Regular Board Meeting  
August 17, 1999

A regular meeting of the Board of Directors of the Bedford County Public Service Authority was held on Tuesday, August 17, 1999 in the First Floor Training Room of the Bedford County Administration Building located at 122 East Main Street in Bedford, Virginia.

Board members present were:
B. A. Reichelderfer - Chairman
R. E. Dooley, Jr.– Vice Chairman
R. M. (Dick) Anderson
M. Baratta
Roger Hessenius
G. L. Russell
M. E. Templeton

Others Present:
William E. Jones Secretary-Treasurer
Elmer W. Handy Operations Manager
H. M. Darby, Jr. Glenn, Feldman, Darby & Goodlatte
Brian M. Key Anderson & Associates

(6) Residents from Mount Haven Subdivision
(2) Residents from Peter’s Estates Subdivision
Mr. Perry Kames Boonsboro VFD

The meeting was called to order by the Chairman, Bruce Reichelderfer.

The agenda was changed to allow the issues of concern to the guests and the public appearances to come first.

There was a lot of discussion about the revisions to the subdivision line extension policy. Mr. Brad Wilmer from Mt. Haven and Gary Underwood the Project Coordinator discussed a meeting that was held to ascertain the interest in extending water into that subdivision. The main issue was to determine what the minimum level of participation was that could make the line extension feasible. It was agreed that there should be a majority participation to make the projects feasible.

Gordon Russell moved that the petition should be considered valid if 51% of the lot owners signed. Roy Dooley seconded the motion. There was a lot of discussion about this motion, with many questions asked. After the discussion the motion was revised to establish the following procedure for line extensions within an existing subdivision:

There must be a petition signed by 51% of the property owners in the subdivision who are requesting the line extension.
The PSA will prepare a cost estimate and determine if it can provide up to 40% of the funds necessary to design and construct the water line extension within the affected subdivision.
If the PSA determines that it has the financial capability to proceed with the project, then at least 60% of the project costs must be contributed. If additional funds are required because the PSA cannot allocate a 40% share, the balance may be comprised of extra contributions from property owners to be reimbursed as the remaining funds are paid off under the mandatory connection provisions of the policy.
The PSA would retain the option to cancel the project if it determines that it is unable to do it.

This revised procedure was accepted.
Roy Dooley moved and Gordon Russell seconded a motion to reduce the payback period required under the mandatory connection procedure to three years. The motion passed. The PSA attorney was asked to make the revisions to the ordinance and to send copies to the Board.

Mr. Perry Karnes, from the Boonsboro VFD next appeared before the Board to request the PSA donate between 6,000 to 10,000 gallons of water per week to farmers for watering their livestock. Mr. Karnes stressed the quality and convenience of being able to obtain water from PSA hydrants. The Board advised Mr. Karnes that they could not furnish free water, but would have to charge for it and that the water should be taken from the meter at the firehouse. After comments and questions, the Board informed Mr. Karnes that they would respond to him with clear guidelines as to what they could do.

The Board did discuss what options it had to provide assistance for drought related problems. There was a general concern about the manpower and costs which would be associated with providing water for emergency use. There were questions about who to charge for the water and questions about how the collection of the bills would be achieved. The Board voted on a motion by Melvin Templeton, with a second by Roger Hessenius to use the following guidelines when providing water for emergency needs whether for potable or nonpotable use:

- The water would be provided for home or agricultural emergency.
- The water will be billed at an emergency rate of $2.50 per 1000 gallons plus labor costs for pumping.
- The PSA will set up a metering station at an appropriate location to insure that the filling of the tanks will be done safely.
- The hauler of the water will be billed for the water purchased.

This motion and procedure was adopted on a 6 to 1 vote.

The minutes for the July 20th meeting were read and approved.

The income and expenditure reports for July were reviewed and discussed. The capital funding summary was reviewed. The Board was shown the plaque which was given to the PSA for the receipt of the Certificate of Excellence in Financial Reporting.

A&A Summary:

It is anticipated that the Route 24 waterline will be bid out by the end of the month. The goal is to open bids shortly after the 20th of September.

The maintenance facility plans are being reviewed by various agencies. There still is no decision about purchasing water from the City of Bedford. Melvin Templeton moved and Dick Anderson seconded a motion that the project be bid out as soon as is practical.

Project Coordinator:

Gary Underwood presented a proposal to oversize 560 l. f. of 8” pipe to 12” pipe for the sum of $8,408.00 from George E. Jones & Sons, Inc. on the Stonewall waterline extension. The Board voted to accept this proposal on a motion by Mike Baratta with a second by Dick Anderson.

The first test billings of the new water billing system are expected by the end of October.

The Board next voted to go into executive session pursuant to §2.1-344 A.3 on a motion by Melvin Templeton and a second by Dick Anderson to discuss legal issues relating to the acquisition of a water tank site near Stewartsville.

The Board voted to exit the executive session on a motion by Gordon Russell and a second by Dick Anderson.

There was a roll call vote to certify that only issues relating to the acquisition of a tank site in Stewartsville were discussed. All Board members voted aye to certify that the discussion was limited to the previously stated issues.
The Board next authorized the expenditure of up to $1,000 to evaluate the suitability of a proposed site for a water tank in Stewartsville. This action was taken on a motion by Melvin Templeton and a second by Roger Hessenius.

The following committee appointments were made:

Water Sewer: Mike Baratta  Roy Dooley
Budget: Roger Hessenius  Melvin Templeton
Personnel: Dick Anderson  Gordon Russell

The Board next agreed to meet with the Board of Supervisors on the 20th and then hold a regular Board meeting on the 21st. The following topics were recommended for discussion with the Board of Supervisors:

- Subdivision Extensions
- Emergency Water
- PSA Well Systems
- Regional Sewer Costs
- PSA Facilities
- Updated Facilities Study
- Mandatory Connections
- Hardship Cases
- New Sewer Service Areas
- Route 24 Water
- CIP Funding
- Fire Protection Costs
- Highpoint Status
- Summarize PSA Activities
- Jail Annex Operation
- New Water Service Areas

There being no further business the meeting was adjourned subject to recall.

Respectfully Submitted:

_________________________________________  ________________________________
Secretary-Treasurer                     Chairman