area per Mr. Harmon's request. Mr. Harmon reported they have not been having the failures that they had previously been experiencing.						
Job #	2019114	Job Type:	Site Plan w/Proposed Utilities	Location	Central	Last updated on:	9/17/2020
Job Name	Cardinal Senior Living - Site Plan					Department Contact:	J Dean
Description	Proposed Senior Living Center						
Status	Site Plan 01 rec'd 12/06/19. Conference Call with Engineer 12/11/19. FF test check rec'd 12/23/2019. Site plan 02 rec'd 5/21/20. Developer Agreement sent on 6/29/2020. Site Plan 03 rec'd 8/27/20. Review fees and signed Developer Agmt needed in order to release comments.						
Job #	2019117	Job Type:	Water & Sewer	Location	Forest	Last updated on:	9/2/2020
Job Name	Westyn Village Condotels - Site/Design					Department Contact:	S Foster
Description	Proposed 24 Condotel & 6 36 unit Condotel with a clubhouse. (Plan Name Changed to Westyn Village Ph II).						
Status	Site/Design 01 rec'd 12/06/19. Comments & Dev Pkg issued 1/31/20. Site/Design 02 rec'd 4/13/20. Site Plan 02 comments, Esmnt Exhibits 01 comments & Revised Developer Agreement issued 6/1/20. Easement Exhibit submittal 02 rec'd 6/11/20. Exhibit review comments e-mailed to Engineer 8/25/20. Project 'on-hold' pending sewer capacity issues being resolved.						
Job #	2020008	Job Type:	Water	Location	Bedford Central	Last updated on:	1/5/2021
Job Name	Turkey Mountain Booster Station					Department Contact:	W Blankenship
Description	Booster station and distribution lines to serve customers currently directly connected to WTP and dependent upon the plant being in operation. Part of FY 19-20 CIP						
Status	Site reviewed with H&P on 1/21/20; proposal received 2/6. VDH to require full review and approval. Survey to begin week of 3/9/20. In design with H&P. WR&A provided min/max pressures utilizing water model - sent to H&P on 4/21. First draft of Design Report rec'd from H&P on 6/3 and was distributed internally for review/comments. Comments were provided to H&P on 6/10. H&P submitted the second submittal of the design report on 6/29 and 30% drawings on 6/30. BRWA comments were sent to H&P on 7/7. Public Hearing for Special Review Project on 9/15/2020. SRP approved. Reviewing third plan submittal. Plans finalized and sent to VDH for review as of 12/2020						
Job #	2020016	Job Type:	Water & Sewer	Location	Smith Mountain Lake	Last updated on:	7/13/2020
Job Name	Eastlake Village Roadway, Water & Sanitary - Design					Department Contact:	J Dean
Description	14 lot subdivision with roadway, water & sewer.						
Status	Dsgn 01 rec'd 1/27/20. (Needs \$400.00 base review fee). Comments Emailed to Planning 2/10/2020. Fire Flow Test Fee rec'd 2/20/20. Dsgn 02 rec'd 3/16/20. Dsgn 03 rec'd 3/17/20. Awaiting outstanding review fees in order for comments to be issued.						

Job #	2020020	Job Type:	Water	Location	Forest	Last updated on:	
Job Name	Cambridge Manor Phase 1 - Design					Last updated on:	1/5/2021
Description	Road & waterline plan & profile for Country Club Meadows Phase 1 (59 lot single family development). Previously known as "Country Club Meadows Phase 1 - Design".					Department Contact:	S Foster
Status	Dsgn 01 rec'd 2/03/20. (Need \$400.00 base review fee). Dsgn 01 Comments & Dev Pkg issued 2/28/20. Dsgn 02 rec'd 6/30/20. Fees & Agmt have not yet been rec'd. 2nd Review Comments issued and due to Project name change & design changes a revised Dev Pkg was issued 7/31/20. Please do not accept 3rd submittal w/o Agmt, Base Fee, Review Fees & Re-Review Fee. Dsgn 03 rec'd 11/30/20 (need Signed Agmt, Base Fee, Review Fees & Re-Review Fee before review completed/comments released). Review complete & Developer notified 12/31/20 via e-mail of outstandign items needed prior to release of comments.						
Job #	2020022	Job Type:	Fire Flow Meter	Location	Forest	Last updated on:	
Job Name	Berglund Toyota - Site/Design					Last updated on:	12/29/2020
Description	Improvements proposed include demolition of existing (vacant) car dealership building & construction of new dealership building (automobile parts/supply & retail) with associated parking expansion & utilities.					Department Contact:	C Slusser
Status	TRC 2/11/20. Concept 01 rec'd 2/5/20. FFT Fee rec'd 2/28/20. Site/Dsgn 01 & Cales rec'd 6/5/20. Base Review Fee rec'd 6/11/20. Comments 01 & Dev Pkg emailed/mailed 7/10/20. Updated Dev Agmt emailed 7/29/20. Site/Dsgn 02 rec'd 8/3/20; hard copies rec'd from Planning 8/12/20. Site/Dsgn 02 approvable as of 8/14/20 - need Dev Agmt & Fees. Updated Dev Agmt emailed 8/24/20. Esmt Exhibit 01 reviewed & comments issued 9/14/20. Esmt, Dev Agmt, & Review & Inspection Fee rec'd 12/22/20. Esmt #200015740 recorded 12/22/20. Site Plan approval emailed to Planning & Engineer 12/23/20; waiting on remaining items before issuing C2C. 2 additional copies rec'd 12/29/20.						
Job #	2020023	Job Type:	Sewer	Location	Lakes	Last updated on:	
Job Name	Bridgewater Bay Sewer Inquiry					Last updated on:	1/8/2021
Description	Bridgewater Bay HOA inquiring for BRWA to accept sewer system, and as to BRWA's responsibility for upgrades necessary to meet BRWA standards.					Department Contact:	R English
Status	Responsibility inquiry passed to Sam Vance for legal opinion on 11/25/19; response rec'd 12/13/19 that firm was in conflict. Sent information to GFDG on 2/6/20; gathering additional info requested for legal opinion to be made. Dan Early submitted courtesy plans 12/22/20 for upgrading pump station to solids handling; BRWA requested project be brought to BRWA standard considering ongoing request for public acceptance.						
Job #	2020028	Job Type:	Site Plan w/ Existing Utilities	Location	Forest	Last updated on:	
Job Name	Innerspec Building Addition - Site Plan					Last updated on:	12/9/2020
Description	Proposed 10,400 SF building addition and associated stormwater measures. Building use will be light manufacturing.					Department Contact:	J Dean
Status	TRC 2/25/20. Concept 01 rec'd 2/20/20. Site Plan 01 rec'd 9/23/20. Review & Inspection fees rec'd 10/23/20. Signed Developer Agreement & Signed Esmt rec'd 10/28/20. Site Plan 02 rec'd 11/2/20. Site Plan 02 approved 11/12/20. Surety #B1246569 rec'd 12/7/20. ESMT #200015039 recorded 12/9/20.						
Job #	2020035	Job Type:	Internal	Location		Last updated on:	
Job Name	Asset Management Conversion					Last updated on:	12/3/2020
Description	Conversion of SEMS asset management data into Cartegraph					Department Contact:	A Browning
Status	Preliminary kickoff conference call held 2/27/20. Workshops scheduled with departments on 4/21-22 to prepare for conversion. Live date revised from September 2020 to February 2021.						
Job #	2020043.1	Job Type:	Water & Sewer	Location	Forest	Last updated on:	
Job Name	Ivy Creek Divisions 5 & 6 Interceptors - PPEA					Last updated on:	1/8/2021
Description	Unsolicited PPEA proposal received for Ivy Creek sewer and Route 460 Water Pump Station.					Department Contact:	R English
Status	PPEA proposal received, accepted by Board on 4/21 for review. Posted and advertised for competing submittals, due 7/7/20. Two additional proposals received; internal review completion anticipated 7/31. Additional information requested of proposers to reach uniform proposals; interviews held 9/16 and 9/17 with all 3 groups. Selection made for EC Pace and CHA based on scoring. Debriefings held with non-selected groups. Comments returned on Preliminary Stage Agreement on 10/21 and discussed with DB on 10/27. DB worked with DEQ to ensure agreement meets DEQ requirements before submitting revisions. Final draft rec'd 11/18/20; awaiting formal comments from legal counsel. Preliminary Stage contract signed on 12/18/20.						
Job #	2020043.2	Job Type:	Sewer	Location	Forest	Last updated on:	
Job Name	Ivy Creek Divisions 5 & 6 Interceptors - Funding					Last updated on:	1/8/2021
Description	Funding to complete the Ivy Creek sewer line to take the Lake Vista Pump Station offline.					Department Contact:	R English
Status	PER modification completed for CWRLF funding application; application submitted on 7/8/20. Conditional approval rec'd, final approval upon SWCB meeting in December. Meeting held with DEQ and DB team on 10/7 to discuss funding process. DEQ approved funding in 12/2020. Anticipated closing on loan in Spring 2021.						

Job #	2020043.3	Job Type:	Sewer	Location	Forest	Last updated on:	1/8/2021
Job Name	Ivy Creek Divisions 5 & 6 Interceptors					Department Contact:	R English
Description	Design and construction of Ivy Creek sewer extension from Lake Vista to Lynchburg; includes temporary capacity measures at Lake Vista Pump Station until project completion.						
Status	Meeting scheduled 1/11/21 at LVPS to review station for temporary capacity measures needed.						
Job #	2020043.4	Job Type:	Water	Location	Bedford Central	Last updated on:	1/8/2021
Job Name	Route 460 Water Pump Station					Department Contact:	R English
Description	Value engineering design and construction of booster station at the end of East Crest Drive.						
Status	Preliminary Stage contract for PPEA project executed 12/18/20. Construction Stage contract for this portion of the project anticipated early spring 2021.						
Job #	2020048	Job Type:	Water & Sewer	Location	Town Tax Map 129	Last updated on:	9/4/2020
Job Name	Avenel Ave Water & Sewer Replacement					Department Contact:	C Ward
Description	To replace a 4"/3" waterline and 6" sewerline on Avenel Ave to coincide with the Town of Bedford paving schedule given by Wayne Hale.						
Status	Research and design Plans sent for BRWA internal review 4/24/2020. Plans revised and approved by BRWA 6/29/2020. Revised plans sent to Town of Bedford for review and approval 6/30/2020. Easement agreement mailed to Rucker 7/8/2020. Easement Agreement declined by property owner 7/21/2020. New easement agreement mailed to Johnston 7/23/2020. Comments rec'd from Town of Bedford 9/4/2020						
Job #	2020049	Job Type:	Fire Flow Meter	Location	Forest	Last updated on:	10/22/2020
Job Name	Tractor Supply 2020 - Site Plan					Department Contact:	J Dean
Description	Proposed Tractor Supply Store.						
Status	Site Plan 01 rec'd 4/7/20. Comments sent to Consultant & Planning on 4/30/2020. FFT fee rec'd 5/26/20. Site Plan 02 rec'd 6/18/20. Dev Agreement mailed 6/29/20. Review & Inspection fee rec'd 7/7/20. Site Plan 03 rec'd 7/24/20. Esmt #200009480 recorded 8/20/20. Signed Dev Agmt rec's 8/21/20. 4 sets of approved plans rec'd 9/1/20. Slip Sheets rec'd 9/3/20. Surety #S203236 rec'd 9/9/20. Shop drawings approved 10/22/20. C2C issues 10/22/20.						
Job #	2020053	Job Type:	Sewer	Location	Lynchburg/Bedford	Last updated on:	12/31/2020
Job Name	City of Lynchburg Lake Crest Drive Sewer Extension - Design					Department Contact:	S Dade
Description	Sanitary sewer extension for proposed 3 lot subdivision. Line will be owned by Lynchburg. BRWA limited to inspection of connection to existing BRWA MH.						
Status	Dsgn 01 rec'd 4/21/20. Comments issued 5/8/20. Sewer line to be City of Lynchburg's up to the connection to existing BRWA manhole. Dsgn 02 rec'd 5/22/20. Comments 6/8/20 - no comments & requested 2 hard copies of final signed/appv'd plans. Work order will be issued for BRWA connection inspection. Miss Utility Ticket called in by Midstate Construction 12/28/20. Reached out and obtained 'Final Plans Approved by Lynchburg' 12/29/20; Issued SEMS WO #33912 for Insp of MH tie-in 12/29/20; Saved, printed, filed and made copy of Plans for Insp 12/31/20.						
Job #	2020066.2	Job Type:	Sewer	Location	Forest	Last updated on:	11/5/2020
Job Name	FMS Pump Station Upgrades- Prepayment Request					Department Contact:	R English
Description	Prepayment request to complete upgrades to Forest Middle School pump station to allow for current and future growth. Current growth related to Westin Village development.						
Status	Discussions held on 9/23/20 with R Orrison and D Cyrus of process and developer's responsibility for design. Prepayment request approved at October Board Meeting for \$100k less than total construction cost.						
Job #	2020066.3	Job Type:	Sewer	Location	Forest	Last updated on:	12/3/2020
Job Name	Westyn Village Forest Middle School Pump Station Upgrades - Design					Department Contact:	R English
Description	Upgrades to Forest Middle School pump station to allow for current and future growth. Current growth related to Westin Village development.						
Status	Meeting held on 12/3/20 with P&O to discuss station design.						
Job #	2020073	Job Type:	Water	Location	Forest	Last updated on:	11/17/2020
Job Name	West Crossing Section 4 - Design					Department Contact:	S Foster
Description	Road plan, waterline design and profile for section 4. 19 lots approximately 2900 LF Waterline.						
Status	Dsgn 01 rec'd via e-mail (pdf) 6/29/20. Hard copy rec'd 7/8/20. Comments issued 8/6/20. Dev Pkg issued 8/6/20. Need Base Fee. Need Review Fees. Need Dev Agmt. Dsgn 02 rec'd 10/22/20. Review 02 complete 11/4/20. Base Review Fee, Review Rees & Re-review Fee for forthcoming 3rd submittal rec'd 11/17/20. Signed Developer Agmt rec'd 11/17/20. Review 02 comments issued 11/17/20.						

Job # 2020079 **Job Type:** Site Plan w/Proposed Utilities **Location** Forest **Last updated on:** 10/6/2020
Job Name DNX Motors - Site Plan **Department Contact:** C Ward
Description Proposed DNX Motors building.
Status TRC 7/14/20. Concept 01 rec'd 7/09/20. Site Plan 01 rec'd 10/1/20. Comments emailed to engineer and planning 10/6/2020

Job # 2020084 **Job Type:** Site Plan w/ Existing Utilities **Location** New London **Last updated on:** 12/7/2020
Job Name Liberty University Airport Expansion - Site Plan **Department Contact:** S Foster
Description New London Airport Expansion (non-conforming Aviation Facility, General Use. Project is to widen the existing runway/taxiway/dragstrip to 75 FT and extend the runway 296 FT.
Status TRC 7/28/20. Concept 01 rec'd 7/23/20. Site Plan 01 rec'd 9/24/20. Comments issued 9/30/20. Comment is minor and I requested they address ONLY if resubmittal req'd due to other agency comments. Otherwise approvable. Site Plan 02 forthcoming.

Job # 2020095 **Job Type:** Water & Sewer **Location** Forest **Last updated on:** 1/5/2021
Job Name Boonsboro Meadows Sections 3 & 4 - Design **Department Contact:** S Foster
Description Sections 3 (19 Lots) & 4 (20 Lots) of Boonsboro Meadows. Water & Sewer (LPFM).
Status Water Calcs rec'd via e-mail from H&P 8/11/20. Link to Plans rec'd from H&P 8/26/20 while awaiting official submittal through Planning. Dsgn 01 rec'd 9/28/20. Dsgn 01 & Water Calc 01 Review comments issued 10/15/20. Dev Pkg issued 10/19/20. Base Review Fee & Signed Developer Agreement rec'd 10/30/20. Review fees rec'd 1/5/21.

Job # 2020107 **Job Type:** Water & Sewer **Location** Forest **Last updated on:** 11/5/2020
Job Name Boonsboro Section 5 Roadway & Water - Design **Department Contact:** S Foster
Description Proposed Section 5 (Proposed 16 Lots). Consisting of Water and LPFM. Wild Doe Drive
Status Desgn 01 rec'd 9/28/20. Comments & Dev Pkg issued 10/26/20. Need \$400 Base Fee, Review Fees and Agmnt w/ 2nd submittal. Base Review fee rec'd 11/5/20.

Job # 2020108.1 **Job Type:** Internal **Location** Countywide **Last updated on:** 1/8/2021
Job Name Capital Improvement Plan 2021-22 **Department Contact:** W Blankenship / R English
Description Listing of proposed projects and purchases for the 2021-2022 fiscal year.
Status Preliminary capital project listing sent to managers for review with requests due 1/22/21. Drawings, descriptions, cost estimates and plan summary are underway.

Job # 2020108.2 **Job Type:** Water & Sewer **Location** Countywide **Last updated on:** 1/8/2021
Job Name Water and Sewer Replacement Projects **Department Contact:** W Blankenship / R English
Description Replacement Project planning for use of water and sewer setaside funds.
Status Meeting held with Engineering and Maintenance to discuss upcoming projects and distribution between annual contractor and CIP crew.

Job # 2020112 **Job Type:** Site Plan w/Proposed Utilities **Location** Forest **Last updated on:** 10/21/2020
Job Name NLBTC Lot 3B - Site Plan **Department Contact:** C Slusser
Description Proposed 10,000 SF manufacturing building with parking.
Status Site Plan 01 rec'd 10/14/20. Comments 01 emailed to Planning & Engineer 10/21/20.

Job # 2020114 **Job Type:** Site Plan w/Proposed Utilities **Location** Forest **Last updated on:** 1/5/2021
Job Name Cottontown Manor Phase 5 - Site Plan **Department Contact:** J Dean
Description Proposed 36 unit apartments for section 5 of Cottontown Manor.
Status Site Plan 01 rec'd 10/15/20. Sent Comments to Planning & Consultant on 10/29/2020. Site Plan 02 rec'd 1/5/21.

Job # 2020118 **Job Type:** Site Plan w/ Existing Utilities **Location** Smith Mountain Lake **Last updated on:** 11/10/2020
Job Name Vittone Farms Inc Change of Use - Site Plan **Department Contact:** C Slusser
Description Proposed Site Plan for Greenhouse & Farmers Market Booth.
Status Site Plan 01 rec'd 11/9/20. Comments 01 emailed 11/10/20.

Job # 2020124 **Job Type:** Sewer **Location** Montvale **Last updated on:**
Job Name Neathawk Lumber Expansion - Site Plan 1/5/2021
Description Proposed 11,250 SF metal building with 16' x 24' loading dock. **Department Contact:**
C Slusser
Status TRC 12/8/20. Concept 01 rec'd 12/2/20. Comments 01 emailed to Planning & Engineer 12/7/20. Site Plan 01 rec'd 1/4/21. Comments 01
emailed to Planning & Engineer 1/5/21.

Job # 2020125 **Job Type:** Internal **Location** **Last updated on:**
Job Name Ratliff Road Route122 Waterline Replacement 1/11/2021
Description **Department Contact:**
C Ward
Status Design and easements prepared 1/8/21/.

Job # 2021005 **Job Type:** Site Plan w/ Existing Utilities **Location** Forest **Last updated on:**
Job Name LTB Holding Company - Site Plan 1/7/2021
Description Change of use from a General Office to an Automobile Dealership. **Department Contact:**
C Ward
Status Site Plan 01 rec'd 1/7/21.



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RESOLUTION MEMORANDUM

To: BRWA Board of Directors
From: Rhonda English, Director of Engineering
Date: January 11, 2021
Re: Resolution 2021-01.01 - Burnbridge Sewer Prepayment

The Board initially approved the issuance of prepayment credits for the Burnbridge Sewer project on January 15, 2019, and renewed the approval on January 21, 2020 since approval is only valid for one year per the Prepayment Policy. The County Economic Development Authority has received property owner funding, and design plans are pending approval and easements. The attached resolution is provided for your review and consideration to offer an extension of the deadline for credits being issued.



RESOLUTION

2021-01.01

Burnbridge Sewer Prepayment

At a regular meeting of the Bedford Regional Water Authority (“Authority”) Board of Directors, held in the Board Meeting Room at the Authority’s Administrative Annex Building on the 19th of January 2021, beginning at 7:00pm

WHEREAS, the Authority received a request from Doyle Allen and Thomas E. Scott (“Developers”) for prepayment credits in the amount of \$162,000 per the Prepayment Policy 4.40 for the reimbursement of construction expenses for approximately 2,400 linear feet of 8-inch sewer line located adjacent to Burnbridge Road in Forest, Virginia (“Project”); and,

WHEREAS, on March 25, 2019, the Bedford County Board of Supervisors authorized \$100,000 from the Cellular Lease Revenue Sharing fund to help fund this Project; and,

WHEREAS, in their regular called meeting on April 4, 2019, the Bedford County Economic Development Authority (“EDA”) authorized \$50,000 to help fund this Project; and,

WHEREAS, the Developers and property owners (“Contributors”) adjacent to the sewer line extension have entered into Escrow Agreements with the EDA and are contributing funds toward the Project construction in a combined amount of up to \$162,000; and,

WHEREAS, the Prepayment Policy states that “Each project proposed for reimbursement shall be evaluated by the Board of Directors on a case by case basis...”. The Board of Directors, and that the Policies and Projects Committee has reviewed the request at a Committee meeting that took place on December 13, 2018 and the Committee recommended approval of the issuance of the credits requested by the Developers; and,

WHEREAS, the Prepayment Policy states that “After the Board of Directors gives approval for a project to have prepayment credits issued, the credits must be issued within one (1) year or the agreement will be void”; that the Board of Directors authorized the issuance of prepayment credits for the Project on January 15, 2019 in Resolution 2019-01.01 and further extended approval on January 21, 2020 in Resolution 2020-01.03 that becomes void on January 21, 2021; now,



THEREFORE, BE IT RESOLVED, that the Board of Directors does hereby authorize the Director of Engineering to execute agreements with the Developers and Contributors of this Project for the issuance of prepayment credits as a reimbursement in a combined amount not to exceed one hundred sixty two thousand dollars (\$162,000.00).

Member _____ made a motion to approve this Resolution.

Member _____ made a Second to approve.

Board Member Votes: ____ Aye ____ Nay ____ Abstain

CERTIFICATION

The undersigned secretary of the Bedford Regional Water Authority does hereby certify that the foregoing is a true, complete, and correct Resolution adopted by a vote of a majority of the Directors of the Bedford Regional Water Authority, present at a regular meeting of the Board of Directors of the Bedford Regional Water Authority duly called and held January 21, 2021 at which a quorum was present and acting throughout, and that the same has not been amended or rescinded and is in full force and effect as of the date of the above mentioned meeting.

(SEAL)

Brian M. Key, Secretary,
Bedford Regional Water Authority