

NOTICE AND AGENDA

To: Board of Directors
From: Brian Key – Executive Director
Date: April 15, 2020
Re: Notice of Board Meeting and Agenda

A public hearing and regular meeting of the Board of Directors of the Bedford Regional Water Authority (“Authority”) will be held on **Tuesday, April 21, 2020 at 7:00 p.m.** in the **Board Meeting Room** of the Authority located in the **Annex** building at **1723 Falling Creek Road in Bedford County**. Due to COVID-19, the meeting room will be limited to board member attendees; the public can provide input and/or join the meeting in the following ways:

- Join the Webex audio/video meeting by electronic device (computer, phone, tablet):
 - <https://bit.ly/2VulmY2>
 - Meeting number: 624 841 563
 - Meeting password: 7679
- Join the meeting with audio only by phone:
 - Call either (408) 418-9388 or (202) 860-2110
 - Enter Meeting number (access code): 624 841 563 (and then enter #)
 - Enter Meeting password: 7679 (and then enter #)
- Click on the link to the online meeting on our Facebook page or website
 - www.brwa.com (the meeting link is on one of the banner posts on the front page)
 - <https://www.facebook.com/bedfordwater>
- At least 3 hours prior to the meeting, call or email the Authority:
 - brwa@brwa.com
 - 540-586-7679 x106

The following Agenda is proposed for discussion:

1. Call to Order
 - a. Pledge of Allegiance
 - b. Moment of Silence
2. Review of Agenda
3. **Resolution 2020-04.01:** Bylaws Revisions
4. Public Hearing for Rate Adjustments
 - a. Presentation about Rates
 - b. Public Comments about Rates
 - c. **Resolution 2020-04.02:** Rates
5. Public Comments for all issues other than the rate adjustments
6. Approval of Minutes: March 17, 2020 – Regular Board Meeting

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7. Financial Report: Presented by Jill Underwood
 - a. Customer Service Summary Report
 - b. Financial Statements through month end March 2020
 - c. Summary of March 12, 2020 Finance Committee Meeting
 - d. Review of Draft Budget for FY 2020-2021
 8. Operations Report: Presented by Nathan Carroll
 - a. Work Order Summary
 - b. Booster Station Report
 - c. **Resolution 2020-04.03:** SCADA System Integration Service Contract
 9. Administration Report: Presented by Megan Aubrey
 - a. Public Relations Information
 10. Engineering Report: Presented by Rhonda English
 - a. Projects Summary
 - b. **Resolution 2020-04.04:** Engineering Term Contract Extension Agreements
 - c. **Resolution 2020-04.05:** Unsolicited PPEA proposal – Ivy Creek Sewer Line
 11. Legal Counsel Report
 12. Other business not covered on the above agenda
 13. Motion to Adjourn