

# NOTICE AND AGENDA

**To:** Board of Directors  
**From:** Brian Key – Executive Director  
**Date:** January 15, 2020  
**Re:** Notice of Board Meeting and Agenda

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A regular meeting of the Board of Directors of the Bedford Regional Water Authority (“Authority”) will be held on **Tuesday, January 21, 2020 at 7:00 p.m.** in the **Board Meeting Room** of the Authority located in the **Annex** building at **1723 Falling Creek Road in Bedford County**. The following Agenda is proposed for discussion:

1. Call to Order
  - a. Pledge of Allegiance
  - b. Moment of Silence
2. Review of Agenda
3. Public Comments
4. Approval of Minutes: December 17, 2019 – Regular Board Meeting
5. Financial Report: Presented by Jill Underwood
  - a. Finance Committee Meeting Summary January 14, 2020
    - i. Capital Funding Capacity Study by Davenport & Company
    - ii. Resolution 2020-01.01: ESCO project
    - iii. Budget Schedule
    - iv. Resolution 2020-01.02: Bylaws
  - b. Customer Service Summary Report
  - c. Financial Statements through month end December 2019
6. Operations Report: Presented by Nathan Carroll
  - a. Work Order Summary
7. Administration Report: Presented by Megan Aubrey
  - a. Public Relations Information
8. Executive Director’s Report: Presented by Brian Key
  - a. Projects Summary
  - b. Resolution 2020-01.03: Burnbridge
9. Legal Counsel Report
10. Other business not covered on the above agenda
11. Motion to Adjourn