

NOTICE AND AGENDA

To: Board of Directors
From: Brian Key – Executive Director
Date: March 10, 2020
Re: Notice of Board Meeting and Agenda

A regular meeting of the Board of Directors of the Bedford Regional Water Authority (“Authority”) will be held on **Tuesday, March 17, 2020 at 7:00 p.m.** in the **Board Meeting Room** of the Authority located in the **Annex** building at **1723 Falling Creek Road in Bedford County**. The following Agenda is proposed for discussion:

1. Call to Order
 - a. Pledge of Allegiance
 - b. Moment of Silence
2. Review of Agenda
3. Public Comments
4. Approval of Minutes: February 18, 2020 – Regular Board Meeting
5. Financial Report: Presented by Jill Underwood
 - a. Customer Service Summary Report
 - b. Financial Statements through month end February 2020
6. Operations Report: Presented by Nathan Carroll
 - a. Work Order Summary
7. Administration Report: Presented by Megan Aubrey
 - a. Public Relations Information
8. Executive Director’s Report: Presented by Brian Key
 - a. Projects Summary
 - b. Resolution 2020-03.01: Health Insurance Renewal
9. Legal Counsel Report
10. Closed Session pursuant to Section 2.2-3711 A.1 of the Code of Virginia, 1950, as amended, to discuss personnel matters; this includes employee compensation and the annual evaluation of the Executive Director. Board action is not anticipated upon the conclusion of the closed session.
11. Other business not covered on the above agenda
12. Motion to Adjourn