

# NOTICE AND AGENDA

**To:** Board of Directors  
**From:** Brian Key – Executive Director  
**Date:** February 12, 2020  
**Re:** Notice of Board Meeting and Agenda

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A regular meeting of the Board of Directors of the Bedford Regional Water Authority (“Authority”) will be held on **Tuesday, February 18, 2020 at 7:00 p.m.** in the **Board Meeting Room** of the Authority located in the **Annex** building at **1723 Falling Creek Road in Bedford County**. The following Agenda is proposed for discussion:

1. Call to Order
  - a. Pledge of Allegiance
  - b. Moment of Silence
2. Review of Agenda
3. Public Comments
4. Approval of Minutes: January 21, 2020 – Regular Board Meeting
5. Financial Report: Presented by Jill Underwood
  - a. Finance Committee Meeting Summary – February 11, 2020
  - b. Resolution 2020-02.01: Advertise Rates
  - c. Customer Service Summary Report
  - d. Financial Statements through month end January 2020
6. Operations Report: Presented by Nathan Carroll
  - a. Work Order Summary
7. Administration Report: Presented by Megan Aubrey
  - a. Public Relations Information
8. Executive Director's Report: Presented by Brian Key
  - a. Projects Summary
  - b. Resolution 2020-02.02: Bylaws Policy
9. Legal Counsel Report
10. Other business not covered on the above agenda
11. Motion to Adjourn