

# NOTICE AND AGENDA

**To:** Board of Directors  
**From:** Brian Key – Executive Director  
**Date:** May 15, 2020  
**Re:** Notice of Board Meeting and Agenda

A regular meeting of the Board of Directors of the Bedford Regional Water Authority (“Authority”) will be held on **Tuesday, May 19, 2020 at 7:00 p.m.** in the **Board Meeting Room** of the Authority located in the **Annex** building at **1723 Falling Creek Road in Bedford County**. Due to COVID-19, the meeting room attendees will be limited to board members and staff; the public can provide input and/or join the meeting in the following ways:

- Join the Zoom audio/video meeting by electronic device (computer, phone, tablet):
  - <https://us02web.zoom.us/j/81598232558?pwd=WXNvNEZpVINNMitKenRGT2JQK0xQdz09>
  - Meeting ID: 815 9823 2558
  - Password: 3cSh5t
- Join the meeting with audio only by phone:
  - 470-250-9358
  - 470-381-2552
  - 646-518-9805
  - 646-558-8656
  - Meeting ID: 815 9823 2558
  - Password: 418367
- Click on the link to the online meeting on our Facebook page or website
  - [www.brwa.com](http://www.brwa.com) (the meeting link is on one of the banner posts on the front page)
  - <https://www.facebook.com/bedfordwater>

The following Agenda is proposed for discussion:

1. Call to Order
  - a. Pledge of Allegiance
  - b. Moment of Silence
2. Review of Agenda
3. Public Comments
4. Approval of Minutes: April 21, 2020 – Regular Board Meeting
5. Financial Report: Presented by Jill Underwood
  - a. Customer Service Summary Report
  - b. Financial Statements through month end April 2020

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6. Executive Director's Report: Presented by Brian Key
    - a. Finance Committee May 12, 2020 Meeting Summary
    - b. **Resolution 2020-05.01:** Approval of Operating Budget for FY 2020-2021
    - c. **Resolution 2020-05.02:** Mandatory Connection Policy
  7. Engineering Report: Presented by Rhonda English
    - a. Projects Summary
    - b. **Resolution 2020-05.03:** Funding Application for Ivy Creek Sewer
  8. Operations Report: Presented by Nathan Carroll
    - a. Work Order Summary
  9. Administration Report: Presented by Megan Aubrey
    - a. Public Relations Information
  10. Legal Counsel Report
  11. Other business not covered on the above agenda
  12. Motion to Adjourn