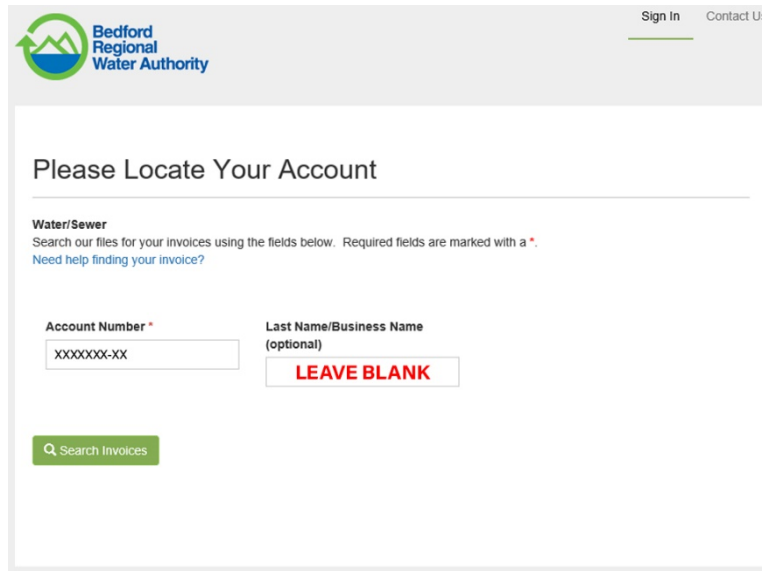


5. To register, enter your 8-digit account number followed by a dash and your 2-digit customer number. This information is located on your most recent bill. Leave the Last Name field BLANK.



The screenshot shows the Bedford Regional Water Authority website. At the top left is the logo with the text "Bedford Regional Water Authority". At the top right are links for "Sign In" and "Contact Us". The main heading is "Please Locate Your Account". Below this is a section titled "Water/Sewer" with the instruction "Search our files for your invoices using the fields below. Required fields are marked with a *." and a link "Need help finding your invoice?". There are two input fields: "Account Number *" containing "XXXXXX-XX" and "Last Name/Business Name (optional)" containing "LEAVE BLANK" in red text. A green "Search Invoices" button is at the bottom.

6. The next page will display search results. Select "View Register Customer".

8. The last screen will be the final registration screen where you will need to input an email address and create a password. Thus the registration portion will be complete.

9. Once registration is completed you will see the "Your Account at a glance" screen depicted below. To sign out click the arrow key on the right side of your screen.

The screenshot shows the Bedford Regional Water Authority website dashboard. At the top left is the logo with the text "Bedford Regional Water Authority". To the right of the logo are navigation links: "My Account", "My Profile", and "Support", each with a dropdown arrow. A home icon is also present. The main heading is "Your Account at a glance". Below this, there are two main sections: "I want to..." and "Services".

I want to...

- [Pay my invoices](#) (with a right arrow)
- [Manage my accounts](#) (with a right arrow)

Services

- AutoPay** (with a right arrow and an [EDIT](#) link)
- Paperless** (with a green checkmark)
- Pay By Text** (with a green checkmark)

Recent Open Invoices (with a right arrow)

Invoice Date	Due On	Balance Due
3/23/2021	3/25/2021	\$73.07

Recent Closed Invoices (with a right arrow)

No history available