

NOTICE AND AGENDA

To: Board of Directors
From: Brian Key – Executive Director
Date: January 13, 2021
Re: Notice of Board Meeting and Agenda

A regular meeting of the Board of Directors of the Bedford Regional Water Authority (“Authority”) will be held on **Tuesday, January 19, 2021 at 7:00 p.m.** in the **Board Meeting Room** of the Authority located in the **Annex** building at **1723 Falling Creek Road in Bedford County**. Due to COVID-19, the meeting room attendees will be limited to board members and staff; the public can provide input and/or join the meeting in the following ways:

- Join the Zoom meeting with **audio/video** by electronic device (computer, phone, tablet):
 - <https://us02web.zoom.us/j/83439908849?pwd=dmsyTzExVGRYnmNqdmdvVStrSitjZz09>
 - Meeting ID: 834 3990 8849
 - Password: W0EwAK
- Join the Zoom meeting with **audio only** by phone:
 - Phone Numbers:
 - 470-250-9358
 - 470-381-2552
 - 786 635 1003
 - 267 831 0333
 - Meeting ID: 834 3990 8849
 - Password: 507204
- Click on the link to the online meeting on our Facebook page or website
 - www.brwa.com (the meeting link is on one of the banner posts on the front page)
 - <https://www.facebook.com/bedfordwater>

The following Agenda is proposed for discussion:

1. Call to Order
 - a. Pledge of Allegiance
 - b. Moment of Silence
2. Review of Agenda
3. Public Comments
4. Approval of Minutes: December 15, 2020 – Regular Board Meeting
5. Executive Report: Presented by Brian Key
 - a. Introduction of New Board Members
 - i. Jay Gray
 - ii. Kevin Mele
 - iii. Rusty Mansel
 - b. Tours and Orientations for new board members

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6. Financial Report: Presented by Jill Underwood
 - a. Customer Service Summary Report
 - b. Financial Statements through month end December 2020
7. Operations Report: Presented by Nathan Carroll
 - a. Work Order Summary
8. Administration Report: Presented by Megan Pittman
 - a. Public Relations Information
9. Engineering Report: Presented by Rhonda English
 - a. Projects Summary
 - b. Resolution 2021-01.01 - Burnbridge Sewer Prepayment**
10. Other business not covered on the above agenda
11. Motion to Adjourn